



## **Grey Sauble Conservation Authority**

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### **Minutes - Annual General Meeting**

#### **Full Authority Board of Directors**

**Wednesday, January 13th, 2016 – 1:15 p.m.**

The Grey Sauble Conservation Authority Board of Directors Annual General Meeting was held at the Conservation Authority Administration Centre located on Inglis Falls Road.

#### **1. Call to Order**

Chair Dick Hibma called the meeting to order.

Directors Present - Al Barfoot, Jaden Calvert, Paul Eagleson, Harley Greenfield, Shawn Greig, Dick Hibma, Marion Koepke, Cathy Little, and John McGee

Director Absent - Ryan Thompson and Ana Vukovic

Staff Present – John Cottrill, Alison Armstrong, Chris Hachey, Doreen Robinson, John Bittorf, Andy Sorensen, Krista McKee, Tim Lanthier, and Anne Lennox

Media - Bayshore Broadcasting

#### **2. Approval of Agenda**

<b>Motion No.:</b>	<b>Moved by:</b>	<b>Shawn Greig</b>
<b>FA-16-001</b>	<b>Seconded by:</b>	<b>Marion Koepke</b>

**THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of January 13<sup>th</sup>, 2016.**

**Carried**

### **3. Disclosure of Pecuniary Interest**

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at this time.

### **4. Introduction of and comments from Guests**

Chair Hibma welcomed the following guests: Bill Walker, MPP, Bruce-Grey-Owen Sound; Wayne Brohman - General Manager/Secretary-Treasurer, Saugeen Valley Conservation Authority; Al Barfoot, Warden, County of Grey; Alison Kershaw, Acting Resource Management Supervisor - Ministry of Natural Resources and Forestry - Owen Sound; Gayle Wood, C.A.O., Nottawasaga Valley Conservation; Doug Lougheed - Chair - Nottawasaga Valley Conservation; Paul McQueen - Mayor, Municipality of Grey Highlands; and Don Sankey - Chair, Grey Sauble Conservation Foundation. Each guest brought greetings from their respective organizations and expressed their appreciation of the work done by, working relationship with, and co-operation of Grey Sauble Conservation Authority Board of Directors and staff.

Some items discussed were:

- There is an implementation plan on who is paying for Risk Management for DWSP
- Grey County has a delegation request on phragmites
- Annual funding from the Province is 1.5% and that has been consistent over the past 20 years
- With the review of the Conservation Authorities Act, topics include how C.A.'s are structured and financed. Should C.A.'s be funded by multiple Ministries as we interface with multiple Ministries. A meeting will be set up for Bill Walker, Dick Hibma, and John Cottrill to discuss funding.
- Great working relationship with GSCA, SVCA, and NVCA
- Paul McQueen sits on the AMO Board and the CA Act was reviewed. There was a Task Force set up on which he is a member. Discussion has been held with regards to a change in the funding model.

- Gayle Wood said how fortunate we are to have Dick Hibma and his leadership. Looks forward to working with GSCA.
- Don Sankey complimented GSCA staff on their commitment and loyalty in such programs as the Memorial Forest, Wild Water Program, Earth Day Hike, and Malcolm Kirk scholarship. New projects are forthcoming for the Foundation.

Bill Walker left the meeting at 1:30 p.m.

## 5. Approval of Minutes

- a) Full Authority – November 25th, 2015
- b) Full Authority - December 9th, 2015

<b>Motion No.:</b>	<b>Moved by:</b>	<b>Jaden Calvert</b>
<b>FA-16-002</b>	<b>Seconded by:</b>	<b>Al Barfoot</b>

**THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of November 25th, 2015, and December 9th, 2015.**

**Carried**

The Managed Forest Tax Incentive Program provides a reduction in property taxes, to property owners in the program, but property owners must adhere to Ministry of Natural Resources and Forestry guidelines. Shawn Greig asked about partnering with our neighbours on Managed Forests.

A meeting has been scheduled in February with the organizers of the Classic Car Hill Climb, and representatives from Grey Sauble Conservation, the Township of Georgian Bluffs, and the City of Owen Sound.

6. **Business Out Of Minutes** - nothing at this time.

7. **Remarks from the Chair**

The Chair thanked staff and the Board for their hard work and support. He acknowledged the efforts of the DWSP staff and Chair. He welcomed everyone to the meeting and said it is an opportunity to look back and also to look forward.

Chair Dick Hibma vacated his Chair.

