



Grey Sauble Conservation Authority
R.R. #4, 237897 Inglis Falls Road
Owen Sound, Ontario N4K 5N6 (519) 376-3076; ext. 221
d.robinson@greysauble.on.ca (519) 371-0437 (fax)

The Annual General Meeting of the Grey Sauble Conservation Authority Board of Directors is scheduled for Wednesday, January 22nd, 2020, at 12:30 p.m., which includes the election of a Chair and Vice-Chair. The regular business agenda follows the elections. Please notify Doreen if you are unable to attend.

Directors

Burley, Dwight
Carleton, Sue
Greig, Ryan
Greig, Scott
Little, Cathy
Koepke, Marion

Mackey, Scott
McKenzie, Paul
Matrosovs, Andrea
Greenfield, Harley
Vickers, Paul

Honourary Members

Elwood Moore
Betty Adair

Yingwen Tan, MECP
Ling Mark, MECP
Lara Oosting, MNRF, Peterborough
Tracy Allison, MNRF, Owen Sound
Bill Walker, M.P.P., Bruce Grey Owen Sound
Jim Wilson, M.P.P., Simcoe-Grey
Alex Ruff, M.P., Bruce Grey Owen Sound
Kellie Leitch, M.P., Simcoe-Grey



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Please note that this is a Notice of Meeting only for your information.

The Sun Times
Bayshore Broadcasting
The Meaford Independent
The Dock
The Wiarton Echo
The Advance
The Post
The Thornbury Paper
The Hub Owen Sound
Blue Mountains Review
South Grey News

Elections and Appointments

- 1) The election of officers shall be held at the Annual General Meeting.
- 2) Prior to the election, the CAO shall arrange for an independent third party to preside over the election.
- 3) Prior to the election, all elected positions shall step down from their positions, and the person presiding shall take over the Chair's seat.
- 4) The person presiding shall appoint two independent non-director scrutineers from the persons present.
- 5) The order of procedure for the elections shall be:
 - a) The election of the Chair who shall be an accredited director of the Authority;
 - b) the election of the Vice Chair, who shall be an accredited director of the Authority;
 - c) The election of Committee Members.
- 6) Immediately following the election of Chair and Vice Chair, the person presiding over the election shall install the newly elected Chair in the chair and hand over control of the meeting.
- 7) The election procedure shall be:
 - a) nominations from the floor will be accepted when duly moved;
 - b) before closing nominations, the person presiding over the election shall call three times for further nominations;
 - c) closure of nominations will require a mover and seconder;
 - d) in the order in which they were nominated, nominees are asked as to their acceptance;
 - e) in the order in which they were nominated each nominee offered up to three minutes to speak to their nomination;
 - f) voting shall occur by secret ballot, run and counted by the scrutineers. In the event of a tie vote, an additional vote will be held for the tied candidates. If the tie is not broken after three attempts, the final position will be filled by drawing the winning name from a hat containing the names of the tied candidates.
- 8) Immediately following the election, the person presiding over the election shall install the newly elected Chair in the chair and hand over control of the meeting.
- 9) A chair for each committee will be elected at the first meeting of the committee.

EXECUTIVE COMMITTEE

Terms of Reference

Adopted
January 22nd, 2020



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1.0 GSCA'S MANDATE

Grey Sauble Conservation Authority's (GSCA) mandate comes to it legislatively from the Province of Ontario through the Conservation Authorities Act. Within the act, the objects of an Authority are to provide programs and services designed to further the conservation, restoration, development and management of natural resources other than gas, oil, coal and minerals. (R.S.O. 1990, c. C.27, s.20).

2.0 GSCA'S VISION

A healthy watershed environment in balance with the needs of society.

3.0 GSCA'S MISSION

Our mission, in partnership with the stakeholders of the watershed, is to promote and undertake sustainable management of renewable natural resources and to provide responsible leadership to enhance biodiversity and environmental awareness

4.0 STRATEGIC DIRECTION

In 2018, GSCA developed and approved a Strategic Plan to guide the operation of the organization over the next 3-4-year period, based on a 20-year strategic vision. Five primary goals were identified through this planning process and carried forward into the plan. The creation of an Executive Committee is intended to aid the Authority in carrying out all five of these strategic goals.

5.0 INTRODUCTION

Section 19(1) of the Conservation Authorities Act (CAA), the authority may appoint an executive committee from among the members of the authority. Further, Section 19(2) states that the chair and vice-chair of the authority shall be the chair and vice-chair of the executive committee.

As per Section 19.1(1)(d) of the CAA, and carried forward under Sections 3(vi) and 16 of the Authority's Administrative By-Law, an authority may make by-laws delegating all or any of its powers to an executive committee, except:

1. The Termination of the services of the chief administrative officer and/or secretary-treasurer,
2. The power to raise money, and
3. The power to enter into contracts or agreements other than those contracts or agreements as are necessarily incidental to the works approved by the authority.

Further, Section 19.1(1)(e) of the CAA states that the authority may make by-laws providing for the composition of its executive committee.

6.0 RATIONALE FOR COMMITTEE

The purpose of this committee is to provide an opportunity for the executive members of the authority to meet on an “as necessary” basis to discuss matters of importance to the Authority and to address time sensitive issues of the Authority that may arise from time to time outside of the timeframe of the regular scheduled meetings of the Full Authority.

7.0 COMPOSITION

The Executive Committee shall be comprised of the Chair of the Authority, the Vice-Chair of the Authority, and one other member of the Authority. Where possible, it is advisable that one of member of the executive committee be a former Chair of the Authority.

The Chair and Vice-Chair of the Authority shall be the Chair and Vice-Chair of the Executive Committee.

The composition of the Committee shall be assigned at the Annual General Meeting of the Full Authority and assessed annually at each Annual General Meeting thereafter.

8.0 ADMINISTRATION

The actions of the Executive Committee shall follow those regulations set out in the GSCA Administrative Bylaw. Additionally, the following provisions shall apply to the Executive Committee:

- 8.1 The Executive Committee shall meet at the call of the Chair as a special meeting for specifically stated business.
- 8.2 No business other than the stated business shall be considered at a special meeting.
- 8.3 The Executive Committee shall not meet without one of either the Chair or the Vice-Chair being present.
- 8.4 A quorum shall consist of a minimum of three members.
- 8.5 If no quorum is present at the time scheduled for the meeting to commence, the meeting shall not proceed.
- 8.6 A majority vote of the members present at any meeting is required upon all matters coming before the Committee.
- 8.7 Each member of the Executive Committee shall be entitled to one vote on each matter coming before the Committee.

9.0 MEETINGS

Every meeting of the Executive Committee shall be open to the public, subject to such exceptions as may be specified in the by-laws of the authority.

Prior to any meeting of the Executive Committee, a minimum of three (3) working days' notice shall be provided to each member of the Authority. Notice to the public as per the Administrative By-Law.

A copy of the minutes of such meetings will be provided to each member of the authority within 30 days after any meeting. A copy of such minutes will also be made available to the public within 30 days after any meeting in a manner that the Committee considers appropriate.

10.0 POWERS OF THE EXECUTIVE COMMITTEE

Subject to the Act and other applicable legislation, the Executive Committee is empowered without restriction to exercise all of the powers as prescribed below.

- 10.1 Approving the establishment and implementation of projects of the Authority.
- 10.2 Approving establishing and implementing regulations, policies and programs.
- 10.3 Approving by resolution, any new capital projects of the Authority.
- 10.4 Approving by resolution, the method of financing any new capital projects.
- 10.5 Approving details on budgets of any new or existing capital projects.
- 10.6 Approving by resolution, any proposed expropriation of land or disposition of land, subject to the requirements under the Act.
- 10.7 Granting or refusing permissions as may be required under any regulations made under Section 28 of the Act by Grey Sauble Conservation Authority.
- 10.8 Holding hearings required for the purpose of reviewing permits applications.



Grey Sauble Authority Board of Directors

MOTION

DATE: January 22nd, 2020

MOTION #: FA-20-

MOVED BY: _____

SECONDED BY: _____

WHEREAS the Conservation Authorities Act and the GSCA Administrative By-Law allow for the establishment of an Executive Committee;

AND FURTHER WHEREAS the Chair of the Board of Directors has requested the establishment of an Executive Committee;

THAT the Board of Directors establish an Executive Committee and adopt, as the supporting bylaw, the associated Terms of Reference as presented (or as amended).

Grey Sauble Conservation Authority (GSCA) Forestry Committee

Terms of Reference

WHEREAS the GSCA Forestry Committee is a subcommittee of the GSCA Board of Directors with the purpose to provide direction and support to the GSCA Forestry staff in the management of GSCA's forested properties and forestry services offered to others.

FURTHER, THAT the Forestry Committee shall be comprised of members of the GSCA Board of Directors and GSCA Forestry staff. Members of the GSCA Board of Directors ('Forestry Committee members') shall have voting power whereas GSCA Forestry staff ('staff') shall provide information, further clarification on subject matter but do not hold voting right.

AND FURTHER, THAT Forestry Committee meetings shall be held at the call of the Chair, at least once per year.

AND FURTHER, THAT the actions of the Forestry Committee shall follow those regulations set out in the GSCA Administrative Bylaw including, but not limited to:

- 1) a quorum shall consist of one-half (50%) of the Forestry Committee members;**
- 2) the Forestry Committee shall report to the GSCA Board of Directors, presenting recommendations; and**
- 3) the Forestry Committee shall be comprised of at least three (3) and not more than six (6) members of the GSCA Board of Directors.**

AND FURTHER, THAT Meetings should be structured to address the following.

- 1) to provide Forestry Committee members opportunities to learn and understand the full scope of forest management activities carried out by GSC staff;**
- 2) to be informed by GSC staff of issues for consideration and resolution as they arise pertaining to forestry matters, e.g. invasive species, infestation threats, market considerations, governmental policy and legislation changes;**
- 3) to provide oversight to the completion of the GSC Forest Management Policy and Plan, to best accomplish GSC's desired objectives and performance measures, and to satisfy the requirements of the Managed Forest Tax Incentive Program; and**
- 4) to provide direction and oversight to the implementation of the GSC Forest Management Policy, Plan and annual tendering plan.**

INDIGENOUS AND GSCA RELATIONSHIPS COMMITTEE

Terms of Reference

Adopted
January 22nd, 2020



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1.0 GSCA'S MANDATE

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Our mission, in partnership with the stakeholders of the watershed, is to promote and undertake sustainable management of renewable natural resources and to provide responsible leadership to enhance biodiversity and environmental awareness

4.0 STRATEGIC DIRECTION

In 2018, GSCA developed and approved a Strategic Plan to guide the operation of the organization over the next 3-4-year period, based on a 20-year strategic vision. Five primary goals were identified through this planning process and carried forward into the plan. The two of these goals that are most relevant to this Committee are to enhance GSCA land management and natural heritage preservation, and to enhance communication and education.

5.0 INTRODUCTION

In carrying out its Mandate, Vision, and Mission, GSCA recognizes the value of including all community members in the decision-making process. At the current time, GSCA has had a limited relationship with members of local indigenous communities and the role of these communities in GSCA decision making has also been limited. GSCA is seeking to improve this relationship to better engage indigenous communities in the decisions GSCA makes regarding the lands and resources within its watershed jurisdiction.

6.0 RATIONALE FOR COMMITTEE

The Indigenous and GSCA Relationships Committee is a subcommittee of the Board of Directors. The purpose of this sub-committee is to take an active role in self education, and to develop real, non-goal-oriented relationships between GSCA, its Board and Staff, and the indigenous communities whose traditional territory coincides with the GSCA watershed area.

7.0 COMPOSITION

The Indigenous and GSCA Relationships Committee shall be comprised of members of the GSCA Board of Directors and GSCA Staff. Members of the GSCA Board of Directors ('Indigenous and GSCA Relationships Committee members') and GSCA staff ('staff') shall share equal input and voting powers. Action items related to GSCA will be brought forward to the full Board of Directors for input and consent.

8.0 ADMINISTRATION

The actions of the Indigenous and GSCA Relationships Committee shall follow those regulations set out in the GSCA Administrative Bylaw including, but not limited to:

- 8.1 A quorum shall consist of one-half (50%) of the Indigenous and GSCA Relationships Committee members;
- 8.2 The Indigenous and GSCA Relationships shall report to the GSCA Board of Directors, presenting recommendations; and
- 8.3 The Indigenous and GSCA Relationships Committee shall be comprised of at least three (3) and not more than six (6) members of the GSCA Board of Directors.

9.0 MEETINGS

The Indigenous and GSCA Relationships Committee shall meet quarterly or more frequently as required.

10.0 GOALS AND OBJECTIVES

The following goal and objectives will generally guide the Committee meetings:

- 10.1 To provide Indigenous and GSCA Relationships Committee members opportunities to learn.
- 10.2 To be informed by GSCA staff of issues for consideration and resolution as they arise pertaining to indigenous matters.
- 10.3 To provide direction and oversight to the implementation of goal related to Indigenous relationships and communities.

Appointments of Committees for 2020

Committee	2019 Appointments	2020 Appointments
Executive Committee		
Conservation Foundation	Cathy Little Marion Koepke Sue Carleton Ryan Greig	
Forestry Committee	Andrea Matrosovs Dwight Burley Scott Mackey Paul Vickers Harley Greenfield	
Arboretum Alliance	Brian Murray Sue Carleton	
Conservation Ontario Council Voting Reps	Cathy Little Marion Koepke Tim Lanthier	
Indigenous Relationship Committee	Sue Carleton Paul McKenzie Scott Greig Dwight Burley Tim Lanthier Serenity Morton Vicki Rowsell	
Source Protection Region Management Committee	Cathy Little Scott Greig Tim Lanthier	

A G E N D A
Grey Sauble Conservation Authority
Annual General Meeting
Wednesday, January 22nd, 2020,
12:30 p.m.

12:30 Events prior to Regular Business - Mingling and Refreshments

1:15 p.m. AGM Commences

1. Call to Order

We acknowledge that we are meeting on the traditional territory of the Anishinabek Nation: The People of the Three Fires known as Ojibway, Odawa, and Pottawatomi Nations, who have inhabited this land from time immemorial.

We recognize deeply and appreciate their historic connection to and stewardship of this land, as well as, the contributions and care taken by the Metis and other Indigenous Peoples, and we are sincerely grateful for the opportunity to gather here.

2. Disclosure of Pecuniary Interest
3. Remarks from the Chair
4. 2019 Highlights & Accomplishments and Upcoming Plans
5. Guest Speaker: Grey County Tourism
6. Deputation – Friends of Hibou
7. Greetings from Guests
8. Board Appointments
 - i. Election of Officers
 - a) Appointment of Chair Pro Tem
 - b) Review of Voting Procedures - Attachment #1
 - c) Motion to Appoint Scrutineers
 - d) Election of 2020 Chair
 - e) Election of 2020 Vice Chair
 - f) Motion to Destroy Ballots
 - ii. Remarks by 2020 Chair Elect and 2020 Vice Chair Elect

BREAK AND THEN ON TO COMMITTEE APPOINTMENTS

- iii. Terms of Reference for Executive Committee – Attachment #2, Forestry Committee – Attachment #3, and Indigenous and GSCA Relationships Committee – Attachment #4 (Resolutions)

- iv. Appointments - Attachment #5
 - a) Executive Committee
 - b) Conservation Foundation
 - c) Forestry Committee
 - d) Arboretum Alliance
 - e) Representatives on Conservation Ontario Council
 - f) Drinking Water Source Protection Management Committee
 - g) Indigenous & GSCA Relationships Committee

REGULAR BUSINESS

- 9. Call for Additional Agenda Items
- 10. Adoption of Agenda
- 11. Approval of Minutes
 - i. Full Authority—November 27th, 2019 – Resolution - Attachment #6
- 12. Consent Agenda - Resolution
 - i. Environmental Planning - Section 28 Permits – November & December 2019 – Attachment #7
 - ii. Administration - Receipts & Expenses – November & December 2019 - Attachment #8
 - iii. Correspondence
 - a) Ltr from Township of Huron-Kinloss to MECP re: CA Act – Attachment #9
 - b) Ltr from County of Simcoe to MECP re: CA Exit Clause – Attachment #10;
 - c) Ltr from County of Simcoe to NVCA re: NVCA Levy – Attachment #11;
 - d) Ltr from Township of Ramara to MECP re: CA Exit Clause – Attachment #12;
 - e) Ltr from Greenbelt Council to Minister of Municipal Affairs & Housing re: Watershed Planning and Management Protection – Attachment #13;
 - iv. Minutes – a) BRWI – from March 2019 – October 2019 – Attachment #14;
 - b) Indigenous & GSCA Relationships Committee – January 7th, 2020 – Attachment #15
 - c) - Forestry Committee – November 19th, 2019 – Attachment #16
 - d) - Foundation Minutes – i) November 13th, 2019 – Attachment #17 & ii) December 11th, 2019 – Attachment #18;
- 13. Business Out of Minutes
- 14. Business Items
 - i. Water Management – nothing at this time

- ii. Environmental Planning—nothing at this time
 - iii. Lands Update
 - a) Private Event Special Permissions – Resolution – Attachment #19
 - iv. Forestry
 - a) Options for GSCA Forestry Committee – Resolution – Attachment #20
 - v. Communications/Public Relations/GIS – nothing at this time
 - vi. Administration
 - a) 2020 BOD's Meeting Schedule – Resolution – Attachment #21
 - b) 2020 Operational Plan Review – Resolution - Attachment #22
 - c) Flood Advisors Report – Brief Overview
 - d) Awarding of Cleaning Contract for the Administration Centre for period Feb 1/20 to Jan 31/23
 - vii. DWSP/RMO Report -nothing at this time
15. Interim General Manager's Report
16. Chair's Report
17. Other Business
- i. Committees:
 - a) Arboretum Alliance: Nothing at this time
 - ii. Next Full Authority Meeting – Thursday, February 27th, 2020, at 1:15 p.m.
18. Closed Session—nothing at this time
19. Adjournment



Grey Sauble Authority Board of Directors

M O T I O N

DATE: January 22nd, 2020

MOTION #: FA-20-

MOVED BY: _____

SECONDED BY: _____

**THAT the Grey Sauble Conservation Authority Board of Directors
approve the agenda of January 22nd, 2020.**



**GREY SAUBLE CONSERVATION AUTHORITY
MINUTES
Full Authority Board of Directors
Wednesday, November 27th, 2019, at 1:15 p.m.**

The Grey Sauble Conservation Authority Board of Directors meeting was held at the Conservation Authority Administration Centre located at 237897 Inglis Falls Road.

1. Call to Order

Chair Cathy Little called the meeting to order.

