

**Grey Sauble Conservation Authority**  
**R.R. #4, 237897 Inglis Falls Road**  
**Owen Sound, Ontario N4K 5N6 (519) 376-3076; ext. 221**  
**[v.coleman@greysauble.on.ca](mailto:v.coleman@greysauble.on.ca)**

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**The next regular meeting of the Grey Sauble Conservation Authority Board of Directors is scheduled for Wednesday, April 28<sup>th</sup>, 2021, at 1:15 p.m. The regular meeting will occur via the Webex web-based application. Please notify Valerie Coleman if you are unable to attend.**

**Directors**

Greig, Scott (Chair)  
Matrosovs, Andrea (Vice-Chair)  
Burley, Dwight  
Greenfield, Harley  
Greig, Ryan  
Koepke, Marion  
Little, Cathy  
Mackey, Scott  
McKenzie, Paul  
Moore Coburn, Cathy  
Vickers, Paul

**Honourary Members**

Elwood Moore  
Betty Adair

Ling, Mark, MECP  
Katona, Keley, MECP  
Oosting, Lara, MNRF Peterborough  
Allison, Tracy, MNRF Owen Sound  
Walker, Bill, MPP Bruce Grey Owen Sound  
Ruff, Alex, MP Bruce Grey Owen Sound  
Dowdall, Terry, MP Simcoe-Grey  
Wilson, Jim, MPP Simcoe-Grey

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**Member Municipalities**

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula



519.376.3076  
237897 Inglis Falls Road  
Owen Sound, ON N4K 5N6  
[www.greysauble.on.ca](http://www.greysauble.on.ca)

Protect.  
Respect.  
Connect.

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**[v.coleman@greysauble.on.ca](mailto:v.coleman@greysauble.on.ca)**

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**The next regular meeting of the Grey Sauble Conservation Authority Board of Directors is scheduled for Wednesday, April 28<sup>th</sup>, 2021, at 1:15 p.m. The regular meeting will occur via the Webex web-based application. Public viewing of this meeting will be available via a live stream on youtube at:**

**[https://www.youtube.com/channel/UCy\\_ie5dXG8aFYDYG8tV9Yg/videos](https://www.youtube.com/channel/UCy_ie5dXG8aFYDYG8tV9Yg/videos).**

***Please note that this is a Notice of Meeting only for your information.***

The Sun Times  
Bayshore Broadcasting  
The Meaford Independent  
The Dock  
The Wiarton Echo  
The Advance  
The Post  
The Thornbury Paper  
The Hub Owen Sound  
Blue Mountains Review  
South Grey News  
Collingwood Today

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**Member Municipalities**

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula

## AGENDA

Grey Sauble Conservation Authority  
Full Authority Meeting  
Wednesday, April 28, 2021 at 1:15 p.m.

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1. Call to Order
2. Disclosure of Pecuniary Interest
3. Call for Additional Agenda Items
4. Adoption of the Agenda
5. Approval of Minutes
  - i. Full Authority – March 24, 2021 – Resolution – Attachment #1
6. Business Out of Minutes
7. Consent Agenda
  - i. Environmental Planning – Section 28 Permits – March 2021 – Attachment #2
  - ii. Administration – Receipts & Expenses – March 2021 – Attachment #3
  - iii. Correspondence
  - iv. Conservation Ontario – Attachment # 4 & 5
  - v. Minutes
  - vi. Media – Attachment # 6
8. Deputation
  - i. Nancy Brown – IFAA Grant – Attachment # 7 (15 min)
  - ii. Mike Konopka – TD Wealth Investments – Attachment # 8 (15 min)
9. Business Items
  - i. Administration
    - a. Signing Officer Update – Resolution – Attachment #9 (10 min)
    - b. 2021 Insurance Premiums Update – Information – Attachment #10 (10 min)
    - c. Conservation Authorities Act Amendments – Resolution - Attachment #11 (15 min)
  - ii. Water Management – Nothing at this time.
  - iii. Environmental Planning
    - a. Planning Department Service Interruption and Recovery – Information (15 min)

- iv. Conservation Lands – Nothing at this time.
- v. Forestry
  - a. Ash Management Report – Resolution - Attachment #12 (20 min)
  - b. Forestry Tendering Policy – Resolution - Attachment #13 (15 min)
- vi. Communication/Public Relations – Nothing at this time.
- vii. Education
  - a. Day Camp Update – Information – Attachment #14 (15 min)
- viii. GIS/IT
  - a. Capital Spending Update – Resolution – Attachment #15 (15 min)
- ix. Operations – Nothing at this time.
- x. DWSP/RMO Report – Nothing at this time
- 10. CAO's Report
- 11. Chair's Report
- 12. Closed Session – Nothing at this time.
  - i. Approval of Closed Session Minutes – Nothing at this time.
- 13. Adjournment





## Grey Sauble Authority Board of Directors

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### M O T I O N

**DATE:** April 28, 2021

**MOTION #:** FA-21-050

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of April 28, 2021.**



GREY SAUBLE CONSERVATION AUTHORITY  
MINUTES

Full Authority Board of Directors  
Wednesday, March 24, 2021, at 1:15 p.m.

The Grey Sauble Conservation Authority Board of Directors meeting was held via the internet on the meeting application, WebEx.

1. Call to Order

Chair Scott Greig called the meeting to order at 1:15 p.m.

Directors Present: Chair Scott Greig, Vice Chair Andrea Matrosovs, Dwight Burley, Cathy Moore Coburn, Ryan Greig (came in at 1:20), Harley Greenfield, Marion Koepke, Cathy Little, Scott Mackey, Paul McKenzie, Paul Vickers (came in at 2:02 p.m.)

Regrets: None

Staff Present: CAO Tim Lanthier, Administrative Assistant Valerie Coleman, Manager of Information Services Gloria Dangerfield, Manager of Financial and Human Resources Service Alison Armstrong, Water Resources Coordinator John Bittorf, Forestry Coordinator Mike Fry

2. Disclosure of Pecuniary Interest

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at the time.

3. Call for Additional Agenda Items

None at this time.

4. Adoption of Agenda

Motion No.:  
FA-21-044

Moved By: Cathy Little  
Seconded By: Marion Koepke

**THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of March 24, 2021.**

Carried

5. Approval of Minutes

Motion No.:  
FA-21-045

Moved By: Cathy Moore Coburn  
Seconded By: Scott Mackey

**THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of February 24, 2021.**

Carried

**6. Business Out of Minutes**

CAO, Tim Lanthier clarified for the Board how Closed Session minutes would be presented on the agenda, and passed by separate Open Session resolution.

**7. Consent Agenda**

Motion No.:  
FA-21-046

Moved By: Cathy Little  
Seconded By: Dwight Burley

**THAT in consideration of the Consent Agenda Items listed on the March 24, 2021, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) Environmental Planning - Section 28 Permits – February 2021; (ii) Administration - Receipts & Expenses – February 2021; (iii) Correspondence – Georgian Bluffs Notice of Motion; (v) Recent Media Articles; (vi) GSCA Watershed Conditions Statement**

Carried

**8. Deputation – Jeff Graham – Carbon Offset Tree Planting**

Jeff Graham provided a presentation to the Board with respect to his family's decision to partner with the GSCA. In early 2020, Jeff approached the GSCA with a tree planting project with the aim of offsetting the Graham family's carbon footprint. Based on the average CO<sub>2</sub> emissions per Canadian per year and the estimated CO<sub>2</sub> an individual tree absorbs, Jeff determined that 1,000 trees per member of the family would be required to offset their carbon footprint for one year. In partnership with GSCA, Jeff and his family have committed to funding the planting of 6,300 trees between two locations. Jeff explained that the benefits of a program such as this include, cost effective CO<sub>2</sub> removal, long term forestry revenue from selective tree harvesting, new wildlife habitat, and supporting the local economy by employing local tree planters and purchasing from local tree nurseries.

The members of the Board thanked Jeff for his presentation and expressed interest in having it reach a wider audience. Jeff was commended on his family's efforts to reduce carbon emissions.

**9. Business Items**

**i. Administration**

**a. Operational Plan Target Timelines Update**

CAO, Tim Lanthier spoke to the presented Operation Plan with updated target timelines. Staff have provided goals and timelines for plan items. It was noted that these timelines may change over the course of the year and that the CAO will report back quarterly on the progress of Plan.

**b. Q4 Investment Portfolio**

Manager of Financial and Human Resource Services, Alison Armstrong, outlined the presented 4<sup>th</sup> Quarter Investment update provided by TD Wealth. It was noted that GSCA's investments are now largely recovered from the losses in 2020.

TD Wealth representative, Mike Konopka will be making a presentation to the Board in April. The Board would like him to specify and explain the fees for managing the portfolio.

**ii. Water Management**

**a. Inglis Falls Dam**

Water Resources Coordinator, John Bittorf, provided a report to the Board regarding the condition and repair options of the Inglis Falls Dam. It was noted that issues with the concrete have developed. A visual inspection completed in 2018 by Duck's Unlimited identified a crack in the dam pier as needing attention. The last significant repairs were completed between 1990 and 1992.

The Inglis Falls Dam was partially decommissioned and no longer functions as a working dam.

Staff presented four options:

- Do nothing; wait until dam shows signs of significant deterioration,
- Hire a concrete specialist to attempt repairs to identified damage,
- Complete a full repair over two years, conducting an engineering review in year one and engaging Grey County staff to complete repairs in year two, or
- Complete the entire project as per point '3' in 2021.

Staff recommended attempting the smaller repairs and assess concrete's condition with a concrete specialist, delaying full refurbishment for 10 to 15 years.

Board members asked what the long-term goals are of the dam structure and if there is a potential for removal. Staff explained that at this time there are no plans for removal of the dam structure, however, this question can be reviewed as part of the the Inglis Falls Management Plan.

**Member Paul Vickers joined the meeting at 2:02 p.m.**

After some discussion, the Board asked staff to provide a report outlining the costs to repair the dam structure.

Motion No.:  
FA-21-047

Moved By: Dwight Burley  
Seconded By: Scott Mackey

**THAT the Grey Sauble Conservation Authority Board of Directors direct staff to obtain quotes for the hiring a concrete specialist to complete the repairs to the Inglis Falls dam as identified by the 2018 Duck's Unlimited report.**

**AND THAT staff be directed to assess these quotes and come back to the Board with a follow-up report for the approval of the expense.**

Carried as amended

**b. Snow Melt/Flow Forecasting**

Water Resources Coordinator, John Bittorf, made a presentation to the Board via PowerPoint regarding the work that he has been doing on combining GSCA's current flow rate models with snow melt models from NOAA.

**Member Ryan Greig left the meeting at 2:32.**

**iii. Environmental Planning**

Nothing at this time.

**iv. Conservation Lands**

Nothing at this time.

**v. Forestry**

**a. Agricultural Committee**

The CAO, Tim Lanthier, gave an overview of a previous request from the Grey County Branch of the Ontario Federation of Agriculture for the GSCA to form an Agricultural Committee. At the time, the decision was made to support staff in seeking opportunities to connect with the agricultural community.

Forestry Coordinator, Mike Fry, spoke with respect to the provided report on the proposed GSCA Agricultural Advisory Committee. It was noted that neighbouring CA's, the Town of the Blue Mountains, and Grey County have active Agricultural Committees.

The goals of the GSCA Agricultural Advisory Committee would be to:

- improve relations between GSCA and the agricultural community.
- be a forum for input.
- be a direct link between GSCA and the agricultural community.
- aid in the development of partnerships.

Staff have prepared a draft Terms of Reference for the committee and asked the Board for input.

After some discussion the Board choose to accept the Terms of Reference as presented and encouraged staff to proceed on the formation of the committee as soon as possible.

**Member Ryan Greig re-joined the meeting at 2:50.**

Motion No.:  
FA-21-048

Moved By: Scott Mackey  
Seconded By: Dwight Burley

**THAT the Grey Sauble Conservation Authority Board of Directors approve the Agricultural Advisory Committee Terms of Reference as presented,**

**AND THAT the Grey Sauble Conservation Authority Board of Directors approve the formation of the Agricultural Advisory Committee.**

Carried

**vi. Communications/Public Relations**

Nothing at this time.

**vii. GIS/IT**

Nothing at this time.

**viii. Operations**

Nothing at this time.

**ix. Education**

Nothing at this time.

**x. Drinking Water Source Protection & Risk Management**

Nothing at this time.

**10. CAO's Report**

The CAO reported that March had been another busy month and staff have been actively moving operational plan items forward.

The CAO gave an interview on Rogers TV program, Politically Speaking, with David Shearman. The interview went well and may be repeated in the future. The episode aired on Thursday, March 18<sup>th</sup>.

GSCA is in the midst of its annual financial audit. It is going as per usual with no surprises at this point. The Audited Financial Statement should be presented to the Board in May.

Tim has been working on closing out existing files and managing other items previously discussed, lining up agreements with GSCA partners, attending Conservation Ontario GM meetings, and working with staff to align priorities with the operational plan. Additionally, the GSCA is working through some staff change challenges.

Current Staffing Changes:

- **Stewardship Technician**

The person hired has taken a job with a different CA. Staff are working to refill the position and expect it to be filled by mid April.

- **The Manager of Environmental Planning**

MacLean Plewes, GSCA Watershed Planner, applied and was the successful candidate to fill the position. Mac has been with GSCA's Planning Department since 2012. Mac will assume the role in early April.

- The Intermediate Planner  
Olivia Sroka was the successful candidate and will begin in late April.
- Watershed Planner  
This position has been posted to backfill Mac's vacated position. Plan to have this position filled in early May.
- Andrew Sorensen  
Andy's last day in the office will be March 21<sup>st</sup> and his official last day will be April 18<sup>th</sup>. Andy has been with GSCA since 1990 and has been a passionate and committed member of GSCA, often being the last person in the office at the end of the day. He was always there if anyone needed help or volunteers were required. Andy was involved in the local naturalist community. GSCA is sad to see Andy go but he has more than earned this next step in life.

Member Harley Greenfield offered congratulations on Andrew's impending retirement and thanked Andrew for his work with GSCA and his service to the community.

**11. Chair's Report**

Chair Greig offered congratulations on behalf of the Board to Andrew on his retirement and to Mac for achieving the Manager of Environmental Planning position.

On March 16<sup>th</sup>, Chair Greig met with Bob Knapp from the Friends of Hibou for an interpretive hike.

On March 24<sup>th</sup>, Chair Greig, Vice Chair Matrosov, and Member Mackey attended the 13<sup>th</sup> Annual Politicians Meeting, hosted by the Bruce County and Grey County Federations of Agriculture. Presentations were made by Saugeen Valley CA and Keith Reid from ALUS.

**12. Other Business**

Nothing at this time.

**13. Closed Session**

**i. Approval of Closed Session Minutes**

Nothing at this time.

**14. Next Full Authority Meeting**

- i. Wednesday April 28<sup>th</sup>, 2021

**15. Adjournment**

Motion No.:

FA-21-049

**THAT this meeting now adjourn.**

Moved By:

Seconded By:

Carried

The meeting was adjourned at 3:16 p.m.

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Scott Greig, Chair

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Valerie Coleman  
Administrative Assistant

DRAFT





## Grey Sauble Authority Board of Directors

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### M O T I O N

**DATE:** April 28, 2021

**MOTION #:** FA-21-051

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of March 24, 2021.**

# Permits Issued from March 1, 2021 to March 31, 2021

ATTACHMENT #2

| Permit #:       | Date Applied: | Date Issued: | Lot:   | Conc:         | Municipality:                                       | Former Municipality:   |
|-----------------|---------------|--------------|--|---------------|---|--|
| GS19-304        | 20-Sep-19     | 01-Mar-21    | Part Lot   | 12            | Municipality of Grey Highlands                      | Artemesia Township   |
| Approved works: |               |              | Construction of a residential dwelling, storage shed, sewage system and associated site alterations              |               | Project Location:                                   | 174411 Lower Valley Road   |
|                 |               |              |  |               | <input checked="" type="checkbox"/> construct       | <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline            |
|                 |               |              |  |               | <input type="checkbox"/> alter structure            | <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill          |
|                 |               |              |  |               | Reviewed by: Lauren McGregor                        |  |
| GS21-052        | 17-Feb-21     | 01-Mar-21    | 17   | 18            | Township of Georgian Bluffs                         | Keppel Township  |
| Approved works: |               |              | Construction of a detached accessory structure   |               | Project Location:                                   | 120 Almur Drive  |
|                 |               |              |  |               | <input checked="" type="checkbox"/> construct       | <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline            |
|                 |               |              |  |               | <input type="checkbox"/> alter structure            | <input type="checkbox"/> alter wetland <input type="checkbox"/> fill                     |
|                 |               |              |  |               | Reviewed by: Mac Plewes                             |  |
| GS21-057        | 22-Feb-21     | 01-Mar-21    | 20   | 6             | Municipality of Meaford                             | St Vincent Township  |
| Approved works: |               |              | the construction of a detached garage and site alterations associated with a driveway and single family dwelling |               | Project Location:                                   | 226089 Centreville Road  |
|                 |               |              |  |               | <input checked="" type="checkbox"/> construct       | <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline            |
|                 |               |              |  |               | <input type="checkbox"/> alter structure            | <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill          |
|                 |               |              |  |               | Reviewed by: Andrew Sorensen                        |  |
| GS21-064        | 25-Feb-21     | 03-Mar-21    |  |               | Town of the Blue Mountains                          | Thornbury  |
| Approved works: |               |              | re-construction of a deck and porch  |               | Project Location:                                   | 105 Lake Drive   |
|                 |               |              |  |               | <input checked="" type="checkbox"/> construct       | <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline            |
|                 |               |              |  |               | <input checked="" type="checkbox"/> alter structure | <input type="checkbox"/> alter wetland <input type="checkbox"/> fill                     |
|                 |               |              |  |               | Reviewed by: Justine Lunt                           |  |
| GS21-058        | 23-Feb-21     | 08-Mar-21    | Part Lot   | 24            | Town of South Bruce Peninsula                       | Amabel Township  |
| Approved works: |               |              | Installation of a septic and associated site alterations   |               | Project Location:                                   | 34 Rolling Hills Drive   |
|                 |               |              |  |               | <input type="checkbox"/> construct                  | <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline            |
|                 |               |              |  |               | <input type="checkbox"/> alter structure            | <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill          |
|                 |               |              |  |               | Reviewed by: Lauren McGregor                        |  |
| GS20-486        | 06-Nov-20     | 08-Mar-21    | 12   | Georgian Rang | Township of Georgian Bluffs                         | Keppel Township  |
| Approved works: |               |              | Installation of Shoreline Protection Works   |               | Project Location:                                   | Grey Road 1  |
|                 |               |              |  |               | <input type="checkbox"/> construct                  | <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline |
|                 |               |              |  |               | <input type="checkbox"/> alter structure            | <input type="checkbox"/> alter wetland <input type="checkbox"/> fill                     |
|                 |               |              |  |               | Reviewed by: Mac Plewes                             |  |

| Permit #:       | Date Applied: | Date Issued:  | Lot:       | Conc:  | Municipality:                   | Former Municipality: |
|-----------------|---------------|---|------------|--|---------------------------------|----------------------|
| GS21-039        | 27-Jan-21     | 08-Mar-21   | Part Lot   | 10   | Municipality of Grey Highlands  | Artemesia Township   |
| Approved works: |               | replacement of an existing dock and associated site alterations.  |            | Project Location:<br><input checked="" type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill    Lauren McGregor                        |                                 |                      |
| GS21-050        | 16-Feb-21     | 08-Mar-21   | Part lot 3 | D  | Town of South Bruce Peninsula   | Amabel Township      |
| Approved works: |               | placement of fill for the refurbishment of an existing residential driveway, landscaping works and associated site alterations. |            | Project Location: 619 Lakeshore Blvd. N<br><input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill    Lauren McGregor             |                                 |                      |
| GS21-051        | 16-Feb-21     | 08-Mar-21   | Part Lot   | 8  | Municipality of Arran-Elderslie | Arran Township       |
| Approved works: |               | Directional drill under the Sauble River  |            | Project Location: From Maria Street to River Street<br><input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill    Lauren McGregor |                                 |                      |
| GS21-070        | 03-Mar-21     | 09-Mar-21   | 7          | 3  | Municipality of Meaford         | St Vincent Township  |
| Approved works: |               | the placement of fill and site alterations associated with a single family dwelling   |            | Project Location:<br><input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill    Andrew Sorensen                        |                                 |                      |
| GS21-056        | 19-Feb-21     | 10-Mar-21   | 13         | 2 SWTSR  | Township of Chatsworth          | Holland Township     |
| Approved works: |               | Construction of an addition   |            | Project Location: 139 Lakeview Road<br><input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill    Mac Plewes                      |                                 |                      |
| GS21-062        | 02-Mar-21     | 10-Mar-21   |            |  | Town of the Blue Mountains      | Collingwood Township |
| Approved works: |               | renovations and modifications to garage and 2nd story addition  |            | Project Location: 133 Barton Ave<br><input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill    Andrew Sorensen                    |                                 |                      |
| GS21-060        | 25-Feb-21     | 11-Mar-21   | Part Lot   | 1  | Municipality of Grey Highlands  | Euphrasia Township   |
| Approved works: |               | Expansion of an existing septic and associated site alterations   |            | Project Location: 827200 Grey Road 40<br><input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill    Lauren McGregor               |                                 |                      |

| Permit #:       | Date Applied: | Date Issued:  | Lot: | Conc:   | Municipality:                 | Former Municipality:    |
|-----------------|---------------|---|------|---|-------------------------------|-------------------------|
| GS21-075        | 03-Mar-21     | 11-Mar-21   |      |   | Town of the Blue Mountains    | Collingwood Township    |
| Approved works: |               | the construction of single family dwelling and associated site alterations              |      | Project Location: 171 Alta Road<br><input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill    Andrew Sorensen                         |                               |                         |
| GS20-484        | 17-Dec-20     | 12-Mar-21   | 49   | 12  | Township of Clearview         | Nottawasaga             |
| Approved works: |               | installation of an in-ground pool and associated landscaping                            |      | Project Location: 39 Forest Drive<br><input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill    Andrew Sorensen                                  |                               |                         |
| GS21-074        | 04-Mar-21     | 15-Mar-21   |      |   | Municipality of Meaford       | Municipality of Meaford |
| Approved works: |               | aboveground fuel tank installation and associated site alterations                      |      | Project Location: 3 St. Vincent Street<br><input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill    Justine Lunt                                |                               |                         |
| GS21-003        | 05-Jan-21     | 19-Mar-21   | 16   | 2 East  | Town of South Bruce Peninsula | Albemarle Township      |
| Approved works: |               | the replacement of culverts and associated site alterations                             |      | Project Location: Howdenvale Road, approx. 520m west of Highway 26<br><input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill    Andrew Sorensen |                               |                         |
| GS20-376        | 24-Sep-20     | 22-Mar-21   | 25   | 6   | Town of the Blue Mountains    | Collingwood Township    |
| Approved works: |               | the installation of a pool and associated site alterations                              |      | Project Location: 125 Barton Blvd<br><input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill    Andrew Sorensen                       |                               |                         |
| GS21-072        | 03-Mar-21     | 22-Mar-21   |      |   | Town of South Bruce Peninsula | Amabel Township         |
| Approved works: |               | the construction of a pool and associated site alterations.                             |      | Project Location: 1 Walker Way<br><input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill    Andrew Sorensen                                     |                               |                         |
| GS21-065        | 02-Mar-21     | 22-Mar-21   | 13   | BF  | Municipality of Meaford       | Sydenham Township       |
| Approved works: |               | Installation of a shore well and site grading associated with a residential development |      | Project Location: 131 Eagle Ridge Drive<br><input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill    Mac Plewes                      |                               |                         |

| Permit #:       | Date Applied: | Date Issued:   | Lot:     | Conc:   | Municipality:                  | Former Municipality: |
|-----------------|---------------|--|----------|---|--------------------------------|----------------------|
| GS21-067        | 05-Mar-21     | 22-Mar-21  | Part Lot | D   | Town of South Bruce Peninsula  | Amabel Township      |
| Approved works: |               | landscaping work and associated site alterations                                       |          | Project Location: 173 Lakeshore Boulevard North<br><input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill    Lauren McGregor  |                                |                      |
| GS21-069        | 08-Mar-21     | 22-Mar-21  | Part Lot | D   | Town of South Bruce Peninsula  | Amabel Township      |
| Approved works: |               | Construction of a garage and associated site alterations                               |          | Project Location: 259 Bay St<br><input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill    Lauren McGregor                     |                                |                      |
| GS21-037        | 27-Jan-20     | 23-Mar-21  | 6        | 6   | Township of Chatsworth         | Holland Township     |
| Approved works: |               | Alterations associated with road regrading   |          | Project Location: Grey Road 40<br><input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill    Mac Plewes                        |                                |                      |
| GS21-038        | 27-Jan-21     | 23-Mar-21  | 1, 3     | 11, 9   | Township of Georgian Bluffs    | Derby Township       |
| Approved works: |               | Culvert replacement  |          | Project Location: Sullivan Derby Townline & Grey Road 3<br><input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill    Mac Plewes          |                                |                      |
| GS21-094        | 23-Mar-21     | 23-Mar-21  | Part Lot | 2   | Municipality of Grey Highlands | Euphrasia Township   |
| Approved works: |               | Construction of a dwelling, installation of a laneway and associated site alterations  |          | Project Location: 236268 Grey Road 13<br><input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill    Lauren McGregor |                                |                      |
| GS21-085        | 18-Mar-21     | 24-Mar-21  | Pt Lt 29 | 8   | Municipality of Grey Highlands | Osprey Township      |
| Approved works: |               | Construction of a dock and associated shoreline works and site alterations             |          | Project Location: 133 Young Drive<br><input checked="" type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill    Lauren McGregor     |                                |                      |
| GS21-089        | 17-Mar-21     | 24-Mar-21  | Part Lot | 12  | Municipality of Grey Highlands | Artemesia Township   |
| Approved works: |               | Construction of an addition onto an existing structure and associated site alterations |          | Project Location: 205 Point Road<br><input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill    Lauren McGregor                 |                                |                      |

| Permit #:       | Date Applied: | Date Issued:  | Lot:     | Conc:   | Municipality:                  | Former Municipality: |
|-----------------|---------------|---|----------|---|--------------------------------|----------------------|
| GS21-043        | 18-Jan-21     | 24-Mar-21   |          |   | Municipality of Meaford        | Town of Meaford      |
| Approved works: |               | directional drill under watercourse for installation of services, site alterations (including required cut and fill) related to the entrance and stormwater facilities for Hilton Head Hts. subdivision |          | Project Location: 408 Ridge Road<br><input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill<br>Reviewed by: Mac Plewes   |                                |                      |
| GS21-066        | 05-Mar-21     | 24-Mar-21   | Part Lot | 6   | Town of South Bruce Peninsula  | Amabel Township      |
| Approved works: |               | Shoreline armouring works and associated site alterations   |          | Project Location: 64 Maple Drive<br><input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill<br>Reviewed by: Lauren McGregor                           |                                |                      |
| GS21-059        | 24-Feb-21     | 24-Mar-21   | Part Lot | 9   | Municipality of Grey Highlands | Artemesia Township   |
| Approved works: |               | Reconstruction of the existing dwelling, installation of a new septic, shoreline armouring works, repair of existing boathouse and associated site alterations  |          | Project Location: 201 Macdonalds Rd<br><input checked="" type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill<br>Reviewed by: Lauren McGregor             |                                |                      |
| GS21-009        | 06-Jan-21     | 26-Mar-21   | 24       | 6   | Municipality of Meaford        | St Vincent Township  |
| Approved works: |               | Construction of a boat ramp, shore well, and associated site alterations  |          | Project Location: 158553 7th Line<br><input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill<br>Reviewed by: Mac Plewes                               |                                |                      |
| GS19-134        | 16-May-19     | 26-Mar-21   | 21       | 1   | Town of the Blue Mountains     | Collingwood Township |
| Approved works: |               | entrance road to property   |          | Project Location: 111 Blue Mountain Drive & 209843 Highway 26<br><input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline<br><input type="checkbox"/> alter structure <input checked="" type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill<br>Reviewed by: Tim Lanthier |                                |                      |
| GS20-488        | 23-Dec-20     | 26-Mar-21   |          |   | Town of the Blue Mountains     | Collingwood Township |
| Approved works: |               | the construction of a new dwelling, septic system and associated site alterations   |          | Project Location: 199 Sunset Blvd.<br><input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill<br>Reviewed by: Andrew Sorensen              |                                |                      |
| GS21-048        | 12-Feb-21     | 29-Mar-21   | 21       | 2   | Town of the Blue Mountains     | Collingwood Township |
| Approved works: |               | tree clearing and grubbing, erosion control installations   |          | Project Location: Grey Road 19<br><input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill<br>Reviewed by: Andrew Sorensen                             |                                |                      |

| Permit #:       | Date Applied: | Date Issued: | Lot:   | Conc:       | Municipality:   | Former Municipality: |
|-----------------|---------------|--------------|--|-------------|---|----------------------|
| GS21-053        | 17-Feb-21     | 29-Mar-21    |  |             | Town of the Blue Mountains  | Collingwood Township |
| Approved works: |               |              | repair to existing shoreline protection works  |             | Project Location: 285 Sunset Boulevard<br><input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill                    |                      |
| GS21-054        | 17-Feb-21     | 29-Mar-21    |  |             | Town of the Blue Mountains  | Collingwood Township |
| Approved works: |               |              | repair to existing shoreline protection works  |             | Project Location: 287 Sunset Boulevard<br><input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill    Andrew Sorensen |                      |
| GS21-061        | 25-Feb-21     | 29-Mar-21    |  |             | Municipality of Meaford   | Sydenham Township    |
| Approved works: |               |              | Directional drill crossings of 19 watercourses and associated site alterations           |             | Project Location: Various<br><input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill    Andrew Sorensen              |                      |
| GS21-063        | 02-Mar-21     | 29-Mar-21    | 9  | Jones Range | Township of Georgian Bluffs   | Keppel Township      |
| Approved works: |               |              | Alterations to an existing dwelling  |             | Project Location: 107 Old Mill Road<br><input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill    Mac Plewes         |                      |
| GS21-076        | 11-Mar-21     | 29-Mar-21    | 7  | BF          | Municipality of Meaford   | Sydenham Township    |
| Approved works: |               |              | Construction of a single-family dwelling, septic system, and associated site alterations |             | Project Location: 174 Queen's Bush Drive<br><input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill    Mac Plewes    |                      |
| GS20-430        | 30-Oct-20     | 30-Mar-21    |  |             | Town of the Blue Mountains  | Collingwood Township |
| Approved works: |               |              | construction of an in-ground pool, deck, and pool shed                                   |             | Project Location: 152 Arnot Crescent<br><input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill    Jacob Kloeze      |                      |
| GS20-438        | 05-Nov-20     | 31-Mar-21    | 4  | C           | Town of South Bruce Peninsula   | Amabel Township      |
| Approved works: |               |              | the construction of accessory building and shoreline patio                               |             | Project Location: Chesley Lake<br><input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill    Andrew Sorensen         |                      |

| Permit #:       | Date Applied: | Date Issued: | Lot:  | Conc: | Municipality:  | Former Municipality: |
|-----------------|---------------|--------------|---|-------|--|----------------------|
| GS20-401        | 09-Oct-20     | 31-Mar-21    | 42  | D     | Town of South Bruce Peninsula  | Amabel Township      |
| Approved works: |               |              | the construction of a retaining wall and restoration of wetland areas |       | Project Location: 535 Bay Street<br><input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill    Andrew Sorensen |                      |
| GS21-093        | 17-Mar-21     | 31-Mar-21    |   |       | Town of the Blue Mountains   | Collingwood Township |
| Approved works: |               |              | construction of a covered concrete porch                              |       | Project Location: 209527 Highway 26<br><input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill    Andrew Sorensen         |                      |
| GS21-096        | 26-Mar-21     | 31-Mar-21    | 11  | 1     | Municipality of Meaford  | St Vincent Township  |
| Approved works: |               |              | installation of a culvert and shoreline portection works repair       |       | Project Location: 201 Fraser St.<br><input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill    Andrew Sorensen |                      |
| GS21-097        | 16-Mar-21     | 31-Mar-21    |   |       | Town of the Blue Mountains   | Collingwood Township |
| Approved works: |               |              | re-build armour stone wall and add boulder revetment                  |       | Project Location: 209661 Hwy 26<br><input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill    Andrew Sorensen             |                      |
| GS21-104        | 01-Apr-21     | 31-Mar-21    | 4   | 3     | Municipality of Meaford  | Sydenham Township    |
| Approved works: |               |              | Construction of a garage  |       | Project Location: 064300 Sideroad 3<br><input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline    Reviewed by:<br><input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill    Mac Plewes              |                      |



