



**GREY SAUBLE CONSERVATION AUTHORITY  
MINUTES  
Full Authority Board of Directors  
Wednesday, April 25th, 2018, at 1:15 p.m.**

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The Grey Sauble Conservation Authority Board of Directors meeting was held at the Conservation Authority Administration Centre located on Inglis Falls Road.

**1. Call to Order**

Chair Cathy Little called the meeting to order.

Directors Present – Cathy Little, Alan Barfoot, Scott Greig, Sue Carleton, Bob Pringle, John McGee, Paul Eagleson, Jaden Calvert, Dick Hibma, Ana Vukovic, and Harley Greenfield

Staff Present – Sonya Skinner, Tim Lanthier, Alison Armstrong, John Bittorf, Gloria Dangerfield, Karen Gillan, Vicki Rowsell, Jason Traynor, and Doreen Robinson

**2. Adoption of Agenda**

<b>Motion No.:</b>	<b>Moved by:</b>	<b>John McGee</b>
<b>FA-18-034</b>	<b>Seconded by:</b>	<b>Dick Hibma</b>

**THAT the Grey Sauble Conservation Authority Board of Directors approve the Agenda of April 25th, 2018.**

**Carried**

**3. Disclosure of Pecuniary Interest**

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at this time.

**4. Adoption of Minutes**

<b>Motion No.:</b>	<b>Moved by:</b>	<b>Harley Greenfield</b>
<b>FA-18-035</b>	<b>Seconded by:</b>	<b>Ana Vukovic</b>

**THAT the Grey Sauble Conservation Authority Board of Directors approve the minutes of March 28th, 2018.**

**Carried**

**5. Deputations**

a) 1:20 p.m. – Hepworth Anglers Club

Bill Nafziger, Richard Rusk, Tony Amarosa and Jim Hamilton, from the Hepworth Anglers Club made a presentation about Spring Creek. Grey Sauble Conservation and the Hepworth Anglers Club have had a long-standing relationship. Topics reviewed included the Karst system and water quantity, monitoring aquatic habitat, fish surveys, MNRF/DFO/MOE & Bruce Power funding and work in the channels. The Chair thanked the deputation. The deputation asked to work with the GSC CAO and extended an invitation to Board Members who would like to take a tour at Spring Creak.

b) 2:00 p.m. – Sue Bragg of Collins Barrow, Auditor, 2017 Report

Sue Bragg, Collins Barrow, Licensed Public Accountants, reviewed the Auditor’s Report for Grey Sauble Conservation for 2017. Discussion included that the value of GSC’s assets are recorded based on the initial cost of our properties. They would be worth more today. The installation of the Pottawatomi foot bridge is done but the invoice has not been received. It is expected to be about \$16,500 towards the municipal drain with additional cost for new decking. The Foundation has generously agreed to fund the decking.

**Motion No.:**                      **Moved by:**                      **Bob Pringle**  
**FA-18-036**                      **Seconded by:**                      **Jaden Calvert**

**THAT the Grey Sauble Conservation Authority Board of Directors accept the draft financial report for 2017 as prepared by Collins Barrow, Licensed Public Accountants.**

**Carried**

**6.        Business Out of Minutes**

1) Meetings Policy – Resolution

Doreen Robinson reviewed with the Board the meetings policy she had prepared and presented on March 28<sup>th</sup> which was based in part on Conservation Ontario’s template for an Administrative By-Law incorporating the requirements from the updated Conservation Authorities Act. Today’s Meetings Policy also reflects the changes recommended by the Board at the March 28<sup>th</sup> meeting. This policy is part of a multi-part update to be completed by December 31<sup>st</sup>, 2018. The other sections in the Administrative By-law will include the Code of Conduct and Conflict of Interest.

As meeting adjournment times have ranged from 5 minutes to over an hour over the specified closing time, staff recommended that the policy wording be changed to “meetings will close at a reasonable time” with discussion indicating that means about 4:30 p.m. Any members who need to leave early should advise the Chair prior to the meeting.

