



## **Grey Sauble Conservation Authority**

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### **Minutes**

#### **Full Authority Board of Directors**

**Wednesday, August 10th, 2016 – 1:15 p.m.**

The Grey Sauble Conservation Authority Board of Directors meeting was held at the Conservation Authority Administration Centre located on Inglis Falls Road.

#### **1. Call to Order**

Acting Chair Harley Greenfield called the meeting to order.

#### **Directors Present**

Al Barfoot, Jaden Calvert, Paul Eagleson, Harley Greenfield, Shawn Greig, Marion Koepke, Cathy Little, Ryan Thompson, and Ana Vukovic

**Directors Absent** – Dick Hibma and John McGee

**Staff Present** – John Cottrill, Doreen Robinson, John Bittorf, Andy Sorensen, Krista McKee, Alison Armstrong, and Chris Hachey

#### **2. Approval of Agenda**

**Motion No.:**            **Moved by:**            **Jaden Calvert**  
**FA-16-065**            **Seconded by:**        **Cathy Little**

**THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of August 10th, 2016, with the following additions/amendments: Under Item 5) Business Out of Minutes - 1) West Rock Climbing Proposal; Under Item 7 a) Water Management - Report on the Drought; Under Item 7 e) Communications/Public Relations - 3) Social Media Update; Under Item 7 f) Administration - 3) Bridge at Administration Centre; Under Item 9 - Other**

**Business - f) Brack Classic Car Hill Climb; Move Item 9 d) DWSP/Risk Management - 1) Ratification of Chair Candidate to Closed Session Agenda;  
Carried**

**3. Disclosure of Pecuniary Interest**

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at this time.

**4. Approval of Minutes**

a) Full Authority - June 8th, 2016

**Motion No.:            Moved by:            Ana Vukovic**  
**FA-16-066            Seconded by:        Jaden Calvert**

**THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of June 8th, 2016.**

**Carried**

**5. Business Out of Minutes**

a) West Rock Climbing Proposal

Chris Hachey updated the Board on the West Rock Climbing Proposal. A meeting was held on site with representatives from the City of Owen Sound, local Fire Departments, the Niagara Escarpment Commission, At Last Adventures, and Grey Sauble Conservation. A by-law will be presented at City Council on August 22nd with regards to the proposal from At Last Adventures. The City of Owen Sound and GSCA will make an application to the NEC for a Development Permit and will be preparing a management plan, which can be time consuming. Hopefully the proposal will be approved in early 2017.

## 6. Correspondence

- a) Thank you card from Ontario Heritage Trust re: Doors Open

A card from Ontario Heritage Trust thanks Grey Sauble Conservation for the participation in Doors Open Owen Sound which contributed to making the event a success.

- b) E-mail from David and Trish Kozuch re: Grey Sauble Staff

An e-mail from David and Trish Kozuch acknowledges the excellent work and representation by Cam Bennett, an employee of Grey Sauble Conservation. They stated how Cam has assisted in their submission of their first MFTIP and their understanding of their lands, forests, wildlife, and the potential of their 50 acres.

- c) Summary of Conservation Ontario Comments - CA Act Review

In 2015 the Province initiated a review of the Conservation Authorities Act which governs 36 Conservation Authorities. They developed an initial Conservation Authorities Discussion Paper (Fall 2015) to provide an overview of Conservation Authorities, their funding and governance.

In spring 2016, MNRF posted a second discussion paper which identified priorities for moving forward with the CA Act Review. This was followed up by multi-stakeholder engagement sessions throughout June.

The general public and agencies are invited to submit feedback to this report on the Environmental Bill of Rights (EBR) Registry. The deadline is September 9th, 2016. This will determine the future priorities and improvements to the CA Act and its implementation.

Working with the Conservation Authorities, Conservation Ontario has developed a collective position which will be submitted to the EBR posting.

A discussion was held by the Board on the Summary of Conservation Ontario Comments.

