

Grey Sauble Conservation Authority
R.R. #4, 237897 Inglis Falls Road
Owen Sound, Ontario N4K 5N6 (519) 376-3076; ext. 221
v.coleman@greysauble.on.ca

The next regular meeting of the Grey Sauble Conservation Authority Board of Directors is scheduled for Wednesday, September 22nd, 2021, at 1:15 p.m. The regular meeting will occur via the Webex web-based application. Please notify Valerie Coleman if you are unable to attend.

Directors

Greig, Scott (Chair)
Matrosovs, Andrea (Vice-Chair)
Burley, Dwight
Greenfield, Harley
Greig, Ryan
Koepke, Marion
Little, Cathy
Mackey, Scott
McKenzie, Paul
Moore Coburn, Cathy
Vickers, Paul

Honourary Members

Elwood Moore
Betty Adair

Oosting, Lara, MNRF Peterborough
Allison, Tracy, MNRF Owen Sound
Walker, Bill, MPP Bruce Grey Owen Sound
Ruff, Alex, MP Bruce Grey Owen Sound
Dowdall, Terry, MP Simcoe-Grey
Wilson, Jim, MPP Simcoe-Grey

Member Municipalities

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula



519.376.3076
237897 Inglis Falls Road
Owen Sound, ON N4K 5N6
www.greysauble.on.ca | Protect.
Respect.
Connect.

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The next regular meeting of the Grey Sauble Conservation Authority Board of Directors is scheduled for Wednesday, September 22nd, 2021, at 1:15 p.m. The regular meeting will occur via the Webex web-based application. Public viewing of this meeting will be available via a live stream on YouTube at:

https://www.youtube.com/channel/UCy_ie5dXG8aFYDYG8tV9Yg/videos.

Please note that this is a Notice of Meeting only for your information.

The Sun Times
Bayshore Broadcasting
The Meaford Independent
The Bounce
The Wiarton Echo
The Advance
The Post
The Thornbury Paper
The Hub Owen Sound
Blue Mountains Review
South Grey News
Collingwood Today

Member Municipalities

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula

AGENDA

Grey Sauble Conservation Authority
Full Authority Meeting
Wednesday, September 22, 2021, at 1:15 p.m.

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest**
- 3. Call for Additional Agenda Items**
- 4. Adoption of the Agenda**
- 5. Approval of Minutes**
 - i. Full Authority – August 25, 2021 – Resolution – Attachment #1
- 6. Business Out of Minutes**
- 7. Consent Agenda**
 - i. Environmental Planning – Section 28 Permits – August 2021 – Attachment #2
 - ii. Administration – Receipts & Expenses – August 2021 – Attachment #3
 - iii. Correspondence – None at this time.
 - iv. Conservation Ontario – None at this time.
 - v. Minutes – None at this time.
 - vi. Media – Attachment #4
- 8. Business Items**
 - i. Administration
 - a. 2022 Draft Budget – Information – Attachment # 5 (30 min)
 - b. Draft Transition Plan – Resolution – Attachment # 6 (20 min)
 - c. NPCA Pollinator Resolution Request – Resolution – Attachment # 7 (5 min)
 - ii. Water Management – Nothing at this time.
 - iii. Environmental Planning – Nothing at this time.
 - iv. Conservation Lands
 - a. Inglis Falls Management Plan Update – Information – Attachment # 8 (30 min)

- v. Forestry
 - a. Board Orientation – Forest Operations - Information – Attachment # 9 (30 min)
- vi. Communication/Public Relations
 - a. Property Brochure Digital Launch – Information (20 min)
- vii. Education – Nothing at this time.
- viii. GIS/IT – Nothing at this time
- ix. Operations
 - a. RFQ Results & Recommendation – Passenger Vehicles – Resolution – Attachment # 11 (10 min)
- x. DWSP/RMO Report – Nothing at this time

- 9. CAO's Report**
- 10. Chair's Report**
- 11. Resolution to Move into Closed Session – Nothing at this time.**
- 12. Resolution Approving the Closed Session Minutes – Nothing at this time**
- 13. Reporting out of Closed Session – Nothing at this time.**
- 14. Adjournment**



Grey Sauble Authority Board of Directors

M O T I O N

DATE: September 22, 2021

MOTION #: FA-21-105

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of September 22, 2021.

GREY SAUBLE CONSERVATION AUTHORITY
MINUTES

Full Authority Board of Directors
Wednesday, August 25, 2021, at 1:15 p.m.

The Grey Sauble Conservation Authority Board of Directors meeting was held via the internet on the meeting application, WebEx.

1. Call to Order

Chair Scott Greig called the meeting to order at 1:17 p.m.

Directors Present: Chair Scott Greig, Vice Chair Andrea Matrosovs, Dwight Burley, Cathy Moore Coburn, Cathy Little (2:15 p.m.), Scott Mackey, Paul McKenzie, Paul Vickers (1:40 p.m.), Marion Koepke

Regrets: Harley Greenfield, Ryan Greig

Staff Present: CAO, Tim Lanthier; Administrative Assistant, Valerie Coleman; Manager of Information Services, Gloria Dangerfield; Manager of Financial and Human Resource Services, Alison Armstrong; Water Resources Coordinator, John Bittorf; Manager of Environmental Planning, Maclean Plewes; Forestry Coordinator, Mike Fry

2. Disclosure of Pecuniary Interest

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at the time.

3. Call for Additional Agenda Items

4. Adoption of Agenda

Motion No.:
FA-21-096

Moved By: Dwight Burley
Seconded By: Cathy Moore Coburn

THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of August 25, 2021.

Carried

5. Approval of Minutes

Motion No.:
FA-21-097

Moved By: Cathy Moore Coburn
Seconded By: Scott Mackey

THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of July 28, 2021.

Carried

6. Business Out of Minutes

Nothing at this time.

7. Consent Agenda

Motion No.:
FA-21-098

Moved By: Dwight Burley
Seconded By: Marion Koepke

THAT in consideration of the Consent Agenda Items listed on the August 25, 2021, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) Environmental Planning - Section 28 Permits – July 2021; (ii) Administration - Receipts & Expenses – July 2021; (iii) Correspondence – Letter from the Town of South Bruce Peninsula; (vi) Recent Media Articles

Carried

8. Business Items

i. **Administration**

a. **Q2 Budget Update**

Manager of Financial and Human Resource Services, Alison Armstrong, provided a review of the Second Quarter Budget update. It was noted that position vacancies and replacements have resulted in an anticipated surplus in salaries and wages. Due to some projects being delayed in the 2020 budget year, contracts and services appear over budget, however these will be covered by 2020 surplus.

Stewardship and Forestry received more funding than had been budgeted for, resulting in increased revenues and related expenses for these programs. GSCA was awarded funding through the Healthy Lake Huron program. The additional funding has allowed for additional expenditures on stewardship projects.

As previously reported, GSCA has had a significant Insurance Premium increase for 2021.

b. **Q2 TD Investment Update**

Manager of Financial and Human Resource Services, Alison Armstrong, reviewed the TD Investment update. The fund sits at \$1.331 million as of June 30, 2021, up 4% for the quarter and 8% for the year. As per the Board's direction, \$200,000 have been moved into portfolio and the approved funds will be transferred into the ESG fund when it will be most

advantageous for GSCA. As of mid-August 2021, GSCA's investment portfolio has a market value of \$1.552 million.

ii. Water Management

a. Report on the 2021 Owen Sound Mill Dam Operations

Water Resources Coordinator, John Bittorf, provided an update on the operations of the Owen Sound Mill Dam. Staff are in the process of updating the Operation Manuals all of the dams, with the Mill Dam manual being completed in 2021.

The gate's operation system utilizes a manual hydraulic hand pump. Typically, gates are installed in early May and before waterfowl nesting, reducing interference with migrating waterfowl. Staff use the south wing wall of overflow to gauge the target level of the pond.

In the fall, staff raise the gates to prepare for spring runoff (freshet). Of particular concern is debris getting caught under the open gates and restricting the operation of the gates. This needs to be monitored closely.

The dam requires periodic maintenance, and the hydraulic system needs to be kept in good working order for short notice of raising or lowering of gates.

Member Paul Vickers joined the meeting at 1:40 p.m.

Member Marion Koepke asked if John could make a presentation to Owen Sound Council.

A Member asked, if the fluctuating water levels on Georgian Bay and Lake Huron effect the levels at the dam. Staff explained that the only effect lake levels have is on the fishway.

CAO, Tim Lanthier thanked John for his hard work and diligence in monitoring the water levels and adjusting the dam level when needed, day or night. Additionally, his efforts to pass on his experience and knowledge to junior staff were commended.

A Member asked if GSCA holds any responsibility to post signage for risk management. Fish signage is the responsibility of NDMRF. GSCA owns the dam structure, staff will look into the need for any improvements to safety signage.

iii. Environmental Planning

a. Regulation Mapping Update

Manager of Information Services, Gloria Dangerfield, and Manager of Environmental Planning, Maclean Plewes, provided a background of GSCA's regulation mapping.

The mapping is used as a visual aid to flag areas subject to Ontario Regulation 151/06. Although staff utilize best efforts and best available data, the text and intent of the regulation takes precedence over the mapping.

Staff continually update mapping with the best available data. Updates are brought to the Board and sent to municipal partners annually. GSCA has partnered with NDMNRF and member municipalities to acquire new ortho photos every five years. Staff utilizes 3D technology to accurately map water courses and elevations on a site-by-site basis.

GSCA will be providing mapping data to member municipalities and local counties staff.

b. RFP Award Recommendation: Environmental Planning Service Rates and Fees Review

CAO, Tim Lanthier presented the results of the Environmental Planning Service Rates and Fees Review RFP and staff recommendations. The review is indented to align the fees and rates with the total costs associated with them.

The RFP was advertised on MERX, Bids and Tenders, and GSCA's website.

GSCA received two qualified responses, one from Watson and Associates, and one from BMA. These were evaluated and scored by the Evaluation Team, consisting of Chair Greig, Tim Lanthier, CAO, Maclean Plewes, Manager of Environmental Planning, and Alison Armstrong, Manager of Finance and Human Resource Services.

Watson and Associates scored the highest and it was noted that Watson had demonstrated a strong understanding of conservation authorities and the recent changes to the Conservation Authorities Act.

The total estimated cost for the review is within the anticipated budgeted amount.

Staff recommended that the Board award the contract to Watson and Associates.

Staff asked Board Members if they wish to have any specific input into the process as it progresses. No members indicated a desire for such input.

Watson's workplan includes six meetings with staff and a presentation to the Board at the November Board meeting.

A Member asked if there is an upper limit on the amount that GSCA can charge for fees? Staff responded that Watson would determine the total cost of services including all direct and indirect costs and create a list of recommended rates. Rates must be in-line with what it costs GSCA to do the work.

A member questioned whether GSCA can set the fines for violations to Ontario Regulation 151/06. These fines are set in legislation and determined by a justice or judge.

Motion No.:
FA-21-099

Moved By: Dwight Burley
Seconded By: Andrea Matrosovs

WHEREAS the GSCA Board of Director's passed resolution FA-21-076 at the June 23, 2021 Full Authority Meeting directing staff to issue an RFP to engage an economist consulting firm to conduct a service fee review of the Environmental Planning Department service fees to ensure that fees are adequate for appropriate cost recovery and to allow the provision of an enhanced level of service;
AND WHEREAS GSCA staff issued an RFP to this effect on July 19, 2021 and received two (2) qualified proposals;
AND WHEREAS the Evaluation Committee consisting of the Board Chair, the CAO, the Manager of Financial and Human Resource Services and the Manager of Environmental Planning reviewed the proposals per the evaluation template in the RFP;

THAT the GSCA Board of Directors direct staff to engage Watson & Associates Economists Ltd. to conduct a service fee review of the Environmental Planning Department service rates and fees for a maximum cost of \$31,594.90, including HST;
AND THAT the cost of this review be paid through forecasted in-year surplus from the 2021 Environmental Planning Department budget.

Carried

Member Cathy Little joined the meeting at 2:15 pm.

iv. Conservation Lands

Nothing at this time.

v. Forestry

a. Tree Planting and Sales Update

Forestry Coordinator, Mike Fry provided an update to the 2021 Spring Tree Sale and 2021 tree planting season. The 2020 Spring tree sale was cancelled due to COVID-19 and the health and safety concerns for staff. The 2020 pre-order sales were cancelled due to COVID-19 legal restriction. For 2021 staff conducted a pre-order tree sale with a modified tree pickup procedure. With the assistance of the IT department, an online pickup booking system was implemented to ensure the safe pick up of orders. The system was very successful and will be used moving forward.

There were thirty species of seedlings and twenty-one species of landscape trees available for order. More than 29,000 seedlings and 1,800 landscape trees were sold through pre-orders, generating over \$84,000 in revenue.

Forestry staff planted over 81,000 trees, between May 7th to June 11th with five tree planters, including four new staff. This is up from 71,000 in 2020. There was a total of 37 projects covering 53 hectares (132 acres). Additionally, staff completed a contract through Enbridge to replant areas that were disturbed by the construction of the Enbridge gas line. Enbridge provided funds to replant two acres for every acre affected.

Grants from Forests Ontario, One Tree Planted, and 2 private individuals allowed GSCA to pass significant savings on to landowners resulting in a reduction of the average per tree cost from \$2.06 to \$0.37.

Some Board members raised concern over the conversion of agricultural land to forested land. Staff acknowledged the importance of farmland and also noted that reforestation and afforestation are long-standing business objectives of the GSCA. Staff are mindful of this when discussing planting plans with landowners.

Question raised regarding starting a program for the establishment of “living” snow fencing”. Staff have been looking into this concept and have reached out to other CAs who run these programs and may look at partnering with member municipalities.

vi. Communications/Public Relations

Nothing at this time.

vii. Education

Nothing at this time.

viii. GIS/IT
Nothing at this time.

ix. Operations
Nothing at this time.

x. DWSP
Nothing at this time.

9. CAO's Report

The CAO, Tim Lanthier, met with the Friends of Hibou and GSCA staff members at Hibou Conservation Area regarding Family Fun Day.

As per Conservation Ontario's efforts to improve CA transparency, GSCA staff have made updates to the GSCA website. Changes include an improved list of Board Members, a new space to post packages, agendas, minutes, and participants. Information on how to participate, as well as continuing to offer items such as the most recent Administrative By-Laws and audited financial statements.

The Administration Centre RFP for Phase 1 will be issued on August 27th, 2021. Phase 1 involves Concept Design proposals. This will be posted on GSCA's website, MERX, and Bids and Tenders. It will also be sent directly to several firms with experience in similar projects.

A member asked if there are any building reserves to cover the cost of building renovations. Staff explained that funds have been put in reserves for general investment in the administration building and \$20,000 was included in the 2021 Capital Budget to cover the cost of the Phase 1 RFP.

A member asked about when the Board could begin meeting in person for Board meetings. Staff are currently working on implementing changes to the building and procedures to the allow safe access of the public into the building. This includes the creation of a designated meeting area with barriers installed and meeting scheduling protocols. For the reinstatement of in-person Board meeting, the plan is to wait to Province's COVID-19 exit strategy is in place.

Members reviewed their municipalities strategies for council meeting. Technology and access to stable and quality internet service are a barrier to holding online council meetings for some areas. Members noted that although some councils are meeting in person, not all are meeting in the Council Chambers, but rather in alternate, larger spaces.

10. Chair's Report

Chair Greig did not have anything to report this month.

11. Other Business
Nothing at this time.

12. Resolution to Move into Closed Session

Motion No.:	Moved By:	Dwight Burley
FA-21-100	Seconded By:	Marion Koepke

THAT the Grey Sauble Conservation Authority Board of Directors proceed into closed session at 3:01 pm to discuss matters related to the following:

- i. Minutes of the Closed Session of the Regular Board of Directors meeting held on July 28, 2021; and,**
- ii. To discuss an item in the Town of South Bruce Peninsula regarding litigation or potential litigation including matters before administrative tribunals and/or the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and,**
- iii. Minutes of the Confidential Closed Session of the Regular Board of Directors meeting held on February 25, 2021; and,**
- iv. Finalize CAO Performance Review – closed as it relates to personal matters about an identifiable individual including Authority directors or Authority employees (GSCA Administrative By-Law, Section 4(xvii)(b))**

AND FURTHER THAT CAO, Tim Lanthier, Administrative Assistant, Valerie Coleman, Manager of Information Services, Gloria Dangerfield, and Manager of Environmental Planning, Maclean Plewes will be present for items i and ii.

Carried

- 13. Declaration that the Board of Director's has Resumed Open Session**
Chair Greig declared that the Board of Director's resumed open session.

Motion No.:	Moved By:	Cathy Little
FA-21-101	Seconded By:	Scott Mackey

THAT the Grey Sauble Conservation Authority Board of Directors resume open session.

Carried

- 14. Resolution Approving the Closed Session Minutes of June 23, 2021**

Motion No.:	Moved By:	Marion Koepke
FA-21-102	Seconded By:	Andrea Matrosovs

THAT the Grey Sauble Conservation Authority Board of Directors approve the July 28, 2021, Closed Session minutes as presented in the closed session agenda.

Carried

- 15. Resolution Approving the Confidential Closed Session Minutes of February 24, 2021**

Motion No.:	Moved By:	Dwight Burley
FA-21-103	Seconded By:	Cathy Little

THAT the Grey Sauble Conservation Authority Board of Directors approve the February 24, 2021, Confidential Closed Session minutes as presented in the closed session agenda.

Carried

16. Reporting out of Closed Session

Motion No.:	Moved By:	Marion Koepke
FA-21-104	Seconded By:	Cathy Moore Coburn

WHEREAS the GSCA Board of Directors has received a letter from Mayor Jackson, of the Town of South Bruce Peninsula, requesting that GSCA share in the cost of a \$75,000 legal settlement against the Town;

AND WHEREAS GSCA has received advice from our legal counsel;

THAT Staff shall follow the direction of the Board of Directors regarding the preparation of a response to this letter.

