



***Grey Sauble Conservation Authority
R.R. #4, 237897 Inglis Falls Road
Owen Sound, Ontario N4K 5N6 (519) 376-3076; ext. 234
v.coleman@greysauble.on.ca***

The next regular meeting of the Grey Sauble Conservation Authority Board of Directors is scheduled for Wednesday, October 28th, 2020, at 1:15 p.m. The regular meeting will occur via the Webex web-based application. Please notify Valerie Coleman if you are unable to attend.

Directors

Burley, Dwight
Carleton, Sue
Greig, Ryan
Greig, Scott
Little, Cathy
Koepke, Marion

Mackey, Scott
McKenzie, Paul
Matrosov, Andrea
Greenfield, Harley
Vickers, Paul

Honourary Members

Elwood Moore
Betty Adair

Ling Mark, MECP
Katona, Keley, MECP
Lara Oosting, MNRF, Peterborough
Tracy Allison, MNRF, Owen Sound
Bill Walker, M.P.P., Bruce Grey Owen Sound
Alex Ruff, M.P., Bruce Grey Owen Sound
Terry Dowdall, M.P., Simcoe-Grey
Jim Wilson, M.P.P., Simcoe-Grey



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The next regular meeting of the Grey Sauble Conservation Authority Board of Directors is scheduled for Wednesday, October 28th, 2020, at 1:15 p.m., via the Webex web-based application. Public viewing of this meeting will be available via a live stream on youOn tube at:

https://www.youtube.com/channel/UCy_ie5dXG8aFYDYG8tV9Yq/videos.

Please note that this is a Notice of Meeting only for your information.

**The Sun Times
Bayshore Broadcasting
The Meaford Independent
The Dock
The Wiarton Echo
The Advance
The Post
The Thornbury Paper
The Hub Owen Sound
Blue Mountains Review
South Grey News
Collingwood Today**

AGENDA

Grey Sauble Conservation Authority Full Authority Meeting

Wednesday, October 28th, 2020 at 1:15 p.m.

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest**
- 3. Call for Additional Agenda Items**
- 4. Adoption of Agenda**
- 5. Approval of Minutes**
 - i) Full Authority – September 23rd, 2020 – **Attachment #1**
- 6. Business Out of Minutes** – Nothing at this time
- 7. Consent Agenda – Resolution**
 - i) Environmental Planning – Section 28 Permits – September 2020 – **Attachment #2**
 - ii) Administration – Receipts and Expenses – September 2020 – **Attachment #3**
 - iii) Correspondence – Letter to Minister Yurek and Minister Yakabuski – **Attachment #4**
 - Emails to Minister Yurek – **Attachment #5**
 - CO Letter to Premier – **Attachment #6**
 - iv) Other Minutes – Forestry Committee – September 17, 2020 – **Attachment #7**
 - Friends of Hibou Meeting – October 20, 2020 – **Attachment #8**
 - v) Media – **Attachment #9**
- 8. Business Items**
 - i) Administration
 - a) 2020 Q3 Budget Update and Adjustments – Information – **Attachment #10** (10 min)
 - b) Draft Succession Plan and Staffing Discussion – Resolution – **Attachment #11** (30 min)
 - c) First Draft 2021 Budget – Resolution – **Attachment #12** (20 min)
 - ii) Water Management
 - a) Report back on Stewardship Funding and Project for 2020 – Information – **Attachment #13** (15 min)
 - b) Sub-Watershed Planning Framework – Information – **Attachment #14** (10 min)

AGENDA

Grey Sauble Conservation Authority

Full Authority Meeting

Wednesday, October 28th, 2020 at 1:15 p.m.

- iii) Environmental Planning
 - a) Recommended 2021 Fee Schedule Update – Resolution – **Attachment #15** (10 min)
 - b) Report Back on the Status of Planning MOU's – Information (10 min)
- iv) Conservation Lands
 - a) Report Back on Property Usage and Revenues – Information – **Attachment #16** (15 min)
- v) Forestry
 - a) Forest Management Tenders – Resolution – **Attachment #17** (10 min)
- vi) Communications/Public Relations
 - a) Update on Corporate Image Strategy – Information – **Attachment #18** (10 min)
- vii) Education – nothing at this time
- viii) GIS/IT – nothing at this time
- ix) DWSP/RMO Report
 - a) Report on 5-year RMO Agreement Renewals – Information (10 min)

9. CAO's Report (10 min)

10. Chair's Report (10 min)

11. Other Business – Nothing at this time

12. Closed Session – 2 Items

- i) The first item relates to, "A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the Authority". – s.4(4)(xvii)(1)(h)
- ii) The second item relates to, "Personal matters about an identifiable individual including Authority directors or Authority employees". – s. 4(4)(xvi)(1)(b)
- iii) The third item relates to, "litigation or potential litigation including matters before administrative tribunals". – s. 4(4)(xxvii)(1)(d)

AGENDA

Grey Sauble Conservation Authority

Full Authority Meeting

Wednesday, October 28th, 2020 at 1:15 p.m.

- iv) The fourth item relates to, “the security of the property of the Authority and litigation or potential litigation including matters before administrative tribunals”. – s.4(4)(xvii)(1)(a)&(d)

13. Next Full Authority Meeting – Wednesday, November 25, 2020, at 1:15 p.m.

14. Adjournment



Grey Sauble Authority Board of Directors

M O T I O N

DATE: **October 28, 2020**

MOTION #: **FA-20-070**

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of October 28, 2020.



**GREY SAUBLE CONSERVATION AUTHORITY
MINUTES
Full Authority Board of Directors
Wednesday, September 23, 2020, at 1:15 p.m.**

The Grey Sauble Conservation Authority Board of Directors meeting was held via the internet on the meeting application, WebEx.

1. Call to Order

Chair Cathy Little called the meeting to order at 1:15 p.m.

Directors Present – Chair Cathy Little, Dwight Burley, Sue Carleton, Harley Greenfield, Ryan Greig, Vice Chair Scott Greig, Marion Koepke, Scott Mackey, Andrea Matrosovs, Paul Vickers

Staff Present – Chief Administrative Officer (CAO) Tim Lanthier, Recording Secretary Nancy Guest, Manager of Information Services Gloria Dangerfield, Forestry Coordinator Michael Fry, Water Resources Coordinator John Bittorf

Regrets – Paul McKenzie

2. Disclosure of Pecuniary Interest

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at this time.

3. Call for Additional Agenda Items

The CAO requested the addition of an additional report as Item 8(vi)(b) respecting the corporate logos.

4. Adoption of Agenda

**Motion No.:
FA-20-063**

**Moved by: Dwight Burley
Seconded by: Marion Koepke**

THAT the Grey Sauble Conservation Authority Board of Directors approve the Agenda of September 23, 2020, as amended.

Carried

5. Approval of Minutes

**Motion No.:
FA-20-064**

**Moved by: Harley Greenfield
Seconded by: Andrea Matrosovs**

THAT the Grey Sauble Conservation Authority Board of Directors approve the minutes of August 26, 2020.

Carried

6. Business Out of Minutes

a) Definition of “Meeting”

Following discussions at the August 26, 2020 Board of Directors meeting respecting the definition of “meeting”, the CAO reported that “meeting” is defined in s. 238 of the Municipal Act as “any regular, special or other meeting of a council, of a local board or of a committee of either of them”. The CAO also report that for GSCA, this could be re-phrased to reference Full Authority Board, Executive Committee and other Authority Committee meetings, but excludes hearing board meetings. The Conservation Authority Act does not define “meeting” but the use of the word “meeting” throughout the document implies that it would mean a meeting of the Full Authority Board.

Four options were presented:

- (a) remain silent on the definition;
- (b) a definition would only apply to Full Authority Board and Executive Committee meetings;
- (c) use the definition presented in the report; or,
- (d) use the Municipal Act, as amended, definition of meeting

A discussion followed respecting the preferences of the Board members including transparency, defining “quorum”, “committee” and “closed session”, repercussions, among other issues, and it was agreed to direct Staff to gather additional information and present it at a future meeting.

**Motion No.:
FA-20-065**

**Moved by: Scott Mackey
Seconded by: Marion Koepke**

THAT the Grey Sauble Conservation Authority Board of Directors table the discussion respecting the definition of “meeting” until such time as more information is available, and instructs Staff to report to the Board of Directors after input has been received from various relevant sources.

Carried

7. Consent Agenda

**Motion No.:
FA-20-066**

**Moved by: Sue Carleton
Seconded by: Andrea Matrosovs**

THAT in consideration of the Consent Agenda Items listed on the September 23, 2020, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) Environmental Planning - Section 28 Permits – August 2020; (ii) Administration - Receipts & Expenses – August 2020; (iii) Correspondence – Friends of Hibou Newsletter; (iv) Other Minutes – Friends of Hibou August 19, 2020; (v) Recent Media Articles;

Carried

8. Business Items

i) Administration

Nothing at this time

ii) Water Management

a) Public Engagement Process for the Release of Subwatershed Report Cards

Manager of Information Services Gloria Dangerfield reviewed the Communications Strategy for Subwatershed Report Cards report and advised that Communications staff in collaboration with Stewardship staff have created a plan for key messaging, tactics, target audience, and measures of success. Staff will use the strategy to communicate goals and findings in suitable and interesting formats. Measures of success will determine the most effective methods to aid the public and partners in gaining an understanding and interest in subwatershed health. Staff resources and low or no-cost options will be utilized for this project. Municipal councils are encouraged to experience a presentation from Staff to target a subwatershed in their municipality.

b) Expansion of Water Quality Monitoring Program Report

Water Resources Coordinator John Bittorf reviewed this report, which included a PowerPoint presentation, and advised that a Report Card was released March 22, 2018 and the next Report Card will be released in 2023. Various maps, scores and monitoring information were shared in the visual presentation and new monitoring site were proposed for Sucker Creek, Clavering Creek, Park Head Creek, Stoney Creek, Sauble River headwaters, and the Spey River. The total cost of the expansion will be \$3,600 per year plus staff time.

Motion No.:
FA-20-067

Moved by: Paul Vickers
Seconded by: Dwight Burley

WHEREAS our Strategic Plan identifies the desire to expand our surface water monitoring program;

AND WHEREAS GSCA staff have identified surface water information gaps in our present Watershed Report Cards;

AND WHEREAS GSCA staff have identified additional subwatersheds to add to our Watershed Report Cards;

THAT the GSCA Board of Directors support the expanded surface water monitoring plan as presented.

Carried

c) Expansion of Water Level Monitoring Network Report

Water Resources Coordinator John Bittorf reviewed this report, which included a PowerPoint presentation, and advised that expanding the monitoring of water levels network supports more accurate flood forecasting. Flood prone centres have a documented history of flooding and have benefitted from monitoring. The Strategic Plan has included the desire to build a comprehensive real-time monitoring network and staff have recognized the gaps in water level information. Through an agreement with Elephant Thoughts Education Centre near Heathcote, Elephant Thoughts will cover the cost of monitoring equipment to enable Grey Sauble Conservation to monitor flooding of the Beaver River at Side Road 19 in the Municipality of Grey Highlands.

Motion No.:
FA-20-068

Moved by: Andrea Matrosovs
Seconded by: Sue Carleton

WHEREAS our Strategic Plan identifies the desire to “Build a Comprehensive Real-time Monitoring Network”;

AND WHEREAS GSCA staff have identified water level information gaps in our 28-2018 staff report to the Board;

THAT the Grey Sauble Conservation Authority Board of Directors receive this report as information.

Carried

iii) Environmental Planning

Nothing at this time.

iv) Conservation Lands

Nothing at this time.

v) Forestry

a) Update on Spring Tree Planting Initiative

Forestry Coordinator Michael Fry provided a PowerPoint presentation respecting the 2020 tree planting season and advised that 27 projects were completed this year, 71,417 trees planted, 47.7 hectares (117.7 acres) of forest created and 4.8 hectares (11.8 acres) of riparian forest established. Tree-planting was carried out in most of the municipalities in the Grey Sauble watershed despite the challenges of weather, staffing and COVID-19.

b) Naturalization Partnerships

Forestry Coordinator Michael Fry reviewed the report which identified the benefits of naturalization, a process of ecological restoration that involves returning altered or degraded sites to a more natural condition using trees, shrubs and flowers native to the area. The ecological, economic, educational and recreational benefits of naturalization were discussed as well as local projects in the watershed. Plans are being formulated to share information and engagement respecting naturalization projects.

vi) Communications/Public Relations

a) Photo Contest

Manager of Information Services Gloria Dangerfield advised that Staff are working towards undertaking an improved and consistent design for many publications planned for early 2021. The previous iteration of the Explore brochure doubled the prior number of properties featured from 12 to 24 with a goal to increasing public understanding of GSCA's available properties. The 2021 Brochure will contain the same 24 properties. Updated photos are planned and a photo contest has been initiated on Facebook and the Grey Sauble website at <https://www.greysauble.on.ca/waiver/photo-contest-2020>. The categories for the photos are:

- Healthy Exploration
- Fantastic Flora and Fauna
- Embrace the Chill
- Built Feature Fun
- Lovely Landscapes

The contest deadline is January 4, 2021 and the prize for each category will be a Season Parking Pass

b) Corporate Logo

Various corporate logo designs were emailed to Board members and Staff for their opinions and suggestions and based on the information received staff worked with eSolutions to refresh of the logos for Grey Sauble Conservation Authority and the Grey Sauble Conservation Foundation. The Grey Sauble Conservation Foundation tentatively approved their updated logo at their recent AGM. The GSCA Board of Directors were presented with Staff's recommendation for their approval.

Motion No.:
FA-20-069

Moved by: Marion Koepke
Seconded by: Sue Carleton

WHEREAS Grey Sauble Conservation Authority (GSCA) staff have been working closely with eSolutions (the "Consultant) on a Corporate Image Design Strategy that includes a refresh of the current GSCA and Grey Sauble Conservation Foundation (GSCF) logos;

AND WHEREAS after logo options were circulated to GSCA staff and Board of Directors and comments were summarized and provided to the Consultant, the Consultant provided a logo that staff fully supports and recommends to the Board of Directors;

AND WHEREAS the Grey Sauble Conservation Foundation Board has tentatively approved the logo option (2.e) that is closely linked to the chosen GSCA logo;

THAT the proposed logo (1.c) be adopted as the official Grey Sauble Conservation Authority logo.

Carried

The vote on this motion was recorded as follows:

Director	Yes	No	Absent
Dwight Burley		X	
Sue Carleton	X		
Harley Greenfield	X		
Ryan Greig	X		
Scott Greig	X		
Marion Koepke	X		
Cathy Little	X		
Scott Mackey		X	

Andrea Matrosovs	X		
Paul McKenzie			X
Paul Vickers	X		

vii) Education – Guided Hikes Information

Nothing at this time.

viii) GIS/IT

a) Update on Owen Sound Climate Change Adaptation Plan Initiative

GSCA has been working with the City of Owen Sound towards a Corporate Climate Change Adaptation Plan that the City could use to inform decisions related to climate change on assets, infrastructure and services. Impacts that are revealed will most likely be subject to a risk assessment, the result of which will be that Owen Sound will have a sustainable, practical and innovative approach to building resiliency to the changing climate.

ix) Drinking Water Source Protection & Risk Management

Nothing at this time.

9. CAO's Report

The CAO was happy to report that an administrative assistant has been hired. Valerie Coleman, who comes from an Executive Assistant position in the Kawartha Lakes region, will commence employment with GSCA on Monday, September 28, 2020. GSCA received 150 applications and a number of suitable candidates were interviewed.

The Grey Sauble Conservation Foundation held its Annual General Meeting last week in the Arboretum Pavilion. Vice Chair Scott Greig offered greetings from the Board on behalf of all Board members and the CAO offered greetings from GSCA Staff.

The Sweetwater Music Festival, unable to hold the festival at its usual venues, held smaller concerts at various sites in the area, including the large pavilion at the Hibou Conservation Area. This may signal a new and exciting partnership for GSCA and is a great way to engage with the community.

There are concerns respecting overcrowded parking at the Inglis Falls site causing some visitors to park on Inglis Falls Road. Considering the safety concerns, Staff met with Georgian Bluffs staff to formulate solutions. Georgian Bluffs has committed to increasing the number of “No Parking” signs on Inglis Falls Road. The Township and GSCA are investigating options to permit GSCA staff to issue parking tickets to offenders on behalf of the Township. Further details of this matter will be brought forward at an upcoming Board meeting.

The Chair and CAO plan to virtually attend the upcoming Conservation Ontario Council meeting being held September 28, 2020. Minister Yurek of the Ministry of the Environment, Conservation and Parks is expected to be in attendance. The CAO is hopeful that the Minister will provide an update on changes to the Conservation Authorities Act. The CAO will bring information to the Board at the next meeting.

Given the recent increase in COVID-19 cases occurring in the province, management and IT staff are preparing for the possibility of further office closures due to legislative restrictions associated with COVID-19. The plan is to be flexible to seamlessly return to remote working conditions if necessary. It is hoped that any closures will be staged so as to limit impacts on business continuity.

