



**GREY SAUBLE CONSERVATION AUTHORITY
MINUTES
Full Authority Board of Directors
Wednesday, September 23, 2020, at 1:15 p.m.**

The Grey Sauble Conservation Authority Board of Directors meeting was held via the internet on the meeting application, WebEx.

1. Call to Order

Chair Cathy Little called the meeting to order at 1:15 p.m.

Directors Present – Chair Cathy Little, Dwight Burley, Sue Carleton, Harley Greenfield, Ryan Greig, Vice Chair Scott Greig, Marion Koepke, Scott Mackey, Andrea Matrosovs, Paul Vickers

Staff Present – Chief Administrative Officer (CAO) Tim Lanthier, Recording Secretary Nancy Guest, Manager of Information Services Gloria Dangerfield, Forestry Coordinator Michael Fry, Water Resources Coordinator John Bittorf

Regrets – Paul McKenzie

2. Disclosure of Pecuniary Interest

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at this time.

3. Call for Additional Agenda Items

The CAO requested the addition of an additional report as Item 8(vi)(b) respecting the corporate logos.

4. Adoption of Agenda

Motion No.:
FA-20-063

Moved by: Dwight Burley
Seconded by: Marion Koepke

THAT the Grey Sauble Conservation Authority Board of Directors approve the Agenda of September 23, 2020, as amended.

Carried

5. Approval of Minutes

Motion No.:
FA-20-064

Moved by: Harley Greenfield
Seconded by: Andrea Matrosovs

THAT the Grey Sauble Conservation Authority Board of Directors approve the minutes of August 26, 2020.

Carried

6. Business Out of Minutes

a) Definition of “Meeting”

Following discussions at the August 26, 2020 Board of Directors meeting respecting the definition of “meeting”, the CAO reported that “meeting” is defined in s. 238 of the Municipal Act as “any regular, special or other meeting of a council, of a local board or of a committee of either of them”. The CAO also report that for GSCA, this could be re-phrased to reference Full Authority Board, Executive Committee and other Authority Committee meetings, but excludes hearing board meetings. The Conservation Authority Act does not define “meeting” but the use of the word “meeting” throughout the document implies that it would mean a meeting of the Full Authority Board.

Four options were presented:

- (a) remain silent on the definition;
- (b) a definition would only apply to Full Authority Board and Executive Committee meetings;
- (c) use the definition presented in the report; or,
- (d) use the Municipal Act, as amended, definition of meeting

A discussion followed respecting the preferences of the Board members including transparency, defining “quorum”, “committee” and “closed session”, repercussions, among other issues, and it was agreed to direct Staff to gather additional information and present it at a future meeting.

Motion No.:
FA-20-065

Moved by: Scott Mackey
Seconded by: Marion Koepke

THAT the Grey Sauble Conservation Authority Board of Directors table the discussion respecting the definition of “meeting” until such time as more information is available, and instructs Staff to report to the Board of Directors after input has been received from various relevant sources.

Carried

7. Consent Agenda

Motion No.:
FA-20-066

Moved by: Sue Carleton
Seconded by: Andrea Matrosovs

THAT in consideration of the Consent Agenda Items listed on the September 23, 2020, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) Environmental Planning-Section 28 Permits – August 2020; (ii) Administration - Receipts & Expenses – August 2020; (iii) Correspondence – Friends of Hibou Newsletter; (iv) Other Minutes – Friends of Hibou August 19, 2020; (v) Recent Media Articles;

Carried

8. Business Items

i) Administration

Nothing at this time

ii) Water Management

a) Public Engagement Process for the Release of Subwatershed Report Cards

Manager of Information Services Gloria Dangerfield reviewed the Communications Strategy for Subwatershed Report Cards report and advised that Communications staff in collaboration with Stewardship staff have created a plan for key messaging, tactics, target audience, and measures of success. Staff will use the strategy to communicate goals and findings in suitable and interesting formats. Measures of success will determine the most effective methods to aid the public and partners in gaining an understanding and interest in subwatershed health. Staff resources and low or no-cost options will be utilized for this project. Municipal councils are encouraged to experience a presentation from Staff to target a subwatershed in their municipality.

b) Expansion of Water Quality Monitoring Program Report

Water Resources Coordinator John Bittorf reviewed this report, which included a PowerPoint presentation, and advised that a Report Card was released March 22, 2018 and the next Report Card will be released in 2023. Various maps, scores and monitoring information were shared in the visual presentation and new monitoring site were proposed for Sucker Creek, Clavering Creek, Park Head Creek, Stoney Creek, Sauble River headwaters, and the Spey River. The total cost of the expansion will be \$3,600 per year plus staff time.

