

Grey Sauble Conservation Authority
R.R. #4, 237897 Inglis Falls Road
Owen Sound, Ontario N4K 5N6 (519) 376-3076; ext. 221
v.coleman@greysauble.on.ca

The next regular meeting of the Grey Sauble Conservation Authority Board of Directors is scheduled for Wednesday, June 23rd, 2021, at 1:15 p.m. The regular meeting will occur via the Webex web-based application. Please notify Valerie Coleman if you are unable to attend.

Directors

Greig, Scott (Chair)
Matrosovs, Andrea (Vice-Chair)
Burley, Dwight
Greenfield, Harley
Greig, Ryan
Koepke, Marion
Little, Cathy
Mackey, Scott
McKenzie, Paul
Moore Coburn, Cathy
Vickers, Paul

Honourary Members

Elwood Moore
Betty Adair

Oosting, Lara, MNRF Peterborough
Allison, Tracy, MNRF Owen Sound
Walker, Bill, MPP Bruce Grey Owen
Sound Ruff, Alex, MP Bruce Grey Owen
Sound Dowdall, Terry, MP Simcoe-Grey
Wilson, Jim, MPP Simcoe-Grey
Conservation Authority Office, MECP

Member Municipalities

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula

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https://www.youtube.com/channel/UCy_ie5dXG8aFYDYG8tV9Yg/videos.

Please note that this is a Notice of Meeting only for your information.

The Sun Times
Bayshore Broadcasting
The Meaford
Independent
The Bounce
The Wiarton Echo
The Advance
The Post
The Thornbury Paper
The Hub Owen Sound
Blue Mountains Review
South Grey News
Collingwood Today

Member Municipalities

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula

AGENDA

Grey Sauble Conservation Authority
Full Authority Meeting
Wednesday, June 23, 2021 at 1:15 p.m.

1. Call to Order
2. Disclosure of Pecuniary Interest
3. Call for Additional Agenda Items
4. Adoption of the Agenda
5. Approval of Minutes
 - i. Full Authority – May 26, 2021 – Resolution – Attachment #1
6. Business Out of Minutes
7. Consent Agenda
 - i. Environmental Planning – Section 28 Permits – May 2021 – Attachment #2
 - ii. Administration – Receipts & Expenses – May 2021 – Attachment #3
 - iii. Correspondence
 - a. Ontario Ministry of the Environment, Conservation, and Parks – Attachment #4
 - b. Municipal Communications re: DWSP – Attachment #5
 - iv. Conservation Ontario – None at this time
 - v. Minutes – None at this time
 - vi. Media – Attachment #6
8. Business Items
 - i. Administration
 - a. CAA Regulatory Proposal Comments – Resolution – Attachment #7 (15 min)
 - b. ESG Fund Recommendations - Resolution – Attachment #8 (10 min)
 - c. Update on Salary Review - Information – (10 min)
 - d. CAO Performance Review Policy Update – Resolution – Attachment #9 (5 min)
 - ii. Water Management
 - a. Update on Water Control Structures – Information – Attachment #10 (15 Min)
 - iii. Environmental Planning
 - a. Initial Report on Planning Staff Needs – Resolution – Attachment #11 (20 Min)

- iv. Conservation Lands
 - a. Hibou Playground Update – Information – Attachment #12 (10 min)
 - b. Christie Beach Parking Agreement – Resolution – Attachment #13(15 min)
- v. Forestry – Nothing at this time.
- vi. Communication/Public Relations – Nothing at this time.
- vii. Education
 - a. Children’s Water Festival – Information (5 min)
- viii. GIS/IT – Nothing at this time.
- ix. Operations – Nothing at this time.
- x. DWSP/RMO Report
 - a. Request from the Town of North Bruce Peninsula to Provide RMP Services - Resolution – Attachment #14 – (15 Min)
- 9. CAO’s Report
- 10. Chair’s Report
- 11. Resolution to Move into Closed Session

"THAT the GSCA Board of Directors now move into 'Closed Session' to consider:

- i. Minutes of the Closed Session of the Regular Board of Directors meeting held on May 26, 2021; and,
 - ii. A matter regarding an item of commercial significance, such as but not limited to a proposed or pending acquisition of real property for Authority purposes, internal reserve bid amounts, leases and property sales"; and,
 - iii. 2021 CAO Mid-Year Performance Check-In and Discussion – closed as it relates to personal matters about an identifiable individual including Authority directors or Authority employees (GSCA Administrative By-Law, Section 4(xvii)(b))
- 12. Declaration that the Board of Director’s has Resumed Open Session
 - 13. Resolution Approving the Closed Session Minutes of May 26, 2021
 - 14. Reporting out of Closed Session – Resolution (5 min)
 - 15. Adjournment



Grey Sauble Authority Board of Directors

M O T I O N

DATE: June 23, 2021

MOTION #: FA-21-070

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of June 23, 2021.



GREY SAUBLE CONSERVATION AUTHORITY
MINUTES

Full Authority Board of Directors
Wednesday, May 26, 2021, at 1:15 p.m.

The Grey Sauble Conservation Authority Board of Directors meeting was held via the internet on the meeting application, WebEx.

1. Call to Order

Chair Scott Greig called the meeting to order at 1:18 p.m.

Directors Present: Chair Scott Greig, Vice Chair Andrea Matrosovs, Dwight Burley, Cathy Moore Coburn, Ryan Greig, Harley Greenfield, Marion Koepke, Cathy Little, Paul McKenzie, Paul Vickers

Regrets: Scott Mackey

Staff Present: CAO Tim Lanthier, Administrative Assistant Valerie Coleman, Manager of Information Services Gloria Dangerfield, Manager of Financial and Human Resources Service Alison Armstrong, Manager of Conservation Lands Rebecca Ferguson, Manager of Operations Morgan Barrie

2. Disclosure of Pecuniary Interest

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at the time.

3. Call for Additional Agenda Items

None at this time.

4. Adoption of Agenda

Motion No.:
FA-21-059

Moved By: Marion Koepke
Seconded By: Cathy Little

THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of May 26, 2021.

Carried

5. Approval of Minutes

Motion No.:
FA-21-060

Moved By: Cathy Moore Coburn
Seconded By: Harley Greenfield

THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of April 28, 2021.

Carried

6. Business Out of Minutes

Noting at this time.

7. Consent Agenda

Motion No.:
FA-21-061

Moved By: Andrea Matrosovs
Seconded By: Dwight Burley

THAT in consideration of the Consent Agenda Items listed on the May 26, 2021, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) Environmental Planning - Section 28 Permits – April 2021; (ii) Administration - Receipts & Expenses – April 2021; (iii) Correspondence – Ministry of the Environment, Water Protection Legislation; (vi) Recent Media Articles

Carried

8. Deputation

i. Mayor Janice Jackson & CAO Bill Jones – Town of South Bruce Peninsula

Mayor Jackson and CAO Bill Jones made a presentation to the Board with regard to proposed roadway and parking retaining wall work in Sauble Beach and a delay in permit approval for the cleaning of storm water drains.

Mayor Jackson gave an overview of events surrounding work that had been planned by the Municipality. It was noted that there was significant push back from some members of the community. An application was filed for Judicial Review which resulted in the GSCA issued permit being quashed and sent back to GSCA for review. Reasons for the decision were not given at the time and are anticipated by the end of June 2021.

Member Ryan Greig joined the meeting at 1:29.

In light of the work that was scheduled, concern was raised over the response from the public. The Town of South Bruce Peninsula intends to resubmit their application. Mayor Jackson and the Town are looking for support from the GSCA.

CAO, Bill Jones spoke to a delayed response from GSCA to a permit application for the Town to clean the storm water drains along the beach. The work is done annually and prevents significant flooding of streets along the waterfront. The delay caused significant scheduling issues for the Town. The work was scheduled to take place prior to the arrival of the plover. Mr. Jones thanked the GSCA for issuing a two-year permit for this annual work, however; would like to make sure that this kind of a delay is not repeated in the future.

ii. Sue Bragg – Baker Tilly

Sue Bragg of Baker Tilly presented the highlights of the GSCA 2020 Financial Report. The Statement of Financial Position and Statement of Operations were detailed, and it was noted that GSCA had approximately \$203,000 in surplus. This was attributed to a lowering of expenses due to projects being delayed due to the COVID-19 pandemic.

9. Business Items

i. Administration

a. 2020 Financial Report

Motion No.:
FA-21-062

Moved By: Marion Koepke
Seconded By: Dwight Burley

THAT the Grey Sauble Conservation Authority Board of Directors accept the draft financial report for 2020 as prepared by Baker Tilly, Licensed Public Accountants.

Carried

b. Q1 Budget Report Back

Manager of Finance and Human Resource Services, Alison Armstrong spoke to the provided 1st Quarter operating and capital budgets reports. It was noted that there were a couple of forecast changes that were required. Staffing changes in Environmental Planning, the cancellation of summer day camp, and the delay of vehicle delivery.

c. Administrative By-Law Update

CAO, Tim Lanthier spoke to the updated Administrative By-Law with changes marked, highlights indicate additions and strikeouts indicate deletions.

It was noted that more changes would be coming as additional proclamations are communicated.

Motion No.:
FA-21-063

Moved By: Cathy Little
Seconded By: Harley Greenfield

WHEREAS GSCA maintains Administrative By-Laws which set out the governance of the Authority;

AND WHEREAS GSCA will amend these by-laws from time to time to ensure consistency with legislation;

AND WHEREAS recent changes to the Conservation Authorities Act necessitate updates to this by-law;

THAT the GSCA Board of Director's approved the proposed changes to the by-laws as expressed in this report and in the attached, marked-up version of the by-laws.

Carried

d. CAA Amendments Update – Regulatory Proposal Consultation Guide

CAO, Tim Lanthier provided feedback and comment on the Province's "Regulatory Proposal Consultation Guide: Regulations Defining Core Mandate and Improving Governance, Oversight, and Accountability of Conservation Authorities". This high-level consultation guide focuses on four main areas: mandatory versus non-mandatory programs, municipal MOU's and transition plans, community advisory boards, and Section 29 Regulations.

Tim explained how the guide defines mandatory and non-mandatory programs and services. It was noted that recreation and education programs and services related to the management of conservation authority owned lands have been classified as non-mandatory. This is of significant concern for GSCA as its trails and greenspaces are valued components of GSCA operations. Newly included under the mandatory category are water quality/quantity monitoring and Core Watershed-based Resource Management Strategy. Concern was raised regarding the definitions of mandatory and non-mandatory programs and services.

Proposed timelines for having agreements signed are an issue of concern and may not line up well with the 2022 Municipal Election. MOU agreements need to be in place by the end of 2022.

Meetings have been arranged and/or held with senior staff and/or councils with member municipal partners and counties.

Board members raised concern about recreation and education being classified as non-mandatory, especially with regard to trails and natural spaces. There was desire expressed to see these services continue.

Member Dwight Burley left the meeting at 2:45 p.m.

ii. Water Management

Nothing at this time.

iii. Environmental Planning

Nothing at this time.

iv. Conservation Lands

a. Metis Nation of Ontario Request

Manager of Conservation Lands, Rebecca Ferguson spoke to the provided report on a request made by the Metis Nation of Ontario (MNO) to allow an exclusive hunt for MNO members.

GSCA staff met with MNO members on February 10, 2021 where MNO requested one of two options:

1. An exclusive, bow only, hunt at Hibou Conservation Area within the last two weeks of October/ first two weeks of November,
2. Or an exclusive, bow only, hunt at a different property close to Hibou within the last two weeks of October/first two weeks of November.

Members Paul Vickers and Harley Greenfield left the meeting at 2:55 p.m.

As the GSCA does not allow hunting at Hibou Conservation Area, deemed an activity that risks public safety, staff have recommended the second option of allowing an exclusive hunt at a GSCA property that already allows hunting. Staff have identified Sydenham Forest, Telfer Creek, Sheppard Lake, and Rockford Management Area as possible options and will work with the MNO to select a location that is appropriate.

It was noted that this exclusive use of an area may require additional staff resources and proposed that the MNO utilize their resources to install temporary signage and provide members on site to communicate with the public.

Concern was raised around the hunt extending into the one-week long gun season in November. Members requested restricting the time frame to outside of the long gun season.

Motion No.:
FA-21-064

Moved By: Cathy Little
Seconded By: Cathy Moore Coburn

WHEREAS, under Section 21(l) of the Conservation Authorities Act, GSCA may use lands that are owned or controlled by the authority for purposes, not inconsistent with its objects, as it considers proper;

AND WHEREAS, under Section 21(n) of the Conservation Authorities Act, GSCA has the ability to collaborate and enter into agreements with ministries and agencies of government, municipal councils and local boards and other organizations and individuals;

THAT, the GSCA Board of Directors agree to Staff negotiating a special, bow only, hunt in the last two weeks of October with The Métis Nation of Ontario (MNO) at a GSCA property that permits hunting.

Carried

b. Risk Management Guidelines – Property Categories

Manager of Conservation Lands, Rebecca Ferguson presented properties for inclusion into the various risk management categories:

1. High-Use
 - Lands which are well promoted and have managed trail networks, parking lots, signage, and facilities.
2. Lower-Use
 - Lands which are similar to Category 1 lands but are less developed and typically have lower public use.
3. Resource Management Areas and Non-Public Nature Preserves
 - Lands that are not promoted for public access, are generally not managed for public access, and typically serve solely as resource management areas or nature preserves. These areas do not have facilities and/or parking lots. Public access is permitted.
4. Leased
 - Lands which are subject to a long or short-term lease agreement between the GSCA and an individual, a corporation, or a municipality.

Staff have listed each property into one of the four categories based on the category guidelines.

Motion No.:
FA-21-065

Moved By: Andrea Matrosovs
Seconded By: Cathy Moore Coburn

WHEREAS, the Grey Sauble Conservation Authority (GSCA) has a Risk Management Guideline which requires all GSCA-owned properties to be categorized;

THAT the GSCA Board of Directors approve the property categorizations as recommended by Staff.

Carried

v. Forestry

Nothing at this time.

vi. Communications/Public Relations

Nothing at this time.

vii. Education

Nothing at this time.

viii. GIS/IT

Nothing at this time.

ix. Operations

a. Inglis Falls Conservation Area Septic Upgrades – Update

Operations Manager, Morgan Barrie provided an update on the work being done on the Inglis Falls CA septic system.

Staff noted that after having Mac Taylor Corporation (MTC) inspect the tile bed, tile piping, and septic tank and conduct a 20-hour water test, MTC found no issues. Staff reported that the infrastructure was in good working order and does not need to be replaced. Additionally, the pump was able to be serviced and brought back into work order, eliminating the need to replace the pump at this time.

x. Drinking Water Source Protection & Risk Management

Nothing at this time.

10. CAO's Report

The CAO reported that May has been another busy month, CAA changes, assisting the Planning Department, Operation Plan goals, and meetings. Tim has been reviewing the proposed changes to the CAA and discussing these changes with GSCA staff and reaching out to GSCA partners and stakeholders. Continuing to assist the Planning Department with conducting interviews for vacant positions, and fielding inquiries and applications. Additionally, Tim has been working with staff to move Operational Plan goals forward.

Tim attended the CO GM meeting on May 17th and the CO Chair's meeting on May 19th to discuss the Proposed Regulations for the CAA.

Staff have been continuing to work on components of Succession Planning, including Recruitment and Onboarding Tools for the Management Team.

11. Chair's Report

Chair Greig echoed the CAO's remarks on the Proposed Regulations for the CAA. Also, Chair Greig commented on the North Bruce Peninsula's paid parking rate of \$30 per day or \$5 per hour.

12. Other Business

Nothing at this time.

The Board took a recess between 3:25 and 3:35.

13. Resolution to Move into Closed Session

Motion No.:
FA-21-066

Moved By: Marion Koepke
Seconded By: Cathy Little

THAT the Grey Sauble Conservation Authority Board of Directors proceed into closed session at 3:36 pm to discuss matters related to the following:

- i. One matter regarding an item of commercial significance, such as but not limited to a proposed or pending acquisition of real property for Authority purposes, internal reserve bid amounts, leases and property sales;**

AND FURTHER THAT CAO, Tim Lanthier, Administrative Assistant, Valerie Coleman, Manager of Conservation Lands, Rebecca Ferguson, and Gloria Dangerfield, Manager of Information Services will be present.

Carried

14. Declaration that the Board of Director's has Resumed Open Session

Chair Greig declared that the Board of Director's resumed open session.

15. Resolution Approving the Closed Session Minutes of February 24, 2021

Motion No.:
FA-21-067

Moved By: Marion Koepke
Seconded By: Ryan Greig

THAT the Grey Sauble Conservation Authority Board of Directors approve the February 24, 2021 Closed Session minutes as presented in the closed session agenda.

Carried

16. Reporting out of Closed Session

Motion No.:
FA-21-068

Moved By: Paul McKenzie
Seconded By: Cathy Little

WHEREAS, the Grey Sauble Conservation Authority (GSCA) under Section 21(c) has the power to acquire by purchase, lease or otherwise any land that it may require, and, subject to subsection (2), to sell, lease or otherwise dispose of land so acquired;

THAT the GSCA Board of Directors support GSCA staff in investigating fundraising or partnerships to acquire a property in Georgian Bluffs.

Carried

17. Next Full Authority Meeting

i. Wednesday May 26th, 2021

18. Adjournment

Motion No.:
FA-21-069

Moved By: Paul McKenzie
Seconded By: Ryan Greig

THAT this meeting now adjourn.

Carried

The meeting was adjourned at 4:06 p.m.

Scott Greig, Chair

Valerie Coleman
Administrative Assistant



Grey Sauble Authority Board of Directors

M O T I O N

DATE: June 23, 2021

MOTION #: FA-21-071

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of May 26, 2021.