**Grey Sauble Conservation Authority  
Receipt Report  
March 1st to 31st, 2021**

|                               |    |            |                                      |
|-------------------------------|----|------------|--------------------------------------|
| Regulation Permits            | \$ | 13,715.00  |                                      |
| Planning                      | \$ | 17,370.00  |                                      |
| Land Leases                   | \$ | 31,888.60  |                                      |
| Pavillion Rentals             | \$ | 135.60     |                                      |
| Season Passes                 | \$ | 2,425.00   |                                      |
| Self-Serve Parking Fees       | \$ | 2,630.00   |                                      |
| Forestry                      | \$ | 1,841.90   |                                      |
| Timber Sales                  | \$ | 10,800.00  |                                      |
| 1st Levy Installment          | \$ | 161,823.42 | Meaford, TOBM, Chatsworth            |
| Risk Management Office        | \$ | 5,800.00   | West Grey, Chatsworth                |
| Province of Ontario           | \$ | 28,000.00  | Healthy Lake Huron Funding           |
| Ausable Bayfield Conservation | \$ | 3,333.00   | 1st Installment OMAFRA COA HLH Funds |
| Funds Due to Foundation       | \$ | 625.00     |                                      |
| Donations                     | \$ | 182.30     |                                      |
| Miscellaneous                 | \$ | 1,687.06   |                                      |
| Sydenham Optimists Playground | \$ | 1,008.00   |                                      |
| Oliphant Phragmites Project   | \$ | 5,636.00   |                                      |
| BRWI                          | \$ | 203.00     |                                      |

|                               |           |                   |
|-------------------------------|-----------|-------------------|
| <b>Total Monthly Receipts</b> | <b>\$</b> | <b>289,103.88</b> |
|-------------------------------|-----------|-------------------|

**Grey Sauble Conservation Authority  
Expense Report  
March 1st - 31st, 2021**

|       |   |    |           |   |
|-------|---|----|-----------|---|
| 11406 | Municipality of Arran-Elderslie           | \$ | 323.00    | 1st Qtr. Property Tax                       |
| 11407 | Bell Canada                               | \$ | 193.63    | Monthly Phone Service                       |
| 11408 | Coates & Best Inc.                        | \$ | 309.57    | Office Supplies                             |
| 11409 | Municipality of Meaford                   | \$ | 5,400.00  | 1st Qtr. Property Tax                       |
| 11410 | Quadiant Leasing Canada Ltd.              | \$ | 569.19    | Postage Machine Lease                       |
| 11411 | QLab Systems Ltd.                         | \$ | 96.05     | Staff Training                              |
| 11412 | Riddell Contracting Ltd.                  | \$ | 113.00    | Admin Centre Repairs                        |
| 11413 | Toronto and Region Conservation Authority | \$ | 1,250.00  | Greenbelt Golden Horseshoe CA Collaborative |
| 11414 | Town of South Bruce Peninsula             | \$ | 2,865.95  | 1st Qtr. Property Tax                       |
| 11415 | Bell Canada                               | \$ | 80.17     | Tara Stream Gauge Monthly Service           |
| 11416 | The Cleaning Brigade                      | \$ | 361.60    | Office Cleaning                             |
| 11417 | Coates & Best Inc.                        | \$ | 22.59     | Office Supplies                             |
| 11418 | DirectDial                                | \$ | 8,575.57  | Computer Equipment                          |
| 11419 | Township of Georgian Bluffs               | \$ | 215.46    | Indian Falls Water Charges                  |
| 11420 | Municipality of Grey Highlands            | \$ | 3,961.02  | 1st Qtr. Property Tax                       |
| 11421 | John Bates Roofing                        | \$ | 395.50    | Snow Plowin Services                        |
| 11422 | Kilsyth Auto Service Ltd.                 | \$ | 198.88    | Towing Service                              |
| 11423 | MacDonnell Fuels Limited                  | \$ | 1,279.59  | Vehicle and Furnace Fuel                    |
| 11424 | J.J. MacKay Canada Limited                | \$ | 35.88     | Self Serve Transaction Fees                 |
| 11425 | Municipality of Meaford                   | \$ | 67.50     | 1st Qtr. Property Tax                       |
| 11426 | Middlebro' & Stevens LLP                  | \$ | 3,935.79  | Legal Fees                                  |
| 11427 | DPOC                                      | \$ | 1,335.81  | Postage Meter Fill                          |
| 11428 | Miller Waste Systems Inc.                 | \$ | 75.97     | Garbage Service                             |
| 11429 | Pineneedle Farms                          | \$ | 7,882.25  | Tree Order Deposit                          |
| 11430 | Pickfield Law Professional Corporation    | \$ | 4,729.05  | Legal Fees                                  |
| 11431 | Riverside Press                           | \$ | 56.50     | BRWI Expenses                               |
| 11432 | Postmedia Network Inc.                    | \$ | 197.75    | Job Advertisement                           |
| 11433 | Xerox Canada Ltd.                         | \$ | 111.11    | Copy and Print Charges                      |
| 11434 | Town of The Blue Mountains                | \$ | 1,590.66  | 1st Qtr. Property Tax                       |
| 11435 | Township of Chatsworth                    | \$ | 46.33     | 1st Qtr. Property Tax                       |
| 11436 | Locking Business Furnishings              | \$ | 3,373.05  | Office Furniture                            |
| 11437 | Huron Bay Co-operative Inc.               | \$ | 206.04    | GSFS Tree Planting Supplies                 |
| 11438 | Dave's Tire & Repair                      | \$ | 915.30    | Equipment Repair                            |
| 11439 | Bell Canada                               | \$ | 197.11    | Office Telephone Service                    |
| 11440 | Staples Advantage                         | \$ | 83.84     | Office Supplies                             |
| 11441 | MacDonnell Fuels Limited                  | \$ | 588.87    | Vehicle Fuel                                |
| 11442 | J.J. MacKay Canada Limited                | \$ | 28.25     | Self Serve Transaction Fees                 |
| 11443 | Middlebro' & Stevens LLP                  | \$ | 1,581.55  | Legal Fees                                  |
| 11444 | Somerville Seedlings                      | \$ | 22,600.00 | Tree Order Deposit                          |
|       | Mastercard Payments                       | \$ | 1,447.41  |   |
|       | Legal Fees                                | \$ | 4.76      |   |
|       | eSolutions Group Limited                  | \$ | 7,345.00  |   |
|       | Amilia                                    | \$ | 421.30    |   |
|       | Bruce Telecom                             | \$ | 526.25    |   |
|       | DWSP Copier Lease                         | \$ | 163.85    |   |
|       | Office Moneris Fees                       | \$ | 299.13    |   |
|       | Self-Serve Moneris Fees                   | \$ | 102.96    |   |
|       | Hydro, Reliance                           | \$ | 2,687.04  |   |
|       | Receiver General, EHT, WSIB               | \$ | 46,523.30 |   |
|       | Group Health Benefits                     | \$ | 9,373.77  |   |
|       | OMERS                                     | \$ | 23,317.64 |   |
|       | March Payroll                             | \$ | 85,361.93 |   |

|                               |                      |
|-------------------------------|----------------------|
| <b>Total Monthly Expenses</b> | <b>\$ 253,423.71</b> |
|-------------------------------|----------------------|



## Conservation Ontario Council Report

**From:** Kim Gavine, General Manager

**Date:** March 23, 2021

**Subject:** General Manager's Report

### Summary

The provincially-appointed Conservation Authorities Working Group has been meeting since the beginning of January and has met a total of five times. To date, the discussions have focused on the mandatory programs & services, municipal agreements & transition plans for non-mandatory programs, consolidation of section 29 regulations, community advisory boards and section 28 regulations updates. The discussions have been honest and productive with a goal of trying to find practical and achievable solutions.

### Recommendation

***THAT Council receives this report for information.***

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### **Bill 229 – Indemnification**

Following a presentation about the changes under Bill 229 at the December 2020 Council meeting, the members passed the following motion:

***Whereas conservation authorities have been requesting that a clause of indemnification or statutory immunity for the good faith operation of essential flood and erosion control infrastructure and programming be added to the Conservation Authorities Act (CA Act) consistent with the same statutory indemnification afforded to municipalities, the Province and agencies of the Province;***

***Whereas recent planning and permitting amendments to the CA Act by Bill 229 create considerable concerns that the science-based watershed approach to decision making will be superseded by the Minister or the Local Planning Appeal Tribunal;***

***Whereas under the new provisions of the CA Act an authority must issue a permit where a Minister's Zoning Order has been issued by the Minister of Municipal Affairs and Housing even if it is contrary to the desires of the authority Board and or the professional advice of authority staff;***

***Therefore, be it resolved that the Province be requested to amend the CA Act and or regulations to add a clause of indemnification for the good faith operation of essential flood and erosion control infrastructure and programming and/or issue indemnities under the appropriate Acts and regulations to conservation authorities that are compelled to issue permits due to the new provisions of CA Act and associated Planning Act Minister Zoning Order decisions.***

***And that the Premier, Minister of Natural Resources and Forestry, Minister of Finance, Minister of Municipal Affairs and Housing, Minister of Environment Conservation and Parks, the Association of Municipalities of Ontario, the City of Toronto, and all Conservation Authorities be circulated this resolution.***

A letter (attached) was sent to Minister Yurek and cc'd to the Premier, the Ministers of Finance, Natural Resources and Forestry, Municipal Affairs and Housing, the Association of Municipalities of Ontario's Chair, Mayor of Toronto and all the CA CAOs. As of the date of this report, we have yet to receive a response.

### **Conservation Authorities Working Group**

At their meeting on December of 14th, Council members were advised by Minister Yurek (MECP) that he would be pulling together a Conservation Authorities Act Working Group, chaired by Hassaan Basit, CEO with Halton Region Conservation Authority.

On December 16<sup>th</sup>, the Ministry publically announced the formation of the Working Group stating that its purpose was to "help implement changes to conservation authorities". More specifically, the role of the working group is to "help the province develop regulations that will focus on:

- The mandatory core programs and services conservation authorities would be required to provide,
- The agreements between municipalities and conservation authorities and the transition period associated with non-mandatory programs and services, and;
- How local members of the community can participate in their conservation authorities through community advisory boards"

Members were officially invited and announced by the Ministry at the beginning of January 2021. It should be noted that the members of the working group were required to sign confidentiality agreements. The working group members are made up of the following representatives:

Chair Hassaan Basit, President and Chief Executive Officer of Halton Region Conservation Authority

Kim Gavine, Conservation Ontario

John MacKenzie, Chief Executive Officer, Toronto and Region Conservation Authority

Sommer Casgrain-Robertson, General Manager, Rideau Valley Conservation Authority

Chris Darling, Chief Administrative Officer, Central Lake Ontario Conservation Authority

Rob Baldwin, Chief Administrative Officer, Lake Simcoe Region Conservation Authority

Brian Tayler, Chief Administrative Officer, North Bay-Mattawa Conservation Authority

Samantha Lawson, Chief Administrative Officer, Grand River Conservation Authority

Cathie Brown, Senior Advisory, Association of Municipalities of Ontario

Scott McFadden, Mayor, Township of Cavan Monaghan

Jason Sheldon, Vice-President, Land Development, Remington Group

Gary Gregoris, Senior Vice-President, Land Development, Mattamy Homes

Josh Kardish, Vice-President, EQ Homes

Michelle Sergi, Director Community Planning, Region of Waterloo

Leslie Rich, Policy and Planning Liaison, Conservation Ontario

Barb Veale, Director, Planning and Watershed Management, Halton Region Conservation Authority  
Laurie Nelson, Director, Policy Planning, Toronto and Region Conservation Authority,  
Mark Wales, Past President, Ontario Federation of Agriculture  
There are also a group of resource experts who support this process. They include;  
Bonnie Fox, Policy and Planning Manager, Conservation Ontario  
Deborah Balika, Source Water Protection Lead, Conservation Ontario  
Jeff Payne, Deputy CAO, Credit Valley Conservation  
Joe Farwell, Grand River Conservation Authority  
Kate Monk, Stewardship, Land and Education Manager, Ausable Bayfield Conservation Authority  
Kellie McCormack, Associate Director, Planning and Regulations, Halton Region Conservation Authority  
Sameer Dhalla, Director, Development and Engineering Services, Toronto and Region Conservation Authority

The work of the group is being divided into two phases. Phase 1 is focusing on mandatory programs & services (natural hazards, source water protection, Lake Simcoe Protection Plan and conservation lands), Municipal agreements & transition plans for non-mandatory programs, consolidation of section 29 regulations, community advisory boards and section 28 regulations updates. Phase 2 will focus on the municipal levy and non-mandatory programs & services.

The Working Group is meeting every second week and has met a total of five times. The first two to three meetings included a number of presentations by MECP and MNRF. The last two meetings have allowed for substantive discussions with a focus on finding solutions and achieving alignment among the various stakeholders on the committee. Following each full Conservation Authority Act Working Group meeting, the conservation authorities debrief on the full Working Group meeting and prepare for the next meeting.

The conservation authority representatives have been highlighting opportunities and challenges, as well as providing advice and potential solutions for key concerns and areas of business we know are of significance to the collective. For example, the need for a longer transition time for municipal agreements and non-mandatory programs. We have also had some opportunity to discuss and advocate for reference to a broader watershed management piece within the regulations, recognizing that programs and services need to be tailored to the unique characteristics, stressors and resources of each watershed.

Notwithstanding the varying opinions from stakeholders, the discussions have been honest and productive with a goal of trying to find practical and achievable solutions. While it is anticipated that the regulations will reflect the input from the Working Group, there has also been the opportunity to highlight and recommend best management practices and strategies to help support the implementation of the regulations.

While the Conservation Authorities Working Group is providing input regarding the proposed regulations, it should be noted that, since this work is bound by a confidentiality agreement, this input could not be discussed with the CA collective. It is anticipated that the Province will be releasing regulatory and governance proposals through the Environmental Registry in two phases, with the first posting due shortly, although we do not have a firm timetable. Conservation Ontario, with its members will still have an opportunity to provide feedback on any proposed changes separate and distinct from any direction provided by the Working Group.



December 18, 2020

The Honourable Jeff Yurek  
Minister of the Environment, Conservation and Parks  
College Park, 5<sup>th</sup> Floor  
777 Bay Street  
Toronto, ON, M7A 1W3

**Re: Indemnification Clause Requested in the *Conservation Authorities Act* or regulations**

Dear Minister Yurek:

On behalf of our members, I would first like to extend our sincere appreciation for bringing remarks to our December 14<sup>th</sup> Conservation Ontario Council meeting. Our members were pleased to have your participation.

In subsequent discussion at the meeting, Conservation Ontario Council passed the following resolution:

***Whereas conservation authorities have been requesting that a clause of indemnification or statutory immunity for the good faith operation of essential flood and erosion control infrastructure and programming be added to the Conservation Authorities Act (CA Act) consistent with the same statutory indemnification afforded to municipalities, the Province and agencies of the Province;***

***Whereas recent planning and permitting amendments to the CA Act by Bill 229 create considerable concerns that the science-based watershed approach to decision making will be superseded by the Minister or the Local Planning Appeal Tribunal;***

***Whereas under the new provisions of the CA Act an authority must issue a permit where a Minister's Zoning Order has been issued by the Minister of Municipal Affairs and Housing even if it is contrary to the desires of the authority Board and or the professional advice of authority staff;***

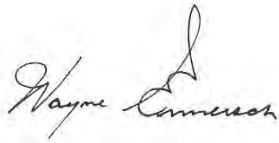
***Therefore, be it resolved that the Province be requested to amend the CA Act and/or regulations to add a clause of indemnification for the good faith operation of essential flood and erosion control infrastructure and programming and/or issue indemnities under the appropriate Acts and regulations to conservation authorities that are compelled to issue permits due to the new provisions of CA Act and associated Planning Act Minister Zoning Order decisions***

***And that the Premier, Minister of Natural Resources and Forestry, Minister of Finance, Minister of Municipal Affairs and Housing, Minister of Environment Conservation and Parks, the Association of Municipalities of Ontario, and the City of Toronto, be circulated this resolution.***

Should there be any questions or the need for additional information, please contact Kim Gavine, General Manager of Conservation Ontario, at 905-251-3268 or [kgavine@conservationontario.ca](mailto:kgavine@conservationontario.ca).

Thank you again for your time.

Sincerely,

A handwritten signature in black ink, appearing to read "Wayne Emmerson". The signature is fluid and cursive, with the first name "Wayne" written in a larger, more prominent script than the last name "Emmerson".

Wayne Emmerson  
Chair, Conservation Ontario

c.c.           The Honourable Doug Ford, Premier of Ontario  
                The Honourable John Yakabuski, Minister of Natural Resources and Forestry  
                The Honourable Rod Phillips, Minister of Finance  
                The Honourable Steve Clark, Minister of Municipal Affairs and Housing  
                Graydon Smith, president, Association of Municipalities of Ontario  
                John Tory, Mayor, City of Toronto  
                All CA General Managers / Chief Administrative Officers

Conservation Ontario  
120 Bayview Parkway, Newmarket ON L3Y 3W3  
Tel: 905.895.0716 Email: [info@conservationontario.ca](mailto:info@conservationontario.ca)  
[www.conservationontario.ca](http://www.conservationontario.ca)



## Conservation Ontario Council Report

From: Bonnie Fox, Policy and Planning Manager

Date: March 26, 2021

Subject: Overview of Amendments to the *Conservation Authorities Act* and Next Steps

### Summary

**Conservation Ontario staff will continue to engage with the Province and CAs as the Province proceeds with proclamations and the anticipated regulatory consultations to implement the amendments to the *Conservation Authorities Act*. The amendments to the *Conservation Authorities Act* are summarized in a Table with their 'date in force' and next steps are identified in terms of Actions.**

### Recommendation

***THAT Council receives this report as information.***

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### Background

September and December Council reports provide detailed updates on Conservation Ontario's activities in 2020 related to the *Conservation Authorities Act* Review that culminated in the passage of Bill 229 *Protect, Support and Recover from COVID-19 Act (Budget Measures Act)*, 2020 on December 8, 2020. Schedule 6 of Bill 229 amended the *Conservation Authorities Act* and *Planning Act*. A limited number of clauses were proclaimed immediately (including Section 28.0.1 – see details in Minister's Zoning Order report as part of this agenda package) and the rest would be proclaimed at a later date by the Lieutenant Governor in Council. A presentation of staff's understanding of the outcomes of Schedule 6 was provided at the December 14, 2020 Council meeting. Also, at the December Council meeting, Minister Yurek announced the formation of a *Conservation Authorities Act* working group (see details in General Manager's Report as part of this agenda package) and MECP staff presented that they would be rolling out implementation in two phases.

According to the MECP website (last updated February 18, 2021), for Phase i) they:

*...will further consult with Stakeholders and the public on a series of regulatory proposals including:*

- *details on the programs and services conservation authorities will implement and how the programs and services may be funded, such as the:*
  - *mandatory programs and services conservation authorities will deliver*



- *proposed agreements with participating municipalities that may be required to fund non-mandatory programs and services with municipal dollars, and the transition period to establish those agreements*
- *how conservation authorities will regulate development and other activities to ensure public safety through natural hazard management*
- *the requirement for conservation authorities to establish community advisory boards*
- *a minister's regulation under section 29 of the Conservation Authorities Act relating to conservation authority operation and management of lands owned by the authority*

The website, further describes Phase ii) as follows:

*Later this year, we will consult on a second phase of proposed regulations, including:*

- *details on municipal levies related to mandatory and non-mandatory programs and services*
- *standards for the delivery of non-mandatory programs and services*

Additionally, a number governance-related clauses were proclaimed on February 2, 2021. This proclamation was communicated to conservation authorities with a Frequently Asked Questions document from the MECP (email Feb 5; updated Feb 9) and additional guidance on submitting requests for Minister exceptions under the *Conservation Authorities Act* (email Feb 22). A number of General Manager meetings (February 10, 26, and March 22) where actions on these clauses have been discussed (see details in Proposed Governance Accountability and Transparency Initiative report as part of this agenda package).

### **Current Status**

Bonnie Fox and Leslie Rich (CO) completed the attached summary table with the benefit of materials shared by General Managers and their input at the referenced GM Meetings. The attached table provides a summary of changes to the *Planning Act* (one only) and the *Conservation Authorities Act* as well as staff's current interpretation, Required Action and BMP actions recommended for Conservation Authorities and the 'date in force' for each Section. The yellow/gold rows indicate the sections of the Act that are already proclaimed. The clauses are identified which are thought to relate to the Phase i) and ii) descriptions on the MECP website. As well, with regard to the Phase i) and Phase ii) references to the anticipated MECP consultations, Actions are 'to be determined TBD' once information is publicly available however Anticipated Actions are suggested.

### **Conclusion**

Conservation Ontario staff will continue to engage with the Province and CAs as the Province proceeds with proclamations and the anticipated regulatory consultations to implement the amendments to the *Conservation Authorities Act*. The table will be continually updated as a reference resource.

| Area of Impact                           | Section                 | Change to Act   | Interpretation, Required Actions and DRAFT BMP Actions Recommended for CAs   | Date in Force                            |
|--|-------------------------|---|--|--|
| Public Body                              | 1 (4.1) & 1 (4.2)       | <i>Planning Act</i> was amended to remove Conservation Authorities as a public body under the legislation for the purposes of appealing or being party to certain matters before the LPAT unless the appeal relates to a “prescribed natural hazard” or the conservation authority was the applicant for a consent. | <b>No Action At This Time.</b> Should these changes be enacted, update of CA Planning Policies and the CO Client Service and Streamlining Initiative Documents will be required.   | To be proclaimed at a later date by LGIC |
| Aboriginal or treaty rights              | 1.1                     | For greater certainty, nothing in the Act shall be construed so as to abrogate or derogate from the protection provided for the existing aboriginal and treaty rights of the aboriginal peoples of Canada as recognized and affirmed in Section 35 of the Constitution Act, 1982                                    | <b>No Action</b>   | February 2, 2021                         |
| Duty of a Member - <b>clause removed</b> | 14.1                    | The proposed change to have members “act of behalf of their respective municipality” was not enacted and the original wording; “act...with a view to furthering the objects of the authority” was not included in Dec 8 <sup>th</sup> legislation; only the section number is included, with no title or text.      | <b>No Action</b>   | December 8, 2020                         |
| Municipal Appointments                   | 14(1.1),<br><br>14(1.2) | At least 70% of a municipality’s appointees must be municipal councillors.<br><br>Municipality can apply to Minister to have percentage reduced; the decision is at the Minister’s direction (including adding any conditions or restrictions).   | Current members may complete the remaining duration of their appointment. As new members are appointed, participating municipalities must appoint them in accordance with the new requirements. Exceptions can be requested from the Minister (See ca.office MECP Feb 22, 2021 email re: Complete application requirements).<br><br><b>Required Action:</b> letters to municipalities notifying them of changes and exception process; update to Administrative bylaw re: ‘Governance: Member appointments’<br><br><b>BMP Action:</b> send letters as soon as possible re: above and reminding them of their next scheduled appointment date. Coordinate with your neighbouring CAs that share a municipality. | February 2, 2021                         |
| Municipal Agreements                     | 14(2.2) & 14(2.3)       | The Minister is to be provided with a copy of any agreement amongst participating municipalities affecting the number of members. Must be available to the public (on website or by any other means)  | The number of members is established through the population formula under the CAA (s.2(2)) or under a past Order in Council unless there is an agreement confirmed by municipal resolutions (s.14(2.1))  | February 2, 2021                         |

| Area of Impact         | Section                         | Change to Act   | Interpretation, Required Actions and DRAFT BMP Actions Recommended for CAs  | Date in Force    |
|------------------------|---------------------------------|---|---|------------------|
|                        |                                 |   | <p><b>Required Action:</b> Existing agreements sent to Minister by April 3, 2021 and made available to the public (s14(2.2) &amp; 14(2.3))</p> <p><b>BMP Action:</b> letter to the Minister (b.c.c. CO) advising if CA does not have any agreements with respect to the number of members and confirming compliance with current legislation</p> <p><b>BMP Action:</b> post member status documentation on website</p>                  |                  |
| Agricultural Appointee | 14(4),<br>14(4.0.1),<br>14(4.1) | <p>The Minister has the authority to appoint an additional member to a conservation authority to represent the agricultural sector.</p> <p>The voting powers of such a representative are limited (i.e. can't vote on a decision to enlarge, amalgamate or dissolve an authority or on budgetary matters presented at a meeting).</p> <p>Term up to 4 years, as determined by Minister</p>  | <p><b>No Action at this time.</b> If the Minister appoints an agricultural representative staff will provide an orientation briefing to the new member.</p> <p><b>BMP Action:</b> Possibility to include reference in the <i>CO Model Administrative Bylaw</i> document and an update to the Administrative By-law re: 'Governance: Member appointments' e.g. voting powers</p>   | February 2, 2021 |
| Agenda/ Minutes        | 15(2.1),<br>15(2.2)             | <p>Authority and executive committee meeting agendas to be available to the public before a meeting takes place and the minutes are to be available to the public within 30 days following a meeting.</p> <p>Both to be available by posting on website or by any other means the authority considers appropriate.</p>  | <p><b>Required Action:</b> ensure agenda is available to the public in advance of meetings and minutes are available to the public within 30 days after the meeting; update to the Administrative By-law re: 'Meeting Procedures'</p> <p><b>BMP Action:</b> make agendas and minutes available to public on CA website</p>  | February 2, 2021 |
| Chair/Vice Chair Term  | 17(1.1),<br>17(1.2),<br>17(1.3) | <p>A chair or vice-chair shall hold office for a term of one year and shall serve for no more than two consecutive terms.</p> <p>Appointments must rotate amongst participating municipalities, a member from a specific municipality cannot be appointed to succeed an outgoing chair or vice-chair appointed by the same municipality.</p> <p>The Minister may grant permission to appoint a chair or vice-chair for a term of more than one year or to hold office for more than two consecutive years or waive the rotating provision</p> | <p>From Feb 2, 2021 an individual is not eligible for appointment if they have just finished servicing in the position for two years or if they are from the same municipality as the previous incumbent. Any appointments made under the old rules prior to Feb 2nd are valid until the next election. Exceptions can be requested from the Minister (see ca.office MECP Feb 22, 2021 email re: Complete application requirements)</p> | February 2, 2021 |