Carried

17. Next Full Authority Meeting
Wednesday September 22nd, 2021

18. Adjournment
The meeting was adjourned at 4:19 p.m.

Scott Greig, Chair

Valerie Coleman
Administrative Assistant



Grey Sauble Authority Board of Directors

M O T I O N

DATE: September 22, 2021

MOTION #: FA-21-106

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of August 25, 2021.

Permits Issued from August 1, 2021 to August 31, 2021

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS21-261	02-Jul-21	03-Aug-21	22	3	Town of the Blue Mountains	Collingwood Township
Approved works:			Construction of a residential dwelling and associated site alterations.		Project Location:	137 Interlaken Court
					<input checked="" type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input type="checkbox"/> fill
					Reviewed by:	
					Jake Bousfield-Baste	
GS21-281	21-Apr-21	03-Aug-21	38	11	Town of the Blue Mountains	Collingwood Township
Approved works:			Construction of a pool, landscaping works, installation of new shoreline retaining wall and associated site alterations.		Project Location:	345 Sunset Boulevard
					<input checked="" type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input type="checkbox"/> fill
					Reviewed by:	
					Justine Lunt	
GS21-319	28-Jun-21	04-Aug-21	4, 5	D	Town of South Bruce Peninsula	Amabel Township
Approved works:			Reconstruction of Duck's Unlimited Structure		Project Location:	Teal Pond
					<input type="checkbox"/> construct	<input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill
					Reviewed by:	
					John Bittorf	
GS21-320	28-Jun-21	04-Aug-21	4, 5	D	Town of South Bruce Peninsula	Amabel Township
Approved works:			Rehabilitation of Duck's Unlimited Structure		Project Location:	Fleming Site
					<input type="checkbox"/> construct	<input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input type="checkbox"/> fill
					Reviewed by:	
					John Bittorf	
GS21-272	07-Jul-21	06-Aug-21			Municipality of Grey Highlands	Euphrasia Township
Approved works:			Construction of a sewage treatment facility		Project Location:	100 Pioneer Drive
					<input checked="" type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill
					Reviewed by:	
					Mac Plewes	
GS21-304	15-Feb-21	06-Aug-21	34	10	Municipality of Grey Highlands	Artemesia Township
Approved works:			Fill placement for landscaping		Project Location:	188 Wiles Lane, Flesherton, ON
					<input type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill
					Reviewed by:	
					Jake Bousfield-Baste	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS21-221	15-Jun-21	06-Aug-21	39-43		City of Owen Sound	City of Owen Sound
Approved works:		Placement of fill and shoreline protection for public trail		Project Location: 1800 3rd Avenue East <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Jake Bousfield-Baste		
GS21-222	15-Jun-21	06-Aug-21			City of Owen Sound	City of Owen Sound
Approved works:		Placement of fill and shoreline protection for public trail		Project Location: 100 19th Street West <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Jake Bousfield-Baste		
GS21-243	22-Jun-21	06-Aug-21	8	D	Town of South Bruce Peninsula	Amabel Township
Approved works:		Installation of septic system and driveway associated with construction of single family dwelling		Project Location: 36 Sauble Falls Rd <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka		
GS21-259	02-Jul-21	11-Aug-21			Town of the Blue Mountains	Collingwood Township
Approved works:		Construction of a 49.9 sq. m. garage.		Project Location: 209737 Highway 26 <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jake Bousfield-Baste		
GS21-289	06-Jul-21	12-Aug-21	20	6	Municipality of Meaford	St Vincent Township
Approved works:		Construction of addition and associated site alterations		Project Location: 153 Kiowana Beach Road, N4L1W5, PLAN 1031 <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jake Bousfield-Baste		
GS20-406	14-Oct-20	13-Aug-21			Town of the Blue Mountains	Collingwood Township
Approved works:		construction of a 100 m ² deck and demolition of an existing boathouse		Project Location: 143 Cameron Street <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Justine Lunt		
GS21-149	29-Apr-21	13-Aug-21	28	11	Municipality of Grey Highlands	Artemesia Township
Approved works:		Shoreline restoration and landscaping works		Project Location: 194487 Grey Road 13 <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Mac Plewes		

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS21-230	24-Jun-21	16-Aug-21	30		Township of Georgian Bluffs	Keppel Township
Approved works:		moving fill for grading of new laneway - max 100m3, and construction of retaining wall		Project Location: 503139 Grey Rd 1 <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka		
GS21-283	24-Jun-21	16-Aug-21			Town of the Blue Mountains	Collingwood Township
Approved works:		Residential dwelling and associated site alterations		Project Location: 108 Sebastian Street <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jake Bousfield-Baste		
GS21-299	06-Jul-21	16-Aug-21			Township of Chatsworth	Holland Township
Approved works:		rebuild an existing retaining wall		Project Location: 146 Countryside Dr <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka		
GS21-327	12-Jul-21	16-Aug-21	13	2	Township of Chatsworth	Holland Township
Approved works:		rebuild existing retaining wall		Project Location: 148 Countryside Dr <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka		
GS21-330	09-Aug-21	16-Aug-21			Town of South Bruce Peninsula	Amabel Township
Approved works:		single car garage of 28sqm		Project Location: 23 Lakeside Place <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka		
GS21-332	21-Jul-21	16-Aug-21	9		Town of South Bruce Peninsula	Amabel Township
Approved works:		Residential addition to existing structure and septic		Project Location: 399 Shoreline Ave <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka		
GS21-339	17-Aug-21	17-Aug-21	16	2 EBR	Town of South Bruce Peninsula	Albemarle Township
Approved works:		Replacement of existing culverts		Project Location: Howdenvale Road <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes		

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS21-323	26-Jul-21	18-Aug-21			Town of the Blue Mountains	Collingwood Township
Approved works:		Construction of a dwelling and associated site alterations		Project Location: 113 George McRae Road <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Jake Bousfield-Baste		
GS21-215	28-Jun-21	20-Aug-21			City of Owen Sound	City of Owen Sound
Approved works:		construct garage and additon to existing house, additon of clean backfill for foundation		Project Location: 233 4th St 'A' E, Owen Sound <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Mac Plewes		
GS21-263	02-Jul-21	20-Aug-21	29	7	Town of the Blue Mountains	Collingwood Township
Approved works:		Removal of existing dwelling, construction of a new dwelling and associated site alterations		Project Location: 208557 Highway 26 <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jake Bousfield-Baste		
GS21-147	03-May-21	24-Aug-21			Municipality of Meaford	St Vincent Township
Approved works:		Re-construction of a cottage		Project Location: 157 Kiowana Beach Road <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes		
GS21-347	23-Aug-21	24-Aug-21	28	7	Town of the Blue Mountains	Collingwood Township
Approved works:		Phase 2 site alteration and preliminary grading works		Project Location: <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Justine Lunt		
GS21-292	07-Jul-21	25-Aug-21			Municipality of Meaford	Town of Meaford
Approved works:		Rehabilitation of existing rockery along the shoreline.		Project Location: 207 Bayfield Street <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jake Bousfield-Baste		
GS21-150	11-May-21	27-Aug-21	15	5 WBR	Town of South Bruce Peninsula	Albemarle Township
Approved works:		Raising cottage and construction of a foundation		Project Location: 14 Richards Ave <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes		

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS21-350	10-Aug-21	27-Aug-21			Municipality of Meaford	Sydenham Township
Approved works:		Expansion of an existing garage/shop		Project Location: 359417 Bayshore Road <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes		
GS21-351	20-Aug-21	30-Aug-21			Town of the Blue Mountains	Collingwood Township
Approved works:		Fill and grading for snowmaking improvements and summer grooming		Project Location: <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Jake Bousfield-Baste		
GS21-353	20-Aug-21	30-Aug-21			Town of South Bruce Peninsula	Amabel Township
Approved works:		Construction of a garage/workshop		Project Location: 28 Cedar Trail <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes		
GS21-194	04-Jun-21	30-Aug-21	PT LOT 2	BF	Municipality of Meaford	Sydenham Township
Approved works:		Alteration to a shoreline associated with a boat launch		Project Location: 110 Buckingham Lane <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes		
GS21-360	19-Aug-21	31-Aug-21			Township of Georgian Bluffs	Sarawak Township
Approved works:		replacement of septic system		Project Location: 135 Maple Ridge Cres <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka		
GS21-361	30-Aug-21	31-Aug-21			City of Owen Sound	City of Owen Sound
Approved works:		Replacement of an existing deck		Project Location: 680 6th Street A East <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes		
GS21-343	30-Jul-21	31-Aug-21			Town of South Bruce Peninsula	Amabel Township
Approved works:		construction of 31.1 sqm addition		Project Location: 351 Bay St <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka		

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS21-345	04-Aug-21	31-Aug-21	5		Town of South Bruce Peninsula	Albemarle Township
Approved works:			construction of a single family dwelling		Project Location: 98 Cedar Drive <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka	
GS21-301	19-Jul-21	31-Aug-21			Town of South Bruce Peninsula	Albemarle Township
Approved works:			construction of a 22sqm garage		Project Location: 371 Huron Rd <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka	
GS21-306	07-Jul-21	31-Aug-21		4	Township of Chatsworth	Sullivan Township
Approved works:			reconstruct road and culvert replacements through regulated areas		Project Location: Concession 4 Road between Sideroad 5 and Grey Rd 40 <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill John Bittorf	
GS21-307	09-Jul-21	31-Aug-21	M	4	Township of Chatsworth	Sullivan Township
Approved works:			replace and upgrade bridge across the Sydenham River		Project Location: Structure 51 on Sideroad 4B <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill John Bittorf	

**Grey Sauble Conservation Authority
Receipt Report
August 1st - 31st, 2021**

Regulation Permits	\$	8,440.00	
Planning	\$	27,780.00	
Pavilion Rentals	\$	192.10	
Season Passes	\$	2,420.00	
Self-Serve Parking Fees	\$	24,950.00	
Square Parking Revenue	\$	44,520.00	
Forestry	\$	46,492.93	
County of Grey	\$	32,398.02	
3rd Levy Installment	\$	347,580.56	Georgian Bluffs, Arran-Elderslie, TOBM, Owen Sound, Meaford, Chatsworth, TOSBP
Government of Canada	\$	10,331.08	HST Return
Donations	\$	57.90	Canada Helps
Funds Owed To Foundation	\$	150.00	
Arboretum Alliance	\$	181.00	
Oliphant Phragmites	\$	10,000.00	
Total Monthly Receipts	\$	555,493.59	

Grey Sauble Conservation Authority
Expense Report
August 1st - 31st, 2021

11570	GBTel	\$	677.97	GBTel Internet Service - 3 Months
11571	Bell Canada	\$	270.59	Office and Tara Stream Gauge Service
11572	The Cleaning Brigade	\$	361.60	Office Cleaning
11573	Sunbelt Rentals of Canada Inc.	\$	132.48	Capital Projects
11574	Staples Advantage	\$	286.43	Office Supplies
11575	Earth Power Tractors And Equipment Inc.	\$	127.51	Equipment Repair
11576	Township of Georgian Bluffs	\$	4,776.48	Property Tax
11577	Kilsyth Auto Service Ltd.	\$	627.00	Vehicle Repair and Maintenance
11578	MacDonnell Fuels Limited	\$	1,806.94	Vehicle Fuel
11579	J.J. MacKay Canada Limited	\$	582.23	Self Serve Transaction Fees
11580	Municipality of Meaford	\$	5,974.81	Property Tax
11581	Miller Waste Systems Inc.	\$	76.51	Tipping Fees
11582	Pickfield Law Professional Corporation	\$	508.50	Legal Fees
11583	Rogers Wireless	\$	194.73	Cell Phone Usage
11584	Saugeen Valley Conservation Authority	\$	1,146.90	SPA Director Expenses
11585	Linda Di Nardo	\$	620.00	Permit Fee Refund
11586	Owen Sound Glass Service	\$	281.73	COVID-19 Office Plexi Glass
11587	Wilton Sanitation Inc.	\$	384.20	Toilet Rentals
11588	A-1 Toilet Rentals	\$	576.30	Toilet Rentals
11589	City of Owen Sound	\$	142.00	Property Tax
11590	Staples Advantage	\$	197.74	Office Supplies
11591	Harold Sutherland Construction Ltd	\$	356.83	Crushed Gravel
11592	Hastie Small Engines Ltd.	\$	42.83	Equipment Repair
11593	Kilsyth Auto Service Ltd.	\$	2,486.57	Vehicle Repair and Maintenance
11594	MacDonnell Fuels Limited	\$	1,956.67	Vehicle Fuel
11595	Miller Waste Systems Inc.	\$	151.94	Garbage Service
11596	Owen Sound Septic Services Inc.	\$	265.55	Septic Tank Pumping
11597	Pickfield Law Professional Corporation	\$	1,964.41	Legal Fees
11598	Universal Field Supplies	\$	1,572.96	Tree Marking Paint
11598	City of Owen Sound	\$	142.00	Property Tax
11599	Xerox Canada Ltd.	\$	139.81	Copy and Print Charges
11600	Robert Armstrong	\$	280.00	Permit Fee Refund
11601	Deborah and Frank Spencer	\$	120.00	Permit Fee Refund
11602	Cass & Bishop Professional Corporation	\$	5.00	MFIPPA Request Refund
11603	Rita McGee	\$	500.00	Staff Training
	Wilson Niblett GMC	\$	31,762.32	Truck Purchase
	Gallagher Benefit Services	\$	7,451.08	Salary Review

TD Waterhouse	\$ 200,000.00	Investment Transfer
Special Markets Solutions	\$ 237.71	Group Accident Insurance
Mastercard Payments	\$ 7,437.24	
Amilia	\$ 662.56	
Bruce Telecom	\$ 526.17	
DWSP Copier Lease	\$ 163.85	
Office Moneris Fees	\$ 45.02	
Self-Serve Moneris Fees	\$ 811.15	
Square Transaction Fees	\$ 837.42	
Hydro, Reliance	\$ 1,760.99	
Receiver General, EHT, WSIB	\$ 70,697.58	
Group Health Benefits	\$ 9,118.87	
OMERS	\$ 33,257.82	
Employee Expense Claims	\$ 111.02	
Monthly Payroll	\$ 110,622.13	

Total Monthly Expenses	\$ 505,240.17
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MEDIA RELEASES AND ARTICLES

The Hanover Post
September 16, 2021

“Georgian Bluffs starting official plan update”

[Georgian Bluffs starting official plan update | Hanover Post \(thepost.on.ca\)](https://thepost.on.ca/georgian-bluffs-starting-official-plan-update/)

Bayshore Broadcasting
August 31, 2021

“Grey Highlands CAO Responds After Biosphere Conservancy Announces Cash Offer For Former Talisman Resort Lands”

[Grey Highlands CAO Responds After Biosphere Conservancy Announces Cash Offer For Former Talisman Resort Lands | Bayshore Broadcasting News Centre](https://www.bayshorenews.com/news/grey-highlands-cao-responds-after-biosphere-conservancy-announces-cash-offer-for-former-talisman-resort-lands/)

Owen Sound Sun Times
August 25, 2021

“Tree planting discussion raises eyebrows at Grey Sauble meeting”

[Tree planting discussion raises eyebrows at Grey Sauble meeting | Owen Sound Sun Times](https://www.owensoundtimes.com/news/tree-planting-discussion-raises-eyebrows-at-grey-sauble-meeting/)

Owen Sound Sun Times
August 20, 2021

“Court reasons show challenge facing Sauble plan to cut back dunes”

[Court reasons show challenge facing Sauble plan to cut back dunes | Owen Sound Sun Times](https://www.owensoundtimes.com/news/court-reasons-show-challenge-facing-sauble-plan-to-cut-back-dunes/)

Grey Sauble Authority Board of Directors

M O T I O N

DATE: September 22, 2021

MOTION #: FA-21-107

MOVED BY: _____

SECONDED BY: _____

THAT in consideration of the Consent Agenda Items listed on the September 22, 2021, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) Environmental Planning - Section 28 Permits – August 2021; (ii) Administration - Receipts & Expenses – August 2021; (vi) Recent Media Articles



STAFF REPORT

Report To: Board of Directors
Report From: Tim Lanthier, CAO
Meeting Date: September 22, 2021
Report Code: 042-2021
Subject: Draft 2022 Budget – For Discussion

Strategic Initiative:

This item is part of GSCA's corporate services that supports and assists all of GSCA's Strategic Plan deliverables and desired outcomes.

Background:

A number of cost increase factors have occurred in 2021 that have made the development of the 2022 budget challenging.

Among these are:

1. Dramatic in-year increase in insurance rates over the 2020 premiums.
2. Completion of a salary compensation review for the organization.
3. Continued implementation of GSCA's long-term succession plan for the organization.
4. Lack of available merchantable timber on GSCA's landholdings.

Analysis:

The below summaries provide a brief synopsis of the draft 2022 Budget by program area. The detailed budget line items are included as an appendix to this report.

Water Management

The Water Management budget remains largely unchanged from 2021 to 2022. Specific changes of note are associated with salary and wages. These increases across the Department are associated with a greater allocation of staff time, as well as with the impacts of the Salary Compensation Review and COLA.

Watershed Monitoring and Management

The Watershed Monitoring and Management budget remains largely unchanged from 2021 to 2022.

Stewardship

The 2022 Stewardship budget sees a marked decrease in materials and supplies and the associated grant funding. Staff are working to secure this funding and may need to reflect it in-year as grants are received. There is no levy increase proposed in this Department. Surplus from 2021 is proposed to carry forward into 2022, as a result of grant funding distribution in 2021.

Environmental Planning

The 2022 Environmental Planning budget sees a nominal increase in both wages and in sales and services. It is expected that the implementation of the new service rates and fee structure may ultimately drive more revenue in this Department than currently budgeted for. Levy increases in this Department are nominal.

Forestry, Species & Forestry Services

In recent years, a dramatic reduction in marketable timber resources is causing challenges for revenue within this Department. Forestry is seeing marginal increases in wages associated with the Salary Compensation Review and COLA, however there is a reduction in available revenues. It is proposed that funding from the Forestry Reserve, generated during more lucrative years, is used to offset the funding deficit.

This Department does not utilize levy funding.