Directors Present - Cathy Little, Sue Carleton, Scott Greig, Scott Mackey, Dwight Burley, Marion Koepke, Ryan Greig, Harley Greenfield, Andrea Matrosovs, and Paul Vickers

Director Absent – Paul McKenzie

Staff Present – Tim Lanthier, Doreen Robinson, Andy Sorensen, John Bittorf, Gloria Dangerfield, Mike Fry, Alison Armstrong, Carl Seider, Jason Traynor

Paul Vickers, BOD member, read the Indigenous Lands Acknowledgment.

2. Additional Items for Agenda

Scott Greig asked about small variances to people's properties. The Board sees the legal description but nothing which identifies the property further nor would allow the Board to be as aware, if any Board member had a pecuniary interest. Approval could be given to items in which the BOD's could have a potential conflict of interest. Tim Lanthier advised that in our regulation mapping, updated features are physical on the ground. This item will be added to the February BOD's agenda.

3. Adoption of Agenda

Motion No.:	Moved by:	Dwight Burley
FA-19-121	Seconded by:	Harley Greenfield

THAT the Grey Sauble Conservation Authority Board of Directors approve the Agenda of November 27th, 2019.

Carried

The minutes reflect the order in which items were discussed and not as set out on the approved agenda.

4. Disclosure of Pecuniary Interest

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at this time.

5. Adoption of Minutes

Motion No.:	Moved by:	Marion Koepke
FA-19-122	Seconded by:	Sue Carleton

THAT the Grey Sauble Conservation Authority Board of Directors approve the minutes of October 23rd, 2019.

Carried

7. Consent Agenda

Motion No.:	Moved by:	Dwight Burley
FA-19-123	Seconded by:	Sue Carleton

THAT in consideration of the Consent Agenda Items listed on the November 27th, 2019, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: 1) Environmental Planning - a) Section 28 Permits – October 2019; 2) Administration – Receipts and Expenses - October 2019; 3) Correspondence – a) Letter from Town of Wasaga Beach re: CA Levies – Attachment #8; b) Letter from Township of Ramara re: CA's Exit Clause – Attachment #9; c) Letter from Township of Springwater re: Nottawasaga Valley CA Levy – Attachment #10; d) Letter from Township of Springwater re: CA Levies – Attachment #11; e) Letter to Steve Clark, Minister of Municipal Affairs & Housing from Greenbelt Council re: Greenbelt Council 2019/20 Work Program – Attachment #12; f) Letter from Township of Harley – re: GSCA programs – Attachment #13; g) Letter from City of London re: Conservation Authorities – Attachment #14; h) Letter from City of Vaughan re: GSCA resolution FA-19-116 – CA's & CA Act – Attachment #15; ; i) TOBM Resolution re: Climate Change Emergency – Attachment #16; j) Letter from Town of Ajax re: CA Act – Attachment #17;

Carried

Alison Armstrong advised that in the October receipts a cheque from the Government of Canada is listed in the amount of \$633.21 for an HST rebate. This rebate is for the Foundation. This brings the total of the October receipts to \$436,490.30.

Dwight Burley advised that in the motion from the Town of Blue Mountains re: Climate Change Emergency, it states that the Township of Georgian Bluffs are in the process of declaring a Climate Change Emergency. Georgian Bluffs have not started discussions on climate change emergencies. Sue Carleton advised that she has contacted Odette Bartnicki, the Councillor from the TOBM who moved the motion, with regards to this. Andrea Matrosovs, member from the Town of Blue Mountains, thanked Dwight and Sue for this information.

8. Business Items

a) Water Management – nothing at this time

b) Environmental Planning

1) Planning/Permit Fees – Policy on Exemptions

Andy Sorensen, Environmental Planning Coordinator, made a presentation on this item. The proposed fee schedule was factored into the development of the 2020 budget. It is not proposed to raise the fees for 2020 but this will be re-evaluated for 2021. Some of the definitions under the exempt category have been expanded to include some works within regulated areas consistent with GSCA's regulation policies (i.e. new and replacement private water lines, sanitary sewer, cable, telephone, electrical, and natural gas). An additional exemption for emergency remedial measures has been added to assist timelines for municipalities and landowners, subject to appropriate consultation with the GSCA. A permit replacement fee for expired permits (no changes) has been reinstated. This fee was inadvertently left off the 2019 fee schedule. The five Planning and Regulation staff continue to process permits and regulation inquiry letters. Permits applied for in 2019 total 373 year to date. Under Section 21(1) (m.1) of the Conservation Authorities Act, the Authority has the power to charge fees for services. GSCA staff are requesting approval for an update to the 2019 fee schedule to be utilized from this date until December 31, 2020. The new fee schedule will be posted on the web site. The minor changes to the exemptions will be handled by staff during permit consultation process.

The following discussion was held with regards to this.

- Why would GSC be involved if building permit is required? The Conservation Authorities Act and associated regulations determine what works require a permit from a conservation authority. This is a legal requirement. The Ontario Building Code is largely related to how structures are built. The Conservation Authorities Act looks largely at where development occurs to ensure that it is not susceptible to natural hazards and to ensure consistency with the regulations and the Act.
- Based on site alterations, we have added "general location"
- The Great Lake shorelines in Meaford have had severe damage

- GSCA has contacted both the Ministry and Saugeen First Nations
- As long as GSCA is made aware of issues, staff are hopeful to have a lot of communication
- BOD's appreciate timing and communication

**Motion No.:
FA-19-124**

**Moved by:
Seconded by:**

**Harley Greenfield
Andrea Matrosovs**

WHEREAS the Grey Sauble Conservation Authority is seeking ways to continually improve client services and streamline regulation processes. THAT the Grey Sauble Conservation Authority Board of Directors approve the 2019-2020 Development, Interference with wetlands and alteration to Shorelines and Watercourses Regulation Ontario Regulation 151/06 fee schedule as presented in Appendix A to this report and that said schedule is to take effect immediately upon approval.

Carried

2) Watershed Management Plan Outline

The *Provincial Policy Statement (2014) (PPS)* provides direction for planning authorities to protect, improve or restore the quality and quantity of water. Municipal and CA planning staff currently use the PPS to ensure that watershed planning considerations are undertaken when reviewing site specific applications.

Watershed Management Plans (WMPs) can be used to better understand cumulative impacts of land use activities (such as development projects) within the balance of local watershed inputs (e.g. runoff, surface/groundwater inflows) and outputs (e.g. surface/groundwater outflows, residential/industrial uses). WMPs are comprehensive documents that include goals and targets, plans for water quality, quantity, natural hazards, climate change, land use management scenarios, cumulative impacts, and an implementation strategy.

WMPs are used to establish management and policy direction for planners and decision makers regarding existing and future land uses within the watershed. The plans are typically implemented through Official Plan policies and in some cases zoning by-laws. They can also be used to help prioritize stewardship type projects.

WMPs are developed through technical studies and typically focus on the following elements: water quality & quantity, aquatic and terrestrial environments, groundwater, flood and erosion hazards, economic and recreation uses, ecological assets, and effects of climate change.

WMPs are typically developed to address: significant environmental effects (e.g. large-scale development, or large water takings, pollution), water quality or quantity parameters (cumulative effects, stormwater management practices, water budgets), or broad environmental concerns (e.g. degraded water quality, reduction in natural heritage features such as forest cover, natural heritage systems)

WMPs are typically developed through a consultative process with diverse stakeholders, which includes a number of steps: Get to know the watershed (Watershed Characterization Studies, floodplain studies, water chemistry studies, or Watershed/Subwatershed Report Cards); Identify watershed issues, current and future threats, opportunities and constraints (e.g. land use changes, climate change, etc.); Develop strategies and plan, through the identification of management targets and adaptive strategies to meet watershed management plan objectives; Develop recommendations for implementation and monitor effectiveness.

As part of the Strategic Plan goal for development of watershed management plans, staff were directed to review successful watershed management planning approaches and develop a draft table of contents.

GSCA staff attended a stakeholder engagement session hosted by Nottawasaga Valley Conservation Authority (NVCA) in October 2018 on Integrated Watershed Management Planning (IWM). This session was part of a 3-year project to update the NVCA's Watershed Management Plan 1996-2015. Staff also reviewed Conservation Ontario's Watershed Management in Ontario – Lessons Learned and Best Practices, which included case studies from the Credit River Water Management Strategy, Grand River Basin Watershed Management Study, and Credit Valley Conservation IWM Program.

Based on a review the Conservation Ontario reference document, other IWM Plans from CA's of similar size, staff recommend that the table of contents used in the NVCA IWM Plan provides a good basis for GSCA consideration.

Staff identified that a key component of watershed management plans that also needs to be included would be watershed health targets with long term management goals/objectives. This is a key element in other watershed management plans reviewed by staff, and it is recommended that watershed health targets and goals should be included as part of any stakeholder consultation process or broader Watershed Management Plan template for GSCA.

Motion No.:	Moved by:	Ryan Greig
FA-19-125	Seconded by:	Dwight Burley

WHEREAS staff were requested to review successful watershed management planning approaches and develop a draft table of contents under the Strategic Plan goal "Support the Development of Watershed Plans with Municipalities"; THAT the Grey Sauble Conservation Authority Board of Directors supports the further development of water management plan opportunities and directs staff to explore collaboration opportunities with municipalities on possible sub-watershed plans and receive this report as information.

Carried

c) Lands Update

1) Property Signage Guidelines

Through the development of the Risk Management Guidelines (GSCA, 2018), GSCA recognized that property signage is an important element of mitigating risk and enhancing the visitor experience to GSCA properties. As part of the Risk Management Guideline and through the development of the 2019 operational workplan, it was determined that GSCA should develop a Property Signage Guideline to enhance land management activities by assisting in determining property resource needs and focusing those resources on the appropriate need areas.

The general breakdown of our risk management approach will be as follows:

Current Proposal:

This signage policy is intended to unify all property signage to appropriately serve the needs of the GSCA and to provide consistent messaging to the public which in turn will allow visitors to better enjoy GSCA properties. Further, the appropriate use of property signage will help to set expectations for the quality of the pending natural experience and will express the pride of ownership for these unique and important properties.

Public signage on GSCA properties is an integral part of GSCA's risk management and mitigation strategy, and serves the following purposes:

- Provides property users with relevant information related to the use and conditions of the property;
- Forms a part of the duty of care required under the Occupiers' Liability Act;
- Provides addresses for emergency response personnel;
- Directional signage guides visitors through the property and to key destinations and identifies accessible entries to buildings that do not have accessible front doors.

The aim is to have as few signs as possible, each with clear and consistent graphics, typography, and messaging. The placement of signs is likewise intended to be consistent across the properties and ordered to maximize effectiveness and efficiency.

The purpose of the Property Signage Guidelines is to specify the criteria for developing and creating signage to be installed on GSCA properties, including such factors as material, sizing, fonts, colour schemes, mounting, etc. Signage shall be updated, replaced, and/or installed at the discretion of GSCA as resources allow, with prioritization of needs factored into the budgeting process to determine actual signage to be installed and/or replaced.

Many of the steps involved in this process are already being undertaken by GSCA. However, this guideline will provide a consistent framework to help GSCA allocate signage resources to the most appropriate areas, with a focused attention on consistency. In order to provide a consistent and appropriate level of service, there are

expected to be financial/budget implications as part of this process. Although there are costs associated with the implementation of this guidance document, the recommendations contained within are a necessity in order to improve visitor satisfaction and reduce liability risk. The proper signing of GSCA properties will make these areas “market ready” and this will provide added value, not only to GSCA, but to the overall local tourism industry. It is understood that a finite resource base means that not all portions of this guidance document can be implemented immediately. However, GSCA will utilize this guidance document to allocated budgeted resources to higher priority signage needs first.

Motion No.: Moved by: Marion Koepke
FA-19-126 Seconded by: Scott Greig

WHEREAS Grey Sauble Conservation Authority has committed a strategic initiative to enhance current land management practices, including a renewal of land management policies, and specifically the development of Property Signage Guidelines;

AND FURTHER WHEREAS staff have developed such guidelines;

THAT the Grey Sauble Conservation Authority Board of Directors endorse the Property Signage Guidelines as presented.

Carried

2) Agreements Update – Sydenham Sportsmen’s Association

The Grey Sauble Conservation Authority (GSCA) has a long-standing partnership relationship with the Sydenham Sportsmen’s Association (SSA). Through this partnership both parties have benefited from the SSA’s commitment to wildlife conservation. The SSA has previously held agreements with GSCA for the operation of the fishway structure at the Owen Sound Mill Dam. This agreement has since expired. The SSA constructed the spawning channels to the south of the GSCA Administrative building prior to GSCA taking ownership of that particular parcel of land. The SSA has also historically conducted work to maintain these channels. No agreement has previously existed to permit or define this relationship.

Based on GSCA’s Risk Management Guidelines, and as part of Staff’s commitment to enhancement of current land management activities, it is in GSCA’s best interest to enter into formal agreements with partners and stakeholders that use GSCA properties. As noted above, GSCA has had such agreements with SSA in the past, however it is time for a renewal of the license agreement.

Lands Management and Administrative staff have been working with members of the SSA to come to a mutually acceptable license agreement for the operation of the fishway structure and the maintenance of the spawning channels by the SSA.

There are no specific financial or budget implications to executing this license agreement. No fees are proposed to be charged to SSA. Staff will continue to encourage a positive working relationship between the SSA and GSCA.

Motion No.: Moved by: Scott Greig
FA-19-127 Seconded by: Harley Greenfield

WHEREAS, the Sydenham Sportsmen's Association has requested permissions from GSCA to operate the Mill Race Hydraulic System at the Owen Sound Mill Dam for the purposes of collecting fish eggs;
AND WHEREAS the Sydenham Sportsmen's Association has requested permissions from GSCA to be able to maintain the artificial spawning channels on GSCA's Inglis Falls Conservation Area property for the purpose of encouraging fish spawning;
THAT the GSCA Board of Directors authorize staff to execute new 5-year license agreements with the Sydenham Sportsmen's Association for the purposes of operating the fishway at the Owen Sound Mill Dam and for maintaining of the artificial spawning channels on the Inglis Falls Conservation Area property.

Carried

d) Forestry

1) Forestry Management Tenders

Pine Thinning Tender – GSC-19-01

Skinner Marsh-McNab Lake Management Area – Compartment 109 & 113

Lots 21-24, Concession 1 NCD, Lot 21, Concession 1 SCD, Lot 21, Concession 2 NCD, Township of Georgian Bluffs (formerly Keppel Township), Grey County; Marked Area: 120 acres; Volume Tendered: 734 cords

Tenders Received

Contractor	Total Bid
Liverance Lumber Inc.	\$47,710.00

Stand Improvement Tender – GSC-19-02

Bognor Marsh Management Area – Compartment 27

Lots 12, 13, Concession 4, Municipality of Meaford (formerly Sydenham Township), Grey County; Marked Area: 50 acres; Volume Tendered: Sawlogs – 14,163 board feet; Fuelwood – 265 cords

Tenders Received

Contractor	Sawlogs	Fuelwood	Total Bid
Page Logging	\$9,100.00	\$9,100.00	\$18,200.00
Chris McComb	\$9,020.00	\$8,500.00	\$17,520.00

**Pine Thinning Tender – GSC-19-03-Shallow Lake Management Area –
Compartment 140**

Lot 9, Concession 5, Township of Georgian Bluffs (formerly Keppel Township), Grey County; Marked Area: 10 acres; Volume Tendered: 128 cords

Tenders Received

Contractor	Total Bid
Liverance Lumber Inc.	\$4,480.00
Moggie Valley Timber Inc.	\$3,200.00

**Pine Thinning Tender – GSC-19-04-Robson Lakes Management Area –
Compartment 134**

Lot 10, Concession 9, Township of Chatsworth (formerly Holland Township), Grey County; Marked Area: 18 acres; Volume Tendered: 139 cords

Tenders Received

Contractor	Total Bid
Moggie Valley Timber Inc.	\$4,800.00

Motion No.: **Moved by:** **Marion Koepke**
FA-19-128 **Seconded by:** **Andrea Matrosovs**

THAT Grey Sauble Conservation Authority award: pine thinning tender GSC-19-01 Skinner Marsh-McNab Lake Management Area-Compartment 109 & 113 to Liverance Lumber Inc. for their total bid of \$47,710.00, and: stand improvement tender GSC-19-02 Bognor Marsh Management Area-Compartment 27 to Page Logging for their total bid of \$18,200.00, and: pine thinning tender GSC-19-03 Shallow Lake Management Area-Compartment 140 to Liverance Lumber Inc. for their total bid of \$4,480.00, and: pine thinning tender GSC-19-04 Robson Lakes

Management Area-Compartment 134 to Moggie Valley Timber Inc. for their total bid of \$4,800.00, subject to signing the agreement.

Carried

2) Updates to Forestry Technician Job Description

There are currently two different job descriptions for GSC titled "Forestry Technician" and they are at different levels on the grid. This job description has been updated to change the title to "Senior Forestry Technician".

3) Forestry Committee Terms of Reference

The Board asked that a report be brought to them in February giving more background information for further discussion by the Board on Terms of Reference. It has been difficult to get a quorum for attendance at Forestry Committee meetings. The Board was in agreement with passing the Terms of Reference with the understanding that a report is brought back to the Board for further discussion.

Motion No.:	Moved by:	Dwight Burley
FA-19-129	Seconded by:	Andrea Matrosovs

WHEREAS the GSCA Forestry Committee is a subcommittee of the GSCA Board of Directors with the purpose to provide direction and support to the GSCA Forestry staff in the management of GSCA's forested properties and forestry services offered to others.

FURTHER, THAT the Forestry Committee shall be comprised of members of the GSCA Board of Directors and GSCA Forestry staff. Members of the GSCA Board of Directors ('Forestry Committee members') shall have voting power whereas GSCA Forestry staff ('staff') shall provide information, further clarification on subject matter but do not hold voting right.

AND FURTHER, THAT Forestry Committee meetings shall be held at the call of the Chair, at least once per year.

AND FURTHER, THAT the actions of the Forestry Committee shall follow those regulations set out in the GSCA Administrative Bylaw including, but not limited to:

1) a quorum shall consist of one-half (50%) of the Forestry Committee members;
2) the Forestry Committee shall report to the GSCA Board of Directors, presenting recommendations; and

3) the Forestry Committee shall be comprised of at least three (3) and not more than six (6) members of the GSCA Board of Directors.

AND FURTHER, THAT Meetings should be structured to address the following.

1) to provide Forestry Committee members opportunities to learn and understand the full scope of forest management activities carried out by GSC staff;

2) to be informed by GSC staff of issues for consideration and resolution as they arise pertaining to forestry matters, e.g. invasive species, infestation threats, market considerations, governmental policy and legislation changes;

**3) to provide oversight to the completion of the GSC Forest Management Policy and Plan, to best accomplish GSC's desired objectives and performance measures, and to satisfy the requirements of the Managed Forest Tax Incentive Program; and
4) to provide direction and oversight to the implementation of the GSC Forest Management Policy, Plan and annual tendering plan.**

Carried

Scott Mackey entered the meeting at 2:15 p.m.

e) Communications/Public Relations/GIS

1) IT Policy Update

This item indirectly relates to all GSCA's strategic initiatives in that its framework of information management and technology is one of the foundations of the work that GSCA undertakes. It helps to make available, manage, store, protect and analyze all the digital information that is used by all departments at GSCA and is therefore a key component of the information for all five goals of the strategic plan.