| Area of Impact           | Section  | Change to Act  | Interpretation, Required Actions and DRAFT BMP Actions Recommended for CAs  | Date in Force                            |
|--------------------------|----------|--|---|--|
|                          |          |  | <p><b>Required Action:</b> review of Chair/Vice Chair history; adjust elections accordingly or request an exception; update to the Administrative By-law re: 'Governance: Terms &amp; Election Chair &amp; Vice Chair'</p> <p><b>BMP Action:</b> if you are out of compliance; send Minister email (b.c.c. CO) with plan to get into compliance</p> |  |
| Objects of the Authority | 20(1)    | <p>Objects changed from:</p> <ul style="list-style-type: none"> <li>to provide, in area over which it has jurisdiction, programs and services designed to further the conservation, restoration, development and management of natural resources, other than gas, oil, coal and minerals to:</li> </ul> <p>Objects of an authority are to provide:</p> <ul style="list-style-type: none"> <li>Mandatory programs</li> <li>Municipal programs and services</li> <li>Any other programs or services that may be provided under Section 21.1.2</li> </ul> | <b>No Action at this time</b>   | To be proclaimed at a later date by LGIC |
| Powers of authorities    | 21(1)(a) | Research removed as stand-alone power i.e. (p) deleted and combined with (a) to <b>research</b> , study and investigate the watershed and to support the development and implementation of programs and services intended to further the purposes of the Act.  | <b>Required Action:</b> Update to the Administrative By-law re: 'Introduction: Powers of authorities'.  | February 2, 2021                         |
|                          | 21(1)(b) | <p>Consent of the occupant or owner is a specific requirement to enter into and upon any land for the specified purposes</p> <p>(b) For any purpose necessary to any project under consideration or undertaken by the authority <b>to enter into and upon any land, with consent of the occupant or owner</b> and survey and take levels of it and make such borings or sink such trial pits as the authority considers necessary.</p>   | <b>Required Action:</b> review and update CA policies and train staff in this regard; it is understood that current practice is that CAs typically give notice and obtain permission prior to entering land. Update to the Administrative By-law re: 'Introduction: Powers of authorities'  | February 2, 2021                         |
|                          | 21(1)(c) | Removed ability to expropriate land.   | <b>Required Action:</b> Update to the Administrative By-law re: 'Introduction: Powers of authorities'. [NOTE: Additional actions may be CA specific if expropriation was actively being pursued].   | February 2, 2021                         |

| Area of Impact        | Section  | Change to Act  | Interpretation, Required Actions and DRAFT BMP Actions Recommended for CAs  | Date in Force                            |
|-----------------------|--|--|---|--|
| Programs and Services | 21.1 (1)   | <p><i>Mandatory programs and services</i></p> <p>Program or services that meet any of the following descriptions and that have been prescribed by regulations:</p> <ul style="list-style-type: none"> <li>I. related to the risk of natural hazards</li> <li>II. related to the conservation and management of lands owned or controlled by the authority including any interests in land registered on title</li> <li>III. duties and functions related to Source Protection Authority</li> <li>IV. duties, function and responsibilities under an Act prescribed by the Regulations</li> </ul> <p>Also, other programs and services that have been prescribed in regulations on or before the first anniversary of the day prescribed.</p> | <p><b>Action TBD: *Phase 1</b></p> <p><b>Anticipated Required Action:</b> Review current scope of programs and services and make adjustments to align with regulated standards and requirements</p> | To be proclaimed at a later date by LGIC |
|                       | 21.1 (2)   | Lake Simcoe Region Conservation Authority to deliver programs and services prescribed by regulations   |   |  |
|                       | 40(1)(b)   | LGIC may make regulations prescribing mandatory programs and services; respecting standards and requirements applicable to programs and services   |   |  |
|                       | 21.1.1 (1),<br>21.1.1 (2),<br>21.1.1 (3),<br>21.1.1 (4),<br>21.1.1 (5) | <p><i>Municipal Programs and Services</i></p> <p>Can provide within its area of jurisdiction, municipal programs that it agrees to provide on behalf of a municipality under a MOU or such other agreement.</p> <p>MOU available to the public</p> <p>Must review MOU at regular intervals</p> <p>Programs and services as set out in MOU, and, with such standards and requirements as may be prescribed</p> <p>If conflict between the two, prescribed standards and requirements prevail</p>  | <p><b>Action TBD: *Phase 1</b></p> <p><b>Anticipated Required Action:</b> Establish agreements with municipalities and make agreements available for public review</p>                              | To be proclaimed at a later date by LGIC |
|                       | 21.1.2 (1),<br>21.1.2 (2),   | <p><i>Other programs and services</i></p> <p>CA, within its area of jurisdiction, can deliver any other programs and services that it determines are advisable to further the purposes of the Act.</p> <p>Shall be provided in accordance with such standards and requirements as may be prescribed</p>  | <p><b>Action TBD: *Phase 1</b></p> <p><b>Anticipated Required Action:</b> Define program and services and where required obtain municipal agreement to assess a levy for financing</p>              |  |
|                       |  |  |   |  |

| Area of Impact                 | Section                   | Change to Act  | Interpretation, Required Actions and DRAFT BMP Actions Recommended for CAs   | Date in Force                            |
|--------------------------------|---------------------------|--|--|--|
|                                | 21.1.2 (2), (3), (4)      | If municipal levy is required to deliver the program or service, an Agreement is required  |  |  |
|                                | 21.1.3                    | <i>Consultation</i><br>Authority shall carry out such consultations with respect to the programs and services it provides as may be required by regulation and in the manner specified by regulation.  | <b>Action TBD: *Phase 1</b><br><br><b>Anticipated Required Action:</b> Deliver consultation as required  | To be proclaimed at a later date by LGIC |
|                                | 21.1.4 (1),<br>21.1.4 (2) | <i>Transition Plan re: s.21.1.2(2)</i><br>Must develop and implement a transition plan for the purpose of ensuring that it will be in compliance by a date to be prescribed in regulation.<br>The contents of the Transition plan are to include: <ul style="list-style-type: none"> <li>• Inventory of authority's programs and services</li> <li>• Consultation with member municipalities on the inventory</li> <li>• If municipal levy required for any programs, step to be taken to enter into Agreements</li> <li>• Such other matters as prescribed in regulation</li> </ul>   | <b>Action TBD: *Phase 1</b><br><br><b>Anticipated Required Action:</b> Develop and implement a transition plan for municipal program and services and other program and services   | To be proclaimed at a later date by LGIC |
| Fees for Programs and Services | 21.2 (1)-(9)              | The Minister may determine classes of programs and services to what fees may be charged in a policy document. <ul style="list-style-type: none"> <li>• Can only charge a fee for a program or service only if it is set out in the list of classes of programs and services.</li> <li>• Fee shall the amount prescribed in regulation or if no amount prescribed, the amount determined by the authority.</li> <li>• Each CA must prepare and maintain a fee schedule.</li> <li>• Must adopt a written Fee Policy, including fee schedule, frequency of review, process for review, notice of review procedures, how to notify of changes, how person can request reconsideration of fee and procedures for reconsideration. Policy must be made available to the public. Must notify public of changes.</li> <li>• Upon reconsideration of a fee can: order person to pay fee; vary the amount; or order no fee.</li> </ul> | <b>No Action at this time; anticipated required action:</b> Review the Authority's current fee policy, fee schedule and a fee reconsideration process and make any required adjustments to align with legislative and regulatory requirements. | To be proclaimed at a later date by LGIC |



April 22, 2021

The Honourable Jeff Yurek  
Minister of the Environment, Conservation and Parks  
College Park 5<sup>th</sup> Floor  
777 Bay Street  
Toronto, ON  
M7A 2J3

**Re: Conservation Ontario's Governance Accountability and Transparency Initiative**

Dear Minister Yurek:

At our Annual General Meeting on April 12<sup>th</sup>, 2021, in addition to electing me as their new Chair, Conservation Ontario Council passed the following resolution:

***WHEREAS the provincial government has passed legislative amendments related to the governance of Conservation Authorities;***

***AND WHEREAS the Conservation Authorities remain committed to fulfilling accountable and transparent governance;***

***THEREFORE BE IT RESOLVED THAT Conservation Ontario Council endorse the Governance Accountability and Transparency Initiative and that the resolution be sent to the Minister of Environment, Conservation and Parks;***

***AND THAT Conservation Ontario Council request that all Conservation Authorities endorse a commitment to pursue governance accountability and transparency measures.***

The recently endorsed Governance Accountability and Transparency Initiative will be led by a Steering Committee of conservation authority CAOs / GMs to deliver upon three actions to demonstrate conservation authorities' continuing commitment to governance, accountability and transparency.

These commitments include:

1. Updating CA Administrative By-Laws in fulfillment of legislative amendments to the *Conservation Authorities Act* being proclaimed over the course of 2021,
2. Proactively reporting on governance accountability and transparency priorities (as initially identified as those governance-related clauses in the CA Act proclaimed on February 2, 2021), and

3. Demonstrating results and ensuring governance material is easily accessible to the public on CA websites.

More detailed information on the specific activities to be taken to achieve these actions can be found in the attachment to this letter.

Conservation Ontario and the 36 conservation authorities share the Provincial government's commitment to governance accountability and transparency. As the Province works toward proclamation of further sections of the *Conservation Authorities Act* and the development of regulations under the Act, Conservation Ontario and CAs will continue to demonstrate their high-level of governance accountability and transparency to the Province, partner municipalities and the public.

As Chair of Conservation Ontario, I look forward to working with you and your team and would welcome an opportunity to meet to discuss the Governance Accountability and Transparency Initiative and any other issues that impact the Ministry and Conservation Ontario.

Should there be any questions or the need for additional information, please contact Kim Gavine, General Manager of Conservation Ontario, at 905-251-3268 or [kgavine@conservationontario.ca](mailto:kgavine@conservationontario.ca).

Sincerely,



Andy Mitchell  
Chair, Conservation Ontario

c.c. All CA General Managers / Chief Administrative Officers  
Chloe Stuart, Assistant Deputy Minister, Ministry of Environment, Conservation and Parks

Attachment: Conservation Ontario's Governance Accountability and Transparency Initiative





## **Conservation Ontario Governance Accountability and Transparency Initiative**

Conservation Authorities are committed to Governance Accountability and Transparency and will demonstrate that they have fulfilled requirements recently established in legislative amendments to the *Conservation Authorities Act* including a number of governance-related sections which were proclaimed on February 2, 2021.

### **CO Governance Accountability and Transparency Initiative**

Working with Conservation Ontario, conservation authorities have identified 3 key actions that demonstrate their commitment to governance accountability and transparency including:

#### **1. Updates to CA Administrative By-Laws**

Ensure CA Administrative By-Laws are updated in fulfillment of legislative amendments to the *Conservation Authorities Act* being proclaimed over the course of 2021. This will be accomplished through the following activities:

- i) Notwithstanding that some CAs have already updated their bylaws further to the Feb 2<sup>nd</sup> proclamations; ASAP review understanding with MECP staff regarding sections to be proclaimed, scheduling, and the need for updates to CA administrative bylaws; and obtain any other confirmations as required.
- ii) Subject to i), undertake a comprehensive update of the *Conservation Authority Best Management Practices (BMP) and Administrative By-Law Model* (Conservation Ontario, April 2018 as amended), obtain legal review of amendments as necessary, and provide training to CAOs as necessary
- iii) Track all 36 CAs re: status of updated administrative bylaws
- iv) Provide ability for CAs to share sample policies in support of the new clauses.

#### **2. Proactive Reporting on Governance Accountability and Transparency Priorities**

Ensure proactive reporting on GAT priorities as initially identified as those governance-related clauses in the CAA that were proclaimed on February 2, 2021. This will be accomplished through the following activities:

- i) Identification and communication of Required Actions and BMP Actions for each of the newly proclaimed governance-related clauses.
- ii) Implementation of a tracking system to enable easy reporting on the status of the Actions and for collection of information that will enable the analysis of CA issues/impacts raised in relation to implementation of the clauses.

- iii) Bi-annual reports to Conservation Ontario Council on the status of priority Actions.

### **3. Promotion/Demonstration of Results**

Evidence of governance accountability and transparency results will be promoted and demonstrated through communication materials and websites. This will be accomplished through the following activities:

- i) Promote the initiative and prepare analyses of results and appropriate communication materials, as necessary
- ii) Develop QA/QC checklist of governance material that should be available on CA websites to permit ease of public access. The checklist is proposed to include:
  - a. Members (individuals and Member agreements)
  - b. Administrative by-laws
  - c. Annual Meeting Schedule with information on how to participate
  - d. Agendas – full package
  - e. Minutes (to be posted within 30 days of meeting)
  - f. Audited financial statement
  - g. Annual Fee schedule
  - h. Other corporate documentation as available including Strategic Plans, Annual Reports, Watershed Report Cards
- iii) CO to track implementation of the QA/QC checklist and create CO webpage promoting Initiative and that this information can be found on CA webpages

# MEDIA RELEASES AND ARTICLES

The Owen Sound Sun Times

April 21, 2021

*"Grey-Bruce adds 16 new COVID cases Wednesday"*

[Grey-Bruce adds 16 new COVID cases Wednesday | Owen Sound Sun Times](#)

The Owen Sound Sun Times

April 19, 2021

*"COVID: 13 new cases reported Monday, playgrounds reopen"*

[COVID: 13 new cases reported Monday, playgrounds reopen | Owen Sound Sun Times](#)

The Owen Sound Sun Times

March 29, 2021

*"Court squashes permit, stops Sauble dune work"*

[Court squashes permit, stops Sauble dune work | Owen Sound Sun Times](#)

## **Grey Sauble Authority Board of Directors**

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### **M O T I O N**

**DATE:** April 28, 2021

**MOTION #:** FA-21-052

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**THAT in consideration of the Consent Agenda Items listed on the April 28, 2021, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) Environmental Planning - Section 28 Permits – March 2021; (ii) Administration - Receipts & Expenses – March 2021; (iv) Conservation Ontario – April Agenda; (vi) Recent Media Articles**



# FULFILLING THE DREAM



**Grey Sauble**  
CONSERVATION



**TD Friends of the  
Environment Foundation**

**with the GSCA/IFAA/TD FEF  
team**

**2020-2021**

# Fulfilling the Dream

## WHAT and WHEN

- Dream of a public arboretum for Grey and Bruce counties to enjoy
- Funding grant to help with project to finish Nov 2021

## HOW

- Filling the native arboretum with representation of all the woody plants original to Grey and Bruce
- Complete labelling of all the species in the whole arboretum

## WHO

- Grey Sauble Conservation Authority (GSCA) and GSCA Foundation
- Inglis Falls Arboretum Alliance (IFAA)
- Toronto Dominion Friends of the Environment Foundation (TD FEF)



In the beginning there was a river...





# Then there were trees....





# Next there were buildings...



In 1977 the Grey Sauble Conservation Authority administrative office was completed. By 1981 the maintenance buildings had been added.



# There was also a field next door...



# Needed! An alliance of volunteers for the project ...

Enter...The Inglis Falls Arboretum Alliance (IFAA)

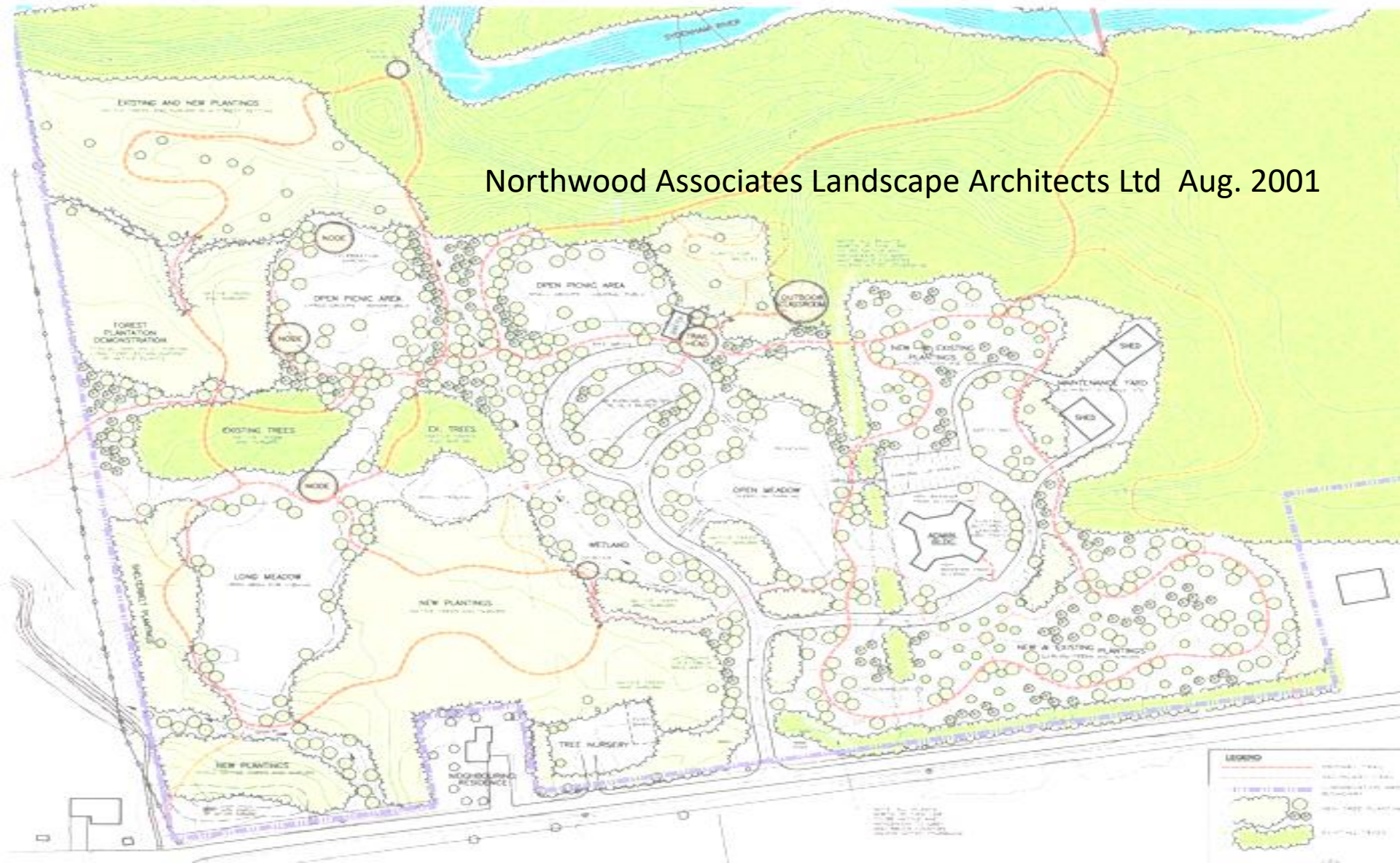


“Volunteers are seldom paid, not because they are worthless  
but rather because they are priceless”



# Every good project needs a plan...

Northwood Associates Landscape Architects Ltd Aug. 2001





The native arboretum section is born along a trail...





# And we grew...



Inglis Falls Arboretum Nursery  
Greenhouse and Shade Shelter

# And we grew...



Ontario Trillium Grant  
2004-2005





# And we grew...



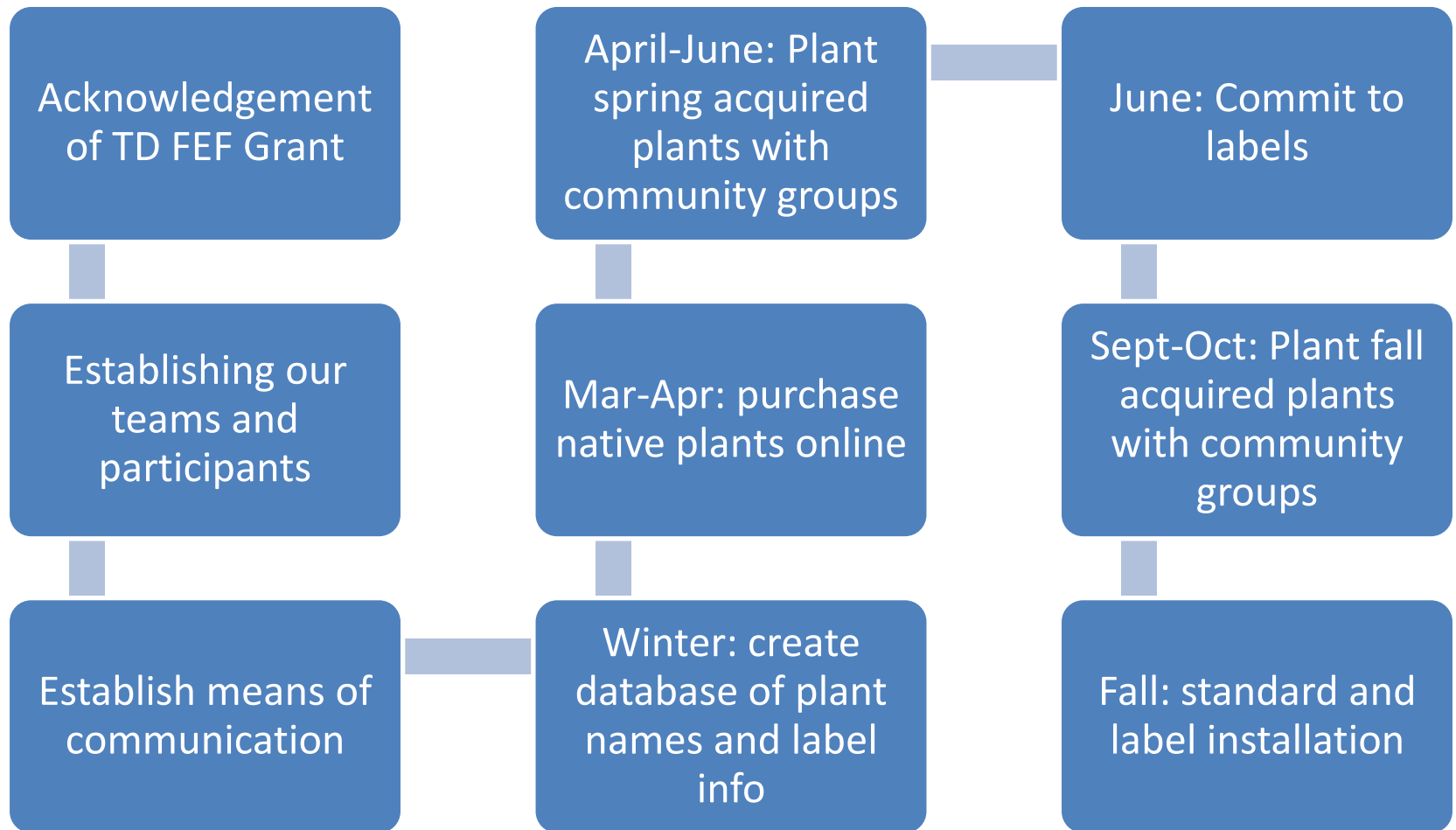


# Where do we go from here?



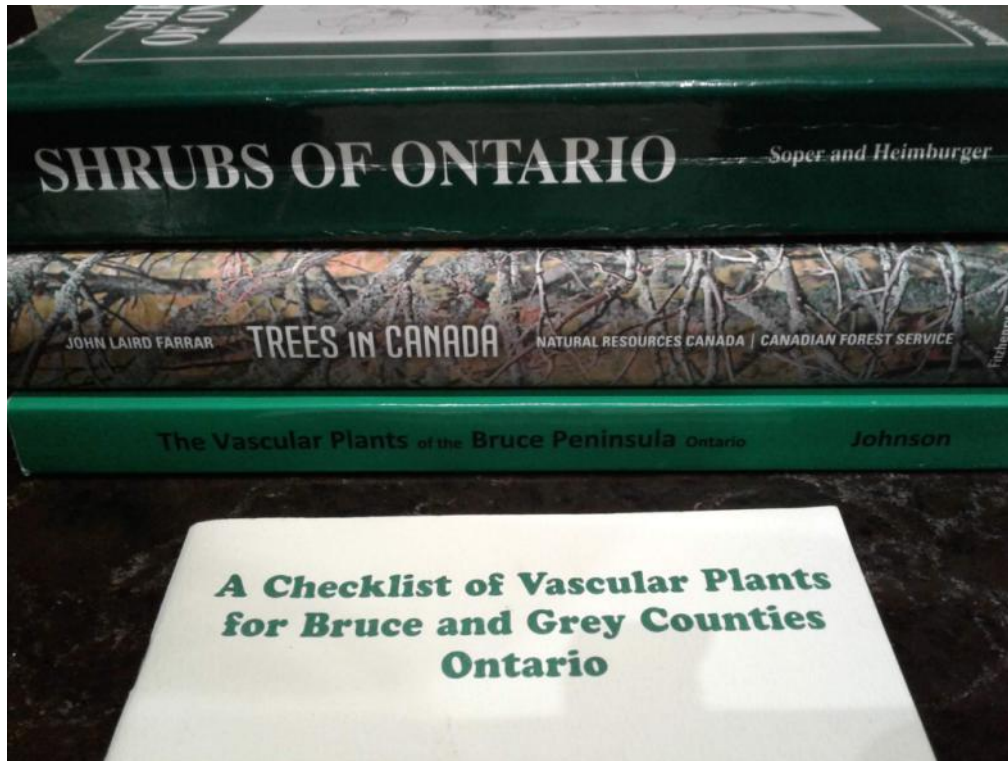
Approx. 100 out of 174 pods are filled!!

# Rolling out the project



# 1) Planting...

**Completely fill the native section to represent all the species of woody plants indigenous to Grey and Bruce.**



## **Definition:**

A native plant is one that has grown naturally as part of the balance of nature over hundreds or thousands of years in a particular region or ecosystem.

# NATIVE PLANT SOURCES 2021

## **BEE SWEET NATURE**

4182 Sideroad 20 S, Puslinch, ON N0B 2J0

[519-763-0370 rick@beesweetnature.ca](mailto:rick@beesweetnature.ca)

## **BY THE BLUFFS**

[www.facebook.com/RootedByTheBluffs/](https://www.facebook.com/RootedByTheBluffs/)

170513 Centre Rd, Georgian Bluffs, ON N0H 2T0

519-377-2064

Contact: Julie Anne Lamberts

## **EVEREST TREE FARM**

Hepworth, ON

470 Bruce Cty Rd 8, Wiarton, ON N0H 2T0

519-935-3186

## **FIDDLEHEAD NURSERY**

[www.fiddleheadnursery.ca](http://www.fiddleheadnursery.ca) Contact Ben Caesar

235599 Grey Cty Rd 13 Kimberley, ON N0C 1G0

705-441-1217 [fiddleheadnursery@gmail.com](mailto:fiddleheadnursery@gmail.com)

## **GREY HERON GARDEN CENTRE**

[www.greyheron.ca](http://www.greyheron.ca)

206709 Hwy26, Meaford ON 519-538-3145 <mailto:info@greyheron.ca>

[//lacewing.ca/](http://lacewing.ca/) Lacewing sells out of Grey Heron as well as

Sideroad Farm 805092 Sdrd 25, Markdale, ON N0C 1H0

## **GREY SAUBLE CONSERVATION** – Forestry Service

[//www.greysauble.on.ca/forestry-services/](http://www.greysauble.on.ca/forestry-services/)

Mike Fry 519-386-3076

**Due date for pre-orders: March 26, 2021**

\*\*Grand River Conservation Authority (Burford)

Richardson's Pineneedle Farms Inc.

Sloan Nursery

Somerville Nurseries

## **ONTARIO FLORA**

585538 Sideroad 10a, Markdale, ON N0C 1H0

519-387-7668 [info@ontarioflora.ca](mailto:info@ontarioflora.ca)

## **ONTARIO NATIVE PLANTS**

[www.onplants.ca](http://www.onplants.ca)

[office@onplants.ca](mailto:office@onplants.ca) no phone calls

located near Hamilton but seed source throughout Ontario

only ship orders not pick up – not wholesale/for the public

Comments: online provider for native trees, shrubs, grasses,

and perennial wildflowers.

## **ORIGIN NATIVE PLANTS**

[www.originnativeplants.com](http://www.originnativeplants.com)

5420 ON-6, Guelph, ON N1H 6J2 (nursery location)

519-760-0055 [info@originnativeplants.com](mailto:info@originnativeplants.com)

Contact: Zack Harris or Alexzander Smith

Directions: Take Highway 6 north from Guelph, turn left at

Ignatius Jesuit Centre. Wholesale nursery – may need to

apply to order if possible at all

## **NATIVE PLANTS IN CLAREMOUNT**

4965 Westney Rd, Pickering, ON L1Y 1A2

(Claremont)

416-888-3363

## **NOT SO HOLLOW FARM**

[838369 4th Line East, Mulmur, ON L9V 0J7](http://8383694thlineeast.mulmur.on.ca)

705-627-8004 [viki@notsohollowfarm.ca](mailto:viki@notsohollowfarm.ca)

## **RETURN OF THE NATIVE**

[www.returnofthenative.ca](http://www.returnofthenative.ca)

1186 Flos Rd. 10 E., Elmvale, Ontario L0L 1P0

705-322-2545



## 2) Labelling...

Label all the species of woody plants in the two sections of the arboretum:  
Trees of the World and Trees of Grey Bruce.

















????



????

# Label Information...

- Common name (all)
- Botanical name (all)
- Family name (all)
- Origin (if not native)
- Scientific facts (1/4)
- Folklore, traditional use (1/4)
- Graphics, quotes (1/4)
- Indigenous language, culture (1/4)

Grows well in wet locations and clay soil

*Quercus rubra*

White Pine

BETULACEAE

South East Asia

Toothache medicine

The creation of 1000 forests is in one acorn.  
-- Ralph Waldo Emerson

# Label Templates...





# Label Templates...

## 2008 MEMORIAL TREE

### DAWN REDWOOD *Metasequoia glyptostroboides*



**Redwoods are trees of immense beauty, and physical stature.** In fact, it was believed to be an extinct tree until once again being found alive in China in 1941. It is considered to be a **symbolism of wellness, safety, longevity, wisdom, and communication.** Above all, this tree symbolizes vitality and longevity, as it can grow to 1,000 years old and comes from a lineage of trees which grow into old ages. It is a tree of immense physical vitality, with rapid growth that supports its own life, and the life of other species. The Redwood is a celebration "of the stature and majesty of physical incarnation and creation."

**Planted by family and friends to honour loved ones for whom trees are planted in the Memorial Forests of Grey Bruce from Mar 2007-Mar 2008.**



Grey Sauble Conservation  
FOUNDATION

# Inglis Falls Arboretum

Come for exercise or just to stroll, come to sit and relax, come to learn about nature and trees but please come back again and again!