Permits Issued from May 1, 2021 to May 31, 2021

ATTACHMENT #2

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS21-109	07-Apr-21	03-May-21			City of Owen Sound	City of Owen Sound
Approved works:			Revised inlet to existing storm sewer Project Location: 9th Avenue E at 21 Street E <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Reviewed by: Mac Plewes			
GS21-143	30-Apr-21	03-May-21			Town of the Blue Mountains	Collingwood Township
Approved works:			replacement and expansion of existing septic system Project Location: 134 Bayview Ave <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Reviewed by: Justine Lunt			
GS21-110	07-Apr-21	04-May-21	40	3	Township of Georgian Bluffs	Sarawak Township
Approved works:			Construction of a deck Project Location: 339595 Presqu'ile Road <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Reviewed by: Mac Plewes			
GS21-111	07-Apr-21	04-May-21			Township of Georgian Bluffs	Sarawak Township
Approved works:			Construction of a 5-unit residential townhouse condo and associated site alterations Project Location: Ironwood Way <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Reviewed by: Mac Plewes			
GS20-279	03-Aug-20	04-May-21	Part Lot	5	Town of South Bruce Peninsula	Amabel Township
Approved works:			Construction of an addition onto an existing dwelling and associated site alterations Project Location: 51 MacDonald St <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Reviewed by: Mac Plewes			
GS21-121	02-Mar-21	04-May-21			Municipality of Meaford	Sydenham Township
Approved works:			Directional drill under Bothwell's Creek Project Location: Grey Road 15 <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Reviewed by: Mac Plewes			

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS21-128	14-Apr-21	04-May-21			Township of Chatsworth	Village of Chatsworth
Approved works:			Directional drill under a watercourse		Project Location: George Street and Highway 10 <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes	
GS21-130	01-Apr-21	05-May-21			Town of the Blue Mountains	Collingwood Township
Approved works:			expansion of an existing deck structure		Project Location: 122 Campbell Crescent <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input checked="" type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Justine Lunt	
GS21-133	06-Apr-21	05-May-21			Town of Collingwood	Town of Collingwood
Approved works:			replacement and expansion of existing septic system		Project Location: 39 Forest Drive <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Justine Lunt	
GS21-134	06-Apr-21	05-May-21			Town of the Blue Mountains	Collingwood Township
Approved works:			replacement and expansion of existing septic system		Project Location: 166 Timmons Street <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Justine Lunt	
GS21-112	11-Apr-21	05-May-21			Municipality of Grey Highlands	Artemesia Township
Approved works:			Landscaping works		Project Location: 205 North Street <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Mac Plewes	
GS20-369	10-Sep-20	06-May-21	Part Lot	B	Town of South Bruce Peninsula	Amabel Township
Approved works:			replacement of existing shoreline armouring and associated site alterations		Project Location: 49Q LAKE DR <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes	
GS21-132	19-Apr-21	06-May-21	21	10	Municipality of Meaford	Sydenham Township
Approved works:			Directional drill under a watercourse		Project Location: 418518 Concession A <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill John Bittorf	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS21-136	21-Apr-21	06-May-21			Municipality of Meaford	St Vincent Township
Approved works:		Site grading adjacent to shoreline		Project Location: 181 Grant Ave <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes		
GS21-137	12-Apr-21	06-May-21			Municipality of Meaford	Town of Meaford
Approved works:		Alteration to a shoreline		Project Location: 128 Fuller Street <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes		
GS21-151	10-May-21	12-May-21			Municipality of Grey Highlands	Euphrasia Township
Approved works:		culvert replacement (same size)		Project Location: Sideroad 22C (420 m East of 727073 lane) <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill John Bittorf		
GS21-152	10-May-21	12-May-21			Municipality of Grey Highlands	Euphrasia Township
Approved works:		Culvert Replacement (same size)		Project Location: Sideroad 10B (125m west of 586085 lane) <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill John Bittorf		
GS21-113	07-Apr-21	12-May-21	25	24	Town of South Bruce Peninsula	Albemarle Township
Approved works:		Construction of a single family dwelling and associated site alterations		Project Location: 177 Old Red Bay Road <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes		
GS21-135	20-Apr-21	13-May-21	8		Township of Georgian Bluffs	Keppel Township
Approved works:		Replacement of a shore well		Project Location: 505113 Grey Road 1 <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes		
GS21-115	12-Apr-21	14-May-21	11	BF	Municipality of Meaford	Sydenham Township
Approved works:		Shore well and site alterations associated with a dwelling		Project Location: 169 Eagle Ridge <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes		

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS21-105	30-Mar-21	18-May-21	25	6	Municipality of Meaford	Sydenham Township
Approved works:			Installation of an access lane		Project Location: Concession 6 <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Mac Plewes	
GS21-127	15-Apr-21	18-May-21	33	11	Municipality of Grey Highlands	Artemesia Township
Approved works:			Re-construction of a cottage		Project Location: 140 Lakeshore Blvd <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes	
GS21-168	17-May-21	19-May-21	5	7	Town of the Blue Mountains	Collingwood Township
Approved works:			repairing washout damage to lane from pond highwater		Project Location: 555304 6th Line <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill John Bittorf	
GS21-175	21-May-21	27-May-21	46	10	Municipality of Grey Highlands	Artemesia Township
Approved works:			Re-construction of Retaining Wall and Shore Wall Structures and Landscaping Work		Project Location: 184 Wiles Lane <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Tim Lanthier	
GS21-178	21-May-21	27-May-21	1	12	Township of Chatsworth	Holland Township
Approved works:			culvert replacement		Project Location: 65m South of Massie Rd on Rail Trail <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill John Bittorf	
GS21-179	21-May-21	27-May-21	4	1 EGR	Municipality of Meaford	Sydenham Township
Approved works:			culvert replacement		Project Location: 440m north of Sydenham-Holland TL on Rail Trail <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill John Bittorf	
GS21-180	26-May-21	27-May-21			Town of South Bruce Peninsula	Amabel Township
Approved works:			Culvert Replacement		Project Location: 170m East of Municipal RD, Bruce Rd 8 <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill John Bittorf	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS21-181	26-May-21	27-May-21			Town of South Bruce Peninsula	Amabel Township
Approved works:		Culvert Replacement		Project Location: 820m West of Bruce RD 14 on Bruce Rd 8 <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill John Bittorf		
GS21-145	20-Apr-21	27-May-21			Township of Georgian Bluffs	Keppel Township
Approved works:		Installation of a shore well		Project Location: <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes		
GS21-114	07-Apr-21	27-May-21	29	10	Municipality of Grey Highlands	Artemesia Township
Approved works:		Installation of a new dock system		Project Location: 173 Blue Mountain Maples (Lake Eugenia) <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill John Bittorf		
GS20-383	23-Sep-20	27-May-21			Municipality of Meaford	Sydenham Township
Approved works:		construction of a residential dwelling, septic system, and associated site grading		Project Location: <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Mac Plewes		
GS21-154	03-May-21	28-May-21	26	D	Town of South Bruce Peninsula	Amabel Township
Approved works:		Construction of a single-family dwelling and associated site alterations		Project Location: 27 Sauble Woods Crescent <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes		
GS21-182	26-May-21	28-May-21	15	6	Municipality of Meaford	St Vincent Township
Approved works:		Construction of a 486 sq ft dormer		Project Location: 351 Miller Street <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input checked="" type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes		
GS21-170	12-May-21	31-May-21	4	1	Township of Chatsworth	Sullivan Township
Approved works:		prebuilt wooden shed (10ftx16ft), fill of 3/4 clear stone at 4"-20" depth		Project Location: 105 Cedar Court <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka		

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS21-172	14-May-21	31-May-21			Town of South Bruce Peninsula	Amabel Township
Approved works:		Raise house on existing foundation to 10' to make a full basement. Extend existing deck by 10'x34' at side of house		Project Location: 537 Lakeshore Blvd N, Sauble Beach, ON <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka		
GS21-158	05-May-21	31-May-21			Town of Collingwood	Town of Collingwood
Approved works:		second-storey addition to an existing single residential dwelling and replacement and expansion of an existing septic system		Project Location: 44 Silver Creek Drive <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input checked="" type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Justine Lunt		
GS21-148	10-May-21	31-May-21	43	3	Township of Georgian Bluffs	Sarawak Township
Approved works:		Removal/Dredge of Cobble Stone Material		Project Location: 339739 Presqui'ile Road <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Mac Plewes		
GS21-042	28-Jan-21	31-May-21	35	10	Town of the Blue Mountains	Collingwood Township
Approved works:		construction of a boulder revetment for shoreline protection		Project Location: 217 Cameron Street <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Justine Lunt		

**Grey Sauble Conservation Authority
Receipt Report
May 1st - 31st, 2021**

Regulation Permits	\$	13,000.00	
Planning	\$	10,865.00	
Land Leases	\$	15,650.50	
Season Passes	\$	7,235.00	
Self-Serve Parking Fees	\$	18,690.00	1,869 Day Passes
Forestry	\$	22,223.33	
County of Grey	\$	27,314.56	
Levy - Installment 2	\$	318,108.54	TOSBP, Owen Sound, Georgian Bluffs, Chatsworth, Grey Highlands, Arran-Elderslie, TOBM
Ausable Bayfield CA	\$	16,667.00	OMAFRA COA HLH Funds
MOECC	\$	37,323.00	Stewardship Grant
General Donations	\$	153.90	
Funds Owed to Foundation	\$	450.00	Memorial Forest Trees
Arboretum Alliance	\$	275.00	
BRWI	\$	49.00	
Friends of Hibou	\$	1,703.00	
Sydenham Optimists	\$	11,545.14	
Miscellaneous Revenue	\$	113.00	

Total Monthly Receipts	\$	501,365.97
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Grey Sauble Conservation Authority
Expense Report
May 1st - 31st, 2021

11471	GBTel	\$	225.99	Monthly Internet Service
11472	Sloan Nursery and Christmas Trees	\$	10,715.80	Tree Order
11473	Damar Security Systems	\$	166.92	Building Monitoring and Programming
11474	Town of The Blue Mountains	\$	1,578.00	Property Tax - 2nd Installment
11475	Conservation Ontario	\$	273.71	ESRI Maintenance
11476	Georgian Bay Chemical	\$	733.82	COVID-19 PPE and Shop Supplies
11477	Hastie Small Engines Ltd.	\$	390.77	Shop Supplies
11478	J.A. Porter Holdings Ltd.	\$	62.15	Capital Projects
11479	MacDonnell Fuels Limited	\$	1,424.33	Furnace and Vehicle Fuel
11480	Mac Taylor Corporation	\$	2,278.50	Capital Projects
11481	Marsh Canada Limited	\$	101,265.60	Annual Insurance Coverage
11482	Middlebro' & Stevens LLP	\$	2,621.14	Legal Fees
11483	North Huron Publishing Inc.	\$	448.61	Stewardship Advertisement
11484	Town of South Bruce Peninsula	\$	2,833.00	Property Tax - 2nd Installment
11485	Paul Tripodo	\$	73.45	Tree Order Refund
11486	Larissa Harvie	\$	73.45	Tree Order Refund
11487	Rick Robertson	\$	125.00	Arboretum Alliance Expenses
11488	Miller Golf Design Group Inc.	\$	620.00	Planning Refund
11489	Bell Canada	\$	464.47	Office and Tara Stream Gauge Service
11490	Township of Georgian Bluffs	\$	238.14	Indian Falls Water Charges
11491	Harold Sutherland Construction Ltd	\$	336.52	Crushed Gravel
11492	Kilsyth Auto Service Ltd.	\$	142.67	Vehicle Repair and Maintenance
11493	J.J. MacKay Canada Limited	\$	92.94	Self Serve Transaction Fees
11494	Miller Waste Systems Inc.	\$	101.97	Tipping Fees and Garbage Service
11495	Pineneedle Farms	\$	24,377.84	Tree Order
11496	QLab Systems Ltd.	\$	728.85	PayDirt Payroll Pro Renewal
11497	Riddell Contracting Ltd.	\$	135.46	Tree Cooler Service
11498	Rogers Wireless	\$	184.38	Cell Phone Usage
11499	Scott's Industrial & Farm Supplies	\$	24.91	Rankin Dam Supplies
11500	Sprucedale Agromart	\$	3,483.60	Simazine and Roundup
11501	Xerox Canada Ltd.	\$	30.92	Copy and Print Charges
	Mastercard Payments	\$	3,077.30	
	Amilia	\$	539.91	
	Bruce Telecom	\$	526.09	
	DWSP Copier Lease	\$	163.85	
	Office Moneris Fees	\$	191.23	
	Self-Serve Moneris Fees	\$	557.33	
	Hydro, Reliance	\$	2,196.01	
	HST Return	\$	7,819.30	
	Receiver General, EHT, WSIB	\$	43,046.18	
	Group Health Benefits	\$	8,401.72	
	OMERS	\$	23,972.20	
	Monthly Payroll	\$	89,016.02	

Total Monthly Expenses	\$ 335,760.05
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Valerie Coleman

From: Tim Lanthier
Sent: June 2, 2021 9:05 AM
To: Valerie Coleman
Subject: FW: Ontario and Canada sign the ninth agreement to protect the Great Lakes

Valerie,

Please include this in correspondence to the Board for the June meeting.

Tim Lanthier
Chief Administrative Officer
Grey Sauble Conservation Authority
519-376-3076 x234
t.lanthier@greysauble.on.ca | www.greysauble.on.ca

Please note that due to the escalating concerns regarding COVID-19, GSCA has closed its Administrative Office to the public and most GSCA staff will be working remotely and may not have access to office phones. Please utilize email as the most reliable way to reach our staff at this time.

Rest assured that GSCA is committing to continuing to provide a high level of service and staff will be doing their best to ensure this.

From: [Stuart, Chloe \(MECP\)](#)
Sent: May 28, 2021 9:56 AM
Cc: [Stuart, Chloe \(MECP\)](#)
Subject: Ontario and Canada sign the ninth agreement to protect the Great Lakes

Dear Great Lakes partner,

Ontario is pleased to let you know that the new Canada-Ontario Agreement on Great Lakes Water Quality and Ecosystem Health has been signed. This is the ninth agreement between the two governments and marks the 50th anniversary of the signing of the first Canada-Ontario Agreement in 1971.

The ninth agreement comes into effect on June 1, 2021, and sets out specific actions that each government will take as they work together to protect and restore the Great Lakes, such as improving wastewater and stormwater management, managing nutrients, reducing plastic pollution and excess road salt, restoring native species and habitats, and increasing resilience to climate change.

The ninth agreement includes a renewed commitment to finishing environmental clean-up actions with an emphasis on six historically-degraded areas, conserving key habitats around the Great Lakes and continuing to restore Lake Erie. It also includes a new focus on protecting Lake Ontario, supporting nature-based recreation opportunities and strengthening commitments to First Nations and Métis engagement in the implementation of the agreement.

The ninth Canada-Ontario Agreement and a summary of the agreement can be read at:
<https://www.ontario.ca/page/canada-ontario-great-lakes-agreement>
<https://www.ontario.ca/page/summary-canada-ontario-great-lakes-agreement>

Ontario looks forward to collaborating with the Great Lakes community on the implementation of this agreement and to ensuring the ongoing protection of Great Lakes as part of our Made-in-Ontario Environment Plan to help keep these vital waterways safeguarded for future generations.

Sincerely,

Chloe Stuart

Assistant Deputy Minister

Ontario Ministry of the Environment, Conservation and Parks



TOWNSHIP OF SOUTH FRONTENAC

4432 George St, Box 100
 Sydenham ON, K0H 2T0
 613-376-3027 Ext 2222 or 1-800-559-5862
amaddocks@southfrontenac.net



June 7, 2021

Honourable Doug Ford
 Premier of Ontario
 Legislative Building
 Queen's Park
 Toronto ON
 M7A 1A1
doug.fordco@pc.ola.org

Honourable Jeff Yurek
 Minister of the Environment, Conservation
 and Parks
 5th Floor, 777 Bay St
 Toronto ON
 M7A 2J3
jeff.yurek@pc.ola.org

Dear Premier and Minister:

Re: Province Investigating and Updating Source Water Protection Legislation

Please be advised that the Council of the Township of South Frontenac passed the following resolution at their meeting June 1, 2021:

"That Council endorse the resolution passed by the Town of Fort Erie regarding legislative changes to ensure that those in our community who rely on wells and other private servicing for clean drinking water are afforded the same source water protection as municipal drinking water systems.

And that this resolution be circulated to the Honourable Doug Ford, Premier of Ontario, the Honourable Jeff Yurek, Minister of the Environment, Conservation and Parks, Andrea Howarth, Leader of the Opposition, All Conservation Authorities and the Association of Municipalities of Ontario. Carried."

The Council of the Township of South Frontenac supports the Town of Fort Erie and other rural Ontario municipalities where their residents rely on wells and other private servicing for clean drinking water. Please consider the human right to clean drinking water and sanitization in the investigation and updating of Source Water Protection Legislation.

Yours truly

Angela Maddocks

Angela Maddocks
 Clerk

c.c. Andrea Howarth, Leader of the Opposition
 Conservation Authorities of Ontario
 AMO



PORT COLBORNE

Corporate Services Department
Clerk's Division

Municipal Offices: 66 Charlotte Street
Port Colborne, Ontario L3K 3C8 • www.portcolborne.ca

T 905.835.2900 ext 106 F 905.834.5746
E amber.lapointe@portcolborne.ca

May 21, 2021

The Honourable Doug Ford, Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1Y7

Sent via E-mail: premier@ontario.ca

Dear Premier Ford:

Re: Resolution – Source Water Protection Legislation

Please be advised that, at its meeting of May 10, 2021, the Council of The Corporation of the City of Port Colborne resolved as follows:

That correspondence from the Town of Fort Erie regarding Source Water Protection Legislation, be supported.

A copy of the above noted resolution is enclosed for your reference. Your favourable consideration of this request is respectfully requested.

Sincerely,

Amber LaPointe
City Clerk

cc: Honourable Jeff Yurek, Minister of Environment, Conservation and Parks
Jeff Burch, MPP, Niagara Centre
Sam Oosterhoff, MPP, Niagara West
Jennifer Stevens, MPP, St. Catharines
Wayne Gates, MPP, Niagara Falls
Ontario Conservation and all Ontario Conservation Authorities:
kgavine@conservationontario.ca; bhorne@abca.ca; kfurlanetto@crca.ca;
generalmanager@catfishcreek.ca; @cloca.com; mvytytskyy@hrca.on.ca;
deb.martindowns@cvc.ca; tim.pidduck@crowevalley.com; tbyrne@erca.org;
llaliberte@grca.on.ca; karmstrong@grandriver.ca; t.lanthier@greysauble.on.ca;
Lisa.Burnside@conservationhamilton.ca; mmajchrowski@kawarthaconservation.com;
elizabeth@kettlecreekconservation.on.ca; cullen@lsrca.on.ca;
tammy@lakeheadca.com; jmaxwell@lprca.on.ca; mark.peacock@ltvca.ca;
kelly.vandette@lrc.on.ca; beard@mvca.on.ca; David.Vallier@mattagamiregion.ca;
smcintyre@mvc.on.ca; csharma@npca.ca; carl.jorgensen@conservationsudbury.ca;

brian.tayler@nbmca.ca; dhevenor@nvca.on.ca; dlandry@otonabeeconservation.com;
bmcnevin@quinteconservation.ca; richard.pilon@rrca.on.ca; sommer.casgrain-
robertson@rvca.ca; j.stephens@svca.on.ca; cbarrett@ssmrca.ca;
acoleman@nation.on.ca; bmcdougall@scrca.on.ca; John.MacKenzie@trca.ca;
annettt@thamesriver.on.ca

Association of Municipalities of Ontario (AMO)
Ontario Municipalities



Community Services

Legislative Services

April 27, 2021

File #120203

Sent via email: premier@ontario.ca

The Honourable Doug Ford, Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Honourable and Dear Sir:

Re: Province Investigating and Updating Source Water Protection Legislation

Please be advised the Municipal Council of the Town of Fort Erie at its meeting of April 26, 2021 passed the following resolution:

Whereas the Municipal Council of the Town of Fort Erie passed a resolution on October 21st, 2019 identifying that 1,100 private water wells were in operation in the Town of Fort Erie, of which 75% were used for domestic purposes including human and livestock consumption, and

Whereas the Municipal Council of the Town of Fort Erie further identified in that resolution that Council requires the protection of water in the aquifer supplying water to those wells from contamination as the result of any remediation of Pit One owned by the Port Colborne Quarries in the City of Port Colborne, and further

Whereas Report No. PDS-23-2021, approved by Council on March 22, 2021, identified that while the Niagara Peninsula Conservation Authority, The Regional Municipality of Niagara and Local Area Municipalities work together to protect source water, these plans do not generally apply to private servicing, and

Whereas Report No. PDS-23-2021 further identified efforts undertaken by the Town of Fort Erie through available provincial planning policy, regulation and legislation to protect source water within the Town of Fort Erie without any explicit ability to designate source water protection for private services, and

Whereas on July 28, 2010, through Resolution 64/292, the United Nations General Assembly explicitly recognized the human right to water and sanitation and acknowledged that clean drinking water and sanitation are essential to the realization of all human rights, and

.../2

Mailing Address:

The Corporation of the Town of Fort Erie
1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 5:00 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterie.ca

Whereas it would be desirable to ensure that those in our community who rely on wells and other private servicing for clean drinking water are afforded the same source water protection as municipal drinking water systems;

Now therefore it be resolved,

That: The Municipal Council of the Town of Fort Erie recognizes and acknowledges that clean drinking water and sanitation are basic human rights and essential to the realization of all human rights, and further

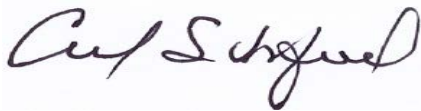
That: The Municipal Council of the Town of Fort Erie requests that the Ministry of Environment, Conservation and Parks consider legislative changes that would permit the expansion of source water protection to aquifers and private services, and further

That: This resolution be circulated to The Honourable Doug Ford, Premier of Ontario, the Honourable Jeff Yurek, Minister of the Environment, Conservation and Parks, Wayne Gates, MPP Niagara Falls, Jeff Burch, MPP Niagara Centre, Jennifer Stevens, MPP St. Catharines and Sam Oosterhoff, MPP Niagara West, and further

That: This resolution be circulated to all Conservation Authorities and Municipalities in Ontario for their endorsement and support.