10. Chair's Report

The Chair advised that she continues to be impressed with Staff and appreciates the work being done while adjusting to the COVID-19 restrictions and thanked Deputy Chair Scott Greig for attending the Foundation AGM on her behalf. She has been meeting virtually with the CAO and Deputy Chair and is available by cell phone, text and email while staying safe during the pandemic.

11. Other Business

Nothing at this time.

12. Closed Session

Nothing at this time.

13. Next Full Authority Meeting – Wednesday, October 28, 2020 at 1:15 p.m.

14. Adjournment

The meeting was adjourned at 3:18 p.m.

Cathy Little, Chair

Nancy Guest
Recording Secretary



Grey Sauble Authority Board of Directors

M O T I O N

DATE: October 28, 2020

MOTION #: FA-20-071

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of September 23, 2020.

Permits Issued from September 1, 2020 to September 30, 2020

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS20-293	12-Aug-20	01-Sep-20	51		Township of Georgian Bluffs	Keppel Township
Approved works:			Construction of two cabins		Project Location: White Cloud Island <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes	
GS20-204	30-Jun-20	03-Sep-20			City of Owen Sound	City of Owen Sound
Approved works:			new dwelling and associated site alterations		Project Location: 310 6th Ave. West <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes	
GS20-207	30-Jun-20	03-Sep-20			Town of the Blue Mountains	Collingwood Township
Approved works:			repair to existing shoreline protection works		Project Location: 209677 Highway 26 West <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jacob Kloeze	
GS20-241	08-Jul-20	03-Sep-20	Brooke		Township of Georgian Bluffs	Sarawak Township
Approved works:			Construction of a dwelling and associated site alterations		Project Location: Somers Street <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Mac Plewes	
GS20-258	22-Jul-20	03-Sep-20			Municipality of Meaford	Town of Meaford
Approved works:			repair to existing shoreline protection works		Project Location: 362 Eliza Street <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jacob Kloeze	
GS20-259	22-Jul-20	03-Sep-20			Municipality of Meaford	Town of Meaford
Approved works:			repair to existing shoreline protection works		Project Location: 364 Eliza Street <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jacob Kloeze	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS20-306	19-Aug-20	03-Sep-20			Town of the Blue Mountains	Collingwood Township
Approved works:			replacement and expansion of 2nd storey attached deck		Project Location: 134 Kitzbuhl Crescent <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jacob Kloeze	
GS20-323	27-Aug-20	03-Sep-20	9	7	Township of Chatsworth	Sullivan Township
Approved works:			Replacement of an existing culvert		Project Location: Grey Road 40 <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes	
GS20-335	31-Aug-20	03-Sep-20	30	8	Town of the Blue Mountains	Collingwood Township
Approved works:			installation of exterior sub-grade drainage pipe, wells, and discharge pad		Project Location: 208485 Highway 26 <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Jacob Kloeze	
GS20-344	10-Aug-20	03-Sep-20	34	Colpoys Range	Township of Georgian Bluffs	Keppel Township
Approved works:			Fill placement and site alteration associated with a landscaping project		Project Location: 503341 Grey Road 1 <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Mac Plewes	
GS20-332	28-Aug-20	04-Sep-20			Municipality of Meaford	Town of Meaford
Approved works:			repair to existing shoreline protection works		Project Location: 57 Vera Ave <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jacob Kloeze	
GS20-333	28-Aug-20	04-Sep-20			Municipality of Meaford	Town of Meaford
Approved works:			repair to existing shoreline protection works		Project Location: 73 Vera Ave <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jacob Kloeze	
GS20-343	02-Sep-20	04-Sep-20			Town of South Bruce Peninsula	Albemarle Township
Approved works:			shoreline protection work and associated site alterations		Project Location: 815 Howdenvale Road <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Andrew Sorensen	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS20-342	02-Sep-20	08-Sep-20	Part Lot	13	Municipality of Grey Highlands	Artemesia Township
Approved works:		Construction of an addition onto an existing residential dwelling and associated site alterations			Project Location: 467048 12th Concession B <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Lauren McGregor	
GS20-348	31-Aug-20	08-Sep-20	Part Lot	5	Town of South Bruce Peninsula	Amabel Township
Approved works:		Construction of an addition onto an existing garage and associated site alterations			Project Location: 90 Golden Pond Drive <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Lauren McGregor	
GS20-325	27-Aug-20	08-Sep-20	Part Lot	C	Town of South Bruce Peninsula	Amabel Township
Approved works:		Installation of a new pipeline and associated site alterations			Project Location: 76 Fedy Drive <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Lauren McGregor	
GS20-326	21-Aug-20	08-Sep-20	Part Lot	5	Municipality of Grey Highlands	Euphrasia Township
Approved works:		replacement of a septic and associated site alterations			Project Location: 235318 Grey Rd 13 <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Lauren McGregor	
GS20-301	18-Aug-20	08-Sep-20	Part Lot	D	Town of South Bruce Peninsula	Amabel Township
Approved works:		Construction of a pump and storage room with an accessible washroom and associated site alterations			Project Location: 66 RUTHERFORD PT N <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Lauren McGregor	
GS20-284	05-Aug-20	08-Sep-20			Town of South Bruce Peninsula	Amabel Township
Approved works:		relocation of topsoil, recontouring of agricultural lands, restoration of river bank with plantings and associated drainage works.			Project Location: 512 County Road 8 <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Andrew Sorensen	
GS20-292	10-Aug-20	09-Sep-20	35	10	Town of the Blue Mountains	Collingwood Township
Approved works:		repair to existing shoreline protection works			Project Location: 229 Cameron Street <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jacob Kloeze	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS20-304	11-Aug-20	09-Sep-20	21	1	Town of the Blue Mountains	Collingwood Township
Approved works:			repair to existing shoreline landscaping works on land		Project Location: 201 Brophy's Lane <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jacob Kloeze	
GS20-317	24-Aug-20	10-Sep-20			Town of the Blue Mountains	Collingwood Township
Approved works:			a deck replacement and associated landscaping site alterations		Project Location: 157 Cameron Street <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Andrew Sorensen	
GS20-272	27-Jul-20	10-Sep-20			Municipality of Arran-Elderslie	Arran Township
Approved works:			Coleman Municipal drain cleanout to original grade		Project Location: Coleman Drain Cleanout <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Lauren McGregor	
GS20-347	03-Sep-20	10-Sep-20	19	2	Town of the Blue Mountains	Collingwood Township
Approved works:			the construction of a multiple residential rental unit and associated site alterations		Project Location: 107 Birch View Trail <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Andrew Sorensen	
GS20-355	08-Sep-20	11-Sep-20			Township of Georgian Bluffs	Keppel Township
Approved works:			repairs to existing erosion control sturcture for boat slip		Project Location: 504407 Grey Road 1 <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Justine Lunt	
GS20-280	05-Aug-20	11-Sep-20	22	3	Township of Georgian Bluffs	Sarawak Township
Approved works:			Shoreline protection works		Project Location: 387 Balmy Beach Road <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes	
GS20-295	12-Aug-20	11-Sep-20	Part Lot	2	Town of South Bruce Peninsula	Amabel Township
Approved works:			Installation of shoreline retaining wall and associated site alterations		Project Location: 28 Islandview Drive <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Andrew Sorensen	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS20-289	07-Aug-20	11-Sep-20	1-4 (Pt.)	2	Township of Chatsworth	Sullivan Township
Approved works:			restore watercourse damaged by line maintenance machinery		Project Location: <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Andrew Sorensen	
GS20-316	24-Aug-20	11-Sep-20	44	Colpoys Range	Township of Georgian Bluffs	Keppel Township
Approved works:			Shoreline protection works		Project Location: 504423 Grey Road 1 <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes	
GS20-318	24-Aug-20	14-Sep-20	Block A	Georgian Rang	Township of Georgian Bluffs	Keppel Township
Approved works:			Shoreline protection works		Project Location: 504521 Grey Road 1 <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes	
GS20-349	24-Aug-20	14-Sep-20	19	2	Town of the Blue Mountains	Collingwood Township
Approved works:			construction of an attached deck		Project Location: 163 Brooker Boulevard <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jacob Kloeze	
GS20-345	02-Sep-20	14-Sep-20			City of Owen Sound	City of Owen Sound
Approved works:			Construction of a single family dwelling and associated site alterations		Project Location: 312 6th Ave W <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes	
GS20-327	31-Aug-20	15-Sep-20			Township of Georgian Bluffs	Keppel Township
Approved works:			Repair to shoreline protection works		Project Location: 502381 Grey Road 1 <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes	
GS20-309	20-Aug-20	15-Sep-20	6	Jones Range	Township of Georgian Bluffs	Keppel Township
Approved works:			Site alteration associated with the construction of a single family dwelling		Project Location: Sunset Blvd <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Mac Plewes	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS20-312	18-Aug-20	15-Sep-20	1	EHMS	Township of Georgian Bluffs	Derby Township
Approved works:			Construction of storage units and associated site alterations		Project Location: 106 Grey Road 17B <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Mac Plewes	
GS20-288	07-Aug-20	15-Sep-20	L	4	Township of Chatsworth	Sullivan Township
Approved works:			Installation of a bed level crossing		Project Location: 216496 Concession 4 <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Mac Plewes	
GS20-215	26-Jun-20	15-Sep-20	18	Georgian Rang	Township of Georgian Bluffs	Keppel Township
Approved works:			repairs and addition to existing shoreline protection works		Project Location: 505463 Grey Road 1 <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Justine Lunt	
GS20-216	03-Jul-20	16-Sep-20			Township of Georgian Bluffs	Keppel Township
Approved works:			installation of shoreline protection and erosion control structure		Project Location: 505431 Grey Road 1 <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Justine Lunt	
GS20-290	07-Aug-20	16-Sep-20			Municipality of Meaford	Town of Meaford
Approved works:			construction of a 18ft x 24ft detached garage		Project Location: 195 Montgomery Street <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jacob Kloeze	
GS20-315	24-Aug-20	16-Sep-20	21	1	Town of the Blue Mountains	Collingwood Township
Approved works:			the installation of a holding tank		Project Location: 140 Blue Mountain Drive <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Andrew Sorensen	
GS20-303	20-Aug-20	16-Sep-20			Municipality of Meaford	Sydenham Township
Approved works:			installation of a dug well, water line and associated trenching		Project Location: <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Andrew Sorensen	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS20-282	04-Aug-20	17-Sep-20	Part Lot	2	Town of South Bruce Peninsula	Amabel Township
Approved works:			Construction of a deck and boathouse, installation of shoreline armouring works and associated site alterations		Project Location: 68 Golf Course Road <input checked="" type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Andrew Sorensen	
GS20-329	01-Sep-20	17-Sep-20			City of Owen Sound	City of Owen Sound
Approved works:			Placement of armour stone along shoreline		Project Location: 100 19th Street West (Kelso Beach Park) <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes	
GS20-358	15-Sep-20	17-Sep-20			Township of Georgian Bluffs	Sarawak Township
Approved works:			Emergency Road Repair and Shoreline Protection		Project Location: Presqu'ile Road <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes	
GS20-339	02-Sep-20	18-Sep-20	28	7	Town of the Blue Mountains	Collingwood Township
Approved works:			construction of a residential dwelling and associated lot grading		Project Location: Lot 32, Goldie Court <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Jacob Kloeze	
GS20-340	02-Sep-20	18-Sep-20	28	7	Town of the Blue Mountains	Collingwood Township
Approved works:			construction of a residential dwelling and associated lot grading		Project Location: Lot 35, Goldie Court <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Jacob Kloeze	
GS20-328	27-Aug-20	18-Sep-20			Township of Georgian Bluffs	Keppel Township
Approved works:			Shoreline protection works		Project Location: 504725 Grey Road 1 <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes	
GS20-324	26-Aug-20	18-Sep-20			Township of Georgian Bluffs	Keppel Township
Approved works:			Shoreline protection works		Project Location: 504723 Grey Road 1 <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS20-319	18-Aug-20	21-Sep-20			Township of Georgian Bluffs	Sarawak Township
Approved works:			installation of a french drain and 18" culvert		Project Location: 339696 Presqu'ile Road <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Justine Lunt	
GS20-336	28-Aug-20	21-Sep-20			Town of the Blue Mountains	Collingwood Township
Approved works:			repair to existing shoreline protection works		Project Location: 209551 Highway 26 <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jacob Kloeze	
GS20-337	28-Aug-20	21-Sep-20			Municipality of Meaford	Sydenham Township
Approved works:			repair to existing shoreline protection works		Project Location: 303011 Grey Road 15 <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jacob Kloeze	
GS20-338	31-Aug-20	21-Sep-20			Municipality of Meaford	St Vincent Township
Approved works:			repair to existing shoreline protection works		Project Location: 188 Grant Avenue <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jacob Kloeze	
GS20-365	17-Sep-20	21-Sep-20			Township of Georgian Bluffs	Keppel Township
Approved works:			Repair to shoreline protection and remove stones blocking lagoon water access		Project Location: 505071 Grey Road 1 <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes	
GS20-366	01-Sep-20	21-Sep-20			City of Owen Sound	City of Owen Sound
Approved works:			Cleanout of existing swales		Project Location: 3rd Ave W - Rail Trail & Road Allowance <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes	
GS20-368	15-Sep-20	21-Sep-20	34	9	Municipality of Grey Highlands	Artemesia Township
Approved works:			extension of a culvert and associated site alterations		Project Location: 134 Peters Crescent <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Lauren McGregor	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS20-356	11-Sep-20	21-Sep-20			Town of the Blue Mountains	Collingwood Township
Approved works:			construction of a residential dwelling and associated site grading		Project Location: 102 Springside Crescent <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Jacob Kloeze	
GS20-374	07-Jul-20	22-Sep-20	Part Lot	7	Municipality of Grey Highlands	Artemesia Township
Approved works:			Construction of a garage and associated site alterations		Project Location: 407127 Grey Road 4 <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Lauren McGregor	
GS20-351	07-Sep-20	23-Sep-20	Block A	Georgian Rang	Township of Georgian Bluffs	Keppel Township
Approved works:			Installation of shoreline protection works		Project Location: 504577 Grey Road 1 <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes	
GS20-346	03-Sep-20	24-Sep-20	25	389	Town of the Blue Mountains	Collingwood Township
Approved works:			repair to existing shoreline protection works and associated drainage works		Project Location: Lot 25, Cameron Street <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Andrew Sorensen	
GS20-375	18-Sep-20	24-Sep-20	36	11	Town of the Blue Mountains	Thornbury
Approved works:			repair and improvement of existing shoreline protection works		Project Location: 113 Lake Drive <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Justine Lunt	
GS20-372	15-Sep-20	24-Sep-20			Town of the Blue Mountains	Collingwood Township
Approved works:			repairs to shoreline protection works		Project Location: 197 Cameron Street <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Andrew Sorensen	
GS20-373	15-Sep-20	24-Sep-20			Town of the Blue Mountains	Collingwood Township
Approved works:			repairs to shoreline protection works		Project Location: 201 Cameron Street <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Andrew Sorensen	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS20-354	08-Sep-20	25-Sep-20	Block A	Georgian Rang	Township of Georgian Bluffs	Keppel Township
Approved works:			Shoreline protection works		Project Location: 504575 Grey Road 1 <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes	
GS20-149	01-Jun-20	29-Sep-20	20	D	Town of South Bruce Peninsula	Amabel Township
Approved works:			the construction of a driveway, dwelling and accessory structure and associated site alterations		Project Location: <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Andrew Sorensen	

GREY SAUBLE CONSERVATION AUTHORITY
RECEIPTS
September 1st - 30th, 2020

Regulation Permits	\$	18,040.00	
Planning	\$	11,610.00	
Property Usage	\$	40.00	Season Pass
Self-Serve Parking Fees	\$	25,396.00	
Forestry	\$	5,375.03	
Province of Ontario	\$	37,056.00	S. 39 Transfer Payment
4th Levy Installment	\$	50,270.19	TOSBP
Donations	\$	75.00	
Funds to GSCA from GSCF	\$	2,288.40	Closure of GSCF Lottery Account
Miscellaneous Receipts	\$	65.00	
Funds Owed To GSCF	\$	125.00	Memorial Tree and Donation
Arboretum Alliance	\$	1,805.25	
Oliphant Phragmites Project	\$	1,100.00	
September Receipts	\$	<u>153,245.87</u>	