**Motion No.:**                      **Moved by:**                      **Sue Carleton**  
**FA-18-037**                      **Seconded by:**                      **Alan Barfoot**

**THAT the Grey Sauble Conservation Authority Board of Directors approve the Meetings Policy as presented on April 25<sup>th</sup>, 2018.**

**Carried**

## **7. Consent Agenda**

**Motion No.:**                      **Moved by:**                      **Harley Greenfield**  
**FA-18-038**                      **Seconded by:**                      **Jaden Calvert**

**THAT in consideration of the Consent Agenda Items listed on the April 25<sup>th</sup>, 2018, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: 1) the list of permits under Ontario Regulation 151/06 – “Development, Interference, with Wetlands and Alterations to Shorelines and Watercourses Regulation”, for March 2018; 2) the Receipts and Expenses for March 2018; 3) Foundation Minutes of March 14<sup>th</sup>, 2018; 4) BRWI Minutes – February 15<sup>th</sup>, 2018; 5) Arboretum Alliance Minutes of March 14<sup>th</sup>, 2018; 6) Staff Meeting Minutes of March 21<sup>st</sup>, 2018.**

**Carried**

## **8. Strategic Directions and Actions – Update and Discussion**

The Board of Directors reviewed the Strategic Plan Goals as approved at the February 14<sup>th</sup> Strategic Plan Workshop, with each section being reviewed by a Coordinator to whom the department section pertained. The Goals are: 1) Better Monitor and Manage Flood Risks; 2) Enhance GSC Land Management and Natural Heritage Preservation; 3) Support the Development of Watershed Plans with Municipalities; 4) Improve Water Quality; and 5) Strengthen Environmental Education and Communication. The Board will review the document in more depth with comment requested back to the Authority by May 10<sup>th</sup>. From the Director’s feedback, a summary and proposal to proceed with external consultations will be presented at the May 23<sup>rd</sup> meeting.

Grey Sauble Conservation staff will discuss the Strategic Plan Goals with the senior staff from watershed municipalities and the Counties of Grey and Bruce for their input.

## **9. Business Items**

a) Water Management – nothing at this time

b) Environmental Planning

1) Designation of Provincial Offences Officers

**Motion No.:**            **Moved by:**            **Scott Greig**  
**FA-18-039**            **Seconded by:**        **Sue Carleton**

**WHEREAS Grey Sauble Conservation Authority must monitor compliance with the Conservation Authorities Act and, where appropriate, enforce the provisions of that Act,**  
**AND WHEREAS certain staff have completed the appropriate Provincial Offences Officer training,**  
**THAT Mac Plewes and Jacob Kloeze be designated as Provincial Offences Officers, to enforce the provisions of the Conservation Authorities Act and any related regulations.**

**Carried**

c) Lands Update – nothing at this time

d) Administration

1) Personnel Policy Updates – Updated job description for:  
i) Environmental Planner; ii) Forestry Technician

**Motion No.:**            **Moved by:**            **Alan Barfoot**  
**FA-18-040**            **Seconded by:**        **Paul Eagleson**

**THAT the Grey Sauble Conservation Authority Board of Directors approve revising the Personnel Policy as follows: a) Updating Job Descriptions for the following: i) Environmental Planner; ii) Forestry Technician (Grey County).**

**Carried**

2) CAO's Update and Monthly Calendar

- All members of the Board of Directors have now completed and signed off on their AODA Training. Thanks were provided to Directors for completing the training.
- Drean includes bookmarks in Board meeting materials, so one can easily navigate electronically between materials and the agenda
- Please relay highlights from our meetings back to your councils, so they can see how their support for GSC is being leveraged and used in their communities.
- There is new funding from the Great Lakes Community Foundations Water Initiative. It is being allocated through Community Foundations in the US and Canada. Sonya is a member of one grouping, with Stuart Reid and Barry Randall locally, and two other Community Foundations from Lake Huron in the USA. The start-up is \$50K with an additional \$350K ultimately available to the three organizations to address our joint priorities.
- Applications have been received for the position of Forestry Coordinator. Anne Lennox has agreed to be on the interview panel.
- Interviews are underway for seasonal positions such as day camp and field operations.
- Aaron Swayze, one of GSC seasonal Forestry Technicians, has accepted a full-time job at SVCA.
- Jason Traynor applied for and received \$6,720 to subsidize two summer students under the Canada Summer Jobs Program.
- Recently Aakash Desai, a Councillor in Grey Highlands, gave Notice of Motion to Grey Highlands Council about further opening the lines of communication with GSC about keeping Eugenia Falls open year round.
- Operations staff have been verbally informed that there was an apparent potential attempted suicide incident at one of our conservation areas, with intervention by emergency personnel.
- There was a reminder of the Water Festival in Chesley on May 15-17<sup>th</sup> (volunteers and Director visits welcome) and the GSC Forestry Committee meeting on May 31<sup>st</sup>.