**Motion No.:**           **Moved by:**           **Marion Koepke**  
**FA-16-067**           **Seconded by:**       **Cathy Little**

**THAT the Grey Sauble Conservation Authority Board of Directors receive the correspondence presented at the August 10th, 2016, meeting.**

**Carried**

**Motion No.:**           **Moved by:**           **Al Barfoot**  
**FA-16-068**           **Seconded by:**       **Jaden Calvert**

- 1.     THAT the Grey Sauble Conservation Authority support the collective position as outlined in the Conservation Ontario summary document with regards to the CA Act Review.**
- 2.     THAT it be circulated to our member municipalities with a request for their support.**
- 3.     THAT staff be directed to meet with Bruce Grey Owen Sound MPP Bill Walker and Simcoe Grey MPP Jim Wilson to outline our position on the CA Act Review.**

**Carried**

**7.     Business Items**

a)     Water Management

1)     Drought

John Bittorf, Water Resources Coordinator, advised that the Grey Sauble Conservation Watershed, is not in drought conditions yet. The Low Water Response Team are meeting Friday, August 12th, and they are the group who can declare a drought. We had flood warnings until the end of March this year. The streams are above a drought situation at present. After the Low Water Response Team meeting, a press release will be issued. People are asked, voluntarily, to make a reduction of 10% in water usage.

2) Haines Dam Update/Approval

Application was made for funding towards the costs of the removal of the Haines Dam. The estimate for removal is \$600,000.00. We have received notice that we will be receiving up to \$250,000.00 from the Department of Fisheries and Oceans. We have not been advised to date that we will be receiving any money from the MNRF. There is the potential of receiving any surplus funds from them in the fall. A tender has been advertised for the removal of the dam and 13 contractors picked up tenders, of which 4 contractors attended the optional site visit on August 10th. Tenders close August 17th. It is estimated to cost \$400,000.00 for removal of the dam, plus there will be engineering costs and minor costs. If everything goes as planned, we should be in the water by September and the project would take about 4 weeks to complete. Rip rap would then be placed along the shoreline.

**Motion No.:**            **Moved by:**            **Marion Koepke**  
**FA-16-069**            **Seconded by:**        **Ana Vukovic**

**THAT an additional \$150,000.00 from Reserves be put towards the Haines Dam Removal Project, with an upset limit of \$300,000.00 from Reserves being used for this project.**

**Carried**

Shawn Greig was opposed to this motion.

b) Environmental Planning

1) Section 28 Permits - June and July 2016

**Motion No.:**            **Moved by:**            **Ryan Thompson**  
**FA-16-070**            **Seconded by:**        **Cathy Little**

**THAT the Grey Sauble Conservation Authority Board of Directors receive the list of permits under Ontario Regulation 151/06 - "Development, Interference, with Wetlands and Alterations to Shorelines and Watercourses Regulation" for June and July 2016.**

**Carried**

## 2) Meaford Lawn Bowling Club

We received an application from the Lawn Bowling Club June 27, 2016. The Club would like to construct permanent shade shelters within the floodplain of the Bighead River at 19 Sykes Street, Municipality of Meaford.

They are proposing 8 shelters 12 ft. by 6 ft. in size and anchored to sono tubes in the ground. 4 shelters are proposed parallel to the river bank and 4 shelters proposed along the east fence of the lawn bowling surface. The entire site is zoned environmental protection that does not permit the construction of structures. The property is owned by the Municipality.

May 11, 2016 -- GSCA provided a letter to the club indicating that we could not support the proposal. We also recommended that they consult with an engineer if they would like to pursue the application. We received an application June 27, 2016. No technical reports to support the application from an engineer.

July 13, 2016 -- GSCA staff met on site with Club members to view the site and discuss the proposal. GSCA staff advised club members that we would provide a report to the board and a recommendation.

August 2, 2016 -- Grey Sauble Staff is making the following recommendation.

“In keeping with the recommendation contained within the GSCA correspondence dated May 11, 2016 it is recommended that the GSCA return the application and cheque to the proponent as the application is deemed incomplete without technical supporting information and the proper fee. Further, indicate that approval of the application is contrary to GSCA Board approved policies, and not in conformity with the municipality’s comprehensive zoning by-law.

