

GREY SAUBLE CONSERVATION AUTHORITY  
MINUTES

Full Authority Board of Directors  
Wednesday, May 26, 2021, at 1:15 p.m.

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The Grey Sauble Conservation Authority Board of Directors meeting was held via the internet on the meeting application, WebEx.

1. Call to Order

Chair Scott Greig called the meeting to order at 1:18 p.m.

Directors Present: Chair Scott Greig, Vice Chair Andrea Matrosovs, Dwight Burley, Cathy Moore Coburn, Ryan Greig, Harley Greenfield, Marion Koepke, Cathy Little, Paul McKenzie, Paul Vickers

Regrets: Scott Mackey

Staff Present: CAO Tim Lanthier, Administrative Assistant Valerie Coleman, Manager of Information Services Gloria Dangerfield, Manager of Financial and Human Resources Service Alison Armstrong, Manager of Conservation Lands Rebecca Ferguson, Manager of Operations Morgan Barrie

2. Disclosure of Pecuniary Interest

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at the time.

3. Call for Additional Agenda Items

None at this time.

4. Adoption of Agenda

Motion No.:  
FA-21-059

Moved By: Marion Koepke  
Seconded By: Cathy Little

**THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of May 26, 2021.**

Carried

5. Approval of Minutes

Motion No.:  
FA-21-060

Moved By: Cathy Moore Coburn  
Seconded By: Harley Greenfield

**THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of April 28, 2021.**

Carried

6. Business Out of Minutes

Noting at this time.

7. Consent Agenda

Motion No.:  
FA-21-061

Moved By: Andrea Matrosovs  
Seconded By: Dwight Burley

**THAT in consideration of the Consent Agenda Items listed on the May 26, 2021, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) Environmental Planning - Section 28 Permits – April 2021; (ii) Administration - Receipts & Expenses – April 2021; (iii) Correspondence – Ministry of the Environment, Water Protection Legislation; (vi) Recent Media Articles**

Carried

8. Deputation

**i. Mayor Janice Jackson & CAO Bill Jones – Town of South Bruce Peninsula**

Mayor Jackson and CAO Bill Jones made a presentation to the Board with regard to proposed roadway and parking retaining wall work in Sauble Beach and a delay in permit approval for the cleaning of storm water drains.

Mayor Jackson gave an overview of events surrounding work that had been planned by the Municipality. It was noted that there was significant push back from some members of the community. An application was filed for Judicial Review which resulted in the GSCA issued permit being quashed and sent back to GSCA for review. Reasons for the decision were not given at the time and are anticipated by the end of June 2021.

**Member Ryan Greig joined the meeting at 1:29.**

In light of the work that was scheduled, concern was raised over the response from the public. The Town of South Bruce Peninsula intends to resubmit their application. Mayor Jackson and the Town are looking for support from the GSCA.

CAO, Bill Jones spoke to a delayed response from GSCA to a permit application for the Town to clean the storm water drains along the beach. The work is done annually and prevents significant flooding of streets along the waterfront. The delay caused significant scheduling issues for the Town. The work was scheduled to take place prior to the arrival of the plover. Mr. Jones thanked the GSCA for issuing a two-year permit for this annual work, however; would like to make sure that this kind of a delay is not repeated in the future.

**ii. Sue Bragg – Baker Tilly**

Sue Bragg of Baker Tilly presented the highlights of the GSCA 2020 Financial Report. The Statement of Financial Position and Statement of Operations were detailed, and it was noted that GSCA had approximately \$203,000 in surplus. This was attributed to a lowering of expenses due to projects being delayed due to the COVID-19 pandemic.

**9. Business Items**

**i. Administration**

**a. 2020 Financial Report**

Motion No.:  
FA-21-062

Moved By: Marion Koepke  
Seconded By: Dwight Burley

**THAT the Grey Sauble Conservation Authority Board of Directors accept the draft financial report for 2020 as prepared by Baker Tilly, Licensed Public Accountants.**

**Carried**

**b. Q1 Budget Report Back**

Manager of Finance and Human Resource Services, Alison Armstrong spoke to the provided 1<sup>st</sup> Quarter operating and capital budgets reports. It was noted that there were a couple of forecast changes that were required. Staffing changes in Environmental Planning, the cancellation of summer day camp, and the delay of vehicle delivery.

**c. Administrative By-Law Update**

CAO, Tim Lanthier spoke to the updated Administrative By-Law with changes marked, highlights indicate additions and strikeouts indicate deletions.

It was noted that more changes would be coming as additional proclamations are communicated.