GREY SAUBLE CONSERVATION AUTHORITY
EXPENSES
September 1st - 30th, 2020

11232	Excel Business Systems	\$	118.34	DWSP Monthly Print Charges
11233	Bell Canada	\$	80.21	Tara Stream Gauge Monthly Service
11234	Town of The Blue Mountains	\$	1,635.79	Property Tax - 3rd Installment
11235	City of Owen Sound	\$	147.62	Property Tax - 3rd Installment
11236	Coates & Best Inc.	\$	30.68	Office Supplies
11237	Georgian Bay Chemical	\$	276.06	COVID-19 Supplies
11238	Georgian Bay Fire & Safety	\$	1,180.93	Fire Extinguisher Inspection and Emergency Light Repairs
11239	Municipality of Grey Highlands	\$	4,254.65	Property Tax - 3rd Installment
11240	Johnny Tint Graphics & Design Inc.	\$	604.55	Property Signage
11241	Kilsyth Auto Service Ltd.	\$	1,201.20	Vehicle Repair and Maintenance
11242	MacDonnell Fuels Limited	\$	1,182.08	Vehicle Fuel
11243	J.J. MacKay Canada Limited	\$	1,765.63	Self Serve Transaction Fees
11244	Municipality of Meaford	\$	6,128.35	Property Tax - 3rd Installment
11245	Miller Waste Systems Inc.	\$	214.96	July Tipping Fees and Garbage Bin Rental
11246	Saugeen Valley Conservation Authority	\$	148.00	Landscape Tree Order
11247	Town of South Bruce Peninsula	\$	3,480.00	Property Tax - 4th Installment
11248	Woodys Arborist and Yard Services	\$	452.00	BRWI Stream Work
11249	Xerox Canada Ltd.	\$	47.09	GSCA Copy and Print Charges
11250	Catherine Willson	\$	1,500.00	Stewardship Project Funding
11251	Jasper Munro	\$	160.00	Planning Fee Refund
11252	Peter Rzadki	\$	1,500.00	Stewardship Project Funding
11253	Ken Schaus	\$	1,000.00	Stewardship Project Funding
11254	Rob Wylie	\$	1,000.00	Stewardship Project Funding
11255	Dave Gowan	\$	1,000.00	Stewardship Project Funding
11256	Bell Canada	\$	197.76	Monthly Office Telephone Service
11257	Directdial	\$	372.90	Headsets for Virtual Meetings
11258	Township of Georgian Bluffs	\$	393.02	Indian Falls Water Consumption Charges
11259	Kilsyth Auto Service Ltd.	\$	83.17	Vehicle Repair and Maintenance
11260	Miller Waste Systems Inc.	\$	281.92	August Tipping Fees and Garbage Bin Rental
11261	Rogers Wireless	\$	195.16	Monthly Cell Phone Usage
11262	Invasive Phragmites Control Centre	\$	63,280.00	Oliphant Fishing Islands Phragmites Project Expense
11263	Frank Cantoni	\$	6,000.00	Stewardship Project Funding
	Mastercard Payments	\$	5,177.63	
	Amilia	\$	665.63	
	Bruce Telecom	\$	526.17	
	DWSP Copier Lease	\$	163.85	
	Office Moneris Fees	\$	51.96	
	Self-Serve Moneris Fees	\$	1,074.05	
	Hydro, Reliance	\$	1,680.96	
	Receiver General, EHT, WSIB	\$	40,991.96	
	Group Health Benefits	\$	7,514.08	
	O.M.E.R.S.	\$	20,871.56	
	Employee Expense Claims	\$	47.90	Paid via Payroll Transfer
	September Payroll	\$	89,301.84	
	September Expenses	\$	267,979.64	



ATTACHMENT #4

October 1, 2020

The Honourable Jeff Yurek
Minister of Environment, Conservation and Parks (MECP)
777 Bay Street, 5th Floor
Toronto, ON, M7A 2J3

The Honourable John Yakabuski
Minister of Natural Resources and Forestry
99 Wellesley Street West, 6th Floor
Toronto, Ontario, M7A 1W3

Sent Via Email

Re: Conservation Authorities Act (CAA) Review: Enforcement Provisions

Dear Minister Yurek and Minister Yakabuski,

On behalf of our member conservation authorities, I am writing in follow-up to the September 28th Conservation Ontario (CO) Council meeting. Minister Yurek, thank you once again for providing some opening remarks and answering a couple of questions. It was very much appreciated.

We look forward to reviewing the outcomes of the stakeholder engagement sessions and the public survey further to which you are considering regulatory and legislative amendments. In follow-up discussion with our members at Council it was noted that these consultations included a focus on our Section 28 regulatory responsibilities; responsibility for which resides with Minister Yakabuski. It is our understanding that your ministries are working together to consider regulatory and legislative amendments. Therefore I am writing to let you both know that Council identified that a positive outcome of your review would be enactment of Part VII Enforcement and Offences clauses in the CAA.

To ensure compliance with the Section 28 regulations, conservation authorities (CAs) require the basic tools that are routinely provided to other agencies, including municipal by-law officers (e.g. stop work orders). In recent reports by both the Auditor General and the Special Advisor on Flooding, it has been recognized that the CAs lack basic tools to ensure compliance with the Act and regulation which are recognized as critical components of Ontario's approach to

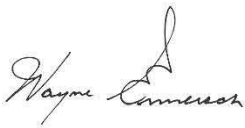
reducing risks posed by flooding and other natural hazards and strengthening Ontario's resiliency to extreme weather events.

During the Pandemic, many CAs have experienced an increase in illegal activities on CA-owned lands and in CA regulated areas. In the case of some Section 28 infractions, extensive remediation costs and damages to neighbouring properties could have been avoided if tools such as enhanced powers of inspection and stop (work) orders were available to CA officers. Instead, CAs must rely on their municipal partners to assist with stop orders under municipal by-laws or the Building Code, when appropriate. This puts undue stress on municipalities to provide services to the CAs and results in duplication of effort. For egregious offences, a CA's only recourse is to proceed through the court system, resulting in significant legal costs to the CA and to the accused. These unnecessary costs to CA and municipal budgets, as well as to the taxpayers/property owners for damages that could have been avoided cannot continue.

When a Provincial response to the engagement sessions comes out, it would be very favourably received to see that it addresses the shortfall in our enforcement capabilities and includes enactment of Part VII Enforcement and Offences clauses in the *Conservation Authorities Act*.

Thank you for your consideration in support of our efforts to cost effectively deliver on the natural hazards mandatory program. We look forward to continuing to work together in this regard and as always CO staff are available at your convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "Wayne Emmerson". The signature is fluid and cursive, with the first name "Wayne" written in a larger, more prominent script than the last name "Emmerson".

Wayne Emmerson
Chair, Conservation Ontario

c.c.

Graydon Smith, President, Association of Municipalities of Ontario
CAOs, All Conservation Authorities

From: [Tim Lanthier](#)
To: [Valerie Coleman](#)
Subject: FW: Conservation Authority legislation
Date: October 19, 2020 4:28:47 PM

Please add this to correspondence for this months Board Meeting (consent agenda).

Thanks,

Tim Lanthier

Chief Administrative Officer | Grey Sauble Conservation Authority
519-376-3076 ext. 234
t.lanthier@greysauble.on.ca | greysauble.on.ca

Please note that due to concerns regarding COVID-19, GSCA has closed its Administrative Office to the public. During this time, some GSCA staff will be working remotely and may not have access to office phones. Please utilize email as the most reliable way to reach our staff at this time. A full staff directory is available on our website.

Rest assured that GSCA is committing to continuing to provide a high level of service and staff will be doing their best to ensure this.

From: Michael Craig [REDACTED]
Sent: Monday, October 19, 2020 4:18 PM
To: Liam O'Brien <liam.o'brien2@ontario.ca>; Isaac Apter <isaac.apter@ontario.ca>
Subject: Fwd: Conservation Authority legislation

TO: Liam O'Brien, Chief of Staff, Minister's Office
and Isaac Apter, Director of Policy

Dear Mr. O'Brien and Mr. Apter,

The email below and my earlier one from a year ago may have reached your desks already. It was sent by Delany Leitch after it bounced with a message saying I couldn't access minister.mepc@ontario.ca. Rather odd, eh!

In any case, I am seeking information and action related to the Conservation Authority legislation and regulations. As you can see, I am deeply concerned that the proposed changes will hobble the CAs; particularly with regard to their education and stewardship programs that are financed by municipalities. By the way, what is the timeline for the Act coming to the legislature or being further opened up for reactions from the public?

I look forward to your response to the questions in my email to the Minister. I'm hoping, too, that you will advocate that the Ministry engage leaders of the Conservation Authorities in an open-ended, supportive dialogue. You can reach me, if you like, by email or by calling me in Owen Sound at [REDACTED]. Of course, if one of your Senior Policy Advisors is handling this file, I will be please to hear from them.

Sincerely,
Michael Craig

Begin forwarded message:

From: Michael Craig [REDACTED]
Subject: Conservation Authority legislation
Date: October 18, 2020 at 5:07:15 PM EDT
To: Jeff Yurek MPP <minister.mepc@ontario.ca>, "Yurek, Jeff" <jeff.yurek@pc.ola.org>
Cc: Bill Walker MPP <bill.walkwerco@pc.ola.org>

October 18, 2020

TO: The Honourable Jeff Yurek, Minister of the Environment, Conservation and Parks
FR: Michael Craig on behalf of Grey Bruce Climate Action Teams
RE: Proposed changes to Conservation Authority funding and management structures

Dear Minister Yurek,

I wrote to you a year ago, as copied below, concerning possible restrictions to the mandate of Ontario's Conservation Authorities. I was subsequently informed that the government does not intend to eliminate stewardship and education programs, but simply wants to insure that such activities are not funded by the province's budget contribution, which is only about six percent of CA budgets. I was relieved to learn this because I deeply value the education, tree planting, water quality monitoring and other partnership endeavours that would be at risk if CAs were forced to focus exclusively on flood control.

In a zoom meeting in September with MPP Bill Walker I was encouraged again when a Ministry spokeswoman reiterated that the province was not trying to force defunding of the ancillary environmental programs.

Unfortunately, that's not the whole story! The proposed changes to the Conservation Authorities Act may in fact severely limit many Authority programs. According to Conservation Authority leaders I have consulted, the crux of the problem is that new regulations will require a Memorandum of Understanding from every municipality that funds a CA - an MOU for every program beyond the scope of the Authorities' primary flood control mandate. If, for example, a CA has four ancillary program areas (stewardship; education; forestry services; water quality monitoring) serving eight municipalities, this means that the CA will require 32 separate MOUs after every municipal election. Each municipality will, in essence, have a veto power to choose programs a la carte - okay this, nix that - with every new council.

The Canadian Environmental Law Association recently expressed its concerns:

"In their recent proposals, the Government of Ontario has proposed to limit the mandate of conservation authorities. Rather than having a fulsome mandate to protect and steward watersheds across the province, the government has proposed limiting conservation authority programs and scope of work to natural hazards (ie: flooding risks). This leaves many local programs such as water monitoring, climate change adaptation and wetland restoration vulnerable to cuts."

Am I correct to assume that this bureaucratic roadblock is not what the Ministry wants? (This is what I was reassured a year ago.) Unfortunately, that's the mess that the legislation, as currently written, will create. So, in short, are you prepared to rethink and modify the legislation and regulations related to management and funding of Conservation Authority programs?

In particular, we, the undersigned, urge you to meet with managers and Board members from Conservation Authorities across Ontario for a full and frank discussion about the potential destructive impact of the CA legislation and revised regulations.

Please don't hobble our Conservation Authorities. They are a vital, creative part of Ontario's environmental ecosystem.

Your sincerely,

Michael Craig
on behalf of Climate Action Groups of Grey-Bruce Owen Sound

[REDACTED]
[REDACTED]
[REDACTED]

Endorsed by:

Reid Dennison, Grey Highlands Climate Action Group
Danielle Valiquette, Grey Highlands Climate Action Group
Jeannette Parry, Grey Highlands Climate Action Group
Julie Reitzel, Grey Highlands Climate Action Group
Rob Spackman, Grey Highlands Climate Action Group
Vitold Kreutzer, Grey Highlands Climate Action Group
Judy Halpern, Grey Highlands Climate Action Group
Lesley Lewis, Grey Highlands Climate Action Group
Joyce Hall, Grey Highlands Climate Action Group
Elaine Mitchell, Grey Highlands Climate Action Group
John Butler, Publisher, The Village Green
Joachim Ostertag, Chair, Climate Action Team Grey-Bruce
Danuta Valleau, Climate Action Team Grey-Bruce

September 1, 2019 - earlier letter to Minister Yurek

The Honourable Jeff Yurek,
Minister of the Environment, Conservation and Parks

Dear Minister,

I am rather perplexed and frustrated by recent news that your Ministry has directed Ontario's 36 Conservation Authorities to "wind-down" non-core programs and not proceed with any increases to levies or fees. If the CAs, including my local Grey Sauble Conservation Authority, implement this request, I am deeply concerned that many of their most vital programs will be truncated.

I say "perplexed" because, according to GSCA, their ancillary programs including water quality testing, environmental education programs such as Day Camps, stewardship projects, and tree planting on non-CA land, are funded mainly through fees, so they are self-sustaining without any significant cost to the province or municipalities. So why exactly has the government imposed this directive?

It is also strange, to my mind, that your Ministry feels free to interfere so substantially with Conservation Authorities, given that the province is a very minor funder of their operations. I am informed that last year the province funded approximately 7% of the GSCA budget, but as of April that contribution dropped to 6%. Can you please explain this? If you don't pay the piper, why do you have the right to call the tune?

One of my greatest worries is global warming which, according to over 95% of climate scientists, is clearly the result of human activity. If we believe the IPCC, and I certainly do, we have twelve years at most to begin to get CO2 emissions under control. In Ontario part of the solution is Conservation Authorities. Their educational programs, tree planting and remediation to adapt to the impacts of climate change are vital as we respond collectively to this world-wide threat.

I will greatly appreciate your explanation regarding the intent of your Ministry.

Sincerely,
Michael Craig
c.c. Bill Walker, MPP



October 5, 2020

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Room 281
Queen's Park
Toronto, ON, M7A 1A1

**Re: Update on Conservation Ontario's Client Service and Streamlining Initiative –
Development of a Guideline for Conservation Authority Pre-Consultation (Planning
and Permitting Applications)**

Dear Premier Ford:

In April, 2019 I wrote to you to advise of Conservation Ontario's new Client Service and Streamlining Initiative for which all 36 CAs passed resolutions of support. The Initiative was created to support actions outlined in the provincial *Housing Supply Action Plan*, and identifies a number of actions to improve client service and accountability, increase the speed of approvals and reduce red tape and regulatory burden. The Initiative is intended to help the Province address the lack of housing supply, while at the same time not jeopardizing public health and safety or the environment in the process. To support these goals, Conservation Ontario has developed a range of guidance documents and tools for conservation authority planning and regulations programs to ensure a consistent level of service and accountability.

On September 28, 2020 Conservation Ontario Council passed the following resolution at their meeting:

THAT the draft Guideline for Conservation Authority Pre-Consultation, dated September 16, 2020 be endorsed for use by conservation authorities.

The guideline referenced above and enclosed has been developed by Conservation Ontario to outline best practices for conservation authority staff when undertaking and/or participating in pre-consultation processes for applications made under the *Planning Act* and/or the *Conservation Authorities Act*. The guideline clearly articulates the roles of CAs in both distinct application processes, and outlines a suite of best practices to ensure successful and effective pre-consultation processes. The best practices contained in the pre-consultation guideline build

upon and complement other Conservation Ontario guidance documents developed as part of the Client Service and Streamlining Initiative.

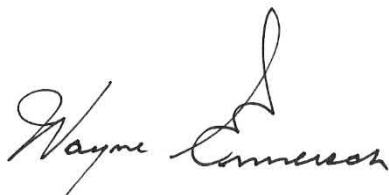
Prior to finalization, the draft pre-consultation guideline was distributed to conservation authorities and representatives from the Association of Municipalities of Ontario (AMO), the Residential Construction Council of Ontario (RESCON), the Ontario Home Builders Association (OHBA) and the Building Industry and Land Development Association (BILD) for their review. The comments received from these groups have greatly assisted in the development of the final document.

All 36 CAs have received a copy of the guideline to support the use of best practices and to facilitate greater consistency amongst conservation authorities' planning and regulations programs.

In summary, conservation authorities are collectively committed to working in collaboration with our member municipalities and the building and development industry to support the Province's objective to increase housing supply, while protecting public health and safety, and, the environment.

Should there be any questions or the need for additional information, please contact Kim Gavine, General Manager of Conservation Ontario, at 905-251-3268 or kgavine@conservationontario.ca.

Sincerely,

A handwritten signature in black ink, reading "Wayne Emmerson". The signature is fluid and cursive, with the first name "Wayne" written in a larger, more prominent script than the last name "Emmerson".

Wayne Emmerson
Chair, Conservation Ontario

ATTACH: Guideline for Conservation Authority Pre-Consultation (For Planning and Permitting Applications)

c.c. All CA General Managers/Chief Administrative Officers

Grey Sauble Conservation Authority Forestry Committee Meeting

MINUTES

MEETING: Forestry Committee Meeting
DATE: Thursday September 17, 2020
TIME: 2:00 pm – 4:30 pm
LOCATION: Online via Webex

CHAIR:

Committee Members Present: Andrea Matrosovs, Dwight Burley, Scott Mackey, Harley Greenfield, Ryan Greig

Staff Present: Mike Fry, Rita McGee, Cam Bennett

1. Call to Order

Andrea Matrosovs called the meeting to order at 2:08 PM.