The Information Management & Technology Department at Grey Sauble Conservation Authority (GSCA) provides Information Services to all the departments in the organization as well as to other associated individuals or groups that make use of GSCA resources. These Information Services have become a key part of the daily functions of GSCA and have supported fundamental changes in the workplace over the last 20 years. Since the initial GSCA IT Policy was created in 2010, the amount of hardware and software applications entering the workplace, as well as connections and file transfer to the outside via the GSCA network, has increased dramatically. This has profoundly increased the potential risk and liability that must be monitored and controlled in order to safeguard information assets and operational integrity within the authority.

The integrated networked environment at GSCA has created the opportunity to share and access information and use resources in ways that were previously not possible. Inappropriate use of these resources, however, could expose GSCA to data loss or theft, physical equipment damage or loss, embarrassment and litigation. GSCA is committed to ensuring that information under its stewardship is appropriately collected, stored and accessed with regard for privacy rights, security and information integrity.

GSCA is proposing a new, draft Information Management & Technology Policy that will replace the 2010 Information Technology Policy. The purpose of the IM/IT policy is to guide and constrain users of the GSCA's Information Management & Technology (IM/IT) infrastructure. It seeks to balance the employee's ability to benefit fully from information technology with GSCA's need for a secure, consistent, cost-effective and robust IM/IT infrastructure. This policy will apply to all employees of GSCA as well as all agents, associates, board members, or others who connect to GSCA information systems.

Dwight Burley asked if it would be possible to make a portal to retrieve the BOD's meeting packages the same as Grey County does. At Grey County, Councillors are assigned a login for the portal and that login is maintained for the term on council. Gloria advised that the meeting packages are stored on GSC's Sharepoint system.

Motion No.: Moved by: Sue Carleton
FA-19-130 Seconded by: Ryan Greig

WHEREAS Grey Sauble Conservation Authority has a fully integrated, networked workplace, that requires guidelines for administrators and users to ensure the appropriate collection, use, storage, accessibility, privacy, security and integrity of its information;

AND FURTHER WHEREAS risks to the safety of the information assets and integrity of GSCA will be greatly reduced by the implementation of the Information Management & Technology Policy.

AND FURTHER WHEREAS this policy will bring the Information Management & Technology Department in line with the requirements of the Risk Management Guidelines, approved in 2018;

THAT the Grey Sauble Conservation Authority Board of Directors accept and endorse the Draft Information Management & Technology Policy.

Carried

f) Administration

1) 3rd Quarter Investment Report

Alison Armstrong advised that the Grey Sauble Conservation Investment Account has gained 4.75% and currently sits at 1.2 million dollars.

2) 3rd Quarter Budget report-back and year-end forecast

The Water Management Department has been able to absorb a portion of the Section 39 funding cuts that were announced in April 2019. There have also been cost savings in other departments.

The Forestry Department is forecasting a deficit that will require money from the Forestry reserves to balance, depending on this year's harvesting. A question was asked if money spent from this reserve is replenished. The intent of the Forestry Reserve is to balance the highs and lows associated with timber sales. For the past few years the Forestry Reserve has been drawn down and not reimbursed. Private land projects conducted by Grey Sauble Forestry Services are self sustaining, with surplus funds used to support forestry activities on GSCA lands.

A question was asked regarding cost sharing between the County of Grey forest management contract and the GSCA Forestry Department. It was noted that these are two separate programs operated by two separate departments. The County of Grey pays GSCA under the Lands Department on a fee for service basis.

The 2020 budget does not project funds being drawn from the Forestry Reserve. If we get a long hard winter, can Forestry recoup? Mike Fry advised that if we get a cold snap and no snow, we can still have crews going out.

The Board would like staff to provide a list of reserves for each department and the money in each of these reserves.

3) Procurement and Payment Policy

It was recognized that the guidelines GSCA staff were following for the procurement of goods and services were insufficient and out dated. Our existing guidelines are contained within our Personnel Policy and are more simplistic in nature than what is necessary for staff to follow for our purchasing practices. The existing guidelines address more of the “how to enter a purchase in our system” than the method or the approach to making the purchase. The current spending thresholds are very low resulting in approvals for payment for most of what we purchase. The draft policy document outlines the goals of the policy including GSCA’s intent to be open, transparent and fair while minimizing the potential for actual or perceived conflicts of interest. The Procurement Policy document supplies a number of definitions relative to the procurement of goods and services for GSCA and outlines financial guidelines for implementing procurement. Procurement approaches are indicated at three monetary thresholds and vary in complexity with increasing dollar values.

Responsibility for procurement based on financial criteria is also included in the policy. This policy is not anticipated to have significant financial or budgetary impacts. The policy will address how GSCA procures goods and services and provides clarity to staff and the Board on spending thresholds, approval requirements, and accountability.

Motion No.:	Moved by:	Paul Vickers
FA-19-131	Seconded by:	Scott Mackey

**WHEREAS Grey Sauble Conservation Authority has recognized the requirement for a more fullsome policy for the procurement of goods and services
AND FURTHER WHEREAS staff have developed such a policy;
THAT the Grey Sauble Conservation Authority Board of Directors endorse the Procurement Policy as presented.**

Carried

8(c)(3) – Update on Capital Projects

Jason Traynor updated the BOD's on the capital projects.

- Ainslie Wood and Arran Lake washrooms completed, with entrance signs being deferred until next year
- The septic system upgrade at Inglis Falls has been deferred until 2020 and the contractor, Mac Taylor, will honour his 2019 bid price of around \$50,000.
- The fence at Eugenia Falls has been completed
- Commencement of the safety fence at Inglis Falls should start soon.
- The staircase at Indian Falls is completed and the price is under budget
- Hibou snack bar has been removed
- The gate at Feversham was knocked off and taken, with GSCA replacing it, only to have someone take it again. We will approach the snowmobile club in the area to donate \$ towards this.
- The RFP for the Administration Centre has been deferred.
- The purchase of 2 new vehicles has been budgeted for which we usually tender them out. Jason is presently working with the buyer for vehicles for Hydro One to negotiate with them and talk to the City of Owen Sound to be part of their fleet purchase. If we go with Hydro One we could get the vehicles \$6,000 to \$8,000 cheaper.
- In light of the procurement policy, include a broader tender request

8(c)(4) Annual Update on McKay Pay, Overall Lands Income and Number of Visitors

GSCA has 29,000 acres of property which is used by the public. GSCA charges fees for filming, parking, leases, license agreements and pavilion rentals, with the revenue being around \$100,000.

Despite staff projections for weekend parking revenues at Eugenia Falls, this site turned out to be less popular than Inglis Falls. Staff noted a marked drop in gate revenues at Inglis Falls in 2019, but these losses were buffered by a distinct increase in MacKay Pay fees.

The Inglis Falls road construction in 2020 may impact traffic to Inglis Falls. Georgian Bluffs have been advised of people who visit Inglis Falls and are parking on the Inglis Falls road. GSCA staff will continue trying to work with Georgian Bluffs staff and the OPP to rectify this issue.

Signs advising people to pay for parking have been installed at our areas – one at the entrance and one at the exit. These signs serve to inform visitors that parking requires payment, and also inform visitors that the payments are directed back into the properties in terms of maintenance, capital upgrades, and property taxes. Additionally, rotating staff throughout the parks is believed to explain some of the increase

associated with the dramatic rise in MacKay Pay revenues. Another important factor is believed to be the rise in use of such apps in urban areas.

Trail and car counters have been set up at various locations throughout the watershed. These counters indicate that over 85,000 visitors have entered the Inglis Falls parking area and over 25,000 visitors have entered the Inglis Falls property through the Administration Centre parking area. Over 27,000 visitors have been documented at Spirit Rock, over 23,000 visitors at Bruce's Caves, over 4,500 at Jones Falls and over 7,000 at Old Baldy.

Lands and Operations Staff propose increasing the rotating staff between the paid parking areas and continuing to update the user fee schedule, including the possibility of property tours.

One member asked a question about the process for receiving cash float gains at the end of each day. Process is generally as follows:

1. The gate staff count the money collected;
2. Monies are returned to Administrative Office;
3. Administrative staff recount the money;
4. Money is delivered to the bank.

The Chair called a break from 3:15 p.m. to 3:25 p.m.

The meeting reconvened at 3:25 p.m.

8. f) 4) End of year Report-back on CAO's performance priorities

The Interim General Manager and each Coordinator spoke on projects completed in 2019, covering the Five Strategic Goals: Better Monitor and Manage Flood Risks, Enhance Lands Management and Natural Heritage Preservation across the Watershed, Support more Educational Programs and Engage Public with the Environment and GSC, Improved Water Quality, Support Development of Watershed Plans with Municipalities; as well as other priorities, Drinking Water Source Protection and Risk Management, and fulfilling the Purpose of the CAO position. 2019 was another very successful year and organizational follow through on GSCA's strategic initiatives is progressing very well.

The following discussion was held.

- A member raised concerns that the tree planting program may be removing prime agricultural land from production. GSCA makes trees and a tree planting program available to watershed residents. These private landowners contact GSCA of their own accord if they wish to purchase trees or to engage GSCA to plant trees on their property.

- GSCA Planning Department has reviewed 320 permit applications to mid-October 2019. Of these, no permits were denied and no hearings were held. GSCA Staff strive to work with landowners to complete the projects that the landowner envisions. If these plans are not conducive to the requirements of the regulations and associated policies, GSCA Staff will work with landowners to find an amiable solution. Kudos to Andy Sorensen and his staff. The Board suggested that this information should be relayed to the watershed municipalities and should be included in the November 27th BOD's highlights. A summary report will be brought forward at the AGM.
- Through the implementation of GSCA's Strategic Plan, the organization is driving forward with a substantial amount of productive initiatives.

9. g) DWSP/RMO Report – Program update

Carl Seider, DWSP/RMO Coordinator, advised that the DWSP Management Committee met on the morning of November 27, 2019. The Management Committee includes representatives from North Bruce Peninsula, Saugeen Valley Conservation Authority and Grey Sauble Conservation Authority. The program is on budget for the fiscal year. DWSP Staff are currently preparing the work plan and budget for 2020. The Province has accepted the DWSP Committee Chair reappointment.

6. **Business Out Of Minutes**

a) 2020 Budget – Resolutions

Motion No.:	Moved by:	Andrea Matrosovs
FA-19-132	Seconded by:	Sue Carleton

WHEREAS the Conservation Authorities Act provides that an Authority shall have the power to determine the portion of total benefit afforded to each municipality in establishing the annual levy, the Grey Sauble Conservation Authority resolves as follows, subject to such regulations under the Act as may be approved by the Lieutenant-Governor-in-Council:

- i) **That all participating municipalities be designated as benefiting for all projects included in the 2020 Operating Budget including administration and maintenance and the 2020 Capital Budget unless otherwise specified in the budget;**
- ii) **That the Authority's share of the cost of the program and projects included in the 2020 Budget shall be raised from all participating municipalities as part of the General Levy, unless otherwise specified in the budget;**
- iii) **That the 2020 General Levy be apportioned to the participating municipalities in the proportion that the modified current value**

- assessment of the whole is under the jurisdiction of the Authority, unless otherwise provided in the levy or a project;
- iv) That the appropriate Authority officials be directed to advise the participating municipalities pursuant to the Conservation Authorities Act and the regulations made thereunder; to levy the said municipalities the amount of General Levy set forth in the 2020 Operating Budget, to levy the said municipalities the amount of the General Levy set forth in the 2020 Capital Budget and in the approved projects of the Authority, and any special levy attributable to any project which has been deemed to be of specific benefit to any particular municipality.

Carried

Motion No.: Moved by: Marion Koepke
FA-19-133 Seconded by: Scott Mackey

THAT the Grey Sauble Conservation Authority adopt the budget as presented for the year 2020 in the amount of \$3,158,547.38.

Carried

Motion No.: Moved by: Dwight Burley
FA-19-134 Seconded by: Paul Vickers

THAT the Grey Sauble Conservation Authority adopt a non-matching levy for the year 2020 of \$1,394,541.72 as required by Ontario Regulations 139/96 and 231/97.

Recorded Vote: Dwight Burley – yes; Sue Carleton – yes; Harley Greenfield – yes; Ryan Greig – yes; Scott Greig – yes; Marion Koepke – yes; Cathy Little – yes; Scott Mackey – yes; Andrea Matrosovs – yes; Paul McKenzie – absent; Paul Vickers – yes;

Carried

Motion No.: Moved by: Dwight Burley
FA-19-135 Seconded by: Ryan Greig

THAT the Grey Sauble Conservation Authority adopt a matching levy for the year 2020 of \$37,055.62 as required by Ontario Regulations 139/96 and 231/97.

Carried

9. Interim General Manager's Update

a) Conservation Authorities Backgrounder

The Conservation Authorities Backgrounder information pamphlet includes information on Conservation Core Mandate, Mandatory Programs and Services; Preserving the Watershed Approach; How critical CA's are in helping other organizations and agencies to deliver programs and leverage funding; No further cuts to CA provincial transfer payments; CA Accountability and Transparency; Self-Generated Revenues of CAs support of under-funded mandatory programs and services, and The Flood Advisor's Report.

b) MECP Meeting Pkg – Table of Contents

Tim Lanthier updated the Board on GSCA's meeting with Ministry and Ministerial Staff of the Ministry of Environment, Conservation, and Parks on November 6th, 2019. Tim Lanthier, Gloria Dangerfield, John Bittorf, and Alison Armstrong attended this meeting. At the meeting, Ministerial Staff were provided with an overview of the GSCA, including those items listed on the provided Table of Contents, as well as a draft copy of GSCA Budget Companion document. The meeting was very positive, and it was good for GSCA to have a one-on-one dialogue with Ministerial Staff.

Based on feedback from other conservation authorities that had already met with MECP, and information in the media, it appears that the key issues for the Province are related to conservation authorities being open and transparent about their processes, their budgets and their policies. Additionally, timelines, mandates, and consistency appear to factor heavily into the Province's recent, ongoing review of the Conservation Authorities Act.

GSCA Staff utilized this opportunity to identify for the Ministry that GSCA, as an organization, strives for transparency and timeliness in all facets of the organization. Additionally, through working with Conservation Ontario and other conservation authorities, GSCA works towards consistency in approaches where this is applicable and valuable. Additionally, GSCA strives to be a valued partner to our member municipalities, our upper tier municipalities, and the Province.

GSCA Staff are hopeful that the message being presented to the Minister through these meetings is being well received and internalized. Staff were advised that the Ministry is proposing to host larger consultations in early 2020 to hear from CA's, municipalities, and other sectors.

c) Monthly Calendar – the calendar reflected meetings for the months of October, November and December 2019.

10. Chair's Report

- the job ad for a CAO for GSCA was posted on November 1st and closes on November 29th. In December, the Recruitment Committee will screen

applications and begin interviews in January. The new CAO is anticipated to start with GSCA in March.

- Attended Town of Blue Mountains budget presentation meeting. Concerns about the shoreline were discussed.
- Dick Hibma is the Interim General Manager/Secretary Treasurer for SVCA. Mr. Hibma started the position on October 28th.

11. Other Business

- a) Nothing at this time for the following Committees: 1) Forestry Committee; 2) Friends of Hibou; 3) BRWI; 4) Arboretum Alliance; 5) Indigenous & GSCA Relationship
- b) Next meeting – **No Meeting in December; AGM on Wednesday, January 22nd, 2020, at 12:45 p.m.**

All staff, excluding Doreen Robinson, left the meeting.

12. Closed session

Motion No.:	Moved by:	Harley Greenfield
FA-19-136	Seconded by:	Marion Koepke

THAT the Grey Sauble Conservation Board of Directors now move into Closed Session to discuss Personnel items.

Carried

Motion No.:	Moved by:	Dwight Burley
FA-19-137	Seconded by:	Andrea Matrosovs

THAT the Grey Sauble Conservation Board of Directors return to the regular agenda of November 27th, 2019.

Carried

13. Adjournment

Motion No.:	Moved by:	Dwight Burley
FA-19-138	Seconded by:	Andrea Matrosovs

THAT this meeting now adjourn.

Carried

The meeting adjourned at 4:50 p.m.