# Grey Sauble Conservation Authority

## Wealth Portfolio Review

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**Date:** April 16, 2021

**Prepared by:** Mike Konopka, CPA, CA, CFA  
Vice President & Senior Portfolio Manager  
519-885-8585



# Grey Sauble Conservation Authority



## Market Valuation & Performance as at April 16, 2021

**Equity Range:** 35% - 65%

**Equity Style:** Blue Chip Dividend

- ✓ The primary goal of the portfolio is to preserve capital, defined as preserving the purchasing power of the capital and income from the eroding effects of inflation over the long term.
- ✓ The secondary goal is to generate long-term growth, in order to fund future capital assets replacement, expansion projects and to support the Organization's ongoing cash flow requirements
- ✓ Objective is for a balanced portfolio with the acceptance of moderate volatility in investment values.
- ✓ You currently do not require regular income from the portfolio.
- ✓ Time horizon is greater than 10 years.

| Account                                 | Net Contributed Capital<br>(after withdrawals) | Current Market Value | Gain      | One Year Return | **Compounded Annualized Return |
|---|--|----------------------|-----------|-----------------|--------------------------------|
| <b>MP3613</b><br>April 10, 2015 - \$1MM | \$1,000,000                                    | \$1,305,307          | \$305,307 | 22.64%          | 4.48%                          |

**TD Wealth**

\*\*Compounded Annualized Return is since inception. If account was opened prior to September 30, 2011, date used will be September 30, 2011, not actual account opening date.



PRIVATE  
INVESTMENT  
COUNSEL

# insights

March Market Musings

**Bryan Lee, CFA**  
PIC Portfolio Strategist,  
TD Asset Management Inc.

2021  
**Q1**



## March Market Musings

Data may have suggested that the economy was healing, but it didn't feel like it as news of an economy in trouble littered the headlines. Investors fretted over high unemployment rates and ballooning government debt-falling tax revenues and a massive projected fiscal deficit required the U.S. government to sell a record \$2 trillion in new debt. Public hysteria erupted as the Treasury yield ratio hit historical highs and experts debated the implications. Despite continued evidence of moderate inflation, economists warned that ongoing deficits and printing money would drive up prices and weaken the dollar. Concerns over climate change and calls for sustainable energy mounted as commodities surged, with many sectors reaching price levels not seen in decades.

What I've just outlined may sound like the headlines you are reading today but, what I've summarized was the

environment we faced back in 2010 – the year that marked the beginning of the longest U.S. economic expansion in history. Please don't take my word for it. Copyrights prevent me from sharing the numerous dire headlines. Still, you can harness the tremendous power of Google (Note that this is *not* a recommendation for Google stock) to verify that what I'm saying is true. Narrow your search to 2010, and you can read some of the top headlines on that subject. Try searching other subsequent years and topics like debt crisis or hyperinflation. And while you cruise through those dire headlines, remember this – the calamity from those risks did not materialize, and the U.S. experienced one of the longest economic expansions where stock markets rose to record highs. This exercise aims to remind us of a fundamental lesson – never underestimate the global economy's resiliency.

“

**... the U.S. experienced one of the longest economic expansions where stock markets rose to record highs.**

”

We've experienced a remarkable recovery since the World Health Organization declared COVID-19 a pandemic on March 11, 2020. But as with all recoveries, the journey has

been interrupted with bouts of volatility. In this edition, we'll begin with a quick review of our views, and then I will jump around and unpack our thoughts on rates and inflation. .

**Current Positioning: Better to be Lucky than Good? How about Both?** The world has experienced a remarkable economic recovery and a robust rebound in global equity markets since COVID-19 was declared a pandemic; still, this recovery has not been without significant uncertainty.

Recall that last fall, the world was in turmoil as COVID infections were rising, and the U.S. was entering into a contentious and riotous election, leaving some feeling like the U.S. was on the brink of civil war.

While the headlines were provocative, the data suggested a world gaining strength. Additionally, governments were standing at the ready to provide additional support if needed, which removed much of the tail risk off the table (ie a world spiraling into the abyss).

Accordingly, where appropriate, we first moved portfolios overweight U.S. and international equities and then followed by moving portfolios overweight Canada in the Fall. Although our timing was well planned, we also benefited from a bit of luck. We were well-positioned for the surprise December announcement that sent stocks higher as the world received confirmation it had discovered effective vaccines.

The first quarter of 2021 was an equally busy time for headlines. Worries about a contested election disappeared as the U.S. had a smooth transfer of power. Vaccine rollouts started with a stumble, but the pace has rapidly

improved with over half a billion doses administered globally and increasing every day. The U.S. has administered over 130 million doses at an average rate of 2.6 million doses per day. Rising interest rates sent bond prices lower and caused global equity markets to bounce around as investors digested the implications. Throughout this period, our recommended allocations remained unchanged in the first quarter. We captured the strong performance of Canadian equity markets, which added 8.1% year-to-date, limiting the drag from bonds, which have edged lower at -5.0%.

| Indices as at 31-Mar-21         | 6 month Returns | Year-to-Date Returns | 1 year | 3 year | 5 year |
|---------------------------------|-----------------|----------------------|--------|--------|--------|
| FTSE Canada Universe Bond Index | -4.4%           | -5.0%                | 1.6%   | 3.8%   | 2.8%   |
| S&P/TSX Composite Index         | 17.8%           | 8.1%                 | 44.3%  | 10.2%  | 10.1%  |
| S&P 500 Index                   | 12.3%           | 4.9%                 | 38.6%  | 15.8%  | 15.6%  |
| MSCI EAFE Index                 | 13.4%           | 2.3%                 | 28.7%  | 5.7%   | 8.7%   |
| MSCI Emerging Markets Index     | 15.6%           | 1.1%                 | 40.9%  | 6.0%   | 11.8%  |

Source: Bloomberg Finance L.P. as at March 31

## **Bubbling Bond Yields Caused Indigestion** The biggest story for investors this far in 2021 has been the rise of longer-term bond yields.

Rising longer-term bond yields were a drag on bond prices as bond yields and bond prices move in opposite directions. And rapidly rising long-term rates also caused volatility in equity markets during the first quarter.

Government bond yields around the world have been steadily rising since August 2020, but the pace suddenly accelerated in the new year as longer-term yields climbed

in several explosive spurts, giving many fixed income and equity investors a figurative bout of indigestion. Investors anguished that the rapid rise in rates could derail an already fragile economy, and debate erupted around why central banks took little direct actions to keep rates more contained.

# Volatility

Bond yields have been rising this year because the economy is recovering, which is a positive. Rising bond yields are a normal occurrence during an economic recovery. Bond yields have risen, but it's essential to put this into the context of where we are relative to history –

rates are still at historically low levels (Chart 1). Additionally, the overall level of financial stress, of which 10-year bond yields are one component, remains at a 30-year low (Chart 2).

Chart 1 Rising Bond Yields at Historical Lows

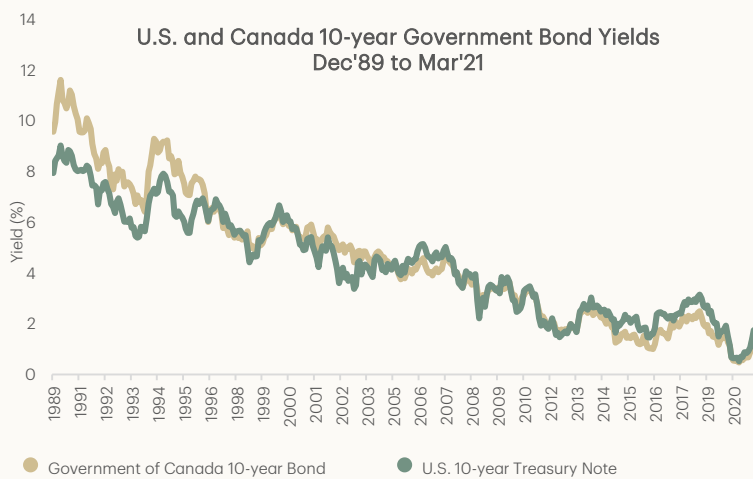
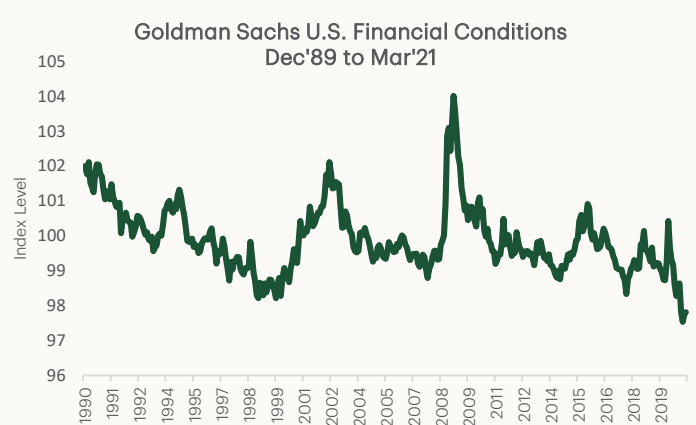


Chart 2 Financial Conditions Remain Accommodative



Source: Bloomberg Finance L.P. as at March 31, 2021

As for rates for the rest of the year, global central banks have reaffirmed that they will focus on maintaining this ultra-accommodative interest rate environment, so we continue to lean into our theme of lower for longer by maintaining a maximum underweight in cash and underweight in fixed income in favour of equities. Fixed income remains an essential part of a diversified portfolio

as it provides liquidity, income and stability. As rates rise, our fixed income strategies may face some short-term volatility but are well-positioned over the long term as our strategies are overweight corporate bonds and continue to reinvest maturities and coupons, capturing yields as they move higher.

# Lower for Longer

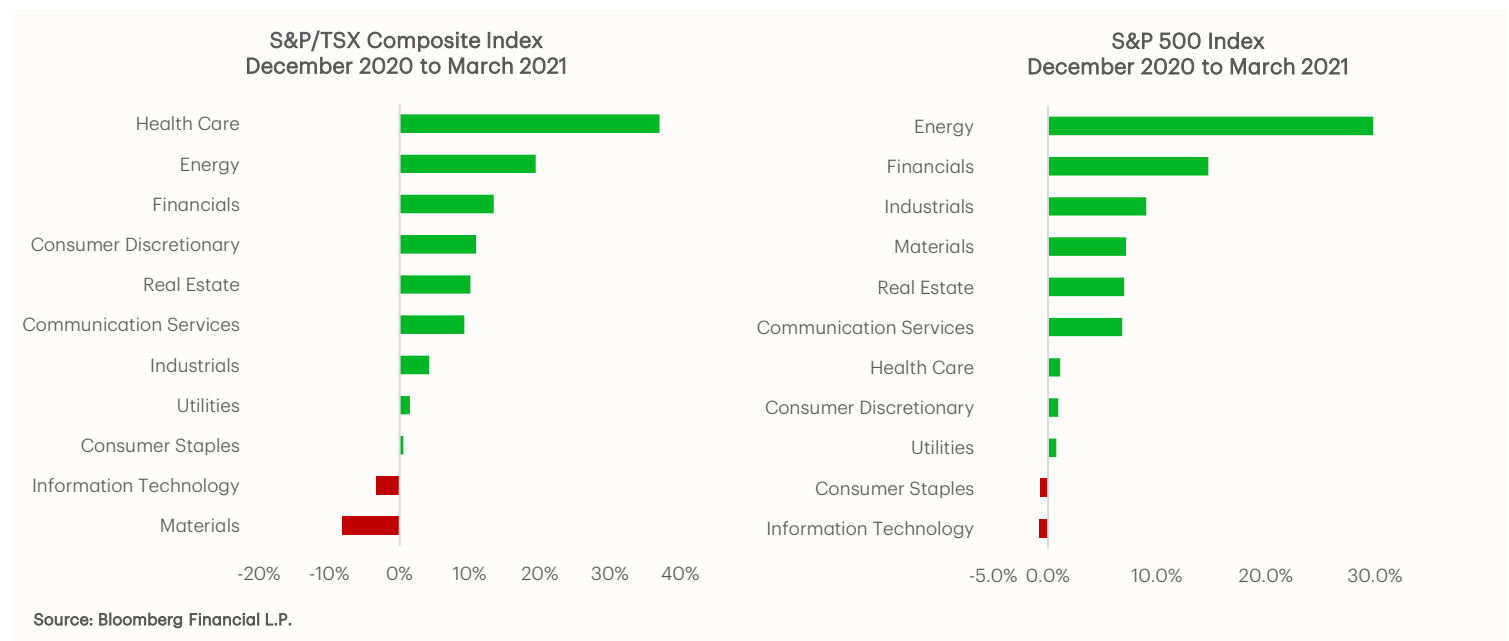
## Taking Stock: Equity Markets

Surging bond yields caused equity market volatility, but broader equity markets shook off the shock from rising rates generally ending higher by the end of March.

While equity markets are higher at the end of the first quarter, beneath the surface, we've seen a powerful rotation with many high-flying technology stocks brought

back down to more reasonable levels and cyclical stocks that were last year's losers suddenly becoming this year's early stars (Chart 3)

Chart 3: From Dogs to Stars – Changing of the Order



Generally, rising rates tend to put downward pressure on prices. However, at this early stage of the recovery, rising rates' impact is a little more nuanced. We've seen a dichotomy between tech and cyclical/economically sensitive sectors due to two reasons. First, investors had to rethink and reprice their target prices in the face of higher interest rates, which brought technology stocks back to earth. Second, economically sensitive sectors have surged as interest rates rise because the economy is in an early recovery stage.

Let me explain how interest rates can impact stock prices with a greatly simplified example. The value of a stock is the expected cash flow divided by your required rate of return – otherwise known as the discount rate. If you have a company that will pay you \$10 every year forever, you can estimate the company's value by dividing that yearly payment by your discount rate – as an example, let's start with 1%. So, in this example, the intrinsic value of your company is \$1,000 ( $\$10 \div 1\% = \$1,000$ ). Now, imagine your cash flows remain \$10, but your required rate of return has increased to 2%. Now, your company's intrinsic value has reduced to \$500 – a 50% reduction.

The math concept is somewhat simple, but the implications are not quite so straightforward. A discount rate's actual components are complicated, but government bond yields form the foundation of the discount rate. Technology stocks became more volatile partly because interest rates are at historic lows, which means the impact from convexity is high. Convexity generally means that relative changes at low rates are generally more pronounced than at higher interest rates. As an example, if your discount rate (interest rate) is 1% and it increases to 2%, that is a 50% increase ( $1\% \div 2\% = 50\%$ ). However, if your discount rate is at 2% and increases to 3%, that is a 33% increase ( $1\% \div 3\% = 33\%$ ). Another factor that influences stock prices is the rate of change in interest rates. Companies can generally adjust if rates rise gradually; however, investors get uncomfortable when rates rise too quickly because companies may not adjust as quickly.

There are still some technology stocks trading at very high valuations because of a combination of historically low-interest rates and the expectation that these companies may grow at spectacular growth rates. If interest rates spike higher, these stocks may be more prone to volatility as higher rates not only affects your discount rate but also tends to be a drag on future growth rates. Early-stage technology companies could be most at risk here as these companies typically have little earnings, so you are discounting further into the future. Interest rate volatility may be a drag on the broader technology sector; however, beneath the surface, there are still many high-quality technology companies that we believe will continue to do well, such as past favourites **Microsoft**, **Taiwan Semiconductor**, and **Amazon**. These companies generate significant, stable and growing cash flow and have proven business models.



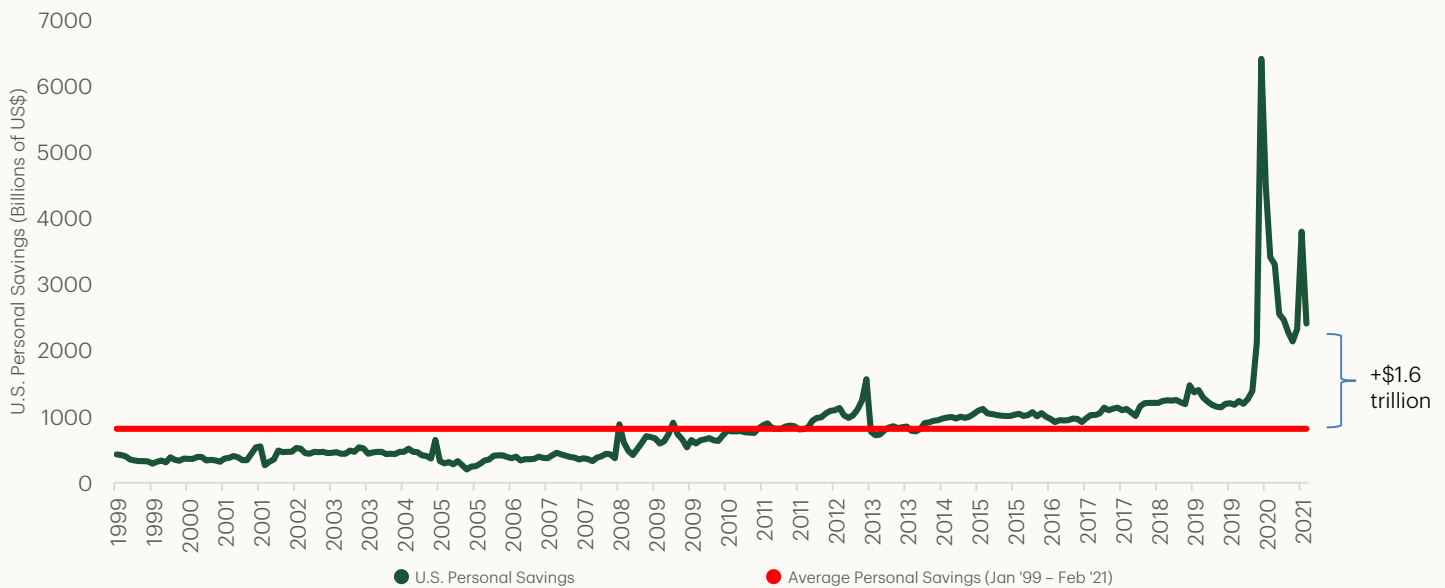
**Economically sensitive sectors have been resilient through the interest rate volatility.**



Economically sensitive sectors have been resilient through the interest rate volatility. Notably, the financial sector went from one of the worst sectors last year to one of the best sectors so far in 2021. The tidal wave of expected bankruptcies never materialized, which helped banks weather the pandemic-stricken economy, and notably, Canadian banks reported record earnings. And the future continues to look favourable for banks as stronger economic growth coupled with rising long-term interest rates is expected to continue supporting bank earnings. Banks make money borrowing short and lending long; therefore, the steeper the difference between long-term rates and short-term rates, the more favourable the earnings environment for banks.

As we look forward, with the U.S. likely to immunize most of its population by early summer of this year and other countries to quickly follow that, we see the potential for continued economic and earnings recovery. Notably, with the \$1.9 trillion U.S. stimulus package approved, U.S. consumers have excess savings that are roughly \$1.6 trillion higher than the average savings rate of the past 20 years. This level of savings is equivalent to the size of the entire Canadian economy. And with the economy slowly reopening, this suggests suppressed purchasing power that may support a spending boom this year and likely into next year.

Chart 4 U.S. Personal Savings from December 1998 to February 2021



Source: Bloomberg Finance L.P. as at February 28, 2021

**Higher Inflation ≠ Hyper Inflation: Great Expectations or Much Ado About Nothing?** Countries have injected trillions of dollars into the global economy, which has sparked fear that hyperinflation is inevitable because too much money chasing a finite number of goods leads to inflation.

This theory of money supply driving inflation was made popular by the economist Milton Friedman who theorized that money supply influenced inflation. This theory was then seemingly validated in the 1980s when Fed Chairman Paul Volker targeted the money supply, which tamed inflation, leading to the long economic expansion of the 1980s and 1990s.

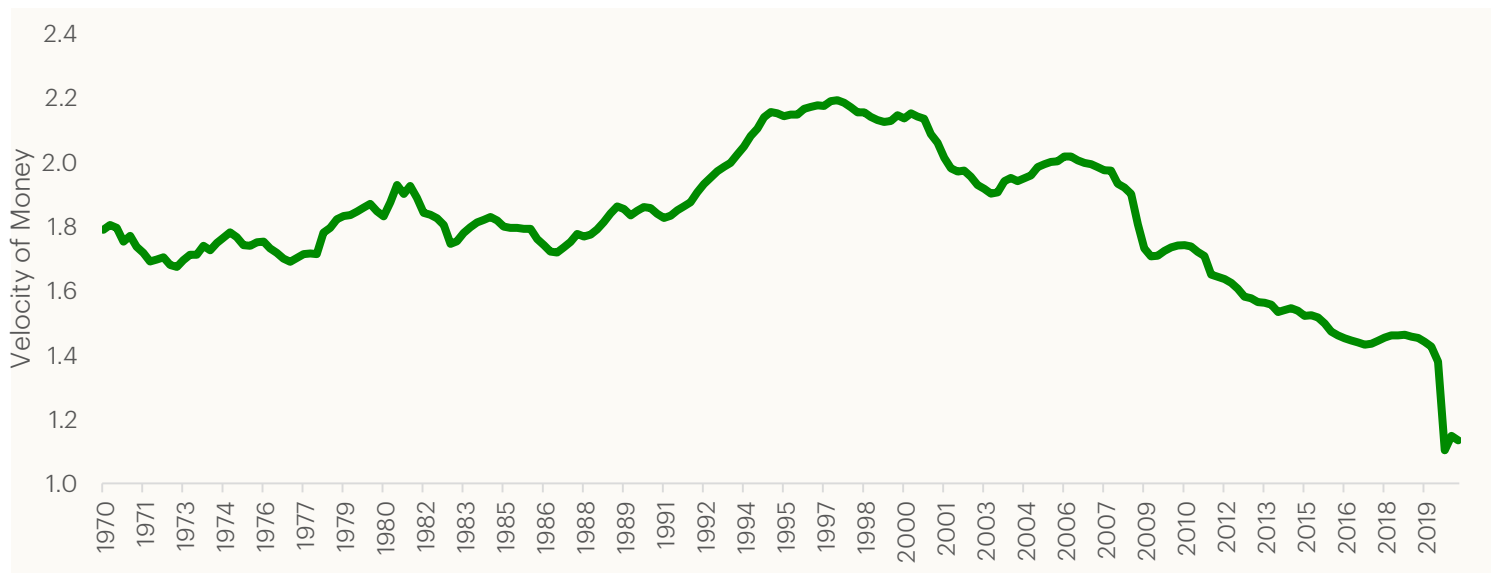
The quantity theory of money was supported by a relationship that stated:

$$\text{Money Supply} \times \text{Velocity of Money} = \text{Prices} \times \text{Quantity}$$

The theory assumed that (i) the velocity of money (demand for money) was stable and (ii) both sides of the equation must equal.

With these assumptions, if you increase the money supply, then prices must increase for both sides of the equation to balance. But the quantity theory of money has not worked since the 1990s because the velocity of money has not stayed constant and has halved since peaking in the 1990s. In other words, as the rate at which people spend money falls, you must print more money to keep the level of economic activity unchanged. No one truly knows why the velocity of money has been declining. Still, the decline indicates that people have made long-lasting adjustments to their spending habits in response to technological innovations, economic conditions, stage of life, and employment expectations. Regardless, it's important to remember that economic theories only provide suggestions on what could happen if assumptions remain true, not what will happen.

Chart 5 Velocity of M2\* from 1970 - 2020



Source Federal Reserve Bank of St. Louis, Velocity of M2 Money Stock (M2V), retrieved from FRED April 1.

\*Money supply in the economy is typically measured by what economists' term "M2". M2 is comprised of cash and highly liquid investments like savings deposits and money market securities.

Our tactical overweight to equities reflects our view that we may see a higher inflation environment than what we've been accustomed to over the past decade, but we do not expect to see a hyperinflationary environment. In the very near-term, we do expect to see inflation spike much higher in the spring before settling back down around 2% by the summer. There are several reasons why we believe persistent inflation is not a concern currently. First, there is still a tremendous amount of slack in the economy as unemployment rates remain elevated. The U.S. economy lost approximately 10 million jobs, and at the current pace, it would take over two years for the economy to regain all the lost jobs. In Canada, employment remains 600,000 jobs below last year's level. This slack will need to reduce before persistent inflationary pressures become a concern. Longer-term, as the employment situation improves, we will balance labour market forces against productivity gains or losses as productivity contributes to the risk of persistent long-term inflation.

A hyperinflationary regime is not in our forecast, but we are most definitely entering into a new central bank regime. Central bank policy in North America has focused on fighting and taming inflation over the past 40 years since the Volker era of the 1980s. But now, central bank policy has shifted towards a focus on stimulating inflation, not fighting it. This policy change will have implications for investors, particularly fixed-income investors, as persistently higher inflation in an era of low-interest rates will erode fixed-income investments' purchasing power. The power of compounding has created an incredible amount of wealth for patient investors; however, the power of compounding works both ways. Compounding even a moderate 2% inflation over 10-years reduces the purchasing power of your dollar by more than 18%, and 3% inflation would erode the purchasing power of your dollar by more than 26%.



## Are Markets Overvalued?

As equity markets continue to rise, the debate around market valuations will undoubtedly continue. One of the most quotable valuation measures is the Nobel Prize-winning economist Robert Shiller's Cyclically Adjusted Price-to-Earnings Ratio (CAPE) which is at 35 – a level that is the same as 1929 and only exceeded once at the height of the tech bubble.

Valuations are an important consideration because you will be more successful if you buy low and sell high. However, there are dangers relying solely on price-earnings ratio (P/E) or any other valuation metric as a timing measure. Unpacking all the dangers would require an entire paper, but for now let me just summarize a few:

# 1

First, a market P/E on a stock index may be distorted by a few large high-flying names. By digging below the surface, you can still find names that are more reasonably valued. As an example, the S&P/TSX Composite Index has a trailing P/E of 28x, which would be considered overvalued because it is over 20x. But beneath the surface, while the technology sector has a P/E of over 100x, other sectors like communication services (Rogers, Shaw, Telus – companies represented in the S&P/TSX Composite Index Communications Services Sector) have a P/E of 19x. We do acknowledge that overall market valuations are high from a historical perspective and so we do caution investors that they will have to be selective in this environment. Unlike an index fund where investors are buying all the stocks in an index whether the stock is overvalued or undervalued, our strategies selectively seek to gain exposure to sectors and companies with the potential to outperform, while seeking to avoid sectors and stocks that are overvalued.

# 2

Second, many P/E ratios quoted in the media are based on historical earnings. While past performance is important because in the absence of a crystal ball it does give you an indication of what may be possible, equally important is the underlying future growth potential. Visa Inc. is one such name that has enjoyed strong growth but has been persistently trading above 30x since 2015. In 2015, Visa ranged between US\$61 and US\$80. Today Visa is trading above \$200.

# 3

Third, P/E ratios are a poor timing tool. According to the CAPE model, the rule of thumb suggests a P/E over 20 represents an overvalued market, so the S&P 500 has been overvalued since December 2009. Using CAPE as a timing tool would mean an investor would have missed turning a \$100,000 investment into \$311,390, which is an annualized return of approximately 13.5% per year.

# Price/Earnings

## Final Thoughts

No one knows for certain if markets will be higher or lower at the end of the year. But, even with the inability to predict where future returns will go year-after-year, we believe that patient investors who can look through the short-term volatility will be rewarded as the world walks towards a recovery that is supported by policy makers, an accommodative economic environment

and a consumer whose household balance sheet is flush with cash. In this uncertain environment, it is important to ensure that your portfolio is appropriately diversified across asset classes (fixed income, equity and alternatives), regions and sectors, as diversification may help smooth out these performance extremes.

# diversificati



For more information, please contact a **TD Wealth Private Investment Counsel Portfolio Manager**.



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Index returns are shown for comparative purposes only. Indexes are unmanaged and their returns do not include any sales charges or fees as such costs would lower performance. It is not possible to invest directly in an index.

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## PORTFOLIO PERFORMANCE (HISTORY) (CAD)

### NET INVESTMENT VARIATION

|   |                 |
|---|-----------------|
| Total Portfolio Value as of Report Date | \$ 1,305,306.75 |
| Net Investment as of Report Date        | \$ 1,002,437.50 |
| Net Investment Variation                | \$ 302,869.25   |

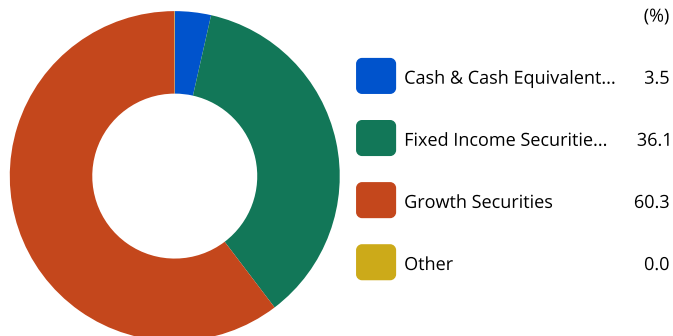
### PERFORMANCE PER PERIOD

| Period                          | Performance per Period (%) |
|---------------------------------|----------------------------|
|                                 | TWR - Net                  |
| 3 Months                        | 4.07                       |
| 6 Months                        | 10.96                      |
| 1 Year                          | 22.64                      |
| 3 Years                         | 5.78                       |
| 5 Years                         | 5.45                       |
| Since Inception<br>(04/10/2015) | 4.48                       |

### MONTHLY INFORMATION

| Date       | Total Value  | Cash Flow (\$) | TWR - Net |
|------------|--------------|----------------|-----------|
| 04/16/2021 | 1,305,306.75 | 0.00           | 2.15      |
| 03/31/2021 | 1,277,859.16 | 0.00           | 2.21      |
| 02/28/2021 | 1,250,187.08 | 0.00           | 1.57      |
| 01/31/2021 | 1,230,918.62 | 0.00           | 0.04      |
| 12/31/2020 | 1,230,476.86 | 0.00           | 0.69      |
| 11/30/2020 | 1,222,101.32 | 0.00           | 6.97      |
| 10/31/2020 | 1,142,523.37 | 0.00           | (1.44)    |
| 09/30/2020 | 1,159,255.67 | 0.00           | (1.17)    |
| 08/31/2020 | 1,172,936.20 | 0.00           | 1.24      |
| 07/31/2020 | 1,158,524.79 | 0.00           | 2.69      |
| 06/30/2020 | 1,128,135.47 | 0.00           | 0.27      |
| 05/31/2020 | 1,125,103.00 | 0.00           | 3.16      |
| 04/30/2020 | 1,090,664.29 | 0.00           | 6.06      |
| 03/31/2020 | 1,028,325.91 | 0.00           | (13.35)   |
| 02/29/2020 | 1,186,739.14 | 0.00           | (4.55)    |
| 01/31/2020 | 1,243,312.55 | 0.00           | 1.30      |
| 12/31/2019 | 1,227,339.96 | 0.00           | (0.47)    |
| 11/30/2019 | 1,233,149.64 | 0.00           | 2.13      |
| 10/31/2019 | 1,207,400.66 | 0.00           | 0.31      |
| 09/30/2019 | 1,203,632.69 | 0.00           | 1.18      |
| 08/31/2019 | 1,189,615.08 | 0.00           | (0.18)    |
| 07/31/2019 | 1,191,724.10 | 0.00           | 0.70      |
| 06/30/2019 | 1,183,392.71 | 0.00           | 1.87      |
| 05/31/2019 | 1,161,646.58 | 0.00           | (2.16)    |

### YOUR ASSET ALLOCATION



### PERFORMANCE PER YEAR

| Period | Performance per Period (%) |
|--------|----------------------------|
|        | TWR - Net                  |
| 2021   | 6.08                       |
| 2020   | 0.26                       |
| 2019   | 13.61                      |
| 2018   | (3.94)                     |
| 2017   | 5.99                       |
| 2016   | 6.64                       |
| 2015   | (0.74)                     |

Notes: Values in percentage are annualized for periods of more than twelve months.