Thank you for your attention to this matter.

Yours very truly,



Carol Schofield, Dipl.M.A.
Manager, Legislative Services/Clerk

cschofield@forterie.ca

CS:dlk

C.C.

The Honourable Jeff Yurek, Minister of Environment, Conservation and Parks jeff.yurekco@pc.ola.org

Jeff Burch, MPP, Niagara Centre jburch-gp@ndp.on.ca

Sam Oosterhoff, MPP, Niagara West sam.oosterhoff@pc.ola.org

Jennifer Stevens, MPP, St. Catharines JStevens-co@ndp.on.ca

Wayne Gates, MPP, Niagara Falls wgates-co@ndp.on.ca

Ontario Conservation and all Ontario Conservation Authorities: kgavine@conservationontario.ca; bhomer@abca.ca; kfurlanetto@crca.ca; generalmanager@catfishcreek.ca; @cloca.com; mvytyvtskyv@hrca.on.ca; deb.martindowns@cvc.ca; tim.pidduck@croweallevy.com; tbyrne@erca.org; llaliberte@grca.on.ca; karmstrong@grandriver.ca; t.lanthier@greysauble.on.ca; Lisa.Burnside@conservationhamilton.ca; mmaichrowski@kawarthaconservation.com; elizabeth@kettlecreekconservation.on.ca; cullen@lsrca.on.ca; tammy@lakeheadca.com; jmaxwell@lprca.on.ca; mark.peacock@ltvca.ca; kelly.vandette@ltc.on.ca; beard@mvca.on.ca; David.Vallier@mattagamiregion.ca; smcintyre@mvc.on.ca; csharma@npca.ca; carl.jorgensen@conservationsudbury.ca; brian.tayler@nbmca.ca; dhevenor@nvca.on.ca; dlandry@otonabeeconservation.com; bmcnevin@quinteconservation.ca; richard.pilon@rrca.on.ca; sommer.casgrain-robertson@rvca.ca; j.stephens@svca.on.ca; cbarrett@ssmrca.ca; acoleman@nation.on.ca; bmcdougall@scrca.on.ca; John.MacKenzie@trca.ca; annett@thamesriver.on.ca

Ontario Municipalities



Community Services

Legislative Services

April 27, 2021

File #120203

Sent via email: premier@ontario.ca

The Honourable Doug Ford, Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Honourable and Dear Sir:

Re: Province Investigating and Updating Source Water Protection Legislation

Please be advised the Municipal Council of the Town of Fort Erie at its meeting of April 26, 2021 passed the following resolution:

Whereas the Municipal Council of the Town of Fort Erie passed a resolution on October 21st, 2019 identifying that 1,100 private water wells were in operation in the Town of Fort Erie, of which 75% were used for domestic purposes including human and livestock consumption, and

Whereas the Municipal Council of the Town of Fort Erie further identified in that resolution that Council requires the protection of water in the aquifer supplying water to those wells from contamination as the result of any remediation of Pit One owned by the Port Colborne Quarries in the City of Port Colborne, and further

Whereas Report No. PDS-23-2021, approved by Council on March 22, 2021, identified that while the Niagara Peninsula Conservation Authority, The Regional Municipality of Niagara and Local Area Municipalities work together to protect source water, these plans do not generally apply to private servicing, and

Whereas Report No. PDS-23-2021 further identified efforts undertaken by the Town of Fort Erie through available provincial planning policy, regulation and legislation to protect source water within the Town of Fort Erie without any explicit ability to designate source water protection for private services, and

Whereas on July 28, 2010, through Resolution 64/292, the United Nations General Assembly explicitly recognized the human right to water and sanitation and acknowledged that clean drinking water and sanitation are essential to the realization of all human rights, and

.../2

Mailing Address:

The Corporation of the Town of Fort Erie
1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 5:00 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterie.ca

Whereas it would be desirable to ensure that those in our community who rely on wells and other private servicing for clean drinking water are afforded the same source water protection as municipal drinking water systems;

Now therefore it be resolved,

That: The Municipal Council of the Town of Fort Erie recognizes and acknowledges that clean drinking water and sanitation are basic human rights and essential to the realization of all human rights, and further

That: The Municipal Council of the Town of Fort Erie requests that the Ministry of Environment, Conservation and Parks consider legislative changes that would permit the expansion of source water protection to aquifers and private services, and further

That: This resolution be circulated to The Honourable Doug Ford, Premier of Ontario, the Honourable Jeff Yurek, Minister of the Environment, Conservation and Parks, Wayne Gates, MPP Niagara Falls, Jeff Burch, MPP Niagara Centre, Jennifer Stevens, MPP St. Catharines and Sam Oosterhoff, MPP Niagara West, and further

That: This resolution be circulated to all Conservation Authorities and Municipalities in Ontario for their endorsement and support.

Thank you for your attention to this matter.

Yours very truly,



Carol Schofield, Dipl.M.A.
Manager, Legislative Services/Clerk

cschofield@forterie.ca

CS:dlk

C.C.

The Honourable Jeff Yurek, Minister of Environment, Conservation and Parks jeff.yurekco@pc.ola.org

Jeff Burch, MPP, Niagara Centre jburch-gp@ndp.on.ca

Sam Oosterhoff, MPP, Niagara West sam.oosterhoff@pc.ola.org

Jennifer Stevens, MPP, St. Catharines JStevens-co@ndp.on.ca

Wayne Gates, MPP, Niagara Falls wgates-co@ndp.on.ca

Ontario Conservation and all Ontario Conservation Authorities: kgavine@conservationontario.ca; bhomer@abca.ca; kfurlanetto@crca.ca; generalmanager@catfishcreek.ca; @cloca.com; mvytyvtskyv@hrca.on.ca; deb.martindowns@cvc.ca; tim.pidduck@croweallevy.com; tbyrne@erca.org; llaliberte@grca.on.ca; karmstrong@grandriver.ca; t.lanthier@greysauble.on.ca; Lisa.Burnside@conservationhamilton.ca; mmaichrowski@kawarthaconservation.com; elizabeth@kettlecreekconservation.on.ca; cullen@lsrca.on.ca; tammy@lakeheadca.com; jmaxwell@lprca.on.ca; mark.peacock@ltvca.ca; kelly.vandette@ltc.on.ca; beard@mvca.on.ca; David.Vallier@mattagamiregion.ca; smcintyre@mvc.on.ca; csharma@npca.ca; carl.jorgensen@conservationsudbury.ca; brian.tayler@nbmca.ca; dhevenor@nvca.on.ca; dlandry@otonabeeconservation.com; bmcnevin@quinteconservation.ca; richard.pilon@rrca.on.ca; sommer.casgrain-robertson@rvca.ca; j.stephens@svca.on.ca; cbarrett@ssmrca.ca; acoleman@nation.on.ca; bmcdougall@scrca.on.ca; John.MacKenzie@trca.ca; annett@thamesriver.on.ca

Ontario Municipalities



Department of Corporate Services
1593 Four Mile Creek Road
P.O. Box 100, Virgil, ON L0S 1T0
905-468-3266 • Fax: 905-468-2959

www.notl.org

May 21, 2021

SENT ELECTRONICALLY

Town of Fort Erie
1 Municipal Centre Drive
Fort Erie ON, L2A 2S6

Attention: Carol Scholfield, Dip.M.A., Manager
Legislative Services/Clerk

Dear Ms. Schofield:

RE: Province Investigating and Updating Source Water Protection Legislation

Please be advised the Council of The Corporation of the Town of Niagara-on-the Lake, at its regular meeting held on May 17, 2021 approved the following resolution:

BE IT RESOLVED that Council endorse the motion from the Town of Fort Erie dated April 27, 2021 regarding the Province Investigating and Updating Source Water Protection Legislation.

If you have any questions or require further information, please contact our office at 905-468-3266.

Yours sincerely,

Peter Todd, Town Clerk

cc:

The Honourable Jeff Yurek, Minister of Environment, Conservation and Parks jeff.yurekco@pc.ola.org
Jeff Burch, MPP, Niagara Centre jburch-qp@ndp.on.ca
Sam Oosterhoff, MPP, Niagara West sam.oosterhoff@pc.ola.org
Jennifer Stevens, MPP, St. Catharines JStevens-co@ndp.on.ca
Wayne Gates, MPP, Niagara Falls wgates-co@ndp.on.ca
Ontario Conservation and all Ontario Conservation Authorities:
kgavine@conservationontario.ca; bhorne@abca.ca; kfurlanetto@crca.ca;
generalmanager@catfishcreek.ca; @cloca.com; mvytytskyy@hrca.on.ca;
deb.martindowns@cvc.ca; tim.pidduck@crowevalley.com; tbyrne@erca.org;

llaliberte@grca.on.ca; karmstrong@grandriver.ca; t.lanthier@greysauble.on.ca;
Lisa.Burnside@conservationhamilton.ca; mmajchrowski@kawarthaconservation.com;
elizabeth@kettlecreekconservation.on.ca; cullen@lsrca.on.ca; tammy@lakeheadca.com;
jmaxwell@lprca.on.ca; mark.peacock@ltvca.ca; kelly.vandettte@ltc.on.ca; beard@mvca.on.ca;
David.Vallier@mattagamiregion.ca; smcintyre@mvc.on.ca; csharma@npca.ca;
carl.jorgensen@conservationsudbury.ca; brian.tayler@nbmca.ca; dhevenor@nvca.on.ca;
dlandry@otonabeeconservation.com; bmcnevin@quinteconservation.ca;
richard.pilon@rrca.on.ca; sommer.casgrain-robertson@rvca.ca; j.stephens@svca.on.ca;
cbarrett@ssmrca.ca; acoleman@nation.on.ca; bmcdougall@scrca.on.ca;
John.MacKenzie@trca.ca; annett@thamesriver.on.ca

MEDIA RELEASES AND ARTICLES

The Owen Sound Sun Times

May 26, 2021

"SBP hoping for Grey Sauble's support when it reapplies for dune work"

[SBP hoping for Grey Sauble's support when it reapplies for dune work | Owen Sound Sun Times](#)

Grey Sauble Conservation Authority

June 2, 2021

"Owen Sound Family Teams up with GSCA to Offset their Carbon Footprint!"

[Owen Sound Family Teams up with GSCA to Offset their Carbon Footprint! – Grey Sauble Conservation Authority](#)

Bayshore Broadcasting

June 10, 2021

"GSCA Plants 6000 Trees With Help From Owen Sound Family"

[GSCA Plants 6,000 Trees With Help From Owen Sound Family | Bayshore Broadcasting News Centre](#)

Grey Sauble Authority Board of Directors

M O T I O N

DATE: June 23, 2021

MOTION #: FA-21-072

MOVED BY: _____

SECONDED BY: _____

THAT in consideration of the Consent Agenda Items listed on the June 23, 2021, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) Environmental Planning - Section 28 Permits – May 2021; (ii) Administration - Receipts & Expenses – May 2021; (iii) Correspondence – Ministry of the Environment, Municipal Communications re DWSP; (vi) Recent Media Articles



STAFF REPORT

Report To: Board of Directors

Report From: Tim Lanthier, CAO

Meeting Date: June 23, 2021

Report Code: 027-2021

Subject: Proposed ERO Comments re: *Regulatory Proposal Consultation Guide: Regulations Defining Core Mandate and Improving Governance, Oversight and Accountability of Conservation Authorities*

Recommendation:

WHEREAS on May 13, 2021, the Province of Ontario released the “*Regulatory Proposal Consultation Guide: Regulations Defining Core Mandate and Improving Governance, Oversight and Accountability of Conservation Authorities*” on the ERO with a commenting deadline of June 27, 2021;

AND WHEREAS this document has a direct bearing on the operations of the Grey Sauble Conservation Authority (GSCA) and its member municipalities

AND WHEREAS Staff of the GSCA have reviewed this document and briefed the Board of Directors on its content and implications;

THAT the GSCA Board of Directors endorse the enclosed comments and direct staff to submit these comments to the Province through the ERO website;

AND THAT the GSCA Board of Directors direct staff to provide a copy of these comments to Conservation Ontario, GSCA’s member municipalities and counties, MPP Walker and MPP Wilson.

Strategic Initiative:

This item is related to all of GSCA’s Strategic Initiatives and overall operations.

Background:

Since 2015, there have been several changes to the Conservation Authorities Act. Many of these changes remain yet to be proclaimed, pending appropriate regulations to facilitate the legislation.

Over the course of 2020, the Provincial Government considered and proposed several additional changes to the legislation. On December 8, 2020, omnibus Bill 229 received Royal Assent. This Bill included further changes to the Conservation Authorities Act (CAA). Upon Royal Assent, several portions of the Act were immediately brought into effect.

On February 2, 2021, the Provincial Government proclaimed several additional sections of the Act.

In April 2021, GSCA Staff brought forward a report to the Board of Directors (Staff Report 013-2021) detailing these changes. Several portions of the legislation are yet to be proclaimed as they require accompanying regulations.

On May 13, 2021, the Province released a high-level consultation guide to receive feedback on some of these proposed regulations. The guide is entitled, "*Regulatory Proposal Consultation Guide: Regulations Defining Core Mandate and Improving Governance, Oversight and Accountability of Conservation Authorities*" (herein, "the Guide").

This guide provides an overview of the proposed regulations and can generally be considered in four primary categories:

1. Mandatory versus non-mandatory programs.
2. Municipal MOU's and Transition Plans.
3. Community Advisory Boards.
4. Section 29 Regulations (rules on Authority-owned lands).

GSCA Staff have reviewed and considered the content of the Guide. Preliminary comments were brought forward to the Board at the May 23, 2021 Full Authority meeting (Staff Report 023-2021).

Proposed Comments:

Grey Sauble Conservation Authority (GSCA) has reviewed and considered the Regulatory Proposal Consultation Guide released by the Province of Ontario. We thank the Province for the opportunity to provide comment on these proposed regulations.

Based on our review of this Guide, the GSCA would like to present the following concerns and/or items requiring clarification. These have been categorized into:

1. Mandatory and Non-Mandatory Programs and Services.
2. Transition Plans and MOU's.
3. Community Advisory Boards.
4. Section 29 Regulations.
5. Phase 2 Levy Regulations

Mandatory and Non-Mandatory Programs and Services:

1. Recent changes to the Conservation Authorities Act have listed programs and services related to the risk of natural hazards are provincially mandatory. The current Regulatory Proposal Consultation Guide (the "Guide") further defines these programs and services. GSCA is pleased to see the inclusion of this work in the list of mandatory programs and services.

However, based on the information provided in the Guide, it appears that additional work may be required by conservation authorities to meet the program standards. It is strongly recommended that if program standards and requirements are going to be prescribed by the Province, that this information be released as soon as possible as this will need to be factored into the Transition Plans and Agreements. We note that the Province recently reduced investment into these programs by approximately fifty percent. If the Province intends to apply standards and requirements to these programs, we respectfully recommend that the Province re-invest in these programs in a substantial way to ensure their effective implementation and to reduce the financial impacts on rural municipalities.

2. GSCA recommends that the new Section 28 regulations be released for consultation as soon as possible to assist conservation authorities and municipalities in determining the ongoing costs associated with offering this program. It is also recommended that the regulations afford the ability for conservation authorities to recoup a portion of the court costs associated with engaging in enforcement and compliance activities. It is recommended that a portion of any fines levied with a conviction be recoverable by conservation authorities.
3. GSCA is pleased to see the inclusion of programs and services related to the management of conservation authority lands included as a mandatory program. However, the explicit exclusion of recreational uses from the mandatory programs and services causes us great concern.

GSCA owns and manages over 28,000 acres of natural area for the benefit of not only the local population, but also for the benefit of the Province. In addition to the millions of dollars in ecosystem services that these properties provide annually, they also provide valuable greenspace for both the local population, as well as people from all over the province and beyond. GSCA's properties contain over 170 kilometers of trails and many of these properties also contain necessary related infrastructure in the form of parking areas and washrooms. These properties receive 100's of 1000's of visitors annually and must be managed accordingly. Ceasing to manage these properties for passive recreation is not optional and the programs and services undertaken to manage these properties should not be placed in a position where it is seen as optional. Failure to manage these properties for visitation will not stop visitation and will dramatically increase risk to the public and liability for the Authority.

GSCA collects parking revenues at some of these properties. This parking revenue assists in offsetting, not replacing, the municipal levy dollars that provide the underlying support for the management of these properties.

We respectfully request that the Province remove the explicit exclusion of these uses from the mandatory management of these properties, and further that the Province explicitly include this management.

4. As noted above, we are pleased that the Province has included management of conservation authority lands as a mandatory program. However, the framing of those land management activities solely around protecting natural heritage systems/features/values and protection and conservation of provincially significant conservation lands and natural heritage features could be interpreted as not supportive of forest management operations.

Forest management activities conducted on conservation authority lands is conducted in a manner that is consistent with provincial guidelines, and in many cases is provided at a higher standard than local by-laws.

Management conducted within artificially created forests (plantations), is being done to ensure the long-term health of the forest. Many of these plantations were established to restore tree cover to areas with highly erodible soils and reduce the erosion potential. The long-term goal of these plantations is to have them be a healthy, productive mixed forest that provides numerous benefits to the local environment (forest cover, habitat, etc...). The manner they were establish (spacing of planted trees/density, species planted) was with the intent to have forest management activities conducted. Many areas were planted at either a density of 2,200 trees per ha (907 trees/ac) or 1,500 trees/ha (600 trees/ac). At these densities if the trees are left to grow naturally over their lifespan, the trees

would begin to die off due to overstocking. The intrinsic and environmental values of these plantations would be lost. Through operations, approximately one-third of the trees are removed at any one time. The intended purpose of these operations is to remove disease/dying trees, to create growing space for the remaining trees, and to establish suitable microsite conditions for hardwood species to become established and regenerate.

Management conducted within hardwood forests is also being conducted in a manner to ensure the long-term health of the forest. Once again, operations are removing lower quality (diseased, defective, dying) trees, while maintaining a minimum density (20 m²/ha of basal area) and wildlife features (cavities, mast trees, etc...). Again, these activities meet and/or exceeding provincial guidelines and local bylaws.

For many of the properties, conservation authorities are completing forest management to remove infected or diseased trees, with the intent of improving the overall health of the forest.

These activities extend back to the inception of GSCA and are included in our 1959 Conservation Report, suggesting that these are core conservation authority activities.

With the way that the mandatory programs are listed in the Guide, conflicts are going to arise associated with forest management operations, even though the current healthy, diverse state of the forest can be attributed to past forest management operations.

Southern Ontario forest management is being conducted within the same principles as that of northern Ontario, however the natural processes are different. Instead of clear-cutting areas to mimic forest fires, Southern Ontario conservation authorities remove individual trees to mimic single tree mortality from lightning or old age.

By having staff out in the forest, conservation authorities are identifying invasive species, species at risk, and sensitive habitats. If forest management is not considered mandatory, or at very least, not in conflict with the mandatory program under the regulations, these staff could be lost.

In the preamble to the Land Management section of the Guide, the Guide states, that *“Conservation authority land is considered private land and as such is subject to the Planning Act, municipal official plans, zoning and by-laws as well as to property taxes”*. As a private landowner, conservation authorities should

have the right to choose how we manage our properties, similar to other private landowners. Especially when conservation authorities have a long track record of responsible forest management that is adaptive and cautious and works to enhance the natural heritage features present.

5. We are pleased to see that that the Province is including land management strategies as part of the suite of mandatory programs and services. However, we have concerns around the potential timelines, proposed/required content, as well as the cost and capacity to undertake such a strategy.