Conservation Lands Policy & Strategy

The expense side of the budget in this Department appears to be increasing substantially from 2021 to 2022. However, this is predominantly a draw from reserves to cover anticipated legal costs associated with an ongoing property issue that is expected to be resolved early in 2022. Nominal increases in wages are also noted. Surplus will be utilized to slightly offset the impacts of the Salary Compensation Review.

Grey County Management Contract

As staff dedicate more time to the fulfilment of this contract, an increase in expenses and associated funding is required. Staff will be working directly with Grey County to finalize this component of the budget.

Conservation Lands Operations

2021 has seen record revenues from GSCA's paid parking program. GSCA has also experienced increasing pressures on our properties and the resources of our staff to manage these properties. Most notable changes to this Department are associated with increased wages to cover the additional staff time. Overall, the expenses and associated levy in this Department have declined for the 2022 budget. Surplus will be utilized to slightly offset the impacts of the Salary Compensation Review.

Conservation Information & Community Outreach

This Department shows slight increases in wages and in contracts & services. Overall, the expenditures in this budget are decreasing from 2021 to 2022, and the levy funding is also decreasing. Surplus will be utilized to slightly offset the impacts of the Salary Compensation Review.

Education

Overall, this budget is proposed to increase by approximately \$15,000 over the previous year. This budget is currently funded entirely through user fees. In 2022, this Department will draw from the Education Reserve to help fund contract staffing that will work to expand the programming to meet GSCA's Strategic Goals.

Administration, Finance & Human Resources

Notable changes in the budget from 2021 to 2022 are predominantly in an increase in salary/wages and an increase in insurance premiums ("other"). The Department also sees a decrease in contracts and services. Funding within the Department will require an increase in levy funding and an increase in services and sales. Surplus will be utilized to slightly offset the impacts of the Salary Compensation Review.

GIS, Information Management & Information Technology

The most notable year-over-year changes in this Department are associated with an increase in salary and wages, and a decrease in dependence on reserves. The primary driver for the increase in salary is the increase in staffing approved in the 2021 budget to facilitate succession planning for the organization. The 2021 budget utilized reserves to offset this impact, with the remainder being recognized in the 2022 budget. Surplus will be utilized to slightly offset the impacts of the Salary Compensation Review.

Source Water Protection

The only notable change in this portion of the budget is to reflect changes with salary and wages. This program is funded through Provincial grant. There is no levy impact associated with this budget.

Source Water Risk Management Service

Changes in this program area are associated with a nominal increase in salary and wages and a modest increase in contracts & services. This program operates on a

fee for service basis as established in agreements with participating municipalities. There is no levy impact associated with this budget.

Fleet & Equipment Management

The expenses in the Department are proposed to decrease in 2022, associated with a reduction in contribution to the Fleet and Equipment Reserve. This is reflective of a reduction in Fleet and Equipment usages across the other Departments.

Financial/Budget Implications:

Overall, the expenditures in the 2022 budget are approximately \$130,000 over the expenditures in 2021. The predominant increase in costs are associated with salary/wages, contracts/services, and insurance.

These expenditures are offset with an equal increase in revenues for 2022. The predominant changes in revenues are associated with municipal levy, services and sales, use of reserves and use of surplus.

Communication Strategy:

If the Board of Directors is generally supportive of the budget as presented. Staff will move forward with the finalization of the Budget Companion document. The final draft budget will be presented to the Board at the October Full Authority meeting to receive a resolution to circulate the draft budget to member municipalities for the 30-day review and consultation period.

With the circulation of the draft budget and budget companion documents, Staff will also send an open invitation to municipal councils for staff to attend and answer any questions about the draft budget.

Staff will bring the final budget forward to the November Full Authority meeting for a vote on approval of the 2022 Budget.

Consultation:

Senior Management Team

GREY SAUBLE CONSERVATION AUTHORITY 2022 DRAFT BUDGET

	Approved 2020 Budget	Approved 2021 Budget	Draft 2022 Budget		Approved 2020 Budget	Approved 2021 Budget	Draft 2022 Budget
WATER MANAGEMENT				WATER MANAGEMENT			
Flood Forecasting & Warning				Flood Forecasting & Warning			
Salary, wages & benefits	96,729	119,199	127,017	Municipal Levy	80,738	102,999	107,984
Contracts & Services	5,500	5,200	5,160	CAA S39	29,492	29,400	29,400
Vehicles & Equipment	4,000	4,000	4,000	MECP (DWSP)			
Materials & Supplies	3,000	3,000	3,000	Agreements, MOUs and Grants			
Training & Workshops	1,000	1,000	1,000	Services & Sales			
To Deferred Revenue				From Deferred Revenue			2,794
Total Flood Forecasting & Warning	110,229	132,399	140,177	Total Flood Forecasting & Warning	110,229	132,399	140,177
Flood Control Structures				Flood Control Structures			
Salary, wages & benefits	1,437	1,500	3,311	Municipal Levy	5,467	5,707	7,518
Contracts & Services	2,500	2,500	2,500	CAA S39	1,820	1,643	1,643
Vehicles & Equipment	350	350	350	MECP (DWSP)			
Materials & Supplies	1,200	1,200	1,200	Agreements, MOUs and Grants			
Other	1,800	1,800	1,800	Interest & Gains			
Total Flood Control Structures	7,287	7,350	9,161	Total Flood Control Structures	7,287	7,350	9,161
Ice Management Planning & Funding				Ice Management Planning & Funding			
Salary, wages & benefits	-	-	-	Municipal Levy	-	-	-
Contracts & Services	-	-	-	CAA S39	-	-	-
Total Ice Management Planning & Funding	-	-	-	Total Ice Management Planning & Funding	-	-	-
Erosion Control Structures				Erosion Control Structures			
Salary, wages & benefits	800	800	800	Municipal Levy	1,100	1,100	1,100
Contracts & Services				CAA S39	1,000	1,000	1,000
Vehicles & Equipment	300	300	300	MECP (DWSP)			
Materials & Supplies	1,000	1,000	1,000	Agreements, MOUs and Grants			
Total Erosion Control Structures	2,100	2,100	2,100	Total Erosion Control Structures	2,100	2,100	2,100

	Approved 2020 Budget	Approved 2021 Budget	Draft 2022 Budget		Approved 2020 Budget	Approved 2021 Budget	Draft 2022 Budget
Other Dams				Other Dams			
Salary, wages & benefits	18,043	18,041	18,000	Municipal Levy	23,043	18,641	21,100
Contracts & Services	2,000	-		CAA S39			
Vehicles & Equipment	1,500	1,600	1,600	MECP (DWSP)			
Materials & Supplies	1,500	1,500	1,500	Agreements, MOUs and Grants			
To Reserves				From Reserves or Surplus		2,500	
Total Other Dams	23,043	21,141	21,100	Total Other Dams	23,043	21,141	21,100
TOTAL WATER MANAGEMENT	142,660	162,990	172,538	TOTAL WATER MANAGEMENT	142,660	162,990	172,538
Watershed Monitoring & Management				Watershed Monitoring & Management			
Salary, wages & benefits	34,755	17,781	17,528	Municipal Levy	47,205	35,581	36,928
Contracts & Services	10,000	13,600	14,000	CAA S39			
Vehicles & Equipment	5,000	5,000	5,000	MECP (DWSP)			
Materials & Supplies	400	400	400	Agreements, MOUs and Grants	-	-	
Training & Workshops	750			Services & Sales	-	-	
Donations				Donations	3,700		
To Reserves				From Reserves or Surplus		1,200	
Total Watershed Monitoring & Management	50,905	36,781	36,928	Total Watershed Monitoring & Management	50,905	36,781	36,928
Stewardship				Stewardship			
Salary, wages & benefits	33,255	56,639	58,776	Municipal Levy	34,755	35,639	35,639
Contracts & Services	1,000	1,000	1,000	CAA S39			
Vehicles & Equipment	5,000	3,000	3,000	MECP (DWSP)			
Materials & Supplies	65,000	31,913		Agreements, MOUs and Grants	70,000	56,913	
Training & Workshops	500	-		Services & Sales			
To Reserves				From Reserves or Surplus			27,137
Total Stewardship	104,755	92,552	62,776	Total Stewardship	104,755	92,552	62,776

	Approved 2020 Budget	Approved 2021 Budget	Draft 2022 Budget		Approved 2020 Budget	Approved 2021 Budget	Draft 2022 Budget
Environmental Planning & Regulations				Environmental Planning & Regulations			
Salary, wages & benefits	390,089	389,359	397,298	Municipal Levy	83,606	84,073	86,305
Contracts & Services	1,000	1,000	2,000	CAA S39	2,993	2,993	2,993
Vehicles & Equipment	11,000	10,000	10,000	MECP			
Materials & Supplies	5,000	4,707	5,000	Agreements, MOUs and Grants			
Training & Workshops	5,000			Services & Sales	325,490	318,000	325,000
Total Environmental Planning & Regulations	412,089	405,066	414,298.43	Total Environmental Planning & Regulations	412,089	405,066	414,298.43
Forestry, Species & Forestry Services				Forestry, Species & Forestry Services			
Salary, wages & benefits	235,623	229,122	236,961	Municipal Levy			
Contracts & Services	1,500	2,250	700	CAA S39			
Vehicles & Equipment	21,000	24,000	16,000	MECP (DWSP)			
Materials & Supplies	92,500	99,500	137,900	Agreements, MOUs and Grants	75,000	166,500	137,625
Training & Workshops	5,000			Services & Sales	294,557	155,000	133,000
Donations	3,000			Donations	3,000	5,000	
To Reserves	13,934			From Reserves		28,372	114,989
To Deferred Revenue				From Surplus			5,947
Total Forestry, Species & Forestry Services	372,557	354,872	391,561	Total Forestry, Species & Forestry Services	372,557	354,872	391,561

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	Approved 2020 Budget	Approved 2021 Budget	Draft 2022 Budget		Approved 2020 Budget	Approved 2021 Budget	Draft 2022 Budget
CONSERVATION LANDS				CONSERVATION LANDS			
Conservation Lands Policy & Strategy				Conservation Lands Policy & Strategy			
Salary, wages & benefits	103,482	114,095	117,632	Municipal Levy	132,982	133,347	137,968
Contracts & Services	3,000	3,000	42,500	CAA S39			
Vehicles & Equipment	1,500	1,500	1,500	MECP (DWSP)			
Materials & Supplies	3,000	2,400	771	Agreements, MOUs and Grants			12,500
Training & Workshops	1,000	-		Services & Sales	55,000	64,048	64,488
Other	73,000	83,000	85,000	Interest & Gains			
To Reserves	5,000			From Reserves	2,000	6,600	30,000
To Deferred Revenue				From Surplus			2,448
Total Conservation Lands Policy & Strategy	189,982	203,995	247,404	Total Conservation Lands Policy & Strategy	189,982	203,995	247,404
Grey County Management Contract				Grey County Management Contract			
Salary, wages & benefits	134,516	160,864	186,395	Municipal Levy			
Vehicles & Equipment	16,500	13,500	14,500	MECP (DWSP)			
Training & Workshops				Services & Sales	151,016	174,364	200,895
Total Grey County Management Contract	151,016	174,364	200,895	Total Grey County Management Contract	151,016	174,364	200,895
Conservation Lands Operations				Conservation Lands Operations			
Salary, wages & benefits	186,926	238,152	265,244	Municipal Levy	188,601	170,082	168,408
Contracts & Services	23,000	23,000	16,650	CAA S39			
Vehicles & Equipment	21,925	22,000	22,000	MECP (DWSP)			
Materials & Supplies	15,000	15,000	23,150	Agreements, MOUs and Grants			
Training & Workshops	2,000	-		Services & Sales	60,000	130,070	137,900
Other				From Surplus			3,073
To Reserves		59,000	25,000	From Reserves		57,000	42,663
Total Conservation Lands Operations	248,851	357,152	352,044	Total Conservation Lands Operations	248,851	357,152	352,044
TOTAL CONSERVATION LANDS	589,849	735,511	800,342	TOTAL CONSERVATION LANDS	589,849	735,511	800,342

	Approved 2020 Budget	Approved 2021 Budget	Draft 2022 Budget		Approved 2020 Budget	Approved 2021 Budget	Draft 2022 Budget
Conservation Information & Community Outreach				Conservation Information & Community Outreach			
Salary, wages & benefits	71,221	80,306	82,126	Municipal Levy	98,471	96,356	94,497
Contracts & Services	22,700	9,700	10,350	CAA S39			
Vehicles & Equipment	500	500	500	MECP (DWSP)			
Materials & Supplies	3,050	8,250	3,250	Agreements, MOUs and Grants			
Training & Workshops	800			Services & Sales	-	-	
Donations	200	100	100	Donations	-	-	
To Reserves				From Reserves		2,500	
To Deferred Revenue				From Surplus			1,829
Total Conservation Information & Community Outreach	98,471	98,856	96,326	Total Conservation Information & Community Outreach	98,471	98,856	96,326
Education				Education			
Salary, wages & benefits	44,993	38,458	56,530	Municipal Levy	323		
Contracts & Services	6,500	5,700	7,528	CAA S39			
Vehicles & Equipment	250	250	250	MECP (DWSP)			
Materials & Supplies	3,800	3,400	2,800	Agreements, MOUs and Grants	3,500		3,000
Training & Workshops	400			Services & Sales	52,120	52,290	56,962
To Reserves		4,482		From Reserves			7,146
Total Education	55,943	52,290	67,108	Total Education	55,943	52,290	67,108
Administration, Finance & Human Resources				Administration, Finance & Human Resources			
Salary, wages & benefits	351,580	373,280	390,218	Municipal Levy	498,983	525,679	536,150
Contracts & Services	85,300	67,024	58,727	CAA S39	2,020	2,020	2,020
Vehicles & Equipment	1,000	1,000	1,000	MECP (DWSP)			
Materials & Supplies	16,800	12,050	6,500	Agreements, MOUs and Grants			
Training & Workshops	2,000	16,000	13,000	Services & Sales	32,177	36,130	39,959
Donations				Donations	500	1,600	1,600
Other	94,000	100,075	116,305	Interest & Gains	2,000	4,000	2,000
To Reserves				From Reserves	15,000		
To Deferred Revenue				From Surplus			4,021
Total Administration, Finance & Human Resources	550,680	569,429	585,750	Total Administration, Finance & Human Resources	550,680	569,429	585,750

	Approved 2020 Budget	Approved 2021 Budget	Draft 2022 Budget		Approved 2020 Budget	Approved 2021 Budget	Draft 2022 Budget
GIS, Information Management & Information Technology				GIS, Information Management & Information Technology			
Salary, wages & benefits	201,664	235,742	253,739	Municipal Levy	185,324	222,932	268,745
Contracts & Services	26,910	27,790	17,855	CAA S39			
Vehicles & Equipment	1,200	1,000	1,000	MECP (DWSP)			
Materials & Supplies	5,850	4,900	4,900	Agreements, MOUs and Grants	15,000	-	
Training & Workshops	3,200		-	Services & Sales	5,500	3,500	2,000
To Reserves				From Reserves or Surplus	33,000	43,000	
To Deferred Revenue				From Surplus			6,750
Total GIS & Information Management	238,824	269,432	277,494	Total GIS & Information Management	238,824	269,432	277,494
Source Water Protection				Source Water Protection			
Salary, wages & benefits	171,019	162,304	169,160	Municipal Levy			
Contracts & Services	11,292	15,000	15,000	CAA S39			
Vehicles & Equipment	1,500	1,500	1,500	MECP (DWSP)	186,811	181,804	188,660
Materials & Supplies	3,000	3,000	3,000	Agreements, MOUs and Grants			
Total Source Water Protection	186,811	181,804	188,659.81	Total Source Water Protection	186,811	181,804	188,659.81
Source Water Risk Management Service				Source Water Risk Management Service			
Salary, wages & benefits	34,084	51,427	54,460	Municipal Levy			
Contracts & Services	9,000	6,000	9,000	CAA S39			
Vehicles & Equipment	1,500	1,000	1,000	MECP (DWSP)			
Materials & Supplies	2,000	2,000	2,000	Agreements, MOUs and Grants			
Training & Workshops	1,000	1,000	1,000	Services & Sales	76,679	50,000	50,200
To Reserves	29,095			From Reserves		11,427	17,260
Total Source Water Risk Management Service	76,679	61,427	67,460	Total Source Water Risk Management Service	76,679	61,427	67,460

	Approved 2020 Budget	Approved 2021 Budget	Draft 2022 Budget		Approved 2020 Budget	Approved 2021 Budget	Draft 2022 Budget
Fleet & Equipment Management				Fleet & Equipment Management			
Salary, wages & benefits	11,072	8,000	8,504	Municipal Levy			
Contracts & Services	18,500	19,000	25,000	CAA S39			
Materials & Supplies	30,000	30,000	30,000	Agreements, MOUs and Grants			
Training & Workshops				Services & Sales	81,375	90,500	83,500
To Reserves	21,803	33,500	19,996	From Reserves			
Total Fleet & Equipment Management	81,375	90,500	83,500	Total Fleet & Equipment Management	81,375	90,500	83,500
Total Operating Budget	2,961,597	3,111,511	3,244,742	Total Operating Budget	2,961,597	3,111,510	3,244,742
Total Operations Budget Expenses				Total Operations Budget Funding			
Salary, wages & benefits	2,121,288	2,295,069	2,443,700	Municipal Levy	1,380,597	1,432,136	1,502,341
Contracts & Services	229,702	201,764	227,970	CAA S39	37,325	37,056	37,056
Vehicles & Equipment	94,025	90,500	83,500	MECP (DWSP)	186,811	181,804	188,660
Materials & Supplies	252,100	224,220	226,371	Agreements, MOUs and Grants	163,500	223,413	153,125
Training & Workshops	22,650	18,000	15,000	Services & Sales	1,133,914	1,073,902	1,093,904
Donations	3,200	100	100	Donations	7,450	6,600	1,600
Other	168,800	184,875	203,105	Interest & Gains	2,000	4,000	2,000
To Reserves	69,832	96,983	44,996	From Reserves	50,000	152,599	239,195
To Deferred Revenue	-			From Surplus	-		26,861
Total Operating Budget	2,961,597	3,111,511	3,244,742	Total Operating Budget	2,961,597	3,111,510	3,244,742
				Levy Operations	1,380,597	1,432,136	1,502,341
				Levy Capital	51,000	42,300	42,300
Contributors to Increased Cost					1,431,597	1,474,436	1,544,641
new salary grid	99,116						
cola	46,546						
minimum wages increase	594						
CPP rate increase	4,600						
increase cost of insurance	16,000						
increased taxes	2,000						

