



Grey Sauble Conservation Authority

Minutes

Full Authority Board of Directors

Wednesday, December 14th, 2016 – 9:00 a.m.

The Grey Sauble Conservation Authority Board of Directors meeting was held at the Conservation Authority Administration Centre located on Inglis Falls Road.

1. Call to Order

Chair Dick Hibma called the meeting to order.

Directors Present

Paul Eagleson, Harley Greenfield, Dick Hibma, Marion Koepke, Al Barfoot, Jaden Calvert, Cathy Little, and Ryan Thompson

Directors Absent – Shawn Greig, John McGee, and Ana Vukovic

Staff Present – Sonya Skinner, Chris Hachey, Doreen Robinson, Anne Lennox, Cam Bennett, John Bittorf, Andy Sorensen, Gloria Dangerfield, Krista McKee, Carl Seider, Jason Traynor, and Alison Armstrong

2. Disclosure of Pecuniary Interest

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at this time.

3. Correspondence

The Chair presented a Christmas card from Bill Walker, MPP, Bruce-Grey-Owen Sound, which expressed a Merry Christmas to all of the Board and staff of Grey Sauble Conservation.

4. Forestry Tenders

Cam Bennett, Forestry Technician, reviewed with the Board and staff tenders received for the following.

Kolapore Uplands Management Area – Compartment 95

Part Lot 6, Concession 7, Town of the Blue Mountains (formerly Collingwood Twp), Grey County; Marked Area: 25 acres; Volume Tendered: Sawlogs – 7,405 fbm Fuelwood – 78 Full Cords

Tenders Received

Contractor	Sawlogs	Fuelwood	Total Bid
Timber Horse Logging	2,269.25	1,560.00	\$3,829.25
Complete Woodlot Mgmt	3,800.00	2,000.00	\$5,800.00

Skinners Bluff Management Area – Compartment 146

Lots 18-20, Concession 25, Township of Georgian Bluffs (formerly Keppel Twp), Grey County; Marked Area: 100 acres

Volume Tendered: Sawlogs – 19,846 fbm Fuelwood – 448 Full Cords

Tenders Received

Contractor	Sawlogs	Fuelwood	Total Bid
Timber Horse Logging	5,632.20	17,920.00	\$23,552.20
Complete Woodlot Mgmt	5,000.00	4,000.00	\$9,000.00

Bognor Marsh Management Area – Compartment 27

Part Lot 10, Concession 5, Municipality of Meaford (formerly Sydenham Twp), Grey County; Marked Area: 11 acres; Volume Tendered: Sawlogs – 10,097 fbm Fuelwood – 50 Full Cords

Tenders Received

Contractor	Sawlogs	Fuelwood	Total Bid
Timber Horse Logging	5,230.25	2,000.00	\$7,230.25
Complete Woodlot Mgmt	6,250.00	1,250.00	\$7,500.00
Page Logging	4,942.40	1,500.00	6,442.40
Midwest Eccles Ltd	8,000.00	1,000.00	\$9,000.00

Robson Lakes Management Area – Compartment 132

East Part Lot 10, North Part Lot 11, Concession 11 EGR, Township of Chatsworth (formerly Holland Twp), Grey County; Marked Area: 50 acres

Volume Tendered: White Pine-90%-White Spruce-10% – 341 Full Cords

Tenders Received

Contractor	Total Bid
Liverance Lumber	\$15,345.00
Moggie Valley Timber	\$17,000.00

Sheppard Lake Management Area – Compartment 162

West Part Lot 19, Concession 1 SCR, Municipality of Meaford (formerly Sydenham Twp) Grey County; Marked Area: 30 acres; Volume Tendered: White Pine-90%-White Spruce-10% – 214 Full Cords

Tenders Received

Contractor	Total Bid
Liverance Lumber	\$11,128.00
Moggie Valley Timber	\$12,500.00

Wodehouse Management Area – Compartment 190

Part Lot 10, South Part Lot 11, Concession 7, Municipality of Grey Highlands (formerly Euphrasia Twp), Grey County; Marked Area: 23 acres;

Volume Tendered: White Pine-70%-White Spruce-30% – 92 Full Cords

Tenders Received

Contractor	Total Bid
Moggie Valley Timber	\$1,900.00

Prices received today are higher than the Authority staff’s total estimated revenue from this set of tenders.

Motion No.: **Moved by:** **Cathy Little**
FA-16-106 **Seconded by:** **Harley Greenfield**

THAT the Forestry Tenders be awarded as follows, subject to the signing of each agreement:

Tender for Kolapore Uplands Management Area-Compartment 95 to Complete Woodlot Management for their total bid of \$5,800.00.

Tender for Skinners Bluff Management Area-Compartment 146 to Timber Horse Logging for their total bid of \$23,552.20.

Tender for Bognor Marsh Management Area-Compartment 27 to Midwest Eccles Ltd for their total bid of \$9,000.00.

Tender for Robson Lakes Management Area-Compartment 132 to Moggie Valley Timber for their total bid of \$17,000.00.