2. Motion to Adopt Agenda

<u>Motion</u>	Moved by	Scott Mackey
	Seconded by	Dwight Burley

THAT the Forestry Committee adopt the agenda of September 17, 2020

All in Favour	Carried
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Andrea Matrosovs added an item for information to Other Business, that being the draft Grey County Forest Management Plan.

3. Disclosure of Pecuniary Interest

No disclosures of pecuniary interest were expressed.

4. Approval of Minutes from February 6, 2020 – Attachment #1

Motion

**Moved by
Seconded by**

**Ryan Greig
Harley Greenfield**

THAT the Forestry Committee approve the minutes of February 6, 2020.

All in Favour

Carried

5. Business Arising from the Previous Minutes

a) Method of notifying Municipalities of harvest operations – Attachment # 2

Mike Fry described the methods for notifying the Municipalities about upcoming forest operations on Authority lands. This action will allow the Municipalities to plan their own operations in a timely fashion. Andrea Matrosovs asked if the Authority displayed any signage to indicate harvest operations taking place. Mike explained that along with the required Grey County Forest Management By-law permit other types of signage are used by the Authority such as trail/property closed signs and harvest operations in progress.

6. Discussion Items

a. Grey Sauble Conservation Forestry

i. Current harvest operations and planned marking – Attachment #3

Cam Bennett reviewed Attachment #3, the ongoing harvest operations, and future marking to be completed by forestry staff.

Motion

**Moved by
Seconded by**

**Dwight Burley
Harley Greenfield**

THAT the Forestry Committee receive the Tendering Plan and Status Report as information.

All in Favour

Carried

b. Grey Sauble Forestry Services

i. Update on Spring Tree Planting and Managed Forest Plans

Mike Fry reviewed Attachments #4a, 4b and 5, which summarize the tree planting projects throughout the watershed and the managed forest plans completed for 2020.

Motion

**Moved by
Seconded by**

**Scott Mackey
Harley Greenfield**

THAT the Forestry Committee receive the 2020 Update on Tree Planting and Managed Forest Plans as information.

All in Favour

Carried

8. Other Business

Andrea Matrosovs invited committee members to look at the draft Grey County Forest Management Plan which is now available for comment. The draft plan is available online at the Grey County website along with the previous plan for comparison. Comments will be accepted until October 2, 2020.

9. Next Meetings

Mike Fry offered the opportunity for a tour of forestry operation for the next meeting. The idea was generally accepted, and Mike will investigate a date for that.

Next Forestry Committee meeting:

Date: To Be Determined

Time:

Location:

Adjournment

Motion

**Moved by
Seconded by**

**Dwight Burley
Harley Greenfield**

THAT the Forestry Committee adjourn at 2:24 pm.

All in Favour

Carried

Chairman
Andrea Matrosovs

Recording Secretary
Cam Bennett

Minutes of Meeting

Tuesday, October 20, 2020 - Knapp's Garage, Social Distancing

[illegible]

	<ul style="list-style-type: none"> ● Ambassadors Next year, GSC staff will be advertising for volunteers to be ambassadors at Conservation Areas to provide public relations, etc. Morgan will provide more details when they are available. ● Friends of Hibou Volunteers After reviewing and reaching out to volunteers on the current FoH list, there are 20 active volunteers, including the committee members. Depending on the task at hand, will depend on how many volunteers are required. It was left that when the FoH are busy with a large project, a special request for additional volunteers will be posted for help. ● Webpage & Facebook Brian has reviewed the WordPress platform that is used for the FoH webpage and recommended that we keep and continue to use this service. Facebook is getting good traction and he will look into an Instagram Account. A link to Canada Helps will be added to the webpage for donations to the Friends of Hibou. Brain asked for our group to look through their collection of photos for winter photos at Hibou for social media. ● Newsletter The next newsletter will be released before December 1st. This edition will have four pages that will feature 4 articles. (Susan, Annette, Kathy and Marie will provide articles). Scott Cameron may be asked to submit an article on the 1936 sinking of the Hibou steamship. The side column will consist of: gift giving suggestions such as buying someone a Seasonal Parking Pass, no garbage messaging and anything else Morgan wishes to submit, and the announcement of “entire sales” of The Story of Hibou Park will be donated to the Friends of Hibou Projects. 	<p>Morgan</p> <p>Marie Barry Brian</p> <p>Brian</p> <p>Marie Brian Susan</p>	<p>Morgan</p> <p>Marie Barry Brian</p> <p>Brian</p> <p>Marie Brian Susan</p>
4.	<p>Tasks/ New Projects</p> <ul style="list-style-type: none"> ● Flowerbed at the Small Pavilion Topsoil has been delivered to the future site of the “Native Flower Garden”, located in front of the small pavilion. Species will be planted and signage will be erected encouraging the removal of dead flowers that contain seeds, to be taken home and planted in home gardens. Krista wondered about looking at a low ground cover plants, eg. wild strawberries to act as a ground cover to assist with less weeding maintenance (permaculture practices). ● Revised Friends of Hibou Brochure Brian will revise the brochure and send Marie a mock up. The volunteer form will be revised and remain in the brochure. Brain will need the new GSC logo from staff. Marie will contact Gloria for the new logo file. ● Guided Hikes Committee members were asked to consider leading a winter hike. It would be ideal for one hike a month at Hibou (December to March). 	<p>Susan Marie</p> <p>Brian Marie</p>	<p>Susan Marie</p> <p>Brian Marie</p>

	<p>Committee members will think about the idea and get back to Marie so that it can be added to the December newsletter. (Photography, Dark Skies, Birding, etc.) It was suggested that only the week would be mentioned in the newsletter and registration be required. When the week gets closer to the event, a good weather day would be picked and the pre-registered participants would be notified of the date.</p> <ul style="list-style-type: none"> • SweetWater Festival A string quartet played in the large pavilion at Hibou on Saturday September 21. Tim would like to have other events of that nature at Hibou. • Photo Contest GSC staff have launched a photo contest to obtain photos for the new general brochure that will be launched in April 2021. For more information, check out the GSC webpage. • Boardwalk Replacements and Gravel Currently, lumber prices are very high. It was decided to wait and watch to see if the prices will drop during the winter months. Morgan has delivered ¾" gravel for the committee and other volunteers to place on the trails. The cost of the gravel will be paid from the Friends of Hibou account. • Memorandum Agreement with GSC Marie will share the memorandum with Bob and Krista for their review. After the review, Marie will discuss the memorandum with Tim. <p>Meeting adjourned at 3:30 pm</p>	Marie	Marie
5.	Next Meeting - To Be Announced	Marie Bob Krista	Marie

MEDIA RELEASES AND ARTICLES

Collingwood Today

September 3, 2020

"Conservation Authority expects \$100K deficit from COVID-related losses"

https://www.collingwoodtoday.ca/coronavirus-covid-19-local-news/conservation-authority-expects-100k-deficit-from-covid-related-losses-2685880?utm_source=Email&utm_medium=Email&utm_campaign=Email



Grey Sauble Authority Board of Directors

MOTION

DATE: October 28, 2020

MOTION #: FA-20-072

MOVED BY: _____

SECONDED BY: _____

Recommended Consent Agenda Motion

THAT in consideration of the Consent Agenda Items listed on the October 28, 2020, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) Environmental Planning - Section 28 Permits – September 2020; (ii) Administration - Receipts & Expenses – September 2020; (iii) Correspondence – Letter to Minister Yurek and Minister Yakabuski, Email to Minister Yakabuski, CO Letter to Premier; (iv) Other Minutes – Forestry Committee August 19, 2020; (v) Recent Media Articles;

GREY SAUBLE CONSERVATION AUTHORITY 2020 APPROVED BUDGET

	Approved Budget 2019	Approved Budget 2020	Actual Q3 2019	Actual 2020	Forecast Year End
WATER MANAGEMENT					
Flood Forecasting & Warning					
Total Flood Forecasting & Warning	124,408	110,229	81,474	82,020	106,541
Flood Control Structures					
Total Flood Control Structures	7,530	7,287	3,663	4,435	8,300
Ice Management Planning & Funding					
Total Ice Management Planning & Funding	4,000	-	-	-	-
Erosion Control Structures					
Total Erosion Control Structures	2,000	2,100	729	1,200	2,400
Other Dams					
Total Other Dams	12,544	23,043	2,915	9,118	13,800
TOTAL WATER MANAGEMENT	150,482	142,660	88,781	96,773	131,041
Watershed Monitoring & Management					
Total Watershed Monitoring & Management	191,139	50,905	165,536	20,393	28,050
Stewardship					
Total Stewardship		104,755	-	43,706	121,853
Environmental Planning & Regulations					
Total Environmental Planning & Regulations	380,288	412,089	251,946	298,042	402,272
FORESTRY & SPECIES					
GSCA Forestry & Species					
Total GSCA Forestry & Species	168,297	151,970	97,553	93,219	143,473
Grey Sauble Forestry Service					
Total Grey Sauble Forestry Service	233,330	220,587	216,200	175,763	218,281
TOTAL FORESTRY & SPECIES	401,627	372,557	313,753	268,982	361,754
CONSERVATION LANDS					
Conservation Lands Policy & Strategy					
Total Conservation Lands Policy & Strategy	173,922	189,982	131,192	86,404	188,171
Grey County Management Contract					
Total Grey County Management Contract	149,542	151,016	92,278	97,839	128,248

	Approved Budget 2019	Approved Budget 2020	Actual Q3 2019	Actual Q3 2020	Forecast Year End
WATER MANAGEMENT					
Flood Forecasting & Warning					
Total Flood Forecasting & Warning	124,408	110,229	81,628	90,045	110,230
Flood Control Structures					
Total Flood Control Structures	7,530	7,287	4,842	5,921	7,287
Ice Management Planning & Funding					
Total Ice Management Planning & Funding	4,000	-	2,540	-	-
Erosion Control Structures					
Total Erosion Control Structures	2,000	2,100	1,270	1,825	2,100
Other Dams					
Total Other Dams	12,544	23,043	9,408	17,282	23,043
TOTAL WATER MANAGEMENT	150,482	142,660	99,688	115,073	142,660
Watershed Monitoring & Management					
Total Watershed Monitoring & Management	191,139	50,905	201,246	39,192	47,693
Stewardship					
Total Stewardship		104,755		106,164	121,853
Environmental Planning & Regulations					
Total Environmental Planning & Regulations	380,288	412,089	307,911	303,428	402,272
FORESTRY & SPECIES					
GSCA Forestry & Species					
Total GSCA Forestry & Species	168,297	136,215	55,373	86,599	143,473
Grey Sauble Forestry Service					
Total Grey Sauble Forestry Service	233,330	236,342	216,776	191,676	218,281
TOTAL FORESTRY & SPECIES	401,627	372,557	272,149	278,275	361,755
CONSERVATION LANDS					
Conservation Lands Policy & Strategy					
Total Conservation Lands Policy & Strategy	173,922	189,982	161,413	154,925	188,171
Grey County Management Contract					
Total Grey County Management Contract	149,542	151,016	96,914	100,309	128,248

	Approved Budget 2019	Approved Budget 2020	Actual Q3 2019	Actual 2020	Forecast Year End
Conservation Lands Operations					
Total Conservation Lands Operations	254,914	248,851	185,723	238,557	317,061
TOTAL CONSERVATION LANDS	578,378	589,849	409,192	422,801	633,479
Conservation Information & Community Outreach					
Total Conservation Information & Community Outreach	140,156	98,471	94,625	61,222	92,363
Education					
Total Education		55,943		10,892	18,051
Administration, Finance & Human Resources					
Total Administration, Finance & Human Resources	532,793	550,680	385,631	388,559	522,399
GIS, Information Management & Information Technology					
Total GIS & Information Management	355,765	238,824	260,776	153,723	209,054
				3,557	
Source Water Protection					
Total Source Water Protection	158,738	186,811	109,686	144,321	204,814
Source Water Risk Management Service					
Total Source Water Risk Management Service	76,679	76,679	66,840	38,444	64,500
Fleet & Equipment Management					
Total Fleet & Equipment Management	85,425	81,375	41,047	31,659	73,200
Total Operating Budget	3,051,469	2,961,597	2,187,813	1,979,516	2,862,830
Total Operations Budget Expenses					
Salary, wages & benefits	2,150,795	2,121,288	1,492,660	1,463,125	1,924,804
Contracts & Services	298,777	229,702	235,608	124,043	236,884
Vehicles & Equipment	92,825	94,025	61,133	51,577	73,200
Materials & Supplies	252,215	252,100	218,601	135,209	241,003
Training & Workshops	23,735	22,650	7,290	5,354	7,653
Donations	3,800	3,200	3,000	3,080	3,080
Other	169,950	168,800	129,522	138,308	179,226
To Reserves	59,372	69,832	-	58,822	186,023
To Deferred Revenue	-	-	40,000	-	
Total Operating Budget	3,051,470	2,961,597	2,187,813	1,979,516	2,851,873

	Approved Budget 2019	Approved Budget 2020	Actual Q3 2019	Actual Q3 2020	Forecast Year End
Conservation Lands Operations					
Total Conservation Lands Operations	254,914	248,851	195,002	238,557	317,061
TOTAL CONSERVATION LANDS	578,378	589,849	453,329	493,791	633,480
Conservation Information & Community Outreach					
Total Conservation Information & Community Outreach	140,156	98,471	107,301	73,853	92,363
Education					
Total Education		55,943		7,786	15,474
Administration, Finance & Human Resources					
Total Administration, Finance & Human Resources	532,793	550,680	401,872	406,811	540,087
GIS, Information Management & Information Technology					
Total GIS & Information Management	355,765	238,824	180,857	139,393	187,224
Source Water Protection					
Total Source Water Protection	158,738	186,811	170,658	204,814	205,163
Source Water Risk Management Service					
Total Source Water Risk Management Service	76,679	76,679	76,679	64,500	64,500
Fleet & Equipment Management					
Total Fleet & Equipment Management	85,425	81,375	57,886	51,090	73,200
Total Operating Budget	3,051,470	2,961,597	2,329,577	2,284,170	2,887,724
Total Operations Budget Funding					
Municipal Levy	1,337,520	1,380,597	1,003,140	1,035,448	1,380,597
CAA S39	71,779	37,325	37,055	37,055	37,055
MECP (DWSP)	158,738	186,811	169,638	203,963	203,963
Agreements, MOUs and Grants	416,686	163,500	229,855	257,010	273,001
Services & Sales	1,006,636	1,133,914	836,352	734,908	948,063
Donations	1,600	7,450	45,090	11,533	18,233
Interest & Gains	2,500	2,000	6,386	4,253	5,600
From Reserves	56,011	50,000	2,060	-	20,943
From Deferred Revenue	-	-	-		
Total Operating Budget	3,051,470	2,961,597	2,329,577	2,284,170	2,887,454

GREY SAUBLE CONSERVATION AUTHORITY 2020 APPROVED CAPITAL BUDGET

EXPENSES

FUNDING

EXPENSES				FUNDING			
	Approved Budget 2020	Actual Q3	Forecast		Approved Budget 2020	Actual Q3	Forecast
WATER MANAGEMENT				WATER MANAGEMENT			
Flood Forecasting & Warning				Flood Forecasting & Warning			
To Reserves	25,000		25,000	Municipal Levy	25,000		25,000
Flood Control Structures				Flood Control Structures			
Materials & Supplies				WECI	0		
				Reserves	0		
WATER MANAGEMENT Subtotal	25,000	-	25,000	WATER MANAGEMENT Subtotal	25,000	-	25,000
CONSERVATION LANDS Policy/Operations				CONSERVATION LANDS Policy/Operations			
Entrance Signs				Entrance Signs			
Contracts & Services	14,800	863	14,800	Municipal Levy	4,800	863	4,800
				Reserves	10,000		10,000
Spirit Rock - Washroom Upgrade				Spirit Rock - Washroom Upgrade			
Contracts & Services	10,000		10,000	Reserves	5,500		5,500
				Sales and Services	4,500		4,500
Bruce's Caves - Washroom Upgrade				Bruce's Caves - Washroom Upgrade			
Contracts & Services	10,000		10,000	Municipal Levy			
				Sales and Services	10,000		10,000
Lake Charles - Washroom Removal				Lake Charles - Washroom Removal			
Contracts & Services	2,000		2,000	Municipal Levy			
				Sales and Services	2,000		2,000