GREY SAUBLE CONSERVATION AUTHORITY 2022 PROPOSED CAPITAL BUDGET

EXPENSES

	Approved Budget 2021	Draft 2022 Budget
WATER MANAGEMENT		
Flood Forecasting & Warning		
To Reserves	25,000	25,000
Clendenan Log replacement Phase 1 (not maintenance)		5,000
WATER MANAGEMENT Subtotal	25,000	30,000
CONSERVATION LANDS Policy/Operations		
Entrance Signs		
Contracts & Services	19,600	4,800
Spirit Rock - Washroom Upgrade/Gatehouse		
Contracts & Services	10,000	-
Bruce's Caves - Washroom Upgrade/Gatehouse		
Contracts & Services	10,000	-
Lake Charles - Washroom Removal		
Contracts & Services		2,000
Indian Falls - Washroom Upgrades		
Contracts & Services	15,000	

FUNDING

	Approved Budget 2021	Draft 2022 Budget
WATER MANAGEMENT		
Flood Forecasting & Warning		
Municipal Levy	25,000	25,000
Reserves		5,000
WATER MANAGEMENT Subtotal	25,000	30,000
CONSERVATION LANDS Policy/Operations		
Entrance Signs		
Municipal Levy	4,800	4,800
Reserves	14,800	-
Spirit Rock - Washroom Upgrade/Gatehouse		
Reserves	10,000	-
Sales and Services	-	-
Bruce's Caves - Washroom Upgrade/Gatehouse		
Municipal Levy		-
Reserves	10,000	-
Lake Charles - Washroom Removal		
Municipal Levy		
Sales and Services	-	
Reserves		2,000
Indian Falls - Washroom Upgrades		
Municipal Levy		

EXPENSES			FUNDING		
	Approved Budget 2021	Draft 2022 Budget		Approved Budget 2021	Draft 2022 Budget
			Agreements/MOUs/Grants	7,500	
			Sales and Services		
			Reserves	7,500	
Feversham Washroom			Feversham Washroom		
Contracts and Services	-	5,000	Municipal Levy		5,000
			Donations		
			Reserves		
			Sales and Service		
Various - Stone Repointing Projects			Various - Stone Repointing Projects		
Contracts & Services	6,000	6,000	Reserves	6,000	6,000
CONSERVATION LANDS Subtotal	60,600	17,800	CONSERVATION LANDS Subtotal	60,600	17,800
Administration, Finance & Human Resources			Administration, Finance & Human Resources		
Admin Centre refurbish - Phase 2			Admin Centre refurbish Phase 2		
Contracts & Services	20,000	100,000	Reserves	20,000	100,000
Admin Centre - Office Furniture			Admin Centre - Office Furniture		
Materials and Supplies	6,000	5,000	Municipal Levy	6,000	2,000
			Reserves		3,000
Administration, Finance & Human Resources			Administration, Finance & Human Resources		
Subtotal	26,000	105,000	Subtotal	26,000	105,000

EXPENSES			FUNDING		
	Approved Budget 2021	Draft 2022 Budget		Approved Budget 2021	Draft 2022 Budget
GIS, Information Management & Information Technology - 2021 Servers			GIS, Information Management & Information Technology - 2021 Servers		
Materials & Supplies			From Reserves	6,000	
Equipment	6,000				
GIS, Information Management & Information Technology - GPS Units/Tablets			GIS, Information Management & Information Technology - GPS Units		
Materials & Supplies	500	1,000	From Reserves		
			Municipal Levy	500	1,000
GIS, Information Management & Information Technology - 2020 Screen			GIS, Information Management & Information Technology - 2020 Smart Screen		
Equipment			Municipal Levy		
GIS, Information Management & Information Technology - Workstations			GIS, Information Management & Information Technology - Workstations		
Materials & Supplies	6,000	9,000	Municipal Levy	6,000	4,500
			Reserves		4,500
GIS, Information Management & Information Technology - Subtotal	12,500	10,000	GIS, Information Management & Information Technology - Subtotal	12,500	10,000
Fleet & Equipment Management			Fleet & Equipment Management		
Vehicles & Equipment	60,000	-	Services & Sales		0
To Lands Operations			From Reserves	60,000	0
Fleet & Equipment Management Subtotal	60,000	-	Fleet & Equipment Management Subtotal	60,000	-
Total Proposed Capital Budget	184,100	162,800	Total Proposed Capital Budget	184,100	162,800

EXPENSES

	Approved Budget 2021	Draft 2022 Budget
Total Capital Budget		
Salary, wages & benefits		
Contracts & Services	80,600	117,800
Vehicles & Equipment	60,000	-
Materials & Supplies	18,500	20,000
Training & Workshops		
Donations		
Other	-	-
To Reserves	25,000	25,000
To Deferred Revenue		
Total Capital Budget	184,100	162,800

FUNDING

	Approved Budget 2021	Draft 2022 Budget
Total Capital Budget		
Municipal Levy	42,300	42,300
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants	7,500	-
Services & Sales	-	-
Donations	-	-
Interest & Gains		
From Reserves	134,300	120,500
From Deferred Revenue		
Total Capital Budget	184,100	162,800

LEVY FOR INDIVIDUAL MUNICIPALITIES

	2020	2020	2021	2021	2021		Proposed	Proposed	Proposed		Quarterly
	Modified C.V.A.	Portion of	Modified C.V.A.	Portion of	Levy /\$1000	2021	2022	2022	Levy	% Increase	Levy
	in Watershed	Watershed	in Watershed	Watershed	of Mod.CVA	Levy	Levy /\$1000	Levy	Increase		
							of Mod.CVA				
Arran-Elderslie	400,710,785	0.02740	403,269,641	0.02711	0.10081	40,397.30	0.10384	41,874.37	1,477.07	3.6564%	10,468.59
Blue Mountains	3,959,316,579	0.27072	4,106,572,322	0.27606	0.10081	399,154.94	0.10384	426,414.72	27,259.79	6.8294%	106,603.68
Chatsworth	457,639,550	0.03129	461,673,369	0.03103	0.10081	46,136.52	0.10384	47,938.84	1,802.32	3.9065%	11,984.71
Georgian Bluffs	1,889,905,745	0.12922	1,914,604,760	0.12871	0.10081	190,529.15	0.10384	198,807.08	8,277.94	4.3447%	49,701.77
Grey Highlands	1,235,060,509	0.08445	1,252,204,181	0.08418	0.10081	124,511.51	0.10384	130,025.30	5,513.79	4.4283%	32,506.33
Meaford	2,003,710,120	0.13700	2,024,344,410	0.13608	0.10081	202,002.23	0.10384	210,202.13	8,199.90	4.0593%	52,550.53
Owen Sound	2,660,387,857	0.18190	2,682,873,187	0.18035	0.10081	268,204.61	0.10384	278,581.88	10,377.27	3.8692%	69,645.47
South Bruce Peninsula	2,018,568,370	0.13802	2,030,370,885	0.13649	0.10081	203,500.15	0.10384	210,827.91	7,327.75	3.6009%	52,706.98
	14,625,299,515		14,875,912,755			1,474,436.40		1,544,672.23	70,235.83		

inc in modified CVA1.714%

C.V.A. = Current Value Assessment

4.76% Overall percentage levy increase



STAFF REPORT

Report To: Board of Directors
Report From: Tim Lanthier, CAO
Meeting Date: September 22, 2021
Report Code: 043-2021
Subject: Draft Transition Plan

Recommendation:

WHEREAS, the proposed changes to the Conservation Authorities Act will require all Conservation Authorities in Ontario to identify mandatory and non-mandatory programs and services;

AND WHEREAS, Conservation Authorities will be required to develop and execute agreements with member municipalities by December 31, 2022 for all non-mandatory programs and services that require municipal levy;

AND WHEREAS, to facilitate this transition, conservation authorities are required to develop Transition Plans for submission to the Ministry of the Environment, Conservation and Parks by December 31, 2021;

THAT the Board of Directors support the circulation of the Draft Transition Plan to municipal partners for the purposes of discussion and consultation.

Strategic Initiative:

This item is part of GSCA's corporate services that supports and assists all of GSCA's Strategic Plan deliverables and desired outcomes.

Background and Actions:

Over the last two years, the Provincial government has been working towards revisions of the Conservation Authorities Act. In 2021, the Province released the Regulatory Proposal Consultation Guide, Phase 1, to receive feedback and comments. This Consultation Guide provided preliminary details on mandatory versus non-mandatory programs and provided more details on the required transition plans. Based on the timelines proposed in the Consultation Guide, these transition plans need to be submitted to the Province by December 31, 2021. The agreements for non-mandatory programs and services need to be established by December 31, 2022.

Although the formal regulations have yet to be released, GSCA is moving forward with the preparation of the Draft Transition Plan, in order to ensure that it is completed by the end of this year.

Our Transition Plan includes a timeline/workplan, an inventory of programs and services, identification of whether the program/service is mandatory or non-mandatory, and an identification of current funding sources for each program/service. We have utilized a standardized naming convention, recommended by Conservation Ontario, in order for municipalities to be able to compare programs between various conservation authorities.

The goal of this draft version of the Plan is to help facilitate early discussions with senior municipal staff and councils to set the stage for initiating the agreements in 2022. GSCA Staff will discuss this draft plan with senior municipal staff prior to finalizing the Plan for final GSCA Board approval later in 2021.

Any changes to our understanding of the program and service categorizations as a result of the final regulations will be factored into the final Transition Plan document.

Financial/Budget Implications:

There are no immediate financial and/or budget implications associated with the Plan at this time.

Communication Strategy:

Following a Board of Director resolution of support for the Draft Plan, GSCA staff will circulate the document to senior municipal staff and coordinate meetings to discuss further.



Draft Transition Plan

Conservation Authority Act Amendments
Mandatory and Non-Mandatory Programs and
Services and Functional Workplan

September 2021



PROTECT. RESPECT. CONNECT.

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GSCA Draft Transition Plan: Conservation Authorities Act Changes

Transition Period

The purpose of the transition period is to prepare conservation authorities and municipalities for the change to the budgeting process based on the delivery of mandatory and non-mandatory programs and services by January 1, 2023. There are two parts to the Transition period (Figure 1). The first part is to develop a Transition Plan which consists of a workplan/timeline as well as an Inventory of Programs and Services. The Transition Plan (i.e. Part 1) is required to be submitted to the Ministry of Environment, Conservation and Parks and to be made available to the public by December 31, 2021. The second part of the Transition Period includes developing and finalizing the conservation authority/municipal agreements in accordance with any regulations governing municipal programs and services. These agreements must be complete by January 1, 2023. This guidance document will focus on the creation of the Transition Plan.

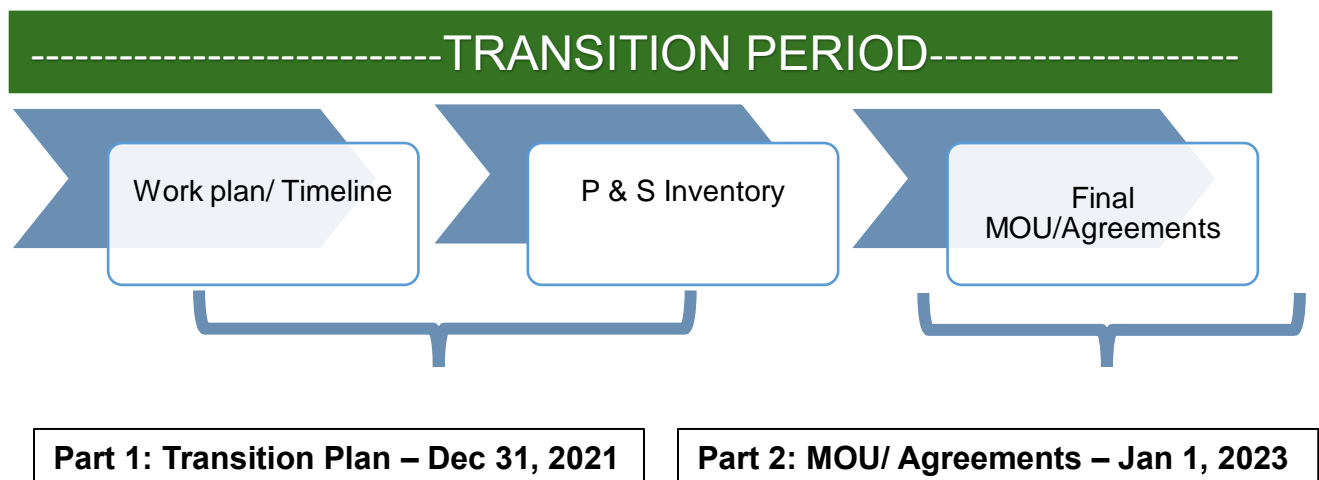


Figure 1. Timeline and components of the Transition Plan as part of the Transition Period.

Legislative Requirements for the Transition Plan

The applicable legislative requirements for the Transition Plan as well as the corresponding section from this document are shown in Table 1 below.

Table 1: Requirements for a Transition Plan (see 21.1.4 (2)) of the *Conservation Authorities Act and Corresponding Sections in this Guidance document**

Legislative Requirement	Sections in this Guidance document
Preparation of an inventory of the CA's programs and services	Programs and Services Inventory
Consultation by the CA with participating municipalities on the inventory of programs and services	Workplan/Timeline and Consultations
Steps to be taken to enter into an agreement with the participating municipality where provision of the program or service requires capital costs or operating expenses (i.e. general municipal levy)	Workplan/Timeline and Consultation and Agreements for Municipal and Other Programs and Services

**Note that additional matters could be prescribed by the regulations.*

Workplan/Timeline and Consultations

Background

As outlined in the Ministry of the Environment, Conservation and Parks' Regulatory Proposal Consultation Guide (Phase 1), the Transition Plan is to include a work plan and timeline outlining the steps a conservation authority plans to take to develop and enter into agreements with its participating municipalities. The Transition Plan is to include the consultation process with participating municipalities on the inventory of all the Authority's programs and services and the steps to be taken to enter into agreements where municipal levy is required to fund non-mandatory programs and services. See Figure 2 for further details.

Figure 2: Description of CA Programs and Service Categories as per MECP (for inventory)

1. Mandatory programs and services (*where municipal levy could be used without any agreement*)
2. Municipal programs and services. Non-mandatory programs and services at the request of a municipality (*with municipal funding through a MOU/agreement*)
3. Other programs and services. Non-mandatory programs and services an authority determines are advisable (*use of municipal levy requires a MOU/agreement with participating municipalities*).

The workplan/timeline and inventory of programs and services will support 2023 budget discussions including the newly proposed categorization of CA programs and services as 1, 2, or 3 and with specification of the funding mechanism as per Figure 2. It should be recognized that some municipal partners may have an overlap of more than one conservation authority's jurisdiction within their municipal boundaries.

Although each conservation authority has its own budget processes and timelines, we will make efforts to coordinate with neighbouring conservation authorities that share a municipality.

Development of a Workplan/Timeline

Grey Sauble Conservation Authority has prepared a Gantt Chart to outline the proposed timelines associated with Parts 1 and 2 of the Transition Period. These are shown below in Tables 2 and 3.

Year	Task	June	July	August	September	October	November	December
Part 1: 2021	Arrange Preliminary Visits to municipal councils							
	Attend municipal councils to discuss timelines							
	Develop Workplan Timeline							
	Inventory Programs and Services							
	Assign FTE's to Programs and Services (P&S)							
	Start to assign costs to P&S that may differ from previous budgets							
	Establish/Confirm municipal staff leads/contacts							
	Determine anticipated funding sources for each P&S							
	Provide GSCA Board with list of P&S and Gantt Chart for circulation approval							
	Circulate workplan, Gantt Chart and inventory to municipal partners							
	Meetings with municipal staff leads/contacts							
	Follow up meetings with municipal staff (if necessary)							
	Determination of steps to draft and execute agreements							
	Follow up meetings with municipal councils (if requested)							
	Deadline for receiving comments on workplan, timeline and/or P&S inventory							
	Final Transition Plan approved by GSCA Board of Directors							
	Submit Transition Plan to MECP							
	Transition Plan made available to the public							

Table 2: 2021 Workplan Timeline

Year	Task	January	February	March	April	May	June	July	August	September	October	November	December
Part 2: 2022	Amend existing municipal agreements for any "municipal services"												
	Create draft agreements/MOU's "other programs and services" requiring levy												
	Create draft 2023 budget												
	Attribute levy into mandatory and non-mandatory service areas												
	Apportion levy based on previous mcva for inclusion in the draft agreements												
	Bring first draft budget and agreements to GSCA Board of Directors for review/comment												
	First Quarter Report to MECP												
	Consult with municipal staff on draft agreements and budget numbers												
	Revise agreements as necessary												
	Return to GSCA Board of Directors with revised budget/agreements (if necessary)												
	Consult with municipal staff on revised agreements and budget numbers (if necessary)												
	Finalize draft agreements and budget numbers at staff level												
	Resolution from GSCA Board to circulate budget and agreement to municipalities												
	Second Quarter Report to MECP												
	Circulate Draft Budget and Agreements to municipalities												
	Attend municipal council meetings as requested												
	Execute Agreements												
	GSCA Board vote and approval of 2023 Budget												
	Third Quarter Report to MECP												
	GSCA Board vote and approval of 2023 Budget (if necessary)												
	Submit copies of agreements to MECP												
	Agreements made available to the public on GSCA website												
	Implement new agreements and budget (January 1, 2023)												

Table 3: 2022 Workplan Timeline

PART 1: Transition Plan

Third Quarter, 2021

1. Meet with municipal councils to describe provide initial information on the changes to the Act, the regulatory consultation guide, and to explain the general process.
2. Develop workplan/timeline for developing inventory and reaching agreements.
3. Develop draft workplan and programs/services inventory, including identification of mandatory versus non-mandatory status and proposed funding sources.
4. Seek preliminary approval from GSCA Board of Directors on Draft workplan and programs/services inventory.
5. Determine municipal staff leads and arrange meetings to discuss the programs, the process, and the next steps.
6. Circulate workplan/timeline and programs and services inventory to municipalities.