## PORTFOLIO PERFORMANCE WITH ACCOUNT SUMMARY (CAD)

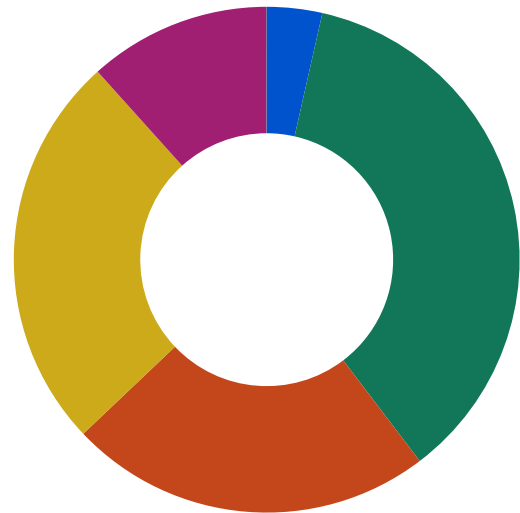
| Account Name     | Account Number | Inception Date | TOTAL VALUE (\$)    |                     |                   | TIME-WEIGHTED NET (%) |              |              |             |                 |
|------------------|----------------|----------------|---------------------|---------------------|-------------------|-----------------------|--------------|--------------|-------------|-----------------|
|                  |                |                | 04/17/2020          | 04/16/2021          | Change            | 3 Months              | 6 Months     | 1 Year       | 3 Years     | Since Inception |
| GREY SAUBLE CONS | MP3613         | 04/10/2015     | 1,064,348.99        | 1,305,306.75        | 240,957.76        | 4.07                  | 10.96        | 22.64        | 5.78        | 4.48            |
| <b>TOTAL</b>     |                |                | <b>1,064,348.99</b> | <b>1,305,306.75</b> | <b>240,957.76</b> | <b>4.07</b>           | <b>10.96</b> | <b>22.64</b> | <b>5.78</b> | <b>4.48</b>     |

Notes: Values in percentage are annualized for periods of more than twelve months.



PORTFOLIO SUMMARY (CAD)

Asset Allocation

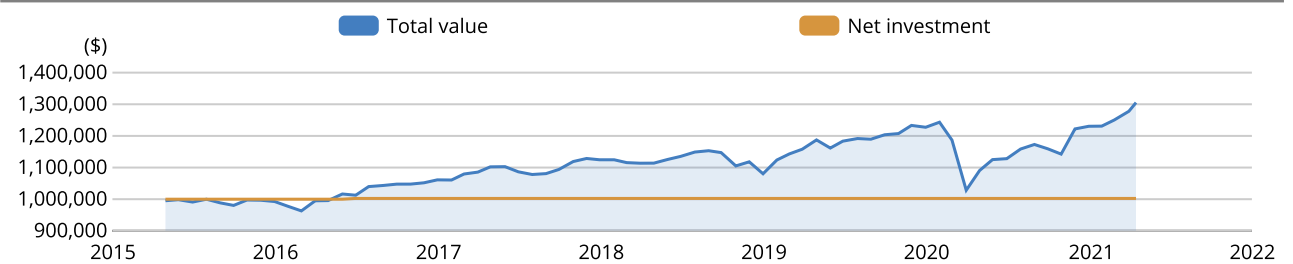


|                           | (%)  | (\$)    |
|---------------------------|------|---------|
| Cash & Cash Equivalent... | 3.5  | 46,153  |
| Fixed Income              | 36.1 | 471,467 |
| CAD Equity                | 23.3 | 303,618 |
| US Equity                 | 25.4 | 331,946 |
| Foreign Equity            | 11.6 | 151,567 |
| Other                     | 0.0  | 555     |

Changes in Market Value

|   | 3 MONTHS        | 1 YEAR          | SINCE<br>APR. 10, 2015 |
|---|-----------------|-----------------|------------------------|
| Starting Total Value                          | \$ 1,254,293.61 | \$ 1,064,348.99 | \$ 0.00                |
| Inflows (Cash Injections and Transfers in)    | \$ 0.00         | \$ 0.00         | \$ 1,002,437.50        |
| Outflows (Cash Withdrawals and Transfers out) | \$ 0.00         | \$ 0.00         | \$ 0.00                |
| Change in Market Value                        | \$ 51,013.14    | \$ 240,957.76   | \$ 302,869.25          |
| Ending Total Value                            | \$ 1,305,306.75 | \$ 1,305,306.75 | \$ 1,305,306.75        |
| Time-Weighted Net (%)                         | 4.067 %         | 22.639 %        | 4.484 %                |

Net investment



Note: Values in percentage are annualized for periods of more than twelve months.



ASSET ALLOCATION (ACCOUNT SUMMARY) (CAD)

| Account Name     | Account Number | Account Type   | Market Value | Cash & Fixed Income<br>Equivalents |         | CAD Equity | US Equity | Foreign<br>Equity |
|------------------|----------------|----------------|--------------|------------------------------------|---------|------------|-----------|-------------------|
| GREY SAUBLE CONS | MP3613         | Non Registered | 1,305,306.75 | 0.37 %                             | 39.10 % | 23.59 %    | 26.56 %   | 10.38 %           |
| Total            |                |                | 1,305,306.75 | 0.37 %                             | 39.10 % | 23.59 %    | 26.56 %   | 10.38 %           |



## PORTFOLIO EVALUATION (CAD)

| Account                            | Description                          | Symbol     | Quantity   | ACB     | Book Value           | Invested Capital     | Market Price | Market Value         | % of Total     | Unrealized G/L **   | Annual Income       | Current Yield | Market Yield  |
|------------------------------------|--------------------------------------|------------|------------|---------|----------------------|----------------------|--------------|----------------------|----------------|---------------------|---------------------|---------------|---------------|
| <b>Cash &amp; Cash Equivalents</b> |                                      |            |            |         |                      |                      |              |                      |                |                     |                     |               |               |
| Canada                             |                                      |            |            |         |                      |                      |              |                      |                |                     |                     |               |               |
| MP3613                             | ACCOUNT BALANCE CAD                  | 1CAD       | 4,893.31   | 1.000   | 4,893.31             | 4,893.31             | 1.000        | 4,893.31             | 0.37           |                     |                     |               |               |
| <b>Fixed Income</b>                |                                      |            |            |         |                      |                      |              |                      |                |                     |                     |               |               |
| Canada                             |                                      |            |            |         |                      |                      |              |                      |                |                     |                     |               |               |
| MP3613                             | TD CANADIAN CORPORATE BOND FUND - P  | TDB552     | 14,525.000 | 11.288  | 163,955.57           | 163,955.57           | 11.470       | 166,601.75           | 12.76          | 2,646.18            | 5,039.54            | 3.07          | 3.02          |
| MP3613                             | TD FIXED INCOME POOL-PRIV SER C\$    | TDB2634    | 16,295.000 | 10.283  | 167,566.85           | 167,566.85           | 10.360       | 168,816.20           | 12.93          | 1,249.35            | 4,526.88            | 2.70          | 2.68          |
| MP3613                             | TD GLBL UNCONS BOND FUND-PRIV SER    | TDB3388    | 5,290.000  | 9.911   | 52,427.12            | 52,427.12            | 10.180       | 53,852.20            | 4.13           | 1,425.08            | 1,150.32            | 2.19          | 2.14          |
| MP3613                             | TD GLOBAL INCOME FUND-PRIV SER       | TDB3348    | 5,045.000  | 9.636   | 48,613.20            | 48,613.20            | 9.900        | 49,945.50            | 3.83           | 1,332.30            | 127.13              | 0.26          | 0.25          |
| MP3613                             | TD HIGH YIELD BOND FUND-PRIV         | TDB3074    | 6,327.061  | 10.901  | 68,970.86            | 68,970.86            | 11.250       | 71,179.44            | 5.45           | 2,208.57            | 4,803.07            | 6.96          | 6.75          |
| <b>Total Fixed Income</b>          |                                      |            |            |         | <b>\$ 501,533.60</b> | <b>\$ 501,533.60</b> |              | <b>\$ 510,395.09</b> | <b>39.10 %</b> | <b>\$ 8,861.48</b>  | <b>\$ 15,646.95</b> | <b>3.12 %</b> | <b>3.07 %</b> |
| <b>CAD Equity</b>                  |                                      |            |            |         |                      |                      |              |                      |                |                     |                     |               |               |
| Others                             |                                      |            |            |         |                      |                      |              |                      |                |                     |                     |               |               |
| MP3613                             | TD CANADIAN BLUE CHIP DIVIDEND FUND  | TDB894     | 7,624.922  | 14.718  | 112,226.07           | 112,226.07           | 17.500       | 133,436.14           | 10.22          | 21,210.06           | 5,630.39            | 5.02          | 4.22          |
| MP3613                             | TD CANADIAN EQUITY POOL-PRIV SER C\$ | TDB2633    | 4,625.134  | 13.110  | 60,635.51            | 60,635.51            | 13.500       | 62,439.31            | 4.78           | 1,803.80            | 1,929.35            | 3.18          | 3.09          |
| MP3613                             | 2023/01/09 TDB CDN BK-LK AC NTS S10  | PARCBAC109 | 50,000.000 | 100.000 | 50,000.00            | 50,000.00            | 115.609      | 57,804.50            | 4.43           | 7,804.50            |                     |               |               |
| MP3613                             | 2027/02/08 TDB CDN PPLN COS/LK ACCN  | PARACC549  | 75,000.000 | 100.000 | 75,000.00            | 75,000.00            | 72.248       | 54,186.00            | 4.15           | -20,814.00          |                     |               |               |
| <b>Total CAD Equity</b>            |                                      |            |            |         | <b>\$ 297,861.58</b> | <b>\$ 297,861.58</b> |              | <b>\$ 307,865.94</b> | <b>23.59 %</b> | <b>\$ 10,004.36</b> | <b>\$ 7,559.74</b>  | <b>4.37 %</b> | <b>2.46 %</b> |
| <b>US Equity</b>                   |                                      |            |            |         |                      |                      |              |                      |                |                     |                     |               |               |
| Others                             |                                      |            |            |         |                      |                      |              |                      |                |                     |                     |               |               |
| MP3613                             | EPOCH U.S. SHAREHOLDER YLD FD-PV SE  | TDB2978    | 3,912.497  | 14.560  | 56,965.96            | 56,965.96            | 17.730       | 69,368.57            | 5.31           | 12,402.61           | 1,781.44            | 3.13          | 2.57          |
| MP3613                             | EPOCH US LARGE-CAP VALUE FD-PRIV     | TDB3076    | 4,450.423  | 10.602  | 47,183.90            | 47,183.90            | 14.240       | 63,374.02            | 4.86           | 16,190.12           | 3,410.55            | 7.23          | 5.38          |
| MP3613                             | TD U.S. DIVIDEND GROWTH FUND - PRIV  | TDB3428    | 4,713.364  | 12.592  | 59,352.93            | 59,352.93            | 17.250       | 81,305.53            | 6.23           | 21,952.60           | 303.39              | 0.51          | 0.37          |
| MP3613                             | TD US MID-CAP GROWTH FD-PRIV EM      | TDB3067    | 3,315.738  | 12.503  | 41,455.04            | 41,455.04            | 20.870       | 69,199.45            | 5.30           | 27,744.41           | 1,017.13            | 2.45          | 1.47          |
| MP3613                             | 2025/01/13 TDB US BK AC CPN NT U\$ S | PARUBAC127 | 50,000.000 | 125.362 | 62,680.80            | 62,680.80            | 126.943      | 63,471.64            | 4.86           | 790.84              |                     |               |               |





## PORTFOLIO EVALUATION (CAD)

| Account              | Description                      | Symbol  | Quantity  | ACB    | Book Value      | Invested Capital | Market Price | Market Value    | % of Total | Unrealized G/L ** | Annual Income | Current Yield | Market Yield |
|----------------------|----------------------------------|---------|-----------|--------|-----------------|------------------|--------------|-----------------|------------|-------------------|---------------|---------------|--------------|
| Total US Equity      |                                  |         |           |        | \$ 267,638.63   | \$ 267,638.63    |              | \$ 346,719.22   | 26.56 %    | \$ 79,080.59      | \$ 6,512.51   | 3.18 %        | 1.88 %       |
| Foreign Equity       |                                  |         |           |        |                 |                  |              |                 |            |                   |               |               |              |
| Other Foreign Equity |                                  |         |           |        |                 |                  |              |                 |            |                   |               |               |              |
| MP3613               | TD EMERGING MARKETS FUND-PRIV EM | TDB3072 | 1,980.112 | 15.590 | 30,869.95       | 30,869.95        | 16.040       | 31,761.00       | 2.43       | 891.05            | 24.03         | 0.08          | 0.08         |
| MP3613               | TD INTERNATIONAL STOCK FUND - PV | TDB899  | 6,615.967 | 13.834 | 91,528.17       | 91,528.17        | 15.670       | 103,672.20      | 7.94       | 12,144.03         | 1,449.21      | 1.58          | 1.40         |
| Total Foreign Equity |                                  |         |           |        | \$ 122,398.12   | \$ 122,398.12    |              | \$ 135,433.20   | 10.38 %    | \$ 13,035.08      | \$ 1,473.25   | 1.20 %        | 1.09 %       |
| Total                |                                  |         |           |        | \$ 1,194,325.25 | \$ 1,194,325.25  |              | \$ 1,305,306.75 |            | \$ 110,981.51     | \$ 31,192.45  |               | 2.39 %       |

|                |   |              |
|----------------|---|--------------|
| EXCHANGE RATES |   |              |
| USD 1.000      | = | CAD 1.250500 |

|                                |              |
|--------------------------------|--------------|
| Accrued Interest:              |              |
| Declared and Unpaid Dividends: |              |
| Total Portfolio Value:         | \$ 1,305,307 |

\*\* Where applicable, Unrealized G/L include accumulated interest.



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## DISCLAIMER

As this report is not an official record of your account, your account statements, tax slips, and other records should be used for tax purposes. For specific tax inquiries, please contact your tax specialist or accountant.

Annual projected income amounts are based on the specified payment rate for each fixed income security, or the most recent payment rate for non-fixed income securities. Actual dividend and income amounts may change and are not guaranteed. Please contact your representative for more information regarding income projections.

Performance figures are calculated on a time-weighted basis, net of fees and include accrued income. Security values include transactions that have not settled as of the report date (if applicable). The investment growth chart (if applicable) is shown for illustrative purposes only, and does not take into account fees, expenses, or taxes.

The index returns are shown for comparative purposes only. Indices are not managed and their returns do not include any sales charges or fees, which, if included, would lower performance. It is not possible to invest directly in an index.

Transaction amounts in other currencies have been converted to the currency of the report. For information regarding the exchange rates used, please contact your representative.

For Long Positions: Book value is the total amount paid to purchase a security, including any transaction charges related to the purchase, adjusted for reinvested distributions, returns of capital and corporate reorganizations. For Short Positions: Book value is the total amount received for a security, net of any transaction charges related to the sale, adjusted for any distributions (other than dividends), returns of capital and corporate reorganizations. The book value shown for your holdings has been calculated to the best of our ability based on the information available to us, unless provided by you or your agent, and we do not guarantee its accuracy. For certain securities positions, market value has been reported as the book value of some or all of the position and may not reflect the actual book value. Please refer to your official account statements.

N/D means that all or a portion of the market value of the security position cannot be determined. The total market value provided for your portfolio excludes security positions whose market value is "N/D".

Market value has been determined in accordance with our valuation policy.

The information reflected in the stock allocation graph (if applicable) includes common shares only. The information reflected in the distribution by maturity chart (if applicable) is based on the face value of the securities. Total Return figures (if applicable) are not annualized. They are calculated between the "Opening Date" of each position, and the "As of" date indicated at the top of the income analysis report. Account fees (if applicable) are included under "Capital appreciation and revenues" reflected in the portfolio summary report.

The information contained herein has been provided by TD Wealth Private Investment Counsel and is for information purposes only. The information has been drawn from sources believed to be reliable. Graphs and charts are used for illustrative purposes only and do not reflect future values or future performance of any investment. The information does not provide financial, legal, tax or investment advice. Particular investment, tax, or trading strategies should be evaluated relative to each individual's objectives and risk tolerance.

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# TD North American Sustainability Leadership Equity Model

As of February 28, 2021



## Investment Objective

The fundamental investment objective is to seek to achieve long-term strong risk-adjusted total return by investing in primarily in North American equity securities of companies that are best-in-class relative to their peers in environmental impact, social responsibility and corporate governance.

| Portfolio Characteristics         | Model             | Benchmark <sup>1</sup> |
|-----------------------------------|-------------------|------------------------|
| Number of securities <sup>2</sup> | 44                | 724                    |
| Dividend yield                    | 1.51%             | 1.85%                  |
| Price to earnings ratio           | 32.35             | 38.76                  |
| Price to book ratio               | 3.84              | 3.17                   |
| Long term debt to capital         | 42.16             | 41.81                  |
| Average market capitalization     | \$454,879 million | \$461,699 million      |

<sup>1</sup>25% S&P/TSX Composite TR - C\$, 75% S&P 500 TR - C\$ <sup>2</sup>Portfolio security count includes holdings of underlying funds. This look-through approach is not applicable to ETFs.

## Investment Overview

**Assets Under Management:** \$189 million

**Inception Date:** May 30, 2008

**Asset Class:** Equity

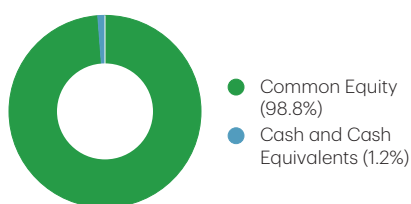
**Management Style:** Growth

**Base Currency:** Canadian

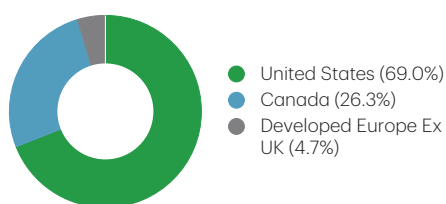
## Investment Strategy

The Model is designed to achieve its fundamental investment objective by investing in companies that demonstrate positive contributions towards achieving the Sustainable Development Goals as set by the United Nations (U.N.). The model will exclude companies with a below median Environment, Social, Governance (ESG) rating as per Sustainalytics. (Sustainalytics' ESG Risk Ratings, are designed to help identify and understand financially material ESG risks at the security and portfolio level).

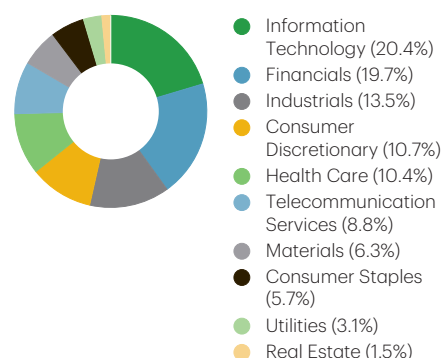
### Asset Mix



### Geographic Mix



### Sector Mix



## Historical Performance (%)

Performance as of February 28, 2021 (net of expenses)

|                              | 1 month | 3 months | 6 months | 1 year | 3 years | 5 years | 10 years | Since inception <sup>3</sup> |
|------------------------------|---------|----------|----------|--------|---------|---------|----------|------------------------------|
| <b>Model</b>                 | 2.34    | 2.51     | 7.13     | 23.89  | 17.43   | 16.32   | 12.21    | 7.87                         |
| <b>Benchmark<sup>1</sup></b> | 2.47    | 3.85     | 7.73     | 21.67  | 12.15   | 13.27   | 11.04    | 8.69                         |
| <b>Difference</b>            | -0.13   | -1.34    | -0.60    | 2.22   | 5.28    | 3.05    | 1.17     | -0.82                        |

Note: Returns for periods over one year are annualized.

Calendar year returns

|                              | YTD   | 2020  | 2019  | 2018  | 2017  | 2016  | 2015 | 2014  | 2013  | 2012  |
|------------------------------|-------|-------|-------|-------|-------|-------|------|-------|-------|-------|
| <b>Model</b>                 | 1.21  | 19.34 | 29.82 | 2.85  | 10.69 | 14.00 | 6.06 | 14.99 | 28.77 | 12.34 |
| <b>Benchmark<sup>1</sup></b> | 1.82  | 13.71 | 25.02 | -2.75 | 11.21 | 14.18 | 5.51 | 16.83 | 26.08 | 10.00 |
| <b>Difference</b>            | -0.61 | 5.63  | 4.80  | 5.60  | -0.52 | -0.18 | 0.55 | -1.84 | 2.69  | 2.34  |

<sup>1</sup>Benchmark: 25% S&P/TSX Composite TR - C\$, 75% S&P 500 TR - C\$. <sup>3</sup>Inception Date: May 30, 2008.

## Top Holdings

|                                  | %   |
|----------------------------------|-----|
| Microsoft Corporation            | 5.0 |
| Alphabet Inc Class-A             | 5.0 |
| Visa Inc. Class A                | 4.2 |
| Apple Inc.                       | 3.8 |
| Brookfield Asset Management-A LV | 3.7 |
| JPMorgan Chase & Co.             | 3.4 |
| Shopify Inc - Class A            | 3.4 |
| Deere & Company                  | 3.4 |
| TD Bank                          | 3.2 |
| NextEra Energy Inc.              | 3.1 |

## Performance Metrics<sup>4</sup>

| <b>Standard deviation</b> | 10.6% |
|---------------------------|-------|
| <b>Sharpe ratio</b>       | 1.45  |
| <b>Beta</b>               | 0.89  |

<sup>4</sup>Either 5 years or since inception if fund is less than 5 years old.

For more information, please speak with your Portfolio Manager.





Totals may not add due to rounding to one decimal place of individual figures. The information contained herein has been provided by TD Asset Management Inc. and is for information purposes only. The information has been drawn from sources believed to be reliable. Graphs and charts are used for illustrative purposes only and do not reflect future values or future performance of any investment. The information does not provide financial, legal, tax or investment advice. Particular investment, tax, or trading strategies should be evaluated relative to each individual's objectives and risk tolerance. The index returns are shown for comparative purposes only. Indexes are unmanaged and their returns do not include any sales charges or fees as such costs would lower performance. It is not possible to invest directly in an index. Model portfolio strategies and current holdings are subject to change. The performance information contained herein is of the Private Investment Counsel Model portfolio (the 'Model'). The performance information is shown for illustration purposes only and is not based on actual client results, which may vary. The returns shown are subject to inherent risks and limitations, and do not take into account trading costs, management fees and expenses. The trading prices for securities in the Model may differ from the trading prices in clients' portfolios. The Portfolio Manager may not have actually been able to trade at the price used for a given security in the Model. The Model tends to be fully invested in securities, while actual client portfolios may maintain cash for liquidity. No representations are being made that any client portfolio will achieve returns similar to the Model performance shown. Investors should not take this example or the Model performance returns as an indication, assurance, estimate or forecast of actual or future results. Actual performance returns may differ materially from the Model performance returns for reasons including, but not limited to investment restrictions and guidelines, the inception date of a client portfolio, different U.S./Canadian regulatory and tax regimes, international tax treaties, fees, timing of trade execution and fluctuations in the market. The Model returns are in Canadian dollars, gross of fees and expenses. U.S. dollar returns (if applicable) have been converted to Canadian dollars using the prevailing exchange rate over the reporting period. Past performance is not indicative of future performance. Sharpe Measure is a ratio of returns generated by the fund, over and above risk-free rate of return and the total risk associated with it and can change monthly. A high and positive ratio shows superior performance and a low and negative ratio is an indication of unfavourable performance. Standard deviation is a statistical measure of the range of a fund's performance. When a fund has a high standard deviation, its range of performance has been very wide, indicating that there is a greater potential for volatility than those with low standard deviations. The Private Investment Counsel Model is managed by TD Asset Management Inc. a wholly-owned subsidiary of The Toronto-Dominion Bank, and is offered through TD Wealth Private Investment Counsel, a subsidiary of The Toronto-Dominion Bank. TD Wealth Private Investment Counsel represents the products and services offered by TD Waterhouse Private Investment Counsel Inc., a subsidiary of The Toronto-Dominion Bank. All trademarks are the property of their respective owners. © The TD logo and other trade-marks are the property of The Toronto-Dominion Bank.

## **Grey Sauble Authority Board of Directors**

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### **M O T I O N**

**DATE:** April 28, 2021

**MOTION #:** FA-21-053

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**THAT effective April 28th 2021, the signing authorities for Grey Sauble Conservation Authority will be as follows:**

**Section 28 Permits – MacLean Plewes, Tim Lanthier, and John Bittorf;**

**Financial – signing authorities for cheques – Scott Greig, Andrea Matrosovs, Tim Lanthier, Gloria Dangerfield, and John Bittorf;**

**Agreements that bind the Authority (licenses, leases, MOU's, etc.) – Tim Lanthier, Gloria Dangerfield;**

**Standard, Minor Agreements may be signed by the relevant manager for their respective department.**



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### STAFF REPORT

**Report To:** Board of Directors  
**Report From:** Tim Lanthier, CAO  
**Meeting Date:** April 28, 2021  
**Report Code:** 015-2021  
**Subject:** Insurance Premium Increases

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#### Background:

GSCA is part of the Conservation Ontario Group Insurance Program, and through this program, realizes an overall reduction in insurance premiums and is buffered against premium spikes associated with individual claims.

However, for at least the second year in a row, our insurance broker, Marsh Canada Limited, has informed us that the insurance industry is in what is referred to as a 'hard' market. Due to this, many organizations have seen major disruptions with their insurance renewals including coverage being restricted, available limits reduced, and renewal premium increases of 15-35% for claims free accounts and 20-100% increases for accounts with claims. We have also heard anecdotal information about municipalities seeing massive increases in premium rates.

We have been informed that these changes in the insurance industry have resulted in tougher renewal negotiations which have now far surpassed the short hard market following the US 9/11 tragedy.

The background cause of the hard market is being reported as a result of many years of:

- Flat Insurance renewal premiums which equate to reducing rates against Authorities growth in value, revenues, and activities.
- Several record-breaking years of global catastrophes as well as increased natural disasters in Canada including flooding, windstorms, freezing rain, hail, and forest fires leading to a drastic upswing in the value and frequency of weather-related losses.
- Year over year increases in the cost of labour, parts, and materials for repairs.
- An increasingly litigious environment and the willingness of the legal system to find blame on organizations and to apply larger court awards on the liability, Directors & Officers and Employment Practices Liability policies.

Some of the policy areas that are being reported as particularly hard-hit in 2021 are:

- Commercial General Liability and Errors & Omissions. This is being attributed to increases in litigation. This is also true for the Umbrella policy.
- Directors & Officers policies, which once received very few claims, are now more regularly affected by employment practice losses such as wrongful dismissal, harassment and discrimination claims.
- Cyber Insurance, which has received an unprecedented 148% increase in ransomware attacks just in the past year and which have also increased in severity with 2300% increase in the dollar value of Cyber payments.

Our broker has stated that some competitors have even stopped writing some of these classes of business, while many others have reduced their limits and rates and increased their deductibles.

It is important to note that the Conservation Ontario Group Insurance Program is underwritten on its own merits but also that of the insurance markets worldwide (Europe, Australia etc.) which are in the same state as the Canadian market.

Despite the foregoing, our broker was successful in renewing the Conservation Ontario Group Insurance Program for the upcoming policy term with very minor reductions in coverage terms, no reduction in limits, and an average increase of 22% made up of an average 'rate' increase of 17.4% and the remainder due to increase in values, vehicles and other exposure. Our broker is describing this as a huge success in comparison to other organizations, including many municipalities who are experiencing larger increases on top of reduced coverage, reduced limits and larger deductible retentions.

### **Analysis:**

A review of this year's premiums over the 2020 rates indicates a total increase of \$18,170, or 23.9% on average. When reviewed in light of a two-year increase from 2019, the increase amounts to \$27,286, or 40.7% on average.

GSCA's total operating budget for 2021 is approximately \$3.1 million, with \$1.4 million of that amount coming from levy. This increase in insurance rates for 2021 represents a 0.58% increase in operating budget, or a 1.3% increase in levy.

Further discussions with our Insurance Broker indicate that they generally feel that the insurance market is starting to stabilize. Although too early to predict, it is their early estimate that rate increases in 2022 should be in the 10-20% range. However, impacts internally within the CA group could drive rates up higher than this.

### **Financial/Budget Implications:**

While the 2021 budget anticipated increases to insurance premiums, it did not anticipate this amount of change. This change in insurance premiums is essentially unavoidable, may continue to occur year over year, and has a direct impact on both the general operating budget and the required levy contributions.