8. **Elections**

a) Appointment of Chair Pro Tem

<b>Motion No.:</b>	<b>Moved by:</b>	<b>Shawn Greig</b>
<b>FA-16-003</b>	<b>Seconded by:</b>	<b>Jaden Calvert</b>

**THAT Wayne Brohman be appointed Chair Pro Tem.**

**Carried**

b) Review of Voting Procedures

Wayne Brohman reviewed the voting procedures and asked if there were any questions.

All positions are vacant.

c) Motion to Appoint Scrutineers

**Motion No.:**            **Moved by:**            **Marion Koepke**  
**FA-16-004**            **Seconded by:**        **John McGee**

**THAT Chris Hachey and Gayle Wood be appointed scrutineers.**

**Carried**

d) Election of 2016 Chair

**Motion No.:**            **Moved by:**            **Al Barfoot**  
**FA-16-005**            **Seconded by:**        **Marion Koeke**

**THAT Dick Hibma be nominated for the position of Chair for 2016.**

**Carried**

Shawn Greig nominated Harley Greenfield for the position of Chair for 2016.

Harley Greenfield declined his nomination for the position of Chair.

**Motion No.:**            **Moved by:**            **John McGee**  
**FA-16-006**            **Seconded by:**        **Jaden Calvert**

**THAT nominations for the election of Chairman for 2016 close.**

**Carried**

Dick Hibma accepted the nomination for Chair for 2016 and thanked Al and Marion for their nomination. Dick has 20 years of service with the Authority. He thanked Directors and staff for their support and hard work.

Wayne Brohman declared Dick Hibma as Chair for 2016.

e) Election of 2016 Vice Chair

Marion Koepke nominated Harley Greenfield for the position of Vice Chair.

Harley Greenfield nominated Paul Eagleson for the position of Vice Chair.

<b>Motion No.:</b>	<b>Moved by:</b>	<b>Al Barfoot</b>
<b>FA-16-007</b>	<b>Seconded by:</b>	<b>Cathy Little</b>

**THAT the nominations for the Election of Vice Chair for 2016 close.**

**Carried**

Paul Eagleson declined his nomination for the position of Vice Chair.

Harley Greenfield accepted the nomination for the position of Vice Chair for 2016.

Harley spoke on the great relationship Grey Sauble has with our neighbouring Authorities, the Foundation and staff and the continued support of each other.

Wayne Brohman declared Harley Greenfield Vice Chair for 2016.

f) Motion to Destroy Ballots – No ballots were necessary.

Dick Hibma resumed the Chair.

**9. Remarks by 2016 Chair Elect and Vice Chair Elect**

The Chair and Vice Chair thanked their nominators and look forward to working with the Board and staff in the upcoming year.

**10. Appointments of Committees**

a) Conservation Foundation

**Motion No.:            Moved by:            Al Barfoot**  
**FA-16-008            Seconded by:        Cathy Little**

**THAT the following appointments be made to the Grey Sauble Conservation Foundation for 2016: Marion Koepke, Harley Greenfield, and Chris Hachey.**

**Carried**

b) Forestry Committee

**Motion No.:            Moved by:            Al Barfoot**  
**FA-16-009            Seconded by:        Harley Greenfield**

**THAT the following appointments be made to the Grey Sauble Conservation Forestry Committee for 2016: Shawn Greig, Jaden Calvert, Cathy Little, Ryan Thompson, and Dick Hibma.**

**Carried**

c) Arboretum Alliance

**Motion No.:            Moved by:            Jaden Calvert**  
**FA-16-010            Seconded by:        Cathy Little**

**THAT the following appointments be made to the Grey Sauble Conservation Arboretum Alliance for 2016: Bill Moses and Rodney Saunders.**

**Carried**

## **11. Correspondence**

- a) Memo from John Cottrill re: Letter from Kathleen Wynne, Premier, re: Control of Invasive Species: Phragmites australis in Ontario; and newspaper article

For a number of years, European Common Reed grass (*Phragmites australis*) has become an increasing problem to area beaches, wetlands and open ditches. There are no natural controls, so many landowners and municipalities have undertaken both chemical and mechanical treatments to try to control the plant. At present, there is no approved herbicide available in Ontario that can be used over or around water.

The Ministry of Natural Resources and Forestry (MNRF) has been active in addressing the challenges in trying to control the plant.