Fourth Quarter, 2021

1. Conduct any necessary follow-up meetings with municipal staff, including determining steps necessary to draft and execute agreements (eg: internal review; legal review; Council meeting dates; etc).
2. Attend council meetings if/as requested.
3. Receive final comments back from municipal partners on timeline and program/services list.
4. Seek final approval of the Transition Plan from GSCA Board of Directors.
5. Submit Transition Plan to MECP.
6. Post Transition Plan on GSCA's public facing website.

PART 2: MOUs/Agreements

First Quarter, 2022

1. Prepare amendments and internal drafts of existing municipal service agreements, consistent with the requirements for non-mandatory municipal services.
2. Prepare internal drafts of MOUs/Agreements for non-mandatory other programs and services that require levy dollars.
3. Create draft 2023 Budget.

4. Attribute preliminary levy amounts into mandatory and non-mandatory service areas. This will be for discussion purposes only.
5. Apportion levy across municipalities based on previous year's Current Value Assessment allocation. This will be for discussion purposes only.
6. Bring first draft budget and draft agreements to GSCA Board of Directors for review and comment.
7. Submit First Quarter Report to MECP.

Second Quarter, 2022

1. Consultation with municipal partners on draft agreements and draft 2023 budget.
2. Consult with Board of Directors on draft agreements and draft 2023 budget based on municipal discussions.
3. Finalize agreements and draft budget for Board of Directors approval to circulate.
4. Submit Second Quarter Report to MECP.

Third Quarter, 2022

1. Circulate draft budget and agreements to municipal partners for 30-day review period.
2. Attend municipal council meetings as requested to discuss the budget, the agreements, and GSCA's programs and services.
3. Execute final MOUs/Agreements.
4. GSCA Board of Directors resolution to approve the 2023 Budget.
5. Submit Third Quarter Report to MECP.

OCTOBER 1, 2022 – DEADLINE FOR REQUESTS FOR EXTENSIONS TO MINISTRY OF THE ENVIRONMENT, CONSERVATION AND PARKS (I.E. AT LEAST 90 DAYS BEFORE THE END DATE IN THE TRANSITION PERIOD)

Fourth Quarter, 2022

1. Submit copies of signed MOUs/Agreements to MECP.
2. Posting of final MOUs/agreements on CA website.

January 1, 2023 – Transition Period ends

All required conservation authority/municipal MOUs/agreements need to be in place, and the transition to the new funding model is reflected in the 2023 budget in compliance with the new legislation.

Programs and Services Inventory

In order to promote consistency across the 36 conservation authorities, Conservation Ontario has recommended a consistent high level program naming convention and description of high-level programs and services. This naming convention will make it easier for municipalities with multiple conservation authorities to understand and compare program areas between authorities.

Programs and services are categorized as 1, 2, & 3 as per Figure 2. It is important to note that many programs and services are funded utilizing a variety of funding mechanisms. For example, Mandatory programs and services will not necessarily be funded entirely by municipal levy. A breakdown of the program/service into subservices is provided below to further refine the specific funding sources.

Figure 2: Description of CA Programs and Service Categories as per MECP (for inventory)

1. Mandatory programs and services (*where municipal levy could be used without any agreement*)
2. Municipal programs and services. Non-mandatory programs and services at the request of a municipality (*with municipal funding through a MOU/agreement*)
3. Other programs and services. Non-mandatory programs and services an authority determines are advisable (*use of municipal levy requires a MOU/agreement with participating municipalities*).

High Level Programs and Descriptions

Natural Hazard Management

Activities protecting life and property from flooding and other natural hazards.

Conservation Lands and Conservation Areas

Managing, maintaining and conserving lands owned or controlled by the Authority for the protection of biodiversity and natural heritage including the preservation of areas of significant environmental and ecological importance; and providing opportunities for outdoor recreation.

Drinking Water Source Protection

Contributing to the protection of existing and future sources of municipal drinking water by delivering the duties, functions, and responsibilities of a source protection authority under the *Clean Water Act*.

Water Quality & Quantity Monitoring

A long-standing (20+ year) CA/MECP partnership for surface and groundwater monitoring at a Provincial scale.

Core Watershed-based Resource Management Strategy

Advancing and contributing to the maintenance of a healthy and resilient natural environment.

Natural Hazards Management Program

MECP is requesting that EACH program and service is categorized into one of 3 categories, as follows:

1. Mandatory programs and services (*where municipal levy could be used without any agreement*)
2. Municipal programs and services. Non-mandatory programs and services at the request of a municipality (*with municipal funding through an MOU/agreement*)
3. Other programs and services. Non-mandatory programs and services an authority determines are advisable (*use of municipal levy requires an MOU/agreement with participating municipalities*)

**A program/service that is identified as mandatory is eligible but not required to receive municipal funding*

**More than one category may apply to programs*

Program/Service and (subservices) <i>The Program/service is in bold and the subservice below.</i>	Description	Category (1,2,3)	Funding mechanism
Natural Hazard Management* <i>*NOTE: this list is based on what's suggested in the Consultation Guide and will be finalized once Phase 1 regulations are released</i>			
Section 28.1 Permit Administration	Reviewing and processing permit applications, associated technical reports, site inspections, communication with applicants, agents, and consultants. This program also involves the investigation and enforcement of regulatory compliance.	1	1. Self-Generated Revenue. 2. Municipal Levy.
Review under Other Legislation	Input to the review and approval processes under other applicable law, with comments principally related to natural hazards, wetlands, watercourses and Sec 28 permit requirements.	1	1. Self-Generated Revenue. 2. Municipal Levy.
Municipal Plan Input and Review	Technical information and advice to municipalities on circulated municipal land use planning applications (Official Plan and Zoning By-law Amendments, Subdivisions, Condominium, Site Plan Approvals, Consents, Minor Variances, etc.). Input to municipal land-use planning documents (OP, Comprehensive ZB, Secondary plans) related to natural hazards, on behalf of MNRF (delegated to CAs in 1983)	1	1. Self-Generated Revenue. 2. Municipal Levy. 3. Provincial Funding
Flood Forecasting and Warning	Daily data collection and monitoring of weather forecasts, provincial & local water level forecasts and watershed conditions. Flood event forecasting. Flood warning and communications. Maintenance of equipment.	1	1. Municipal Levy. 2. Provincial Funding.
Flood and Erosion Control Infrastructure Operation and Management	Water & erosion control infrastructure (ex. dams) and low flow augmentation.	1	1. Municipal Levy. 2. Provincial Funding.
Low water response	Conditions monitoring/analysis. Technical & administrative support to the Water Response Team representing major water users and decision makers, who recommend drought response actions.	1	1. Municipal Levy. 2. Provincial Funding
Natural Hazards Technical Studies and Information Management	Data collection and study of designs to mitigate natural hazards. Development and use of systems to collect and store data and to provide spatial geographical representations of data (ex. database management and mapping).	1	1. Municipal Levy 2. Grants
Natural Hazards Communications, Outreach and Education	Promoting public awareness of natural hazards including flooding, drought, and erosion. Public events, materials. Social media services. Media relations.	1	Municipal Levy
Non mandatory programs related to Natural Hazards			

Conservation Lands and Conservation Areas

MECP is requesting that EACH program and service is categorized into one of 3 categories, as follows: <div>1. Mandatory programs and services (<i>where municipal levy could be used without any agreement</i>)</div> <div>2. Municipal programs and services. Non-mandatory programs and services at the request of a municipality (<i>with municipal funding through an MOU/agreement</i>)</div> <div>3. Other programs and services. Non-mandatory programs and services an authority determines are advisable (<i>use of municipal levy requires an MOU/agreement with participating municipalities</i>)</div> <div>*A program/service that is identified as mandatory is eligible but not required to receive municipal funding</div> <div>*More than one category may apply to programs</div>			
Program/Service and (subservices) <i>The Program/service is in bold and the subservice below.</i>	Description	Category (1,2,3)	Funding mechanism
Conservation Authority Lands and Conservation Areas* <div>*NOTE: this list is based on what's suggested in the Consultation Guide and will be finalized once Phase 1 regulations are released</div>			
Section 29 Minister's regulation for Conservation Areas	Conservation areas enforcement/compliance	1	1. Self-generated revenue 2. Municipal Levy
Strategy for CA owned or controlled lands and management plans	Guiding principles, objectives, including for an authority's land acquisition and disposition strategy, land use categories on conservation authority owned land, recommended management principles for different land categories, etc.	1	1. Self-generated revenue 2. Municipal Levy
Management, operation and Maintenance of CA owned lands	Management and Maintenance of CA owned lands (<i>except as related to recreational opportunities and environmental education</i>) Includes: Stewardship and restoration, and Ecological monitoring	1	1. Self-generated revenue 2. Municipal Levy
Forestry – Hazard Tree and Biodiversity Management	Management of hazard/diseased trees and the management of biodiversity and invasive species on Conservation Authority owned lands	1	1. Self-generated revenue
Non mandatory programs related to CA Lands* <div>*NOTE: this list is based on what's suggested in the Consultation Guide and will be finalized once Phase 1 regulations are released</div>			
Passive Recreation Use, Infrastructure and Management Planning	Management and maintenance of CA owned recreational assets including trails, parking, washroom facilities, pavilions and other capital assets.	3	1. Self-generated revenue 2. Municipal Levy
Land Acquisition and Disposition	Acquisition and management of lands containing important natural heritage features or strategically aligned with existing GSCA land holdings. Disposition of lands considered surplus to the vision, mandate and strategic goals of GSCA.	3	1. Self-generated revenue 2. Municipal Levy
Partnership Building and Support	Management and enhancement of mutually beneficial community partnerships with partners, stakeholders, committees and "friends of" groups. These vital partnerships allow GSCA to provide substantial value in the delivery of programs and services.	3	1. Self-generated revenue 2. Municipal Levy
Land Lease and Agreement Management	Management of current and future land leases and property agreements. These leases and agreements help drive land-based revenues to offset the costs associated with management and maintenance of GSCA's land holdings.	3	1. Self-generated revenue 2. Municipal Levy
Forestry – Forest Management Operations on GSCA lands	Forestry services, planting and/or woodlot management on Conservation Authority land	3	1. Self-generated revenue

Drinking Water Source Protection

MECP is requesting that EACH program and service is categorized into one of 3 categories, as follows: 1. Mandatory programs and services (<i>where municipal levy could be used without any agreement</i>) 2. Municipal programs and services. Non-mandatory programs and services at the request of a municipality (<i>with municipal funding through an MOU/agreement</i>) 3. Other programs and services. Non-mandatory programs and services an authority determines are advisable (<i>use of municipal levy requires an MOU/agreement with participating municipalities</i>) <i>*A program/service that is identified as mandatory is eligible but not required to receive municipal funding</i> <i>*More than one category may apply to programs</i>			
Program/Service and (subservices) <i>The Program/service is in bold and the subservice below.</i>	Description	Category (1,2,3)	Funding mechanism
Drinking Water Source Protection			
Source protection authority role as set out in the Clean Water Act.	Source Protection Area/Region, tech support, SPC support, SPA reports and meetings, activities required by the Clean Water Act and regulations.	1	Provincial funding
Non mandatory programs related to Drinking Water Source Protection			
Drinking Water Source Protection Risk Management Official Services	Provision of Risk Management Services to 14 municipalities throughout the Source Protection Region on a fee-for-service basis.	2	Municipal Service Agreements

Water Quality & Quantity Monitoring

MECP is requesting that EACH program and service is categorized into one of 3 categories, as follows: 1. Mandatory programs and services (<i>where municipal levy could be used without any agreement</i>) 2. Municipal programs and services. Non-mandatory programs and services at the request of a municipality (<i>with municipal funding through an MOU/agreement</i>) 3. Other programs and services. Non-mandatory programs and services an authority determines are advisable (<i>use of municipal levy requires an MOU/agreement with participating municipalities</i>) <i>*A program/service that is identified as mandatory is eligible but not required to receive municipal funding</i> <i>*More than one category may apply to programs</i>			
Program/Service and (subservices) <i>The Program/service is in bold and the subservice below.</i>	Description	Category (1,2,3)	Funding mechanism
Water Quality & Quantity Monitoring* <i>*NOTE: this list is based on what's suggested in the Consultation Guide and will be finalized once Phase 1 regulations are released</i>			
Provincial Water Quality Monitoring Network (PWQMN)	A long-standing (50+ year) CA/MECP partnership for stream water quality monitoring. CA takes water samples; MECP does lab analysis and data management	1	2. Municipal levy 3. In-kind Provincial Contribution
Provincial Groundwater Monitoring Network (PGMN)	A long-standing (20+ year) CA/MECP partnership for groundwater level and quality monitoring. CA maintains equipment, data transfer to MECP, water sampling; MECP provides equipment, standards, data management.	1	1. Municipal levy 2. In-kind Provincial Contribution
Non mandatory programs related to Water Quality & Quantity* <i>*NOTE: this list is based on what's suggested in the Consultation Guide and will be finalized once Phase 1 regulations are released</i>			
GSCA Water Quality Monitoring Network – Chemistry	Surface water quality sampling at 25 additional sites at key locations to better understand the watershed conditions and to support Watershed Report Card Evaluations and Watershed Health Checks.	3	4. Municipal levy 5. Grants 6. Donations
GSCA Water Quality Monitoring Network - Benthic	Benthic/Biological Monitoring and Assessment Program (BioMAP) – samples collected annually and processed/identified by GSCA staff. This process evaluates surface water quality using macro-invertebrates (insect larvae, etc.) living in streams and supports Watershed Report Card Evaluations and Watershed Health Checks	3	3. Municipal levy 4. Grants 5. Donations 6. Fundraising
Documentation of stream crossings type and size, baseflow, water temperature and fish presence	Program is undertaken using summer technician staff and supports long-term review of planning and permit applications	3	1. Grants
Thermal Stream Classification	Use of data loggers to classify fish communities as cold-water, cool water or warmwater. This information supports long-term review of natural heritage information and watershed health.	3	1. Grants 2. Municipal levy

Core Watershed-based Resource Management Strategy

MECP is requesting that EACH program and service is categorized into one of 3 categories, as follows: 1. Mandatory programs and services (<i>where municipal levy could be used without any agreement</i>) 2. Municipal programs and services. Non-mandatory programs and services at the request of a municipality (<i>with municipal funding through an MOU/agreement</i>) 3. Other programs and services. Non-mandatory programs and services an authority determines are advisable (<i>use of municipal levy requires an MOU/agreement with participating municipalities</i>) <i>*A program/service that is identified as mandatory is eligible but not required to receive municipal funding</i> <i>*More than one category may apply to programs</i>			
Program/Service and (subservices) <i>The Program/service is in bold and the subservice below.</i>	Description	Category (1,2,3)	Funding mechanism
Core Watershed-based Resource Management Strategy* <i>*NOTE: this list is based on what's suggested in the Consultation Guide and will be finalized once Phase 1 regulations are released</i>			
Strategy Development	Collate/compile existing resource management plans, watershed plans, studies and data. Strategy development. Implementation and annual reporting	1	1. Municipal levy
Non-Mandatory Programs/Services (to be added at the discretion of the CA)			
Watershed and Integrated Shoreline Management Planning/Science and Reporting			
Plan Review not Related to Natural Hazards	Technical information and advice to municipalities on circulated municipal land use planning applications (Official Plan and Zoning By-law Amendments, Subdivisions, Consents, Minor Variances) related to Natural heritage and water resources, not related to natural hazards.	3	1. Self-generated revenue 2. Municipal levy
Natural Heritage	Natural heritage monitoring, plans/strategies and system design not on Conservation Authority owned land, to inform Official Plan and/or County level studies	3	1. Municipal levy
Ecological Monitoring	Ecological Monitoring Outside of Conservation Authority Owned Land as part of municipal service contract(s).	3	1. Service contract
Municipal Service Agreements	Forest and trail management for the County of Grey. Management of the County of Grey Forest Management By-Law.	3	2. Service contract
Watershed Stewardship and Restoration	Apply for and manage external funding, promote private land stewardship, outreach, provide advice and design assistance to property owners.	3	1. Municipal levy 2. Grants 3. Donations 4. Self-generated revenue 5. Land-owner contribution
Forestry – Reforestation of private land, tree sales, and forestry services (MFTIP, Advice, Marking, etc.)	Forestry services, planting and/or woodlot management for private landowners	3	1. Self-generated revenue 2. Grants 3. Donations 4. Land-owner contribution
Conservation/ Outdoor Education			
Curriculum delivery	Program development & delivery	3	1. Self-generated revenue 2. Municipal levy
Day Camp Programming	Program development and execution for GSCA's summer day camp program	3	1. Self-generated revenue
Partnership Building and Support	Management and enhancement of mutually beneficial community partnerships with partners, stakeholders, committees and "friends of" groups. These vital partnerships allow GSCA to provide substantial value in the delivery of programs and services.	3	1. Municipal levy 2. Self-generated revenue 3. Donations 4. Grants 5. In-kind Staff time 6. In-kind volunteer time

Public awareness and Communications	General communications, marketing and awareness campaigns for non-mandatory programs and services	3	1. Self-generated revenue 2. Municipal levy 3. Grants
Education and Community Events	Community event development, execution and support	3	1. Municipal levy 2. Self-generated revenue
Watershed Report Cards and Watershed Health Checks	Report backs to the community on the current state of the watershed(s) based on water quality, forest cover and wetland cover. Watershed report cards provide an overview of the entire GSCA area. Watershed health checks focus on smaller watershed or sub-watershed areas.	3	1. Municipal levy

Enabling Program Services

MECP is requesting that EACH program and service is categorized into one of 3 categories, as follows: <div>1. Mandatory programs and services (<i>where municipal levy could be used without any agreement</i>)</div> <div>2. Municipal programs and services. Non-mandatory programs and services at the request of a municipality (<i>with municipal funding through an MOU/agreement</i>)</div> <div>3. Other programs and services. Non-mandatory programs and services an authority determines are advisable (<i>use of municipal levy requires an MOU/agreement with participating municipalities</i>)</div> <div>*A program/service that is identified as mandatory is eligible but not required to receive municipal funding</div> <div>*More than one category may apply to programs</div>			
Program/Service and (subservices) <i>The Program/service is in bold and the subservice below.</i>	Description	Category (1,2,3)	Funding mechanism
Enabling Program Services* <small>*NOTE: this list is based on what's suggested in the Consultation Guide and will be finalized once Phase 1 regulations are released</small>			
Corporate Services	Administrative, human resources, employee health and safety, operating and capital costs which are not directly related to the delivery of any specific program or service, but are the overhead and support costs of a conservation authority.	1	1. Self-generated revenue 2. Municipal levy 3. Provincial funding 4. Grants 5. Donation 6. Partnerships Agreements
Financial Services	Accounting and payroll	1	
Legal Expenses	Costs related to agreements/contracts, administrative by-law updates or other similar legal expenses	1	
Communications and Marketing	General communications and marketing support for the organization	1	
Governance	Supporting CA Boards, Advisory Committees and the Office of the CAO	1	
Asset Management	Asset management planning, facilities, fleet and property management	1	
Information Technology Management/ GIS	Data management, records retention. Development and use of systems to collect and store data and to provide spatial geographical representations of data.	1	

Grey Sauble Authority Board of Directors

M O T I O N

DATE: September 22, 2021

MOTION #: FA-21-108

MOVED BY: _____

SECONDED BY: _____

WHEREAS, the proposed changes to the Conservation Authorities Act will require all Conservation Authorities in Ontario to identify mandatory and non-mandatory programs and services;

AND WHEREAS, Conservation Authorities will be required to develop and execute agreements with member municipalities by December 31, 2022 for all non-mandatory programs and services that require municipal levy;

AND WHEREAS, to facilitate this transition, conservation authorities are required to develop Transition Plans for submission to the Ministry of the Environment, Conservation and Parks by December 31, 2021;

THAT the Board of Directors support the circulation of the Draft Transition Plan to municipal partners for the purposes of discussion and consultation.



