



# Grey Sauble Conservation Authority

## Minutes

### Full Authority Board of Directors

Wednesday, January 14th, 2015 – 1:15 p.m.

The Grey Sauble Conservation Authority Board of Directors Annual General Meeting was held at the Conservation Authority Administration Centre located on Inglis Falls Road.

#### 1. Call to Order

Chair Dick Hibma called the meeting to order.

Directors Present - Al Barfoot, Jaden Calvert, Paul Eagleson, Craig Gammie, Harley Greenfield, Shawn Greig, Dick Hibma, Marion Koepke, Cathy Little, and Ryan Thompson

Director Absent - John McGee

Staff Present – John Cottrill, Alison Armstrong, Doreen Robinson, John Bittorf, Andy Sorensen, Tim Lanthier, Mac Plewes, Krista McKee, Anne Lennox, Cam Bennett, Jason Traynor, and Chris Hachey

#### 2. Approval of Agenda

Motion No.:	Moved by:	Craig Gammie
FA-15-001	Seconded by:	Cathy Little

THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of January 14<sup>th</sup>, 2015, with the following addition.  
Under Item 12 d) Add Item 4) Forest Stewardship Council - plaque presentation.

Carried

**3. Disclosure of Pecuniary Interest**

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at this time.

**4. Introduction of and comments from Guests**

Chair Hibma welcomed the following guests: Bill Walker, MPP, Bruce-Grey-Owen Sound; Wayne Brohman - General Manager/Secretary-Treasurer, Saugeen Valley Conservation Authority; Kevin Eccles - Warden, County of Grey; Al Barfoot - Mayor, Township of Georgian Bluffs, Shawn Carey - Area Supervisor - Ministry of Natural Resources and Forestry; and Don Sankey - Vice-Chair, Grey Sauble Conservation Foundation. Each guest brought greetings from their respective organizations and expressed their appreciation of the work done by, working relationship with, and co-operation of Grey Sauble Conservation Authority.

The Chairman asked each Board of Director to introduce themselves and say a little about themselves.

Kevin Eccles and Bill Walker left the meeting at 1:30 p.m.

**5. Approval of Minutes**

a) Full Authority – November 12th, 2014

<b>Motion No.:</b>	<b>Moved by:</b>	<b>Harley Greenfield</b>
<b>FA-15-002</b>	<b>Seconded by:</b>	<b>Al Barfoot</b>

**THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of November 12th, 2014.**

**Carried**

6. **Business Out Of Minutes** - nothing at this time.

7. **Remarks from the Chair**

The Chair thanked staff for their hard work and support. He outlined projects undertaken by Grey Sauble Conservation.

Chair Dick Hibma vacated his Chair.

8. **Election of Officers**

a) Appointment of Chair Pro Tem

<b>Motion No.:</b>	<b>Moved by:</b>	<b>Craig Gammie</b>
<b>FA-15-003</b>	<b>Seconded by:</b>	<b>Marion Koepke</b>

**THAT Wayne Brohman be appointed Chair Pro Tem.**

**Carried**

b) Review of Voting Procedures

Wayne Brohman reviewed the voting procedures and asked if there were any questions.

All positions are vacant.

c) Motion to Appoint Scrutineers

**Motion No.:**            **Moved by:**            **Dick Hibma**  
**FA-15-004**            **Seconded by:**        **Shawn Greig**

**THAT Shawn Carey and Chris Hachey be appointed scrutineers.**

**Carried**

d) Election of 2015 Chair

Marion Koepke nominated Dick Hibma for the position of Chair.

Paul Eagleson nominated Harley Greenfield for the position of Chair.

Shawn Greig nominated Al Barfoot for the position of Chair.

**Motion No.:**            **Moved by:**            **Marion Koepke**  
**FA-15-005**            **Seconded by:**        **Ryan Thompson**

**THAT the nominations for the Election of Chair for 2015 close.**

**Carried**

Harley Greenfield declined his nomination for the position of Chair. Al Barfoot withdrew his name for the position of Chair.

Dick Hibma accepted the nomination for Chair for 2015.

Wayne Brohman declared Dick Hibma as Chair for 2015.

e) Election of 2015 Vice Chair

Harley Greenfield nominated Paul Eagleson for the position of Vice Chair.

Paul Eagleson nominated Harley Greenfield for the position of Vice Chair.