The purpose of this report is to seek your endorsement to send a letter of support to the Premier and MPP's in Ontario to seek their support in approving the use of recognized herbicides for use in aerial applications over wetlands and open water. In addition, a further request is to establish a province wide program, with associated funding, to address the issue in a coordinated fashion on land and in water.

Wayne Brohman advised SVCA will carry out work at the Brucedale Conservation Area and surrounding areas along the Lake Huron Shoreline at a cost of \$100,000. For 5 years, funded by Enbridge.

A draft letter addressed to Premier Kathleen Wynne was reviewed which letter outlines the issue in more detail. All conservation authorities are being asked to support this initiative.



**Motion No.:**           **Moved by:**           **John McGee**  
**FA-16-011**           **Seconded by:**       **Cathy Little**

**THAT the GSCA Board of Directors endorse the recommendations as outlined in the draft letter with regards to the control of invasive species (Phragmites) addressed to Premier Kathleen Wynne and circulate the letter to local MPP's , all CA's, our member municipalities, and the Counties of Grey and Bruce.**

**Carried**

b) Card from Bill Walker, M.P.P., Bruce-Grey-Owen Sound

Bill Walker, M.P.P., Bruce-Grey-Owen Sound, had sent a Christmas card to the Board of Directors and staff wishing a Merry Christmas and Happy New Year.

## **12. Business Items**

a) Water Management – nothing at this time

b) Environmental Planning

1) Section 28 Permits – November 1st, 2015 to December 22nd, 2015

**Motion No.:**           **Moved by:**           **Jaden Calvert**  
**FA-16-012**           **Seconded by:**       **Shawn Greig**

**THAT the list of permits under Ontario Regulation 151/06 – “Development, Interference, with Wetlands and Alterations to Shorelines and Watercourses Regulation”, for the period November 1st, 2015, to December 22nd, 2015, be received by the Grey Sauble Conservation Authority Board of Directors.**

**Carried**

c) Lands Update

1) Boat Lake Agreement - Patterson Camp Cottage Lease

The lease area at Boat Lake is approximately 5 acres in size and contains 5 older cottages, several out buildings, 1 seasonal campsite and 6 non-seasonal campsites.

The "Patterson" portion of the Boat Lake Management Area was purchased by GSC in 1972. The 175 acre parcel of land also contained a cottage lease site that was known as Patterson's Camp. Upon purchase of the land by GSC the Patterson's were granted lifetime access to operate the 5 acre portion of land where the 5 cottages resided. In 1998 the Patterson's relinquished their occupation of the cottage site and GSC took charge of the area. The cottages and accessory buildings were found to be in disrepair and the site was in need of a large scale clean-up. In 1999 staff cleaned up the cottage area site and left only the existing building.

In 2000 the area was offered for public tender to lease the existing cottages with an emphasis of first repairing / refurbishing the existing buildings. The site was eventually leased to Jim and Mariyln Cuming in 2001 for a 5 year period at no cost, pending the cottages were repaired and upgraded. The Cuming's completed all repairs noted by GSC within the first 5 year period. After 2005 the lease was reviewed every 5 years with the current lessee having the first right of refusal pending that the terms of the lease are adhered to. The lease fees are based on a sliding scale with a 4% annual increase and an option to collect taxes should they rise beyond the current rate. The lease rate in 2015 was \$4,212.00

The Cuming's lease expires on January 31, 2016, and the lessee has stated that they can no longer operate the lease unless the current fees are reduced and the agreement stipulation related to land tax is changed. The Cuming's have requested the following changes:

- Remove the clause making the lessor responsible for the increase in costs due to a new property assessment
- Cap annual lease at \$4,000.00

**Motion No.:**            **Moved by:**            **Shawn Greig**  
**FA-16-013**            **Seconded by:**        **Jaden Calvert**

**THAT the Cuming's requested changes to the Boat Lake Cottage lease be turned down and that the lessee be offered an extended lease until April 30, 2016, to allow for ample time to remove any chatels from the property and that staff be directed to find a short term lessee to lease the property under the current agreement terms;**  
**AND FURTHER, THAT staff develop long term options for the Boat Lake Cottage area and report back to the Board with these options.**

**Carried**

**Motion No.:**            **Moved by:**            **John McGee**  
**FA-16-014**            **Seconded by:**        **Harley Greenfield**

**THAT the following Amendment be made to Motion No. FA-16-013 - The first offer be made to the Lessee for a one year extension with a 4% increase and if the Lessee is not interested, the Authority go back to the original proposal.**

**Carried**

- d) Forestry, Fish, and Wildlife - nothing at this time
- e) Communications/Public Relations - nothing at this time

f) Administration

1) Receipts and Expenses - November and December 2015

<b>Motion No.:</b>	<b>Moved by:</b>	<b>Jaden Calvert</b>
<b>FA-16-015</b>	<b>Seconded by:</b>	<b>Marion Koepke</b>

**THAT the Grey Sauble Conservation Authority Board of Directors approve the receipts and expenses for November and December 2015.**

**Carried**

2) Administrative Items requiring Board endorsement

At the start of each year, there are a number of administrative items that require Board endorsement. Below is a list of matters that staff are recommending for your approval.