Motion No.:  
FA-21-063

Moved By: Cathy Little  
Seconded By: Harley Greenfield

**WHEREAS GSCA maintains Administrative By-Laws which set out the governance of the Authority;**

**AND WHEREAS GSCA will amend these by-laws from time to time to ensure consistency with legislation;**

**AND WHEREAS recent changes to the Conservation Authorities Act necessitate updates to this by-law;**

**THAT the GSCA Board of Director’s approved the proposed changes to the by-laws as expressed in this report and in the attached, marked-up version of the by-laws.**

**Carried**

#### **d. CAA Amendments Update – Regulatory Proposal Consultation Guide**

CAO, Tim Lanthier provided feedback and comment on the Province’s “Regulatory Proposal Consultation Guide: Regulations Defining Core Mandate and Improving Governance, Oversight, and Accountability of Conservation Authorities”. This high-level consultation guide focuses on four main areas: mandatory versus non-mandatory programs, municipal MOU’s and transition plans, community advisory boards, and Section 29 Regulations.

Tim explained how the guide defines mandatory and non-mandatory programs and services. It was noted that recreation and education programs and services related to the management of conservation authority owned lands have been classified as non-mandatory. This is of significant concern for GSCA as its trails and greenspaces are valued components of GSCA operations. Newly included under the mandatory category are water quality/quantity monitoring and Core Watershed-based Resource Management Strategy. Concern was raised regarding the definitions of mandatory and non-mandatory programs and services.

Proposed timelines for having agreements signed are an issue of concern and may not line up well with the 2022 Municipal Election. MOU agreements need to be in place by the end of 2022.

Meetings have been arranged and/or held with senior staff and/or councils with member municipal partners and counties.

Board members raised concern about recreation and education being classified as non-mandatory, especially with regard to trails and natural spaces. There was desire expressed to see these services continue.

**Member Dwight Burley left the meeting at 2:45 p.m.**

#### **ii. Water Management**

Nothing at this time.

#### **iii. Environmental Planning**

Nothing at this time.

#### **iv. Conservation Lands**

##### **a. Metis Nation of Ontario Request**

Manager of Conservation Lands, Rebecca Ferguson spoke to the provided report on a request made by the Metis Nation of Ontario (MNO) to allow an exclusive hunt for MNO members.

GSCA staff met with MNO members on February 10, 2021 where MNO requested one of two options:

1. An exclusive, bow only, hunt at Hibou Conservation Area within the last two weeks of October/ first two weeks of November,
2. Or an exclusive, bow only, hunt at a different property close to Hibou within the last two weeks of October/first two weeks of November.

**Members Paul Vickers and Harley Greenfield left the meeting at 2:55 p.m.**

As the GSCA does not allow hunting at Hibou Conservation Area, deemed an activity that risks public safety, staff have recommended the second option of allowing an exclusive hunt at a GSCA property that already allows hunting. Staff have identified Sydenham Forest, Telfer Creek, Sheppard Lake, and Rockford Management Area as possible options and will work with the MNO to select a location that is appropriate.

It was noted that this exclusive use of an area may require additional staff resources and proposed that the MNO utilize their resources to install temporary signage and provide members on site to communicate with the public.

Concern was raised around the hunt extending into the one-week long gun season in November. Members requested restricting the time frame to outside of the long gun season.

Motion No.:  
FA-21-064

Moved By: Cathy Little  
Seconded By: Cathy Moore Coburn

**WHEREAS, under Section 21(l) of the Conservation Authorities Act, GSCA may use lands that are owned or controlled by the authority for purposes, not inconsistent with its objects, as it considers proper;**

**AND WHEREAS, under Section 21(n) of the Conservation Authorities Act, GSCA has the ability to collaborate and enter into agreements with ministries and agencies of government, municipal councils and local boards and other organizations and individuals;**

**THAT, the GSCA Board of Directors agree to Staff negotiating a special, bow only, hunt in the last two weeks of October with The Métis Nation of Ontario (MNO) at a GSCA property that permits hunting.**

Carried

**b. Risk Management Guidelines – Property Categories**

Manager of Conservation Lands, Rebecca Ferguson presented properties for inclusion into the various risk management categories:

1. High-Use
  - Lands which are well promoted and have managed trail networks, parking lots, signage, and facilities.
2. Lower-Use
  - Lands which are similar to Category 1 lands but are less developed and typically have lower public use.
3. Resource Management Areas and Non-Public Nature Preserves
  - Lands that are not promoted for public access, are generally not managed for public access, and typically serve solely as resource management areas or nature preserves. These areas do not have facilities and/or parking lots. Public access is permitted.
4. Leased
  - Lands which are subject to a long or short-term lease agreement between the GSCA and an individual, a corporation, or a municipality.