Cathy Little, Chair

**Doreen Robinson
Administrative Assistant**



Grey Sauble Authority Board of Directors

M O T I O N

DATE: January 22nd, 2020

MOTION #: FA-20-

MOVED BY: _____

SECONDED BY: _____

**THAT the Grey Sauble Conservation Authority Board of Directors
approve the Full Authority minutes of November 27th, 2019.**

Permits Issued from November 1, 2019 to November 30, 2019

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS19-255	30-Sep-19	01-Nov-19	9	7	Township of Georgian Bluffs	Keppel Township
Approved works: Construction of an above ground pool and deck					Project Location: 50 Portland Street	
					<input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline	Reviewed by:
					<input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill	Mac Plewes
GS19-336	11-Oct-19	06-Nov-19			Municipality of Meaford	Town of Meaford
Approved works: repair and improvement to existing shore wall					Project Location: 179 Grant Ave	
					<input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline	Reviewed by:
					<input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill	Jacob Kloeze
GS19-339	15-Oct-19	06-Nov-19	Part Lot	9	Municipality of Grey Highlands	Artemesia Township
Approved works: Installation of armour stone along shoreline and placement of pea gravel along shoreline and associated site alterations					Project Location: 213 Peter's Crescent	
					<input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline	Reviewed by:
					<input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill	Lauren McGregor
GS19-366	08-Nov-19	08-Nov-19	Part Lot	9	Municipality of Grey Highlands	Artemesia Township
Approved works: Construction of a garage and associated site alterations					Project Location: 132 Peters Crescent	
					<input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline	Reviewed by:
					<input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill	Lauren McGregor
GS19-368	08-Nov-19	11-Nov-19			City of Owen Sound	City of Owen Sound
Approved works: Placement of fill and site grading for the construction of a stormwater management facility					Project Location: 1795 23rd Street E	
					<input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline	Reviewed by:
					<input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill	Mac Plewes
GS19-364	06-Nov-19	11-Nov-19	18	11	Town of South Bruce Peninsula	Amabel Township
Approved works: installation of two culverts and associated drainage works					Project Location: 785 Spring Creek Road	
					<input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline	Reviewed by:
					<input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill	Andrew Sorensen

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS19-355	28-Oct-19	13-Nov-19	Part Lot	D	Town of South Bruce Peninsula	Amabel Township
Approved works: Construction of a residential dwelling, replacement of septic system and associated site alterations					Project Location: 127 LAKESHORE BLVD N	
					<input checked="" type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill
					Reviewed by: Lauren McGregor	
GS19-161	05-Jun-19	13-Nov-19			Municipality of Meaford	Sydenham Township
Approved works: Placement of fill for gravel driveway, installation of culverts, and associated site alterations					Project Location: 359037 Grey Road 15	
					<input type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill
					Reviewed by: Jacob Kloeze	
GS19-367	08-Nov-19	19-Nov-19	52	12	Town of Collingwood	Town of Collingwood
Approved works: installation of a shoreline revetment					Project Location: 27 Madeline Drive	
					<input type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input type="checkbox"/> fill
					Reviewed by: Andrew Sorensen	
GS19-377	12-Nov-19	20-Nov-19			Town of the Blue Mountains	Collingwood Township
Approved works: repair shoreline protection work					Project Location: 125 Lakewood Drive	
					<input type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input type="checkbox"/> fill
					Reviewed by: Andrew Sorensen	
GS19-360	04-Nov-19	21-Nov-19			Town of South Bruce Peninsula	Amabel Township
Approved works: foundation improvements, deck replacement and site grading associated with a new septic system					Project Location: 17 Sauble Falls Road	
					<input type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input checked="" type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill
					Reviewed by: Andrew Sorensen	
GS19-361	04-Nov-19	21-Nov-19	11	1	Municipality of Meaford	St Vincent Township
Approved works: repair to existing shoreline protection works					Project Location: 221 Fraser Street	
					<input type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input type="checkbox"/> fill
					Reviewed by: Jacob Kloeze	
GS19-365	06-Nov-19	28-Nov-19			Municipality of Meaford	St Vincent Township
Approved works: construction of shoreline protection works					Project Location: 190 Grant Ave	
					<input type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input type="checkbox"/> fill
					Reviewed by: Jacob Kloeze	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS19-356	29-Oct-19	28-Nov-19	39	11	Town of the Blue Mountains	Collingwood Township
Approved works: repair to existing shoreline protection works					Project Location: 319 Sunset Boulevard	
					<input type="checkbox"/> construct	<input type="checkbox"/> alter watercourse
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland
					<input checked="" type="checkbox"/> shoreline	<input type="checkbox"/> fill
					Reviewed by: Jacob Kloeze	
GS19-380	21-Nov-19	28-Nov-19	29	Colpoys Range	Township of Georgian Bluffs	Keppel Township
Approved works: Construction of a garage/workshop addition					Project Location: 503121 Grey Road 1	
					<input checked="" type="checkbox"/> construct	<input type="checkbox"/> alter watercourse
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland
					<input type="checkbox"/> shoreline	<input type="checkbox"/> fill
					Reviewed by: Mac Plewes	
GS19-381	27-Nov-19	28-Nov-19	22	3	Town of the Blue Mountains	Collingwood Township
Approved works: repair of existing shoreline protection works and associated site alterations					Project Location: 209595 Highway 26	
					<input type="checkbox"/> construct	<input type="checkbox"/> alter watercourse
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland
					<input checked="" type="checkbox"/> shoreline	<input type="checkbox"/> fill
					Reviewed by: Justine Lunt	
GS19-371	18-Oct-19	28-Nov-19	Part Lot	9	Municipality of Grey Highlands	Osprey Township
Approved works: Construction of a deck and associated site alterations					Project Location: 132 Wellington St	
					<input checked="" type="checkbox"/> construct	<input type="checkbox"/> alter watercourse
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland
					<input type="checkbox"/> shoreline	<input type="checkbox"/> fill
					Reviewed by: Lauren McGregor	
GS19-373	15-Nov-19	28-Nov-19	27	7	Town of the Blue Mountains	Collingwood Township
Approved works: repair to existing shoreline protection works					Project Location: 133 Hoover Lane	
					<input type="checkbox"/> construct	<input type="checkbox"/> alter watercourse
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland
					<input checked="" type="checkbox"/> shoreline	<input type="checkbox"/> fill
					Reviewed by: Jacob Kloeze	
GS19-375	19-Nov-19	28-Nov-19	15	2 EGR	Township of Chatsworth	Holland Township
Approved works: Construction of a 416 sq ft detached accessory structure					Project Location: 777843 Highway 10	
					<input checked="" type="checkbox"/> construct	<input type="checkbox"/> alter watercourse
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland
					<input type="checkbox"/> shoreline	<input type="checkbox"/> fill
					Reviewed by: Mac Plewes	
GS19-359	30-Oct-19	29-Nov-19	25	4	Town of the Blue Mountains	Collingwood Township
Approved works: construction of a 100 square foot addition					Project Location: 116 Hidden Lake Road - Unit 12	
					<input checked="" type="checkbox"/> construct	<input type="checkbox"/> alter watercourse
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland
					<input type="checkbox"/> shoreline	<input type="checkbox"/> fill
					Reviewed by: Jacob Kloeze	

Permits Issued from December 1, 2019 to December 31, 2019

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS19-374	18-Nov-19	02-Dec-19			City of Owen Sound	City of Owen Sound
Approved works: Installation of a sidewalk			Project Location: 8th Avenue E			
			<input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline			Reviewed by:
			<input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill			Mac Plewes
GS19-382	26-Nov-19	02-Dec-19	Part Lot	6	Town of South Bruce Peninsula	Amabel Township
Approved works: Construction of a new deck with a roof and associated site alterations			Project Location: 48 Park Head Road			
			<input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline			Reviewed by:
			<input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill			Lauren McGregor
GS19-387	09-Dec-19	09-Dec-19	Pt Lt 159, 3	SWTSR	Municipality of Grey Highlands	Artemesia Township
Approved works: Completion of a roof renovation to increase roof elevation			Project Location: 133657 Wilcox Lake Road			
			<input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline			Reviewed by:
			<input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill			Lauren McGregor
GS19-379	21-Nov-19	16-Dec-19	Part Lot	1	Town of South Bruce Peninsula	Amabel Township
Approved works: Construction of a stone retaining wall			Project Location: 11 SUNNY LANE			
			<input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline			Reviewed by:
			<input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill			Lauren McGregor
GS19-337	11-Oct-19	16-Dec-19	Mill Lot	D	Town of South Bruce Peninsula	Amabel Township
Approved works: Construction of a non-habitable accessory building and associated site alterations			Project Location: 1264 Sauble Falls Road			
			<input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline			Reviewed by:
			<input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill			Andrew Sorensen
GS19-391	16-Dec-19	19-Dec-19	7	6	Township of Chatsworth	Holland Township
Approved works: Cleanout of a channelized watercourse			Project Location: 817435 Perdue Road			
			<input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline			Reviewed by:
			<input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill			Mac Plewes

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS19-398	20-Dec-19	20-Dec-19	25	7	Municipality of Grey Highlands	Osprey Township
Approved works: Site works associated with wetland restoration					Project Location: 409197 Grey Road 4	
					<input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline	Reviewed by:
					<input type="checkbox"/> alter structure <input checked="" type="checkbox"/> alter wetland <input type="checkbox"/> fill	Mac Plewes
GS19-386	25-Nov-19	20-Dec-19	20	6	Municipality of Meaford	St Vincent Township
Approved works: repair to existing shoreline protection works					Project Location: 231 Lakeshore Road South	
					<input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline	Reviewed by:
					<input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill	Jacob Kloeze
GS19-369	11-Nov-19	24-Dec-19	11	1	Municipality of Meaford	St Vincent Township
Approved works: repair to existing shoreline protection works					Project Location: 197 Fraser Street	
					<input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline	Reviewed by:
					<input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill	Jacob Kloeze
GS19-200	24-Dec-19	24-Dec-19			Municipality of Meaford	Sydenham Township
Approved works: the excavation of a boat basin, temporary stock pile of dredged material and associated site alterations					Project Location:	
					<input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline	Reviewed by:
					<input type="checkbox"/> alter structure <input checked="" type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill	Andrew Sorensen
GS19-327	08-Oct-19	24-Dec-19	26	BF	Municipality of Meaford	Sydenham Township
Approved works: construction of residential dwelling, garage, pool house, infilling of constructed pond, and associated site alterations					Project Location: 359722 Bayshore Road	
					<input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline	Reviewed by:
					<input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill	Jacob Kloeze
GS19-401	24-Dec-19	24-Dec-19	14	BF	Municipality of Meaford	Sydenham Township
Approved works: the excavation of a boat basin, temporary stock pile of dredged material and associated site alterations					Project Location:	
					<input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline	Reviewed by:
					<input type="checkbox"/> alter structure <input checked="" type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill	Andrew Sorensen

GREY SAUBLE CONSERVATION AUTHORITY
RECEIPTS
November 1st - 30th, 2019

FROM		
Regulation Permits	\$ 9,140.00	
Planning	\$ 8,260.00	
Pavillion Rentals/User Fees	\$ 1,164.80	2020 Agreements, Season Pass
Land leases	\$ 1,300.00	
Self-Serve Parking Fees	\$ 528.00	88 Day Passes
Forestry (2019 Revenue)	\$ 2,464.19	Site Visit, MFTIP, Tree Planting
Forestry (2020 Revenue)	\$ 3,000.00	Inglis Falls Tree Re-planting
Timber Sales	\$ 7,519.00	Compartments 27, 109, 134, 140
County of Grey	\$ 30,576.85	September & October Management
2019 CACIS Conference	\$ 11,881.49	Kawartha Conservation
Miscellaneous	\$ 2,379.93	OMERS Contributions, Refund of Overpaid Taxes
Donations	\$ 157.90	
Due to Foundation	\$ 150.00	
BRWI	\$ 119.20	
November Receipts	\$ 78,641.36	

**GREY SAUBLE CONSERVATION AUTHORITY
EXPENSES
November 1st - 30th, 2019**

10931	Brussels Agri Services Ltd.	\$	3,503.83	Stewardship Fencing Project
10932	Grey Sauble Conservation Foundation	\$	1,560.00	GSCF Payments Through Moneris
10933	Excel Business Systems	\$	487.19	DWSP Copy Charges - October
10934	Have1.com	\$	350.30	2020 Season Pass Printing
10935	Damar Security Systems	\$	131.40	Monitoring Services
10936	Bell Canada	\$	257.69	Admin & Tara Stream Gauge Services
10937	Buffett Taylor	\$	8,037.90	Employee Group Benefits November 2019
10938	Coates & Best Inc.	\$	133.96	Office Supplies
10939	Directdial	\$	310.75	UPS for Main Floor Comms Closet
10940	FREEMAN the TREEMAN	\$	3,734.65	Trail Maintenance Services
10941	Georgian Bay Chemical	\$	225.44	Toilet Paper & Paper Towel
10942	Municipality of Grey Highlands	\$	1,960.00	2019 Municipal Taxes - 4th quarter
10943	J & R Lee Excavating Ltd.	\$	372.90	Shallow Lake Boat Launch Repair
10944	Kilsyth Auto Service Ltd.	\$	86.04	Vehicle Maintenance
10945	King Transport Inc.	\$	113.00	Courier of 2020 budget & Letter to Municipalities
10946	Kristopher Robinson	\$	255.36	GIS Training
10947	Lands & Forests Consulting	\$	644.10	Tree Marking Paint
10948	MacDonnell Fuels Limited	\$	1,150.68	Fuel for GSCA Vehicles October 1st - 12th, 2019
10949	Norma Jean Embree	\$	819.25	Office & Window Cleaning Services October 2019
10950	O.M.E.R.S.	\$	20,116.76	OMERS Contributions
10951	Miller Waste Systems Inc.	\$	142.38	Gargbage Bin Rental
10952	Petty Cash	\$	212.90	Petty Cash Replenishment
10953	Martin's School Bus Transit Ltd.	\$	200.01	Day Camp Bussing
10954	Welbeck Sawmill	\$	754.15	Tree marking Paint
10955	Bruce Telecom	\$	531.39	Telephone & Equipment Charges
10956	Excel Business Systems	\$	482.50	DWSP Copy Charges - September
10957	A-1 Sanitation (Meaford)	\$	217.53	Rental of Privies at Inglis Falls & Eugenia Falls
10958	Buffett Taylor	\$	8,037.90	Employee Group Benefits December 2019
10959	Sunbelt Rentals of Canada Inc	\$	253.00	Workshop Supplies & Safety Salt
10960	Carl Seider	\$	119.50	DWSP & RMO Mileage
10961	Darryl's Heating & Cooling Ltd.	\$	188.71	Furnace Maintenance
10962	Township of Georgian Bluffs	\$	238.14	Indian Falls water Billing August 30th - November 1st, 2019
10963	Kilsyth Auto Service Ltd.	\$	383.03	Vehicle Maintenance
10964	Krueger Custom Steel & Machinery	\$	113.00	Maintenance - Material & Labour
10965	MacDonnell Fuels Limited	\$	1,297.92	Fuel for GSCA Vehicles October 17th - 31st, 2019
10966	J.J. MacKay Canada Limited	\$	272.61	Self Serve Transaction Fees
10967	Middlebro' & Stevens LLP	\$	211.98	Legal Fees

10968	Norma Jean Embree	\$	508.50	Office Cleaning Services November 2019
10969	Miller Waste Systems Inc.	\$	213.57	Tipping Fees October 2019
10970	Ottewell Enterprises Ltd.	\$	13,574.69	Fence Installations at Eugenia Falls & Clendenan Dam
10971	Rebecca Ferguson	\$	119.73	Watershed Management Workshop, Mileage, & Meal
10972	Riddell Contracting Ltd	\$	8,186.85	Cooling Unit for Server Room
10973	Rogers Wireless	\$	116.35	Cell Phone Service
	Mastercard Payments	\$	8,472.88	
	Moneris, Copier	\$	360.35	includes DWSP copier
	McKay Pay Self-Serve Fees	\$	27.11	
	Hydro, Reliance	\$	1,261.90	
	Receiver General, EHT, WSIB	\$	29,220.61	
	November Payroll	\$	82,594.69	
	November Expenses	\$	202,565.05	

GREY SAUBLE CONSERVATION AUTHORITY
RECEIPTS
December 1st - 31st, 2019

FROM

Regulation Permits	\$	10,160.00	
Planning	\$	13,600.00	
Pavillion Rentals/User Fees	\$	793.00	
Self-Serve Parking Fees	\$	144.00	24 Day Passes
Forestry (2019 Revenue)	\$	4,351.29	
March Break Day Camp	\$	575.00	
County of Grey	\$	11,949.81	November Management
4th Levy Installment	\$	49,290.18	Town of South Bruce Peninsula
MECP	\$	74,445.00	DWSP 2nd Installment
PLT Canada	\$	11,424.00	Forestry Wage Grant
Vancouver Foundation Enbridge	\$	3,500.00	Renewable Resources Grant
OPG	\$	1,246.00	Portion of Eugenia Falls Fencing Project
Owed to Foundation	\$	175.00	Memorial Forest Purchases and Donations through Moneris
Due from Foundation	\$	1,277.19	Office Expenses, Printing Charges
Donations	\$	57.90	Canada Helps
Miscellaneous	\$	132.52	Overcharged HST Refund
Oliphant Phragmites Project	\$	200.00	
BRWI	\$	100.00	
December Receipts	\$	183,420.89	

GREY SAUBLE CONSERVATION AUTHORITY
EXPENSES
December 1st - 31st, 2019

10974	Bruce Telecom	\$	542.11	Telephone & Equipment Charges
10975	Excel Business Systems	\$	280.61	DWSP Copy Charges
10976	GENEQ inc.	\$	4,285.30	Leveloggers
10977	Bell Canada	\$	265.00	Tara Stream Gauge & Office Services
10978	City of Owen Sound	\$	544.94	Water Consumption Charges
10979	Coates & Best Inc.	\$	57.56	Office Supplies
10980	Sunbelt Rentals of Canada Inc	\$	157.02	Workshop Supplies
10981	Staples	\$	38.58	Office Supplies
10982	Carl Seider	\$	214.40	DWSP Mileage
10983	Georgian Bay Chemical	\$	216.28	Workshop Supplies
10984	Grey Bruce Septic Service	\$	396.00	Septic Pumping
10985	Karen Gillan	\$	42.30	Communications Meeting Mileage
10986	Kilsyth Auto Service Ltd.	\$	1,704.27	Vehicle Repairs & Maintenance
10987	MacDonnell Fuels Limited	\$	2,302.66	GSC Vehicle Fuel & Furnace Oil November
10988	J.J. MacKay Canada Limited	\$	24.86	Self Serve Transaction Fees
10989	Municipality of Meaford	\$	82.74	Hibou Water Billing September 3rd to November 1st
10990	Norma Jean Embree	\$	508.50	Office Cleaning Services
10991	Oakwood Resort	\$	4,000.00	CACIS Conference Deposit
10992	O.M.E.R.S.	\$	23,830.02	OMERS Contributions
10993	Postmedia Network Inc.	\$	588.50	CAO Job Posting & Memorial Forest Advertisement
10994	Xerox Canada Ltd.	\$	25.97	GSCA Print and Copy Charges
10995	Matt Stewart	\$	30,000.00	Stewardship Fencing Project
10996	Nancy Brown	\$	67.74	Arboretum Alliance Expenses
	Mastercard Payments	\$	11,030.48	
	Moneris, Copier	\$	484.94	includes DWSP copier
	McKay Pay Self-Serve Fees	\$	27.62	
	Hydro, Reliance	\$	1,756.61	
	Receiver General, EHT, WSIB	\$	37,214.31	
	December Payroll	\$	93,176.31	
	December Expenses	\$	213,865.62	



The Corporation of the Township of Huron-Kinloss

P.O. Box 130
21 Queen St.
Ripley, Ontario
N0G2R0

Phone: (519) 395-3735
Fax: (519) 395-4107

E-mail: info@huronkinloss.com
Website: <http://www.huronkinloss.com>

The Honourable Jeff Yurek
Minister of the Environment, Conservation, and Parks
Conservation Ontario,
College Park 5th Flr, 777 Bay St,
Toronto, ON M7A 2J3

December 17, 2019

Dear Minister;

Re: Copy of Resolution #645

Please find below a copy of the resolution adopted by the Township of Huron-Kinloss Council at its December 16, 2019 session supporting the resolution brought forth by the Township of Ramara.

Motion No: 915

Moved by: Ed McGugan

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss support the the Township of Ramara's request for the province to review the existing Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and request that an exit clause be provided in any new Conservation Authorities Act to permit municipalities that determine the objects of conservation and environmental stewardship can be provided by alternative governance, programs, and/or services to costly and FURTHER directs staff to forward a copy of this resolution to the Honourable Jeff Yurek, the Minister of the Environment, Conservation, and Parks Conservation Ontario, Ontario's thirty-six conservation authorities, and all upper and lower-tier Ontario municipalities.

Carried.