We recommend that the regulations provide flexibility to conservation authorities, both in terms of content and in terms of timing to complete these strategies.

Further, we recommend that the Province acknowledge and accept, through the regulations, that recreational uses and resource management activities may be included in the overarching land use strategies.

6. We are pleased to see that that the Province is including property management plans as part of the suite of mandatory programs and services. However, we have concerns around the potential timelines, proposed/required content, as well as the cost and capacity to undertake such a strategy.

We recommend that the regulations provide flexibility to conservation authorities, both in terms of content and in terms of timing to complete these management plans.

Further, we recommend that the Province acknowledge and accept, through the regulations, that recreational uses and resource management activities may be included as components of these management plans.

7. GSCA is very concerned about the potential costs and staff resource strain that will be associated with the implementation of a Core Watershed-Based Resource Management Strategy.

Due to ongoing funding restrictions and the more recent reduction in Provincial Section 39 transfer payments, GSCA and other conservation authorities operate on a very lean budget. Ongoing increases in general operating costs is placing further strain on conservation authority budget.

We recommend that the regulations provide flexibility to conservation authorities, both in terms of content and in terms of timing to complete these Watershed-Based Resource Management Strategies.

8. We respectfully recommend that the Province clarify that the programs and services listed in the tables included on pages 18, 19, and 20 of the Guide are

examples of mandatory, non-mandatory municipal and non-mandatory other programs and services and not prescribed. For instance, GSCA offers tree planting as a private, fully self-funded program, not as a municipal service.

9. We respectfully request that the Province ensures that the regulations offer flexibility for individual conservation authorities to decide which non-mandatory programs that they will offer. This should not be limited by a municipality if the conservation authority can fund these programs and services without municipal levy. In fact, the ability to have these self-funded programs allows conservation authorities to maintain FTE's that are shared with municipally funded programs, thereby offering stronger skill sets and a better return on investment.
10. It is noted that one major omission from the list of mandatory programs and services is the development and implementation of nature-based solutions to reduce the risks of flooding, erosion, and drought. Many conservation authorities' early mandates were focused on developing and implementing these nature-based solutions.

It is requested that these private land stewardship activities including re-forestation and afforestation be recognized and included in the list of mandatory programs and services. These programs reduce flooding, mitigate against drought, improve water quality, provide innumerable ecosystem services, and help to facilitate on-farm best management practices.

11. It is essential that the province continue to fully fund the Drinking Water Source Protection program as long as conservation authorities are required to exercise and perform the powers and duties of a drinking water source protection authority; and implement programs and services related to those responsibilities. Municipalities do not have the capacity to absorb these program costs.

Transition Plans and MOU's

1. It is currently mid-June 2021, and the Province has yet to release the Phase 1 regulations and to consult, review and release the Phase 2 and Section 28 regulations. The time allotted between now and December 31, 2021 to complete Transition Plans is quickly waning.

It is recommended that the timeline for the completion of transition plans be extended by six (6) months until June 30, 2022 to allow adequate time for conservation authorities to fully review both the Phase 1, Phase 2 and Section 28 regulations to enable a review of programs and services and to consult with our member municipalities on these programs and anticipated costs.

2. The currently proposed timeline for execution of MOU's between conservation authorities and municipalities is January 1, 2023. However, due to budget preparation activities and municipal elections, the effective completion date for these agreements is June/July 2022.

It is recommended that the timeline for the execution of these MOU's be extended by six (6) months until June 30, 2023 to allow adequate time for conservation authorities to fully review both the Phase 1, Phase 2 and Section 28 regulations, to develop an effective transition plan, to work with our member municipalities and associated legal counsel, to avoid "lame duck" situations, and to properly plan for the next upcoming budget year (January 1, 2024).

3. Although the Regulatory Proposal Consultation Guide provides a lot of information that was previously unavailable, it is not the actual regulation. We respectfully request that the Province release the draft regulations for review, comment and consultation as soon as possible.
4. Conservation authorities will not be able to develop transition plans until we are able to review the detailed regulations proposed for both Phase 2 and Section 28. We respectfully request that the Province release these regulations for review and comment as soon as possible.

Community Advisory Boards

GSCA generally supports the idea of a community advisory board to provide a conduit from the public to the General Membership. We recommend the following items be considered:

1. That enough flexibility is afforded that the Boards do not duplicate existing efforts.
2. That community advisory board costs, including administrative costs, be considered mandatory for levy purposes.
3. That the Province provide some base funding for these boards, or explain to the municipalities why there is an additional levy cost that should not be borne at the cost of other levy funded programs and how this aligns with the Province's goal of saving municipalities money.
4. That the timeline for implementing the community advisory boards be stayed until after the completion of the municipal MOU's.
5. There is a distinct possibility that an authority may be unable to effectively strike a community advisory board or maintain quorum due to lack of public interest. The regulation needs to consider this possibility and account for it.

Section 29 Regulations

We request that the following items be considered as part of this regulation:

1. Include “peace officer” in the definition of conservation authority officer.
2. Require the public to identify themselves to a Provincial Offences Officer.
3. Create the ability for a Provincial Offences Officer to seize an object which is part of an offence
4. Include a new prohibition with regard to the unauthorized use of any remotely controlled device including boats, aircraft including drones, vehicles, etc. the conservation authorities’ group insurance provider does not cover damages or losses associated with these devices.
5. Clarify that permissions can be issued by the Authority for activities currently prohibited in 4(1)(c) and (d) of the regulation. This includes (c) cut, remove, injure or destroy a plant, tree, shrub, flower or other growing thing and (d) remove or destroy any soil or rock.

Phase 2 Levy Regulations

1. We recommend that all overhead costs be eligible for the minimum levy and ensure that these overhead costs include HR and GIS/Mapping.
2. We recommend that conservation authorities not be required to tease out mandatory from non-mandatory overhead costs as many departments in a smaller conservation authority consist of one person, and those departments (ie: finance) are required to operate the corporation, regardless of the number of mandatory or non-mandatory programs.

Financial/Budget Implications:

There are no immediate financial implications associated with our review and comment on this Guide document.

However, based on the information provided in the consultation guide, GSCA has significant concerns about the potential financial, budgetary and staff resource implications of the proposed implementing regulations.

Communication Strategy:

GSCA will provide a copy of these comments to Conservation Ontario, GSCA's member municipalities and counties, MPP Walker and MPP Wilson.

Consultation:

The CAO has been in consultation with Conservation Ontario and Ontario's other Conservation Authorities, as well as municipal staff and councils. Ongoing consultation will continue to include staff and Councils from member and county municipalities, as well as the Ministry of the Environment, Conservation and Parks.

Grey Sauble Authority Board of Directors

MOTION

DATE: June 23, 2021

MOTION #: FA-21-073

MOVED BY: _____

SECONDED BY: _____

WHEREAS on May 13, 2021, the Province of Ontario released the “*Regulatory Proposal Consultation Guide: Regulations Defining Core Mandate and Improving Governance, Oversight and Accountability of Conservation Authorities*” on the ERO with a commenting deadline of June 27, 2021;

AND WHEREAS this document has a direct bearing on the operations of the Grey Sauble Conservation Authority (GSCA) and its member municipalities

AND WHEREAS Staff of the GSCA have reviewed this document and briefed the Board of Directors on its content and implications;

THAT the GSCA Board of Directors endorse the enclosed comments and direct staff to submit these comments to the Province through the ERO website;

AND THAT the GSCA Board of Directors direct staff to provide a copy of these comments to Conservation Ontario, GSCA’s member municipalities and counties, MPP Walker and MPP Wilson.



STAFF REPORT

Report To: Board of Directors

Report From: Tim Lanthier, CAO
Alison Armstrong Manager of Financial & HR Services

Meeting Date: June 23, 2021

Report Code: 028-2021

Subject: TD North American Sustainability Leadership Equity Model
(Environment, Social, Governance) Investment Transition

Recommendation:

WHEREAS GSCA currently has an investment portfolio containing an asset mix of cash, fixed income and equity components with a market value on June 15, 2021 of \$1,325,653.63.

AND WHEREAS GSCA, as an environmentally conscious organization is interested in investing in a fund profile of companies of like- minded consciousness.

AND WHEREAS a fund profile of companies best in class in environmental impact and social responsibility has been introduced.

THAT the GSCA Board of Director's approve Option 1 or 2 below to invest in TD North American Sustainability Equity model

Background:

Every Spring, Mike Konopka, Vice President and Senior Portfolio Manager for TD Wealth presents a review and update of GSCA's Wealth Portfolio to the GSCA Board of Directors.

For the last several years, some Board members have made inquiries about investing in socially and environmental responsible companies (ESG Funds).

On April 28, 2021, Mike Konopka, presented GSCA's current Wealth Portfolio Review to the GSCA Board of Director's, and also included an option for investment in an ESG investment strategy.

The Board of Director's asked Staff to consider this option and to return to the Board with a follow up report on the recommended path forward.

Analysis and Options:

The Portfolio Summary provided in the April Board package shows an equity component of 60.3% of the **market value** of the portfolio at April 16, 2021. This includes a US component of 25.4%, Canadian component of 23.3% and foreign equity component of 11.6%.

From an invested perspective, the Grey Sauble portfolio has approximately \$206K invested in Canadian equities and \$280k invested in US equities mainly in six fund profiles.

From a risk perspective, the standard deviation (volatility) of the fund profiles range from 11.4% to 14.7%. The standard deviation of the of the ESG fund is 10.5%, slightly less volatile.

In comparing the 2020 rates of return on the six funds currently invested and the ESG fund, the ESG rate of return is one of the higher returning funds.

1. Proposal to transfer approximately 50% of our existing equities to the ESG fund. This will equate to about \$393,000, based on April 16 market value of which 69% will be US equities, 26.3% will be CDN equities, and 4.7% will be in foreign equities, roughly. This will be to maintain our current diversity with the new fund.
2. Proposal to transfer 25% of existing equities from the lower performing funds based on the geographic mix of the ESG funds and add to the portfolio \$200,000 of the reserve funds in the Bank of Montreal account. This will allow for increased diversity across the funds.

Financial/Budget Implications:

There are no immediate financial or budget implications. It is anticipated that the new investment strategy will provide similar levels of return to our existing funds but will represent an investment in companies that are considered best-in-class relative to their peers in environmental impact, social responsibility and corporate governance. Interest on funds in the bank account is at prime less 1.75% so an additional investment in equities will slightly lower the interest flow but the return on investment in the equity market is expected to more than compensate for this loss of interest

Communication Strategy:

GSCA Staff will direct our portfolio manager at TD Wealth to redistribute a portion of our existing equity funds to the TD North American Sustainability Leadership Equity Strategy (ESG Fund).

Consultation:

The CAO has consulted with TD Wealth regarding return on investment, risk tolerances, and current market conditions.

Grey Sauble Authority Board of Directors

M O T I O N

DATE: June 23, 2021

MOTION #: FA-21-074

MOVED BY: _____

SECONDED BY: _____

WHEREAS GSCA currently has an investment portfolio containing an asset mix of cash, fixed income and equity components with a market value on June 15, 2021 of \$1,325,653.63.

AND WHEREAS GSCA, as an environmentally conscious organization is interested in investing in a fund profile of companies of like- minded consciousness.

AND WHEREAS a fund profile of companies best in class in environmental impact and social responsibility has been introduced.

THAT the GSCA Board of Director's approve Option 1 or 2 below to invest in TD North American Sustainability Equity model

2021

CAO Performance Review Policy



Grey Sauble
CONSERVATION

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Summary Statement

The hiring of the Chief Administrative Officer (CAO) is one of the key responsibilities of the Board of Directors. The CAO is the only direct employee of the Board of Directors and is the connecting link between the Board of Directors and Authority operations and staff.

The Board of Directors is responsible for the evaluation of the performance of the CAO.

The Board of Directors relies on the Chief Administrative Officer to manage the operations of the organization, including all employees of the Authority. The Chief Administrative Officer is accountable to the Authority, working cooperatively to achieve the goals established by the Authority.

The Board of Directors shall communicate with the employees of the Authority solely through the CAO, except that the Board of Directors may communicate directly with employees of the Authority to obtain or provide information.

The Board of Directors shall provide direction on the plans, policies and programs of the Authority to the CAO.

Regular performance reviews ensure that the CAO is provided with accurate and appropriate feedback with the goal of enabling and achieving corporate objectives and improving Authority performance.

The CAO will draft his/her goals prior to the beginning of each year and request input from the Board of Directors before they are finalized in the performance plan. At the end of the year, the CAO will prepare a report on how she/he performed against the goals. This report is provided to the Board of Directors. At the end of the year the Board may use a Closed Session to consider performance of the CAO and the Chair or Vice Chair will review the Board's view of his/her performance with the CAO.

This policy applies to the Chief Administrative Officer as the only direct employee of the Grey Sauble Conservation Authority Board of Directors. This policy serves to clarify the CAO Performance Review process as stated in the GSCA Administrative By-Laws (GSCA Administrative By-Law, Section 3(6)).

Purpose

The performance evaluation of the CAO is a valuable instrument which will serve any or all of the following purposes:

- To formally discuss the relationship between the Board of Directors and the CAO.
- To ensure that there is clarity with regard to the position expectations of the CAO.
- To provide an assessment of the performance of the role and responsibilities as set out in legislation, policy and the job description.
- To set objectives and criteria for future evaluation; and
- To serve as the basis for salary adjustments.

The annual performance review is part of an ongoing performance management process by which the Chair, the Board and the CAO work together to plan, monitor and review the work objectives and overall contribution to the organization. This is part of a continuous process of setting objectives, assessing progress and providing on-going feedback. The annual review of the CAO's performance should include the development of measurable criteria that:

- Align with the organization's strategic direction and culture.
- Are practical and easy to understand and use.
- Provide an accurate picture of expectation and performance.
- Include a collaborative process for setting goals and reviewing performance based on open communication between the Chair, the Board and the CAO.
- Monitor and measure results (what) and behaviours (how).
- Ensure that administrative work plans support the strategic direction of the organization.
- Identify and recognize accomplishments.
- Support administrative decision-making.

Definitions

“Authority” means the Grey Sauble Conservation Authority (GSCA).

“Board of Directors” means the body of municipally appointed officials responsible for managing the affairs of the Grey Sauble Conservation Authority. Also referred to in this document as “the Board”.

“Chair” means the Chairperson as referenced in the Act as elected by the Members of the Authority.

“Chief Administrative Officer” means the General Manager or Chief Administrative Officer of the Authority, and which may, by resolution of the Authority, include the responsibilities of the Secretary Treasurer if so designated by resolution of the Authority.

“Full Authority Board” means, for this policy, a quorum of the full contingent of the Board of Directors at a regularly scheduled meeting of the Board.

“Goal” means a desired outcome with one or more specific objectives that define in precise terms what is to be accomplished within a designated time frame. A goal may be performance-related, developmental, a special project, or some combination thereof.

“Meeting” means any regular, special or other meeting of the Board.

“Member Municipality” means a municipality that is designated by or under the Act as a participating municipality in the Grey Sauble Conservation Authority (Arran-Elderslie, the Blue Mountains, Chatsworth, Georgian Bluffs, Grey Highlands, Meaford, Owen Sound, and South Bruce Peninsula).

“Salary” means the remuneration paid to the CAO by the Board of Directors, in fixed, regular payments.

“Secretary Treasurer” means Secretary Treasurer of the Authority with the roles specified in the Act. This position is fulfilled by the position of CAO.

“Vice Chair” means the Vice-Chairperson as elected by the Members of the Authority. If a first and second Vice-Chair are elected, they shall be called First Vice-Chair and Second Vice-Chair.

Policy Requirements

Performance Review Timelines

The Chief Administrative Officer Performance Review is scheduled in October of each year. All components of the review, including salary adjustment, will be completed by October 31st.

Chief Administrative Officer Review Process

Step 1: Objectives and Goal Setting

The purpose of this step is for the Chief Administrative Officer, the Chair and the Board to decide on any personal development goals and establish key performance objectives that are tied to the annual performance review feedback. These objectives should be established within the overall context of the Strategic Plan and Objectives for the Authority. This process will consist of both personal development goals and organizational operational priorities. Goals are established based on annual performance review feedback, Authority priorities, initiatives and direction for the coming year.

Personal development goals of the CAO shall be developed by the CAO in consultation with the Chair. Personal development goals for the following year shall be presented for approval, to the Board of Directors in Closed Session at the November Regular Meeting of the Full Authority Board.

Operational Priorities for the organization shall be developed by the CAO in consultation with the senior management team. These priorities will be established relative Strategic Plan goals and objectives. Operational Priorities for the following year shall be presented for approval, to the Board of Directors in Open Session at the November Regular Meeting of the Full Authority Board.

Step 2: Mid – Year Check In

The Board and the Chief Administrative Officer meet to discuss progress on the achievement of key objectives and determine if there are any impediments to success or if objectives need to change as a result of a shift in strategic direction or priority. This will occur during the May or June meeting of the Full Authority Board.

Step 3: Annual Performance Review (see detailed schedule below for more details)

Chief Administrative Officer

Chief Administrative Officer prepares a self-assessment of goals, key performance objectives and accomplishments for the year. At the request of the Board of Directors,

and/or at least once every five years, the CAO will solicit a confidential survey/feedback from members of the Authority staff and management team to reflect the satisfaction and well-being of the Authority's workforce and provides it to the Chair.

Chair / Board

Each Board member completes the Chief Administrative Officer Performance Review form individually and forwards it to the Chair. The Chair then collates all feedback into a summary document, including the Chair's assessment.

Human Resources

The Manager of Financial and Human Resource Services assists the Chair in coordinating the process and workflow of the annual performance review procedure. At the direction of the Chair and the Board this coordination may be contracted to a third-party advisor.

The Manager of Financial and Human Resource Services is responsible to maintain the policy that supports the CAO's annual performance review process. The policy will be updated once per term of Member Municipal Councils based on feedback from the Chair, the Board and the CAO.

Pre-Performance Review Meeting

The Chair collates all information gathered from the Chief Administrative Officer, the Board and the Manager of Financial and Human Resource Services and holds a formal meeting with the Board to discuss the results of the review and the level of success in achieving the key objectives. Board feedback is documented for review with the Chief Administrative Officer. The Chair and the Board also determine any salary adjustment (step increase) based on the overall performance of the Chief Administrative Officer.

Performance Review Meeting

The Chair, the Vice Chair and the longest serving member of the Board meet with the Chief Administrative Officer to provide formal, documented feedback as gathered above and to communicate the Board's compensation salary adjustment decision.

Step 5: Cycle repeats with Step 1.

Detailed Annual Performance Review Schedule

Deliverable	Who	Date
Develop key performance objectives for the coming year	CAO	October / November
Discuss key performance objectives for coming year with Board of Directors, finalize.	CAO / Board	November
Mid-year check in <ul style="list-style-type: none"> - Discuss progress to date, determine any course correction or remedial action - Determine if external HR consulting or surveys will be required and arrange for these, if necessary 	CAO / Board	May/June
CAO self-assessment, Board members prepare individual assessments, (results from external HR collated, if necessary) and provided to Chair. Board meets to discuss and prepare management letter.	CAO / Board	October
Committee meets with CAO to deliver feedback and discuss recommendations for the future.	CAO / Committee	October / November

Authority to Establish Policy

This policy is established pursuant to Section 18 of the Conservation Authorities Act, which provides for the appointment of a secretary-treasurer by a conservation authority and Section 19 of the Conservation Authorities Act, which provides for a conservation authority to pass by-laws.

Conservation Authorities Act

Employees

18 (1) An authority shall appoint a secretary-treasurer and may appoint such other employees as it considers necessary who shall hold office during the pleasure of the authority and shall receive such salary or other remuneration as the authority determines, payable out of the funds of the authority. R.S.O. 1990, c. C.27, s. 18 (1).