EXPENSES				FUNDING			
	Approved Budget 2020	Actual Q3	Forecast		Approved Budget 2020	Actual Q3	Forecast
Indian Falls - Washroom Upgrades				Indian Falls - Washroom Upgrades			
Contracts & Services	15,000		-	Municipal Levy			
To Reserves			7500	Agreements/MOUs/Grants	7,500		-
				Sales and Services	7,500		7,500
Arran Lake Pavilion				Arran Lake Pavilion			
Contracts and Services	40,000		-	Municipal Levy	4,700		4700
To Reserves			5700	Donations	25,000		0
				Reserves	9,300		0
				Sales and Service	1,000		1000
Inglis Falls - Septic				Inglis Falls - Septic			
Contracts & Services			40,000	Sales and Services			-
				Reserves			40,000
Inglis Falls - Safety Fence				Inglis Falls - Fence			
Contracts & Services			3,000	Sales & Services			
To Reserves				Reserves			3,000
Various - Stone Repointing Projects				Various - Stone Repointing Projects			
Contracts & Services				Levy			
Contracts & Services	6,000		6,000	Reserves	6,000		6,000
CONSERVATION LANDS Subtotal	97,800	863	99,000	CONSERVATION LANDS Subtotal	97,800	863	99,000

EXPENSES			
	Approved Budget 2020	Actual Q3	Forecast
Administration, Finance & Human Resources			
Admin Centre refurbish Concept Design			
Contracts & Services	20,000		20,000
Admin Centre - Renewal			
Contracts & Services	20,000		20,000
Admin Centre Meeting Tables			
Materials and Supplies	6,000		6,000
Administration, Finance & Human Resources			
Subtotal	46,000	-	46,000
GIS, Information Management & Information Technology - 2020 Servers			
Materials & Supplies			
Equipment	5,000		5,000
GIS, Information Management & Information Technology - GPS Units/Tablets			
Materials & Supplies	1,500		1,500
GIS, Information Management & Information Technology - 2020 Screen			
Materials & Supplies			
Equipment	1,000		1,000

FUNDING			
	Approved Budget 2020	Actual Q3	Forecast
Administration, Finance & Human Resources			
Admin Centre refurbish Concept Design			
Reserves	20,000		20,000
Admin Centre - Renewal			
Reserves	20,000		20,000
Admin Centre Meeting Tables			
Municipal Levy	6,000		6,000
Administration, Finance & Human Resources			
Subtotal	46,000	-	46,000
GIS, Information Management & Information Technology - 2020 Servers			
From Reserves	5,000		5,000
GIS, Information Management & Information Technology - GPS Units			
From Reserves			
Municipal Levy	1,500		1,500
GIS, Information Management & Information Technology - 2020 Smart Screen			
From Reserves			
Municipal Levy	1,000		1,000

EXPENSES

	Approved Budget 2020	Actual Q3	Forecast
GIS, Information Management & Information Technology - Workstations			
Materials & Supplies	8,000	5,587	8,000
GIS, Information Management & Information Technology - Subtotal	15,500	5,587	15,500
Fleet & Equipment Management			
Vehicles & Equipment			
To Lands Operations			
Fleet & Equipment Management Subtotal	-	-	-
Total Capital Budget	184,300	6,450	185,500
Total Capital Budget			
Salary, wages & benefits			
Contracts & Services	137,800	863	125,800
Vehicles & Equipment	-	-	-
Materials & Supplies	21,500	5,587	21,500
Training & Workshops			
Donations			
Other	-	-	-
To Reserves	25,000	-	38,200
To Deferred Revenue			
Total Capital Budget	184,300	6,450	185,500
2019 Capital Projects completed are excluded			

FUNDING

	Approved Budget 2020	Actual Q3	Forecast
GIS, Information Management & Information Technology - Workstations			
Municipal Levy	8,000	5,587	8,000
GIS, Information Management & Information Technology - Subtotal	15,500	5,587	15,500
Fleet & Equipment Management			
Services & Sales			
From Reserves			
Fleet & Equipment Management Subtotal	-	-	-
Total Capital Budget	184,300	6,450	185,500
Total Capital Budget			
Municipal Levy	51,000	6,450	51,000
CAA S39			
MECP (DWSP)			
Agreements, MOUs and Grants	7,500	-	-
Services & Sales	25,000	-	25,000
Donations	25,000	-	-
Interest & Gains			
From Reserves	75,800	-	109,500
From Deferred Revenue			
Total Capital Budget	184,300	6,450	185,500

ATTACHMENT #11

STAFF REPORT

Report To: Board of Directors
Report From: Tim Lanthier
Chief Administrative Officer
Meeting Date: October 28, 2020
Report Code: 25-2020
Subject: Succession Planning Concept and Staffing Discussion



Recommendation:

WHEREAS GSCA is in the process of developing a comprehensive Succession Plan and whereas certain key functions are identified as being in need of immediate support.

THAT the Grey Sauble Conservation Authority Board of Directors support, in principle, the establishment and re-configuring of staff positions as presented.

Overview:

Succession planning is a focused process for recording information, developing talent, and anticipating staffing changes within an organization to increase business stability. It is an ongoing, fluid process that needs to be flexible enough to accommodate unforeseen change.

This process requires identifying crucial job skills, knowledge, social relationships and organizational practices and passing them on to prepare the next “generation” of workers, thereby ensuring the seamless movement of talent within the organization. In a small organization, such as GSCA, this will also include documenting policies, procedures and protocols to help retain and transfer corporate knowledge.

Effective job design, varied internal development opportunities and smart organizational structure are important practices to promote the achievement of organizational objectives while creating an environment that promotes employee engagement and retention. The convergence of the organization's needs and the employees' interests can occur in succession planning because of its wide scope and open process.

The rationale for this process includes:

- Being able to adapt to demographic changes and talent scarcity;
- Proactively identifying skill gaps and training needs;
- Retaining corporate knowledge;
- Boosting staff morale and encouraging staff retention;
- Ensuring that we can replace specialized competencies adequately.

The plan will encompass a wide swath of corporate and HR activities including how we retain, record and transfer knowledge, how we onboard, how we set up training and mentoring plans, the establishment of more driven and directed staff development, how we undertake performance reviews, and how we handle staff turnover.

Current Status:

We are currently in the very early phases of developing this plan. At this stage, we are in the process of assessing what key roles and functions are necessary to ensure corporate stability, and what mechanisms exist to assist with this. We are also assessing obvious aspects of GSCA's workforce, such as retirement potential, to assist in determining more immediate needs.

Immediate Needs:

At this early stage of the process, several key role and function needs have been identified that need to be addressed immediately. These are associated with the stewardship program, the water monitoring program, the flood forecasting program and the GIS/IT program areas.

The movement of GSCA's previous stewardship technician into the role of Manager of Conservation Lands has left a staff position open for stewardship. This role previously spent a portion of their time undertaking stewardship work and a portion of their time undertaking watershed monitoring. These two functions are being separated out.

This will be addressed by extending an existing and ongoing nine-month contract position into a twelve-month contract position to cover the watershed monitoring roles and functions. This works within the existing budget amounts utilizing a portion of the stewardship technician that was funded by this department.

The stewardship technician will become one-hundred percent focused on stewardship work and engaging the agricultural community for an ongoing twelve-month contract. This will be funded through a combination of existing budget dollars and a new two year grant from OMAFRA through the Healthy Lake Huron initiative.

The third key area that requires immediate attention is the combined areas of Flood Forecasting and GIS/IT. It is proposed that a new staff person be brought on in the existing organizational position of Geospatial Technician. This position will be funded partially within flood forecasting and warning, and partially within GIS/IT/IM. The primary, immediate role of this position will be to assist in the GIS department to provide core GIS support. This position will also be mentored to learn the intricacies of the flood forecasting program and GSCA's Information Technologies services and system.

With an immediate need within the GIS Department, and increasingly urgent need for knowledge transfer and mentoring within Flood Forecasting and IT, GSCA must take immediate action to maintain organizational stability.

Additional Needs:

Additional staffing needs identified are outside of the scope of succession planning is the need to hire more gate staff and park ambassadors for several of GSCA's popular properties. This includes Inglis Falls, Eugenia Falls, Hibou, Old Baldy, Christie Beach, Spirit Rock and Bruce's Caves. Throughout the summer of 2020, GSCA was forced by necessity to staff several of these areas in order to provide site compliance monitoring, to improve the visitor experience, and to address concerns of neighbouring property owners. These positions that were optional in the past are now vital for the ongoing operations of these properties. A total of 10 part time staff positions are proposed in the 2021 budget year. These positions will be 100 percent funded through gate revenues. It is anticipated that the increased staff presence on site will improve parking payment compliance, improve permitted use compliance, improve the overall visitor experience and also improved neighbour relationships by addressing overuse concerns.

As such, it is anticipated that by improving parking compliance in 2021, GSCA will experience increased parking revenues based on the same amount of visitation.

Next Steps:

There will be budgetary needs to support these immediate action items. Next steps include staff preparing and presenting a budget that can be supported by our Board of Director's and a level of support from the Board to allow staff to take these actions for the betterment of the organization, now and into the future.

As such, staff have prepared such a budget that takes great effort to allow for minimal increases while also allowing for the fulfillment of these goals. This draft budget will be discussed under a separate agenda item.

Communication Strategy:

None at this time.

Consultation: CAO, All GSCA Management Staff

Date of Update of this Report: October 22, 2020



Grey Sauble Authority Board of Directors

M O T I O N

DATE: October 28, 2020

MOTION #: FA-20-073

MOVED BY: _____

SECONDED BY: _____

WHEREAS GSCA is in the process of developing a comprehensive Succession Plan and whereas certain key functions are identified as being in need of immediate support.

THAT the Grey Sauble Conservation Authority Board of Directors support, in principle, the establishment and re-configuring of staff positions as presented.

ATTACHMENT #12

GREY SAUBLE CONSERVATION AUTHORITY 2021 DRAFT BUDGET

EXPENSES

FUNDING

	Approved Budget 2019	2019 Dec 31 Actual	Approved Budget 2020	Draft 2021 Budget		Approved Budget 2019	2019 Dec 31 Actual	Approved Budget 2020	Draft 2021 Budget
WATER MANAGEMENT					WATER MANAGEMENT				
Flood Forecasting & Warning					Flood Forecasting & Warning				
Salary, wages & benefits	112,658	97,245	96,729	119,199	Municipal Levy	73,632	80,512	80,738	102,999
Contracts & Services	3,500	1,690	5,500	5,200	CAA S39	50,776	27,600	29,492	29,400
Vehicles & Equipment	4,000	4,845	4,000	4,000	MECP (DWSP)				
Materials & Supplies	3,500	3,626	3,000	3,000	Agreements, MOUs and Grants				
Training & Workshops	750	706	1,000	1,000	Services & Sales				
Total Flood Forecasting & Warning	124,408	108,112	110,229	132,399	Total Flood Forecasting & Warning	124,408	108,112	110,229	132,399
Flood Control Structures					Flood Control Structures				
Salary, wages & benefits	1,200	1,243	1,437	1,500	Municipal Levy	4,030	2,812	5,467	5,707
Contracts & Services	2,500	1,716	2,500	2,500	CAA S39	3,500	1,820	1,820	1,643
Vehicles & Equipment	300	128	350	350	MECP (DWSP)				
Materials & Supplies	1,780		1,200	1,200	Agreements, MOUs and Grants		191	-	-
Other	1,750	1,735	1,800	1,800	Interest & Gains				
Total Flood Control Structures	7,530	4,822	7,287	7,350	Total Flood Control Structures	7,530	4,823	7,287	7,350
Ice Management Planning & Funding					Ice Management Planning & Funding				
Salary, wages & benefits		-	-	-	Municipal Levy	2,000	-	-	-
Contracts & Services	4,000	-	-	-	CAA S39	2,000	-	-	-
Total Ice Management Planning & Funding	4,000	-	-	-	Total Ice Management Planning & Funding	4,000	-	-	-
Erosion Control Structures					Erosion Control Structures				
Salary, wages & benefits	750	563	800	800	Municipal Levy	1,000	365	1,100	1,100
Contracts & Services					CAA S39	1,000	365	1,000	1,000
Vehicles & Equipment	250	166	300	300	MECP (DWSP)				
Materials & Supplies	1,000		1,000	1,000	Agreements, MOUs and Grants				
Total Erosion Control Structures	2,000	729	2,100	2,100	Total Erosion Control Structures	2,000	729	2,100	2,100
Other Dams					Other Dams				
Salary, wages & benefits	7,844	2,832	18,043	18,041	Municipal Levy	12,544	4,774	23,043	21,141
Contracts & Services	2,000	-	2,000	2,500	CAA S39				
Vehicles & Equipment	1,200	894	1,500	1,600	MECP (DWSP)				
Materials & Supplies	1,500	1,048	1,500	1,500	Agreements, MOUs and Grants				
To Reserves					From Reserves or Surplus				2,500
Total Other Dams	12,544	4,774	23,043	23,641	Total Other Dams	12,544	4,774	23,043	23,641
TOTAL WATER MANAGEMENT	150,482	118,437	142,660	165,490	TOTAL WATER MANAGEMENT	150,482	118,438	142,660	165,490

EXPENSES					FUNDING				
	Approved Budget 2019	2019 Dec 31 Actual	Approved Budget 2020	Draft 2021 Budget		Approved Budget 2019	2019 Dec 31 Actual	Approved Budget 2020	Draft 2021 Budget
Watershed Monitoring & Management					Watershed Monitoring & Management				
Salary, wages & benefits	105,654	104,490	34,755	17,781	Municipal Levy	104,794	104,794	47,205	35,581
Contracts & Services	13,000	14,043	10,000	13,600	CAA S39				
Vehicles & Equipment	11,000	5,604	5,000	5,000	MECP (DWSP)				
Materials & Supplies	60,735	76,867	400	400	Agreements, MOUs and Grants	81,145	80,734	-	-
Training & Workshops	750	108	750		Services & Sales	4,000	5,436	-	-
Donations					Donations	1,200	44,000	3,700	
To Reserves					From Reserves or Surplus				1,200
To Deferred Revenue		33,596			From Deferred Revenue				
Total Watershed Monitoring & Management	191,139	234,707	50,905	36,781	Total Watershed Monitoring & Management	191,139	234,965	50,905	36,781
Stewardship					Stewardship				
Salary, wages & benefits			33,255	56,639	Municipal Levy			34,755	35,639
Contracts & Services			1,000	1,000	CAA S39				
Vehicles & Equipment			5,000	3,000	MECP (DWSP)				
Materials & Supplies			65,000	31,913	Agreements, MOUs and Grants			70,000	56,913
Training & Workshops			500	-	Services & Sales			-	-
Total Stewardship			104,755	92,552	Total Stewardship			104,755	92,552
Environmental Planning & Regulations					Environmental Planning & Regulations				
Salary, wages & benefits	357,288	336,274	390,089	389,359	Municipal Levy	57,719	57,719	83,606	84,073
Contracts & Services		394	1,000	1,000	CAA S39	5,756	2,993	2,993	2,993
Vehicles & Equipment	13,000	9,288	11,000	10,000	MECP (DWSP)				
Materials & Supplies	5,000	5,250	5,000	4,707	Agreements, MOUs and Grants				
Training & Workshops	5,000	6,217	5,000		Services & Sales	297,000	337,499	325,490	318,000
To Reserves		22,827			From Reserves	19,813			
To Deferred Revenue		17,960			From Deferred Revenue				
Total Environmental Planning & Regulations	380,288	398,211	412,089	405,066	Total Environmental Planning & Regulations	380,288	398,211	412,089	405,066