Sincerely,

Emily Dance
Clerk

c.c Conservation Ontario, Ontario Conservation Authorities, Ontario Municipalities



County of Simcoe
Clerk's Department
1110 Highway 26,
Midhurst, Ontario L9X 1N6

Main Line (705) 726-9300
Toll Free (866) 893-9300
Fax (705) 725-1285
simcoe.ca



December 11, 2019

The Honourable Jeff Yurek
Minister of Environment, Conservation and Parks
College Park 5th Floor
777 Bay St
Toronto, ON M7A 2J3


Re: Conservation Authority Exit Clause

On behalf of Warden Cornell and County Council, I'm writing to advise that at its meeting on December 4, 2019, Simcoe County Council approved the following recommendation:

"That the resolution from the Township of Ramara regarding conservation authority exit clause, be supported."

A copy of the related correspondence from the Township of Ramara is enclosed for your information. Should you require anything further, please contact the undersigned at extension 1623.

Regards,


John Daly
County Clerk, and
Director of Statutory Services

Enclosure/

c.c. Jill Dunlop, MPP
Doug Downey, MPP
Andrea Khanjin, MPP
Caroline Mulroney, MPP
Jim Wilson, MPP
Conservation Ontario
Ontario Conservation Authorities
Ontario Municipalities



County of Simcoe
Clerk's Department
1110 Highway 26,
Midhurst, Ontario L9X 1N6

Main Line (705) 726-9300
Toll Free (866) 893-9300
Fax (705) 725-1285
simcoe.ca



December 11, 2019

Nottawasaga Valley Conservation Authority
8195 8th Line
Utopia, ON L0M 1T0


Re: Nottawasaga Valley Conservation Authority Levy (NVCA)

On behalf of Warden Cornell and County Council, I'm writing to advise that at its meeting on December 4, 2019, Simcoe County Council approved the following recommendation:

"That the resolution from the Township of Springwater regarding NVCA Levy be supported."

A copy of the related correspondence from the Township of Springwater is enclosed for your information. Should you require anything further, please contact the undersigned at extension 1623.

Regards,


John Daly
County Clerk, and
Director of Statutory Services

Enclosure/

c.c. Doug Ford, Premier of Ontario
Jeff Yurek, Minister of Environment, Conservation and Parks
Jill Dunlop, MPP
Doug Downey, MPP
Andrea Khanjin, MPP
Caroline Mulroney, MPP
Jim Wilson, MPP
Conservation Ontario
Ontario Conservation Authorities
Ontario Municipalities

October 21, 2019

Nottawasaga Valley Conservation Authority
8195 8th Line
Utopia ON, L0M 1T0

RE: Nottawasaga Valley Conservation Authority Levy

Please be advised that at its meeting of October 16, 2019, Council of the Township of Springwater passed the following resolution:

C457-2019

Moved by: Coughlin

Seconded by: Moore

Whereas the Township of Springwater, like all municipalities in Ontario must confront fiscal limitations and re-evaluate programs, services, and the financial sustainability of each;

And Whereas the Township of Springwater is a constituent municipality in portions of the watershed under the jurisdiction of the Nottawasaga Valley Conservation Authority and is compelled to remit non-negotiable levy funding to the Authority on an annual basis;

And Whereas the Township of Springwater cannot exercise line-item scrutiny of Nottawasaga Valley Conservation Authority's budget and operations nor does the Authority itself provide detailed substantiation of the same to its member municipalities like the Township of Springwater;

And Whereas the Township of Springwater must account for all taxpayer funds it expends within its operations and that it forwards to local agencies and boards;

Therefore Be It Resolved That the Township of Springwater requests that the Nottawasaga Valley Conservation Authority provide prior to passage of its 2020 budget the following:

- (1) Its interpretation and understanding of its mandated operations as found in the current Conservation Authorities Act, 1990, R.S.O. 1990, c.C.27 and its prescribed regulations;
- (2) The costs of each as determined under (1);
- (3) Detailed definitions and determinations of what can be characterized as non-mandatory programming and service(s);

(4) The costs of each as determined under (3);

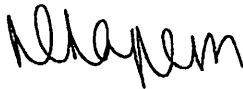
(5) Detailed definitions and determinations of fee-for-service activities of the Nottawasaga Valley Conservation Authority, the revenues they generate as the activities take place within and/or requests originate from geographic area of the Township of Springwater; and

(6) The costs that arise from programs and services enabled through the Memorandum of Understanding with the Severn Sound Environmental Association.

And That this resolution be circulated to Premier Doug Ford, the Minister of the Environment, Conservation, and Parks, the Honourable Jeff Yurek, the County of Simcoe, all Ontario municipalities, the NVCA and Ontario's other 35 Conservation Authorities, and Conservation Ontario.

Carried

Sincerely,



Renée Chaperon
Clerk
/cp

cc. Doug Ford, Premier of Ontario
Jeff Yurek, Minister of Environment, Conservation and Parks
The County of Simcoe
Conservation Ontario
Ontario municipalities
Ontario Conservation Authorities



2297 Highway 12,
PO Box 130
Breckin, Ontario L0K 1B0
p.705-484-5374
f.705-484-0441

November 7, 2019

Honourable Jeff Yurek
Minister of Environment, Conservation and Parks
College Park 5th Floor
777 Bay St
Toronto, ON M7A 2J3

Re: Conservation Authority Exit Clause

The Council of the Corporation of the Township of Ramara passed the following motion at their regular meeting held October 28, 2019, unanimously by a recorded vote:

WHEREAS the TOWNSHIP OF RAMARA has consistently expressed its view that its watershed conservation authorities are duplicative, financially unaccountable, in conflict with citizens and private property rights;

AND WHEREAS the TOWNSHIP OF RAMARA has encountered the regulatory obstacles to challenge the arbitrary, inefficient, non-transparent, and unsustainable municipal levy forced upon it annually by its watershed conservation authorities;

AND WHEREAS the TOWNSHIP OF RAMARA questions the efficacy and relevance of its watershed conservation authorities' programs and services and their performance in achieving the goals of conservation and environmental stewardship;

AND WHEREAS the TOWNSHIP OF RAMARA finds the current Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and its proscribed regulations inconsistent and obsolete;

AND WHEREAS the Minister of Environment, Conservation, and Parks the Honourable Jeff Yurek signaled the province's intent to reconsider and update the Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and its proscribed regulations;

THEREFORE BE IT RESOLVED THAT: the TOWNSHIP OF RAMARA support the province's determination that the existing Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and its proscribed regulations require review;

www.ramara.ca

AND THAT the TOWNSHIP OF RAMARA signal to the Ministry of the Environment, Conservation, and Parks of its willingness to participate in all consultations and submissions to the same;

AND THAT further the TOWNSHIP OF RAMARA signal its express desire that an exit clause be provided in any new Conservation Authorities Act to permit municipalities that determine the objects of conservation and environmental stewardship can be provided by alternative governance, programs, and/or services to exist costly and unwarranted conservation authority(ies) jurisdiction(s);

AND THAT this resolution be forwarded the Minister of the Environment, Conservation, and Parks, the Honourable Jeff Yurek, Conservation Ontario, Ontario's thirty-six conservation authorities, and all upper and lower-tier Ontario municipalities.

I trust the above is self-explanatory however if you require further information or clarification, please contact me.

Yours truly,


Jennifer Connor, CMO
Legislative Services Manager/Clerk

JC/cw

c.c. Jill Dunlop, MPP
Conservation Ontario
Ontario Conservation Authorities
Ontario Municipalities

777 Bay St 13th Flr
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Bureau du Président



December 7, 2019

Honourable Steve Clark
Minister of Municipal Affairs and Housing
777 Bay Street, 17th Floor
Toronto, ON M5G 2E5

Re: Watershed Planning and Management Protects and Sustains Ontario's Greenbelt and the entire Greater Golden Horseshoe

Dear Minister Clark,

It is my pleasure to send you the Greenbelt Council's ninth progress report as we proceed through our 2019/20 work program.

Sincerely,

A handwritten signature in black ink, which appears to read "David Crombie".

David Crombie
Chair, Greenbelt Council

Copies to:

Kate Manson-Smith, Acting Deputy Minister
Greenbelt Council members
Ed McDonnell, CEO, Greenbelt Foundation
Kevin Thomason, Director, Grand River Environmental Network
Blair Feltmate, Head, Intact Centre on Climate Adaptation, University of Waterloo
Andrew McCammon, Executive Director, Ontario Headwaters Institute
Greater Golden Horseshoe stakeholders

Greenbelt Council for the Greater Golden Horseshoe Report #9 (November 2019)

Continuing its practice of distributing progress reports after each meeting, the Greenbelt Council is pleased to share its ninth report. It communicates our work in considering matters of public interest with respect to Ontario's Greenbelt and the implementation of the *Growth Plan for the Greater Golden Horseshoe*. The Greenbelt Council is mandated by the Province of Ontario to provide advice to the Minister of Municipal Affairs and Housing.

At its meeting October 28, 2019, Council engaged the following experts to talk about the benefits of watershed-based planning and management and the consequences of diminishing this systemic approach: Kevin Thomason, (Director, Grand River Environmental Network), Blair Feltmate (Head, Intact Centre on Climate Adaptation, University of Waterloo), Andrew McCammon (Executive Director, Ontario Headwaters Institute), Edward McDonnell (CEO, Greenbelt Foundation), and Shelley Petrie (Program Director, Greenbelt Foundation). Council also heard from Pauline Desroche (Manager, Resource Development Section, Ministry of Natural Resources), who summarized proposed changes to the *Aggregate Resources Act*.

The follow highlights the information and commentary Council gleaned from its guests and the ensuing dialogue that helped to shape its recommendations:

1. Greenbelt Council recommends the Provincial Government reaffirm the critical importance of watersheds as the basis for planning, managing and monitoring the health of our natural resources and systems—which provide Greater Golden Horseshoe communities with a sustainable supply of clean water—and ensure that watershed planning is enabled in the Government's anticipated regulations pursuant to the amended *Conservation Authorities Act*.
2. Greenbelt Council recommends the Provincial Government support and strengthen the mandate of the conservation authorities as stewards of the Greater Golden Horseshoe's watersheds and thus the ecosystems that protect and sustain the Greenbelt and the entire Greater Golden Horseshoe.

Value of Watershed Planning

The Provincial Government has repeatedly announced that it will not approve anything that would jeopardize the Greenbelt. However, the Greenbelt is part of an interconnected bioregion, and you cannot protect the Greenbelt without maintaining the health of its watersheds—both directly and indirectly—and the connectivity among them.

Multi-jurisdictional watershed planning—providing an ecosystem approach to protecting natural resources and managing and sustaining ecological functions across municipal boundaries—is a best practice. It helps to protect the quality and quantity of our water and the health of our communities. It helps to ensure that people living downstream don't pay the cost of poor decisions made upstream. It supports cost-effective natural infrastructure. While municipalities are a logical partner in watershed planning, they often rely on the scope and jurisdiction of their local conservation authority to bring together stakeholders and identify contributing issues outside their boundaries.

Watershed ecosystems provide communities with a diverse range of services—providing food and water, stabilizing water flows, supporting cultural and recreational activities, among others. To maintain these services requires that we not only reduce our impact on the ecosystems, but that we are diligent in monitoring and maintaining their health. The regulations being made under the new *Conservation Authorities Act* must acknowledge that watershed-based planning and management has always been a core mandate of the conservation authorities and is increasingly important in addressing the risks that Ontarians face from climate change, changes in water quality and quantity, and the increasing incidences of flooding.

In addressing the concerns of some members of the development industry about the timely processing of development applications by conservation authority staff, it is important to understand the context. For many, the source of these concerns goes back 20 years when the provincial government transferred, through memorandums of understanding, many of its ministries' development review responsibilities to municipalities that lacked the staff resources and expertise to fulfill these roles. To assist, many conservation authorities began providing additional expert advice to municipalities on a variety of environmental matters at a time when their funding had also been significantly cut.

Over time, as municipalities gained expertise in environmental review, conservation authorities and municipalities developed relationships that are unique to the needs and capacities of both organizations. Even where municipalities had developed expertise, conservation authorities may be commenting as a regulator, land owner or on behalf of a municipality as an expert advisor under a memorandum of understanding, and this may have added confusion to the review process. Adding further confusion, the role of the Province in the development review process has evolved through no-window to one-window to legislation-specific engagement by designated ministries.

Today, most of the industry's legitimate concerns about the environmental review process have been resolved through improved coordination among review agencies that is a direct result of multi-jurisdictional participation in watershed planning processes. In fact, the inter-municipal coordination role played by conservation authorities is often a key element in reducing the time taken to resolve issues when applications affect multiple jurisdictions. Watershed planning, often coordinated by conservation authorities, has become best practice throughout North America.

Urban expansion and development pressures, however, continue to threaten headwaters and important natural heritage areas. At the same time, climate change is amplifying the effects on water systems and increasing risks of flooding and drought. As a result, the financial and social costs of extreme weather events are increasing.

Conservation authorities have the expertise to reduce those risks. Through watershed planning and management, they help to protect the natural infrastructure that is so critical to achieving healthy, sustainable communities. Additionally, conservation authorities educate communities about the critical importance of embracing natural solutions to watershed challenges.

At a time when we need to be gearing up to address the climate crisis, it is costly and short-sighted to undermine the one group of agencies—conservation authorities—that has significant expertise, a proven track record in successful on-the-ground implementation of watershed-based programs, and historical knowledge in the very areas where the greatest threats exist.

Population data

Council has not yet reached conclusions about the research undertaken by Council Member Kevin Eby and the Greenbelt Foundation highlighting the magnitude of the differences between the 2019 Ministry of Finance population projections for Greater Golden Horseshoe municipalities and the Growth Plan's municipal population forecast. However, we note that there could be significant consequences, including financial implications, for individual municipalities and the broader Greater Golden Horseshoe as a whole unless these projections/forecasts are appropriately reconciled. The data needs to be further explored and consideration given to the implications on urban expansions, agricultural land consumption and potential development charge shortfalls, among other matters.



Beaver River Watershed Initiative

Minutes of Meeting

Friday March 21, 2019 @ the Marsh Street Centre

In attendance:

Ellen Anderson- Chair, Debbie Crosskill- Vice-Chair, Frank Muschalla, Rebecca Ferguson – GSCA,, Araby Lockhart, Jesse Gibbons, Cam Kennedy.

On Conference Call: Brad Mulligan,

Regrets: Tom Kennedy, Joan Gaudet, John Bittorf, Andy McKee

The meeting was called to order @ 10:00am, by Acting Chair: Ellen Anderson.

The proposed agenda was approved on a motion by Cam Kennedy, and seconded by Frank Muschalla. All-in-favour, carried.

Cam Kennedy motioned to approve the Feb. 2019 Meeting Minutes with amendments, which was seconded by Araby Lockhart. All in favour, carried.

Previous Outstanding Action Items:

Action Item #2 - Feb 2019 Minutes: John Bittorf to prepare a letter for Ice River Springs letting them know of BRWI plans - **Status: Letter in progress.**

Action Item from Oct/2018 Minutes: Brad to contact B.V. ski club regarding future projects. **Status: In progress.**

Staff Reports

- **Treasurer's report:** Joan Gaudet reported that there is \$723.43 currently in the budget.
- **Membership Report:** There are currently 31 members signed up with the BRWI.
 - # Members for 2019 - 03
 - # Members for 2019 - 12
 - # Members for 2019 - 03
 - # Members for 2019 - 01

Debbie Crosskill and Ellen Anderson to review general membership list in view of boosting member numbers.

- **Promotions:** Jesse Gibbons presented new artwork for BRWI Display. Panel 1 & 3 have been printed. Debbie Crosskill motioned to Print last remaining Panel #2 with new BRWI logo, seconded by Cam Kennedy, all-in-favour, carried.
- **Projects:** The Little Beaver River Study was discussed.

New and Unfinished Business

GSCA update of the MOU. Review and sign-off is pending.

Debbie Crosskill motioned to pay the website security fee. Seconded by Frank Muschalla. All-in-favour, carried.

ACTION ITEM 1: Rebecca Ferguson to clarify “Motion 2” which was in general for John Bittorf and GSCA Lands staff to walk the Feversham property together and determine what would be involved with a joint BRWI/GSCA work day.

Brad Mulligan motioned that the BRWI produce a periodic newsletter for members to keep engaged. Seconded by Frank Muschalla, all-in-favour, carried.

ACTION ITEM 2: Mgmt members to send Cam Kennedy pictures with text of BRWI projects to be included in the newsletter. Cam to contact GSCA media contact re; newsletter and distribution.

Rebecca Ferguson reported that the TOBM gave the BRWI \$3K for Little Beaver watershed sampling. Sampling locations along the Little Beaver were reviewed.

ACTION ITEM #3: Rebecca Ferguson to send out a Doodle Poll invitation to determine date of May AGM.

ACTION ITEM #4: A new BRWI Chair is required. The Mgmt Team is to consider new chair candidates.

Adjournment: It was motioned to adjourn the meeting by Frank Muschalla, and it was seconded by Cam Kennedy. All-in-favour, - carried.

The meeting was adjourned @ 11:35 a.m.

Next Meeting Date:

BRWI Management Meeting – Thursday April 18, 2019 @ MSCC, 10:00am

Minutes prepared by Frank Muschalla – BRWI

Beaver River Watershed Initiative

Minutes of Meeting

Friday February 15, 2019 @ the Marsh Street Centre

In attendance:

Debbie Crosskill- Vice-Chair, Rebecca Ferguson – GSCA,, Araby Lockhart, Andy McKee, John Bittorf, Jeff Graham- GSS Eng., Brad Mulligan, Cam Kennedy.

Regrets: Frank Muschalla, Ellen Anderson, Tom Kennedy, Joan Gaudet .

The meeting was called to order @ 10:00am, by Acting Vice--Chair: Debbie Crosskill

The proposed agenda was approved on a motion by Andy McKee and seconded by Araby Lockhart. All-in-favour, carried.

Andy McKee motioned to approve the Nov. 2018 Meeting Minutes which was seconded by Araby Lockhart. All in favour, carried.

Previous Outstanding Action Items:

Staff Reports

- **Treasurer's report:** Joan Gaudet reported that there is \$743.54 currently in the budget.
- **Membership Report:** There are currently 47 members signed up with the BRWI.
- **Promotions:** The Exhibit in the L.E. Shore Library for April 2019 was discussed.
- **Projects:** The Little Beaver River Study was discussed.

New and Unfinished Business

Motion #1. Andy McKee motioned to reprint BRWI Banner and Panel with new artwork. Seconded by Debbie Crosskill. All-in-favour, carried. All artwork to be approved at next meeting.

Action Item # 1: Jesse Gibbons to send new logos to Cam Kennedy

Jeff Graham presented his Field Report on Stream Temperatures in the Upper Beaver River. Conclusions were that colder water improves conditions for brook and brown trout.

Action Item #2: John Bittorf - GSCA to prepare a letter for Ice River Springs letting them know of BRWI plan.

Adjournment: It was motioned to adjourn the meeting by Araby Lockhart, and it was seconded by Andy McKee. All-in-favour, - carried.

