



**GREY SAUBLE CONSERVATION AUTHORITY  
MINUTES - AGM  
Full Authority Board of Directors  
Wednesday, January 24th, 2018, at 1:15 p.m.**

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The Grey Sauble Conservation Authority Board of Directors meeting was held at the Conservation Authority Administration Centre located on Inglis Falls Road.

**1. Call to Order**

Chair Dick Hibma called the meeting to order.

Directors Present – Dick Hibma, Marion Koepke, Harley Greenfield, Sue Carleton, Al Barfoot, John McGee, Ana Vukovic, Cathy Little, Jaden Calvert, and Paul Eagleson

Directors Absent – Bob Pringle

Staff Present – Sonya Skinner, Doreen Robinson, Andy Sorensen, John Bittorf, Vicki Rowsell, Karen Gillan, Jason Traynor, Carl Seider, Gloria Dangerfield, Tim Lanthier, and Alison Armstrong

**2. Disclosure of Pecuniary Interest**

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at this time. Dick Hibma advised that in the expenses under cheque number 9936 he was reimbursed for use of personal credit card for fuel for a GSC vehicle.

**3. Remarks from the Chair**

Dick Hibma reflected on his past association with Grey Sauble Conservation which began in December 1994 when he first served on the Board as a Director on

behalf the City of Owen Sound. Dick served as the Chair for all but one year since 1998. As of this meeting, Dick will step back and is not seeking re-election as Chair and will sit on the Board as Past Chair for the remaining year of his appointment. Dick also reflected on his term with Conservation Ontario and accomplishments there. He spoke on how 23 years with Grey Sauble Conservation have been an incredible opportunity and he has been blessed to work with amazing and dedicated people, with thanks to all.

Al Barfoot entered the meeting at 1:45 p.m.

#### **4. 2017 Accomplishment and 2018 Highlights**

Sonya Skinner, CAO, made a presentation on accomplishments made in 2017 and projects for 2018. Items included an asset management plan, Stewardship pilot, Phragmites removal, a new brochure, a flow chart for the public called “Navigating the Process” to make it easier to seek permits, Riverfest, planting of over 100,000 trees, a new GPS base station, Drinking Water Source Protection Plan amendments, Drinking Water Risk Management Plans, improvements at Bognor and Inglis Falls and the first phase of GSC’s Strategic Plan update. Several items were completed with support from the GSC Foundation. Two accomplished senior staff also retired, Anne Lennox and Krista McKee.

#### **5. Guest Speaker – Peter Middleton – will talk about consideration for and Challenges of Providing Lands for Public Benefit and Use**

Peter Middleton made an engaging, insightful and inspirational presentation. Mr. Middleton is a respected naturalist, ornithologist, retired outdoor education teacher, and scholar of nature from Owen Sound.

#### **6. Greetings from Guests**

Dick introduced the following guests:

- Stewart Halliday, Warden, County of Grey & Deputy-Mayor, Municipality of Grey Highlands
- Paul Eagleson, Warden, County of Bruce & Mayor of Municipality of Arran-Elderslie
- Phil Beard, CAO, Maitland Conservation Authority

- Wayne Brohman, CAO, Saugeen Valley Conservation Authority
- Gail Ardiel, Vice-Chair, Nottawasaga Valley Conservation Authority and Deputy Mayor, Town of the Blue Mountains
- Shawn Carey, MNRF
- Deb Croskill and Frank Muschella, BRWI
- Don Sankey, Chair, Grey Sauble Conservation Foundation
- Brian Murray, Chair, Inglis Falls Arboretum Alliance
- John McGee, Town of Blue Mountains, GSC BOD
- Paul McQueen, Mayor, Municipality of Grey Highlands
- Elwood Moore, Retired Director

Each guest brought greetings from their respective organizations and expressed their appreciation of the work done by, working relationship with, and co-operation of Grey Sauble Conservation Board of Directors and staff. All guests expressed their appreciation and thank you to Dick Hibma for his leadership, guidance and dedication.

Paul McQueen advised that Grey Highlands is working on a resolution to the province for an increase in funding for Conservation Authorities. It is timely to get the resolution out to AMO, Conservation Authorities, and ROMA.

Dick Hibma and Marion Koepke vacated their Chairs.