250 Thorold Road West, 3rd Floor, Welland, Ontario L3C 3W2
Telephone 905.788.3135 | Facsimile 905.788.1121 | www.npca.ca

July 22, 2021

Kim Gavine
General Manager
Conservation Ontario
120 Bayview Parkway
Newmarket, ON
L3Y 3W3

SENT ELECTRONICALLY

Dear Ms. Gavine,

Please be advised that the Board of Directors of the Niagara Peninsula Conservation Authority (NPCA) adopted the following resolution at its meeting of July 16, 2021:

Resolution No. FA-147-2021

Moved by: Member Mal Woodhouse

Seconded by: Member Rick Brady

WHEREAS globally, pollinator species, including bees and monarch butterflies are declining at a concerning rate due to anthropogenic activity such as habitat loss and degradation as well as pollution and climate change;

WHEREAS the dramatic global decline in the pollinator species population could seriously affect the pollination of human food crops around the world;

WHEREAS Health Canada's Pest Management Regulatory Agency (PMRA) has developed Best Management Practices (BMP's), resources, and guidelines to ensure agricultural practices across the country protect pollinators, and, is collaborating with the Provincial Ministry of Agriculture and Rural Affairs to advance these resources and BMP's;

AND WHEREAS the Niagara Peninsula Conservation Authority (NPCA) is committed to maintaining and enhancing pollinator habitat through its enhanced restoration and stewardship programs, community partnerships, as well as advising land development proponents through planning and development processes;

NOW THEREFORE, BE IT RESOLVED:

1. **THAT** the NPCA **REQUESTS** the support and collaboration of conservation authorities and (through the CAs) their partner municipalities across the Province of Ontario to include the provision of native pollinator habitat with specialized native plant species through future development and redevelopment projects.
2. **THAT** by copy of this motion, NPCA partner municipalities **BE REQUESTED** to advance the use of native pollinator plant species to promote pollinator habitat through projects on their own lands as well through planning and development processes.

3. **THAT** a copy of this resolution **BE CIRCULATED** to the Association of Municipalities of Ontario and the Federation of Canadian Municipalities for their consideration.
4. **AND FURTHER THAT** both the governments of Ontario and Canada **BE REQUESTED** to adopt a plan of action for properties within their control to protect pollinators and plant native pollinator species, and entrench this priority with the appropriate legislation with circulation of NPCA jurisdiction federal and provincial political representatives.

CARRIED

Should you have any questions regarding the above issue, please feel free to contact CAO, Chandra Sharma at csharma@npca.ca or 905-788-3135.

Sincerely,

Grant Bivol

Grant Bivol
NPCA Clerk

Grey Sauble Authority Board of Directors

M O T I O N

DATE: September 22, 2021

MOTION #: FA-21-109

MOVED BY: _____

SECONDED BY: _____

WHEREAS the Niagara Peninsula Conservation Authority (NPCA) has requested the support and collaboration of conservation authorities and their partner municipalities across the Province of Ontario to include the provision of native pollinator habitat with specialized native plant species through future development and redevelopment projects,

THAT the GSCA support this request, in principle, and where feasible and appropriate, incorporate recommendations for the expansion of pollinator habitat through development projects and appropriate GSCA projects.



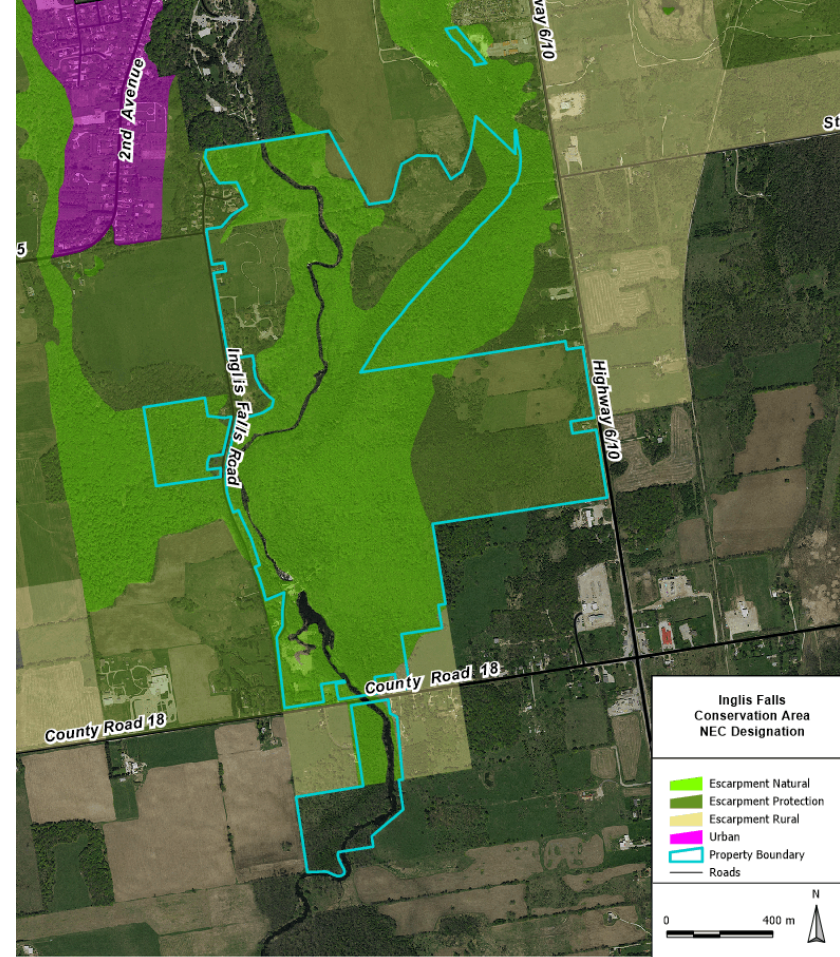
INGLIS FALLS CONSERVATION AREA

MANAGEMENT PLAN 2021



STUDY AREA

- Sydenham River subwatershed
- 209 ha (516 acres)
- Lots 9,10,11,12 and 13, Concession 1 and Lot 11, Concession 2 in the former Derby Township, Township of Georgian Bluffs
- Area of Natural and Scientific Interest (Regional Significance) 343 acres
- Designated Escarpment Natural and Escarpment Protection
- Nodal Park under NEPOSS



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PHASE 1

- ✓ Develop Terms of Reference;
- ✓ Document historical data from literature review;
- ✓ Develop pre-consultation zone mapping based on revision of 2000 Management Plan;
- ✓ Establish advisory committee;
- ✓ Establish and circulate targeted consultation letter for neighbours, partners and stakeholders;
- ✓ Commence website and social media outreach;
- ✓ Host one advisory committee meeting to receive initial comments, conduct preliminary site visioning, and review initial public comments;
- ✓ Collect baseline data.

PHASE 2



Compile, analyze, and report on baseline data;



Determine draft management zones based on initial consultations and baseline data;



Develop draft management policy recommendations;



Develop draft objectives and direction;



Develop site concept designs alternatives;



Integrate watershed report card recommendations where/if applicable;



Host one advisory committee meeting;



Develop public use and site restoration concepts;



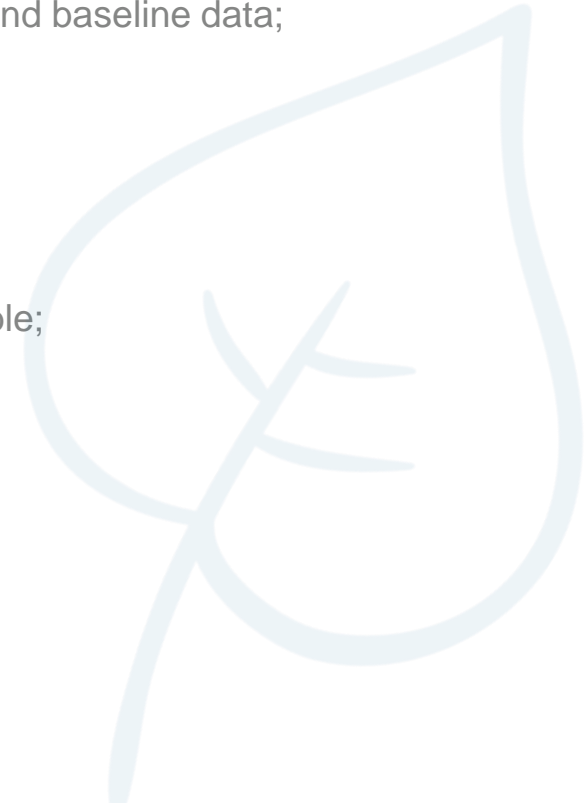
Develop an overall draft trail plan for the property;



Circulate a study newsletter update;



Host one public meeting to review draft material



PHASE 3

- ☐ Finalize draft public use property management and restoration plan;
- ☐ Develop plan implementation strategy and costs;
- ☐ Host one advisory committee meeting;
- ☐ Host one public meeting to review final draft plan;
- ☐ Obtain MNRF and GSCA Board endorsement of plan



INGLIS FALLS CONSERVATION AREA

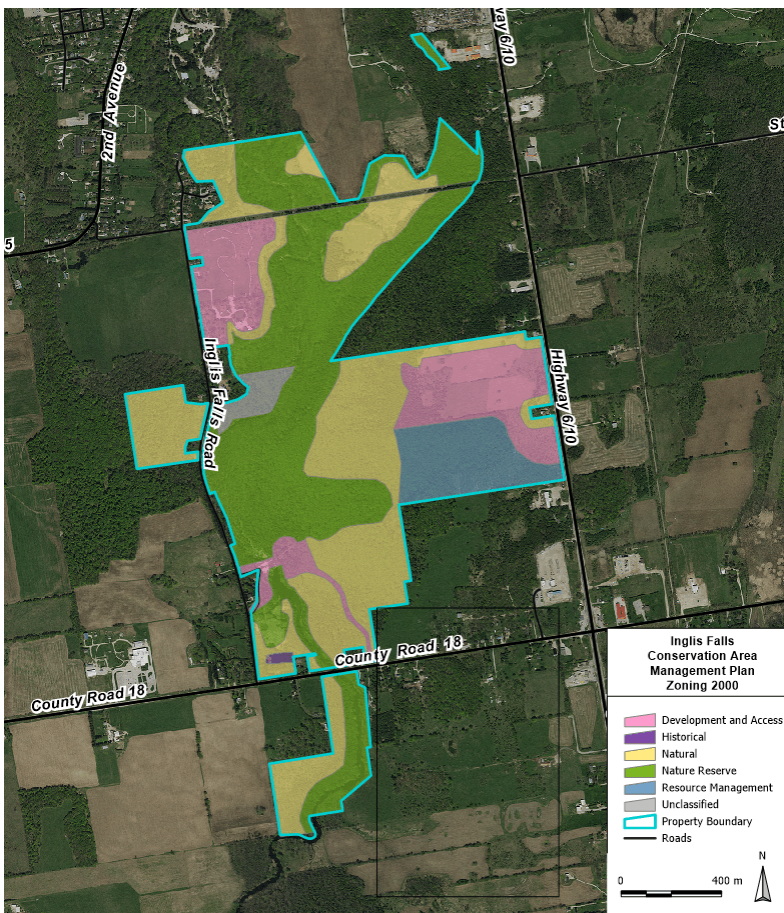
Zoning Recommendations



2000 Zoning

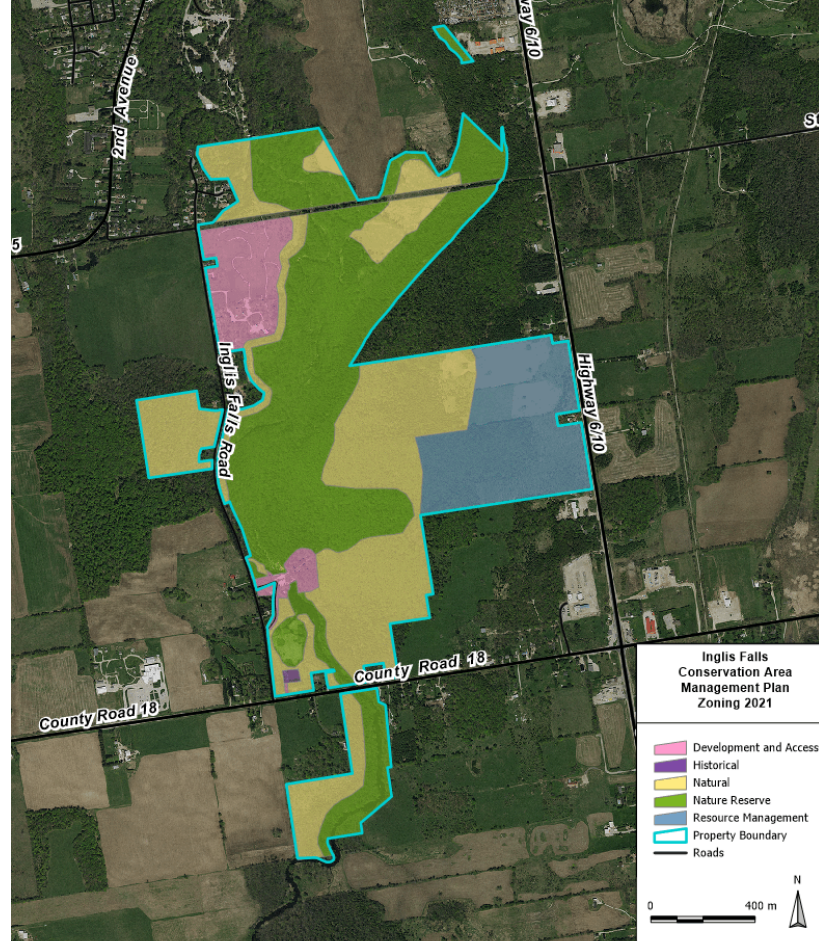


2021 Proposed Zoning



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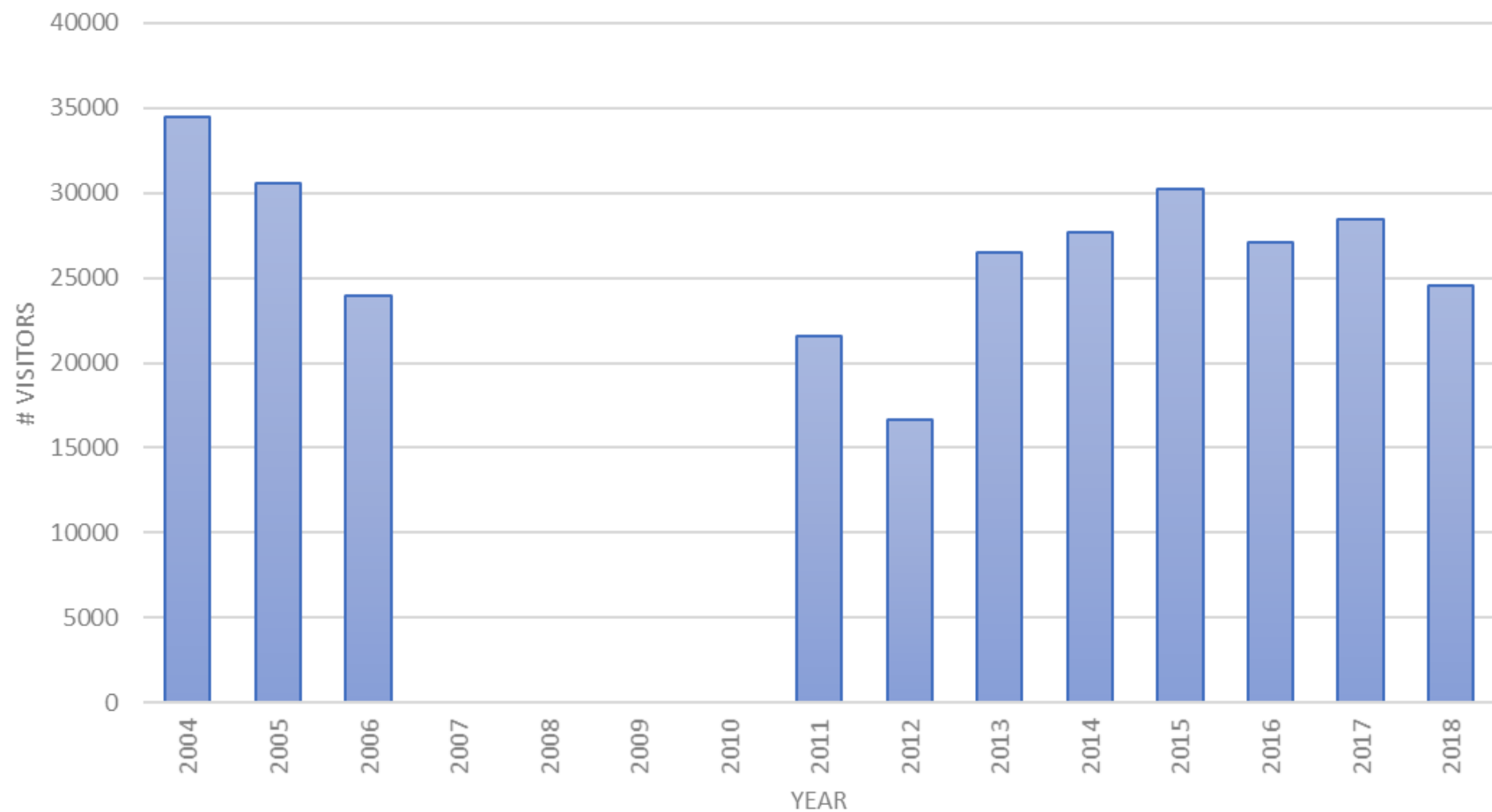