By-laws

19.1 (1) An authority may make by-laws,
(b) prescribing the powers and duties of the secretary-treasurer;
(f) respecting the roles and responsibilities of the members of the authority and of its officers and senior staff;

Further, the GSCA Administrative By-Laws identifies the Secretary-Treasurer of the Authority as the CAO, and provides for the appointment and/or termination of a CAO and the establishment of regulations, policies and programs (GSCA Administrative By-Law, Section 3(3)):

Subject to the Act and other applicable legislation, the General Membership is empowered without restriction to exercise all of the powers prescribed to the Authority under the Act. In addition to the powers of an authority under s.21 of the Act for the purposes of accomplishing its objects, as referenced in the introduction of this By-law model, the powers of the General Membership include but are not limited to:

- ii. Appointing a Chief Administrative Officer and/or Secretary Treasurer;*
- iii. Terminating the services of the Chief Administrative Officer and/or Secretary Treasurer.*
- iv. Approving establishing and implementing regulations, policies and programs;*

Review

The policy will be updated once per term of Member Municipal Councils, in conjunction with the annual CAO Performance Review Process and based on feedback from the Chair, the Board and the CAO.

Grey Sauble Authority Board of Directors

M O T I O N

DATE: June 23, 2021

MOTION #: FA-21-075

MOVED BY: _____

SECONDED BY: _____

WHEREAS GSCA's CAO Performance Review Policy states that the Chair, the Vice Chair and the longest serving member of the Board will meet with the Chief Administrative Officer to provide formal, documented feedback as gathered above and to communicate the Board's compensation salary adjustment decision;

AND WHEREAS the Board of Directors has determined that the reference to the "longest serving member of the Board" should be replaced with the "Past Chair";

THAT the CAO Performance Review Policy document be updated to reflect that the Chair, the Vice Chair and the previous Chair (or Vice Chair as necessary) will meet with the Chief Administrative Officer to provide formal, documented feedback as gathered above and to communicate the Board's compensation salary adjustment decision.

AND THAT a typo related to the Step numbers in review process be corrected to read Step 4 instead of Step 5.



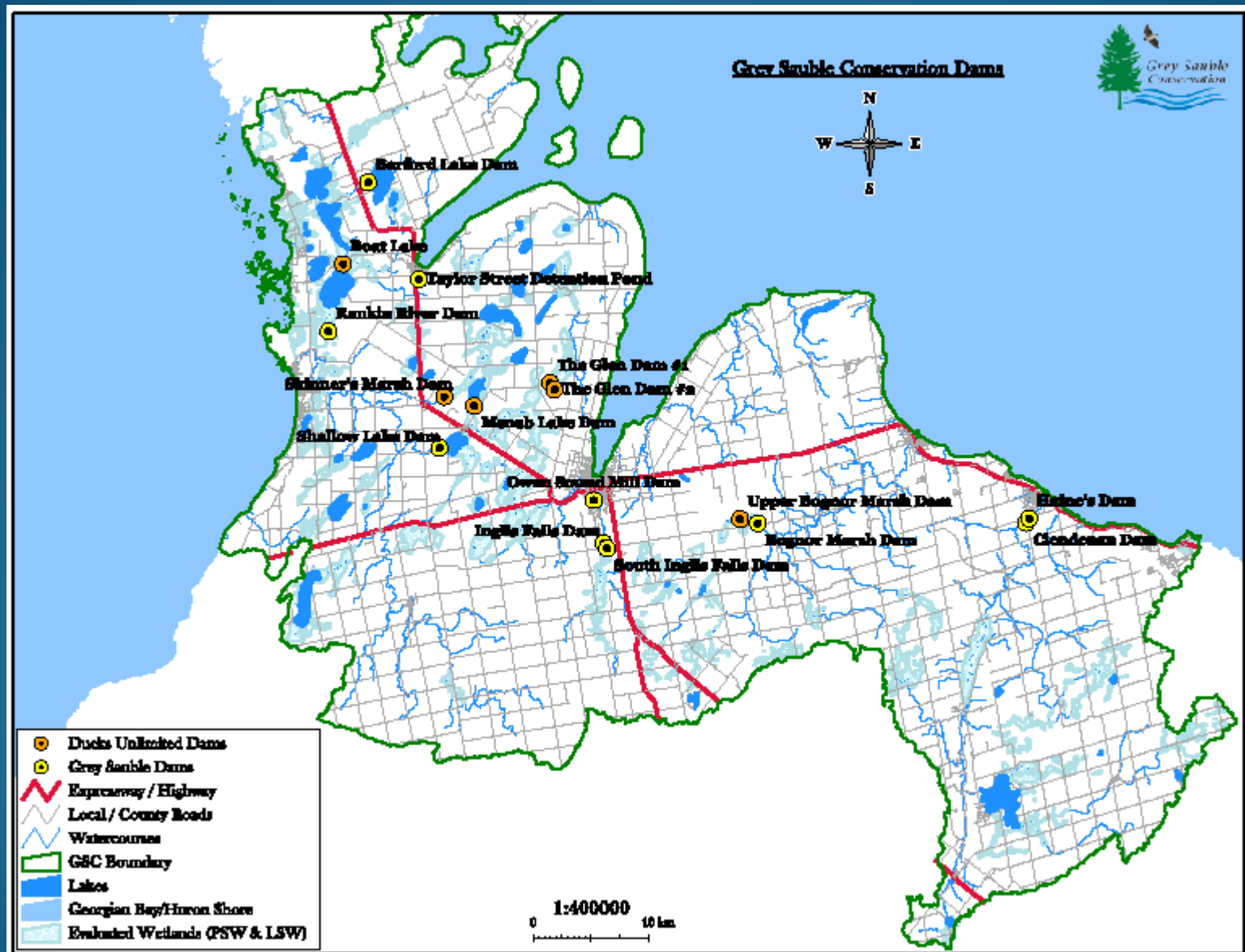
ATTACHMENT #10

DAM ADVENTURES

2021



GSCA Dams



Installed March 24-29
All 4 boards replaced
Boards removed in Fall

Berford Lake Dam



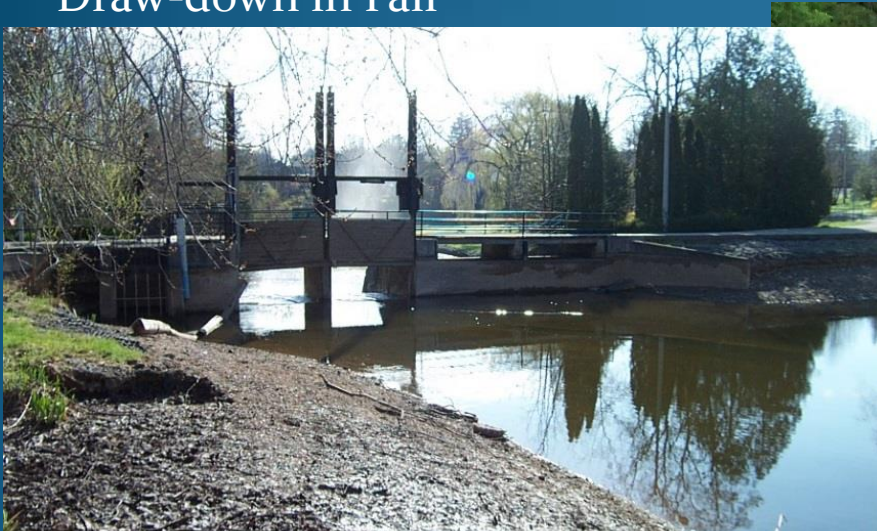
Started Install April 6

Early install to avoid Swan nesting issues

North gate partially open (high flows)

Draw-down in Fall

Mill Dam



Installed Started April 19-22
Draw-down in Fall

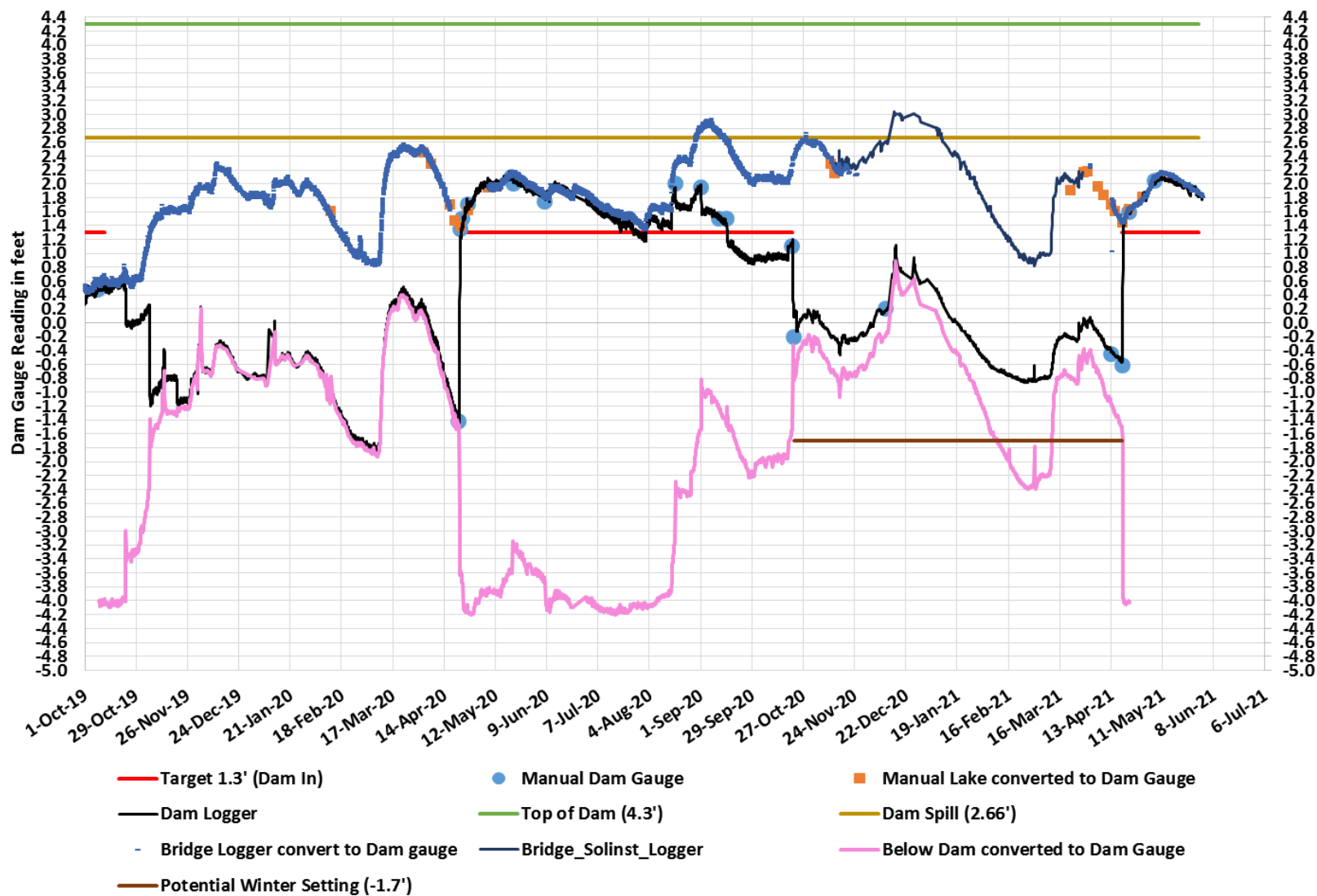
Bognor Marsh #2



Impacts from new winter setting

New Rankin Dam

Rankin Levels Fall 2019-2021



First year using new setup
Installed April 19
Draw-down in Fall
Need to install before lake levels drop below
Normal Operating Level

Rankin Dam



Rankin Dam Pt 2

Installed 6 Plugs April 23



Biodegradable Plugs using
wood chips, burlap and twine



Install May 25
Needed Hy-hoe to remove large log
Replaced several logs

Clendenan Dam



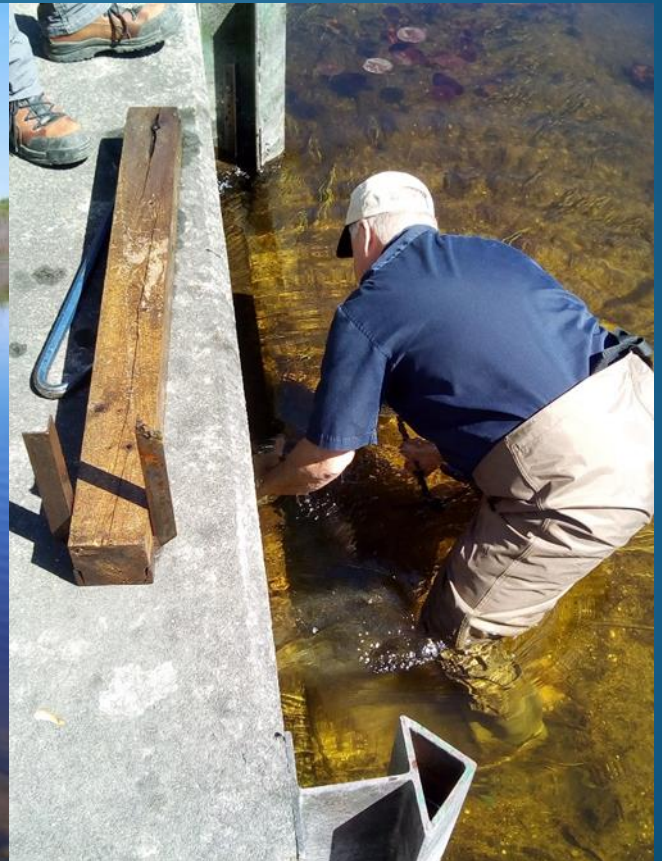
Installed May 28
Draw-down in Fall

Inglis Falls Dam



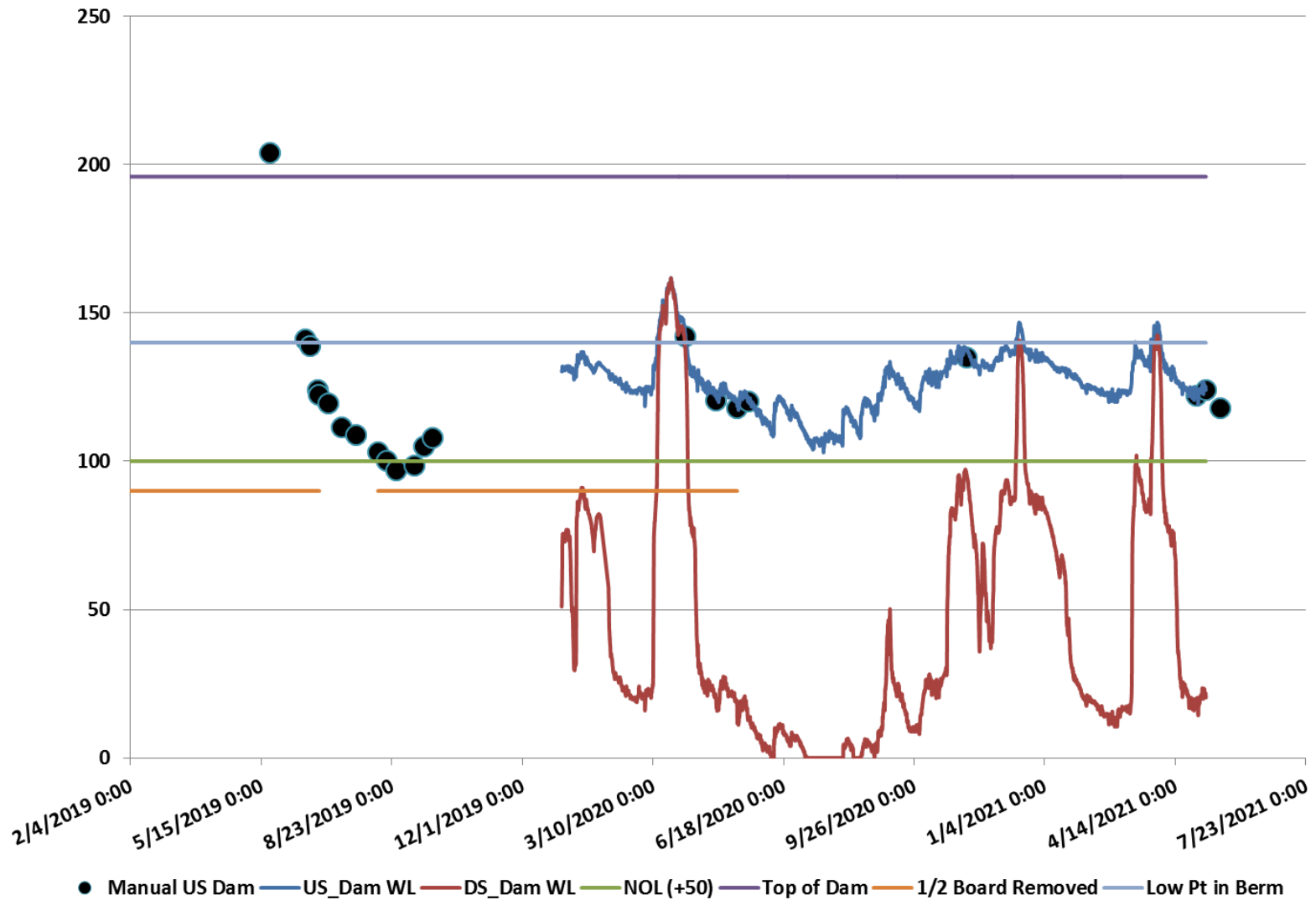
Operated as a “Weir”
½ Boards removed only when
requested by HAC (usually only
dry summers –not 2020)

Skinner's Marsh



Skidders Marsh Monitoring

Skidders Marsh Above and Below Dam





STAFF REPORT

Report To: Board of Directors
Report From: Tim Lanthier, CAO
Meeting Date: June 23, 2021
Report Code: 029-2021
Subject: Environmental Planning Department – Maintaining and Improving Service in the Long-Term

Recommendation:

WHEREAS GSCA is experiencing a trend of increased development and increases in applications within the Environmental Planning Department;

AND WHEREAS current staff capacity is unreasonably strained;

AND WHEREAS s. 21 of the Conservation Authorities Act provides the authority for GSCA to charge fees for services;

THAT the GSCA Board of Directors direct staff to engage an economist consulting firm to conduct a service fee review of the Environmental Planning Department service fees

AND THAT this review of service fees consider the cost of providing an enhanced level of service as described in this report.

AND THAT the cost of this review be paid through forecasted in-year surplus from the 2021 Environmental Planning Department budget.

Optional Recommendation:

WHEREAS GSCA's Procurement Policy requires that public tender in the form of an RFQ or RFP is required for procurement of expenditures exceeding \$20,000.

AND WHEREAS Watson & Associates Economists Ltd. has recently conducted similar reviews for several other conservation authorities,

THAT, the GSCA Board of Directors make an exception to the Procurement Policy to allow staff to engage Watson & Associates Economists Ltd. directly for the purposes of undertaking a full-cost recovery and fee schedule review for the Environmental Planning Department.

Strategic Initiative:

This item is related to the “Better Monitor and Manage Flood Risk” priority set out in GSCA’s Strategic Plan. Although not specifically stated in the Strategic Plan, a primary component of managing flood risk is by ensuring that we fully understand where those risks are and ensuring that new development is maintained outside of those areas and that re-development is appropriately safe guarded.

Background:

The Grey Sauble Conservation Authority’s Environmental Planning Department has seen an unprecedented rise in applications in the last few years. In 2019, the Department received 378 permit application. In the 2020 year, despite a slow start due to the COVID-19 pandemic, the Department received 488 permit applications. This is in addition to the over 500 planning applications received, several violations of the regulation and 1000’s of phone and email inquiries.

Current numbers for 2021 are trending towards GSCA receiving over 500 permit applications this year, as well as a rise in planning applications.