Motion No.:

Moved by: Paul Vickers

FA-20-067

Seconded by: Dwight Burley

WHEREAS our Strategic Plan identifies the desire to expand our surface water monitoring program;

AND WHEREAS GSCA staff have identified surface water information gaps in our present Watershed Report Cards;

AND WHEREAS GSCA staff have identified additional subwatersheds to add to our Watershed Report Cards;

THAT the GSCA Board of Directors support the expanded surface water monitoring plan as presented.

Carried

c) Expansion of Water Level Monitoring Network Report

Water Resources Coordinator John Bittorf reviewed this report, which included a PowerPoint presentation, and advised that expanding the monitoring of water levels network supports more accurate flood forecasting. Flood prone centres have a documented history of flooding and have benefitted from monitoring. The Strategic Plan has included the desire to build a comprehensive real-time monitoring network and staff have recognized the gaps in water level information. Through an agreement with Elephant Thoughts Education Centre near Heathcote, Elephant Thoughts will cover the cost of monitoring equipment to enable Grey Sauble Conservation to monitor flooding of the Beaver River at Side Road 19 in the Municipality of Grey Highlands.

Motion No.:
FA-20-068

Moved by: Andrea Matrosovs
Seconded by: Sue Carleton

WHEREAS our Strategic Plan identifies the desire to “Build a Comprehensive Real-time Monitoring Network”;

AND WHEREAS GSCA staff have identified water level information gaps in our 28-2018 staff report to the Board;

THAT the Grey Sauble Conservation Authority Board of Directors receive this report as information.

Carried

iii) Environmental Planning

Nothing at this time.

iv) Conservation Lands

Nothing at this time.

v) Forestry

a) Update on Spring Tree Planting Initiative

Forestry Coordinator Michael Fry provided a PowerPoint presentation respecting the 2020 tree planting season and advised that 27 projects were completed this year, 71,417 trees planted, 47.7 hectares (117.7 acres) of forest created and 4.8 hectares (11.8 acres) of riparian forest established. Tree-planting was carried out in most of the municipalities in the Grey Sauble watershed despite the challenges of weather, staffing and COVID-19.

b) Naturalization Partnerships

Forestry Coordinator Michael Fry reviewed the report which identified the benefits of naturalization, a process of ecological restoration that involves returning altered or degraded sites to a more natural condition using trees, shrubs and flowers native to the area. The ecological, economic, educational and recreational benefits of naturalization were discussed as well as local projects in the watershed. Plans are being formulated to share information and engagement respecting naturalization projects.

vi) Communications/Public Relations

a) Photo Contest

Manager of Information Services Gloria Dangerfield advised that Staff are working towards undertaking an improved and consistent design for many publications planned for early 2021. The previous iteration of the Explore brochure doubled the prior number of properties featured from 12 to 24 with a goal to increasing public understanding of GSCA's available properties. The 2021 Brochure will contain the same 24 properties. Updated photos are planned and a photo contest has been initiated on Facebook and the Grey Sauble website at <https://www.greysauble.on.ca/waiver/photo-contest-2020>. The categories for the photos are:

- Healthy Exploration
- Fantastic Flora and Fauna
- Embrace the Chill
- Built Feature Fun
- Lovely Landscapes

The contest deadline is January 4, 2021 and the prize for each category will be a Season Parking Pass

b) Corporate Logo

Various corporate logo designs were emailed to Board members and Staff for their opinions and suggestions and based on the information received staff worked with eSolutions to refresh of the logos for Grey Sauble Conservation Authority and the Grey Sauble Conservation Foundation. The Grey Sauble Conservation Foundation tentatively approved their updated logo at their recent AGM. The GSCA Board of Directors were presented with Staff's recommendation for their approval.