**Motion No.:**           **Moved by:**           **Marion Koepke**  
**FA-16-071**           **Seconded by:**       **Ana Vukovic**

**THAT Grey Sauble Conservation Authority is unable to approve the application of the Meaford Lawn Bowling Club as proposed;  
AND FURTHER, THAT the Conservation Authority would consider an alternative of removable structures, with the Meaford Lawn Bowling Club negotiating with the Municipality of Meaford to remove the structures before the winter season;**

**Carried**

c)    Lands Update

1)    Update on Conservation Areas

Chris Hachey presented a revenue comparison for the years 2015 and 2016 for fees collected at various Conservation Areas. As of July 21st, fees collected for daily passes in 2015 was \$22,960 and in 2016 \$29,965.00. Fees for season's passes as of July 31st in 2015 was \$2,040, and in 2016 \$4,290.

The Authority is using a system called McKay Pay which allows people to pay by a phone app, or by phoning a 1-800 number, and web via home computer. Donation boxes are no longer at any sites due to the theft of both the donations boxes and/or contents.

Discussion was held with regards to reducing the fee for residents with a higher fee for tourists. Staff from Grey Sauble Conservation and representatives from other Conservation Authorities plan to meet in the fall to evaluate the self-serve system, and will discuss user fees as well.

d)    Forestry, Fish, and Wildlife - nothing at this time

e) Communications/Public Relations

1) Retirement BBQ Luncheon for John Cottrill

Krista reminded the Board to rsvp no later than September 9th to Doreen about attending the Retirement BBQ Luncheon being held for John Cottrill on September 30th, 2016. Invitations have also been sent to former directors and staff, and municipal offices.

2) GSCA 60th Anniversary

Krista presented the following information with different scenarios to celebrate the 60th Anniversary of Grey Sauble Conservation.

Introduction:

Grey Sauble was formed by Order in Council on January 1, 1985 following amalgamation of the North Grey Region and Sauble Valley Conservation Authorities. The two former conservation authorities were created in 1957 and 1958, respectively.

In order to move forward in celebrating Grey Sauble' Anniversary – I have chosen the North Grey Region's Order-in-Council that was received from the Lieutenant Governor on June 5, 1957.

Date of Celebration: June 17, 2017; Time: 10:00 to 4:00 pm

**Option #1**

Hibou FAMILY DAY – 60<sup>th</sup> Anniversary Celebrations

Use of the Park for the Day

Draws for Free Season's Pass for the year 2017

Reptiles at Risk – Scienstational Snakes, \$632.00

Orkin "The Incredible World of bugs" Travelling Exhibit \*(message may not attend)\* \$?

Outside venue-Inflatable Slide for Children & Obstacle Course \$1525.50

Not enough room for the Raptors to fly

Total \$2,157.50



**Option #2**

Administration Centre Family Day – 60<sup>th</sup> Anniversary Celebrations  
Draws for Free Season’s Pass for the year 2017

Reptiles at Risk – Sciensational Snakes,	\$632.00
Orkin “The Incredible World of bugs” Travelling Exhibit-*(left v.m.)	\$?
Inflatable Slide for Children & Obstacle Course	\$1,525.50
ROM – Travelling Display “Listen to the Night – Bats of Ontario (8 weeks is minimum use) plus shipping –	\$1,500.00 est. \$250.00
Canadian Raptor Conservancy - message	<u>\$ 700 est.</u>
	Total \$4,607.50

Food – Ask the Foundation first, to see if they are interested in this event as a fundraiser, then contact the Lion’s Club, Grilled in Action, etc.

**Option #3**

60 <sup>th</sup> Anniversary Calendar	
80 lb gloss cover, colour, Quantity 7,000	Total \$5,900.00

**Option #4**

Tote Bags - quantity 2,000 + \$1.59 = \$3,180	Setup Fee \$66.00
	Total \$3,735.00

Money for any of the options would come from the Education Fund plus application can be made to different grants. Discussion will continue at the September meeting. It was asked if the Authority's anniversary celebrations would be overshadowed by Canada's 150th birthday celebrations taking place in 2017.