With our budgeted full complement of Planning and Regulations Staff, this amounts to over 200 applications per staff per year, plus the informal phone and email inquiries. It is important to note that some of these files may be very complex and ongoing year over year. It has become increasingly apparent that this volume of work is not sustainable with the current staff contingent.

Currently, due to a retirement and the loss of two additional staff, GSCA’s current staff compliment is at two experienced staff, plus two staff that started in April and May respectively. An additional junior level staff member is scheduled to start in mid-July.

The chart below illustrates the ongoing increase in permit applications, how this compares to our staff compliment and a comparison of how this relates to staff with more than 5-years of experience in the department.



Analysis:

Based on the review of this internal information, staff determined it to be appropriate to see how this situation compares to other conservation authorities throughout the province.

A recent report from Conservation Ontario on the high-growth CA's (largely Greater Golden Horseshoe) indicated these 14 Conservation Authorities collectively issues 6652 permits in 2020. Assuming a straight average would mean that each of these CA's issued 475 permits in 2020. As noted above, GSCA received 488 permit applications in 2020 and is tracking towards 520 in 2021.

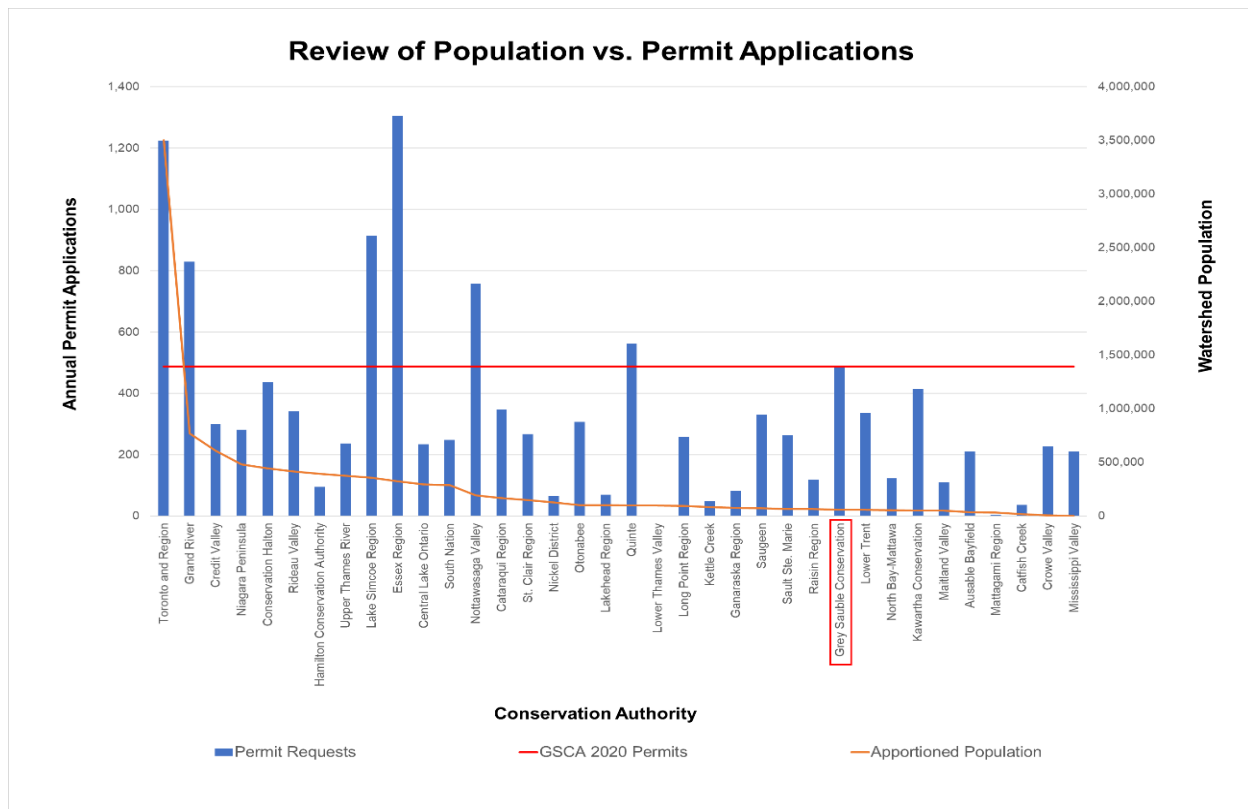
A review of the conservation authority statistical survey data from 2019 indicates that in 2019, GSCA received the ninth (9th) highest number of permits across 36-CA's. Everything else being equal, 2020 would place GSCA as the seventh (7th) highest across 36-CA's. This places GSCA in the upper 20 percent of permit applications received province wide. For the purposes of this review, GSCA only utilized permits as the data available on planning applications received contained too many outliers.

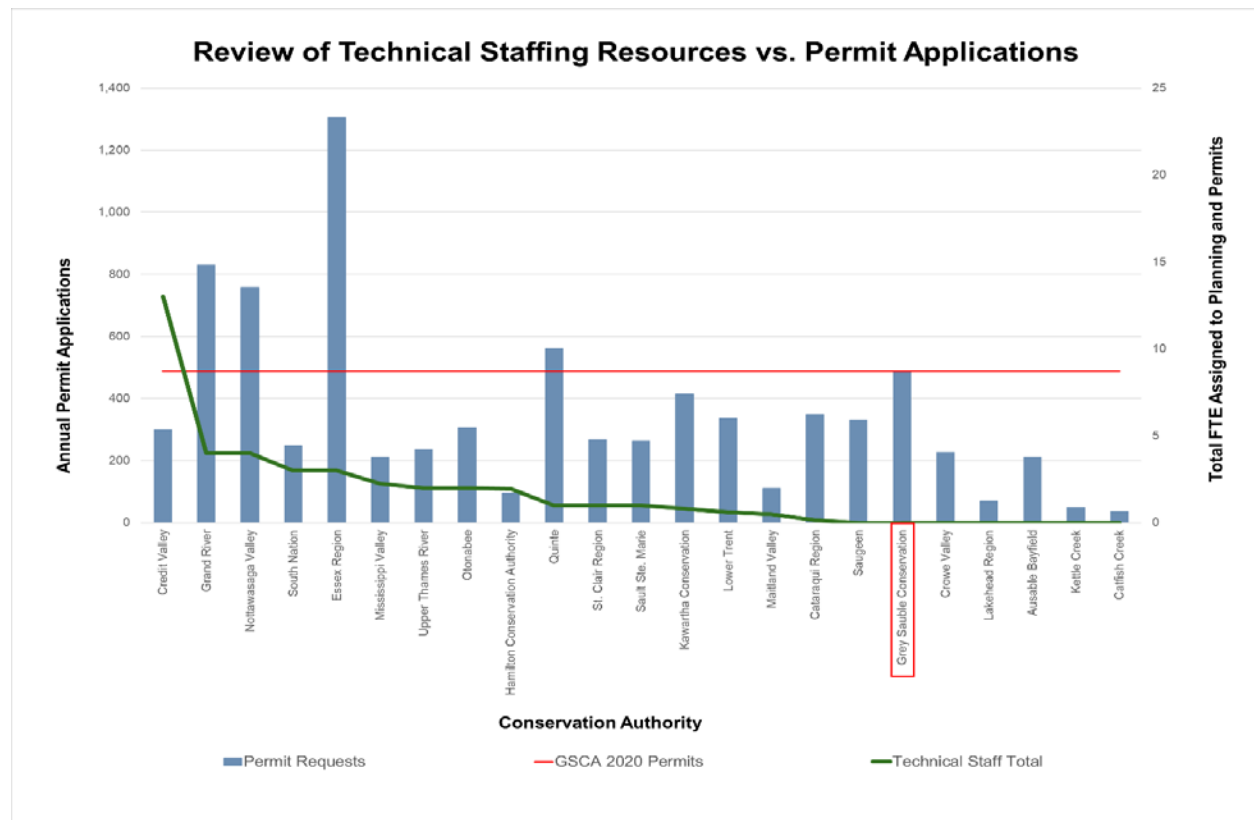
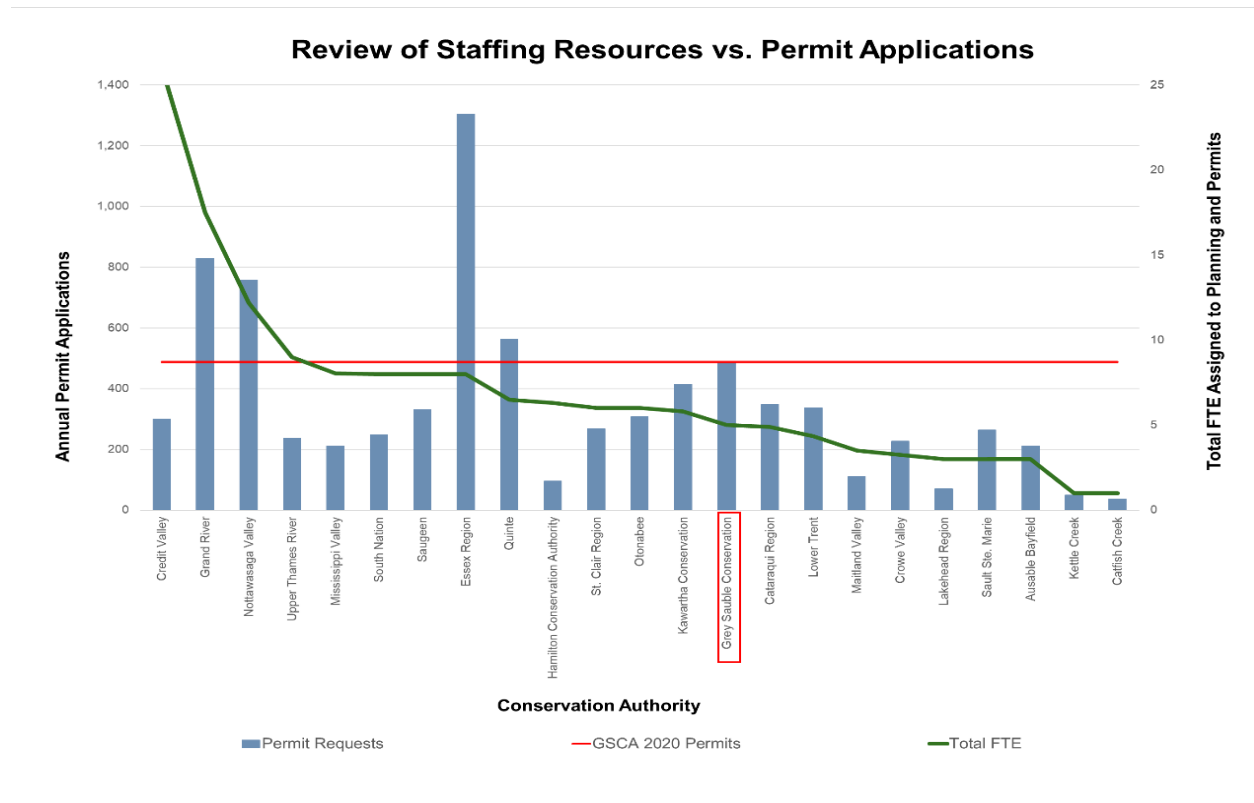
For the purposes of our review, population base was used as a surrogate for available financial resources (levy base) to compare GSCA's available resource base to the other Ontario conservation authorities. This review identified that GSCA is in the bottom 20 percent for available resources. This is a very coarse comparison but provides some relative perspective. The below chart entitled, "*Review of Population vs. Permit Applications*" shows this comparison.

Staff followed this up by reaching out to all 36 conservation authorities across the province to determine staffing levels available at each authority to review planning and permit files. GSCA requested data on the total Full Time Equivalents (FTE's) working on planning and/or regulation files. To standardize the data across all organizations, the staff breakdowns were aggregated into "Planning Staff", "Regulations Staff", "Engineering Staff", and "Ecology Staff". We received information from 23 of 36 conservation authorities.

As can be seen in the chart "*Review of Staffing Resources vs. Permit Applications*", based on the CA's that responded, GSCA is still within the top 20 percent of applications received and within the bottom 40 percent of available staff. When delving even further to review available technical staff in the Environmental Planning Department, we note that GSCA has zero dedicated engineering and ecological staff. This comparison is shown on the chart entitled, "*Review of Technical Staffing Resources vs. Permit Applications*".

A full-size version of all of these charts is available at the end of this report.





Based on a review of the Environmental Planning Department and the challenges expressed by staff, it is my opinion that the following staff positions are necessary to alleviate the current issues:

1. **Water Resources Engineer:** This position would be responsible for aiding staff in the review of natural hazards and storm water management designs. This position could also assist with preparing flood line mapping for the Authority. This position could potentially be shared with a neighbouring conservation authority to reduce overall costs.
2. **Regulations Officer:** This position would be responsible for following up on compliance related issues associated with GSCA's development regulation. This position could be shared with the Operations Department to assist in Section 29 compliance as well.
3. **Planning Ecologist:** This position would support the Environmental Planning Department through the review of applications with a special emphasis on the ecology side of our review.

Summary of Analysis:

- GSCA is at the higher end of the spectrum for permit applications received annually.
- GSCA is at the lower end of the spectrum for resources available to support the review of these applications.
- GSCA is at the lower end of the Planning and Regulations staff available to review these applications.
- GSCA is at the lower end of the spectrum for technical staff available to review these applications.
- This situation is not sustainable.
- GSCA and its clients would be better served by an expanded staff base to alleviate current workload and service challenges.

Options:

In order to identify appropriate next steps, it is necessary for us to consider some options for moving forward.

Option 1: Do nothing (not preferred)

This is the business-as-usual option. It is believed that the current situation is not sustainable and will result in high staff stress levels, staff burnout, increased staff turnover and ultimately a lower level of service provision to our municipal partners and the community.

Option 2: Hire additional staff utilizing levy increase (not preferred)

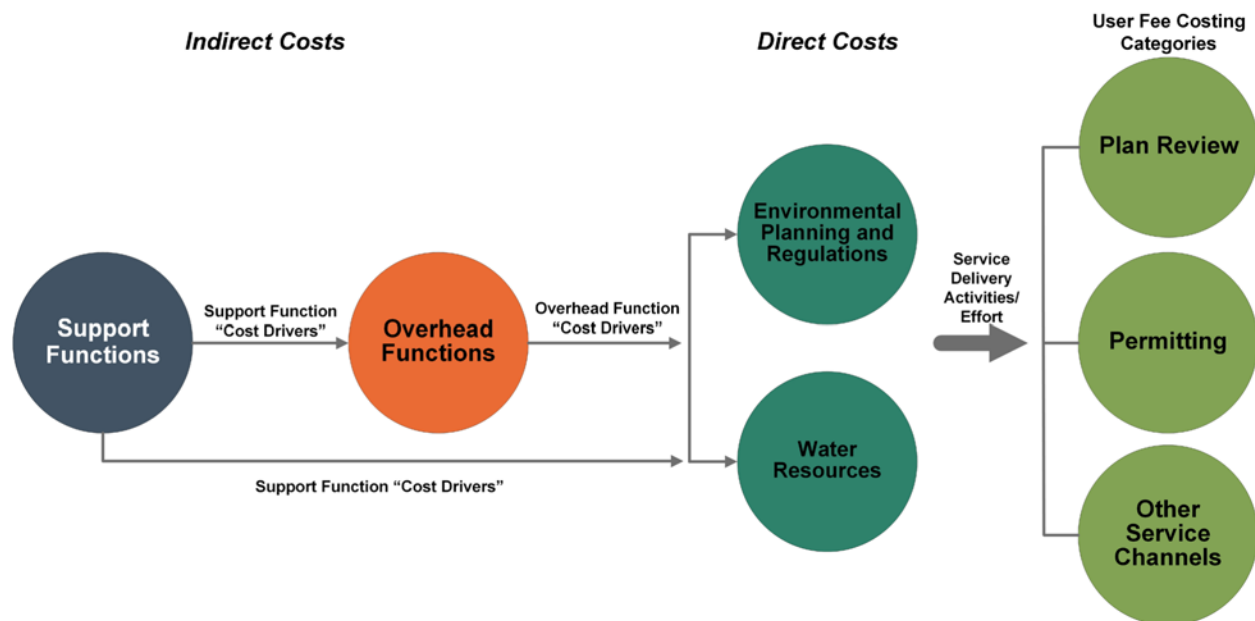
This option facilitates the increased regulation and technical staff base to alleviate workload challenges. However, this approach would require a substantial increase in GSCA's levy ask to member municipalities. Preliminary review suggests that the increased costs would be in the order of \$150,000 - \$200,000, or equivalent to a 10-15% levy increase.

Option 3: Engage a consultant to undertake a review of Planning and Permitting Fee Schedules to cover the increased costs of providing consistent, high-quality service (preferred option)

Recently, several other conservation authorities, have engaged Watson & Associates Economists Ltd. to develop an activity-based costing (A.B.C.) model for their respective CA that quantifies the full costs of service provision. GSCA staff have initiated discussions with SVCA to discuss collaboratively considering this option for our respective CA's as well.

The benefit of undertaking an A.B.C. methodology, as it pertains to C.A.s, is that it assigns the organization's resource costs through activities to the services provided to the public. An A.B.C. methodology attributes service effort and associated costs from all participating business units to the appropriate user fee service categories.

As illustrated in the figure below, an A.B.C. methodology attributes processing effort and associated costs from all participating business units to the appropriate user fee service categories. The resource costs attributed to processing activities and application/permit categories includes direct operating costs, indirect support and corporate overhead costs, and capital costs.



A.B.C. Methodology Figure courtesy of Watson & Associates Economists Ltd.

The primary objective of this course of action is two-fold. Firstly, this review will provide GSCA with a fully defensible, true account of the cost of service provision. GSCA has never undertaken this level of analysis in developing our Planning and Permitting fee schedules. The second primary objective of this type of review is to look at the level of service that GSCA should be providing in terms of timelines, technical review, etc. and what the true cost of providing that level of service is.

The outcome of this review would be a revised Planning and Permitting fee schedule which accounts for the true cost of service delivery and allows GSCA to hire additional technical staff to provide a higher level of service, while being considerate of the capacity of our existing staff resources.

This process also lends itself well to identifying costs associated with mandatory and non-mandatory portions of the program which will assist in facilitating MOU's with our municipal partners.

Further review and discussion with the Board of Directors would follow any such fee review.

Financial/Budget Implications:

The recommended financial review study is expected to cost GSCA approximately \$30,000 to be completed by an independent consulting firm. Additionally, the hiring of additional staff is expected to cost the Authority between \$150,000 and \$200,000 per year.

GSCA is forecasting a salary and wage surplus in the Environmental Planning Department of approximately \$35,000 for 2021 due to staff turnover in the early part of the year. It is proposed to utilize this in-year savings to fund the recommended study.

The goal of this course of action is that the outcomes of the study will provide a fully justified and defensible fee schedule that factors in an enhanced level of service within our Environmental Planning Department such that the fee schedule covers the cost of the increased service with little to no increase in municipal level.