**7. i) Election of Officers**

a) Appointment of Chair Pro Tem

<b>Motion No.:</b>	<b>Moved by:</b>	<b>Marion Koepke</b>
<b>FA-18-001</b>	<b>Seconded by:</b>	<b>Jaden Calvert</b>

**THAT Wayne Brohman be appointed as Chair Pro Tem for the 2018 election of officers.**

**Carried**

b) Review of Voting Procedures

Wayne Brohman reviewed the voting procedures and asked if there were any questions.

c) Motion to Appoint Scrutineers

**Motion No.:**           **Moved by:**           **John McGee**  
**FA-18-002**           **Seconded by:**       **Sue Carleton**

**THAT Shawn Carey and Phil Beard be appointed as scrutineers.**

**Carried**

d) Election of 2018 Chair

Marion Koepke nominated Cathy Little for the position of Chair for 2018.

Paul Eagleson nominated Al Barfoot for the position of Chair for 2018.

Wayne Brohman called three times for any further nominations.

**Motion No.:**           **Moved by:**           **Dick Hibma**  
**FA-18-003**           **Seconded by:**       **Harley Greenfield**

**THAT nominations for the election of Chair for 2018 close.**

**Carried**

Cathy Little accepted her nomination for Chair and thanked Marion Koepke for her nomination.

Al Barfoot accepted his nomination for Chair and thanked Paul Eagleson for his nomination.

Each nominee spoke to their nomination.

Voting for Chair was done by secret ballot and counted by the scrutineers. The first vote ended in a tie. A second vote by secret ballot was done, counted by the scrutineers, and also ended in a tie vote. A third vote by secret ballot was done, counted by the scrutineers, with the scrutineers announcing that Cathy Little was successful in her bid for Chair.

e) Election of Vice Chair

Harley Greenfield nominated Al Barfoot for the position of Vice Chair.

Wayne Brohman called three times for any further nominations.

<b>Motion No.:</b>	<b>Moved by:</b>	<b>Jaden Calvert</b>
<b>FA-18-004</b>	<b>Seconded by:</b>	<b>John McGee</b>

**THAT the nominations for the election of Vice Chair for 2018 close.**

**Carried**

Al Barfoot accepted his nomination for Vice Chair and thanked his nominator Harley Greenfield for his nomination.

Wayne Brohman declared Al Barfoot Vice Chair for 2018.

<b>Motion No.:</b>	<b>Moved by:</b>	<b>Harley Greenfield</b>
<b>FA-18-005</b>	<b>Seconded by:</b>	<b>Jaden Calvert</b>

**THAT the ballots be destroyed.**

**Carried**

Chair elect Cathy Little and Vice Chair elect Al Barfoot assumed their new positions.

ii) Remarks by 2018 Chair Elect and Vice Chair Elect

Both Cathy Little and Al Barfoot look forward to 2018 with continued support from the Board and staff.

iii) Appointments

**Motion No.:**            **Moved by:**            **Al Barfoot**  
**FA-18-006**            **Seconded by:**        **Ana Vukovic**

**THAT the following appointments be made for 2018.**

**Conservation Foundation – Jaden Calvert, Sue Carleton, and Dick Hibma;  
Forestry Committee – Cathy Little, John McGee, Dick Hibma, and Ana Vukovic;  
Arboretum Alliance – Bill Moses and Rodney Saunders;  
Conservation Ontario – Cathy Little, Sonya Skinner, and Dick Hibma.**

**Carried**

**8.     Adoption of Agenda**

**Motion No.:**            **Moved by:**            **Sue Carleton**  
**FA-18-007**            **Seconded by:**        **John McGee**

**THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of January 24<sup>th</sup>, 2018.**

**Carried**

**Motion No.:**            **Moved by:**            **John McGee**  
**FA-18-008**            **Seconded by:**        **Paul Eagleson**

**THAT any items on the agenda that require a resolution be moved up on the agenda.**

**Carried**

**9.     Approval of Minutes**

a) Full Authority Minutes – December 13<sup>th</sup>, 2017

**Motion No.:**            **Moved by:**            **Marion Koepke**  
**FA-18-009**            **Seconded by:**        **Dick Hibma**

THAT the Grey Sauble Conservation Authority approve the Full Authority minutes of December 13<sup>th</sup>, 2017, with the following amendment: Under Item 7. c) 1 – Hospital Naturalization – “Neighbourhood North” should read: “Neighbourwoods North”.