**Motion No.:**           **Moved by:**           **Dick Hibma**  
**FA-15-006**           **Seconded by:**       **Ryan Thompson**

**THAT the nominations for the Election of Vice Chair for 2015 close.**

**Carried**

Paul Eagleson declined his nomination for the position of Vice Chair.

Harley Greenfield accepted the nomination for Vice Chair for 2015.

Wayne Brohman declared Harley Greenfield Vice Chair for 2015.

f) Motion to Destroy Ballots – No ballots were necessary.

Dick Hibma resumed the Chair.

**9. Remarks by 2015 Chair Elect and Vice Chair Elect**

The Chair and Vice Chair thanked their nominators and look forward to working with the Board and staff in the upcoming year.

**10. Appointments of Committees**

a) Conservation Foundation

**Motion No.:**            **Moved by:**            **Craig Gammie**  
**FA-15-007**            **Seconded by:**        **Al Barfoot**

**THAT the following appointments be made to the Grey Sauble Conservation Foundation for 2015: Jan Chamberlain, Marion Koepke, Harley Greenfield, and Chris Hachey.**

**Carried**

b) Forestry Committee

**Motion No.:**            **Moved by:**            **Harley Greenfield**  
**FA-15-008**            **Seconded by:**        **Paul Eagleson**

**THAT the following appointments be made to the Grey Sauble Conservation Forestry Committee for 2015: Craig Gammie, Shawn Greig, Cathy Little, Jaden Calvert, Ryan Thompson, and Dick Hibma.**

**Carried**

c) Arboretum Alliance

**Motion No.:**            **Moved by:**            **Al Barfoot**  
**FA-15-009**            **Seconded by:**        **Shawn Greig**

**THAT the following appointments be made to the Grey Sauble Conservation Arboretum Alliance for 2015: Bill Moses and Rodney Saunders.**

**Carried**

**11. Correspondence**

- a) Letter from Gaviller & Company LLP re: 2014 Interim Audit

**Motion No.:**           **Moved by:**           **Marion Koepke**  
**FA-15-010**           **Seconded by:**       **Craig Gammie**

**THAT the letter from Gaviller & Company LLP with regards to the 2014 Interim Audit, be received.**

**Carried**

**12. Business Items**

- a) Water Management – nothing at this time  
b) Environmental Planning

Andy Sorensen, Environmental Planning Coordinator, answered questions on the Section 28 Permits summary as presented.

- 1) Section 28 Permits – November 1st, 2014 to December 23rd, 2014

**Motion No.:**           **Moved by:**           **Harley Greenfield**  
**FA-15-011**           **Seconded by:**       **Jaden Calvert**

**THAT the list of permits under Ontario Regulation 151/06 – “Development, Interference, with Wetlands and Alterations to Shorelines and Watercourses Regulation”, for the period November 1st to December 23rd, 2014, be received by the Grey Sauble Conservation Authority Board of Directors.**

**Carried**

- c) Lands Update – nothing at this time
- d) Forestry, Fish, and Wildlife
  - 1) Tender for Pine, Spruce, Larch at Kolapore Uplands Management Area - Compartment #93
  - 2) Tender for Pine and Spruce at Kolapore Uplands Management Area - Pine Thinning Tenders – Compartment #96
  - 3) Tender for Pine and Spruce at Holland Center Management Area - Compartment #62

Cam Bennett, Forestry Technician, reviewed with the Board of Directors a summary of tenders received for the 3 above noted tenders.

**1) Holland Centre Management Area – Compartment 62**

Part Lot 15, Concession 1 NETSR, Township of Chatsworth (formerly Holland Twp), Grey County. Marked Area: 9 acres; Volume Tendered: Pine/Spruce – 80 Full Cords; Estimated Value: \$2,800.00

Tenders Received

Contractor	Total Bid
Moggie Valley Timber	\$ 3,000.00

**2) Kolapore Uplands Management Area – Compartment 93**

North Part Lot 4, Concession 6, Town of the Blue Mountains (formerly Collingwood Twp), Grey County; Marked Area: 64 acres  
Volume Tendered: Pine/Spruce/Larch – 462 Full Cords;  
Estimated Value: \$16,170.00



**Tenders Received**

Contractor	Total Bid
Moggie Valley Timber	\$24,000.00

**3) Kolapore Uplands Management Area – Compartment 96**

South Part Lot 8, Concession 7, Town of the Blue Mountains (formerly Collingwood Twp), Grey County. Marked Area: 26 acres

Volume Tendered: Pine/Spruce – 212 Full Cords; Estimated Value: \$7,420.00

**Tenders Received**

Contractor	Total Bid
Moggie Valley Timber	\$10,000.00

There was no Board of Directors meeting in December 2014. The Chairman, C.A.O., and Forestry Technician opened the tenders received and awarded the tenders to Moggie Valley Timber at the price bid on each of the three tenders.