Communication Strategy:

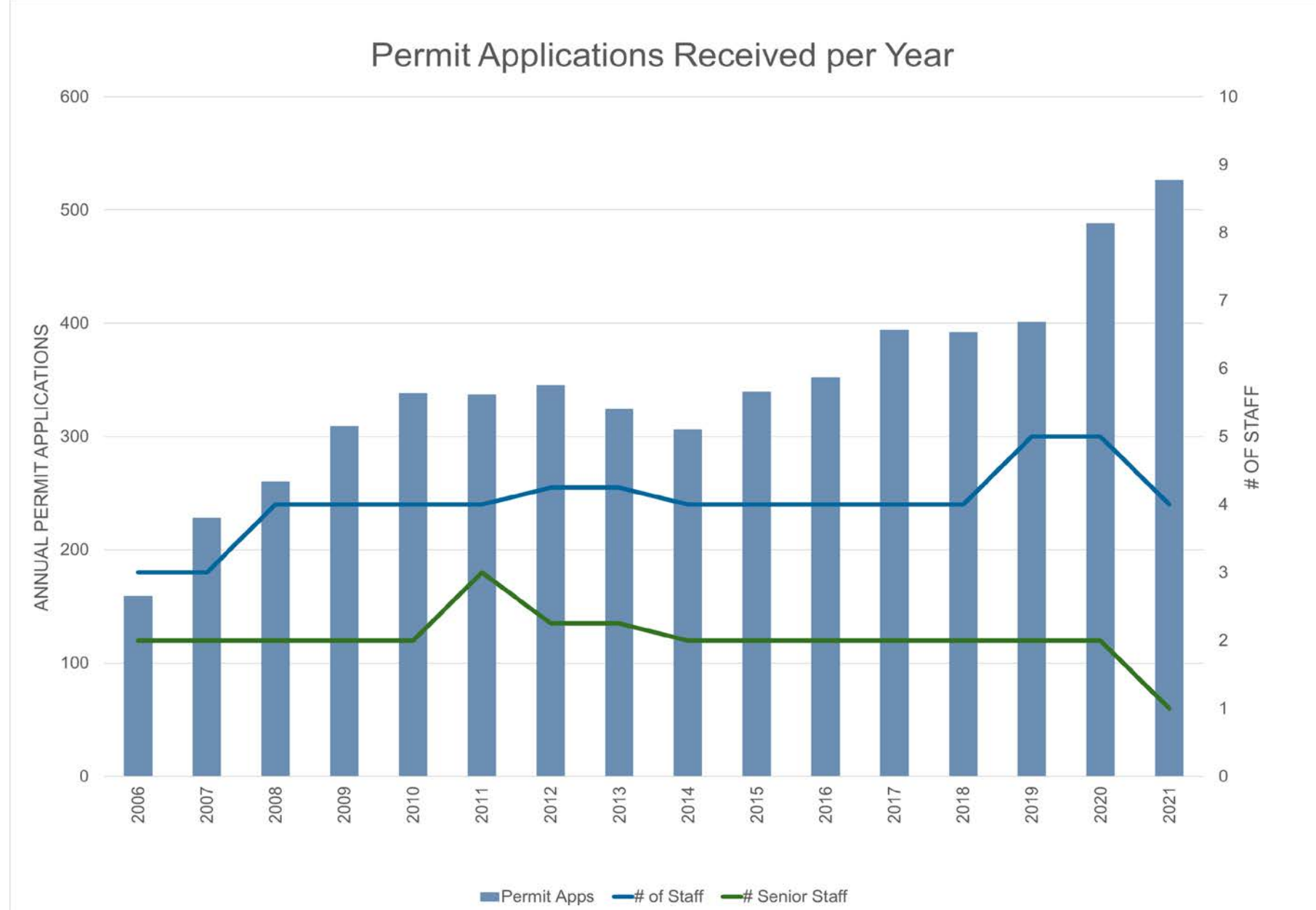
If the preferred option is chosen by the Board of Directors, GSCA will either sole-source Watson & Associates Economists Ltd, based on their recent CA experience, or will issue an RFP for provision of this service.

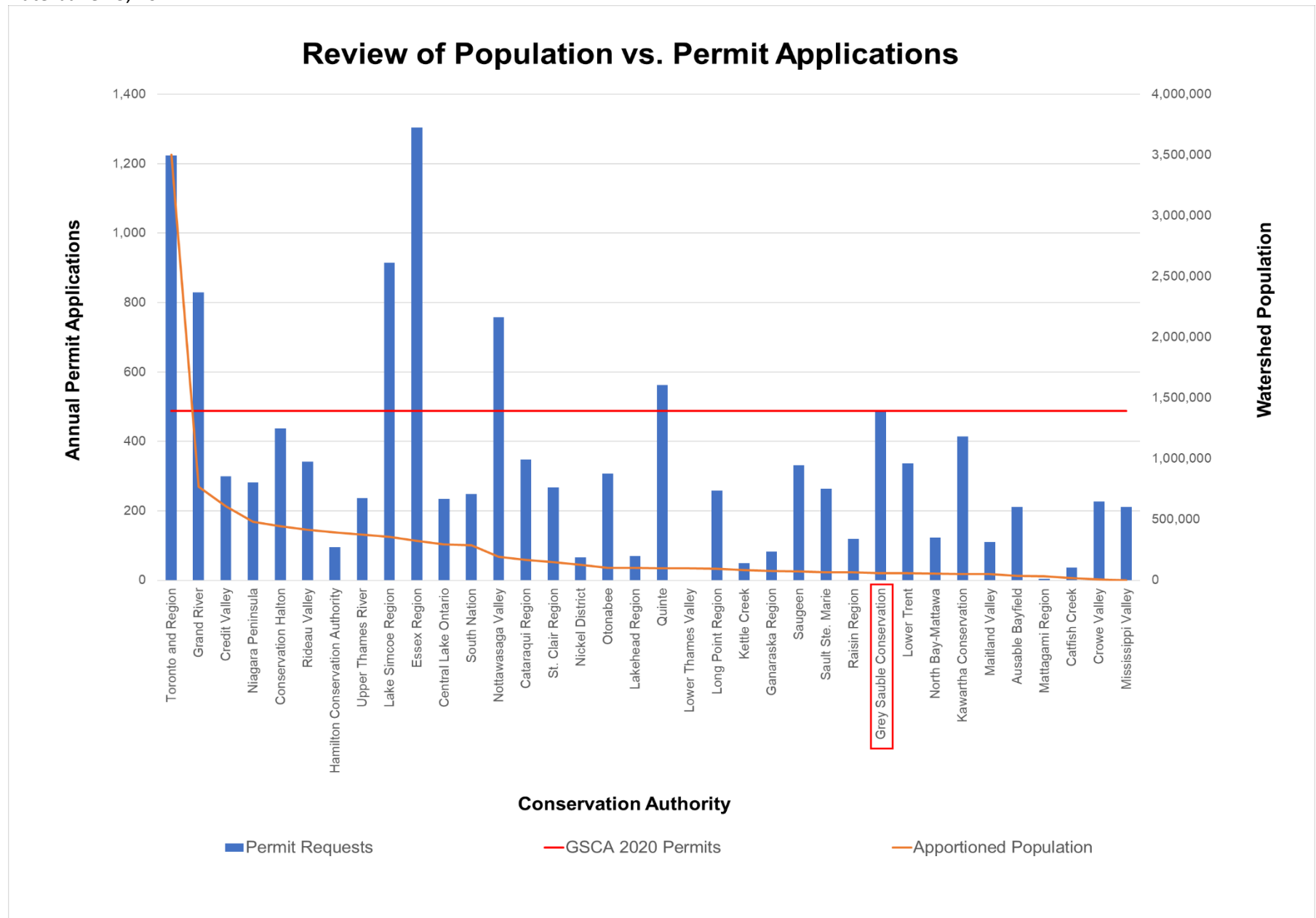
Consultation:

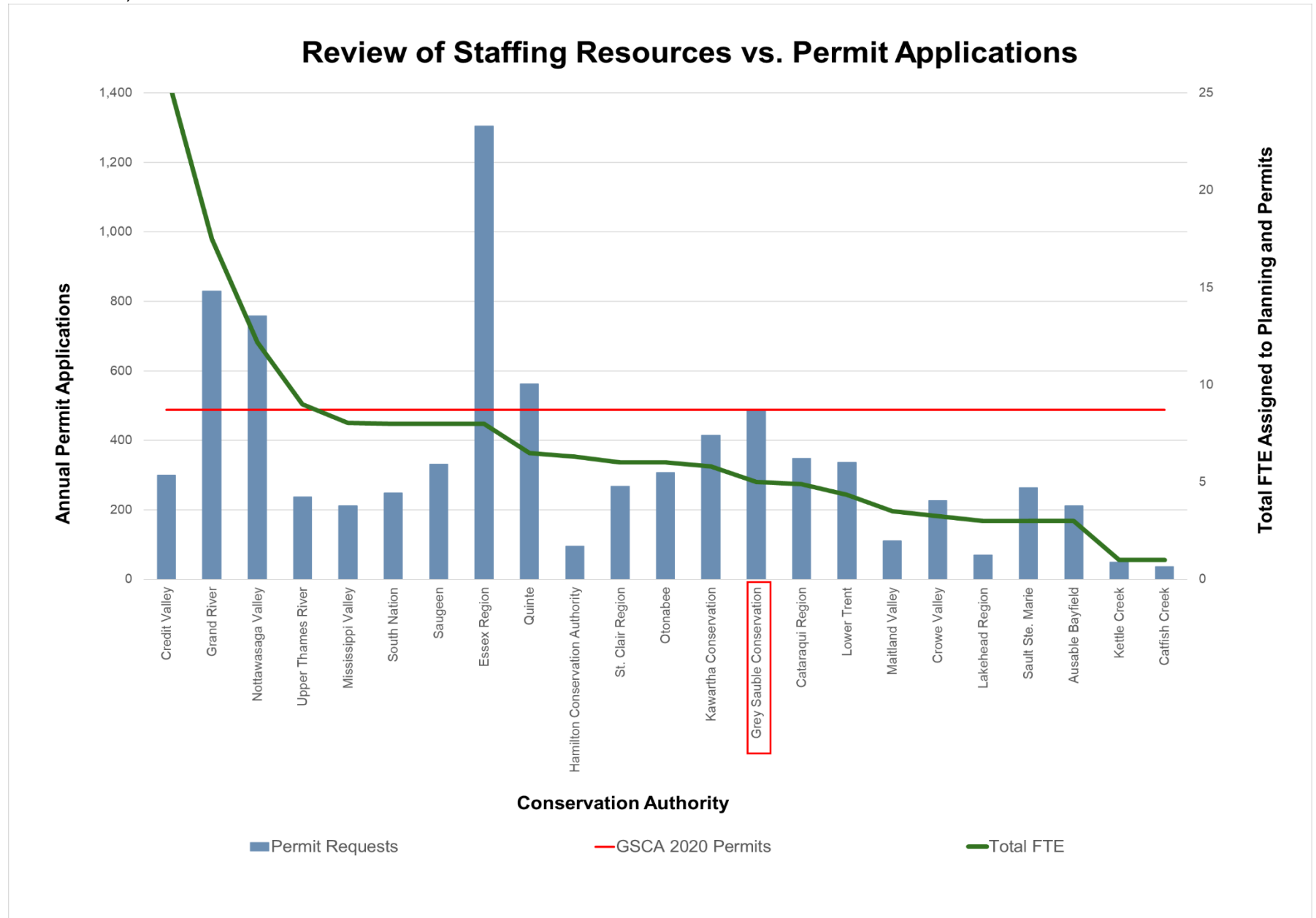
Staff have been in consultation with SVCA, NVCA, CVC and Watson and Associates.

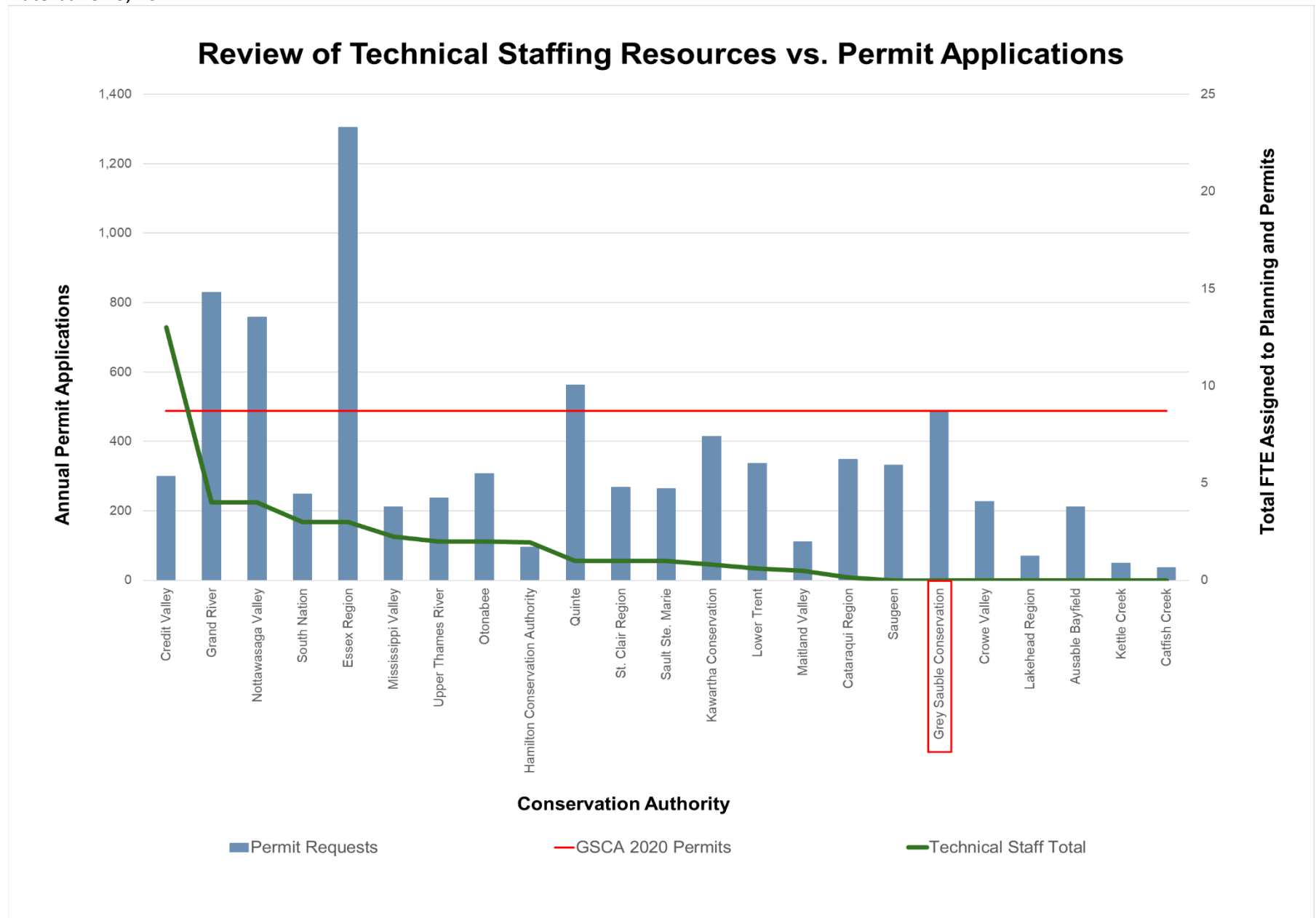
Upon completion of the recommended study, it will be imperative that staff further consult with our municipal partners, stakeholders, the development industry, and the general public prior to formalizing a new fee schedule.

Subject: Environmental Planning Department – Maintaining and Improving Service in the Long-Term
 Report No: 029-2021
 Date: June 23, 2021









Grey Sauble Authority Board of Directors

M O T I O N

DATE: June 23, 2021

MOTION #: FA-21-076

MOVED BY: _____

SECONDED BY: _____

WHEREAS GSCA is experiencing a trend of increased development and increases in applications within the Environmental Planning Department;

AND WHEREAS current staff capacity is unreasonably strained;

AND WHEREAS s. 21 of the Conservation Authorities Act provides the authority for GSCA to charge fees for services;

THAT the GSCA Board of Directors direct staff to engage an economist consulting firm to conduct a service fee review of the Environmental Planning Department service fees

AND THAT this review of service fees consider the cost of providing an enhanced level of service as described in this report.

AND THAT the cost of this review be paid through forecasted in-year surplus from the 2021 Environmental Planning Department budget.



STAFF REPORT

Report To: Board of Directors
Report From: Rebecca Ferguson, Manager of Conservation Lands
Meeting Date: June 23, 2021
Report Code: 030-2021
Subject: Hibou Conservation Area Accessible Playground Update

Strategic Initiatives:

This item is related to the “Enhance Current Land Management” priority set out in GSCA’s Strategic Plan.

Background:

At the July 22, 2020 Board of Directors meeting CAO Tim Lanthier brought forward the proposal from the Sydenham and District Optimist Club to have an accessible playground at Hibou Conservation Area. The expectation at the time was that it would take a few years to raise the necessary funds.

Between bottle drives, pizza fundraisers, family and business donations the Optimist Club has now reached their \$57,000 goal. Additionally, through the hard work of Katie Holovaci, several grant applications were successful, including \$10,000 from Employment and Social Development Canada, \$5,000 from Trillium Mutual, \$3,000 from the Canadian Children’s Optimist Foundation and \$2,700 from Community Foundation Grey Bruce. The Grey Sauble Conservation Foundation also contributed \$5,000 towards this project. Significant donations will be acknowledged on a sign for the playground, indicating Bronze, Silver and Gold which is \$1,000, \$3,000 and \$5,000 respectively.

The excavation work was completed during the last week of May by way of a very generous in-kind contribution from Walker Aggregates. This also included the demolition of the old concession stand. During the first week of June the playground was installed and opened for public use. The accessible playground has many inclusive features, which include: a spinning chair, a hammock, accessible swing, and brail board. Families

for Autism donated two communication boards, which will be installed shortly, as well as three benches along the perimeter of the playground.

The Optimist Club members have been overwhelmed with the community support for this much anticipated addition to the beautiful property at Hibou Conservation Area.

The Optimist's wish to express their heartfelt gratitude to the individuals, groups and businesses who contributed towards this successful community initiative. In turn, on behalf of GSCA I would also like to express our appreciation for the hard work of the Optimist Club and in particular Katie Holovaci. GSCA staff will continue to work with the Optimist Club on a plan to maintain the playground area.

Financial/Budget Implications:

There are no financial implications for GSCA to partner on this project. As per our funding contribution agreement with the Sydenham Optimist Club, the invoice for the playground equipment will be paid by GSCA which will be reimbursed by the Optimist Club.

There has been staff support involved with project management from several departments.

Communication Strategy:

A media release was sent out by the Optimist Club. GSCA and the GSC Foundation will both be sending out a media release after a ribbon cutting ceremony is held.

Consultation:

CAO, Operations Manager, Manager of Information Services, Manager of Financial and HR Services, Municipality of Meaford Staff



STAFF REPORT

Report To: Board of Directors
Report From: Rebecca Ferguson, Manager of Conservation Lands
Meeting Date: June 23, 2021
Report Code: 031-2021
Subject: Christie Beach Parking Agreement

WHEREAS, the Grey Sauble Conservation Authority (GSCA) is the fee-simple owner of the lands known to us as Christie Beach Conservation Area (herein, Christie Beach) in the Municipality of Meaford;

AND WHEREAS, under Section 21(n) of the Conservation Authorities Act, GSCA has the ability to collaborate and enter into agreements with ministries and agencies of government, municipal councils and local boards and other organizations and individuals;

THAT the Grey Sauble Conservation Authority Board of Directors approve GSCA staff signing a parking agreement with the Municipality of Meaford and the Town of The Blue Mountains to charge parking fees at Christie Beach Conservation Area.

Strategic Initiatives:

This item is related to the “Enhance Current Land Management” priority set out in GSCA’s Strategic Plan.

Background:

Christie Beach Conservation Area is located on the east boundary of the Municipality of Meaford. The property is 2.25 acres on Georgian Bay that was purchased to provide visitors with public access to the shoreline. Christie Beach is one of GSCA’s most expensive properties tax-wise, costing \$5,905.94 in 2020. There is one small parking lot at the south end on Barker Street that fits approximately 7 cars. This property is currently listed on MacKay Pay parking application as a “by donation only” site.

Christie Beach has been gaining in popularity due to the pandemic as public shoreline properties to the east have been over capacity. An added expense for this property has been the need to have staff on site during weekends to ensure COVID-19 procedures are being adhered to and that the property has an appropriate capacity.