Staff will develop a plan to address this cost increase within the existing budget if possible. If not possible, this amount will be drawn from reserves for 2021. This ongoing increase will need to be represented in the levy portion of future annual operating budgets. For 2022, this is expected to represent a \$21,200 increase to the requested levy, which equates to a 1.48% levy increase just for insurance.

#### GSCA Insurance Premium Increases for 2021

| Policy                           | Insurer | 2019 Premium        | 2020 Premium       | 2021 Premium       | Increase Over 2020 (\$) | Increase Over 2020 (%) | Increase over 2019 (%) |
|----------------------------------|---------|---------------------|--------------------|--------------------|-------------------------|------------------------|------------------------|
| Property                         | QBE     | \$ 11,278.00        | \$16,094.00        | \$17,720.00        | \$1,626.00              | 10.1%                  | 57.1%                  |
| Equipment Breakdown              | QBE     | \$ 610.00           | \$615.00           | \$637.00           | \$22.00                 | 3.6%                   | 4.4%                   |
| Crime                            | QBE     | \$ 750.00           | \$825.00           | \$825.00           | \$0.00                  | 0.0%                   | 10.0%                  |
| Commercial General Liability     | QBE     | \$ 22,614.00        | \$25,622.00        | \$31,697.00        | \$6,075.00              | 23.7%                  | 40.2%                  |
| Automobile                       | QBE     | \$ 5,500.00         | \$5,411.00         | \$6,960.00         | \$1,549.00              | 28.6%                  | 26.5%                  |
| Errors and Omissions             | QBE     | \$ 12,281.00        | \$12,417.00        | \$15,108.00        | \$2,691.00              | 21.7%                  | 23.0%                  |
| Umbrella Liability               | QBE     | \$ 4,940.00         | \$5,133.00         | \$10,529.00        | \$5,396.00              | 105.1%                 | 113.1%                 |
| Directors and Officers Liability | Chubb   | \$ 1,765.00         | \$2,574.00         | \$3,089.00         | \$515.00                | 20.0%                  | 75.0%                  |
| Source Water Protection          | QBE     | \$ 1,000.00         | \$1,150.00         | \$1,380.00         | \$230.00                | 20.0%                  | 38.0%                  |
| Cyber Insurance                  | AXIS    | \$ 250.00           | \$263.00           | \$329.00           | \$66.00                 | 25.1%                  | 31.6%                  |
| Marsh Brokerage Fee              | Marsh   | \$ 6,006.00         | \$6,006.00         | \$6,006.00         | \$0.00                  | 0.0%                   | 0.0%                   |
| <b>Total:</b>                    |         | <b>\$ 66,994.00</b> | <b>\$76,110.00</b> | <b>\$94,280.00</b> | <b>\$18,170.00</b>      | <b>23.9%</b>           | <b>40.7%</b>           |

#### Communication Strategy:

This report is being brought forward at this time as it is vital that the Board be made aware of this issue in a timely manner. When 2022 budget deliberations begin, this item will be discussed with municipal partners as part of the required levy payments.

#### Consultation:

The CAO has been in consultation with Conservation Ontario, other Ontario Conservation Authorities, Marsh Canada Limited, GSCA's Manager Finance and Human Resources Services, Chair Greig and Vice Chair Matrosovs.



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## STAFF REPORT

**Report To:** Board of Directors  
**Report From:** Tim Lanthier, CAO  
**Meeting Date:** April 28, 2021  
**Report Code:** 016-2021  
**Subject:** Update on Amendments to the Conservation Authorities Act

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### Background:

On December 8, 2020, Bill 229 received Royal Assent. This Bill included additional changes to the Conservation Authorities Act. Upon Royal Assent, several portions of the Act were immediately brought into effect. On February 2, 2021, the Provincial Government proclaimed several additional sections of the Act. The attached table, prepared by staff at Conservation Ontario, details those sections that were enacted in December, those enacted in February, and those yet to be enacted. Of the enacted sections, the attached table also details actions that have or will be taken to ensure that GSCA is in compliance with the Act.

### Analysis:

Based on a review of the recent changes to the Act, the following actions have been or will be taken by the GSCA:

- GSCA has sent letters to all municipal clerks to advise that, within GSCA's watershed, all municipal representatives must be municipal councillors.
- The above referenced letter also provided information on the term limits for GSCA Chair and Vice-Chair positions.
- GSCA has sent a letter to Minister Yurek informing him that GSCA utilizes the representation by population standard from the Conservation Authorities Act and does not otherwise have special agreements with member municipalities to vary from this standard.
- If the Minister appoints an agricultural representative to the GSCA Board, GSCA will amend our Administrative By-Laws to reflect the changes.

- GSCA will post draft minutes from all Board of Director meetings on its website within 30-days of a meeting. These will be replaced with formal minutes once approved by the Board of Directors at the next meeting.
- GSCA already makes the agenda for Board of Director's meetings available to the public in advance of such meetings.
- GSCA will update Administrative By-Laws to reflect the following:
  - Requirement for Board members to be municipal councillors.
  - Term limits for Chair and Vice-Chair.
  - Posting of draft minutes within 30-days of Board of Directors meeting.
  - Changes to the "Powers" of an authority.
  - Changes to audit requirements. It should be noted that this is a change to wording that GSCA already implements in practice.
- GSCA will develop and endorse compensation guidelines to address the possibility of a Minister's requirement to issue a permit (MZO).
- GSCA will update its fee schedule to address the possibility of a Minister's requirement to issue a permit (MZO).
- GSCA will update its Section 28 policies to incorporate the possibility of a Minister's requirement to issue a permit (MZO).
- GSCA will request that its auditor include a clause in the audit report that GSCA is in conformance with Section 38(1) of the Conservation Authorities Act.
- GSCA will ensure that the audit report is available to the public within 60-days of approval. This report will also be forwarded to the Minister and all member municipalities.

A full analysis is included in the table.

### **Financial/Budget Implications:**

There are no immediate financial or budget implications. However, if we receive any MZO-type Minister's orders, it could further stress staff resources.

### **Communication Strategy:**

As noted in the attached table, the following communication items have occurred:

1. Staff updated on changes to the Act.
2. Letters sent to member municipalities to inform them of the changes to the membership appointment requirements.
3. Letter sent to Minister Yurek advising of member municipality representation process.
4. Pending Board approval, GSCA will provide CO and 36 CA's with copy of a resolution to support CO's Governance Accountability and Transparency initiative.

### **Consultation:**

The CAO has been in consultation with Conservation Ontario, and Ontario's other Conservation Authorities.

**Summary of Changes to the *Planning Act* (1 only) and *Conservation Authorities Act* per Bill 229 Schedule 6, Interpretation, Required Actions and DRAFT BMP Actions Recommended for CAs and Date in Force for each Section**

| Area of Impact                           | Section                 | Change to Act   | Interpretation, Required Actions and DRAFT BMP Actions Recommended for CAs  | Date in Force                            |
|--|-------------------------|---|---|--|
| Public Body                              | 1 (4.1) & 1 (4.2)       | <i>Planning Act</i> was amended to remove Conservation Authorities as a public body under the legislation for the purposes of appealing or being party to certain matters before the LPAT unless the appeal relates to a “prescribed natural hazard” or the conservation authority was the applicant for a consent. | <b>No Action At This Time.</b> Should these changes be enacted, update of CA Planning Policies and the CO Client Service and Streamlining Initiative Documents will be required.  | To be proclaimed at a later date by LGIC |
| Aboriginal or treaty rights              | 1.1                     | For greater certainty, nothing in the Act shall be construed so as to abrogate or derogate from the protection provided for the existing aboriginal and treaty rights of the aboriginal peoples of Canada as recognized and affirmed in Section 35 of the Constitution Act, 1982                                    | <b>No Action</b>  | February 2, 2021                         |
| Duty of a Member - <b>clause removed</b> | 14.1                    | The proposed change to have members “act of behalf of their respective municipality” was not enacted and the original wording; “act...with a view to furthering the objects of the authority” was not included in Dec 8 <sup>th</sup> legislation; only the section number is included, with no title or text.      | <b>No Action</b>  | December 8, 2020                         |
| Municipal Appointments                   | 14(1.1),<br><br>14(1.2) | At least 70% of a municipality’s appointees must be municipal councillors.<br><br>Municipality can apply to Minister to have percentage reduced; the decision is at the Minister’s direction (including adding any conditions or restrictions).   | Current members may complete the remaining duration of their appointment. As new members are appointed, participating municipalities must appoint them in accordance with the new requirements. Exceptions can be requested from the Minister (See ca.office MECP Feb 22, 2021 email re: Complete application requirements).<br><br><b>Required Action:</b> letters to municipalities notifying them of changes and exception process; update to Administrative bylaw re: ‘Governance: Member appointments’<br><br><b>BMP Action:</b> send letters as soon as possible re: above and reminding them of their next scheduled appointment date<br><br><b>GSCA Action:</b> Letters have been sent to all municipal clerks. | February 2, 2021                         |
| Municipal Agreements                     | 14(2.2) & 14(2.3)       | The Minister is to be provided with a copy of any agreement amongst participating municipalities affecting the number of members. Must be available to the public (on website or by any other means)  | The number of members is established through the population formula under the CAA (s.2(2)) or under a past Order in Council   | February 2, 2021                         |

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| Area of Impact         | Section                         | Change to Act  | Interpretation, Required Actions and DRAFT BMP Actions Recommended for CAs  | Date in Force    |
|------------------------|---------------------------------|--|---|------------------|
|                        |                                 |  | <p>unless there is an agreement confirmed by municipal resolutions (s.14(2.1))</p> <p><b>Required Action:</b> Agreements sent to Minister by April 3, 2021 and made available to the public (s14(2.2) &amp; 14(2.3))</p> <p><b>BMP Action:</b> letter to the Minister (b.c.c. CO) advising if CA does not have any agreements with respect to the number of members and confirming compliance with current legislation</p> <p><b>BMP Action:</b> post member status documentation on website</p> <p><b>GSCA Action:</b> GSCA sent a letter to the Minister on March 29, 2021.</p> |                  |
| Agricultural Appointee | 14(4),<br>14(4.0.1),<br>14(4.1) | <p>The Minister has the authority to appoint an additional member to a conservation authority to represent the agricultural sector.</p> <p>The voting powers of such a representative are limited (i.e. can't vote on a decision to enlarge, amalgamate or dissolve an authority or on budgetary matters presented at a meeting).</p> <p>Term up to 4 years, as determined by Minister</p> | <p><b>No Action at this time.</b> If the Minister appoints an agricultural representative staff will provide an orientation briefing to the new member.</p> <p><b>BMP Action:</b> Possibility to include reference in the <i>CO Model Administrative Bylaw</i> document and an update to the Administrative By-law re: 'Governance: Member appointments' e.g. voting powers</p> <p><b>GSCA Action:</b> No Action at this time. If Minister appoints representative, GSCA will amend Administrative By-Laws at that time.</p>  | February 2, 2021 |
| Agenda/ Minutes        | 15(2.1),<br>15(2.2)             | <p>Authority and executive committee meeting agendas to be available to the public before a meeting takes place and the minutes are to be available to the public within 30 days following a meeting.</p> <p>Both to be available by posting on website or by any other means the authority considers appropriate.</p>   | <p><b>Required Action:</b> ensure agenda is available to the public in advance of meetings and minutes are available to the public within 30 days after the meeting; update to the Administrative By-law re: 'Meeting Procedures'</p> <p><b>BMP Action:</b> make agendas and minutes available to public on CA website</p>  | February 2, 2021 |

\*Phase 1: consultation on regulations anticipated in Spring 2021; \*\*Phase 2: consultation on regulations "later this year"  
(based on information contained in provincial communications)



**Summary of Changes to the *Planning Act* (1 only) and *Conservation Authorities Act* per Bill 229 Schedule 6, Interpretation, Required Actions and DRAFT BMP Actions Recommended for CAs and Date in Force for each Section**

| Area of Impact           | Section                         | Change to Act  | Interpretation, Required Actions and DRAFT BMP Actions Recommended for CAs   | Date in Force                            |
|--------------------------|---------------------------------|--|--|--|
|                          |                                 |  | <b>GSCA Action:</b> GSCA already makes agendas available. GSCA will make DRAFT minutes available within 30-days and will update Administrative By-Law to reflect this.   |  |
| Chair/Vice Chair Term    | 17(1.1),<br>17(1.2),<br>17(1.3) | A chair or vice-chair shall hold office for a term of one year and shall serve for no more than two consecutive terms.<br>Appointments must rotate amongst participating municipalities, a member from a specific municipality cannot be appointed to succeed an outgoing chair or vice-chair appointed by the same municipality.<br>The Minister may grant permission to appoint a chair or vice-chair for a term of more than one year or to hold office for more than two consecutive years or waive the rotating provision | From Feb 2, 2021 an individual is not eligible for appointment if they have just finished servicing in the position for two years or if they are from the same municipality as the previous incumbent. Any appointments made under the old rules prior to Feb 2nd are valid until the next election. Exceptions can be requested from the Minister (see ca.office MECP Feb 22, 2021 email re: Complete application requirements)<br><br><b>Required Action:</b> review of Chair/Vice Chair history; adjust elections accordingly or request an exception; update to the Administrative By-law re: 'Governance: Terms & Election Chair & Vice Chair'<br><br><b>BMP Action:</b> if you are out of compliance; send Minister email (b.c.c. CO) with plan to get into compliance<br><br><b>GSCA Action:</b> GSCA will amend Administrative By-Law accordingly. Additionally, GSCA included this information in the letter to municipal clerks. | February 2, 2021                         |
| Objects of the Authority | 20(1)                           | Objects changed from:<br><ul style="list-style-type: none"> <li>to provide, in area over which it has jurisdiction, programs and services designed to further the conservation, restoration, development and management of natural resources, other than gas, oil, coal and minerals to:</li> </ul> Objects of an authority are to provide:  | <b>No Action at this time</b>  | To be proclaimed at a later date by LGIC |

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| Area of Impact        | Section  | Change to Act   | Interpretation, Required Actions and DRAFT BMP Actions Recommended for CAs   | Date in Force                            |
|-----------------------|----------|---|--|--|
|                       |          | <ul style="list-style-type: none"> <li>• Mandatory programs</li> <li>• Municipal programs and services</li> <li>• Any other programs or services that may be provided under Section 21.1.2</li> </ul>   |  |  |
| Powers of authorities | 21(1)(a) | Research removed as stand-alone power i.e. (p) deleted and combined with (a) to <b>research</b> , study and investigate the watershed and to support the development and implementation of programs and services intended to further the purposes of the Act.   | <b>Required Action:</b> Update to the Administrative By-law re: 'Introduction: Powers of authorities'.<br><br><b>GSCA Action:</b> GSCA to update Administrative By-Laws to reflect these changes.  | February 2, 2021                         |
|                       | 21(1)(b) | Consent of the occupant or owner is a specific requirement to enter into and upon any land for the specified purposes<br>(b) For any purpose necessary to any project under consideration or undertaken by the authority <b>to enter into and upon any land, with consent of the occupant or owner</b> and survey and take levels of it and make such borings or sink such trial pits as the authority considers necessary. | <b>Required Action:</b> review and update CA policies and train staff in this regard; it is understood that current practice is that CAs typically give notice and obtain permission prior to entering land. Update to the Administrative By-law re: 'Introduction: Powers of authorities'<br><br><b>GSCA Action:</b> GSCA will provide staff training on this matter. GSCA will update Administrative By-Law. | February 2, 2021                         |
|                       | 21(1)(c) | Removed ability to expropriate land.  | <b>Required Action:</b> Update to the Administrative By-law re: 'Introduction: Powers of authorities'. [NOTE: Additional actions may be CA specific if expropriation was actively being pursued].<br><br><b>GSCA Action:</b> GSCA will update Administrative By-Law.   | February 2, 2021                         |
| Programs and Services | 21.1 (1) | <i>Mandatory programs and services</i><br>Program or services that meet any of the following descriptions and that have been prescribed by regulations:<br>I. related to the risk of natural hazards  | <b>Action TBD: *Phase 1</b><br><br><b>Anticipated Required Action:</b> Review current scope of programs and services and make adjustments to align with regulated standards and requirements   | To be proclaimed at a later date by LGIC |

*\*Phase 1: consultation on regulations anticipated in Spring 2021; \*\*Phase 2: consultation on regulations "later this year"*  
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| Area of Impact | Section  | Change to Act   | Interpretation, Required Actions and DRAFT BMP Actions Recommended for CAs   | Date in Force                            |
|----------------|--|---|--|--|
|                | 21.1 (2)<br>40(1)(b)   | <p>II. related to the conservation and management of lands owned or controlled by the authority including any interests in land registered on title</p> <p>III. duties and functions related to Source Protection Authority</p> <p>IV. duties, function and responsibilities under an Act prescribed by the Regulations</p> <p>Also, other programs and services that have been prescribed in regulations on or before the first anniversary of the day prescribed.</p> <p>Lake Simcoe Region Conservation Authority to deliver programs and services prescribed by regulations</p> <p>LGIC may make regulations prescribing mandatory programs and services; respecting standards and requirements applicable to programs and services</p> |  |  |
|                | 21.1.1 (1),<br>21.1.1 (2),<br>21.1.1 (3),<br>21.1.1 (4),<br>21.1.1 (5) | <p><i>Municipal Programs and Services</i></p> <p>Can provide within its area of jurisdiction, municipal programs that it agrees to provide on behalf of a municipality under a MOU or such other agreement.</p> <p>MOU available to the public</p> <p>Must review MOU at regular intervals</p> <p>Programs and services as set out in MOU, and, with such standards and requirements as may be prescribed</p> <p>If conflict between the two, prescribed standards and requirements prevail</p>   | <p><b>Action TBD: *Phase 1</b></p> <p><b>Anticipated Required Action:</b> Establish agreements with municipalities and make agreements available for public review</p>                 | To be proclaimed at a later date by LGIC |
|                | 21.1.2 (1),<br>21.1.2 (2),<br>21.1.2 (2), (3), (4)                     | <p><i>Other programs and services</i></p> <p>CA, within its area of jurisdiction, can deliver any other programs and services that it determines are advisable to further the purposes of the Act.</p> <p>Shall be provided in accordance with such standards and requirements as may be prescribed</p> <p>If municipal levy is required to deliver the program or service, an Agreement is required</p>  | <p><b>Action TBD: *Phase 1</b></p> <p><b>Anticipated Required Action:</b> Define program and services and where required obtain municipal agreement to assess a levy for financing</p> | To be proclaimed at a later date by LGIC |
|                | 21.1.3   | <i>Consultation</i>   | <b>Action TBD: *Phase 1</b>  | To be proclaimed                         |

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| Area of Impact                 | Section                   | Change to Act  | Interpretation, Required Actions and DRAFT BMP Actions Recommended for CAs   | Date in Force                            |
|--------------------------------|---------------------------|--|--|--|
|                                |                           | Authority shall carry out such consultations with respect to the programs and services it provides as may be required by regulation and in the manner specified by regulation.   | <b>Anticipated Required Action:</b> Deliver consultation as required   | at a later date by LGIC                  |
|                                | 21.1.4 (1),<br>21.1.4 (2) | <p><i>Transition Plan re: s.21.1.2(2)</i></p> <p>Must develop and implement a transition plan for the purpose of ensuring that it will be in compliance by a date to be prescribed in regulation.</p> <p>The contents of the Transition plan are to include:</p> <ul style="list-style-type: none"> <li>• Inventory of authority's programs and services</li> <li>• Consultation with member municipalities on the inventory</li> <li>• If municipal levy required for any programs, step to be taken to enter into Agreements</li> <li>• Such other matters as prescribed in regulation</li> </ul>  | <p><b>Action TBD: *Phase 1</b></p> <p><b>Anticipated Required Action:</b> Develop and implement a transition plan for municipal program and services and other program and services</p>  | To be proclaimed at a later date by LGIC |
| Fees for Programs and Services | 21.2 (1)-(9)              | <p>The Minister may determine classes of programs and services to what fees may be charged in a policy document.</p> <ul style="list-style-type: none"> <li>• Can only charge a fee for a program or service only if it is set out in the list of classes of programs and services.</li> <li>• Fee shall the amount prescribed in regulation or if no amount prescribed, the amount determined by the authority.</li> <li>• Each CA must prepare and maintain a fee schedule.</li> <li>• Must adopt a written Fee Policy, including fee schedule, frequency of review, process for review, notice of review procedures, how to notify of changes, how person can request reconsideration of fee and procedures for reconsideration. Policy must be made available to the public. Must notify public of changes.</li> <li>• Upon reconsideration of a fee can: order person to pay fee; vary the amount; or order no fee.</li> <li>• If a permit fee reconsideration, must make decision within 30 days, or person can appeal to LPAT.</li> <li>• If after reconsideration, person can pay the fee, indicating it is under protest and within 30 days appeal to LPAT.</li> <li>• LPAT can dismiss appeal; vary the amount or order no fee.</li> </ul> | <b>No Action at this time; anticipated required action:</b> Review the Authority's current fee policy, fee schedule and a fee reconsideration process and make any required adjustments to align with legislative and regulatory requirements. | To be proclaimed at a later date by LGIC |

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|--|--|---|---|------------------|
|  |  | <ul style="list-style-type: none"> <li>LPAT can order a refund as they determine.</li> </ul>  |   |                  |
| Appointment of an Investigator and Appointment of an Administrator | <p>23.1 (1)-(10),</p> <p>23.2 (1)-(3),</p> <p>23.3 (1)-(6)</p> | <p>Minister can appoint one or more investigators to conduct and investigation of an authority's operations, including the programs and services it provides.</p> <p>Investigator powers:</p> <ul style="list-style-type: none"> <li>Inquire into any or all of the authority's affairs, financial or otherwise</li> <li>Require production of records</li> <li>Inspect, examine, audit and copy anything</li> <li>Conduct financial audit</li> <li>Require any member of the authority and any other person to appear before the investigator and give evidence under oath.</li> </ul> <p>Investigator shall provide copy of report to Minister, who shall promptly transmit a copy to the authority.</p> <p>Minister may require CA to pay all or part of cost of investigation.</p> <p><b>Investigators have immunity (if done in good faith).</b></p> <p>After Minister's review of report, and CA has failed or is likely to fail to comply with a provision of this Act, the Minister can:</p> <ul style="list-style-type: none"> <li>Order Authority to do or refrain from doing anything</li> <li>Recommend to LGIC that an administrator be appointed to take over control and operation of authority</li> <li>CAs must comply with any issued orders by a specified date</li> <li>Orders to be made public.</li> </ul> <p>Administrator has power to:</p> <ul style="list-style-type: none"> <li>May exercise all the powers and shall perform all the duties of the administrator and of its members subject to such terms and conditions as outlined by Minister</li> <li>Minister shall notify Authority and member municipalities</li> <li>Minister may issue directions to the administrator</li> <li><b>Administrator has immunity (if done in good faith)</b></li> </ul> | <p><b>No Action at this time.</b> If the Minister appoints an investigator then CA Members and staff may be required to appear before investigator and give evidence under oath. There may be unplanned expenses in a given year, if required to pay for the investigation. CA must comply with all resultant orders and CA could be taken over by an administrator.</p> <p><b>BMP Action:</b> Possibility to include reference to these new sections in the Background section of the <i>CO Model Administrative Bylaw</i> document.</p> <p><b>GSCA Action: No Action.</b></p> | February 2, 2021 |
| Section 28 Permits,  | 28.0.1   | <p><b>CA must issue permit if MZO issued.</b></p> <ul style="list-style-type: none"> <li>CA can not refuse the permit.</li> </ul>   | Where a permit is required in an area covered by a Minister's Zoning Order and the area is not within the Greenbelt, an   | December 8, 2020 |

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**Summary of Changes to the *Planning Act* (1 only) and *Conservation Authorities Act* per Bill 229 Schedule 6, Interpretation, Required Actions and DRAFT BMP Actions Recommended for CAs and Date in Force for each Section**

| Area of Impact          | Section | Change to Act   | Interpretation, Required Actions and DRAFT BMP Actions Recommended for CAs   | Date in Force |
|-------------------------|---------|---|--|---------------|
| Minister's Zoning Order |         | <ul style="list-style-type: none"> <li>Can apply conditions, including conditions to mitigate flooding, erosion, dynamic beaches, pollution or conservation of land, or might jeopardize the health or safety of persons or result in the damage or destruction of property, or any other matter to be prescribed by regulation.</li> <li>Can only attach conditions if application is given opportunity for a Hearing. The conditions cannot conflict with the zoning order.</li> <li>Applicant within 15 days can appeal to Minister to review proposed conditions. Minister must reply in 30 days if they intend on conducting the review.</li> <li>Minister can remove conditions or add additional conditions. Minister must consider same tests as CA.</li> <li>Alternatively, the applicant within 90 days can appeal conditions to LPAT</li> <li>Requires the CA (and possibly a municipality) to enter into an agreement with developer to compensate for ecological impacts and any other impacts that may result from development of the project</li> <li>Minister may make regulations prescribing requirements (i.e. timelines for CA to issue permits, content of agreements, "respecting anything that is necessary or advisable for the effective implementation or enforcement of this section").</li> </ul> | <p>authority is required to issue a permit and may include conditions on the permit. The applicant may appeal the conditions to the Minister for a review or to the LPAT.</p> <p>In addition, the authority is required to enter into an agreement with the applicant and potentially others that sets out "actions or requirements that the holder of the permission must complete or satisfy in order to compensate for ecological impacts" that may result from the development. Development cannot begin until such an agreement has been entered into.</p> <p><b>Required Action:</b> If Minister's Zoning Order is issued in CA's jurisdiction outside of the Greenbelt then the CA is required to issue permission for the development project.</p> <p><b>BMP Action:</b> CAs should consider:</p> <ul style="list-style-type: none"> <li>-Developing and endorsing compensation guidelines for their CA</li> <li>-Updating their fee schedule to reflect the expedited nature of a MZO permit and the costs associated with the development and execution of an agreement</li> <li>-Updating and endorsing changes to their S. 28 administration policies</li> <li>-Updating and endorsing changes to their S. 28 Hearing Guidelines</li> <li>-Providing early comments to municipal Council when they are considering a MZO request</li> </ul> <p><b>GSCA Action:</b> GSCA will undertake the following actions:</p> <ul style="list-style-type: none"> <li>Develop and endorse compensation guidelines for GSCA that align with NVCA to the extent practical.</li> <li>GSCA will consider and implement an appropriate fee schedule update.</li> </ul> |               |

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| Area of Impact                              | Section  | Change to Act   | Interpretation, Required Actions and DRAFT BMP Actions Recommended for CAs   | Date in Force                            |
|---|----------|---|--|--|
|   |          |   | <ul style="list-style-type: none"> <li>GSCA will include an amendment to it's Section 28 Policies.</li> </ul>  |  |
| Section 28 appeal process                   | 28(8-26) | <p>Applicants can appeal directly to Minister within 15 days if refused a permit or opposes conditions.</p> <ul style="list-style-type: none"> <li>Minister must post on Environmental Registry of Minister's plan to review decision of Authority.</li> <li>No hearing required.</li> <li>Minister decision is final.</li> </ul> <p>Applicants can appeal to LPAT within 90 days of denial or issuance of opposed conditions or no decision by Authority (after 120 days).</p> <ul style="list-style-type: none"> <li>Applicant cannot apply to both appeal streams unless Minister has failed to reply in 30 days.</li> </ul> | <p><b>Action TBD:</b> <i>*Phase 1- "how conservation authorities will regulate development and other activities to ensure public safety through natural hazard management"</i>*</p> <p><b>Anticipated Required Action:</b> Review the Authority's current sec. 28 permitting policies and make any required adjustments to align with legislative and regulatory requirements</p>  | To be proclaimed at a later date by LGIC |
| Permits issued by Minister under Section 28 | 28.1.1   | Minister can direct an Authority to not issue a permit and then has the power to issue the permit themselves. Decision is final.  | <p>Permitting decisions can be made at the Minister's discretion.</p> <p><b>No Action</b></p>  | To be proclaimed at a later date by LGIC |
| Public Use of Authority Lands               | 29       | No changes made via Bill 229 however 21.1 (1) prescribes programs and services related to the conservation and management of lands owned or controlled by the authority, including any interests registered on title as a mandatory program and service.  | <p><b>Action TBD:</b> <i>*Phase 1 – "Minister's regulation under Section 29 of the CAA relating to CA operation and management of lands owned by the CA"</i>*</p> <p><b>Anticipated Required Action:</b> Review the Authority's current land management practices and make any required adjustments to align with regulatory requirements. Update Authority's regulatory compliance guidelines to be consistent with new S. 29 regulation. Update the Conservation Ontario Regulatory Compliance Guidelines.</p> | n/a                                      |
| Entry without a warrant,                    | 30.2(1)  | An officer appointed by the Authority, may enter land with Authority's area of jurisdiction, without a warrant and without the consent of the owner or occupier if:   | <b>Action TBD:</b> <i>*Phase 1?</i>  | To be proclaimed at a later              |

*\*Phase 1: consultation on regulations anticipated in Spring 2021; \*\*Phase 2: consultation on regulations "later this year" (based on information contained in provincial communications)*