Tender for Sheppard Lake Management Area-Compartment 162 to Moggie Valley Timber for their total bid of \$12,500.00.

Tender for Wodehouse Management Area-Compartment 190 to Moggie Valley Timber for their total bid of \$1,900.00.

Carried

5. 2017 Grey Sauble Conservation Authority Budget Draft #1

Sonya Skinner reviewed various aspects of the draft 2017 Authority Budget. The overall budget increases from \$2.77 million to \$3.61 million and includes the transfer of Source Protection to GSCA and flow-through funding. The Municipal levy increase in this draft increases about \$45K from \$1.242 M to \$1.278 M or 3.6%. The major levy-related changes are the cost of living adjustment to salary and wages, about \$11K toward a stewardship pilot, and IT/GIS needs. Proposed funding sources for 2017 were reviewed, as was a list of eight items that have given up, avoided or delayed, including a new roof for the administration centre. Less than 10% of Grey Sauble Conservation employees will move on the salary grid.

Each of the coordinators made a verbal presentation on their departments, using a set of slides circulated in the meeting materials (Water Management & Monitoring, including a Stewardship Pilot proposal; Environmental Planning & Regulations; Forestry and Species; Conservation Lands, Trails, Building and Structures;

Conservation Information & Community Outreach Education; GIS & Information Management/Information Technology; Source Water Protection & Risk Management; Fleet and Equipment Management; and Administration, Finance & Human Resources, setting out what activities are included in each department and what activities/plans are set out for 2017.

The following items were discussed by the Board of directors.

- The budget percentage increase at 3.6 looks high. Would like the percentage increase to be at or below 3%
- On the organizational chart, it should be clear if the boxes shown are funded in the proposed budget
- It is important that the roof on the Administration Centre be maintained, in order to preserve the overall investment. Chris Hachey will contact Anne Marie Shaw of Grey County with regards to the roofing products and contractor they used, and the associated 30 year warranty.
- The Cost of Living Allowance is 1.6% - as per Grey County's
- The proposed dam asset management plan will be done in-house by John Bittorf
- For vehicle purchases, the Municipality of Meaford has been getting new trucks at good prices. Chris Hachey and Jason Traynor will check with them.
- For office cleaning, Krista McKee consider Community Living and follow up on this possibility, though it was expressed that the time restrictions on cleaning tasks may make the work unfeasible for this group
- Bruce Power is on the list as one of the potential sponsors for the Stewardship program, as are the TD Friends of the Environment
- Based on increased development there is an emerging need projected in another year (i.e. in 2018) for more staff in the Environmental Planning and Regulations department.
- The Extraordinary Tree Program lecture series was fascinating
- The Foundation is putting funds towards the spiral staircase at Spirit Rock
- There is money in the reserves that could potentially be used to fund the Stewardship Program pilot
- The approach used to describe the key work and projects for each department was appreciated by the Board

Motion No.: **Moved by:** **Marion Koepke**
FA-16-107 **Seconded by:** **Al Barfoot**

THAT the Grey Sauble Conservation Authority Board of Directors provide direction to staff to put into a work plan for 2017 to investigate options for the repair of the roof at the Administration Centre.

Carried

Jaden Calvert asked if the roof has the capacity to support solar panels.

Motion No.: **Moved by:** **Harley Greenfield**
FA-16-108 **Seconded by:** **Ryan Thompson**

**THAT Under Forestry – Update – Timber Sales and Grants – additional funding should be applied in 2017 from the prices received in the Forestry tenders today and apply that funding to the stewardship program pilot to bring the proposed municipal levy increase to less than 3%;
AND FURTHER, THAT with the above noted change, the 2017 Grey Sauble Conservation Authority draft budget and a supportive narrative overview be forwarded to the Watershed Municipalities for their 30 day review.**

Carried

The Chair and the CAO will offer to present to each Municipality, a narrative document with municipal specific information. The CAO will also invite Municipal CAOs/Clerks and Finance Leads for an overview and a question and answer session with regards to the budget.

5. Other Business

a) Staff 2016 Vacation Carryover into 2017

Sonya reviewed with the Board, staff who have in excess of 10 vacation days remaining from 2016 and are requesting a carryover of the vacation days into 2017.

Motion No.: Moved by: Ryan Thompson
FA-16-109 Seconded by: Marion Koepke

THAT the following Grey Sauble Conservation Authority staff with 10 days or more of outstanding 2016 vacation be given approval to carry these vacation days into 2017: Anne Lennox – 19.5 days; Krista McKee – 11 days; Jason Traynor – 17 days; Alison Armstrong – 12 days.

Carried

6. **Next Meeting** – The next meeting will be the Annual General Meeting, and it will be held on Wednesday, January 11th, 2017 at 1:15 p.m.

7. **Adjournment** – The meeting adjourned at 11:25 a.m.

“Original Signed”

Dick Hibma, Chairman

Doreen Robinson
Administrative Assistant/
Accounting Clerk