The meeting was adjourned @ 2 p.m.

Next Meeting Date:

BRWI Management Meeting – Thursday March 21, 2019 @ MSCC, 10:00am

Minutes prepared by Frank Muschalla – BRWI

Beaver River Watershed Initiative

Minutes of Meeting

Thursday April 18, 2019 @ the Marsh Street Centre

In attendance:

Ellen Anderson- Chair,- Vice-Chair, Frank Muschalla, Joan Gaudet, John Bittorf-GSCA, Andy McKee, Rebecca Ferguson-GSCA,, Araby Lockhart, Cam Kennedy.

On Conference Call: Brad Mulligan

Regrets: Debbie Crosskill, Tom Kennedy

The meeting was called to order @ 10:00am, by Acting Chair: Ellen Anderson.

The proposed agenda was approved on a motion by Araby Lockhart and seconded by Frank Muschalla. All-in-favour, carried.

Cam Kennedy motioned to approve the March 2019 Meeting Minutes with amendments, which was seconded by Andy McKee. All in favour, carried.

Previous Outstanding Action Items:

Action Item 2: Mar/2019 Minutes: Mgmt Members to send Cam K. pictures and text.
Status: In progress

Action Item 4: Mar/2019 Minutes: Mgmt Team to consider new chair candidates.
Status: Ongoing

Action Item #2 - Feb/2019 Minutes: John Bittorf to prepare a letter for Ice River Springs letting them know of BRWI plans - **Status: John B. to send an e-mail.**

Action Item from Oct/2018 Minutes: Brad to contact B.V. ski club regarding future projects.
Status: In progress.

Staff Reports

- **Treasurer's report:** Joan Gaudet reported that there is \$538.99 currently in the budget.
- **Membership Report:** There are currently 60 members signed up with the BRWI.

- **Promotions:** Debbie Crosskill set up the BRWI display at the L.E. Shore Library for the month of April.
- **Projects:** Brad Mulligan and Jeff Graham inspected sections of the Beaver River in mid-April. Cuts to summer student programs and cuts to govt funding will limit work in 2019. Volunteers and funding are needed for additional projects.

New and Unfinished Business

It was determined that a spring AGM will not be held.

Araby Lockhart motioned that the 2019 AGM will be held on November 2. Joan Gaudet seconded the motion, all-in-favour, carried. The AGM to include Organization business, and a Lunch & Learn.

Action Item 1: Andy McKee to look into getting AGM speakers.

Action 2: Frank Muschalla to look into booking Kimberley Hall for AGM.

Regarding the 2019 Butt Blitz, it was determined that the BRWI will support it once the date has been firmed up.

Rebecca Ferguson reported that water sampling had begun on the Little Beaver River during the week of April 15th. No results yet.

The BRWI website was discussed. Kerrie at the Marsh Street Centre has no time to work on it. Andrea on town council expressed interest to help with the website.

Action Item 3: Ellen Anderson to contact Andrea at the TOBM.

Adjournment: It was motioned to adjourn the meeting by Cam Kennedy, and it was seconded by Araby Lockhart. All-in-favour, - carried.

The meeting was adjourned @ 10:50 a.m.

Next Meeting Date:

BRWI Management Meeting – June 20, 2019 @ MSCC, 10:00am

Minutes prepared by Frank Muschalla – BRWI

Beaver River Watershed Initiative

Minutes of Meeting

Thursday June 20, 2019 @ the Marsh Street Centre

In attendance:

Ellen Anderson- Chair,- Vice-Chair, Debbie Crosskill, Frank Muschalla, John Bittorf-GSCA, Andy McKee, Rebecca Ferguson-GSCA,, Araby Lockhart, Cam Kennedy, Brad Mulligan.

Regrets: Tom Kennedy

The meeting was called to order @ 10:00am, by Acting Chair: Ellen Anderson.

The proposed agenda was approved on a motion by Cam Kennedy and seconded by Andy McKee. All-in-favour, carried.

Araby Lockhart motioned to approve the April 2019 Meeting Minutes with amendments, which was seconded by Frank Muschalla. All in favour, carried.

Previous Outstanding Action Items:

Action Item 2: Mar/2019 Minutes: Mgmt Members to send Cam K. pictures and text.

Status: In progress

Action Item 4: Mar/2019 Minutes: Mgmt Team to consider new chair candidates.

Status: See Motion 1 below.

Action Item #2 - Feb/2019 Minutes: John Bittorf to prepare a letter for Ice River Springs letting them know of BRWI plans - **Status: In Progress.**

Action Item from Oct/2018 Minutes: Brad to contact B.V. ski club regarding future projects.

Status: In progress.

Current Action Items:

Action Item 1: Amend future minutes in order to group together Action Items and Motions in separate sections.

Action Item 2: Debbie Crosskill and Andy McKee to send text to Cam Kennedy in order for Cam to finalize the newsletter.

Action Item 3: John Bittorf to email the finalized newsletter to our mailing list in .pdf format.

Action Item 4: Debbie Crosskill to snail-mail the finalized newsletter to those members without email.

Action Item 5: Frank Muschalla to go to TD Bank with Joan Gaudet to transfer Treasurer signing authority.

Action Item 6: Frank Muschalla to produce an inventory list of all of the BRWI' s physical assets. John Bittorf to make a note of anything stored at his office.

Action Item 7: Debbie Crosskill to draft a letter invitation for motion to approve Mission Statement.

Motions:

Motion 1: Andy McKee motioned that Debbie Crosskill immediately take the role of interim Chair replacing Ellen Anderson, and Frank Muschalla to immediately become interim Treasurer replacing Joan Gaudet. Seconded by Ellen Anderson. All-in -favour, Carried.

Motion 2: Andy McKee motioned to have John Bittorf manage the content changes to the BRWI website. Seconded by Frank Muschalla. All-in-favour, Carried.

Staff Reports

- **Treasurer's report:** Joan Gaudet reported that there is \$505.59 currently in the budget.
- **Membership Report:** There are currently 60 members signed up with the BRWI. 40 members for 2019, 12 for 2020, 3 for 2021, and 1 member signed up to 2025.
- **Promotions:** Rebecca Ferguson brought along the new displays for members to inspect.
- **Projects:** Andy McKee discussed the various fencing projects that will be pursued this season. Work on the Beaver Feversham project is currently planned for Monday August 12 and Tuesday August 13th. September 4-5 is the alternate date.

New and Unfinished Business

Committee Members were encouraged to review the documentary titled : "Resilience" by John Anderson. The film focuses on climate change in the Grey/Bruce region.

The trailer can be found at: https://www.youtube.com/watch?v=9b70Bdo_iWw&t=102s

Adjournment: It was motioned to adjourn the meeting by Frank Muschalla, and seconded by Andy McKee. All-in-favour, - Carried.

The meeting was adjourned @ 11:40 a.m.

Next Meeting Date:

BRWI Management Meeting – July 18, 2019 @ MSCC, 10:00am

Minutes prepared by Frank Muschalla

Beaver River Watershed Initiative

Minutes of Meeting

Thursday July 18, 2019 @ the Marsh Street Centre

In attendance:

Debbie Crosskill - Chair, Frank Muschalla, John Bittorf -GSCA, Araby Lockhart, Brad Mulligan, Cathy Little – Grey Highlands.

Regrets: Andy McKee, Rebecca Ferguson-GSCA, Cam Kennedy

The meeting was called to order @ 10:05 am, by Acting Chair: Debbie Crosskill.

Frank Muschalla motioned to approve the June 2019 Meeting Minutes with amendments, which was seconded by Brad Mulligan. All in favour, carried.

Previous Outstanding Action Items:

Action Item 2: Mar/2019 Minutes: Management team members to send Cam K. pictures and text. **Status: Complete**

Action Item 4: Mar/2019 Minutes: Mgmt Team to consider new chair candidates.
Status: Complete. Debbie Crosskill has been voted in as the new Chair.

Action Item #2 - Feb/2019 Minutes: John Bittorf to prepare a letter for Ice River Springs letting them know of BRWI plans - **Status: In Progress.**

Action Item from Oct/2018 Minutes: Brad to contact B.V. ski club regarding future projects.
Status: In progress.

Action Item 5: June 2019 Minutes: Frank Muschalla to go to TD Bank with Joan Gaudet to transfer Treasurer signing authority. **Status: In progress**

July 2019 Action Items:

- A.I. #1: Frank Muschalla to pay invoice from Riverside Press.
- A.I. #2: John Bittorf to work with Andrea at TOBM to manage BRWI website.
- A.I. #3: Debbie Crosskill to contact Jesse to determine location of BRWI Mac laptop.
- A.I. #4: Brad Mulligan to ask Craig Todd to distribute BRWI Newsletter to individuals on the Lunch & Learn e-mail list.
- A.I.#5: Brad Mulligan to draft an e-mail note requesting volunteers to work on the Upper Beaver River this August, then send the note to John Bittorf for approval and e-mail distribution.

- A.I. #6: Frank Muschalla to send John Bittorf, Rebecca Ferguson and Debbie Crosskill all completed copies of approved minutes completed to date for 2019.**
- A.I. # 7: Debbie Crosskill to invite Stella from BMWT to attend an upcoming BRWI monthly meeting.**
- A.I. # 8: Frank Muschalla to draft a Mission Statement note with BRWI letterhead and send to John Bittorf for membership distribution.**

Motions:

Motion 1: Araby Lockhart motioned to formally adopt the new BRWI Mission Statement. This motion was seconded by Brad Mulligan. All-in -favour, Carried.

Staff Reports

- **Treasurer's report:** Frank Muschalla reported that there is \$505.59 currently in the Membership account. John Bittorf reported that there is \$13,765.39 currently in the Project Account.
- **Membership Report:** There are currently 61 members signed up with the BRWI.
- **Promotions:** The new Newsletter was distributed in July to members and interested parties and was reportedly well received.
- **Projects:** Several BRWI members scheduled an on-site inspection today for stretches of the Upper Beaver River in the Feversham area. The purpose of the inspection was to plot a course of action for stream improvement work scheduled for August.

New and Unfinished Business

Rebecca Ferguson distributed note to committee members outlining the fencing work that was recently successfully completed on 2 project properties along the Beaver River.

Cathy Little offered up space at the Friends of the Kimberly Forest booth that will be set up at the Farmers Market. Debbie Crosskill volunteered to set up our display and represent the organization at the upcoming event.

Adjournment: It was motioned to adjourn the meeting by Debbie Crosskill, and seconded by Frank Muschalla. All-in-favour, - Carried.

The meeting was adjourned @ 11:30 a.m.

Next Meeting Date:

NOTE: August Meeting Cancelled.

The next BRWI Management Meeting – Thursday Sept. 19th, 2019 @ MSC, 10:00am

Minutes prepared by Frank Muschalla

Beaver River Watershed Initiative

Minutes of Meeting

Thursday September 19, 2019 @ the Marsh Street Centre

In attendance:

Debbie Crosskill - Chair, Frank Muschalla, Andy McKee, John Bittorf -GSCA, Brad Mulligan, Cam Kennedy.

Regrets: Araby Lockhart, Rebecca Ferguson-GSCA.

The meeting was called to order @ 10:00 am, by Acting Chair: Debbie Crosskill.

Frank Muschalla motioned to approve the July 2019 Meeting Minutes with amendments, which was seconded by Brad Mulligan. All in favour, carried.

Previous Outstanding Action Items:

A.I.#2 - Feb/2019 Minutes: John Bittorf to prepare a letter for Ice River Springs letting them know of BRWI plans - **Status: In Progress. e-mail was sent, awaiting reply.**

A.I. - Oct/2018 Minutes: Brad to contact B.V. ski club regarding future projects.
Status: In progress.

A.I. #2- July/2019: John Bittorf to work with Andrea at TOBM to manage BRWI website.
Status: TBD

A.I. #3: Debbie Crosskill to contact Jesse to determine location of BRWI Mac laptop.
Status: John Bittorf is now in possession of the laptop

Sept. 2019 Action Items:

A.I. #1: Debbie Crosskill to look into alternative venues for the monthly BRWI meetings.

A.I. #2: Brad Mulligan to contact a culvert expert to look into fish passage options along the Little Beaver River.

Motions:

Motion #1: Andy McKee motioned to obtain a \$50 gift card for the speaker of the 2019 AGM. This motion was seconded by Brad Mulligan. All-in-favour, Carried.

Motion #2: Cam Kennedy motioned for Brad Mulligan to obtain the Chain Saw Operation certification course. This motion was seconded by Andy McKee. All-in-favour, Carried.

Staff Reports

- **Treasurer's report:** Frank Muschalla reported that there is \$263 currently in the Membership account. John Bittorf reported that the Project Account has not changed much in the past month..
- **Membership Report:** There are currently 64 members signed up with the BRWI. (2019 - 45; 2020 - 14, 2021 - 4; 2025 - 1)
- **Promotions:** It was reported that the Thornbury Fall Fair was not attended by the BRWI in 2019.
- **Projects:** Brad Mulligan reported that 1 full day of work was completed on the Upper Beaver River near Feversham, and that additional work is being scheduled in September for additional locations on the river.

New and Unfinished Business

John Bittorf reiterated with the committee members that all donations made to the organization must go through the GSCA so proper tax receipts can be issued.

Frank Muschalla cashed out a \$1000 donation from a recent donor and gave the money to John Bittorf so the GSCA can issue the gentleman the proper tax receipt.

Adjournment: It was motioned to adjourn the meeting by Debbie Crosskill, and seconded by Frank Muschalla. All-in-favour, - Carried.

The meeting was adjourned @ 11:20 a.m.

Next Meeting Date:

The next BRWI Management Meeting – Thursday October 17th, 2019 @ MSC, 10:00am

Minutes prepared by Frank Muschalla

Beaver River Watershed Initiative

Minutes of Meeting

Thursday October 17, 2019 @ the Marsh Street Centre

In attendance:

Debbie Crosskill - Chair, Frank Muschalla, Rebecca Ferguson-GSCA, Andy McKee, John Bittorf -GSCA, Cam Kennedy.

Regrets: Araby Lockhart, Brad Mulligan

The meeting was called to order @ 10:00 am, by Acting Chair: Debbie Crosskill.

Andy McKee motioned to approve the Sept. 2019 Meeting Minutes with amendments, which was seconded by Cam Kennedy. All in favour, carried.

Previous Outstanding Action Items:

A.I.#2 - Feb/2019 Minutes: John Bittorf to prepare a letter for Ice River Springs letting them know of BRWI plans - **Status: In Progress. e-mail was sent, awaiting reply.**

A.I.#2 - Oct/2018 Minutes: Brad to contact B.V. ski club regarding future projects.
Status: In progress, No response to date.

A.I. #1, Sept Minutes: Debbie Crosskill to look into alternative venues for the monthly BRWI meetings. **Status: In Progress**

October Action Items

A.I. 1: Frank Muschalla to contact Jesse Gibbons and Cybertech to get clarity on the administrative fees to operate the BRWI's websites.

A.I. 2: Cam Kennedy to consider hosting the 2019 AGM.

A.I. 3: John Bittorf to send out an e-mail reminder to members re: the upcoming AGM.

A.I. 4: Cam Kennedy to look into getting a coffee donation for the upcoming AGM.

Motions:

N/A

Staff Reports

- **Treasurer's report:** Frank Muschalla reported that there is \$201 currently in the Membership account. John Bittorf reported that the Project Account has not changed.
- **Membership Report:** There are currently 64 members signed up with the BRWI. Four people re-signed for 2020.
- **Promotions:** N/A
- **Projects:** Andy McKee reported that 3 locations along the Boyne and Upper Beaver river were worked on in Sept. to remove flow blockages to improve water quality.

New and Unfinished Business

Debbie Crosskill contacted Vicky at the GSCA to explore possibilities for future possible Education Outreach initiatives.

The Mac laptop will be passed on to Cam Kennedy for work on BRWI newsletters.

The website fees for the organization were discussed. Several fees for the administration of www.ca and www.org appeared duplicated. Frank Muschalla to look into the matter.

The December 2019 and the January 2020 BRWI Monthly Meeting have been cancelled. The next monthly meeting is scheduled for February 20, 2020.

Adjournment: It was motioned to adjourn the meeting by Frank Muschalla, and seconded by Cam Kennedy. All-in-favour, - Carried.

The meeting was adjourned @ 11:05 a.m.

Next Meeting Date:

The next BRWI Management Meeting – Thursday February 20, 2020 @ MSC, 10:00am

Minutes prepared by Frank Muschalla

MINUTES
Indigenous and GSCA Relationships Committee
Grey Sauble Conservation Authority Administrative Office
Basement Board Room
Tuesday, January 7th, 2020 at 2:30 pm

Invitees Present: Sue Carleton, Dwight Burley, Scott Greig,
Vicki Rowsell, Tim Lanthier, Serenity Morton, Karen Gillan
Guests: David Shearman
Regrets: Paul McKenzie

1. Welcome and Indigenous Lands Acknowledgment

Invitees were welcomed and the land acknowledgment was read.

2. Adoption of Agenda

Carried with the addition of "Other Business" after item #6, "Terms of Reference Review"

3. Introduction of Guests

Each invitee and guest, including Karen Gillan, a GSCA staff member who attended to see the film presented by David Shearman, introduced themselves.

4. Finding Peter Bryce Film Screening and Discussion

David Shearman introduced the film and shared some details of Peter Bryce and his career, his pioneering of the Public Health movement and subsequent removal from Federal office for raising red flags about the residential school system.

After the film, David shared his family's ties to Beechwood Cemetery in Ottawa where Peter Bryce is buried and asked some discussion questions about personal experiences and the social significance of the film.

5. Capacity and Relationship Building

Conservation Ontario offers a Conservation Authority University Executive Development program to train senior staff for management positions.

Several GSCA staff have attended the program in recent years. During the program, participants are required to complete projects for the betterment of their authority.

A GSCA staff member currently attending the Conservation Authority University Executive Development program has brought forward the idea of using GSCA resources (mapping, water data, GIS, etc.) to assist in building capacity for our Indigenous communities.

The Committee is supportive of staff investigating that idea further to determine the types of support services GSCA may be able to offer and whether or not there is interest from SON.

6. Terms of Reference Review

The draft document was endorsed, as amended, for recommended adoption by the Full Authority Board of Directors.

7. Other Business

Information was shared with the committee regarding a complaint made about unauthorized hunting at Hibou Conservation Area. MNRF is investigating the incident.

8. Next Steps

- i. The Terms of Reference presented will be brought to the Board of Directors for adoption at the January meeting.
- ii. Quarterly meeting dates will be proposed with the intention that one of the dates will be to attend a local Pow-wow in August.
- iii. More notice will be made available, on GSCA website and Municipal partner websites, to enable public attendance. A section will be added to future agendas to provide the members of the public the opportunity to speak and ask questions.
- iv. Tim Lanthier will reach out to Miptoon Chegahno in the spring to arrange a walk at Inglis Falls Conservation Area, St. Jean's Point Nature Preserve, or another location which may be preferable to Miptoon.