**Summary of Changes to the *Planning Act* (1 only) and *Conservation Authorities Act* per Bill 229 Schedule 6, Interpretation, Required Actions and DRAFT BMP Actions Recommended for CAs and Date in Force for each Section**

| Area of Impact                      | Section   | Change to Act   | Interpretation, Required Actions and DRAFT BMP Actions Recommended for CAs   | Date in Force                            |
|-------------------------------------|-----------|---|--|--|
| permit application                  |           | <ul style="list-style-type: none"> <li>Permit application submitted</li> <li>Entry is for the purpose of determining whether or not to issue a permit.</li> <li>Officer has given reasonable notice of the entry to the owner or occupier of the property.</li> </ul>   | <b>Anticipated Required Action:</b> Create CO Operating Procedure for entry onto private property for enforcement and non-enforcement purposes and provide staff training  | date by LGIC                             |
| Entry without a warrant, compliance | 30.2(1.1) | <p>An officer appointed by the Authority, may enter land with Authority's area of jurisdiction, without a warrant and without the consent of the owner or occupier if:</p> <ul style="list-style-type: none"> <li>For the purpose of ensuring compliance with Act/regulations or with the condition of an issued permit;</li> <li>Officer has reasonable grounds to believe that a contravention is occurring and is causing or likely to cause significant damage and; <ul style="list-style-type: none"> <li>The damage affects or is likely to affect the control of flooding, erosion, dynamic beaches or pollution or the conservation of land, or</li> <li>The event of a natural hazard, the damage will or is likely to create conditions or circumstances that might jeopardize the health and safety of persons or result in damage or destruction of property, and</li> </ul> </li> <li>The officer has reasonable grounds to believe the entry is required to prevent or reduce the effects or risks</li> </ul> | <p><b>Action TBD: *Phase 1?</b></p> <p><b>Anticipated Required Action:</b> Create CO Operating Procedure for entry onto private property for enforcement and non-enforcement purposes and provide staff training</p>   | To be proclaimed at a later date by LGIC |
| Stop (Work) Orders                  | 30.4(1)   | <p>An officer makes an order requiring a person to stop engaging in or not to engage in an activity if an officer has reasonable grounds to believe that:</p> <ul style="list-style-type: none"> <li>Activity is or will contravene regulations or conditions of a permit. <ul style="list-style-type: none"> <li>Activity has caused, is causing or will cause significant damage, and the damage affects or is likely to affect the control of flooding, erosion, dynamic beaches or the pollution or the conservation of land, or</li> <li>In the event of a natural hazard the damage will or likely to create conditions or circumstances that might jeopardize the</li> </ul> </li> </ul>   | <p>This tool was left in the Act to be proclaimed at a later date (was proposed to be removed). It will be a tool that will assist in ensuring compliance without having to go court.</p> <p><b>Action TBD: *Phase 1?</b></p> <p><b>Anticipated Required Action:</b> Create CO Operating Procedure to ensure consistent use of the stop work order powers and provide staff training</p> | To be proclaimed at a later date by LGIC |

*\*Phase 1: consultation on regulations anticipated in Spring 2021; \*\*Phase 2: consultation on regulations "later this year" (based on information contained in provincial communications)*

**Summary of Changes to the *Planning Act* (1 only) and *Conservation Authorities Act* per Bill 229 Schedule 6, Interpretation, Required Actions and DRAFT BMP Actions Recommended for CAs and Date in Force for each Section**

| Area of Impact                      | Section | Change to Act  | Interpretation, Required Actions and DRAFT BMP Actions Recommended for CAs  | Date in Force                            |
|-------------------------------------|---------|--|---|--|
|                                     |         | <p>health and safety of persons or result in damage or destruction of property, and</p> <ul style="list-style-type: none"> <li>the order will prevent or reduce the damage.</li> </ul> <p>Order shall:</p> <ul style="list-style-type: none"> <li>Specify the provision that officer believes is being contravened.</li> <li>Describe nature of contravention and its location.</li> <li>State that a hearing on the order may be requested.</li> <li>Be served personally or by registered mail.</li> </ul> |   |  |
| Offences                            | 30.5(1) | <p>New offences will be prescribed for contravening the Act, regulation or conditions of a permission. The penalties include:</p> <ul style="list-style-type: none"> <li>Individual: &lt;\$50, 000 or a term of imprisonment of not more than 3 months, or both and an additional fine of &lt;\$10, 000 per day</li> <li>Corporation: &lt;\$1, 000, 000 and an additional fine of &lt;\$200, 000 per day</li> </ul>  | <p><b>Action TBD: *Phase 1?</b></p> <p><b>Anticipated Required Action:</b> Update Authority's regulatory compliance guidelines to be consistent with new Act. Update the Conservation Ontario Regulatory Compliance Guidelines.</p>   | To be proclaimed at a later date by LGIC |
| Remove ability to expropriate lands | 31      | Removal of expropriation ability from Act.   | <p>CA may request the municipality or province to expropriate lands and it was unlikely to have been done only by a CA in any case.</p> <p><b>No Action</b> [NOTE: Additional actions may be CA specific if expropriation was actively being pursued]</p>   | February 2, 2021                         |
| Delegation of Power                 | 36.1    | The Minister may in writing delegate any of his or her powers under this Act to an employee in the Ministry specified in the delegation, other than the power to make a regulation under this Act.   | <p>Ministry staff may make future decisions (depending on delegation) on behalf of the Minister where the Minister is named in the Act.</p> <p><b>No Action</b></p>   | February 2, 2021                         |
| Annual Audit                        | 38 (1), | Annual audits are still required by a person licensed under the <i>Public Accounting Act</i> , 2004 and it is additionally specified that it be prepared in accordance with generally accepted accounting principles for local governments recommended by the Public Section Accounting Board of the Chartered Professional Accountants of Canada, as they exist from time to time.  | <b>Required Action:</b> Review current audit practices and make any required adjustments to align with legislative requirements e.g. advise Audit firm when contracted. Ensure audit report is available to the public within 60 days of receipt by the authority; possible update to the Administrative By-law re: 'Governance: audited financial statements'. | February 2, 2021                         |

*\*Phase 1: consultation on regulations anticipated in Spring 2021; \*\*Phase 2: consultation on regulations "later this year"*  
*(based on information contained in provincial communications)*

**Summary of Changes to the *Planning Act* (1 only) and *Conservation Authorities Act* per Bill 229 Schedule 6, Interpretation, Required Actions and DRAFT BMP Actions Recommended for CAs and Date in Force for each Section**

| Area of Impact                                    | Section               | Change to Act  | Interpretation, Required Actions and DRAFT BMP Actions Recommended for CAs  | Date in Force                            |
|---|-----------------------|--|---|--|
|   | 38(4)                 | <b>Within 60 days</b> of receiving audit report, must make available to public on its website and any other means the authority considers appropriate.   | <b>BMP Action:</b> make audit report available to public on CA website<br><br><b>GSCA Action:</b> GSCA annual audit report is prepared in accordance with generally accepted accounting principles for local governments. GSCA will make the audit report available on its website within 60-days. GSCA will provide a copy of the audit report to the Minister and to the clerk of each member municipality following approval by the Board. GSCA will update Administrative By-Laws to reflect these items. |  |
| Advisory Boards                                   | 18(2)<br><br>40(1)(a) | In Act as of 2017: <ul style="list-style-type: none"> <li>An authority shall establish such advisory boards as may be required by regulation and may establish such other advisory boards as it considers appropriate.</li> </ul> New:<br>LGIC may make regulations: <ul style="list-style-type: none"> <li>Governing advisory board established under Section 18(2), including requiring an authority to establish one or more advisory boards and prescribing requirements with respect to composition, functions, powers, duties, activities and procedures of any advisory board that is established.</li> </ul> | <b>Action TBD:</b> <i>*Phase 1 – “the requirement for conservation authorities to establish community advisory boards”*</i><br><br><b>Anticipated Required Action:</b> Establish an advisory board in accordance with the regulations.  | To be proclaimed at a later date by LGIC |
| Capital/<br>Operating Expenses;<br>Municipal Levy | 40(1)(c), (e)         | LGIC may make regulations: <ul style="list-style-type: none"> <li>Governing the apportionment of an authority’s capital costs for projects</li> <li>Governing the apportionment of any authority’s operating expenses, prescribing operating expenses, governing the amount that participating municipalities are required to pay, including fixed amounts, and restricting and prohibiting the apportionment of certain types of operating expenses.</li> </ul>   | <b>Action TBD:</b> <i>**Phase 2 – “details on municipal levies related to mandatory and non-mandatory programs and services”**</i><br><br><b>Anticipated Required Action:</b> Review current structure, processes, rules and procedures for preparing and approving a budget and the apportionment of a levy and make any required adjustments to align with legislative and regulatory requirements  | To be proclaimed at a later date by LGIC |
| Budget process                                    | 40(1)(f)              | LGIC may make regulations: <ul style="list-style-type: none"> <li>Regarding the process authorities must follow when preparing a budget and the consultations that are required,</li> </ul>  | May be required changes to preparing, consulting and approving budgets.   | To be proclaimed at a later              |

*\*Phase 1: consultation on regulations anticipated in Spring 2021; \*\*Phase 2: consultation on regulations “later this year” (based on information contained in provincial communications)*



**Summary of Changes to the *Planning Act* (1 only) and *Conservation Authorities Act* per Bill 229 Schedule 6, Interpretation, Required Actions and DRAFT BMP Actions Recommended for CAs and Date in Force for each Section**

| Area of Impact                      | Section  | Change to Act  | Interpretation, Required Actions and DRAFT BMP Actions Recommended for CAs  | Date in Force                            |
|-------------------------------------|----------|--|---|--|
|                                     |          | <ul style="list-style-type: none"> <li>Providing for rules and procedures governing meetings at which budgetary matters are discussed, including the quorum for such meetings and the rules respecting voting on budgetary matters.</li> </ul> | <p><b>Action TBD: **Phase 2?</b></p> <p><b>Anticipated Required Action:</b> Review current structure, processes, rules and procedures for preparing and approving a budget and the apportionment of a levy and make any required adjustments to align with legislative and regulatory requirements.</p> | date by LGIC                             |
| Non-mandatory programs and services | 40(3)(c) | Minister may make regulations to prescribe standards and requirements for Agreements for the non-mandatory programs and services   | <b>Action TBD: **Phase 2? – “standards for the delivery of non-mandatory programs and services”**</b>   | To be proclaimed at a later date by LGIC |

**Attachment 2: “Governance Accountability and Transparency Initiative”**

Conservation Authorities are committed to Governance Accountability and Transparency and will demonstrate that they have fulfilled requirements recently established in legislative amendments to the *Conservation Authorities Act* including a number of governance-related sections which were proclaimed on February 2, 2021.

**CO Governance Accountability and Transparency Initiative**

Working with Conservation Ontario, conservation authorities have identified 3 key actions that demonstrate their commitment to governance accountability and transparency including:

**1. Updates to CA Administrative By-Laws**

Ensure CA Administrative By-Laws are updated in fulfillment of legislative amendments to the *Conservation Authorities Act* being proclaimed over the course of 2021. This will be accomplished through the following activities:

- i) Notwithstanding that some CAs have already updated their bylaws further to the Feb 2<sup>nd</sup> proclamations; ASAP review understanding with MECP staff regarding sections to be proclaimed, scheduling, and the need for updates to CA administrative bylaws; and obtain any other confirmations as required.
- ii) Subject to i), undertake a comprehensive update of the *Conservation Authority Best Management Practices (BMP) and Administrative By-Law Model* (Conservation Ontario, April 2018 as amended), obtain legal review of amendments as necessary, and provide training to CAOs as necessary
- iii) Track all 36 CAs re: status of updated administrative bylaws
- iv) Provide ability for CAs to share sample policies in support of the new clauses.

**2. Proactive Reporting on Governance Accountability and Transparency Priorities**

Ensure proactive reporting on GAT priorities as initially identified as those governance-related clauses in the CAA that were proclaimed on February 2, 2021. This will be accomplished through the following activities:

- i) Identification and communication of Required Actions and BMP Actions for each of the newly proclaimed governance-related clauses.
- ii) Implementation of a tracking system to enable easy reporting on the status of the Actions and for collection of information that will enable the analysis of CA issues/impacts raised in relation to implementation of the clauses.
- iii) Bi-annual reports to Conservation Ontario Council on the status of priority Actions.

### **3. Promotion/Demonstration of Results**

Evidence of governance accountability and transparency results will be promoted and demonstrated through advocacy materials and websites. This will be accomplished through the following activities:

- i) Promote the initiative and prepare analyses of results and appropriate advocacy materials, as necessary
- ii) Develop QA/QC checklist of governance material that should be available on CA websites to permit ease of public access. The checklist is proposed to include:
  - a. Members (individuals and Member agreements)
  - b. Administrative by-laws
  - c. Annual Meeting Schedule with information on how to participate
  - d. Agendas – full package
  - e. Minutes (to be posted within 30 days of meeting)
  - f. Audited financial statement
  - g. Annual Fee schedule
  - h. Other corporate documentation as available including Strategic Plans, Annual Reports, Watershed Report Cards
- iii) CO to track implementation of the QA/QC checklist and create CO webpage promoting Initiative and that this information can be found on CA webpages

### **Attachment 3: Proposed CA Resolution**

**WHEREAS** *the provincial government has passed legislative amendments related to the governance of Conservation Authorities;*

**AND WHEREAS** *the Conservation Authorities remain committed to fulfilling accountable and transparent governance;*

**THEREFORE BE IT RESOLVED THAT** *the XYZ Conservation Authority endorse the three key actions developed by the Conservation Ontario Steering Committee to update CA Administrative By-laws, to report proactively on priorities, and to promote/demonstrate results;*

**AND THAT** *staff be directed to work with Conservation Ontario to implement these actions and to identify additional improvements and best management practices.*

## Grey Sauble Authority Board of Directors

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### M O T I O N

**DATE:** April 28, 2021

**MOTION #:** FA-21-054

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**WHEREAS** the provincial government has passed legislative amendments related to the governance of Conservation Authorities;

**AND WHEREAS** the Conservation Authorities remain committed to fulfilling accountable and transparent governance;

**THEREFORE BE IT RESOLVED THAT** the Grey Sauble Conservation Authority endorse the three key actions developed by the Conservation Ontario Steering Committee to update CA Administrative By-laws, to report proactively on priorities, and to promote/demonstrate results;

**AND THAT** staff be directed to work with Conservation Ontario to implement these actions and to identify additional improvements and best management practices.





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## STAFF REPORT

**Report To:** Board of Directors  
**Report From:** Tim Lanthier, CAO  
**Meeting Date:** April 28, 2021  
**Report Code:** 017-2021  
**Subject:** Environmental Planning Department Service Interruption and Recovery

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### Background:

The Grey Sauble Conservation Authority's Environmental Planning Department has seen an unprecedented rise in applications in the last few years. In 2019, the Department received 378 permit applications. In the 2020 year, despite a slow start due to the COVID-19 pandemic, the Department received 488 permit applications. This is in addition to the almost 600 planning applications received, multiple violations of the regulation and 1000's of phone and email inquiries.

With our budgeted full complement of Planning and Regulations Staff, this amounts to over 200 applications per staff per year, plus the informal phone and email inquiries.

Currently, due to the retirement of one senior staff and the loss of two junior staff, GSCA's current staff compliment is two experienced staff, plus one additional staff that started on April 26, 2021 and another tentatively slated to start in early May. We are currently in the process of finding a candidate for the remaining outstanding position.

Based on the current and anticipated workload and the current staff resources, it is not feasible, sustainable, or reasonable to expect the current staff to continue to fulfill the full range of Planning and Regulation services that GSCA would otherwise provide.

### Update to Service Delivery Standard:

In an effort to accommodate the current disruption in the planning department, GSCA will be reducing the level of service provided to the public through our planning services as follows:

1. Other GSCA staff resources will be temporarily directed towards Planning and Regulations to the extent reasonably possible. This includes some staff that previously

worked in the Planning Department, as well as other staff that can help in an ancillary fashion.

2. Priority is being placed on formal requests for comments from municipalities and complete permit applications.
3. Information Services Staff have developed an online form for submitting property inquiries and permit applications.
4. The GSCA phone system message has been changed to advise the public that Planning Staff are not able to take calls at this time. Instead, the message directs people to complete the online form on our website.
5. We have removed the direct link to Planning Staff emails and phones from our website and have instead replaced it with a link to the above noted forms.
6. We have added a service notice to our website and as an autoreply from Planning Staff emails explaining the service interruption, informing of extended processing times, and offering some self-help resources such as links to mapping, information documents, and contacts for other agencies such as NEC, MNRF, and DFO.
7. Staff are responding to inquiries submitted through the online form on a first come, first serve basis.
8. GSCA will not be offering the option of site visits for property purchasers. Instead, only the desktop review option is available. Planning Staff have developed a PDF information document to describes this process.

### **Analysis:**

It has become apparent that even at a capacity of five planning and regulations staff, that staff time resources are being stretched. As such, we have commenced the process of taking a detailed look at other conservation authorities to determine the number of applications received annually, the number of staff available to handle these applications, and the population base within each watershed to support those costs.

Once this information has been fully collected and analyzed, a future report will be presented to the Board with next step options to address this issue.

Although Staff are working to process applications in as timely a manner as possible and have put the necessary notifications in place to modify expectations, it is still expected that during this period of service interruption, GSCA Staff, the CAO, and Board Members may receive complaints from community members regarding processing timelines. If this happens, it is recommended that Staff and Board Members inform these individuals of the resource constraints and respectfully request that they expect longer processing timelines throughout 2021.

**Financial/Budget Implications:**

There are no immediate financial or budget implications anticipated. As noted above, Staff will bring forward an options report regarding Planning and Regulations sustainability which will cover potential budget implications.

**Communication Strategy:**

Public communications on this matter are noted above under "Update to Service Delivery Standard". The Board of Directors will be notified when GSCA's service standard returns to our preferred standard.

**Consultation:**

The CAO has been in consultation with Conservation Ontario, other Ontario Conservation Authorities, GSCA's Manager of Environmental Planning, GSCA Staff, Chair Greig and Vice-Chair Matrosovs.



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## STAFF REPORT

**Report To:** Board of Directors  
**Report From:** Michael Fry, Forestry Coordinator  
**Meeting Date:** April 28, 2021  
**Report Code:** 018-2021  
**Subject:** Management of Ash Species within GSCA Forests

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### Recommendation:

**WHEREAS Grey Sauble Conservation Authority (GSCA) owns and manages over 28,000 acres of land comprised of 209 individual properties organized into 79 groupings;**

**AND WHEREAS, GSCA manages nearly 13,000 acres of forested area to improve forest health and maintain diversity, with revenues used to offset the operating expenses of the Forestry department and GSCA;**

**AND WHEREAS, the Emerald Ash Borer (EAB) is an invasive insect that is quickly spreading throughout Ontario, with few known predators;**

**AND WHEREAS, staff have identified the need to modify the approach to managing ash species within GSCA forested properties in light of EAB;**

**AND WHEREAS, the GSCA Forestry Committee has received this report and have recommended that the GSCA Full Authority Board of Director's receive it;**

**THAT the Board of Director's approve option B - Target Removal of Ash during Normal Marking Activities.**

### Strategic Initiatives:

This initiative applies to GSCA's Overall Desired Outcome of Healthy and Enough Forests and Habitats as well as the financial sustainability of the organization.

### Background:

The attached report (Appendix 1) was presented to the Grey Sauble Conservation Authority's (GSCA) Forestry Committee at the 15 March 2021 meeting. At this meeting, staff presented background information about the Emerald Ash Borer (EAB), the ash species found within GSCA's forests, and several possible forest management approaches to deal with EAB and ash while still maintaining healthy forest ecosystems.

The possible forest management options/approaches that staff proposed included:

- a) Business as Usual / Current Approach – maintain the current approach to marking of

- evaluating trees on their current merits.
- b) Target Removal of Ash during Normal Marking Activities – while maintaining the current harvest schedule, target removal of ash over other species (if they have similar qualities). Remove ash >34 cm DBH.
  - c) Focus Marking Activities on Stands with Large Components of Ash - Reorganize harvest schedule to target stands with a high ash component. Remove ash >34 cm DBH.
  - d) Target Marking Activities Strictly on Ash Trees - Removal of ash over all other species, ignoring merchantability of stands.

The table below shows describes some pros and cons for each option/approach.

| Scenario / Approach   | Description   | Pros  | Cons   |
|---|---|---|--|
| a) Business as Usual / Current Approach                           | Maintain the current approach to marking of evaluating trees on their current merits.   | <ul style="list-style-type: none"> <li>- species composition of forests will be maintained</li> <li>- straight forward and will require least amount of work</li> <li>- even though there will be dead trees, these will provide habitat for numerous species.</li> </ul> | - timber values of standing ash trees will not be fully realized.  |
| b) Target Removal of Ash during Normal Marking Activities         | While maintaining current harvest schedule, target removal of ash over other species (if they have similar qualities). Remove ash >34 cm DBH. | - larger portion of the value associated with ash will be realized  | <ul style="list-style-type: none"> <li>- potential increase in ash regeneration due to larger opening size</li> <li>- potential negative impacts on the species composition</li> </ul> |
| c) Focus Marking Activities on Stands with Large Component of Ash | Reorganize harvest schedule to target stands with a high ash component. Remove ash >34 cm DBH.  | - largest portion of ash value will be realized   | - time consuming to inventory remaining stands then redo the harvest schedule -  |
| d) Target Marking Activities Strictly on Ash Trees                | Removal of ash over all other species, ignoring merchantability of stands.  | - all ash trees will be removed and where possible sold.  | - this approach will be extremely expensive and will have very negative impacts on the environment.  |

As the table shows, in approaches/options B and C, ash trees over 34 cm DBH will be removed. This is to help realize the value within these trees.

Staff suggested option B – 'Target Removal of Ash during Normal Marking Activities'.



### Ash Management within Plantations

For most plantations, the long-term goal is to convert them to mixed forests. Normally, this happens through several interventions to remove diseased and dying conifers and to create ideal microsite conditions for hardwoods to regenerate.

During normal marking activities within plantations, staff currently avoid hardwood trees to promote hardwood regeneration. In a change to this approach, staff will now remove ash trees greater than 34 cm DBH. This will be done to realize the value within these trees.

At the Forestry Committee meeting, this approach (option B) was accepted by the members with the recommendation that this be forwarded to the full GSCA Board of Directors for their approval.

### **Financial/Budget Implications:**

This approach will allow a larger portion of the value associated with ash to be realized.

### **Consultation:**

- GSCA Forestry staff
- GSCA Forestry Committee
- Local Forestry professionals
- Grey County Forest Management and Bylaw Officer



# **Management of Ash Species within GSCA Forests**

Background report to the GSCA Forestry  
Committee.



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## Introduction

This report describes the current approach for managing ash (*Fraxinus* sp.) on Grey Sauble Conservation Authority (GSCA) owned lands. This report will only apply to management of forested properties and will not apply to areas that are not considered suitable for forest management activities i.e. trail-side such Hibou Conservation Area or the Administration Centre/Ingilis Falls property.

## Background information on Ash (*Fraxinus* sp.) and Emerald Ash Borer (*Agrilus planipennis*)

The two main ash species found within the GSCA watersheds are the white ash (*Fraxinus americana*) and black ash (*Fraxinus nigra*). White ash is predominately found on dry sites, while black ash is found on wetter sites. Harvesting activities are planned in such a manner as to do as little impact on the forest as possible. As such, harvesting of black ash does not happen very often and is done under very specific conditions (frozen / dry). With white ash mainly inhabiting drier sites, harvesting activities are easier to plan and undertake due to there being less impact on the forest. White ash is an intermediate shade tolerant species that can quickly regenerate in forest openings and open areas.

The Emerald Ash Borer (EAB) is a non-native invasive insect that was first identified near Detroit Michigan in 2002 and shortly afterwards in Essex County Ontario. EAB is known to attack all native ash species (*Fraxinus* sp.) by boring into the conductive tissues (xylem and phloem) and stopping the supply of water and nutrients. Within its native range, there are several predators that sufficiently control the population size of EAB. In North America, the known predators are not able to sufficiently control its population or spread. EAB has been found throughout the GSCA watersheds and is expected to be more widespread than in areas that have been identified.

Through harvesting operations, openings are created within the forest. The size of these openings is a major factor in determining which species regenerate and grow. Smaller openings, less than one tree length, will encourage the regeneration of shade tolerant species such as sugar maple. Opening sizes between one and two tree lengths will encourage mid-tolerant species such as white ash. Openings larger than this encourages shade intolerant species such as trembling aspen.

## Current inventory of GSCA forested areas

Based on the inventory data collected by our forestry staff, the percent of ash in GSCA owned forests ranges from 0% to 90%. Generally speaking, stands with high percentage of ash are younger. It is estimated that ash make up between 5-10% of the mature forests.

In GSCA's hardwood forests, ash is not the dominate species. Many of the hardwood forests in the area are dominated by sugar maple with ash being present in lesser amounts.



## Current Approach to Forest Management

GSCA's current approach to managing their forested stands is in a manner consistent with Good Forestry Practices, silvicultural guides for Southern Ontario, and the Ontario Tree Marking Guide. Management of GSCA's forests is primarily concerned with ensuring healthy forests for future generations. Revenue generation is a by-product of this.

During marking activities, individual trees are selected for removal based on indicators of vigour, risk, and quality. Staff are also mindful of species composition, crown closure, stand structure, stand density, and stocking influence. When implemented properly, the single tree selection silvicultural system maintains a shade-tolerant forest on the landscape by creating small openings throughout the forest. These small openings are created by removing individual trees and through this removal shade tolerant species, such as sugar maple, can regenerate. This method works to perpetuate the shade tolerant hardwood forests of the GSCA watersheds.

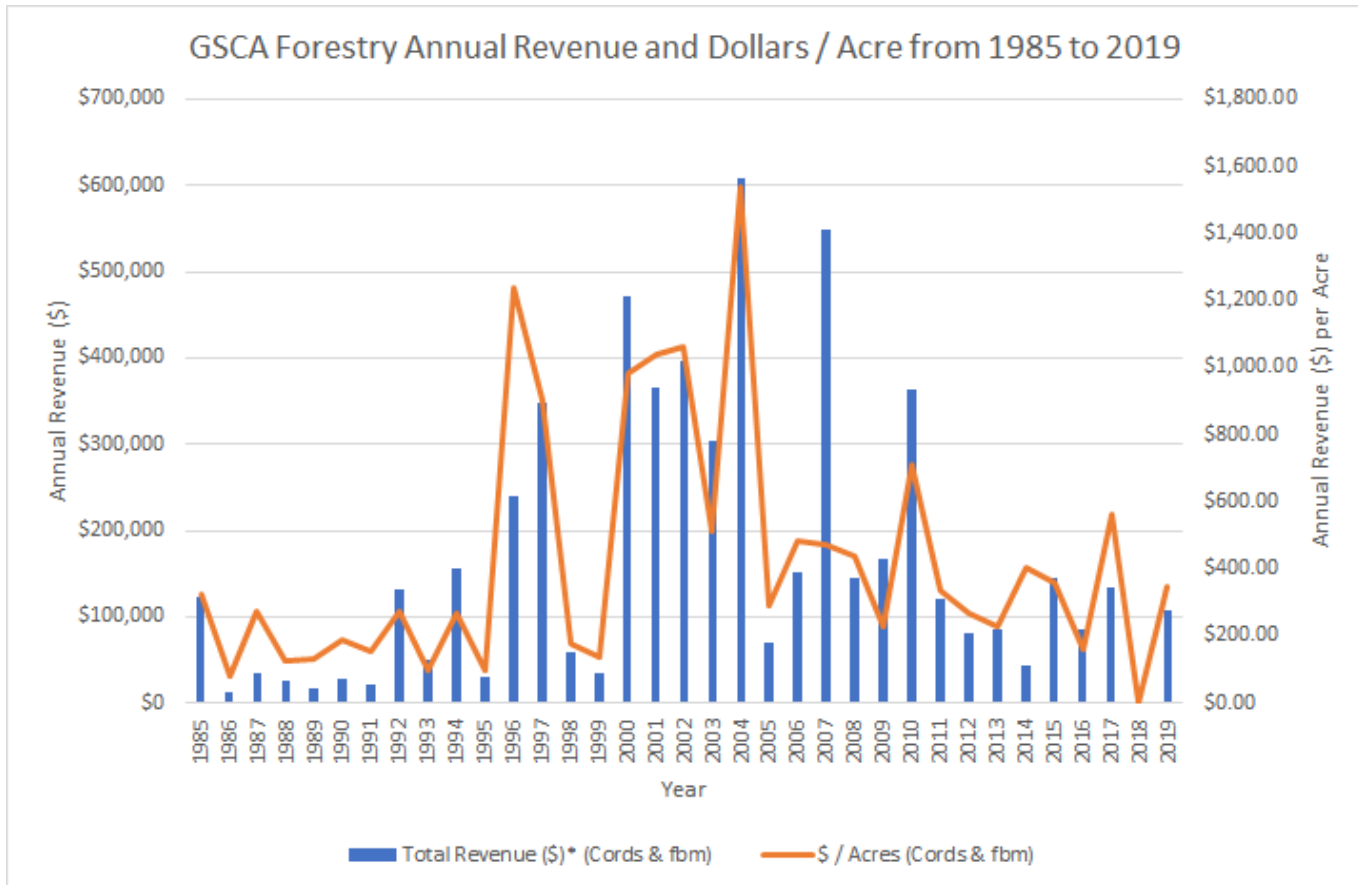
Through GSCA's Forest Management Plan, updated and approved at the April 2020 Board of Director's meeting, staff have developed a harvest schedule which describes when stands are scheduled for harvest. The factors used to develop this schedule include past management activities, recent inventory information, planting dates, staff experience, and the site conditions of the stands. There is flexibility in the schedule to 'move' stands a couple of years in either direction but due to growth rates stands cannot generally be moved too far forward (earlier).

## Budget Implications and Levy Dollars Received by Forestry Department

The forestry department does not directly receive municipal levy.

The reasons for this are unclear, but most likely due to fact that this department has generally generated revenues from timber harvesting activities sufficient to offset operating costs. Since 1985, the GSCA has sold timber from its properties. In this time, the annual revenue generated from timber sales has varied quite a bit from a low of ~\$11,000 in 1986, to a high of over \$600,000 in 2004 average annual timber sales are approximately \$163,000 per year.

The chart below shows the annual revenue (blue bars) and dollars per acre (orange line) from 1985 to 2019. The annual revenue and revenue per acre are very closely linked. Since approximately 2010, both have been declining. Over this same period (2010 to 2019), the average annual price per thousand board feet (\$/fbm) has been quite variable with a low of \$167.77 and a high of \$620.53. The average annual price per cord has varied between \$29.62 and \$60.87 per cord.