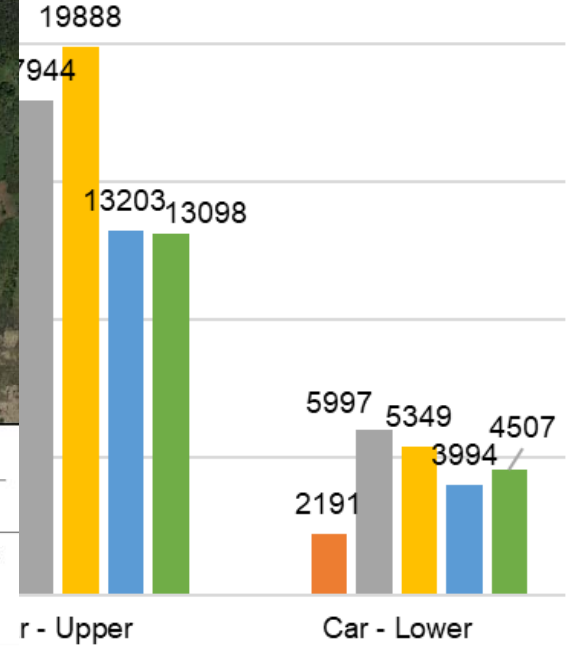
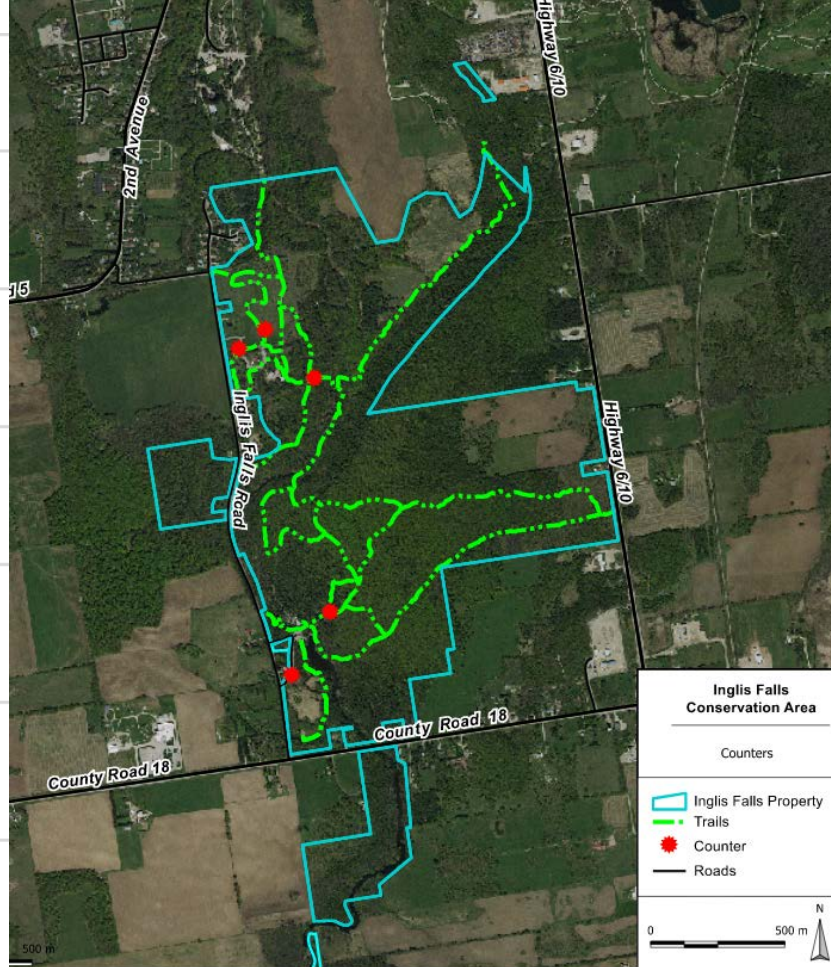
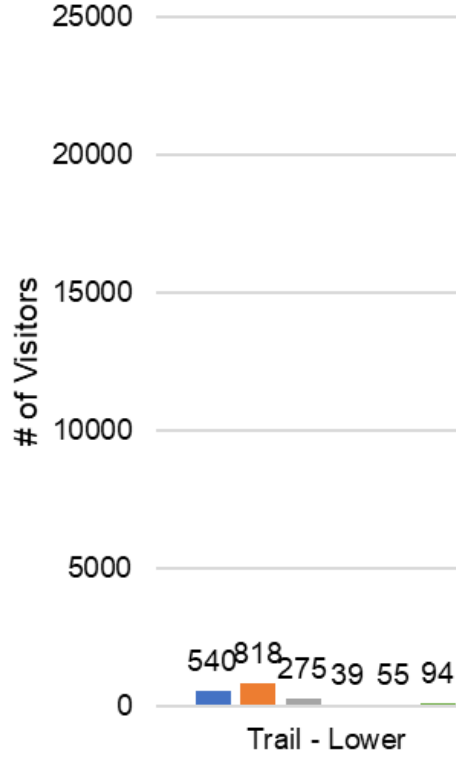
INGLIS FALLS CONSERVATION AREA

Visitor Numbers and Feedback

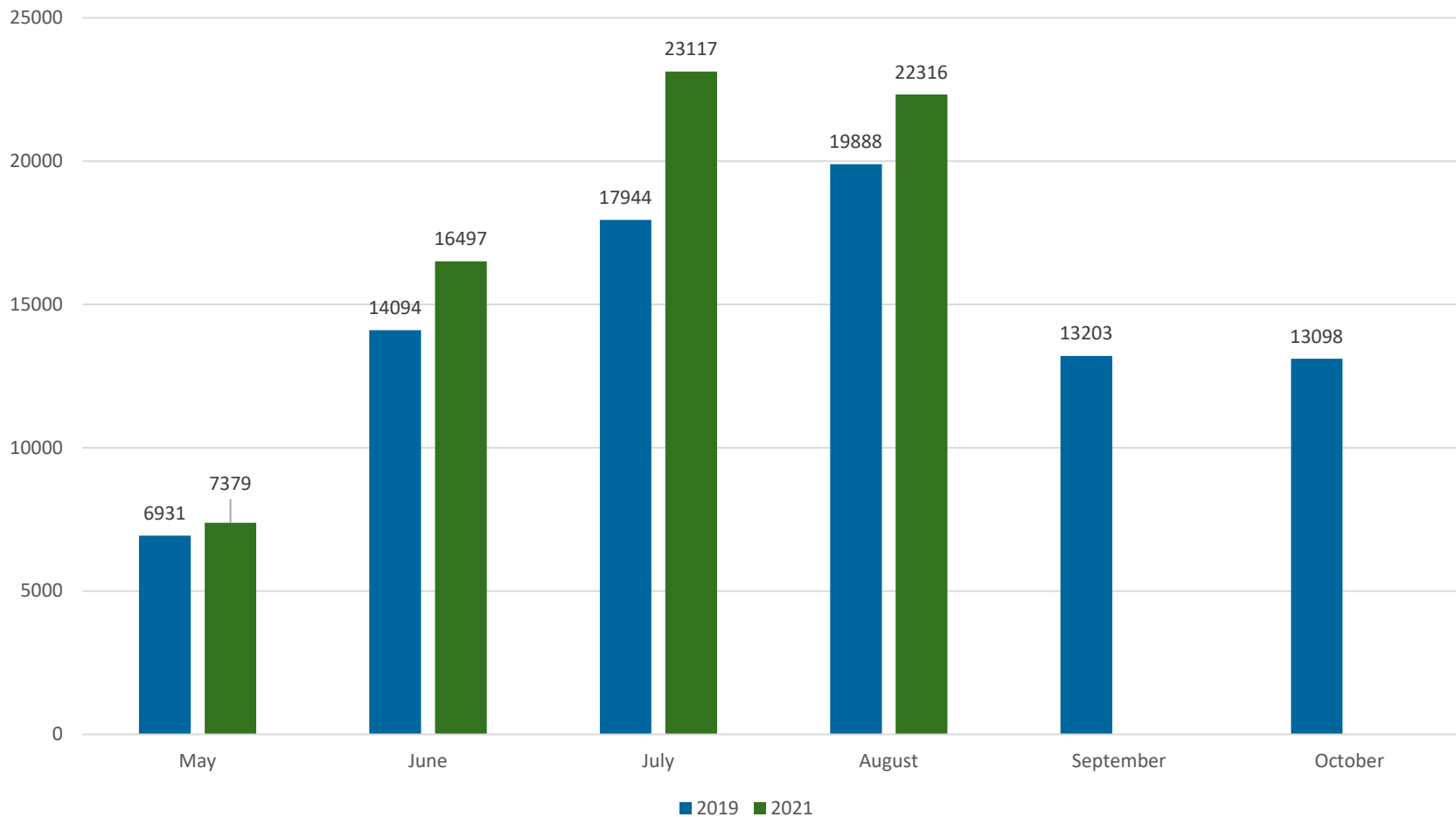


Inglis Falls Gate House Tallies: Annual Visitors





Inglis Falls Visitor Numbers: Car Counter Data

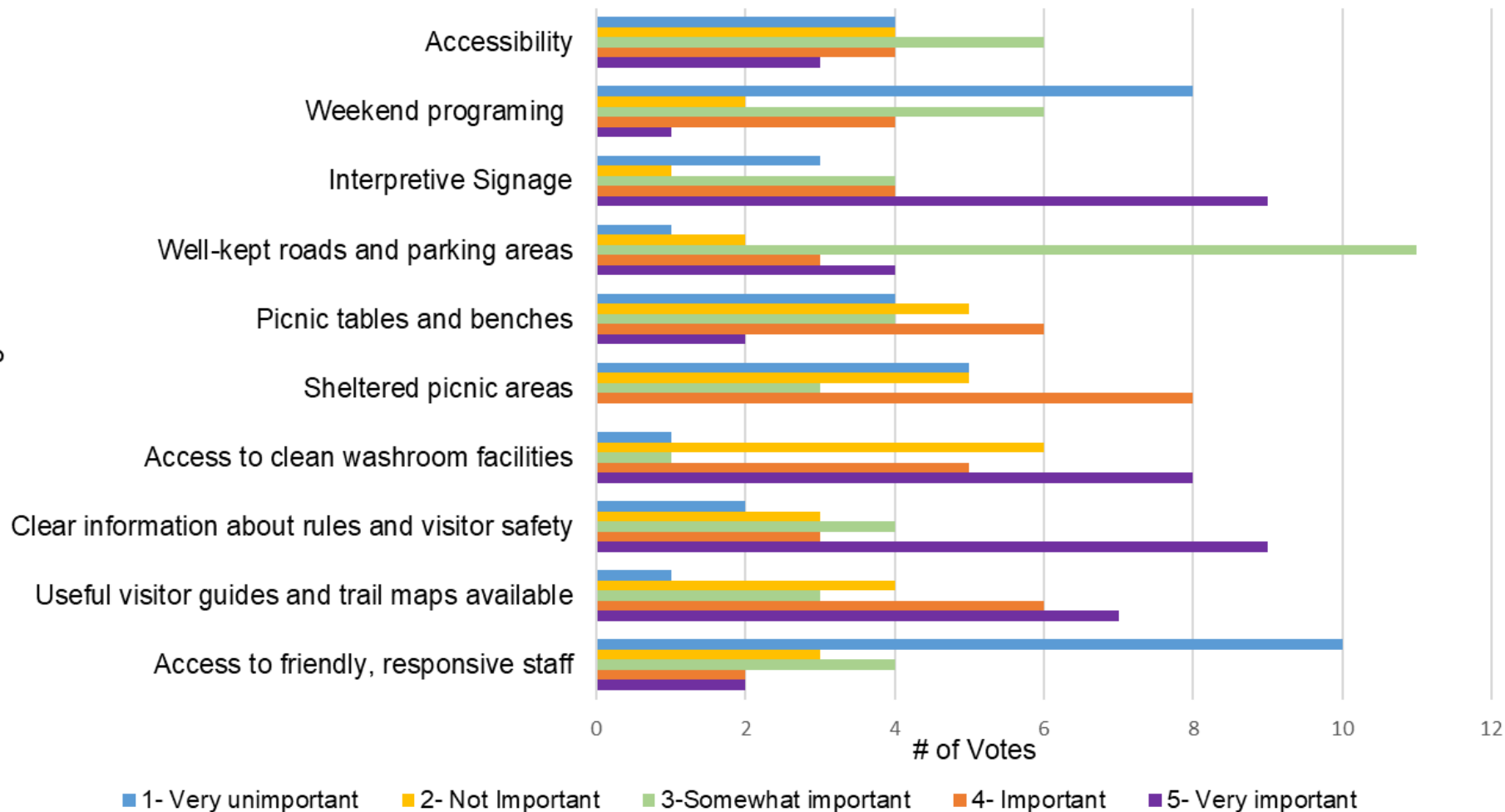


Current State of Inglis Falls



What Amenities are Important to you?

Categories



FEEDBACK FROM STAKEHOLDERS

Compliments

- Good trail network
- Inglis Falls Arboretum Alliance is a positive contribution to the arboretum

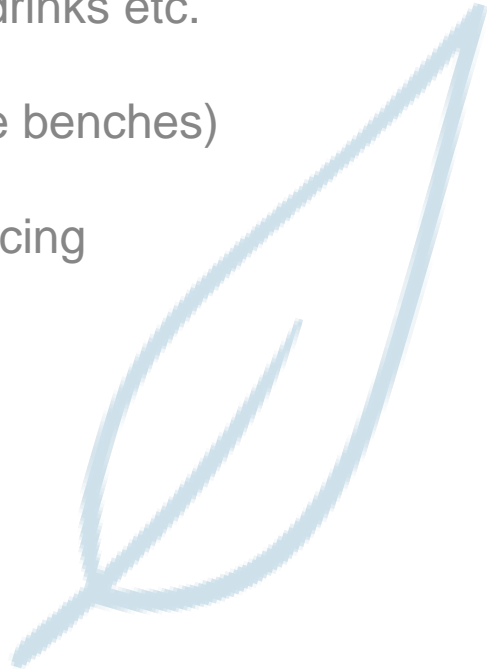
Complaints

- Need nicer bathrooms
- Better manage garbage cans
- Parking is a hazard
- Do not over promote the area or could turn into Bruce Peninsula
- Balance between safety and common sense
- Trail/bench maintenance
- Improve signage
- Bad wayfinding



IDEAS FROM SURVEY & STAKEHOLDERS

- Maintain what you have
- Operation of a tree nursery
- Make it a smoke free park
- Host events to increase revenue
- Use the old stone mill for information, treats, drinks etc.
- Trail connecting with Grey Roots
- Improve accessibility (includes trails and more benches)
- Put in a paid gate arm
- Increase safety around the falls with more fencing
- Add platforms with good views
- Manage invasive species
- Allow mountain/fat biking
- Geocaching
- Self-guided interpretive hikes
- Workshops