Grey Sauble Conservation Authority Forestry Committee Meeting

MINUTES

MEETING: Forestry Committee Meeting
DATE: Tuesday November 19, 2019
TIME: 2:00 pm – 4:30 pm
LOCATION: GSC Administration Centre

CHAIR:

Committee Members Present: Andrea Matrosovs, Dwight Burley, Scott Mackey

Committee Members Absent: Harley Greenfield, Paul Vickers

Staff Present: Mike Fry, Tim Lanthier, Rita McGee, Cam Bennett

1. Call to Order

Mike Fry called the meeting to order at 2:04 PM.

2. Motion to Adopt Agenda

<u>Motion</u>	Moved by	Andrea Matrosovs
	Seconded by	Scott Mackey

THAT the Forestry Committee adopt the agenda of November 19, 2019

All in Favour	Carried
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3. Disclosure of Pecuniary Interest

No disclosures of pecuniary interest were expressed.

4. Selection of Chair

After a brief discussion Andrea Matrosovs volunteered to be Chair of the Forestry Committee.

5. Approval of Minutes from June 22, 2018 – Attachment #1

Motion

**Moved by
Seconded by**

**Dwight Burley
Scott Mackey**

THAT the Forestry Committee approve the minutes of June 22, 2018.

All in Favour

Carried

6. Business Arising from the Minutes

None

7. Discussion Items

a. Forestry Committee Terms of Reference - Attachment #2

Mike Fry reviewed the history of the Forestry Committee. The Grey Bruce Forestry Service (GBFS) was disbanded after a decision made by Saugeen Conservation and Grey Sauble Conservation. The programs offered by the GBFS will continue to be offered through the Grey Sauble Forestry Service (GSFS). Saugeen Conservation is offering the same programs through the Saugeen Conservation Forestry Service. There was some further discussion about why a Forestry Committee exists and whether it needs to continue. A recommendation was made to take the edited Terms of Reference back to the Full Authority Board for approval along with the question of whether to continue as a committee.

Motion

**Moved by
Seconded by**

**Scott Mackey
Dwight Burley**

THAT the edited Terms of Reference be taken back to the Board of Directors to be approved at their next meeting and that the Forestry Committee ask for direction from the Board on whether to continue as a Sub Committee of the Board.

All in Favour

Carried

b. Grey Sauble Conservation Forest Management

i. Stakeholder Engagement – Attachment #3

i. Review of Comments/Feedback Received

Mike Fry reviewed Attachment #3 (the online survey regarding the Forest Management Plan) and the two letters received. There was a discussion

about notifying Municipalities about harvest operations. One letter mentioned foraging on Conservation Authority lands and there was a question about how the public knows what they can and can't do on Conservation owned properties. Tim Lanthier clarified that Grey Sauble properties have permitted use signs at access points that inform the public what is permitted on each property.

Motion

**Moved by
Seconded by**

**Dwight Burley
Scott Mackey**

THAT the Forestry Committee receive the correspondence as submitted.

All in Favour

Carried

2. Next Steps

Mike will work on incorporating feedback from various sources into the FMP. There was a discussion regarding harvest operations, damage criteria and bylaws for tree marking. The increasing awareness from the public regarding climate change and the implications for development as well as forest management was noted.

ii. Status Report – Awarded Contracts - Attachment #4

Cam Bennett provided a review of the 2019 tendering plan and status report for 2018 and 2019. The status report provided information for stands that have been tendered out but the work has not been completed yet.

iii. 2019 Tenders – Attachment #5

Mike Fry reviewed the forestry tenders that will close at 4 PM on November 19, 2019.

c. Grey Sauble Forestry Services

i. 2019 Financial Summary – Attachment #6

Mike reviewed the financial summary for the Grey Sauble Forestry Service. It was noted that Pre-Sales of trees were up while Arbour Day tree sales were slightly lower than the previous year.

Motion

**Moved by
Seconded by**

**Scott Mackey
Dwight Burley**

THAT the Forestry Committee receive the 2019 Financial Summary.

All in Favour

Carried

8. Other Business

There was a discussion around Emerald Ash Borer (EAB) and what steps are being taken by Grey Sauble. Mike explained the recent partnership with the Canadian Forest Service and Ontario Ministry of Natural Resources and Forestry to release parasitoids at Grey Sauble West Rocks property to control the population of EAB.

9. Next Meetings – Potential Dates and Agendas for Input

Next Forestry Committee meeting:

Date: Thursday February 6, 2020

Time: 2:00 PM – 4:00 PM

Location: GSC Administration Centre

Chairman
Andrea Matrosovs

Recording Secretary
Cam Bennett

MINUTES
GREY SAUBLE CONSERVATION FOUNDATION
BOARD OF DIRECTORS MEETING
WEDNESDAY, NOVEMBER 13, 2019 – 9:00 A.M.
GREY SAUBLE CONSERVATION AUTHORITY BASEMENT MEETING ROOM

MEMBERS PRESENT:

Al Wilcox (Vice-Chair); Don Knight (Acting Treasurer); Dick Hibma; Bill Law, Marion Koepke (Secretary and GSCA Board Representative); Marg Gaviller; Cathy Little, (GSCA Board Chair)

REGRETS/ABSENT: Ryan Greig (GSCA Board Representative); Sue Carleton (GSCA Board Representative); Don Sankey (Chair)

GREY SAUBLE CONSERVATION AUTHORITY:

Tim Lanthier (Acting General Manager and Lands and Habitats Coordinator); Serenity Morton (Clerical and Accounting Assistant); Alison Armstrong (Finance Coordinator)

1. CALL TO ORDER

Al Wilcox, Vice Chair, in the absence of Chair Don Sankey, called the meeting to order and welcomed those present.

2. ADDITIONAL ITEMS (TO BE DISCUSSED UNDER NEW BUSINESS)

- **Dog Waste Bag Dispensers**
- **Foundation Personnel**

3 ADOPTION OF AGENDA

Moved by Cathy Little; Seconded by Marg Gaviller

"THAT the agenda of the Grey Sauble Conservation Foundation meeting dated November 13, 2019 be approved."

Carried.

4. MINUTES OF THE PREVIOUS MEETING

Moved by Marion Koepke; Seconded by Bill Law

"THAT the minutes of the Grey Sauble Conservation Foundation meeting dated October 10, 2019 be approved with a correction to the spelling of Ethan Parker."

Carried.

5. BUSINESS ARISING FROM THE MINUTES

There were no business items arising from the minutes.

6. COMMITTEE REPORTS**6.1 Finance and Administration/Financial Statements – Don Knight****6.1 a) Financial Statements**

Allison Armstrong provided a review of the financial statements for October 2019 indicating a total of \$148,325.54 in operating, investments and trust accounts. There was some discussion about a large donation in the amount

of \$10,000 from a business and information is being sought to find out where this donation is to be directed.

Moved by Don Knight; Seconded by Marg Gaviller

"THAT the Financial Statements for October 2019 be approved as presented."

Carried

6.1 b) Investments

Don Knight reported on a \$20,000 investment maturing December 9, 2019 indicating a plan for renewal to re-invest the \$20,000 capital proceeds of the maturing GIC into either a 3 year or 4 year GIS. The interest earned on the maturing GIC would stay in the InvestorLine cash account for the time being.

Moved by Don Knight; Seconded by Dick Hibma

"THAT the GSC Foundation direct staff and the Treasurer to invest \$20,000 in a 4 year GIC, effective December 10, 2019, at the best available rate at that time".

Carried

6.1 c) Foundation Personnel

Don Knight commented on discussions regarding the employment of a Communications and Fundraising Officer for a one-year term at approximately 25 hours a week. An outline of the duties and qualifications was presented. The primary objective would be to recruit volunteers from the community to support all administrative and fundraising activities for the Foundation. Funding for the position would come from the Environment Education/Awareness Reserve. This matter will be brought forward to the December 2019 or January 2020 meeting for further discussion. Members noted that there may be a possibility for the individual to seek grants to cover this position in the future. Tim Lanthier noted the Authority has an individual that has already captured a summary of grants that could be available to this individual. Tim commented on the Bruce Trail Conservancy and their board makeup to bring any potential partnerships forward.

6.2 Memorial Forest

It was noted the meeting with VON regarding the memorial forest has been rescheduled to December. Cathy Little questioned if the Beaver Valley Club has some connection with the Griersville site. It was noted that this has not developed yet.

6.3 Fundraising Committee

6.3.1 500 Club

Don Knight reported on the 500 Club and noted there are 6 members to date. There was discussion regarding multiple names on one club membership and noted that only one tax receipt could be issued but both names would be noted on the membership and data base. There was discussion regarding membership advantages. It was determined that membership should not include a Foundation membership.

6.3.2 Earth Film Festival

It was noted a meeting has been set for December. Audrey Armstrong and Krista McKee will meet to assist with planning the April 30, 2020 event. The plan will be focus on the monarch butterfly and a movie from Sky Films will be featured along with a presentation.

6.4 Motion to Accept Committee Reports

Moved by Dick Hibma; Seconded by Cathy Little

"That the reports of the Finance and Administration Committee; Memorial Forest; and, the Fundraising Committee presented at the November 2019 GSCF Board of Directors meeting be received and the items contained therein be approved."

Carried.

7. GSCA REPORT

Tim Lanthier, Acting General Manager and Lands and Habitats Coordinator provided an update to the board on the following:

- Meeting with Ministry staff (MECP) – he indicated the meeting was very positive and discussed "core" programming
- RFP for communications consultant and branding – E-Solutions
- GSCA draft budget approved for circulation – Levy increase 3.1%
- Budget Companion document and annual report – will be circulated to GSCF board members
- Friends of Hibou – hosting a family-oriented community event June 2020 – free parking will be offered that day – Foundation may be interested in participating
- GSC application for ICIP Program grant to upgrade Administration building (73% of cost of renovation would be covered if meet criteria) – proposal is to make building accessible under AODA and incorporation of building into resource and learning centre and re-charge and resting area for trail users as well as community use for environmental perspective
- Capital upgrades – safety fence and signage at Eugenia Falls; upgrades to pavilion at Eugenia Falls and new staircase at Indian Falls
- Executive meeting rescheduled to January 2020

8. NEW BUSINESS

8.1 Dog Waste Bag Dispensers

Bill Law provided information on dog waste bag dispensers and noted he has tracked a company that places such units in the Beautiful Joe Park located in Meaford. He noted the company website is www.practica.ca and encouraged members to visit the site. He provided sales information from this company and security of the units. It is being suggested they be placed initially at Hibou, Inglis Falls and at the Arboretum. This project would require some maintenance to pick up the waste and refill the dispensers. Tim Lanthier will speak to the operations staff about this item. The Foundation will wait on advice from operations to determine if this is a viable project.

8.2 Friends of Kimberly Forest

Cathy Little noted that the Friends of the Kimberly Forest are looking at hosting an event in the fall of 2020 to include interpretive hikes. This would also provide an opportunity for the Foundation to present some focus to this area.

9. CORRESPONDENCE

There were no correspondence items.

10. NEXT MEETING – December 11, 2019

The next meeting of the GSCF Board will take place on December 11, 2019 at 9 am in the Grey Sauble Conservation Authority Board Room.

11. ADJOURNMENT

On declaration of the Chair, the meeting adjourned at 10:15 am

MINUTES
GREY SAUBLE CONSERVATION FOUNDATION
BOARD OF DIRECTORS MEETING
WEDNESDAY, DECEMBER 11, 2019 – 9:00 A.M.
GREY SAUBLE CONSERVATION AUTHORITY BASEMENT MEETING ROOM

MEMBERS PRESENT:

Don Sankey (Chair); Al Wilcox (Vice-Chair); Don Knight (Acting Treasurer); Bill Law; Marg Gaviller; Cathy Little, (GSCA Board Chair); Sue Carleton (GSCA Board Representative);

REGRETS/ABSENT: Ryan Greig (GSCA Board Representative); Marion Koepke (Secretary and GSCA Board Representative); Dick Hibma; Tim Lanthier (Acting General Manager and Lands and Habitats Coordinator);

GREY SAUBLE CONSERVATION AUTHORITY:

Alison Armstrong (Finance Coordinator); Gloria Dangerfield (GIS/Database Coordinator and Interim Communications and Education Lead)

1. CALL TO ORDER

Chair Don Sankey called the meeting to order and welcomed those present.

2. ADDITIONAL ITEMS (TO BE DISCUSSED UNDER NEW BUSINESS)

- Grey Sauble Parking Pass
- Correspondence received

3 ADOPTION OF AGENDA

Moved by Cathy Little; Seconded by Marg Gaviller

"THAT the agenda of the Grey Sauble Conservation Foundation meeting dated December 11, 2019 be approved."

Carried.

4. MINUTES OF THE PREVIOUS MEETING

Moved by Bill Law; Seconded by Don Knight

"THAT the minutes of the Grey Sauble Conservation Foundation meeting dated November 13, 2019 be approved."

Carried.

5. BUSINESS ARISING FROM THE MINUTES

Ongoing discussion re bags left on the pathways by dog owners. It was indicated that this was perhaps more a Grey Sauble issue than the foundation, although the foundation could put funds toward whatever container is recommended. Garbage pails are out all year round in some areas but not in others. Gloria will follow up on this.

6. COMMITTEE REPORTS**6.1 Finance and Administration/Financial Statements – Don Knight****6.1 a) Financial Statements**

Alison mentioned that there were a few items incoming this month. The Pop and Coffee Fund in the amount of \$321.00 has been transferred to the endowment fund, which has been the practice in the past.

Bank balance is \$30,377.68 which includes the \$10,000 donation from last month. Total for the trust accounts is \$149,289.72.

Donations were received for the endowment and project fund, as well as memorial tree and donations to the memorial forest trust fund.

Moved by Don Knight; Seconded by Al Wilcox.

"THAT the Financial Statements for November 2019 be approved as presented."

Carried

6.1 b) Investments

Don Knight reported that the \$20,000 investment which matured has been reinvested with Home Equity Bank for a 4 year term, at the rate of 2.30%

Don Sankey has written a card to the donor of the \$10,000 in October, it is currently in the Memorial Forest reserve, the suggestion is that these funds be moved to the Projects Reserve Fund.

Moved by Don Knight; Seconded by Al Wilcox

"THAT the GSC Foundation direct the Treasurer to allocate the funds received from Juan Speck to the Projects Reserve Fund."

Carried

6.2 Memorial Forest

Don Sankey has been unable to meet with the VON as yet, but will try for something in the new year.

Don also commented that the website seems to be working well for getting donations on line for trees. The hope is to get 100 trees per year purchased. The link with the Bruce Trail has been an asset.

Al Wilcox noted that local funeral homes seem to be linking to the American Memorial Forest site. Don Sankey suggested that our ceremony in June has a large impact in our local area. Don will send updated brochures to all local funeral homes in the new year, Cathy Little asked if individuals could also assist with this. Gloria suggested sending an e-mail to all local funeral homes with the link to the GSCA foundation website and asking if they would add this link to their website.

6.3 Earth Film Festival

Don Sankey met with Audrey Armstrong and Krista McKee yesterday regarding the proposed film, The Flight of the Butterflies, for the film festival next year. Don presented a proposed plan for the festival next year. This past year had the largest number of monarch butterflies in our area for the

past number of years. The target will be for grades 6 through to high school. Krista will help with the flyers to be sent out to the schools. Emphasis will be on gardens and on seeds to be planted for the monarch butterfly.

The company who produced the film has donated the \$500 charge that would normally be paid for the use of the film for fundraising.

The suggestion is to charge the students \$3.00 each for the film. Gloria suggested checking with Enbridge to see if they would fund this, other options are Hydro One or Bruce Power. Discussion was held as to other options such as all local municipalities who are members of GSCA, Georgian Bay Garden Club care for the butterfly garden at the Bayshore Community Centre.

Grey Bruce Climate Change Action Group accept delegations to their meetings, it was suggested that we investigate attending one of their meetings or inviting them to one of ours.

7. GSCA REPORT

Gloria Dangerfield updated the Foundation board on the following items:

GSCA has officially hired E-solutions to create a corporate image design strategy, the kick off meeting is January 24th. The foundation has been included in this strategy. Included could be training for staff to learn how to write in plain language.

The GSCA Budget was approved at the November board meeting with a 3.1% levy increase, at that meeting staff went over the accomplishments in the past year.

GSCA received \$3500 from Enbridge for education supplies. The grant application was very easy to complete. Gloria will share the contact information with Don Sankey.

GSCA staff will be meeting with Friends of Hibou about their family friendly event planned for next year.

The provincial adviser on flooding completed his report in November, it includes 66 recommendations that look good for conservation authorities. It speaks a lot about collaborating with municipalities, suggests keeping funding levels at a minimum where they currently are. Very positive about the benefits of the conservation authority act in Ontario. Although the media release by the province regarding this report was disappointing.

GSCA staff have completed a draft information management policy and will be creating a guest wi-fi network.

The day camp programing will be expanding in 2020 starting with PD Days and March break.

8. NEW BUSINESS

8.1 Don Sankey showed the new parking pass for 2020, Don wondered about looking at a campaign in the future to promote these passes. One will be donated to Grey Roots for the Moreston by Candlelight event this weekend.

8.2 Gloria indicated some issues she has been having with Keela Software that need to be addressed. She has a suggestion for another software that the authority is looking at for day camps that could be used for the foundation as well instead of the Keela Software. This will be explored/reviewed further in the new year.

9. CORRESPONDENCE

A letter was received from Amy Blackwell thanking the foundation for the award that she received.

10. NEXT MEETING – January 15, 2020

This would be the third Wednesday in January instead of the normal second Wednesday. There will be an Earth Film Festival meeting after the regular meeting. Don will also try to have an executive meeting with the authority before this date.

11. ADJOURNMENT

On a motion by Marg Gaviller, the meeting adjourned at 10:22 am



MOTION

Grey Sauble Authority Board of Directors

MOTION

DATE: January 22nd, 2020

MOTION #: FA-20-

MOVED BY: _____

SECONDED BY: _____

Recommended Consent Agenda Motion

THAT in consideration of the Consent Agenda Items listed on the January 22nd, 2020, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: i) Environmental Planning-Section 28 Permits – November & December 2019 – Attachment #7; ii) Administration -Receipts & Expenses –November & December 2019 – Attachment 8# iii) Correspondence a) Ltr from Township of Huron-Kinloss to MECP re: CA Act – Attachment #9; b) Ltr from County of Simcoe to MECP re: CA Exit Clause – Attachment #10; c) Ltr from County of Simcoe to NVCA re: NVCA Levy – Attachment #11; d) Ltr from Township of Ramara to MECP re: CA Exit Clause – Attachment #12; e) Ltr from Greenbelt Council to Minister of Municipal Affairs & Housing re: Watershed Planning and Management Protection – Attachment #13; iv) Minutes –a) BRWI – from March 2019 – October 2019 –Attachment #14; b) Indigenous & GSCA Relationships Committee – January 7th, 2020 – Attachment #15; c) Forestry Committee – November 19th, 2019 – Attachment #16; d) Foundation – i) November 13th, 2019 – Attachment #17; ii) December 11th, 2019 – Attachment #18;

STAFF REPORT

Report To: Board of Directors
Report From: Tim Lanthier
Interim General Manager
Meeting Date: January 22, 2020
Report Code: 02-2020
Subject: Request for Special Provisions to Allow Alcohol for Private Event on GSCA Property

**Recommendation:**

WHEREAS GSCA has the ability to set permitted uses and exceptions for its property holdings,

AND WHEREAS GSCA Staff have received a request to allow for a limited license for the possession and consumption of alcohol and to exceed the normal property hours for a private wedding event on GSCA's Inglis Falls Conservation Area property at the Arboretum,

THAT the GSCA Board of Directors direct Staff to support this request subject to all other permits and liability requirements being obtained and/or otherwise met.