Item #1: Confirm Auditor – In 2014, the GSCA undertook a call for proposals for audit services. Gaviller and Associates (now Collins Barrow) was the successful firm and will be providing audit services each spring on a five year term. 2016 will be their second year.

Item #2: Legal Services – In 2011, the GSCA undertook a call for proposals for legal services. Two firms were selected, Middlebro & Stevens for real estate and local issues, and Garrod – Pickfield for Planning Act, CA Act and OMB Hearings.

Item #3: Conservation Ontario Appointments – Each year, Conservation Ontario holds 4 Council meetings. Each conservation authority can appoint two delegates to represent them at the meetings and vote on the matters brought before Council. Most CA's appoint one Board member and one staff member as their representative. The GSCA has historically appointed the Chairman and the CAO.

**Motion No.:**           **Moved by:**           **Al Barfoot**  
**FA-16-016**           **Seconded by:**       **Marion Koepke**

**THAT the GSCA Board of Directors confirm the appointments as follows, for 2016.**

**1) Auditor - Collins Barrow; 2) Legal Services - Middlebro & Stevens for real estate and local issues, and Garrod – Pickfield for Planning Act, CA Act and OMB Hearings; 3) Conservation Ontario Appointments – The Chairman, the Vice-Chair as a second alternate, and the C.A.O.;**

**Carried**

**13. Chairman's Report**

Since the last BOD's meeting, the Chair has

- Participated in a group meeting on changes to the Aggregate Resources Act
- Attended Conservation Ontario meeting with John Cottrill in December
- Participated in DWSP Management meeting.
- Will be attending upcoming AGM's at various Conservation Authorities

**14. Other Business**

- a) Staff Meeting Minutes - November 26th, 2015
- b) Foundation Minutes - November 25th, 2015

**Motion No.:**           **Moved by:**           **Jaden Calvert**  
**FA-16-017**           **Seconded by:**       **Harley Greenfield**

**THAT the Grey Sauble Conservation Authority Board of Directors receive the Staff Meeting Minutes of November 26th, 2015, and the Foundation Minutes of November 25th, 2015.**

**Carried**

- c) Next Meeting - Wednesday, February 10th, 2016 at 1:15 p.m.

d) Marion Koepke advised that there is a partnership program underway to consider shared events to celebrate in 2017 Canada 150/Owen Sound 160 Celebrations, which would include the 60th year anniversary of Grey Sauble Conservation.

Guests and news media and all staff excluding John Cottrill, Chris Hachey, Doreen Robinson, John Bittorf, Tim Lanthier, and Krista McKee, left the meeting.

**15. In Camera Item**

a) Property Matter

<b>Motion No.:</b>	<b>Moved by:</b>	<b>Harley Greenfield</b>
<b>FA-16-018</b>	<b>Seconded by:</b>	<b>John McGee</b>

**THAT the Grey Sauble Conservation Authority Board of Directors now move In Camera to consider a property matter.**

**Carried**

<b>Motion No:</b>	<b>Moved by:</b>	<b>Marion Koepke</b>
<b>FA-16-019</b>	<b>Seconded by:</b>	<b>Jaden Calvert</b>

**THAT the meeting now move to the Regular Full Authority meeting to consider the matters listed on the January 13th, 2016, agenda and any other business that may be lawfully conducted.**

**Carried**

<b>Motion No.:</b>	<b>Moved by:</b>	<b>Marion Koepke</b>
<b>FA-16-020</b>	<b>Seconded by:</b>	<b>Al Barfoot</b>

**THAT the Grey Sauble Conservation Authority Board of Directors concur with the seeking of legal advice adopting direction that was given in closed session.**

**Carried**

**16. Adjournment**

The meeting adjourned at 3:54 p.m.

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Dick Hibma, Chairman

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Doreen Robinson  
Administrative Assistant