INGLIS FALLS CONSERVATION AREA

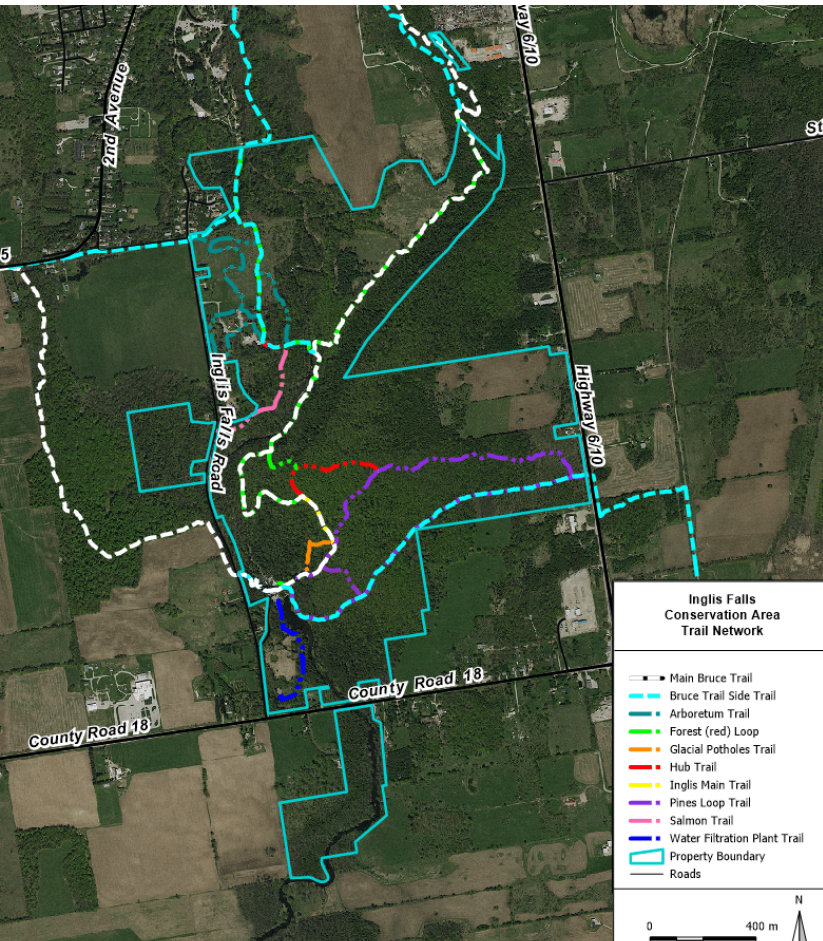
GSCA Staff Visions



ACTION 1: CONSERVE & PROTECT



ACTION 2: IMPROVE VISITOR EXPERIENCE



ACTION 3: ENHANCE & CELEBRATE CULTURAL HERITAGE





ACTION 4: FOSTER PARTNERSHIPS & EXPAND EDUCATION



Métis Nation
of Ontario 





ACTION 5: OPERATIONAL/RISK MANAGEMENT





THANK YOU



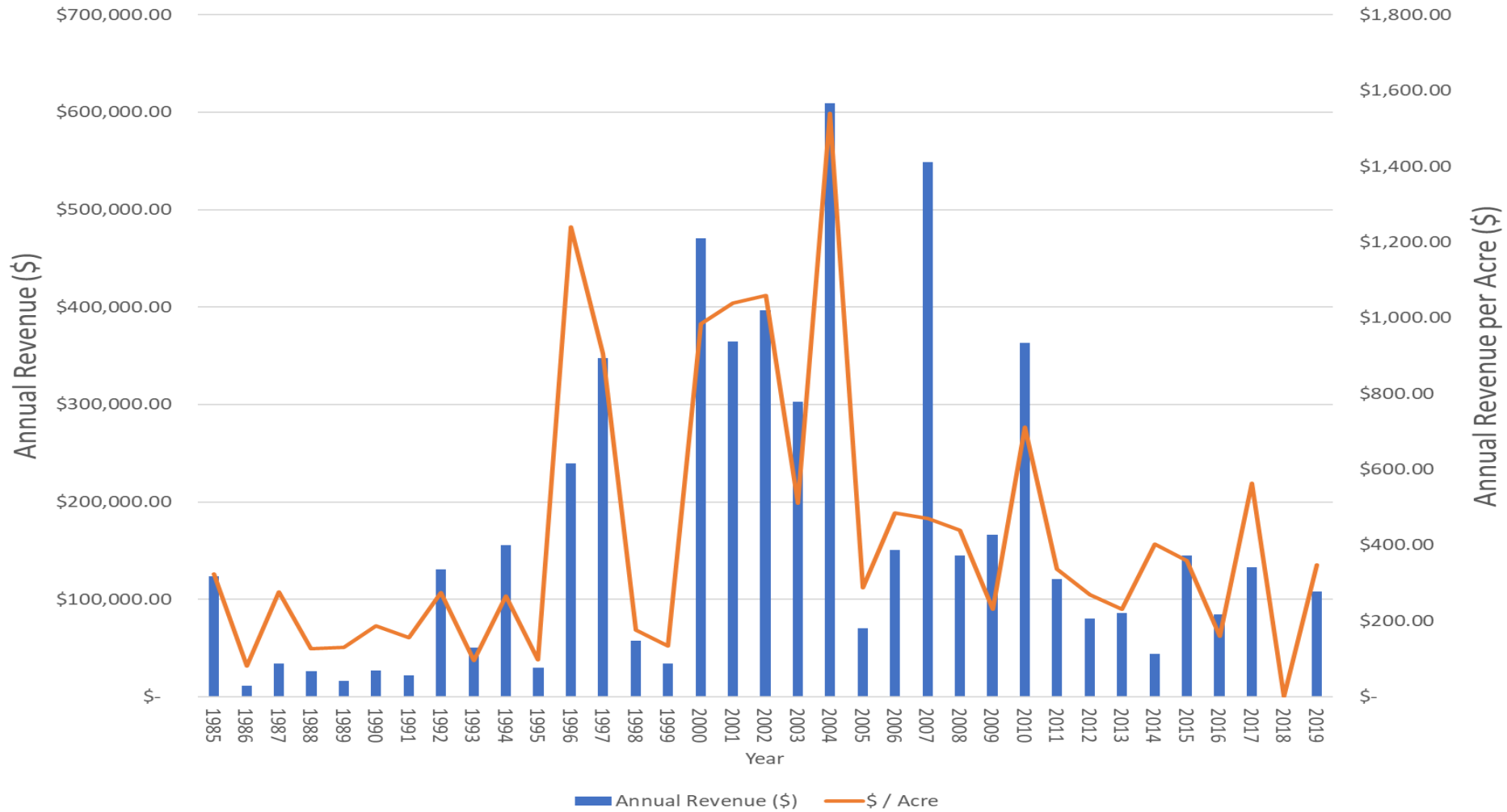
Forest Management Operations



History of Forest and Forest Management with the GSCA Watershed

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Annual Harvest Revenue and \$/Acre from 1985 to 2019



Forest Management Program

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GOALS

- Ensure the long-term health of the forest
- Maintain wildlife and habitat features
- Provide recreational opportunities
- Generate revenue through sustainable harvesting



STEPS

- Inventory
- Prescription
- Tree Marking
- Tendering / Harvesting

Main Man Area: **Kemble Mountain**

Compartment Name: **KEMBLE MOUNTAIN - A** **71** **MA**

Stand #: **1** Description:

GSCA #: **5352** Forest Management: **Forest Management**

Inventory ID: **2129** Species composition: **Mh9 Aw1 (Be Bd Id)**

Year: **2018**

☐ **Out of Date**

Tree Size Class (cm)	Polewood 10 - 24			Sm Sawlog 26 - 36			Med Sawlog 38 - 48			Large Sawlog 50 +			Total BA	AGS%
Tree Quality	AGS	UGS	Total	AGS	UGS	Total	AGS	UGS	Total	AGS	UGS	Total		
Basal Area (m2/ha)	4.6	0.6	5.3	9.0	1.1	10.1	8.5	1.1	9.6	2.3	0.4	2.7	27.7	88.1%

Other Inventory Sumry **Individual Tree Data** Regeneration Data Plots Wildlife Vegetation Regen Sumry

Investigator: **Keith/Tia**

Plot Area: **0**

Ave Ht: **26**

Ave Dia: **35.1**

Age: **80**

Stocking: **Fully**

Site Class:

Timber Quality: **Good**

Regen %Cover: **Frequent**

Regen Density: **2500**

Num of plots: **59**

Density: **407**

GMV: **238.8**

Sawtimber: **28.1**

☒ Snags ☐ Conifer Thickets ☒ Species At Risk

☒ Cavity Trees ☒ Super Canopy ☐ Invasive Species

☐ Stick Nests ☒ Other Food

☒ Woody Debris ☐ Surface Water

☒ Mast Trees ☒ Dens/Holes

Comments:

Butternut & Hart's Tongue Fern

Beech Bark Disease present on most mature Beech

STEPS

- Inventory
- Prescription
- Tree Marking
- Tendering / Harvesting

TREE MARKING PRESCRIPTION

Compartment Details

Management Area: Kemble Mountain Lot: 40, NE Pt.39
 Compartment Name: KEMBLE MOUNTAIN - A Concession: 22
 Compartment #: 71 Former Municipality: Keppel Township
 Compartment Access: Township Rd

Stand Details

Stand #: 1 Sp comp: Mh9 Aw1 (Be Bd Id)
 GSCA #: 5352 Timber Quality: Good Topography: Strong slopes
 Cover Type: UD Growth Stage: All-aged Soils: Bp
 MFTIP Area: 0.00 Age: 80 Drainage: W
 CL Area: 155.00 Ave Ht (m): 26 Regen %Cover: Frequent
 Other Area: 0.00 Ave Dia (cm): 35.13 Regen Density: 2500
 Total Area: 155.00 Site Class: PSP Present: SR2232

Stand Access: Good via township road

Stand Objectives

Long Term: Manage as an uneven-aged hardwood stand using the selection silviculture system which will produce high quality wood products at regular intervals. Increase and maintain species diversity and wildlife habitat.

Short Term: Stand Improvement Remove disease and defective stems. Maintain basal area at 20m2/ha or above. Maintain other species such as Bd, Be, Bn, Aw where possible to increase diversity. Maintain wildlife habitat.

Basal Area Distribution (m2/ha) Based on 59 Plot(s)

Tree Size Class (cm)	Polewood 10 - 24			Sm Sawlog 26 - 36			Med Sawlog 38 - 48			Large Sawlog 50 +			Total BA	AGS %
Tree Quality	AGS	UGS	Total	AGS	UGS	Total	AGS	UGS	Total	AGS	UGS	Total		
Actual BA (m2/ha)	4.6	0.6	5.3	9.0	1.1	10.1	8.5	1.1	9.6	2.3	0.4	2.7	27.7	88%
BA To Cut (m2/ha)	0.1	0.2	0.3	4.1	1.0	5.1	1.2	1.0	2.2	0.0	0.1	0.1	7.7	70%
Residual BA (m2/ha)	4.5	0.4	5.0	4.9	0.1	5.0	7.3	0.1	7.4	2.3	0.3	2.6	20.0	95%
Ideal BA (m2/ha)	4.0	0.0	4.0	5.0	0.0	5.0	6.0	0.0	6.0	5.0	0.0	5.0	20.0	100%

Stand Prescription

Treatment Instructions:

Mark for improvement harvest. Remove diseased and defective stems. Concentrate marking on small and medium size classes. Retain other species where possible to increase diversity.

IRM Instructions:

Retain approx. 10 live cavity trees/ha. Retain 10 mast trees/ha (min. 25 cm DBH). Apply AOC guideline if stick nest found as per GSCA Forest Management Policies. Retain solitary conifers, if present.

Follow-up Recommendations

Reassess stand in 5 years to measure response.

Year of Next Cut: 2034

Prepared By: Cam Bennett

Date Prepared: 03-Mar-20

Marking Details

Paint Colour: Orange Glo
 Log Mark: Single Dot
 Fuelwood Mark: Slash
 Row Mark:
 Butt Mark: Yes



Basal Area Distribution

Basal Area Distribution (m²/ha) Based on 59 Plot(s)

Tree Size Class (cm)	Polewood 10 - 24			Sm Sawlog 26 - 36			Med Sawlog 38 - 48			Large Sawlog 50 +			Total BA	AGS %
Tree Quality	AGS	UGS	Total	AGS	UGS	Total	AGS	UGS	Total	AGS	UGS	Total		
Actual BA (m ² /ha)	4.6	0.6	5.3	9.0	1.1	10.1	8.5	1.1	9.6	2.3	0.4	2.7	27.7	88%
BA To Cut (m ² /ha)	0.1	0.2	0.3	4.1	1.0	5.1	1.2	1.0	2.2	0.0	0.1	0.1	7.7	70%
Residual BA (m ² /ha)	4.5	0.4	5.0	4.9	0.1	5.0	7.3	0.1	7.4	2.3	0.3	2.6	20.0	95%
Ideal BA (m ² /ha)	4.0	0.0	4.0	5.0	0.0	5.0	6.0	0.0	6.0	5.0	0.0	5.0	20.0	100%

STEPS

- Inventory
- Prescription
- **Tree Marking**
- Tendering / Harvesting



Forest Management Operations

A faint, stylized graphic of a leaf or branch is visible in the background on the right side of the slide, rendered in a lighter shade of green than the background.

STEPS

- Inventory
- Prescription
- Tree Marking
- **Tendering / Harvesting**





Questions

STAFF REPORT

Report To: Board of Directors
Report From: Morgan Barrie, Operations Manager
Meeting Date: September 22, 2021
Report Code: 044-2021
Subject: Vehicle Tender

Recommendation:

WHEREAS, GSCA staff issued a tender for the purchase of two passenger vehicles;

AND WHEREAS, seven proposals were received and reviewed;

AND WHEREAS, Kia of Owen Sound and Owen Sound Hyundai provided the lowest cost bids, and the option to switch to electric for one of the vehicles;

THAT the Board of Directors authorize the purchase of one from gas powered passenger vehicle from Kia of Owen Sound and one electric powered passenger vehicle from Owen Sound Hyundai.

Strategic Initiative:

This item is part of GSCA's corporate services that supports and assists all of GSCA's Strategic Plan deliverables and desired outcomes.

Background:

GSCA had budgeted to purchase two new passenger vehicles in 2021. The tenders included an option for bidders to bid on a gas version and a electric/hybrid version. Tenders were sent out late summer to local dealerships as well as dealerships within 200km of GSCA. Seven tender bids were received. Tenders were opened in the presence of Board of Directors Chair, Scott Greig, Operation Manager, Morgan Barrie, and CAO, Tim Lanthier.

Subject: Passenger Vehicle Tender

Report No: 0xx-2021

Date: September 22, 2021

Analysis:

The attached table shows the bids received through this tender process. Due to pricing and the option to go electric while still staying well under budget, GSCA is recommending that we purchase a 2021 Forte LX Gas from Kia of Owen Sound and a 2021 Kona Electric from Owen Sound Hyundai.

Financial/Budget Implications:

60,000.00 was budgeted for the purchase of the two new passenger vehicles. The total for both of the recommended vehicles is \$46,701.35. The Kona electric vehicle will require an upgraded level 2 charging station that will need to be installed. The added cost to install this charging station will be under \$2000.00, bringing the total cost to under \$49,000.

Communication Strategy:

Once the tender is awarded, the Operations Manager will coordinate with above noted vendors and purchase the vehicles.

Consultation:

Board Chair, Operations Manager, CAO, Manager of Financial & Human Resources Services

GSCA 2021 Vehicle Tender Results



Vehicle 1: Passenger Car							
Gas-Powered Passenger Car				Electric or Hybrid-Powered Passenger Car			
Bid #	Company Name	Car Gas	Car Model/Year	Bid #	Company Name	Car Electric/Hybrid	Car Model/Year
1	Collingwood Hyundai	\$ 26,150.00	Elantra Gas / 2021	1	Collingwood Hyundai	\$ 31,531.00	IONIQ Hybrid / 2022
2	Collingwood Toyota	\$ 26,000.00	Corolla Gas / 2021	2	Collingwood Toyota	\$ 30,500.00	Corolla Hybrid / 2022
3	Wilson Niblett GMC	\$ 27,776.19	Malibu Gas / 2022	3	Wilson Niblett GMC	\$ -	n/a
4	Baywest Toyota	\$ 25,740.00	Corolla L Gas / 2022	4	Baywest Toyota	\$ 30,192.00	Corolla Hybrid / 2022
5	Kia Owen Sound	\$ 20,474.03	Forte LX Gas / 2021	5	Kia Owen Sound	\$ -	n/a
6	Hyundai Owen Sound	\$ 23,009.08	Elantra Gas / 2021	6	Hyundai Owen Sound	\$ 27,352.41	IONIQ Hybrid / 2021
7	Jim Wilson GMC	\$ 26,000.00	Malibu Gas / 2022	7	Jim Wilson GMC	\$ -	n/a

Vehicle 2: Small SUV							
Gas-Powered Small SUV				Electric or Hybrid-Powered Small SUV			
Bid #	Company Name	SUV Gas	SUV Model/Year	Bid #	Company Name	SUV Electric/Hybrid	SUV Model/Year
1	Collingwood Hyundai	\$ 32,943.00	Tuscon Gas / 2022	1	Collingwood Hyundai	\$ 43,650.00	Kona Electric / 2022
2	Collingwood Toyota	\$ 36,300.00	Rav 4 LE Gas / 2021	2	Collingwood Toyota	\$ 39,300.00	Rav 4 LE Hybrid / 2021
3	Wilson Niblett GMC	\$ 26,572.74	Equinox Gas / 2022	3	Wilson Niblett GMC	\$ -	n/a
4	Baywest Toyota	\$ 34,226.00	Rav 4 Gas / 2021	4	Baywest Toyota	\$ 39,153.00	Rav 4 LE Hybrid / 2021
5	Kia Owen Sound	\$ 27,213.35	Sportage LX Gas / 2022	5	Kia Owen Sound	\$ 31,505.09	NIRO L Hybrid / 2021
6	Hyundai Owen Sound	\$ 22,181.92	Venue Gas / 2021	6	Hyundai Owen Sound	\$ 26,227.32	Kona Electric / 2021
7	Jim Wilson GMC	\$ 27,000.00	Equinox Gas / 2022	7	Jim Wilson GMC	\$ 39,000.00	Volt Electric / 2022

Notes: Records listed in bold are the lowest price bid in their category.
Records highlighted in yellow are the recommended award bid.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: September 22, 2021

MOTION #: FA-21-110

MOVED BY: _____

SECONDED BY: _____

Vehicle RFQ

WHEREAS, GSCA staff issued a tender for the purchase of two passenger vehicles;

AND WHEREAS, seven proposals were received and reviewed;

AND WHEREAS, Kia of Owen Sound and Owen Sound Hyundai provided the lowest cost bids, and the option to switch to electric for one of the vehicles;

THAT the Board of Directors authorize the purchase of one from gas powered passenger vehicle from Kia of Owen Sound and one electric powered passenger vehicle from Owen Sound Hyundai.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: September 22, 2021

MOTION #: FA-21-111

MOVED BY: _____

SECONDED BY: _____

THAT this meeting now adjourn.