In years when the revenue generated by the Forestry Department exceeded departmental expenses, the funds were either used to offset other GSCA expenses or placed in the 'Forestry Reserve.' These 'reserve funds' are used to help the Forestry Department through lean years.

## Other Considerations

There are numerous factors to consider in making any decision. A couple of these are regulatory. These include:

- County tree cutting by-laws;
- Silvicultural guidelines; and
- Standards set out by the Ontario Professional Foresters Association (OPFA).

Operationally, by following the above laws, regulations, and standards, tree marking activities will follow Good Forestry Practices and individual prescriptions developed for each stand. In general, for most hardwood forests, this means maintaining the average post-harvest basal area to a minimum 20 m<sup>2</sup>/ha.

Tree marking prescriptions will meet the standards set out by the OPFA and its associated legislation. The practice of professional forestry is a regulated profession in Ontario. Through these regulations, minimum standards must be met for all harvesting prescriptions. Each prescription is developed using stand-level information and is tailored to each stand. Prescriptions are signed and stamped by a member (either Full or Associate) of the OPFA.

By following these local laws and regulations, GSCA's properties will be able to stay within the Managed Forest Tax Incentive Program and the associated property tax savings will be realized. This property tax program, administered by the Ministry of Natural Resources and Forestry, allows for the property tax rate of eligible participating lands to be

taxed at 25% of the municipal residential rate. Under this tax program, all forest management activities must be conducted under the supervision of a member of the OPFA. This tax program is available to all qualifying landowners.

## Ash Management within Plantations

Numerous plantations have been established on GSCA properties. The goal of planting these areas was to restore forest cover and reduce soil erosion by water and wind. Over time, through management activities, these conifer dominated plantations will be converted to mixed forests. Historically, while marking plantations, staff have avoided removing/marketing hardwood species due to the desire of converting the stand to a mixed forest. The idea is to leave hardwood species within the plantation, create openings and suitable microsites for hardwood species to regenerate within.

To reduce the amount of ash within these plantations, during normal marking activities, ash trees within the plantations that are greater than 34 cm (~13 inches) diameter at breast height (DBH) will be marked for removal. This will allow GSCA to realize their monetary value. Ash trees less than 34 cm (~13 inches) DBH, will be left standing as a future seed source. These trees also contain less value as they would be sold as firewood material instead of sawlog material.

## Possible Options within Hardwood Forests

There are several options available to proceed with. Below is a description of each. For each scenario/option presented the following information will apply:

- Marking and harvesting activities will follow provincial guidelines; and
- Minimum basal area will be maintained, and species-at-risk will be protected.

### A. Business as Usual / Current Approach:

This includes evaluating the health of each tree on its merits at the time of marking. This process considers the expected vigour, health, presence of disease, risk of the tree, and future stand structure and species composition. GSCA staff are mindful of the presence of mast trees (food producing species) as well Species-At-Risk. This approach removes the poorer quality trees first, to create a future forest state of higher quality trees.

Following this approach, GSCA realizes a portion of the timber value of the ash trees within their forests but there will be some loss.

### B. Target Removal of Ash during Normal Marking Activities:

This approach is like the previous one in that it will use the current harvest schedule and will evaluate trees on their current merits. The exception occurs when two trees have similar qualities, an ash will be selected for removal before another species. As well, all ash trees greater than 34 cm DBH will be removed, to realize the economic value of them.

For instance, if staff are deciding between two trees, a sugar maple and a white ash, that have similar size, quality conditions, good vigour, no signs of disease and/or defect, staff will select the white ash for removal first. This approach will cause a change in the species compositions and GSCA forests will be depleted of ash trees.

Compared to option a) Business as Usual, this approach will realize a higher portion of the timber value of

ash trees on GSCA land. There will be some loss from properties that are not scheduled for harvest though.

### C. Focus Marking Activities on Stands with Large Components of Ash:

This approach will involve changing our harvest schedule to prioritize stands with a high percentage of ash. These stands will be 'moved forward' in our harvest schedule and will be marked before stands with a smaller ash component. During marking, ash will be targeted for removal before other species while still maintaining recommended minimum basal area and stocking guidelines. Ash trees greater than 34 cm DBH will be removed, to realize the economic value of them.

The process of reorganizing the harvest schedule will likely require two to four weeks of dedicated work, to ensure stands are scheduled appropriately and to balance the annual marking workload.

Through our usual forest management activities, staff complete inventories of forest stands. We are working to inventory forest management eligible stands, but currently have inventories for stands scheduled for harvest for the next couple of years. If the harvest schedule is reorganized based on amount of ash within the stand, it is foreseeable that staff will need to dedicate additional time to completing inventories. This will mean staff will not be able to complete other scheduled work such as private landowner Managed Forest Plans.

This approach will allow GSCA to realize the timber value of its ash trees by shifting the harvest schedule to include stands that are ash-dominated.

### D. Target Marking Activities Strictly Towards Ash Trees:

This approach would include staff visiting properties (highest ash component first, then working down) and removing individual ash trees. This process would allow for the removal of ash trees from GSCA properties.

This approach would ensure the value within the harvested ash trees is realized. This approach will take significant effort by staff to identify every ash tree within GSCA properties and to remove them. For certain properties, there is not enough volume to make an operation profitable. These trees can be cut down to slow the spread of EAB, but without realizing revenue from removing/harvesting trees, there is no need to cut them down.

On the following page, a chart summarizes the different scenarios presented above.

**MANAGEMENT OF ASH TREES ON GREY SAUBLE CONSERVATION FORESTED LANDS 2021**

| <b>Scenario / Approach</b>  | <b>Description</b>  | <b>Pros</b>   | <b>Cons</b>  |
|---|---|---|--|
| a) Business as Usual / Current Approach                           | Maintain the current approach to marking of evaluating trees on their current merits.   | <ul style="list-style-type: none"> <li>- species composition of forests will be maintained</li> <li>- straight forward and will require least amount of work</li> <li>- even though there will be dead trees, these will provide habitat for numerous species.</li> </ul> | - timber values of standing ash trees will not be fully realized.  |
| b) Target Removal of Ash during Normal Marking Activities         | While maintaining current harvest schedule, target removal of ash over other species (if they have similar qualities). Remove ash >34 cm DBH. | - larger portion of the value associated with ash will be realized  | <ul style="list-style-type: none"> <li>- potential increase in ash regeneration due to larger opening size</li> <li>- potential negative impacts on the species composition</li> </ul> |
| c) Focus Marking Activities on Stands with Large Component of Ash | Reorganize harvest schedule to target stands with a high ash component. Remove ash >34 cm DBH.  | - largest portion of ash value will be realized   | - time consuming to inventory remaining stands then redo the harvest schedule  |
| d) Target Marking Activities Strictly on Ash Trees                | Removal of ash over all other species, ignoring merchantability of stands.  | - all ash trees will be removed and where possible sold.  | - this approach will be extremely expensive and will have very negative impacts on the environment.  |

**RECOMMENDATION:** staff are suggesting option B – ‘Target Removal of Ash during Normal Marking Activities’



## Grey Sauble Authority Board of Directors

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### M O T I O N

**DATE:** April 28, 2021

**MOTION #:** FA-21-055

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**WHEREAS** Grey Sauble Conservation Authority (GSCA) owns and manages over 28,000 acres of land comprised of 209 individual properties organized into 79 groupings;

**AND WHEREAS**, GSCA manages nearly 13,000 acres of forested area to improve forest health and maintain diversity, with revenues used to offset the operating expenses of the Forestry department and GSCA;

**AND WHEREAS**, the Emerald Ash Borer (EAB) is an invasive insect that is quickly spreading throughout Ontario, with few known predators;

**AND WHEREAS**, staff have identified the need to modify the approach to managing ash species within GSCA forested properties in light of EAB;

**AND WHEREAS**, the GSCA Forestry Committee has received this report and have recommended that the GSCA Full Authority Board of Director's receive it;

**THAT** the Board of Director's approve option B - Target Removal of Ash during Normal Marking Activities.



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## STAFF REPORT

**Report To:** Board of Directors  
**Report From:** Michael Fry, Forestry Coordinator  
**Meeting Date:** April 28, 2021  
**Report Code:** 019-2021  
**Subject:** Updates to Wood Products Tendering Policy

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### Recommendation:

**WHEREAS Grey Sauble Conservation Authority (GSCA) owns and manages over 28,000 acres of land comprised of 209 individual properties organized into 79 groupings;**

**AND WHEREAS, GSCA manages nearly 13,000 acres of forested area to improve forest health and maintain diversity, with revenues used to offset the operating expenses of the Forestry department and GSCA;**

**AND WHEREAS, GSCA maintains and follows a Wood Products Tendering Policy, which provides direction for the sale of wood products from GSCA lands;**

**AND WHEREAS, the GSCA Forestry Committee has received this report and have recommended that the GSCA Full Authority Board of Director's receive it;**

**THAT the Board of Director's accept and approve the updates to the Wood Products Tendering Policy.**

### Strategic Initiatives:

This initiative applies to the GSCA Strategic Plan goal of 'Enhance Land Management and Natural Heritage Preservation.' It also applies to the financial sustainability of the Forestry department the overall organization.

### Background:

The attached report (Appendix 1) was presented to the Grey Sauble Conservation Authority's (GSCA) Forestry Committee at the 15 March 2021 meeting. At this meeting, updates to the GSCA Wood Products Tendering Policy were proposed. The updates include clarification of wording as well as updating the Request for Quotation (RFQ) process.

The policy provides direction for the sale of wood products from GSCA lands. It was designed to ensure the selling of wood products from GSCA lands is done in a fair and transparent manner. The policy provides for two methods to sell standing timber from GSCA lands 1) Tendering Process, and 2) RFQ Process. The RFQ process can be utilized when the estimated value of marked trees is \$10,000 or less.

Since the policy was finalized in 2019, staff have been utilizing it, and have found some unintended deficiencies that should be improved upon.

The current RFQ process requires staff to contact at least three (3) contractors and have them provide a bid for the marked trees. Staff have found that for many marked stands, GSCA is not receiving three bids. It is more likely that we receive one or two bids per tender. Considering this, staff are proposing the following changes to the RFQ process:

- For marked areas that qualify, staff will contact at least two (2) appropriate contractors to gauge their interest in submitting a bid for standing timber.
- Based on this the Forestry Coordinator and CAO will review all bids received and decide which contractors to award the marked trees to.
  - The CAO and Forestry Coordinator will base their decision on the following factors (not in any particular order):
    - Contractor qualifications
    - Experience / performance
    - Proximity to operation
    - Value of bid
- At the next Full Authority Board of Director's meeting, staff will inform the Directors that the RFQ Process has been utilized to sell standing timber. The report will be for information purposes only and will include the names of the contractors contacted, and the bids received.

Staff are proposing these changes for a couple of reasons. As mentioned above, when using the RFQ process, staff are currently required to contact three contractors. For many stands that we have tendered recently, we are receiving less than three bids. In these cases, the RFQ process could not be utilized under the current policy. The second reason is regarding efficiency and the amount of staff time required. The intent of the RFQ process is to efficiently sell stands of marked timber with an estimated value less than \$10,000. Staff have identified that contacting and engaging with at least three contractors has taken more time than using the Tender Process and therefore have not used it.

Regarding clarification of wording, staff have noticed some areas where the intention of the statement was not entirely clear. The changes being proposed would clarify these.

Appendix 2 contains the proposed draft of the policy. The yellow highlighting indicates areas that have been updated and/or changed.

#### **Financial/Budget Implications:**

These changes do not have direct impacts on the budget but going forward it is the intent that this will allow staff to be more efficient when selling lower value (\$<10,000) marked timber from GSCA land.

#### **Communication Strategy:**

Staff will update the current policy within GSCA's Policy Documents.

#### **Consultation:**

- GSCA Forestry staff
- GSCA Forestry Committee
- GSCA CAO

## STAFF REPORT

**Report To:** Forestry Committee

**Report From:** Michael Fry, Forestry Coordinator

**Meeting Date:** March 15, 2021

**Report Code:**

**Subject:** Updates to GSCA Wood Products Tendering Policy

**Recommendation:**

**WHEREAS** Grey Sauble Conservation Authority (GSCA) owns and manages over 11,300 hectares (28,000 acres) of land comprised of 207 individual properties organized into 79 groups;

**AND WHEREAS**, GSCA manages nearly 5,260 hectares (13,000 acres) of forested area for natural heritage values, ecosystem services, and to offset operating expenses of the Forestry department and GSCA;

**AND WHEREAS**, GSCA maintains and follows a Wood Products Tendering Policy, that provides direction for the sale of wood products from GSCA lands;

**THAT** the Forestry Committee approve the updated GSCA Wood Products Tendering Policy;

**AND THAT** the Forestry Committee recommend the updated GSCA Wood Products Tendering Policy be forwarded to the GSCA Full Authority Board of Directors for their approval.

## Strategic Initiatives:

This initiative applies to the GSCA Strategic Plan goal of 'Enhance Land Management and Natural Heritage Preservation.' It also applies to the financial sustainability of the organization.

## Background:

In 2019, Grey Sauble Conservation Authority (GSCA) forestry staff created a Wood Products Tendering Policy. This policy as intended to provide direction for the sale of wood products from GSCA lands. The policy included the following sections:

- Principles
- Annual Tendering Plan and Request for Quotation Plan (RFQ)
- Tendering Process
- RFQ Process
- Tender and RFQ Packages
- Award Process



Over the last couple of years, forestry staff have been following this policy to ensure a fair and transparent process of selling wood products from our lands.

Staff have identified a couple of deficiencies within the policy that they would like to improve upon. These include:

- The RFQ Process; and
- Clarification of Wording.

Within the proposed policy, changes have been highlighted in yellow.

#### Changes to RFQ Process:

The current RFQ process can be utilized when selling wood products with an estimate value of less than \$10,000. The current process requires staff to engage at least three (3) contractors and providing them with the RFQ package as well as posting this on the GSCA website.

Staff have not utilized this option, even for marked areas with an estimated value of \$10,000 or less, due to the requirement of selecting at least three (3) contractors. When staff have utilized the tendering process, for most tendered areas we have received less than three bids. In these cases, for areas with an estimated value of less than \$10,000, the RFQ process would not be allowed within the current policy. As well, having staff spend time engaging with multiple contractors, the value GSCA receives would be further decreased.

Staff are proposing to maintain the \$10,000 threshold between using a tender and RFQ process. Within the RFQ process, staff are proposing the following changes:

- For areas that qualify, staff will contact appropriate contractor(s) to gauge their interest in submitting a bid for standing timber.
- Based on this, the Forestry Coordinator and CAO, will review all bids received and decide about awarding of marked trees.
  - o The CAO and Forestry Coordinator will base their decision on the following factors:
    - Contractor qualifications
    - Experience/performance
    - Proximity to operation
    - Value of bid

Staff are proposing these changes to make the Wood Products Tendering policy more usable, efficient, and will reduce the amount of staff time required to execute a Request for Quotation.



#### Clarification of Wording:

Throughout the document, wording changes were made to clarify the intention of statements and to make it clearer what is required.

#### **Financial/Budget Implications:**

This report does not have direct impacts on the budget but going forward will allow staff to be more efficient when selling lower value ( $\$ < 10,000$ ) marked timber.

#### **Communication Strategy:**

The updated document will be taken to the GSCA Full Authority Board of Directors for approval, and if approved will be placed within GSCA's document library.

#### **Consultation:**

- GSCA Forestry Staff

# GREY SAUBLE CONSERVATION AUTHORITY WOOD PRODUCTS TENDERING POLICY

Updated August 9, 2017  
Revised April 6, 2021

## **POLICY STATEMENT:**

This policy is intended to provide direction for the sale of wood products from Grey Sauble Conservation Authority lands.

|  |   |
|--|---|
| 1.0 Principles.....                                      | 2 |
| 2.0 Annual Tendering and Request for Quotation Plan..... | 2 |
| 3.0 Tendering Process.....                               | 3 |
| 4.0 Tender Packages.....                                 | 3 |
| 5.0 Request for Quotation Process.....                   | 4 |
| 6.0 Award Process.....                                   | 4 |

# **GREY SAUBLE CONSERVATION AUTHORITY**

## **WOOD PRODUCTS TENDERING POLICY**

### **1.0**

#### **PRINCIPLES**

- 1.1 Obtain the best value for the wood products by ensuring open, transparent, and competitive bidding on all wood products, while supporting and adhering to GSCA's Forest Management Plan.
- 1.2 Support local contractors and businesses.
- 1.3 Allow flexibility in the tendering process depending on the size, scope and nature of the operation being tendered.
- 1.4 The Forestry Committee and local forest industry personnel will have the opportunity to annually review the tender policy, and the tendering plan for the work available.
- 1.5 To inform potential future updates to this policy, in consultation with industry, the Full Authority may make exceptions to this policy to pilot new tendering approaches such as, but not limited to, live auctions.

### **2.0**

#### **ANNUAL TENDERING AND REQUEST FOR QUOTATION PLAN**

- 2.1 Efforts will be made to combine or break up the wood products for sale from different stands to create a bidding package that is attractive to local forestry-related businesses.
- 2.2 All packages of wood products with an estimated value of more than \$10,000 shall be sold through the Tendering Process (as defined in 4.0 below).
- 2.3 Work packages with an estimated value of \$10,000 or less may be sold through a Request for Quotation (RFQ) Process (as defined in 5.0 below). RFQ's may also be used where a public tender has not produced a decision to award the work.
- 2.4 The Forestry Committee and/or the Full Authority may decide to adjust the \$10,000 tender value threshold and may also decide on exceptions to the use of Tenders and RFQ's.
- 2.5 The forestry tendering plan will be maintained by the Forestry Department. The tendering plan will contain detailed inventory information for the stands scheduled in the annual operating periods. The inventory information will include species, basal area by size class and total basal area of the stand.
- 2.6 A list of all known interested forestry industry parties shall be continuously updated and reviewed annually with the Forestry Committee to support efforts to engage all known interested parties.

### 3.0

#### TENDERING PROCESS

3.1 Notice of tenders shall be posted on the GSCA website, mailed, or provided electronically to all known interested parties, and advertised across the watershed. All tender packages will be made available on the website in electronic form, and available in hard copy at the front desk of the Administration Centre.

#### 4.0 TENDER PACKAGES

4.1 The package shall include the Property name, Compartment Number(s), location, and type of operation being offered for bids. The package shall include a map of the area being tendered. The package shall also include the species, number of trees marked, estimated volume marked, and average diameter of marked trees for the tender. Any special terms and conditions of the operation shall be included in the package as well as the tender closing date.

4.2 The tender package shall include a notice that the successful bidder shall be required to show proof of registration with the Workplace Safety Insurance Board and shall hold liability insurance in the minimum amount of \$2,000,000 and show GSCA as additional insured. A tender bid form shall be included in the package for the contractor to submit their bid.

4.3 Unless otherwise agreed to by the Forestry Committee and/or the Full Authority, full payment for all wood products sold shall be due by the end of the agreement period specified in the tender. At the end of the agreement, all operations must cease and all uncut, cut and/or piled wood products will revert to GSCA and may be resold.

4.4 The documents shall indicate that the "highest or any tender not necessarily accepted". Instances where the highest or any tender may not be accepted include but are not limited to the bid not meeting the minimum reserve bid or past performance by the bidder.

4.5 All tender packages shall allow at least two (2) weeks from the date of initial public notice before the deadline for submitting the bids.

4.6 All bids shall be submitted in a sealed envelope, clearly marked with the property name and/or compartment number(s), as identified in the tender package, and be accompanied by a ten per cent (10%) deposit. The envelope shall be date stamped and initialled with the time of receipt. In the event of a tie, the bid received earliest shall be accepted.

4.7 Any bids received after the deadline shall be initialled, dated including the time, and returned unopened to the bidder. A letter advising that the bid was received after the deadline shall accompany the return.

4.8 A bid may be withdrawn, provided such withdrawal is done in writing, and provided it is requested before the closing date and time. Bids confirmed as withdrawn shall be returned unopened to the bidder after the opening of bids has been completed. Withdrawn notices shall be read at the time the bids are opened.

4.9 Prior to the tender opening, forestry staff shall prepare a confidential internal estimate, including a minimum reserve bid for the wood products being tendered.

## **5.0 REQUEST FOR QUOTATION PROCESS**

- 5.1 Forestry staff will contact at least two (2) contractors and provided them with an RFQ package.
- 5.2 Criteria for choosing a contractor to submit a quotation shall be based on qualifications, past performance, and proximity to the operation.
- 5.3 RFQ packages will contain as much information as necessary to reach an agreement with the chosen contractor.
- 5.4 All Quotations shall be reviewed by the Forestry Coordinator and CAO prior to acceptance. Accepted quotations shall be presented to the Board of Directors at the next Full Authority meeting for information purposes.

## **6.0 AWARD PROCESS**

6.1 All tendered bids shall be opened publicly by at least the Chair or Vice-chair, and the CAO and/or at least two (2) forestry staff present, at the date and time specified on the bid form.

6.2 After opening tendered bids, GSCA may ask clarifying questions to bidders and will record the questions and answers formally in the tender file (for example, if a bid looks about one hundred times too high, the official could ask the bidder if he or she forgot the decimal and \$6000.00 was written as \$600000).

6.3 Forestry staff will rank each received bid and present this to the Full Authority.

6.4 Award recommendations will be made by forestry staff to the Full Authority, and will include information such as the internal estimate and minimum reserve bid, all the quotations received (if applicable), withdrawn bids (if any), and any clarifying questions and responses.

6.5 The Full Authority shall make the decision on whether to award the tender and this will be documented in the Full Authority Meeting Minutes and on the GSCA website.

6.6 All unsuccessful bidders shall receive a letter detailing all bids received, and if requested shall have their deposit cheque returned. In instances where a request is not made to return a deposit cheque, GSCA shall maintain a record of the cheque and then destroy it.

6.7 The successful bidder shall be notified by staff of the tender results within 72 hours of the awarding of the tender. Arrangements shall be made to have the agreements signed and to review the terms of the agreement.

6.8 If the successful bidder fails to enter into an agreement for the tendered wood products, the Full Authority may recommend one of the following:

- That the tender be offered to the second ranked bidder;
- That the tender be cancelled and retendered at another time.

In either case, the deposit of the successful bidder shall be forfeited.

*Policy approved by board on:*

\_\_\_\_\_  
*Date*

*Signature of Meeting Chair:*

\_\_\_\_\_  
*Date*

DRAFT





## Grey Sauble Authority Board of Directors

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### M O T I O N

**DATE:** April 28, 2021

**MOTION #:** FA-21-056

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**WHEREAS** Grey Sauble Conservation Authority (GSCA) owns and manages over 28,000 acres of land comprised of 209 individual properties organized into 79 groupings;

**AND WHEREAS**, GSCA manages nearly 13,000 acres of forested area to improve forest health and maintain diversity, with revenues used to offset the operating expenses of the Forestry department and GSCA;

**AND WHEREAS**, GSCA maintains and follows a Wood Products Tendering Policy, which provides direction for the sale of wood products from GSCA lands;

**AND WHEREAS**, the GSCA Forestry Committee has received this report and have recommended that the GSCA Full Authority Board of Director's receive it;

**THAT** the Board of Director's accept and approve the updates to the Wood Products Tendering Policy.



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## STAFF REPORT

**Report To:** Board of Directors  
**Report From:** Gloria Dangerfield, Manager of Information Services  
**Meeting Date:** April 28, 2021  
**Report Code:** 020-2021  
**Subject:** Day Camp Cancellation

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### Background:

GSCA (Grey Sauble Conservation Authority) runs a day camp for a minimum of 8 weeks (about 2 months) during the summer. This camp generates revenue that pays for staff, materials, special programming with some occasional net revenue that goes into the youth reserve.

At the end of 2019 and beginning of 2020, significant advancements were made after hiring a part time education programmer to work on improving and expanding this program. Unfortunately, after the COVID-19 pandemic began in 2020, GSCA had to make the difficult decision to cancel day camp and were unable to retain this staff person.

### Analysis:

GSCA staff budgeted to run day camp under COVID-19 protocols in 2021 and accounted for the necessary personal protective gear, materials, and added staff to run the camp of 30 attendees within two cohorts or groups of campers. This would have required the addition of at least one staff to support having two groups.

A return to camp operation plan was drafted to address safety protocols and concerns and define procedures for running camp based on provincial guidelines. The goal was to run camp as safely as possible and minimize the risks associated with COVID-19. Compliance of this plan would have required significant training for our own limited staff resources who would then need to hire and train inexperienced staff to follow these procedures.

Staff concerns prompted discussions with our insurers who informed GSCA that any claims related to COVID-19 would not be covered under our policy. Although agreements and disclaimer should protect GSCA from these risks, if a claim were made, associated court costs would not be covered by insurance.

Although the day camp is primarily run outdoors, there are occasions that campers must have an indoor location during extreme weather. This was a significant limitation to the return to camp plan, especially when trying to run the camp with two cohorts of 15 campers. It is not possible to have 30 campers and staff in the administration centre basement at one time and maintain social distancing. Considerations were made for rotating the groups in the basement; however, under many extreme weather situations such as lightning and tornados all campers and staff would require indoor space at the same time.

Staff assessed the feasibility of running camp with only 15 campers per day, so that this valuable service could still be provided to the community within the space limitations. This would have resulted in a net loss of close to \$7000 over the summer.

With the many obstacles to running the 2021 camp, particularly the lack of coverage from our insurance company and with the current facility space limitations, staff once again made the difficult decision to cancel day camp in 2021.

This is a very disappointing conclusion to GSCA's camp programming for this year however we are committed to improving day camp in the future and look forward to a successful program in 2022. Staff will continue to seek out and work on other, achievable, educational opportunities throughout the watershed in 2021.

### **Financial/Budget Implications:**

\$2000-\$3000 originally predicted revenue from day camp which would have gone to the youth reserve. The cost of Amilia booking and programming software is \$950/year and will be paid out of the youth reserve.

This report is being brought forward at this time as it is vital that the Board be made aware of this issue in a timely manner. When 2022 budget deliberations begin, this item will be discussed with municipal partners as part of the required levy payments.

### **Consultation:**

GSCA Staff, GSCA Board of Directors



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## **STAFF REPORT**

**Report To:** Board of Directors  
**Report From:** Gloria Dangerfield, Manager of Information Services  
**Meeting Date:** April 28, 2021  
**Report Code:** 021-2021  
**Subject:** Capital Spending – Server Purchase

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### **Recommendation:**

**WHEREAS** Grey Sauble Conservation Authority budgeted \$6000 to acquire a new network server in 2021;

**AND FURTHER WHEREAS** the existing server is now 11 years old and overdue for renewal under our asset management plan;

**AND FURTHER WHEREAS** several factors, including component shortages have increased prices;

**AND FURTHER WHEREAS** the server with required software and additional memory will cost \$1700 above the budgeted amount;

**THAT** the Grey Sauble Conservation Authority approve spending an additional \$1700, above the budgeted \$6000, for the purchase of a new replacement server.

### **Background:**

In 2017 GSCA drafted an asset management plan that included the creation of an asset database and input of the full asset inventory. Information systems and technology assets make up a significant portion of the assets in that inventory. Staff estimates replacement value of these assets based on current market value, projected price inflation and projected life expectancy of this equipment.

One of the production servers, included in these assets, was acquired in 2010 and slated to be replaced in 2020. As these assets increase in age the risk associated with failure of hardware components increases. Such failures could result in interruption of service, affecting all staff, and significant additional costs associated with unplanned Information Services staff time and the emergency replacement of components.

Due to a combination of COVID-19 workloads and market shortages staff decided to wait to postpone the replacement of this server. In 2021, \$6000 was budgeted, from the computer reserve, to purchase this new server.

### **Analysis:**

Staff have done a variety of research on the availability of servers and have noticed global shortages and increased prices of all information technology components.

The increased demand for these products has resulted from a combination of factors including: COVID-19 related remote work requirements, chip shortages from interruptions at chip manufacturing facilities in China (COVID-19 outbreaks), Japan (warehouse fire), Taiwan (drought) and Texas (extreme cold) in 2020.

Given this shortage and ongoing price increases, staff acquired several quotes and found one available server within the price range and close to specifications required from a vendor on record (Direct Dial) and purchased it. The cost associated with this was just under \$6000.

The base server did not meet the prescribed memory requirements and required licensing purchases for the Operating System software. An additional purchase of hardware (memory modules) and software (Microsoft Server 2019 Datacenter) components will be required to make this a fully operational production server. These will cost an additional \$1700.

Finally, this purchase allows Information Services staff to implement the conditions necessary to acquire Cyber Insurance to mitigate risk against the Authority in the aftermath of catastrophic events resulting in the loss of data and/or operational capabilities. Such events include losses due to fire, flood, tornado, cyber-attack, among others.

This purchase will also allow staff to stage a full disaster recovery drill.

Prior to going into production, Information Services staff plan on deploying this server to perform a full Disaster Recovery & Business Continuity Drill. The purpose of this is to assess the existing plans effectiveness, expose and remediate any weaknesses, update policies and procedures and comply with our insurers policy requirements.

### **Financial/Budget Implications:**

\$6000 (2021 budgeted from reserves), \$1700 un-budgeted (request to come from computer reserve)

### **Consultation:**

GSCA Staff, GSCA Board of Directors



## Grey Sauble Authority Board of Directors

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### M O T I O N

**DATE:** April 28, 2021

**MOTION #:** FA-21-057

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**WHEREAS** Grey Sauble Conservation Authority budgeted \$6000 to acquire a new network server in 2021;

**AND FURTHER WHEREAS** the existing server is now 11 years old and overdue for renewal under our asset management plan;

**AND FURTHER WHEREAS** several factors, including component shortages have increased prices;

**AND FURTHER WHEREAS** the server with required software and additional memory will cost \$1700 above the budgeted amount;

**THAT** the Grey Sauble Conservation Authority approve spending an additional \$1700, above the budgeted \$6000, for the purchase of a new replacement server.





## Grey Sauble Authority Board of Directors

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### M O T I O N

**DATE:** April 28, 2021

**MOTION #:** FA-21-058

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**THAT this meeting now adjourn.**