Carried

10. Consent Agenda

Motion No.:	Moved by:	John McGee
FA-18-010	Seconded by:	Harley Greenfield

THAT in consideration of the Consent Agenda, Items listed on the January 24<sup>th</sup>, 2018, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: 1) the list of permits under Ontario Regulation 151/06 – “Development, Interference, with Wetlands and Alterations to Shorelines and Watercourses Regulation”, for December 2017; 2) the Receipts and Expenses for December 2017; 3) Letter from Ministry of Municipal Affairs re: Protecting Water for Future Generations – Public Consultation; 4) Letter from Steve and Dianne Hills re: tree planting services; 5) Letter from Pastor Kathryn C. Haines re: Beaver Valley Trail;

Carried

11. Business Out of Minutes

1) 2018 Budget

Grey Sauble Conservation received correspondence from 7 of the 8 municipalities advising that they were supportive of the 2018 proposed budget. Municipality of Meaford did not respond.

Motion #1

Motion No.:	Moved by:	John McGee
FA-18-011	Seconded by:	Sue Carleton

WHEREAS the Conservation Authorities Act provides that an Authority shall have the power to determine the portion of total benefit afforded to each municipality

in establishing the annual levy, the Grey Sauble Conservation Authority resolves as follows, subject to such regulations under the Act as may be approved by the Lieutenant-Governor-in-Council:

- i) That all participating municipalities be designated as benefiting for all projects included in the 2018 Operating Budget including administration and maintenance and the 2018 Capital Budget unless otherwise specified in the budget;
- ii) That the Authority's share of the cost of the program and projects included in the 2018 Budget shall be raised from all participating municipalities as part of the General Levy, unless otherwise specified in the budget;
- iii) That the 2018 General Levy be apportioned to the participating municipalities in the proportion that the modified current value assessment of the whole is under the jurisdiction of the Authority, unless otherwise provided in the levy or a project;
- iv) That the appropriate Authority officials be directed to advise the participating municipalities pursuant to the Conservation Authorities Act and the regulations made thereunder; to levy the said municipalities the amount of General Levy set forth in the 2018 Operating Budget, to levy the said municipalities the amount of the General Levy set forth in the 2018 Capital Budget and in the approved projects of the Authority, and any special levy attributable to any project which has been deemed to be of specific benefit to any particular municipality.

Carried

Motion No.:            Moved by:            Al Barfoot  
FA-18-012            Seconded by:        Harley Greenfield

**THAT the Grey Sauble Conservation Authority adopt the budget as presented for the year 2018 in the amount of \$3,277,851.**

Carried



Paul Eagleson advised that Arran-Elderslie voted in favour of the 2018 budget. There is concern with regards to the increase of over 4% and what the percentage would be in 2019. Arran-Elderslie do not want over a 2% increase in 2019. 2018 was offset by periods with empty staff positions.

**Motion No.:**            **Moved by:**            **Jaden Calvert**  
**FA-18-013**            **Seconded by:**        **Dick Hibma**

**THAT the Grey Sauble Conservation Authority adopt a matching levy for the year 2018 of \$71,779 as required by Ontario Regulations 139/96 and 231/97.**

**Carried**

**Motion No.:**            **Moved by:**            **Al Barfoot**  
**FA-18-014**            **Seconded by:**        **Marion Koepke**

**THAT the Grey Sauble Conservation Authority adopt a non-matching levy for the year 2018 of \$1,263,702 as required by Ontario Regulations 139/96 and 231/97.**

**Recorded vote:**

<b>Al Barfoot – yes</b>	<b>Marion Koepke - yes</b>
<b>Jaden Calvert – yes</b>	<b>Cathy Little - yes</b>
<b>Sue Carleton – yes</b>	<b>John McGee - yes</b>
<b>Paul Eagleson – yes</b>	<b>Bob Pringle - absent</b>
<b>Harley Greenfield – yes</b>	<b>Ana Vukovic - yes</b>
<b>Dick Hibma - yes</b>	

**Carried**

Jaden Calvert left the meeting at 3:45 p.m.

## 2) Dissolution of Yearly Borrowing Resolution

In past years, a resolution has been passed by the Board of Directors authorizing the borrowing of up to \$400,000 if needed. Borrowing has never been required. As there is a fee at the bank for setting up a borrowing agreement, staff recommended that this resolution was not required for 2018.

**12. Business Items**

- a) Water Management - nothing at this time
- b) Environmental Planning – nothing at this time
- c) Lands Update
  - 1) Updated Appointment of Provincial Offences Officers

Tim Lanthier made a presentation to the Board on enforcing the provisions of the Conservation Authorities Act and any related regulations. Previously Provincial Offences Officers designations were applied to specific positions of which now one is currently vacant and the other position no longer exists.