EXPENSES					FUNDING				
	Approved Budget 2019	2019 Dec 31 Actual	Approved Budget 2020	Draft 2021 Budget		Approved Budget 2019	2019 Dec 31 Actual	Approved Budget 2020	Draft 2021 Budget
Forestry, Species & Forestry Services					Forestry, Species & Forestry Services				
Salary, wages & benefits	269,717	244,519	235,623	229,122	Municipal Levy				
Contracts & Services	1,425	4,672	1,500	2,250	CAA S39				
Vehicles & Equipment	19,200	14,702	21,000	24,000	MECP (DWSP)				
Materials & Supplies	103,050	107,592	92,500	99,500	Agreements, MOUs and Grants	165,000	119,807	75,000	166,500
Training & Workshops	5,235	812	5,000		Services & Sales	208,430	183,242	294,557	155,000
Donations	3,000	3,000	3,000		Donations		38	3,000	5,000
To Reserves			13,934		From Reserves	193,197	72,211		28,372
Total Forestry, Species & Forestry Services	401,627	375,298	372,557	354,872	Total Forestry, Species & Forestry Services	401,627	375,298	372,557	354,872
CONSERVATION LANDS					CONSERVATION LANDS				
Conservation Lands Policy & Strategy					Conservation Lands Policy & Strategy				
Salary, wages & benefits	94,222	97,906	103,482	114,095	Municipal Levy	138,182	138,182	132,982	133,347
Contracts & Services	1,000	2,827	3,000	3,000	CAA S39				
Vehicles & Equipment	1,500	1,465	1,500	1,500	MECP (DWSP)				
Materials & Supplies	3,000	857	3,000	2,400	Agreements, MOUs and Grants				
Training & Workshops	2,000	703	1,000	-	Services & Sales	35,740	58,672	55,000	64,048
Other	72,200	65,982	73,000	83,000	Interest & Gains				
To Reserves		27,114	5,000		From Reserves			2,000	6,600
Total Conservation Lands Policy & Strategy	173,922	196,855	189,982	203,995	Total Conservation Lands Policy & Strategy	173,922	196,854	189,982	203,995
Grey County Management Contract					Grey County Management Contract				
Salary, wages & benefits	133,042	113,039	134,516	160,864	Municipal Levy				
Vehicles & Equipment	16,500	12,240	16,500	13,500	MECP (DWSP)				
Materials & Supplies		1,498			Agreements, MOUs and Grants				
Training & Workshops					Services & Sales	149,542	126,778	151,016	174,364
Total Grey County Management Contract	149,542	126,778	151,016	174,364	Total Grey County Management Contract	149,542	126,778	151,016	174,364
Conservation Lands Operations					Conservation Lands Operations				
Salary, wages & benefits	182,939	185,686	186,926	238,152	Municipal Levy	179,514	179,514	188,601	190,152
Contracts & Services	35,000	21,227	23,000	23,000	CAA S39				
Vehicles & Equipment	19,975	22,028	21,925	22,000	MECP (DWSP)				
Materials & Supplies	15,000	15,060	15,000	15,000	Agreements, MOUs and Grants	5,000			
Training & Workshops	2,000	1,029	2,000	-	Services & Sales	70,200	69,621	60,000	110,000
Donations					Donations	200	650	250	-
To Reserves		4,753		59,000	From Reserves or Surplus				57,000
Total Conservation Lands Operations	254,914	249,784	248,851	357,152	Total Conservation Lands Operations	254,914	249,784	248,851	357,152
TOTAL CONSERVATION LANDS	578,378	573,416	589,849	735,511	TOTAL CONSERVATION LANDS	578,378	573,417	589,849	735,511

EXPENSES					FUNDING				
	Approved Budget 2019	2019 Dec 31 Actual	Approved Budget 2020	Draft 2021 Budget		Approved Budget 2019	2019 Dec 31 Actual	Approved Budget 2020	Draft 2021 Budget
Conservation Information & Community Outreach					Conservation Information & Community Outreach				
Salary, wages & benefits	106,256	104,997	71,221	80,306	Municipal Levy	96,892	96,892	98,471	98,856
Contracts & Services	28,200	10,959	22,700	9,700	CAA S39				
Vehicles & Equipment	1,000	538	500	500	MECP (DWSP)				
Materials & Supplies	2,900	4,142	3,050	8,250	Agreements, MOUs and Grants				
Training & Workshops	1,000	448	800		Services & Sales	35,264	33,190	-	-
Donations	800	600	200	100	Donations		3,500	-	-
To Reserves		8,397			From Reserves	8,000			
To Deferred Revenue		3,500			From Deferred Revenue				
Total Conservation Information & Community Outreach	140,156	133,581	98,471	98,856	Total Conservation Information & Community Outreach	140,156	133,581	98,471	98,856
Education					Education				
Salary, wages & benefits			44,993	38,458	Municipal Levy			323	
Contracts & Services			6,500	5,700	CAA S39				
Vehicles & Equipment			250	250	MECP (DWSP)				
Materials & Supplies			3,800	3,400	Agreements, MOUs and Grants			3,500	
Training & Workshops			400		Services & Sales			52,120	52,290
To Reserves				4,482	From Reserves				
Total Education			55,943	52,290	Total Education			55,943	52,290
Administration, Finance & Human Resources					Administration, Finance & Human Resources				
Salary, wages & benefits	366,253	326,048	351,580	373,280	Municipal Levy	488,664	488,664	498,983	527,330
Contracts & Services	52,440	56,591	85,300	67,524	CAA S39	8,747	4,278	2,020	2,020
Vehicles & Equipment	1,100	3,100	1,000	1,000	MECP (DWSP)				
Materials & Supplies	14,000	15,895	16,800	12,300	Agreements, MOUs and Grants	725	1,849		
Training & Workshops	3,000	2,621	2,000	16,000	Services & Sales	31,956	29,872	32,177	36,130
Donations					Donations	200	2,019	500	700
Other	96,000	89,063	94,000	100,075	Interest & Gains	2,500	7,865	2,000	4,000
To Reserves		10,000			From Reserves			15,000	
Total Administration, Finance & Human Resources	532,793	503,319	550,680	570,179	Total Administration, Finance & Human Resources	532,793	534,547	550,680	570,179
GIS, Information Management & Information Technology					GIS, Information Management & Information Technology				
Salary, wages & benefits	234,303	166,123	201,664	235,742	Municipal Levy	178,549	179,049	185,324	224,932
Contracts & Services	111,712	189,744	26,910	27,790	CAA S39				
Vehicles & Equipment	1,000	880	1,200	1,000	MECP (DWSP)				
Materials & Supplies	5,750	5,623	5,850	6,900	Agreements, MOUs and Grants	164,816	184,250	15,000	-
Training & Workshops	3,000	1,503	3,200		Services & Sales	12,400	695	5,500	3,500
To Reserves					From Reserves or Surplus			33,000	43,000
Total GIS & Information Management	355,765	363,872	238,824	271,432	Total GIS & Information Management	355,765	363,994	238,824	271,432

EXPENSES					FUNDING				
	Approved Budget 2019	2019 Dec 31 Actual	Approved Budget 2020	Draft 2021 Budget		Approved Budget 2019	2019 Dec 31 Actual	Approved Budget 2020	Draft 2021 Budget
Source Water Protection					Source Water Protection				
Salary, wages & benefits	137,938	136,613	171,019	162,304	Municipal Levy				
Contracts & Services	16,500	22,781	11,292	15,000	CAA S39				
Vehicles & Equipment	1,300	1,246	1,500	1,500	MECP (DWSP)	158,738	211,000	186,811	181,804
Materials & Supplies	3,000	4,752	3,000	3,000	Agreements, MOUs and Grants				
Other					Interest & Gains		1,388	-	-
To Deferred Revenue		46,997			From Deferred Revenue				
Total Source Water Protection	158,738	212,388	186,811	181,804	Total Source Water Protection	158,738	212,388	186,811	181,804
Source Water Risk Management Service					Source Water Risk Management Service				
Salary, wages & benefits	29,928	65,808	34,084	51,427	Municipal Levy				
Contracts & Services	9,000	10,718	9,000	6,000	CAA S39				
Vehicles & Equipment	1,500	1,161	1,500	1,000	MECP (DWSP)				
Materials & Supplies	2,000	1,262	2,000	2,000	Agreements, MOUs and Grants				
Training & Workshops	1,000		1,000	1,000	Services & Sales	76,679	76,679	76,679	50,000
Other		7,668			Interest & Gains				
To Reserves	33,251		29,095		From Reserves		9,938		11,427
Total Source Water Risk Management Service	76,679	86,617	76,679	61,427	Total Source Water Risk Management Service	76,679	86,617	76,679	61,427
Fleet & Equipment Management					Fleet & Equipment Management				
Salary, wages & benefits	10,804	7,685	11,072	8,000	Municipal Levy				
Contracts & Services	18,500	19,574	18,500	19,000	CAA S39				
Materials & Supplies	30,000	27,853	30,000	30,000	Agreements, MOUs and Grants				
Training & Workshops					Services & Sales	85,425	72,308	81,375	90,500
To Reserves	26,121	17,195	21,803	33,500	From Reserves				
Total Fleet & Equipment Management	85,425	72,308	81,375	90,500	Total Fleet & Equipment Management	85,425	72,308	81,375	90,500
Total Operating Budget	2,649,842	2,696,856	2,589,040	3,116,760	Total Operating Budget	2,649,843	2,728,465	2,589,040	3,116,760
Total Operations Budget Expenses					Total Operations Budget Funding				
Salary, wages & benefits	2,150,795	1,991,072	2,121,288	2,295,068	Municipal Levy	1,337,520	1,333,276	1,380,597	1,460,856
Contracts & Services	298,777	356,936	229,702	204,764	CAA S39	71,779	37,056	37,325	37,056
Vehicles & Equipment	92,825	78,286	94,025	90,500	MECP (DWSP)	158,738	211,000	186,811	181,804
Materials & Supplies	252,215	271,326	252,100	226,470	Agreements, MOUs and Grants	416,686	386,832	163,500	223,413
Training & Workshops	23,735	14,146	22,650	18,000	Services & Sales	1,006,636	993,991	1,133,914	1,053,832
Donations	3,800	3,600	3,200	100	Donations	1,600	50,207	7,450	5,700
Other	169,950	164,448	168,800	184,875	Interest & Gains	2,500	9,253	2,000	4,000
To Reserves	59,372	90,287	69,832	96,983	From Reserves	221,010	82,149	50,000	150,099
To Deferred Revenue	-	102,053	-		From Deferred Revenue	-	-	-	
Total Operating Budget	3,051,470	3,072,155	2,961,597	3,116,760	Total Operating Budget	3,216,470	3,103,763	2,961,597	3,116,760

GREY SAUBLE CONSERVATION AUTHORITY 2020 APPROVED CAPITAL BUDGET

EXPENSES			FUNDING		
	Approved Budget 2020	Proposed Budget 2021		Approved Budget 2020	Proposed Budget 2021
WATER MANAGEMENT			WATER MANAGEMENT		
Flood Forecasting & Warning			Flood Forecasting & Warning		
To Reserves	25,000	25,000	Municipal Levy	25,000	25,000
WATER MANAGEMENT Subtotal	25,000	25,000	WATER MANAGEMENT Subtotal	25,000	25,000
CONSERVATION LANDS Policy/Operations			CONSERVATION LANDS Policy/Operations		
Entrance Signs			Entrance Signs		
Contracts & Services	14,800	19,600	Municipal Levy	4,800	4,800
			Reserves	10,000	14,800
Spirit Rock - Washroom Upgrade			Spirit Rock - Washroom Upgrade		
Contracts & Services	10,000	10,000	Reserves	5,500	10,000
			Sales and Services	4,500	-
Bruce's Caves - Washroom Upgrade			Bruce's Caves - Washroom Upgrade		
Contracts & Services	10,000	10,000	Municipal Levy		
			Sales and Services	10,000	
			Reserves		10,000
Lake Charles - Washroom Removal			Lake Charles - Washroom Removal		
Contracts & Services	2,000		Municipal Levy		
			Sales and Services	2,000	-
Indian Falls - Washroom Upgrades			Indian Falls - Washroom Upgrades		
Contracts & Services	15,000	15,000	Municipal Levy		
			Agreements/MOUs/Grants	7,500	7,500
			Sales and Services	7,500	
			Reserves		7,500

EXPENSES		
	Approved Budget 2020	Proposed Budget 2021
Arran Lake Pavilion		
Contracts and Services	40,000	-
Inglis Falls - Septic		
Contracts & Services		
Inglis Falls - Safety Fence		
Contracts & Services		3,000
Various - Stone Repointing Projects		
Contracts & Services	6,000	6,000
CONSERVATION LANDS Subtotal	91,566	63,600

FUNDING		
	Approved Budget 2020	Proposed Budget 2021
Arran Lake Pavilion		
Municipal Levy	4,700	
Donations	25,000	
Reserves	9,300	
Sales and Service	1,000	
Inglis Falls - Septic		
Sales and Services		
Reserves		
Inglis Falls - Fence		
Sales & Services		
Reserves		3,000
Various - Stone Repointing Projects		
Reserves	6,000	6,000
CONSERVATION LANDS Subtotal	91,566	63,600

EXPENSES		
	Approved Budget 2020	Proposed Budget 2021
Administration, Finance & Human Resources Admin Centre refurbish Concept Design		
Contracts & Services	20,000	20,000
Admin Centre - Renewal		
Contracts & Services	20,000	-
Admin Centre - Office Furniture		
Materials and Supplies		6,000
Admin Centre Meeting Tables		
Materials and Supplies	6,000	
Administration, Finance & Human Resources Subtotal	46,000	26,000

GIS, Information Management & Information Technology - 2020 Servers		
Materials & Supplies		
Equipment	5,000	6,000
GIS, Information Management & Information Technology - GPS Units/Tablets		
Materials & Supplies	1,500	1,500
GIS, Information Management & Information Technology - 2020 Screen		
Equipment	1,000	

FUNDING		
	Approved Budget 2020	Proposed Budget 2021
Administration, Finance & Human Resources Admin Centre refurbish Concept Design		
Reserves	20,000	20,000
Admin Centre - Renewal		
Reserves	20,000	-
Admin Centre - Office Furniture		
Municipal Levy		6,000
Admin Centre Meeting Tables		
Municipal Levy	6,000	
Administration, Finance & Human Resources Subtotal	46,000	26,000

GIS, Information Management & Information Technology - 2020 Servers		
From Reserves	5,000	6,000
GIS, Information Management & Information Technology - GPS Units		
From Reserves		
Municipal Levy	1,500	1,500
GIS, Information Management & Information Technology - 2020 Smart Screen		
Municipal Levy	1,000	

EXPENSES		
	Approved Budget 2020	Proposed Budget 2021
GIS, Information Management & Information Technology - Workstations		
Materials & Supplies	8,000	8,000
GIS, Information Management & Information Technology - Subtotal	15,500	15,500
Fleet & Equipment Management		
Vehicles & Equipment	60,000	
To Lands Operations	4,000	
Fleet & Equipment Management Subtotal	64,000	
Total Proposed Capital Budget	242,066	130,100
Total Capital Budget		
Salary, wages & benefits		
Contracts & Services	137,800	83,600
Vehicles & Equipment		-
Materials & Supplies	21,500	21,500
Training & Workshops		
Donations		
Other		-
To Reserves	25,000	25,000
To Deferred Revenue		
Total Capital Budget	184,300	130,100
2020 Capital Projects completed are excluded		

FUNDING		
	Approved Budget 2020	Proposed Budget 2021
GIS, Information Management & Information Technology - Workstations		
Municipal Levy	8,000	8,000
GIS, Information Management & Information Technology - Subtotal	15,500	15,500
Fleet & Equipment Management		
Services & Sales	4,000	
From Reserves	60,000	
Fleet & Equipment Management Subtotal	64,000	
Total Proposed Capital Budget	242,066	130,100
Total Capital Budget		
Municipal Levy	51,000	45,300
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants	7,500	7,500
Services & Sales	25,000	-
Donations	25,000	-
Interest & Gains		
From Reserves	75,800	77,300
From Deferred Revenue		
Total Capital Budget	184,300	130,100

LEVY FOR INDIVIDUAL MUNICIPALITIES										
	2019	2019	2020	2020	2020		Proposed	Proposed	Proposed	
	Modified C.V.A.	Portion of	Modified C.V.A.	Portion of	Levy /\$1000	2020	2021	2021	Levy	% Increase
	in Watershed	Watershed	in Watershed	Watershed	of Mod.CVA	Levy	Levy /\$1000	Levy	Increase	
							of Mod.CVA			
Arran-Elderslie	384,985,735	0.02753	400,710,785	0.02740	0.10238	39,415.20	0.10298	41,266.37	1,851.17	4.6966%
Blue Mountains	3,665,331,153	0.26213	3,959,316,579	0.27072	0.10238	375,260.06	0.10298	407,741.99	32,481.93	8.6558%
Chatsworth	440,684,817	0.03152	457,639,550	0.03129	0.10238	45,117.73	0.10298	47,129.06	2,011.33	4.4580%
Georgian Bluffs	1,806,805,372	0.12921	1,889,905,745	0.12922	0.10238	184,982.44	0.10298	194,628.02	9,645.58	5.2143%
Grey Highlands	1,176,740,233	0.08415	1,235,060,509	0.08445	0.10238	120,475.77	0.10298	127,190.14	6,714.37	5.5732%
Meaford	1,933,678,799	0.13829	2,003,710,120	0.13700	0.10238	197,971.86	0.10298	206,347.92	8,376.06	4.2309%
Owen Sound	2,610,774,426	0.18671	2,660,387,857	0.18190	0.10238	267,293.55	0.10298	273,974.52	6,680.97	2.4995%
South Bruce Peninsula	1,964,044,577	0.14046	2,018,568,370	0.13802	0.10238	201,080.74	0.10298	207,878.07	6,797.33	3.3804%
	13,983,045,112		14,625,299,515			1,431,597.34		1,506,156.08	74,558.74	

increase in modified CVA

4.593%

C.V.A. = Current Value Assessment

5.21% Overall percentage levy increase

5.20808%0.102981,506,156.08



Grey Sauble Authority Board of Directors

MOTION

DATE: October 28, 2020

MOTION #: FA-20-074

MOVED BY: _____

SECONDED BY: _____

WHEREAS GSCA staff have presented a DRAFT 2021 Budget to the Board of Directors for review and discussion,

THAT the Grey Sauble Conservation Authority Board of Directors support, in principle, the 2021 Draft Budget as presented and direct staff to prepare a final draft and corresponding Budget Companion document for presentation and vote for circulation at the November 25, 2020 Board of Directors' meeting.