Staff have listed each property into one of the four categories based on the category guidelines.

Motion No.:  
FA-21-065

Moved By: Andrea Matrosovs  
Seconded By: Cathy Moore Coburn

**WHEREAS, the Grey Sauble Conservation Authority (GSCA) has a Risk Management Guideline which requires all GSCA-owned properties to be categorized;**

**THAT the GSCA Board of Directors approve the property categorizations as recommended by Staff.**

Carried

**v. Forestry**

Nothing at this time.

**vi. Communications/Public Relations**

Nothing at this time.

**vii. Education**

Nothing at this time.

**viii. GIS/IT**

Nothing at this time.

**ix. Operations**

**a. Inglis Falls Conservation Area Septic Upgrades – Update**

Operations Manager, Morgan Barrie provided an update on the work being done on the Inglis Falls CA septic system.

Staff noted that after having Mac Taylor Corporation (MTC) inspect the tile bed, tile piping, and septic tank and conduct a 20-hour water test, MTC found no issues. Staff reported that the infrastructure was in good working order and does not need to be replaced. Additionally, the pump was able to be serviced and brought back into work order, eliminating the need to replace the pump at this time.

**x. Drinking Water Source Protection & Risk Management**

Nothing at this time.

**10. CAO's Report**

The CAO reported that May has been another busy month, CAA changes, assisting the Planning Department, Operation Plan goals, and meetings. Tim has been reviewing the proposed changes to the CAA and discussing these changes with GSCA staff and reaching out to GSCA partners and stakeholders. Continuing to assist the Planning Department with conducting interviews for vacant positions, and fielding inquiries and applications. Additionally, Tim has been working with staff to move Operational Plan goals forward.

Tim attended the CO GM meeting on May 17<sup>th</sup> and the CO Chair's meeting on May 19<sup>th</sup> to discuss the Proposed Regulations for the CAA.

Staff have been continuing to work on components of Succession Planning, including Recruitment and Onboarding Tools for the Management Team.

11. Chair's Report

Chair Greig echoed the CAO's remarks on the Proposed Regulations for the CAA.

Also, Chair Greig commented on the North Bruce Peninsula's paid parking rate of \$30 per day or \$5 per hour.

12. Other Business

Nothing at this time.

**The Board took a recess between 3:25 and 3:35.**

13. Resolution to Move into Closed Session

Motion No.:  
FA-21-066

Moved By: Marion Koepke  
Seconded By: Cathy Little

**THAT the Grey Sauble Conservation Authority Board of Directors proceed into closed session at 3:36 pm to discuss matters related to the following:**

**i. One matter regarding an item of commercial significance, such as but not limited to a proposed or pending acquisition of real property for Authority purposes, internal reserve bid amounts, leases and property sales;**

**AND FURTHER THAT CAO, Tim Lanthier, Administrative Assistant, Valerie Coleman, Manager of Conservation Lands, Rebecca Ferguson, and Gloria Dangerfield, Manager of Information Services will be present.**

Carried

14. Declaration that the Board of Director's has Resumed Open Session

Chair Greig declared that the Board of Director's resumed open session.

15. Resolution Approving the Closed Session Minutes of February 24, 2021

Motion No.:  
FA-21-067

Moved By: Marion Koepke  
Seconded By: Ryan Greig

**THAT the Grey Sauble Conservation Authority Board of Directors approve the February 24, 2021 Closed Session minutes as presented in the closed session agenda.**

Carried

16. Reporting out of Closed Session

Motion No.:  
FA-21-068

Moved By: Paul McKenzie  
Seconded By: Cathy Little

**WHEREAS, the Grey Sauble Conservation Authority (GSCA) under Section 21(c) has the power to acquire by purchase, lease or otherwise any land that it may require, and, subject to subsection (2), to sell, lease or otherwise dispose of land so acquired;**

**THAT the GSCA Board of Directors support GSCA staff in investigating fundraising or partnerships to acquire a property in Georgian Bluffs.**

Carried

17. Next Full Authority Meeting  
i. Wednesday June 23<sup>rd</sup>, 2021

18. Adjournment

Motion No.:  
FA-21-069

Moved By: Paul McKenzie  
Seconded By: Ryan Greig

**THAT this meeting now adjourn.**

Carried

The meeting was adjourned at 4:06 p.m.



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Scott Greig, Chair



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Valerie Coleman  
Administrative Assistant