3) Social Media Update

Posted on the Authority's facebook, on June 30<sup>th</sup>: Bognor Marsh, stoplogs were tampered with – Views 5,958. Story picked up by Sun Times, Meaford Express contacted me weeks later for an update. July 11<sup>th</sup>: Spirit Rock, graffiti – views 36,811. Front Page Story picked up by Warton Echo and Sun Times. August 4<sup>th</sup>: Indian Falls, no water – views 70,636. Front Page Story picked up by Sun Times.

f) Administration

- 1) Receipts and Expenses - June 2016 and July 2016

**Motion No.:**           **Moved by:**           **Al Barfoot**  
**FA-16-072**           **Seconded by:**       **Jaden Calvert**

**THAT the Grey Sauble Conservation Authority approve the receipts and expenses for June and July 2016.**

**Carried**

- 2) Budget - 2nd quarter to June 30th, 2016

Alison reviewed with the Directors the 2016 budget up to June 30th, 2016.

- 3) Bridge at the back of the Administration Centre

Al Barfoot had forwarded to the Directors and staff of the Authority, a video showing the difficulty dogs have in crossing over the bridge at the back of the Administration Centre. Chris will contact the bridge manufacturer to see if there is a product that can be put over the bridge deck to alleviate this problem yet still have openings in the deck to prevent snow buildup. There may also be a possibility to put a belt over the bridge deck.

**8. Chairman's Report** - There was no report at this time.

**9. Other Business**

- a) Next Meeting - Wednesday, September 14th, 2016, at 1:15 p.m.  
b) Forestry Committee Meeting/Road Tour - September 23rd, 2016  
c) Foundation Minutes - June 8th, 2016

- d) DWSP/Risk Management - Ratification of Chair Candidate - moved to Closed Session
- e) Staff Meeting Minutes - June 9th, 2016
- f) Brack Classic Car Hill Climb

A meeting will be set up with all parties involved in the Brack Classic Car Hill Climb. The organizers have the necessary permits from the City of Owen Sound and have reviewed specifics of the climb with the O.P.P. The Township of Georgian Bluffs and Grey Sauble Conservation staff have also reviewed the specifics of the event with the organizers. Grey Roots is hosting parking for the event.

**10. Closed Session**

- 1) **Motion No.:            Moved by:            Jaden Calvert**  
**FA-16-073                Seconded by:        Cathy Little**

**THAT the Grey Sauble Conservation Authority Board of Directors now move to Closed Session to consider a property matter and a personnel matter.**

**Carried**

- 2) **Adoption of Closed session minutes of June 8th, 2016**

- Motion No.:            Moved by:            Marion Koepke**  
**FA-16-074                Seconded by:        Paul Eagleson**

**THAT the Grey Sauble Conservation Authority Board of Directors approve the minutes of the Closed Session Meeting held on June 8th, 2016.**

**Carried**

**3) Boat Lake Cottage Area**

**Motion No.: Moved by: Al Barfoot  
FA-16-075 Seconded by: Ana Vukovic**

**THAT the Authority will lease the Boat Lake Cottage area beginning May 1, 2017 and that staff will conduct a facilities inspection in October at Boat Lake Cottages followed by an additional inspection before the expiry of the lease on December 31, 2016 and that staff will provide a follow-up report to the Board to detail any deficiencies and concerns.**

**AND FURTHER, THAT the Authority requires all trailers be removed from the Boat Lake Cottage Area by October 31, 2016;**

**AND FURTHER, THAT the Authority, at its discretion, may allow current long term cottage lessees to store personal items in the leased cottage area.**

**AND FURTHER, THAT the lessee shall sign an agreement and provide proof of insurance with the Authority named additional insured for the off season term;**

**AND FURTHER, THAT the Authority develop and issue a "Call For Proposal" in early March 2017 to lease the Boat Lake Cottages and that the proposals will be reviewed by staff and presented at the April Board of Directors.**

**Carried**

**4) Motion No. Moved by: Paul Eagleson  
FA-16-076 Seconded by: Jaden Calvert**

**THAT the meeting now move to the Regular Full Authority meeting to Consider the matters listed on the August 10th, 2016, agenda and any other items of business that may be lawfully conducted.**

**Carried**

11. **Adjournment** - The meeting adjourned at 3:52 p.m.

***"Original Signed"***

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Harley Greenfield, Acting Chair

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Doreen Robinson  
Administrative Assistant