STAFF REPORT

Report To: Board of Directors
Report From: Rebecca Ferguson, Manager of Conservation Lands
Meeting Date: October 28, 2020
Report Code: 26-2020
Subject: Review of 2020 Stewardship Projects



Strategic Initiatives:

This item is related to the “Improve Water Quality” priority that was set out in the 2018 Strategic Plan.

Information:

Since 2017, GSCA has been offering stewardship programming throughout the watershed that has allowed us to work with landowners that are interested in implementing best management projects on their property. GSCA has provided cost sharing to assist with project implementation, in which case funding has come from external grantors, such as: Environment and Climate Change Canada, Royal Bank of Canada and Bruce Power. Projects such as livestock exclusion fencing, clean water diversion around barnyards, cover crops and tree planting are the project categories that landowners are currently eligible for funding assistance, with the overall goal of improving surface water from land to lake.

2020 achievements:

- \$68,767 grant dollars awarded to agricultural community
- 8600 trees were planted, which equals 14 acres of riparian area/windbreak.
- 3416 m of livestock exclusion fencing was installed, which protects 25.22 acres of riparian land.
- 800 acres of cover crops

Analysis:

There has been consistent uptake in stewardship projects each year, making it evident that this is a program that is valued by local landowners. In 2020 there was increasing inquiries for cover crop cost share programs rather than barn yard improvements through the clean water diversion category.

It is important to continue to foster these relationships and learn from the community which types of stewardship funding is most beneficial to them, while still promoting the type of projects that will have the biggest improvements to water quality, soil health and habitat creation.

Financial/Budget Implications: N/A

Communication Strategy:

Stewardship presence on GSCA website is needed

Press release on the success of GSCA's 2020 stewardship programming

Social media post on the success of GSCA's 2020 stewardship programming

Consultation:

CAO, Water Resources Coordinator, Drinking Water Source Protection Project Manager

GSCA 2020 Stewardship Projects



Rebecca Ferguson
Manager of Conservation Lands



Grey Sauble
CONSERVATION

Thank you to our grant donors and partners!

This project was undertaken with the financial support of:
Ce projet a été réalisé avec l'appui financier de :



Environment and
Climate Change Canada

Environnement et
Changement climatique Canada



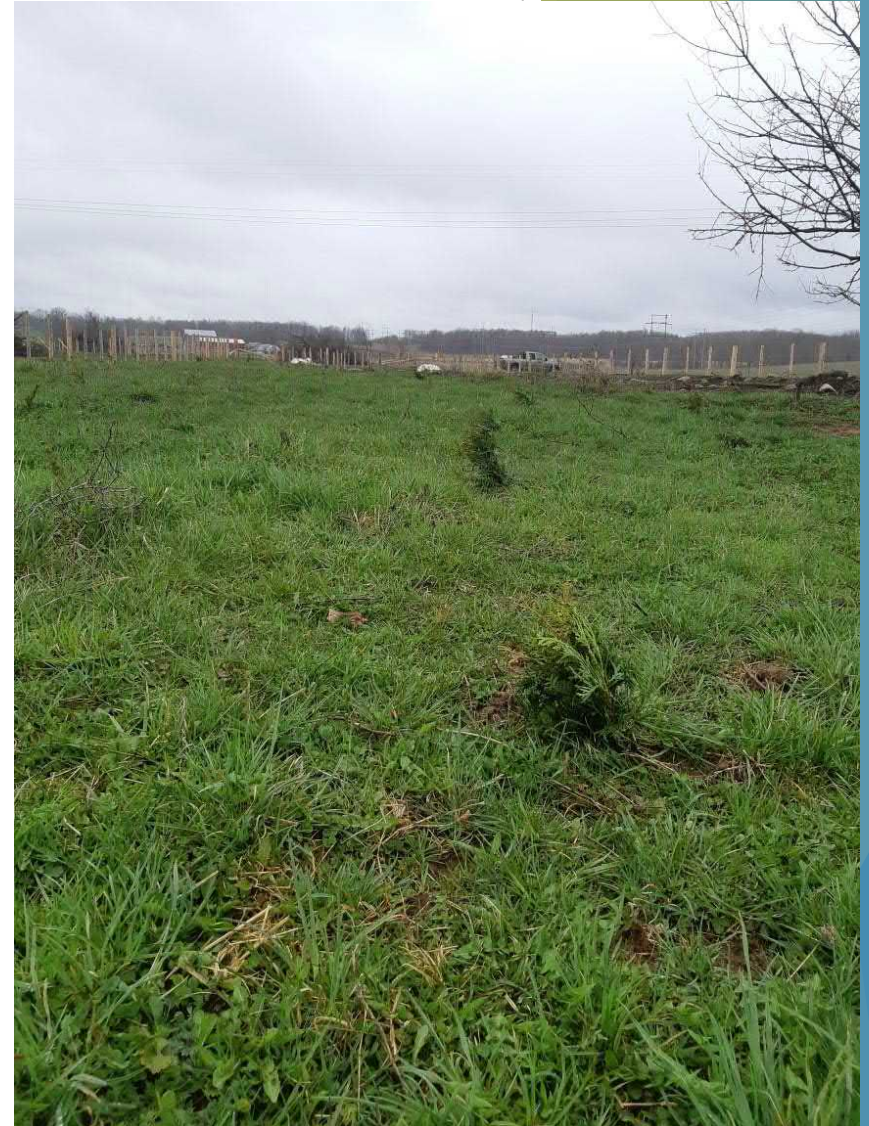
Foundation

BrucePowerTM

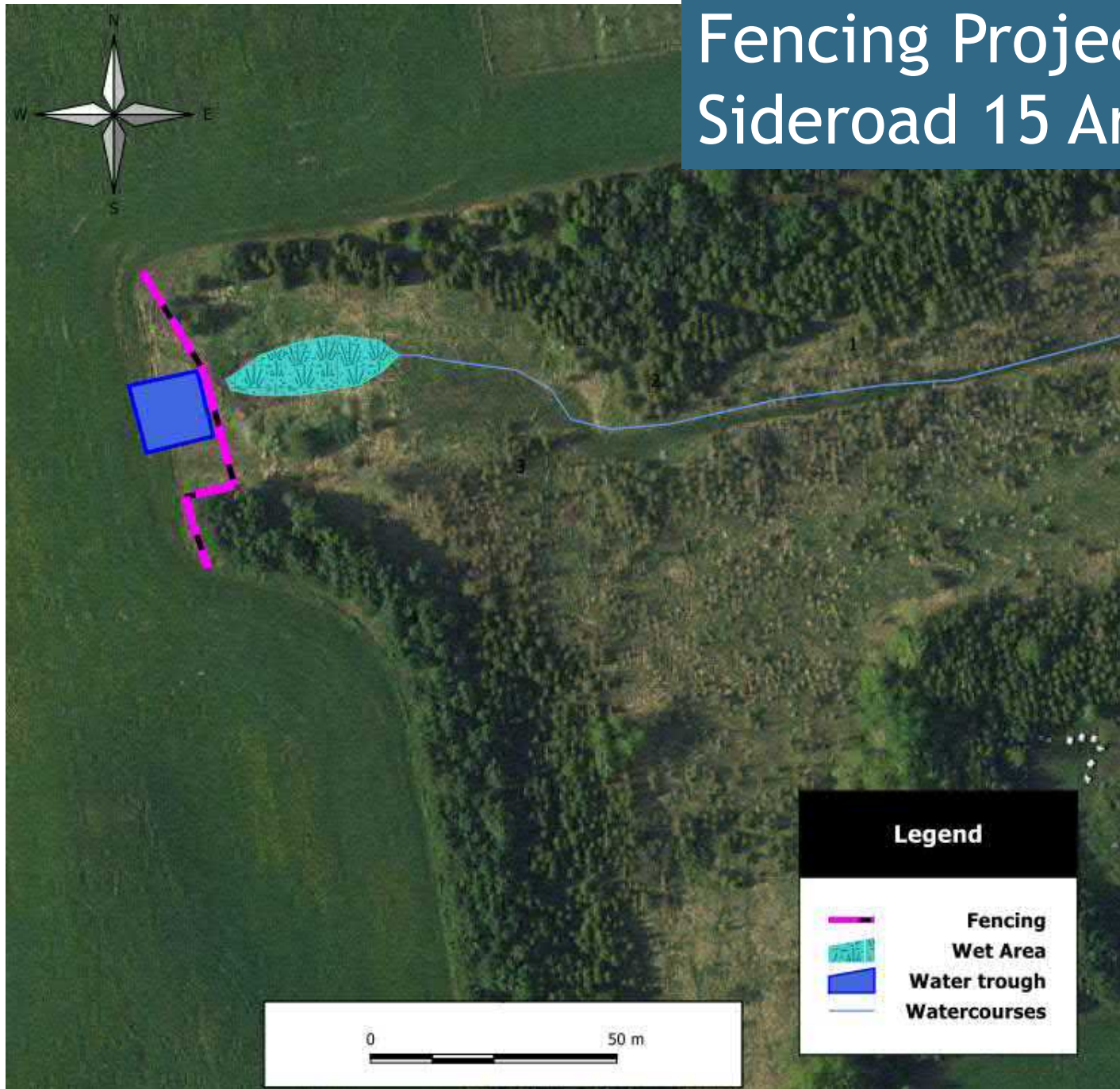
Innovation at work



Riparian/Windbreak Tree Planting Projects



Fencing Project #1- Sideroad 15 Arran





Fencing Project #2- Concession 4, Chatsworth



Legend



Crossing



Fencing



Wet Area



Watercourses



Roads

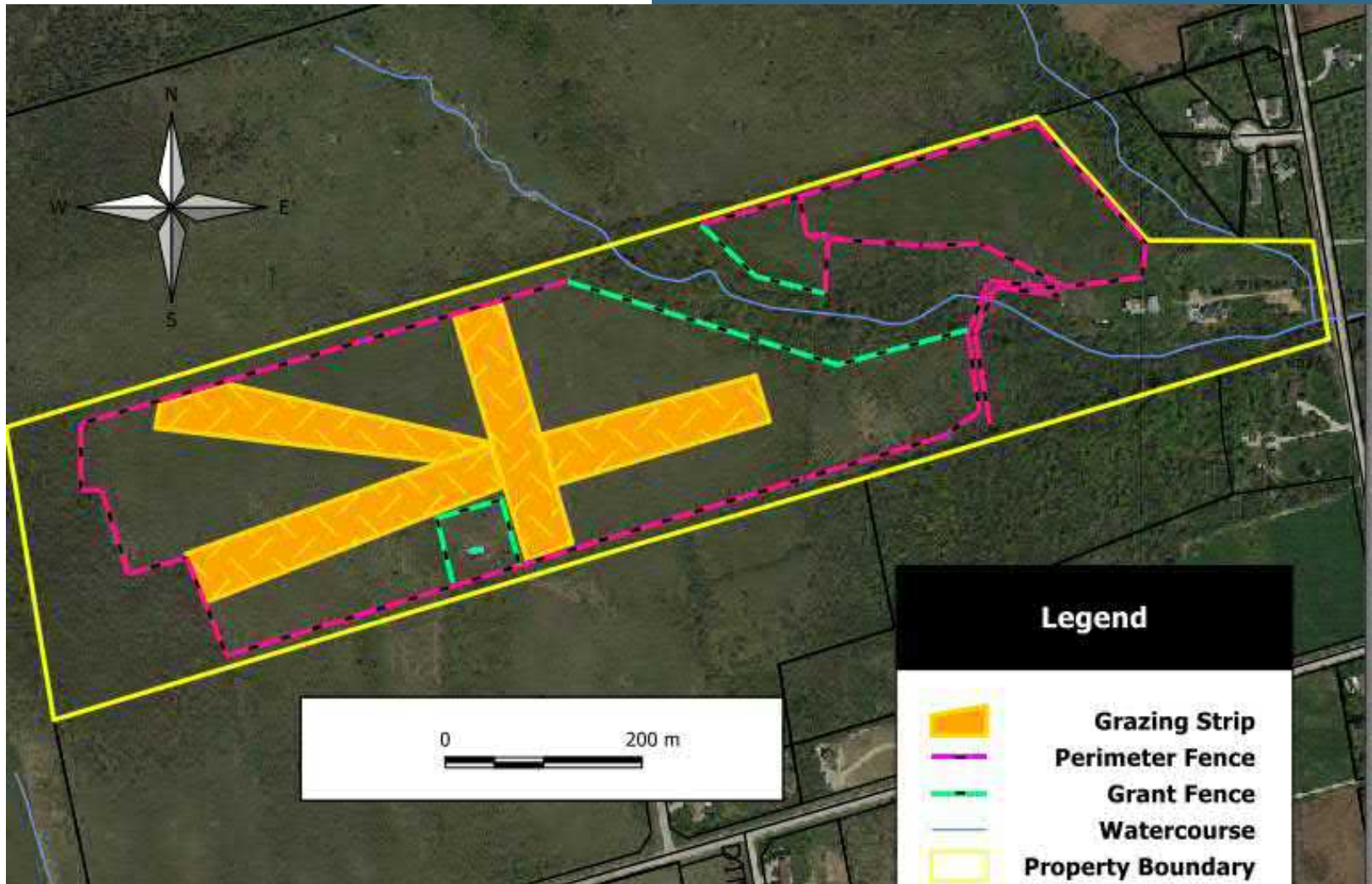


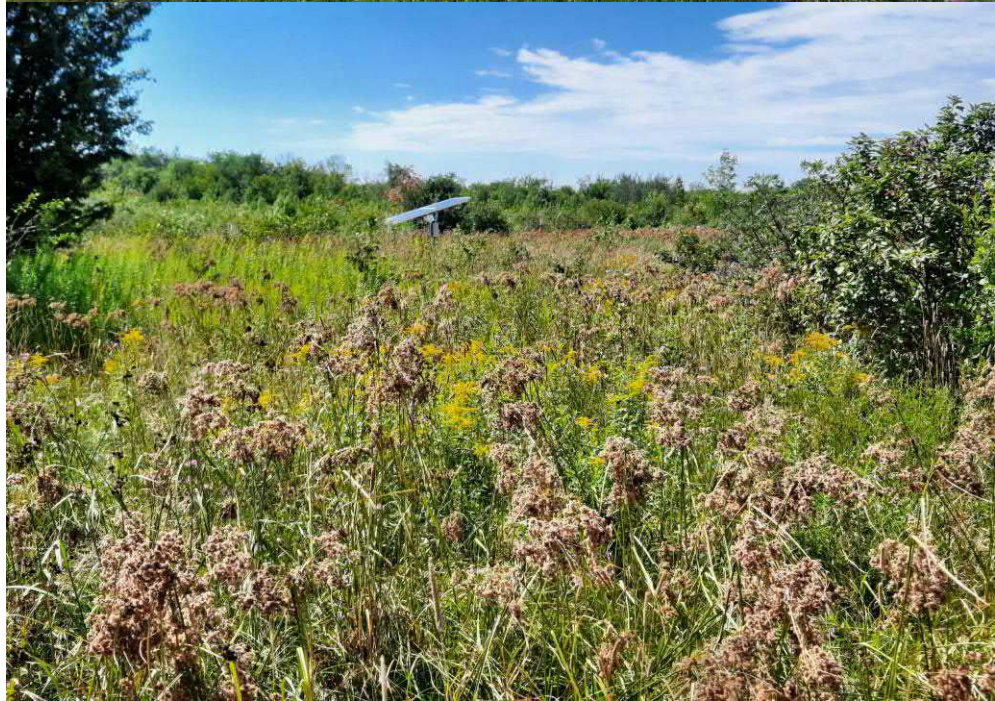
Fencing Project #3- Sideroad 3, Georgian Bluffs