Al Barfoot asked if there was an expiry date on the designations and there is not. There may be changes again because of the Conservation Authorities Act. Harley Greenfield asked if someone from the Forestry and Water Departments should also have staff appointed. John McGee commented that it is a convenient solution for now but enforcement officers should be attached to the job positions and a review of same should be carried out. Sonya Skinner stated that staff must be properly trained and the Strategic Plan may indicate more staff need to be trained.

**Motion No.:      Moved by:                      Marion Koepke**  
**FA-18-015        Seconded by:                      Al Barfoot**

**WHEREAS Grey Sauble Conservation Authority must monitor compliance with the Conservation Authorities Act and, where appropriate, enforce the provisions of that Act,**  
**AND WHEREAS certain staff have completed the appropriate Provincial Offences Officer training,**  
**THAT Tim Lanthier, Andrew Sorensen, and Jason Traynor be designated as Provincial Offences Officers, to enforce the provisions of the Conservation Authorities Act and any related regulations.**

**Carried**

Morgan Barrie was designated as an officer in 2016 to enforce Section 29 of the Act.

- d) Forestry – nothing at this time
- e) Communications/Public Relations

- 1) Strategic Plan – Summary of Municipal and Stakeholder Meetings

Between 100 and 200 people have provided comments that highlight their thoughts on GSC's strengths, weaknesses, opportunities, and threats (SWOT) and how they think we can better conserve, restore, develop, or manage the natural resources in our watershed. There are four focus areas: clarification, protection, adaptation, and expansion.

Ana Vukovic brought to the attention of the Board a letter from the Hepworth Anglers Club, with regards to the Spring Creek which they own and abutting lands across private property. Grey Sauble Conservation and the Hepworth Anglers Club have had a long-standing relationship. The Club will be contacted with the possibility of being a deputation at a future BOD's meeting.

- f) Administration

- 1) CAO's Update and Monthly Calendar

- Positive feedback from volunteers at luncheon at Tara Legion. BRWI representatives have called suggesting TOBM for the 2018 event.
    - A fee waiver request from the Bruce Trail Club was approved by CAO for property at Irish Block Road. (fee waiver #1 for 2018)
    - GSC and DWSP phone systems amalgamated and administration centre offices have been reconfigured
    - Plowing contractor hired for plowing Bognor Marsh parking lot
    - Seasons Pass promoted on social media after last meeting as per BOD's suggestion.
    - Foundation is signalling a change in direction – focused on value proposition of funds target(s) and a thoughtful review of how they approach fundraising. Looking for members/volunteers with specific skills.

g) DWSP/RMO Report – nothing at this time

#### **14. Chair's Report**

Dick Hibma said the retirement party for Anne Lennox and Krista McKee was a good send off. Would encourage Board to attend the A D Latornell Symposium held in November as it is a tremendous opportunity for learning. Attended at Queen's Park for the 3<sup>rd</sup> reading of Bill 139, where there was talk about the lack of funding for Conservation Authorities. Attended retirement party for Brian Deny, CAO at TRCA, who was a great Conservation Ontario supporter. Met Minister Chris Ballard from the MOECC during the Bill 139 reading. Participating on an ad hoc committee for fund raising for the Foundation. Attended SVCA's AGM. It has been a pleasure to serve on the Board. Look forward to seeing Cathy Little in the position of Chair.

#### **14. Other Business**

Cathy Little thanked all staff and Board of Directors for their hard work. She also thanked Dick Hibma for his leadership.

Scott Greig will be the Director from the City of Owen Sound effective February 1<sup>st</sup>, 2018.

- a) Committees – Minutes – nothing at this time from:
    - 1) Friends of Hibou; 2) Arboretum Alliance; 3) Forestry Committee;
    - 4) Staff Meeting; 5) BRWI; 6) Foundation;
  
  - b) Next Meetings – Wednesday, February 14<sup>th</sup>, 2018, 9 a.m. to 4 p.m.  
Strategic Plan Workshop at Bayshore Community Centre;  
Wednesday, February 28<sup>th</sup>, 2018, at 1:15 p.m.
- 15. Closed Session** – nothing at this time
- 16. Adjournment** – on motion by Sue Carleton, the meeting adjourned at 4:20 p.m.

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Cathy Little, Chair

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Doreen Robinson  
Administrative Assistant

Minutes Approved by BOD's at the February 28<sup>th</sup>, 2018, BOD's meeting.