Motion No.:
FA-20-069

Moved by: Marion Koepke
Seconded by: Sue Carleton

WHEREAS Grey Sauble Conservation Authority (GSCA) staff have been working closely with eSolutions (the "Consultant) on a Corporate Image Design Strategy that includes a refresh of the current GSCA and Grey Sauble Conservation Foundation (GSCF) logos;

AND WHEREAS after logo options were circulated to GSCA staff and Board of Directors and comments were summarized and provided to the Consultant, the Consultant provided a logo that staff fully supports and recommends to the Board of Directors;

AND WHEREAS the Grey Sauble Conservation Foundation Board has tentatively approved the logo option (2.e) that is closely linked to the chosen GSCA logo;

THAT the proposed logo (1.c) be adopted as the official Grey Sauble Conservation Authority logo.

Carried

The vote on this motion was recorded as follows:

Director	Yes	No	Absent
Dwight Burley		X	
Sue Carleton	X		
Harley Greenfield	X		
Ryan Greig	X		
Scott Greig	X		
Marion Koepke	X		
Cathy Little	X		
Scott Mackey		X	
Andrea Matrosovs	X		
Paul McKenzie			X
Paul Vickers	X		

vii) Education – Guided Hikes Information

Nothing at this time.

viii) GIS/IT

a) Update on Owen Sound Climate Change Adaptation Plan Initiative

GSCA has been working with the City of Owen Sound towards a Corporate Climate Change Adaptation Plan that the City could use to inform decisions related to climate change on assets, infrastructure and services. Impacts that are revealed will most likely be subject to a risk assessment, the result of which will be that Owen Sound will have a sustainable, practical and innovative approach to building resiliency to the changing climate.

ix) Drinking Water Source Protection & Risk Management

Nothing at this time.

9. CAO's Report

The CAO was happy to report that an administrative assistant has been hired. Valerie Coleman, who comes from an Executive Assistant position in the Kawartha Lakes region, will commence employment with GSCA on Monday, September 28, 2020. GSCA received 150 applications and a number of suitable candidates were interviewed.

The Grey Sauble Conservation Foundation held its Annual General Meeting last week in the Arboretum Pavilion. Vice Chair Scott Greig offered greetings from the Board on behalf of all Board members and the CAO offered greetings from GSCA Staff.

The Sweetwater Music Festival, unable to hold the festival at its usual venues, held smaller concerts at various sites in the area, including the large pavilion at the Hibou Conservation Area. This may signal a new and exciting partnership for GSCA and is a great way to engage with the community.

There are concerns respecting overcrowded parking at the Inglis Falls site causing some visitors to park on Inglis Falls Road. Considering the safety concerns, Staff met with Georgian Bluffs staff to formulate solutions. Georgian Bluffs has committed to increasing the number of "No Parking" signs on Inglis Falls Road. The Township and GSCA are investigating options to permit GSCA staff to issue parking tickets to offenders on behalf of the Township. Further details of this matter will be brought forward at an upcoming Board meeting.

The Chair and CAO plan to virtually attend the upcoming Conservation Ontario Council meeting being held September 28, 2020. Minister Yurek of the Ministry of the Environment, Conservation and Parks is expected to be in attendance. The CAO is hopeful that the Minister will provide an update on changes to the Conservation Authorities Act. The CAO will bring information to the Board at the next meeting.

Given the recent increase in COVID-19 cases occurring in the province, management and IT staff are preparing for the possibility of further office closures due to legislative restrictions associated with COVID-19. The plan is to be flexible to seamlessly return to remote working conditions if necessary. It is hoped that any closures will be staged so as to limit impacts on business continuity.

10. Chair's Report

The Chair advised that she continues to be impressed with Staff and appreciates the work being done while adjusting to the COVID-19 restrictions and thanked Deputy Chair Scott Greig for attending the Foundation AGM on her behalf. She has been meeting virtually with the CAO and Deputy Chair and is available by cell phone, text and email while staying safe during the pandemic.

11. Other Business

Nothing at this time.

12. Closed Session

Nothing at this time.

13. Next Full Authority Meeting – Wednesday, October 28, 2020 at 1:15 p.m.

14. Adjournment

The meeting was adjourned at 3:18 p.m.

Cathy Little, Chair

Nancy Guest
Recording Secretary