Analysis:

In order to generate some revenue to try and offset these ongoing expenses, GSCA staff approached the Municipality of Meaford to discuss options for paid parking along their side of Christie Beach Road where visitors currently park (see Figure 1). As this is a boundary road with the Town of The Blue Mountains, the agreement also requires their approval. Town of The Blue Mountains will be installing no parking signs on the east side of the boundary road to ensure parking is only permitted within the designated area.

This agreement is being presented at the Municipality of Meaford Council on June 28, 2021.

Financial/Budget Implications:

Through this agreement GSCA would pay the Municipality of Meaford \$100.00 per year to charge parking on their road allowance. This would be recuperated by the first 10 cars paying for parking.

Additionally, the revenues generated by the paid parking will assist in offsetting costs associated with owning and operating this property.

Communication Strategy:

Updated MacKay Pay signs on site and website update.

Consultation:

CAO, Operations Manager, Municipality of Meaford Staff, Town of The Blue Mountains Staff

ATTACHMENT



Figure 1. Christie Beach proposed parking area along the road allowance

Lease Agreement

This agreement made as of the ____ day of _____, 20__.

Between:

The Municipality of Meaford, in the Province of Ontario, and The Corporation of the Town of The Blue Mountains, in the Province of Ontario, hereinafter called the "Owners"

And:

Grey Sauble Conservation Authority, in the Province of Ontario, hereinafter called the "Tenant".

Whereas:

- I. The Owners jointly own the Christie Beach Road Allowance, which operates as a Boundary Road for the purposes of the Municipal Act, 2001;
- II. The Tenant wishes to lease the northerly most section of the Christie Beach Road Allowance, from the intersection of Christie Beach Road and Sunset Boulevard northwards to Georgian Bay, hereinafter called the "Property" and as more particularly described in Schedule A of this agreement, for the purposes of parking control at the tenants "Christie Beach" property; and
- III. The Owners are agreeable to the lease of the Property, subject only to the terms and conditions contained herein.

The Parties agree as follows:

1. Condition and Use of the Property
 - a. The Tenant acknowledges having had the opportunity to inspect the Property and agrees that the Property is being leased to the Tenant in an "as is" condition.
 - b. The Tenant acknowledges and agrees that the Owners have no obligation to perform any other work or alteration to the Property prior to or during, the Term.
 - c. The Owners hereby grant to the Tenant permission to utilize the Property for parking related to general public parklands use (the "Use"). The Tenant covenants and agrees that its use of the Property as a parking facility shall comply with all applicable statutes, laws, regulations, by-laws, permits, rules and orders of all Federal, Provincial and/or Municipal authorities.

- d. The Owners shall have access to the Property between November 1 and April 15 of each year for the sole purpose of snow loading related to such snow removal activities that take place in the vicinity of the Property.

2. Term

- a. This term of this Lease shall be five (5) years, from May 1, 2021 to April 30, 2026.

3. Termination

- a. It is agreed and understood that either the Owners or the Tenant may terminate this Lease at any time, for any reason whatsoever, by giving written notice to the other party prior to January 31 of the year in which the termination shall take effect.
- b. If the Owners elect to terminate the Lease on such notice, the Tenant shall have the opportunity to remove any equipment or fixtures installed by it, in accordance with section 6 b.
- c. Upon termination of this Lease in accordance with this provision, the parties shall be released from any further obligations with respect to any matter under this Lease.

4. Rent

- a. The Tenant shall pay to the Owners, its successors and assigns, rent in the amount of One Hundred Dollars (\$100.00) per annum (the "Rent"), upon receipt of an invoice from the Owners. In addition, the Tenant shall pay to the Owners any applicable sales and services tax which it is required to pay by law provided that the Owners shall inform the Tenant of the applicable HST registration number.

5. Assignment

- a. The Tenant shall not be permitted to assign, sublet or license the whole or any part of the Property or rights of access, without the consent of the Owners to any assignee, sublessee or licensee (the "Assignee"). In the event that the Owners does consent to the assignment, sublet or licensing of this lease, the Tenant shall be relieved from the obligations under this Lease provided only that the Assignee(s) agrees in writing to be bound by the terms and conditions of this Lease.

6. Ongoing Maintenance

- a. The Tenant shall, at its own expense, inspect the Property and any fixtures, trees, shrubbery and wildlife located on the Property. The Owners acknowledge that during the Term, the Tenant shall have the right to remove, cut down, alter, or repair any fixture, be it a tree, shrubbery, fence or otherwise, from the Property if the Tenant, in its full

and final discretion, believes such fixtures may pose a safety concern related to the Use of the Property. The removal of the fixture will be at the Tenant's sole cost.

- b. Any such removals, alterations or repairs that are not a safety concern related to the Use of Property, shall require the consent of the Owners prior to the Tenant taking action to effect a removal, alteration or repair.
- c. During the Term, the Tenant shall have the ability to erect or affix any equipment, landscaping or structures that are consistent with the Use specified herein, conditional on approval from the Owners.
- d. All installation, reconfiguration, attachment, maintenance, repair and operation to be carried out under this Lease by the Tenant shall be done at the Tenant's expense and risk. Upon the expiration or earlier termination of this Lease, the Tenant agrees to remove any equipment or fixtures installed by the Tenant, at the request of the Owners. The Tenant shall have no obligation to replace any equipment, electrical fixture, tree, shrubbery or fence that it elects to remove from the Property on the expiration of the Term.
- e. The Owners agree that so long as the Lease is in good standing (including, but not limited to, the obligation of the Tenant to pay Rent as herein provided), any installations to the Property executed by the Tenant shall be and remain the property of the Tenant and may be removed from the Property at any time from time to time by the Tenant during the Term, or extensions thereof, and the Tenant furthermore agrees, at its sole expense and risk, that any equipment or fixtures installed on the Property during the Term may be removed prior to the expiration or early termination of this Lease (unless agreed to by the Owners otherwise). Upon removal of any fixtures or pieces of equipment, the Tenant, at its sole expense, shall thereupon restore the Property to a condition reasonably similar to its original condition.
- f. The Owners and Tenant agree that throughout the Term, the Tenant shall provide ongoing maintenance services to the Property, including the routine cutting of grass, trimming of trees and shrubs, and any other standard landscaping maintenance that a prudent owner would undertake, at the Tenant's cost.
- g. The Owners shall perform annual grading work on the gravel section of the property prior to May 1 of each year, based on the responsibilities set out in the Boundary Road Agreement between the Owners.
- h. Should the Tenant require any additional maintenance works to be conducted on the property, the Owners will provide those services based on the hourly rate established through the Fees and Charges by-law.

7. Parking Restrictions

- a. The Owners acknowledge that the subject property will be used for public parking, and access to public parking.
- b. The Tenant shall be responsible for the establishment of the parking area, and for the enforcement of the parking restrictions established through this agreement and by the Tenant.
- c. The Tenant acknowledges that the Owners will not provide enforcement through their respective Municipal Enforcement divisions.
- d. Parking spaces must be established on the westerly portion of the subject property. No parking shall be permitted on the easterly side of the subject property.

8. Electricity

- a. The Owners shall have no obligation or liability to provide utility services to the Property. The Tenant shall have the right, at any time and at its own cost and expense, to connect to and draw power from HydroOne infrastructure. The Tenant shall be responsible for its electrical connection costs and for the electrical consumption used on the Property.

9. Failure to Pay Rent

- a. It is hereby expressly agreed, that if and whenever the Rent hereby reserved, or any part thereof, shall be unpaid for forty-five (45) days after any of the days on which the same ought to have been paid, or in case of the breach or non-performance of any of the covenants or agreements or rules or regulations herein contained on the part of the Tenant, or in case of the seizure or forfeiture of the term for any of the causes in this Lease mentioned, then and in any of such cases, if the Owners shall have given to the Tenant written notice of such default hereunder and the Tenant within fifteen (15) days from the giving of such notice shall not have paid such Rent or made good such breach or non-performance, or caused such seizure or forfeiture to be rescinded or released, it shall be lawful for the Owners at any time thereafter to re-enter into and upon the said Property and take possession thereof, by force or otherwise, as it may see fit and the same to have again, repossess and enjoy, as of its former estate, anything hereinafter contained to the contrary notwithstanding and no acceptance of Rent subsequent to any breach or default other than non-payment of Rents and no condoning, excluding or overlooking by the Owners on previous occasions of breaches or defaults similar to that for which re-entry is made shall be taken to operate as a waiver of this condition, nor in any way to default or affect the rights of the Owners hereunder. This proviso

shall extend and apply to all covenants hereinafter contained whether positive or negative.

10. Quiet Enjoyment

- a. The Owners covenant with the Tenant for quiet enjoyment of the Property without any interruption or disturbance from the Owners provided the Tenant performs all its covenants under this Lease.

11. Insurance

- a. The Tenant shall, during the Term hereof, keep in full force and effect a policy of insurance, acceptable to the Owners, which policy shall name the Owners individually as a named insured with respect to the Property, in which the limit of Comprehensive General Liability insurance shall not be less than five million dollars (\$5,000,000.00) per occurrence or accident. The Tenant shall provide a certificate of insurance to the Owners prior to execution of the Agreement. The Tenant shall provide a replacement certificate 10 days prior to expiration thereof.
- b. The Tenant agrees to indemnify the Owners for any claims or damages caused by the Tenant, its agents, employees, contractors or by any Assignee, except for any damage, loss, injury or death which results from the negligence or willful default of the Owners, its employees, agents or contractors.

12. Environmental

- a. The Owners make no warranty as to the environmental condition of the Property. The Tenant acknowledges and agrees that it shall be the obligation of the Tenant to satisfy itself that the environmental condition of the Property is suitable for the Use of the Property.

13. Owners' Non-Liability

- a. Except for loss, damage or injury caused by the gross negligence of the Owners or its servants, the Owners shall not be liable or responsible in any way for any injury to any person or for any loss or damage to any property at any time in or upon the Property howsoever the same shall be caused, including, in respect of damage to property, but without limiting the generality of the foregoing, damage by electricity, gas, fire, steam, water, rain, ice or snow; in respect of any injury, loss or damage to the person or any property of the Tenant or any employees, invitees or licensees of the Tenant, the Tenant hereby covenants to indemnify the Owners of and from all loss, costs, claims or damages in respect of such injury, loss or damage.

14. Tenant's Acknowledgement

- a. The Owners and Tenant at any time and from time to time, upon not less than ten (10) days prior notice to the other, shall execute, acknowledge and deliver to the other, or to whomsoever the other may direct, a statement in writing stating that this Lease is unmodified and in full force and effect (or if there has been modification, that the same is in full force and effect as modified) and the dates to which rents and other monies payable under this Lease have been paid, and stating whether or not, to the best knowledge of the signatory of such certificate the Owners or the Tenant as the case may be, is in default of any covenant, agreement or condition contained in this Lease, and if so specifying each such default of which the signatory may have knowledge, it being intended that any such statement delivered pursuant hereto may be relied upon by any respective interests and/or assignee of the Owners' or Tenant's respective interests in this Lease or in the Property.

15. Registration and Non-Disturbance

- a. The Tenant shall not register this Lease or any notice of this Lease on title to the Property.

16. Notice

- a. Any notice required by this Lease shall be made in writing and shall be considered given or made on the day of delivery if delivered before 5:00 p.m. by facsimile or by personal delivery upon any officer of the Tenant, or three (3) business days after the day of delivery if sent by prepaid registered mail upon the Owners addressed as follows:

To the Owners at:

Municipality of Meaford
21 Trowbridge Street West Meaford, ON
N4L 1A1
Attention: Matt Smith

And

The Corporation of the Town of The Blue Mountains
32 Mill Street, PO Box 310
Thornbury, ON N0H 2P0
Attention: Shawn Carey, Operations Director

To the Tenant at:

Grey Sauble Conservation Authority
237897 Inglis Falls Road
RR 4
Owen Sound, ON

N4K 5N6

Attention: Tim Lanthier, Chief Administrative Officer

- b. Either party hereto may change its aforesaid address for notices in accordance with the provisions of this notice.

17. Binding Agreement

- a. The Owners covenant that they have good right, full power, and absolute authority to grant this Lease to the Tenant and this Lease shall be binding upon and shall enure to the benefit of the parties hereto and their respective heirs, executors, administrators, successors, assigns and subsequent purchasers.

18. Execution

- a. This Lease shall not be in force or bind either of the parties hereto until executed by all the parties named herein.

19. Modification

- a. No change or modification to this Lease shall be valid unless it is in writing and is duly executed by both parties hereto.

20. Entire Agreement

- a. This Lease contains the entire agreement between the parties hereto with respect to the Property and there are no prior representations, either oral or written, between them other than those set forth in this Lease. This Lease supersedes and revokes all previous negotiations, arrangements, options to lease, representations and information conveyed, whether oral or written, between the parties hereto. The Owners acknowledges and agrees that it has not relied upon any statement, representation, agreement or warranty except such as are expressly set out in this Lease.

21. General

- a. This agreement shall be read with such changes in number and gender as the circumstances require.

In witness whereof, the parties have sealed and executed this agreement on the dates written below.

Executed on behalf of the Municipality of Meaford, this ____ day of _____,
20__.

Name:
Position:

Name:
Position:

Executed on behalf of The Corporation of the Town of The Blue Mountains, this
____ day of _____, 20__.

Name:
Position:

Name:
Position:

Executed on behalf of Grey Sauble Conservation Authority, this ____ day of
_____, 20__.

Name:
Position:

Name:
Position:



Grey Sauble Authority Board of Directors

M O T I O N

DATE: June 23, 2021

MOTION #: FA-21-077

MOVED BY: _____

SECONDED BY: _____

WHEREAS, the Grey Sauble Conservation Authority (GSCA) is the fee-simple owner of the lands known to us as Christie Beach Conservation Area (herein, Christie Beach) in the Municipality of Meaford;

AND WHEREAS, under Section 21(n) of the Conservation Authorities Act, GSCA has the ability to collaborate and enter into agreements with ministries and agencies of government, municipal councils and local boards and other organizations and individuals;

THAT the Grey Sauble Conservation Authority Board of Directors approve GSCA staff signing a parking agreement with the Municipality of Meaford and the Town of The Blue Mountains to charge parking fees at Christie Beach Conservation Area.



STAFF REPORT

Report To: Board of Directors
Report From: Carl Seider, Risk Management Official
Meeting Date: June 23, 2021
Report Code: 032-2021
Subject: Delivery of Risk Management Services – Municipality of Northern Bruce Peninsula

Recommendation:

WHEREAS staff received a request from the Municipality of Northern Bruce Peninsula to provide Risk Management services on their behalf in an effort to meet Part IV responsibilities under the *Clean Water Act, 2006*; and

WHEREAS staff currently designated as Risk Management Officials and Risk Management Inspectors provide Risk Management services on behalf of 13 municipalities across the Grey Sauble and Saugeen Valley Watersheds;

THAT the Grey Sauble Conservation Authority Board of Directors endorse the delivery of Risk Management services to be provided by designated Grey Sauble Conservation staff on behalf of the Municipality of Northern Bruce Peninsula; and

THAT staff be directed to enter into a 5-year service Agreement with the Municipality of Northern Bruce Peninsula for the delivery of Risk Management Services.

Strategic Initiative:

This item supports the “Improve Water Quality” Strategic Initiative. This item relates to the delivery of Risk Management Services on behalf of municipalities and is identified as a core function of the Drinking Water Source Protection program, under the *Clean Water Act, 2006*.

Background:

Staff with designated Risk Management Official and Risk Management Inspector training (as required by the Ministry of Environment, Conservation and Parks) currently provide Risk Management Office (RMO) services on behalf of 13 municipalities across the Grey Sauble and Saugeen Valley watersheds. These services have been provided for participating municipalities over the past 5 years. Risk Management services include the delivery of Part IV responsibilities under the *Clean Water Act*, which include the negotiation and renewal of Risk Management Plans, completion of Section 59 land use screening notices associated with building/planning permits, and completion of annual reporting requirements to the local Source Protection Authority.

The Municipality of Northern Bruce Peninsula had previously engaged the services of a local engineering consulting firm to provide Risk Management services on their behalf. Recently this firm informed the municipality that they were no longer interested in providing this service, which resulted in the municipal request to Grey Sauble Conservation.

In support of this proposal it is recommended that Grey Sauble Conservation enter into a formal 5-year agreement with the Municipality of Northern Bruce Peninsula. This agreement lays out the terms and conditions for delivery of Risk Management services and ensures that all costs incurred by GSCA in providing these services are covered. Under the *Clean Water Act*, the municipality may charge fees to property owners to offset these costs.

Analysis:

Based on the current number of Risk Management Plans (2-3 currently in place) and limited number of properties located within the Tobermory and Lion's Head source protection areas, it is anticipated that the additional workload will be minimal. The existing Risk Management Plans are for fuel storage in the Lion's Head area and there are currently no source protection threats identified in the community of Tobermory.

Financial/Budget Implications:

Based on this review, it is recommended that Grey Sauble charge the municipality the base amount for providing Risk Management services of \$1,700/year. This is the same amount that is charged to other municipalities with similar workload requirements.

With the addition of Northern Bruce Peninsula, the total annual budget for delivery of Risk Management Services on behalf of partner municipalities would be \$50,200, which covers the wages and operating costs of 2 staff members for a total of 3 days/week.

Communication Strategy:

Subject: Delivery of Risk Management Services – Municipality of Northern Bruce Peninsula

Report No: X-2021

Date: June 23, 2021

Upon approval, this motion will be presented to the Municipality of Northern Bruce Peninsula Council for consideration. A formal Service Agreement will be issued for review and approval by the Municipality and CAO/Chair of GSCA.

Consultation:

Staff have been in consultation with the Municipality of Northern Bruce Peninsula and CAO.

Grey Sauble Authority Board of Directors

MOTION

DATE: June 23, 2021

MOTION #: FA-21-078

MOVED BY: _____

SECONDED BY: _____

WHEREAS staff received a request from the Municipality of Northern Bruce Peninsula to provide Risk Management services on their behalf in an effort to meet Part IV responsibilities under the *Clean Water Act, 2006*; and

WHEREAS staff currently designated as Risk Management Officials and Risk Management Inspectors provide Risk Management services on behalf of 13 municipalities across the Grey Sauble and Saugeen Valley Watersheds;

THAT the Grey Sauble Conservation Authority Board of Directors endorse the delivery of Risk Management services to be provided by designated Grey Sauble Conservation staff on behalf of the Municipality of Northern Bruce Peninsula; and

THAT staff be directed to enter into a 5-year service Agreement with the Municipality of Northern Bruce Peninsula for the delivery of Risk Management Services.

Grey Sauble Authority Board of Directors

MOTION

DATE: June 23, 2021

MOTION #: FA-21-079

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors proceed into closed session at X:XX pm to discuss matters related to the following:

- i. Minutes of the Closed Session of the Regular Board of Directors meeting held on May 26, 2021; and,**
- ii. A matter regarding an item of commercial significance, such as but not limited to a proposed or pending acquisition of real property for Authority purposes, internal reserve bid amounts, leases and property sales"; and,**
- iii. 2021 CAO Mid-Year Performance Check-In and Discussion – closed as it relates to personal matters about an identifiable individual including Authority directors or Authority employees (GSCA Administrative By-Law, Section 4(xvii)(b))**

AND FURTHER THAT CAO, Tim Lanthier, Administrative Assistant, Valerie Coleman, and Gloria Dangerfield, Manager of Information Services will be present and Manager of Conservation Lands, Rebecca Ferguson will be present for items i and ii only.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: June 23, 2021

MOTION #: FA-21-080

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors approve the May 26, 2021 Closed Session minutes as presented in the closed session agenda.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: June 23, 2021

MOTION #: FA-21-081

MOVED BY: _____

SECONDED BY: _____



Grey Sauble Authority Board of Directors

M O T I O N

DATE: June 23, 2021

MOTION #: FA-21-082

MOVED BY: _____

SECONDED BY: _____

THAT this meeting now adjourn.

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