### 3) Signing Authorities

<b>Motion No.:</b>	<b>Moved by:</b>	<b>John McGee</b>
<b>FA-18-041</b>	<b>Seconded by:</b>	<b>Jaden Calvert</b>

**THAT effective April 25<sup>th</sup>, 2018, the signing authorities for Grey Sauble Conservation Authority will be as follows:**

**Section 28 Permits – Andy Sorensen, Sonya Skinner, and John Bittorf.**

**Financial – signing authorities for cheques – Cathy Little, Alan Barfoot, Sonya Skinner, Gloria Dangerfield, and John Bittorf.**

**Carried**

e) Forestry – nothing at this time

f) Communications – Public Relations

1) GSC Annual Report and Communication Approach for it

Karen Gillan reviewed with the Board the 2017 Annual Report. After minor edits, it will be put on the GSC Website with a media release to follow. It will also be distributed to the watershed municipalities and electronically to GSC's 120 +/- partners and stakeholders.

g) DWSP/RMO Report – nothing at this time

## **10. Chair's Report**

In the past month, I've continued learning about and working on building and strengthening GSC partnerships:

April 10 - I attended a meeting of the Arboretum Alliance meeting.

April 11 – Attended the Grey Sauble Conservation Foundation Meeting. And after that I met with Director Scott Greig, at his invitation, so thank you.

April 13 – Sonya and I attended the Generative Networking Session in Blythe, hosted by University of Guelph, for the purpose of optimizing opportunities for collaboration between policy makers, communities, and rural researchers.

April 16 – Attended, with Dick and Sonya, the Conservation Ontario AGM.

April 17 - Attended Queen's Park for the signing of the Memorandum of Cooperation between CO and MNRF, then the legislature as guests of the

Honourable Minister Des Rosiers, where she welcomed the CO “Team” and where MPP Bill Walker welcomed your three GSC representatives. This was followed by Minister Des Rosier’s reception.

I’m sure this will come as no surprise, but over those two days, I saw again and again how highly respected and well-liked Dick is, by CO Staff, Council Members and the various MNRF Ministers and their Staffs with whom he has worked over the years. It was a privilege to witness.

April 19 - I attended the GSC Foundation Film Festival. With your permission and on your behalf, I’ll send a note of congratulations to Don Sankey and Foundation volunteers for a very successful event and with appreciation for their continuing efforts on behalf of GSC.

April 19 - Earlier that day I went on a 6 K snowshoe hike at Hibou Conservation Area with Friends of Hibou members.

In the coming months, I plan to visit many more GSC properties for reconnaissance, fresh air, exercise and hopefully, conversation. I invite you to invite me to visit one of our GSC properties in your municipality. I look forward to walking and talking with each of you this spring.

Coming up:

1. Source Protection Management Committee Meeting tomorrow.
2. First meeting of the Indigenous Relationship Sub-Committee.
3. Grey Bruce Healthy Communities Conference, May 9 – 11, Creating Partnerships for Wellbeing will bring together Indigenous and non-Indigenous youth and adult community members, advocates and leaders representing various organizations across Grey and Bruce counties.
4. GSC Foundation AGM on the same day. As Al and I are both attending the Conference, Dick has offered to bring greetings on behalf of the GSC Board.

I plan to attend a BioBlitz in June. A BioBlitz is an intensive biological inventory, that connects experts with citizen scientists and members of the general public, in an effort to record organisms found in an area, during a specified amount of time. It seems to me, these events are potentially well-suited to aspects of our strategic plan and it was good to see them included in the most recent update.

FYI - Every Saturday in June there is a BioBlitz within a couple of hours of here.

You do have to pre-register.

1. The first: June 2 – Minesing Wetlands (NVCA – Utopia)
2. The closest: June 9, 10 - Macgregor Point Provincial Park
3. Others: June 16, Newmarket) , June 23 – Tiny Marsh – Elmvale , July 21 – Point Pelee



Finally, at the Grey County Warden’s Forum last evening, which several of us here attended, we heard from OFA President Keith Currie about the challenges but more importantly the opportunities in the agricultural sector today. Listening to Keith, we do realize that we are all on the same page when it comes to a healthy environment and good quality of life. Collaboration is definitely on the table and there may be a good fit with some Strategic Plan actions.

**11. Other Business**

- a) Committees – Minutes – nothing at this time for the following:
  - 1) Friends of Hibou; 2) Forestry Committee;
- b) Next Meeting – Wednesday, May 23rd, 2018 – 1:15 p.m.

**12. Closed Session – nothing at this time**

**13. Adjournment**

<b>Motion No:</b>	<b>Moved by:</b>	<b>Jaden Calvert</b>
<b>FA-18-042</b>	<b>Seconded by:</b>	<b>Ana Vukovic</b>

**THAT this meeting now adjourn.**

**Carried**

The meeting adjourned at 4:17 p.m.

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Cathy Little, Chair

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Doreen Robinson,  
Administrative Assistant

This set of minutes was approved at the BOD’s meeting held on May 23<sup>rd</sup>, 2018.