**Motion No.:**            **Moved by:**            **Marion Koepke**  
**FA-15-012**            **Seconded by:**        **Cathy Little**

**THAT the Grey Sauble Conservation Authority Board of Directors receive the report on the Forestry tenders received and awarded as follows:**

**The tender for Holland Centre Management Area-Compartment 62 be awarded to Moggie Valley Timber for their total bid of \$3,000.00.**

**The tender for Kolapore Uplands Management Area-Compartment 93 be awarded to Moggie Valley Timber for their total bid of \$24,000.00.**

**The tender for Kolapore Uplands Management Area-Compartment 96 be awarded to Moggie Valley Timber for their total bid of \$10,000.00.**

**Carried**



#### **4. Plaque - Grey Sauble Conservation Authority Forest Certification**

Anne Lennox, Forestry and Wildlife Coordinator, advised that Grey Sauble Conservation has achieved Forest Stewardship Council certification through the Eastern Ontario Model Forest's Forest Management Certificate. The FSC is an international, membership-based, non-profit organization that supports environmentally appropriate, socially beneficial, and economically viable management of the world's forests. Grey Sauble Conservation has certified forest material.

Shawn Greig left the meeting at 2:50 p.m. and advised the Directors prior to leaving that the Township of Chatsworth wants a 0% increase in the 2015 Grey Sauble Conservation budget.

#### **e) Communications/Public Relations**

##### **1) Orientation Meeting(s) for new Directors**

Krista McKee, Community Relations Coordinator, is preparing orientation information for the new directors. Two or three hours of orientation would be beneficial to new Board Directors for a general overview of Grey Sauble Conservation's mandate. Orientation will be scheduled for 12:30 p.m. prior to the start of the regular meetings.

#### **f) Administration**

##### **1) Receipts and Expenses - November and December 2014**

<b>Motion No.:</b>	<b>Moved by:</b>	<b>Al Barfoot</b>
<b>FA-15-013</b>	<b>Seconded by:</b>	<b>Ryan Thompson</b>

**THAT the Grey Sauble Conservation Authority Board of Directors approve the receipts and expenses for November and December 2014.**

**Carried**



- 2) 2015 - Budget and Budget Resolutions
- 3) 2015 Borrowing Resolution
- 4) Draft Updated Personnel Policy and  
Draft Updated Administration Regulations

Items 12 f) Administration - #2, #3, and #4, were deferred until the February meeting.

Al Barfoot stated that Board Members need to know that they are here because they wanted to be here and are representing the municipality as a voting member. Discussion is then held within their own municipality.

Craig Gammie asked if members are here to represent their Councils or constituents. He wants to research the regulations.

Dick Hibma advised that members are Directors of this organization (GSCA) and that is their first responsibility. Members are to assess the information presented. You are appointed by your municipality, but you are representing your municipality and people of your watershed and the public. You have to go back to your municipality with the decision you have made.

Paul Eagleson - If it is a budget that you are voting on, it's on behalf of your municipality.

Harley Greenfield - The weighted vote is on the budget.

John Cottrill reviewed each line item of the Draft 2015 Budget.

Shawn Carey and Al Barfoot left the meeting at 3:30 p.m.

Cathy Little left the meeting at 4:00 p.m.

**13. In Camera Items** – nothing at this time

**14. Other Business**

- a) Staff Meeting Minutes
  - 1) October 22nd, 2014
  - 2) November 19th, 2014
  
- b) Foundation Minutes - November 12th, 2014

**Motion No.:**           **Moved by:**           **Harley Greenfield**  
**FA-15-014**           **Seconded by:**       **Jaden Calvert**

**THAT the Grey Sauble Conservation Authority Board of Directors receive the Staff Meeting Minutes of October 22nd, and November 19th, 2014, and the Foundation Minutes of November 12th, 2014.**


**Carried**

- c) Next Meeting - Wednesday, February 11th, 2015 at 1:15 p.m.  
An Orientation Meeting will precede the meeting at 12:30 p.m.

**15. Adjournment**

The meeting adjourned at 4:15 p.m.

  
\_\_\_\_\_  
Dick Hibma, Chairman

  
\_\_\_\_\_  
Doreen Robinson  
Administrative Assistant