Strategic Initiatives

This item is related to the "Enhance Land Management" priority that was set out in the 2018 Strategic Plan.

Current Request

GSCA Staff have received a request from an individual to host a private wedding event on the Inglis Falls Conservation Area property at the Arboretum. This type of event is permitted for individual licensing and has been factored into GSCA's Conservation Lands Fee Schedule as approved by the Board of Director's in 2019.

The current request is that GSCA also permit the applicant to remain on the property after dark (12:00 am) and to allow the consumption of alcoholic beverages, subject to appropriate liquor licensing requirements.

Analysis:

GSCA Staff have considered the request as presented. Generally, Staff have no objection to the request, but a few logistical concerns have been considered.

1. Serving and consuming alcohol on the property will require a license from the Alcohol and Gaming Commission of Ontario (AGCO).
2. Serving and consuming alcohol on the property increases GSCA's liability risk and potential for property damage.
3. Extending the hours in which the licensee is permitted on the property may cause noise bylaw concerns.

To address these concerns, GSCA Staff have spoken with Staff at the Township of Georgian Bluffs and offer the following possible solutions:

1. The applicant will be required to show proof of a licenses from the AGCO. It is our understanding that this will require the applicant to isolate the area in which alcohol can be served and consumed.
2. Marsh Insurance offers a special third-party insurance for these types of events. GSCA Staff are able to collect the money and issue the certificate of insurance on Marsh Insurance's behalf. GSCA than relinquishes the money to Marsh. The insurance takes effect immediately. The insurance is offered directly through Marsh and any claims made are independent of GSCA and do not affect GSCA's premium. This situation is specifically listed in the insurance fee schedule (ie: wedding with alcohol).

GSCA can collect a damage deposit to account for any potential property damage. The deposit would be returned only after a satisfactory inspection by GSCA Staff.

3. In discussing this item with the Township of Georgian Bluffs, it was identified that the typical noise by-law time constraint is 11:00pm. However, it was noted that the applicant or GSCA can make a request to the Township to waive this condition.

Regardless of the bylaw, there are potential implications to neighbouring properties due to this request. GSCA Staff are proposing to notify the immediate neighbours so that the understand what is going on.

Financial/Budget Implications:

Utilizing the Conservation Lands Fee Schedule that was approved by the Board in 2019, this license should provide for a net revenue of approximately \$2500.

Communication Strategy:

GSCA Staff will notify the immediate neighbours of the following:

1. That a wedding will be occurring on the property.
2. That noise levels may be louder than normal, but not excessive.
3. That the noise may include music.
4. That the property attendance will extend beyond normal operating hours.

Additionally, GSCA will sign the property and install barricades to identify the use of this portion of the property as a private event.

The licensee will be notified they are solely responsible for site management and security, and that GSCA cannot provide absolute exclusive use.

Consultation:

Interim General Manager, Operations Manager, Township of Georgian Bluffs

Date of Update of this Report: January 16, 2020



STAFF REPORT

Report To: Board of Directors
Report From: Michael Fry, Forestry Coordinator
Meeting Date: January 22nd, 2019
Report Code: 01-2020
Subject: Options for Forestry Committee

Recommendation:

WHEREAS Grey Sauble Conservation Authority (GSCA) owns and manages over 11,300 hectares (28,000 acres) of land comprised of 207 individual properties organized into 79 groupings;

AND WHEREAS, GSCA manages nearly 5260 hectares (13,000 acres) of forested area to offset the operating expenses of the Forestry department and GSCA;

AND WHEREAS, the GSCA is governed by a Board of Directors who are appointed by their respective municipalities;

AND WHEREAS, the GSCA Board of Directors has previously implemented a Forestry Sub-Committee comprised of members of the GSCA Board of Directors;

THAT, the GSCA Forestry Committee continue to operate and function in a manner according to the approved Terms of Reference.

Strategic Initiative:

This initiative applies to the GSCA Strategic Plan goal of 'Enhance Land Management and Natural Heritage Preservation.' It also falls under GSCA's Overall Desired Outcome of Healthy and Enough Forests and Habitats.

Background:

The Grey Sauble Conservation Authority (GSCA) is governed by a Board of Directors. The directors are appointed by their respective municipalities and are either elected officials or members of the public. As defined in GSCA's Administrative By-law, as well as in the Conservation Authorities Act (1990), the GSCA Board of Directors is permitted to establish committees as it considers advisable.

For much of its history, GSCA has had some form of a Forestry Committee. Early on, the committee appears to be a part of a Conservation Resources committee. At this time, the main function of the committee was to approve tree planting and wildlife projects on GSCA land and received reports from MNR(F) about the Agreement Forest properties.

The overarching purpose of the Forestry Committee has changed over time to what it is now. The current structure of the Forestry Committee meetings is to:

- provide Forestry Committee members opportunities to learn and understand the full scope of forest management activities carried out by GSC staff;
- be informed by GSC staff of issues for consideration and resolution as they arise pertaining to forestry matters, e.g. invasive species, infestation threats, market considerations, governmental policy and legislative changes;
- provide oversight to the completion of the GSC Forest Management Policy and Plan, to best accomplish GSC's desired objectives and performance measures, and to satisfy the requirements of the Managed Forest Tax Incentive Program; and
- provide direction and oversight to the implementation of the GSC Forest Management Policy, Plan and annual tendering plan.

The current structure of the Forestry Committee has allowed forestry staff to work through an update of the GSCA Forest Management Plan, create a Forest Management Policy as well as receive direction and input for annual operating plans.

In most years, at least two meetings are held. One in the winter/early spring, and one in the fall. In the winter/early spring meeting, the annual work plan and tendering plan is presented. At the fall meeting, an update is provided on the progress of the annual work plan and tendering plan as well as any scheduled tender awards.

By maintaining a Forestry Committee, issues specific to the Forestry Department can be discussed in greater length than may be available at Board of Director meetings. These longer discussions allow for a greater understanding of the Forestry Department and forest management conducted within the Grey Sauble watersheds.

Terms of Reference

Grey Sauble Conservation Authority and Saugeen Valley Conservation Authority have worked jointly to offer private landowners with ethical, affordable and sustainable forestry related services. This joint venture was named Grey Bruce Forestry Service. In 2018, Grey Sauble was informed by Saugeen Valley Conservation Authority that they no longer wanted to participate in this joint venture and were going to offer their own forestry service to private landowners

within their watershed. As such, GSCA also created their own forestry service, named Grey Sauble Forestry Service.

This change in scope structure forced a change to the Terms of Reference for the Forestry Committee. The Terms of Reference were updated and approved at the August 2018 Board of Directors meeting. At the November 2019 Forestry Committee meeting, Forestry Committee members requested additional changes to the Terms of Reference. These changes were brought forward to the November Board of Directors meeting and approved (Motion #: FA-19-129).

Financial/Budget Implications:

As this is a committee of the GSCA Board of Directors, members who attend meetings are entitled to a per diem. Current rates are: for a half day meeting \$52.25 and for a full day meeting \$76. Members are also entitled to mileage of \$0.45/km.

With between three (3) and six (6) members on this committee, and two half day meetings per year, the maximum per diems paid will be \$627.00 plus mileage.

Communication Strategy:

None required.

Consultation:

- GSCA Staff
- Former Grey Sauble Conservation Authority staff
- Interim General Manager



Grey Sauble Authority Board of Directors

DATE: January 22nd, 2020

MOTION #: FA-20-

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors approve the 2020 BOD's meeting dates as follows: January 22nd (AGM), Thursday, February 27th, March 25th, April 22nd, May 27th, June 24th, July 22nd, August 26th, September 23rd, October 28th, November 25th, and December 16th.

GSCA 2020 PRIORITY WORKPLAN

Strategic Direction, Action or Significant Activity	2020 Operational Task
BETTER MONITOR AND MANAGE FLOOD RISKS	
Enhance communication and education	Create flood-related products of who GSC is and what we do, for website posting and other communication/education
	Develop web content approach to educate residents of all ages on topics such as how to stay safe and avoid harm, where development should be permitted, and how natural areas such as wetlands mitigate floods and droughts
Build a comprehensive real-time monitoring network	Continue to install 3-4 new water level monitoring stations
Enhance flood-related expertise and capacity	Review program needs for Planning, Water Management and GIS to develop a business case for additional staffing skills needed for Stormwater review, Flood modeling and floodplain management
	Continue Lora Bay NDMP Work to March 2020
	Continue working with LiDAR QA/QC and create agreements for sale. Use in priority study areas. Get bathy LiDAR from Feds and create products
	Climate Change Adaptation Planning for Owen Sound and investigate needs in other municipalities
ENHANCE GSCA LAND MANAGEMENT AND NATURAL HERITAGE PRESERVATION	
Operational reviews of priority GSC properties	Meet net land use revenue budget target, including increased compliance enforcement. Review and implement options for expanded paid parking network (Ongoing)
	Operational Review of 30 properties
Renew GSC lands management policies	Review land management policy documents (Ongoing)
Implement Asset Management	Update Asset Management Plan
	Deliver capital projects per Asset Management Plan and approved budget
Deliver Priority Lands Management Plans	Commence Eugenia Falls Mgmt Plan
	Finalize Inglis Falls Mgmt Plan
Secure Core Green Areas and Linkages	Develop Natural Heritage land protection and acquisition approach (i.e. for core green areas, linkages, and properties with high conservation value)
Enhance Communication and Education – land management and Natural Heritage	Deliver 2020 GSCA Properties Brochure
	Deliver Priority Lands Management Plans Public Consultation Activities
Support Naturalization and native plants across GSC watershed	Identify partners interested in naturalization, hold an annual sharing session, and determine if there are partners or stakeholders who can take leadership in promoting naturalization and native plants in our watershed (Ongoing)
SUPPORT THE DEVELOPMENT OF WATERSHED PLANS WITH MUNICIPALITIES	
Increase Watershed Planning Knowledge and Expertise	Conduct policy review to determine specific requirements of the subwatershed plan (pending provincial government's confirmation of guideline).
Pilot Watershed Plan (Location or full GSCA watershedTBC) with Partners and Stakeholders	Establish a vision, goals, and priority actions.
IMPROVE WATER QUALITY	
Complete Sub-watershed Assessment Report	Complete 2 subwatershed report assessments
Increase stewardship actions – Water Quality	Deliver and report on 2020 Stewardship activities
Better understand water quality in sub-watersheds	Select other subwatersheds for monitoring, develop monitoring strategy, and determine potential funding sources
Implement Drinking Water Source Protection Risk Management Plans	Deliver Drinking Water Risk Management Office services: - Per contract, and on behalf of 13 municipalities across Grey Sauble and Saugeen Valley watersheds, as delegated through municipal agreements (Arran-Elderslie, Blue Mountains, Brockton, Chatsworth, Georgian Bluffs, Grey Highlands, Kincardine, Meaford, Owen Sound, Saugeen Shores, South Bruce, South Bruce Peninsula and West Grey), deliver Risk Management Office services including: - Negotiate 5-10 Risk Management Plans with affected landowners in vulnerable source protection areas and - Conduct 10 compliance inspections on a priority basis. - Conduct ongoing restricted land use planning screenings related to Source Protection Plan policies and support communication efforts with municipalities on planning related issues (i.e. Navigating the Process Chart). - Complete annual reporting requirements to Source Protection Authorities as specified under the Clean Water Act.
Strengthen Environmental Education and Communication	
Develop communications expertise and communications plan	Work with consultant on corporate image strategy & training
	Update and Improve Budget Companion

Increase engagement with partners and stakeholders	Participate in community forums to communicate to the public what GSC does (ex. Thornbury community forum)
	Continue Indigenous Committee of BOD, including recommending a Terms of Reference and reaching out to local Indigenous communities to learn more about them and form positive relationships
Align and encourage curriculum-based K-12 education across watershed	Review approach for provision of GSC K-12 education with SVCA
Develop Educational offerings for youth and adults across the watershed	Develop plan for GIS day activities
	Run Summer Day Camp and incorporate planned programming
Enhance children's programs across watershed	Offer March break and PD Day camps
	Offer one week of daycamp in Meaford
	Examine potential of day camp offerings in other locations in watershed or partner with provider(s) (Ongoing)
OTHER WORK, BY DEPARTMENT	
WATER MANAGEMENT	
Water Management (General)	Ongoing Management of Department
Flood Forecasting and Warning	Ongoing flood and low water plans, forecasts and communication
	Annual BOD Updates
Flood and Erosion Control Structures	Ongoing inspection and maintenance of existing Erosion Control structures
	Dams and Erosion Control - Update Asset Management Plan
	Annual BOD Updates
ENVIRONMENTAL PLANNING AND REGULATIONS	
Land Use Planning (Planning/Technical Clearance)	Ongoing Plan Review of Planning Applications and Pre-consultation meetings/site visits in all municipalities
	Open house information sessions for Real Estate Agents and possibly Shoreline Owners
	Review and Update Planning policies related to plan review from 1994 document
	Update Planning Services Agreement with counties and local municipalities.
Development, Interference & Alteration Regulation (151/06)	Administration of the Program - Review permit applications, complete site visits and issue permits/comments
	Annual Regulation Mapping Update
CONSERVATION LANDS	
Lands - Policy and Strategy	Manage GSCA Properties, Land Use Leases, Agreements, Easements, Taxes, etc.
	Undertake Ongoing Property Use and Payments and Compliance Analysis
Lands - Operations	Ongoing Operation and Maintenance of Conservation Lands
DRINKING WATER SOURCE PROTECTION AND RISK MANAGEMENT	
Implement Drinking Water Source Protection Risk Mgmt Plans	Deliver Drinking Water Risk Management Office services: - Per contract, and on behalf of 13 municipalities across Grey Sauble and Saugeen Valley watersheds, as delegated through municipal agreements (Arran-Elderslie, Blue Mountains, Brockton, Chatsworth, Georgian Bluffs, Grey Highlands, Kincardine, Meaford, Owen Sound, Saugeen Shores, South Bruce, South Bruce Peninsula and West Grey), deliver Risk Management Office services including: - Negotiate 5-10 Risk Management Plans with affected landowners in vulnerable source protection areas and - Conduct 10 compliance inspections on a priority basis. - Conduct ongoing restricted land use planning screenings related to Source Protection Plan policies and support communication efforts with municipalities on planning related issues (i.e. Navigating the Process Chart). - Complete annual reporting requirements to Source Protection Authorities as specified under the Clean Water Act.
Drinking Water Source Protection Program	Deliver Drinking Water Source Protection: - Provide technical and administrative support and resources to the drinking water source protection program as the Lead Source Protection Authority (SPA) for the Source Protection Region (Saugeen, Grey Sauble, Northern Bruce Peninsula). - As Lead SPA, ensure the maintenance of Source Protection Committee (SPC) membership. Appoint SPC members after consultation with the Source Protection Region Management Committee (2 members in 2020). - Participate as a member of the Source Protection Region Management Committee to help ensure coordination of program financial management and annual work plan requirements across the Region. - Support development and submission of annual reporting requirements (specified under the Clean Water Act) to the Ministry of Environment and Climate Change.
FORESTRY	

GSCA Forests Management	Carry out Forest Management for GSCA properties. This includes: - Inventories for stands identified for harvests in 2020 and commence 2021, updating parcel and stand classifications and database as necessary - For current year tenders identify Values and Areas of Concern, harvest prescriptions, and tree marking - Propose the current year and the notional year+1 and year+2 tendering programs, and externally circulate for input - Advertise, award and manage tenders, including the Forest Management Awareness Campaign - Commence annual Performance Measure reporting (including what can and can't be reported on at this time and what should be done to improve reporting)
	Invasive species control - Buckthorn at Massie
	Growth & Yield Plot Re-measurement (2 plots)
Grey Sauble Forestry Services	Deliver Grey Sauble Forestry Services - Tree planting, MFTIPs, tree sales, etc... - with intent to increase income by 10%
	Plant 50,000 trees throughout watershed, increasing forest cover by 30 hectares.
	Support Forest Festival through donation and staff participation.
Conservation Information, Education & Community Outreach	
Conservation Information, Education & Community Outreach	Comms support for GSCA's Programs
	Foundation Support
	Corp Image support and training
	Explore grant options for education and comms projects
ADMINISTRATION, FINANCE, AND HUMAN RESOURCES	
Administration	Ongoing Management of GSCA Operations, Budget, and Staffing
	Capital Assets Policy Update
	Support for Conservation Ontario
	Records retention policy update
	Update Board Members' Per Diem payments policy and transparency
Finance	Ongoing Investments Management and Reinvestment
	Ongoing Finance and HR Management: - Budget, Auditors, etc.
Human Resources	Implementation of financial renewal and systems, including training
	Update Job descriptions and source potential parties for grid review
FLEET & EQUIPMENT MANAGEMENT	
Fleet & Equipment Management	Review fuel usage and purchasing
	Ongoing preventative maintenance, repairs, licencing, insurance, etc. for vehicles
	Tender for two vehicles, and sale of surplus vehicles
GIS/IM/INFORMATION TECHNOLOGY MANAGEMENT	
GIS/IM/Information Technology Management	Finalize and begin implementation of IT Policy
	Make priority updates to GSCA website that are consistent with corporate image design strategy
	Ongoing system maintenance and supports (Backups, updates, monitoring, system security, hardware & software supports)
	Documentation of security, workflows, system diagrams to support succession planning
	Ongoing Databases Management

Grey Sauble Authority Board of Directors

DATE: January 22nd, 2020

MOTION #: FA-20

MOVED BY: _____

SECONDED BY: _____

**WHEREAS the General Membership of the Authority has approved a Strategic Plan for the operations of the Authority;
AND FURTHER WHEREAS the Chief Administrative Officer of the Authority is responsible for developing short and long-term goals of the Authority to support the Strategic Plan;
THAT the Grey Sauble Conservation Authority Board of Directors accept and approve the 2020 Priority Workplan as presented.**