Fencing Project #4- Blue Mountains/Meaford Townline





Fencing Project #5- 12th Concession B, Grey Highlands

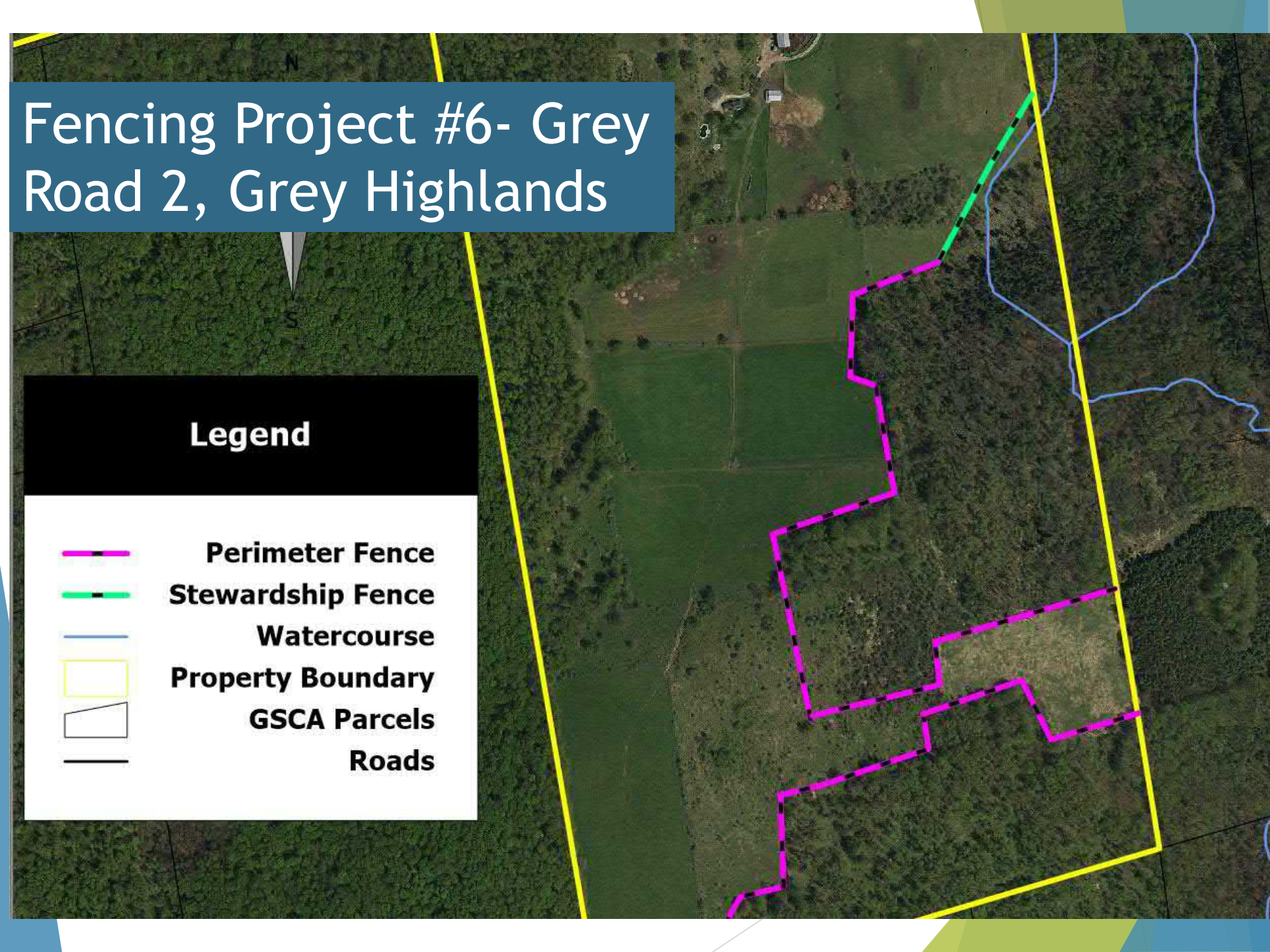




Fencing Project #6- Grey Road 2, Grey Highlands

Legend

-  **Perimeter Fence**
-  **Stewardship Fence**
-  **Watercourse**
-  **Property Boundary**
-  **GSCA Parcels**
-  **Roads**

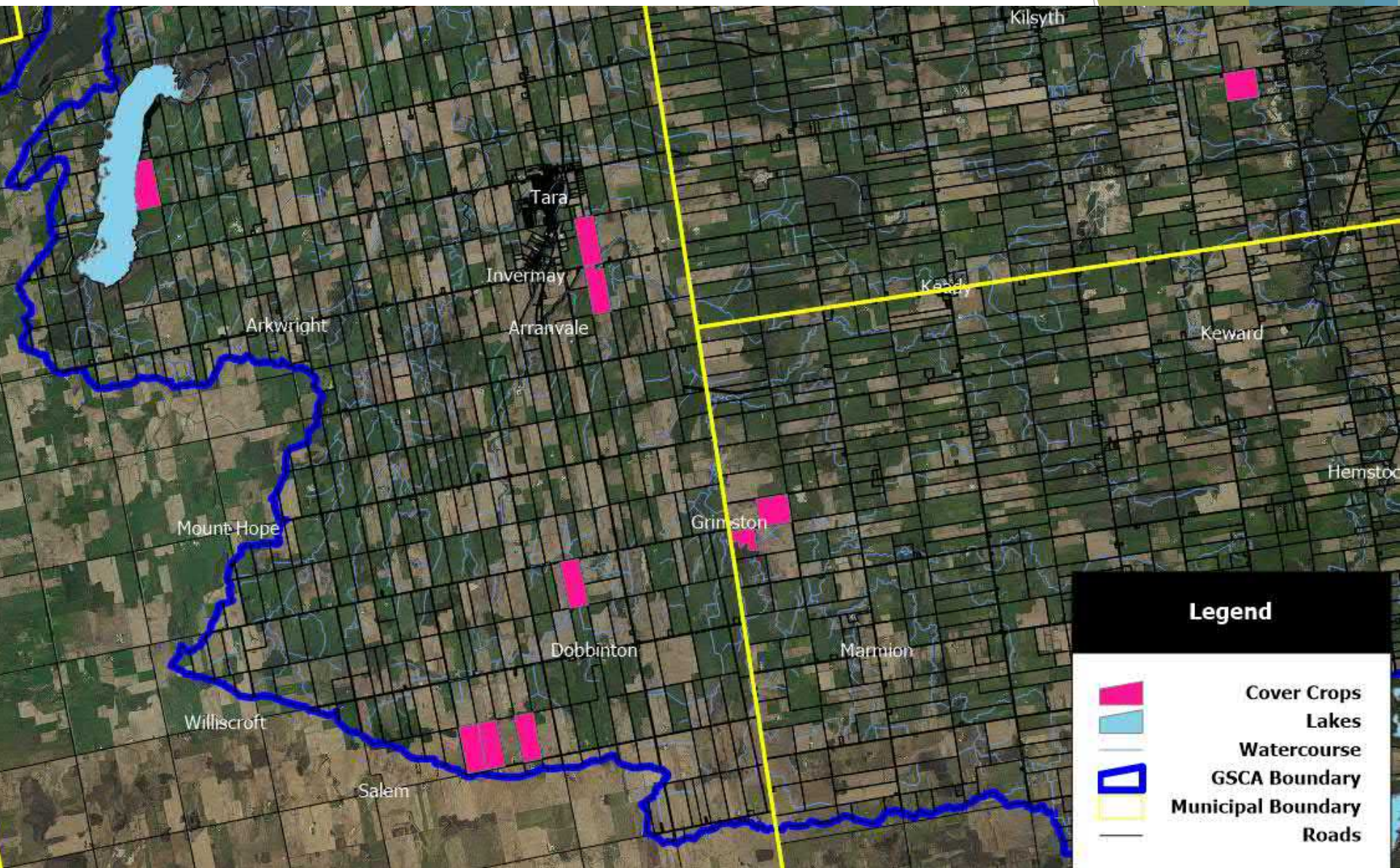


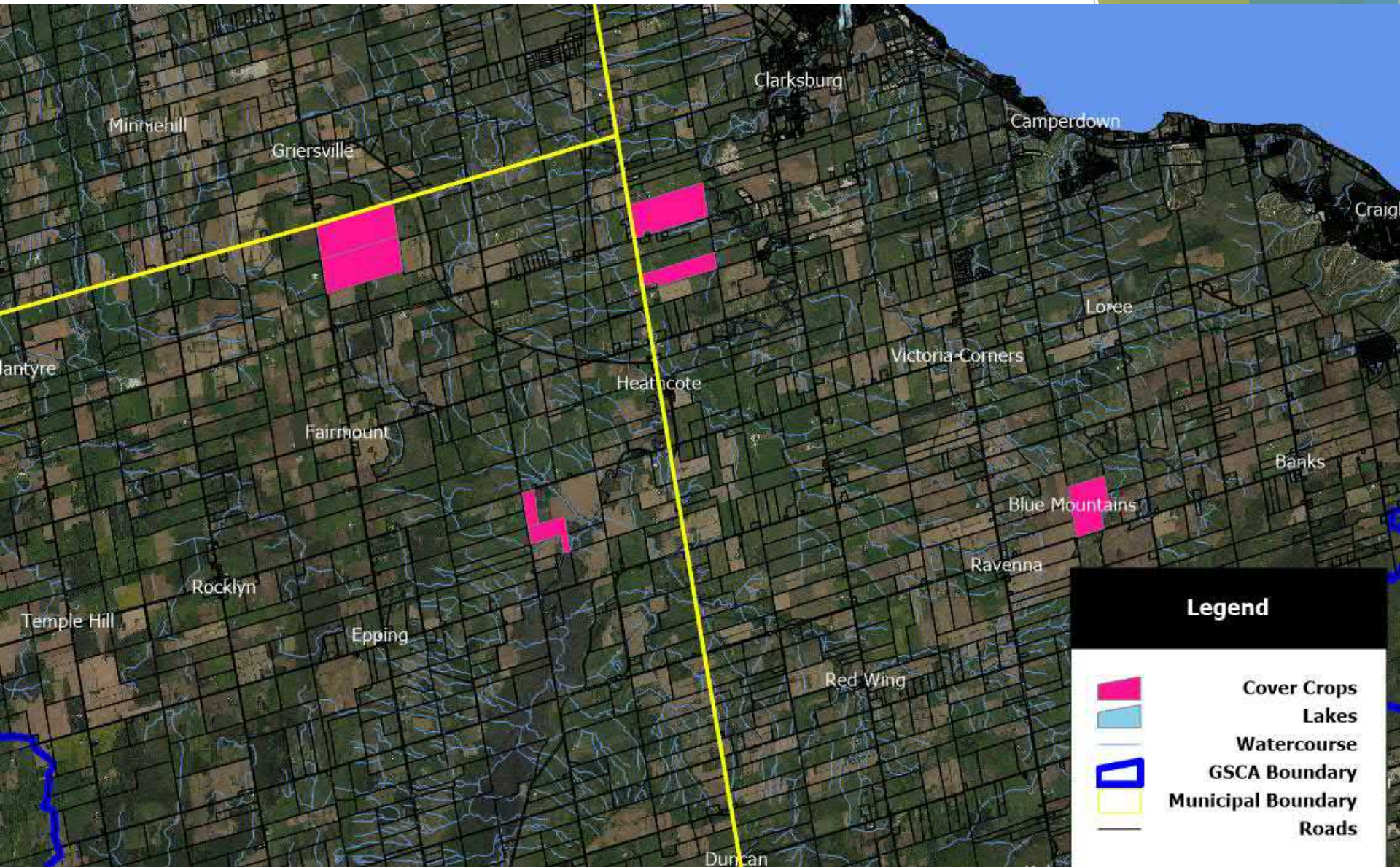




Cover Crop Projects







In Summary

- ▶ \$68,767 grant dollars awarded to agricultural community
- ▶ 8600 trees were planted, which equals 14 acres of riparian area/windbreak.
- ▶ 3416 m of livestock exclusion fencing was installed, which protects 25.22 acres of riparian land.
- ▶ 800 acres of cover crops

Thank you!
Questions?



STAFF REPORT

Report To: Board of Directors
Report From: Carl Seider, Source Protection
Mac Plewes, Planning
Meeting Date: October 28, 2020
Report Code: 27-2020
Subject: Watershed Management Framework – GSCA Strategic Plan



Recommendation:

WHEREAS staff presented (BOD Meeting November 28, 2019) a review of successful watershed management planning approaches and developed a draft table of contents under the Strategic Plan goal “Support the Development of Watershed Plans with Municipalities”;

THAT the Grey Sauble Conservation Authority Board of Directors supports the further development of an integrated watershed management framework and directs staff to explore collaboration opportunities with municipalities and receive this report as information.

Strategic Initiative

This item is related to the “Support the Development of Watershed Plans with Municipalities” priority that was set out in the 2018 Strategic Plan.

Background

In the GSCA Strategic Plan 2019-2021, Goal #3 identified the need to promote a broad understanding of watershed plans and best practices for success, and to share leadership in the delivery of watershed management planning.

Watershed management has evolved significantly since Ontario's first conservation authorities were created in the late 1940s. In the 1950s, "watershed management" usually meant single-issue flood management programs. In the 1980s and 1990s, these had evolved to more complex Master Drainage Plans. Today, "watershed management" means integrated, ecosystem-based watershed management initiatives that include consideration of stream morphology,

groundwater, terrestrial habitat, wetlands, woodlots, and environmentally significant or sensitive areas. "State-of-the-art" watershed management today not only addresses a broader range of resource and environmental protection issues than previous initiatives, but also considers and evaluates the interrelationships among these issues.

Integrated Watershed Management Framework:

In 2010, Conservation Ontario, in partnership with the Ministry of Natural Resources and the Ministry of the Environment, prepared a document titled *Integrated Watershed Management, Navigating Ontario's Future*. In this document, a Water Management Framework was described as a tool used to solve or address complex water and water related issues within a watershed. This framework is based on many functions occurring within a watershed and then analyzes how they relate and impact one another.

Within an **Integrated Watershed Management (IWM)** context, this framework requires us to characterize the water system, which includes defining the forms and functions of the water system, identifying water management issues, prioritizing needs and establishing goals and objectives for water management.

The IWM framework provides strategies to address the following key issues:

- water quality and quantity;
- flood and erosion management;
- resilient biodiversity and habitats;
- sustainable economic and recreation opportunities;
- improved quality of life and neighbourhood desirability; and
- ability of the watershed to adapt to stressors such as climate change and urban growth.

Watershed Characterization is the first step in this framework, which includes identifying natural features, linkages, surface and groundwater systems, plus quantifying precipitation, and assessing existing flow regimes, recharge areas, and identifying interconnections between aquatic, terrestrial and groundwater systems, buffers and linkages. It also examines constraints to flow including

floodplains, steep slopes, erosion areas, wetlands, forests, habitat, corridors, buffers and wellheads.

Any **goals and objectives** that are established during the characterization phase must reflect that there are limits to changes that the ecosystem can withstand and that these limits should be considered before mitigation measures are developed to accommodate future changes.

To ensure accountability and track progress, **monitoring** must take place within the water management framework, which includes monitoring water supply and demand (i.e. Water Budgets), and performance monitoring of implemented water management plans. Other baseline conditions include monitoring of water quality parameters (e.g. E.coli, phosphorus, temperature, and benthic invertebrates), surrounding land-uses, and natural hazards (e.g. flooding and erosion).

Watershed Management Plans or Implementation Plan:

A Watershed Management Plan (WMP) is typically developed in support of the broader framework objectives to better understand cumulative impacts of land use activities (such as development projects) within the balance of local watershed inputs (e.g. runoff, surface/groundwater inflows) and outputs (e.g. surface/groundwater outflows, residential/industrial uses). WMPs are comprehensive documents that include goals and targets, plans for water quality, quantity, natural hazards, climate change, land use management scenarios, cumulative impacts, and an implementation strategy.

WMPs are used to establish management and policy direction for planners and decision makers regarding existing and future land uses within the watershed. The plans are typically implemented through Official Plan policies and in some cases zoning by-laws.

Examples of Watershed Management Plans range from smaller scoped subwatershed plans such as Cedar Creek (Waterloo area), medium scaled plans such as the Credit River Water Management Strategy (stormwater plan), to full scale plans such as the Grand River Basin Watershed Water Management Plan, and Lynde Creek Watershed Plan (Durham Region).

Stages of Developing a Watershed Management Plans

The development of watershed management plans is usually initiated by one or more triggers. These can include proposals that can have significant environmental effects, such as proposals for large-scale urban development. Watershed Management Plan development typically follows 4 stages.

1. **Planning** - Many municipalities and conservation authorities develop subwatershed plans first, and later integrate them into an overall watershed plan. Likewise, tributary plans may be developed before subwatershed plans are created. The relationship between Watershed and Subwatershed Plans (and the more detailed Tributary Plans and Environmental Site Plans) needs to fit within a broader watershed management planning framework.
2. **Implementation** - Most watershed plans involve both regulatory approaches (municipal sewer use bylaws, for example with fines for those who don't comply), incentives (such as recognition of good corporate citizens), and education and awareness programs to involve the public. To be effective, implementation plans need to clearly identify the actions, the targets to be reached, the implementing body or bodies, the schedule and the costs.
3. **Monitoring & Reporting** - Monitoring progress in terms of meeting goals, objectives or targets and reporting to the public and decision-makers are fundamental elements of sound resource management.
4. **Review, Evaluate & Update** - approximately once every five or ten years - watershed plans are reviewed to see if they need to be updated in light of changing environmental conditions, changing land use pressures, or changing public attitudes.

Consultation: Water Resources Coordinator, Environmental Planning and Permits

Date of Update of this Report: October 14, 2020

Attachment A:

Board of Directors Report

Watershed Management Plan Update – GSCA Strategic Plan

November 27, 2019

STAFF REPORT

Report To: Board of Directors
Report From: Carl Seider, Source Protection
Mac Plewes, Planning

Meeting Date: November 27, 2019

Report Code: 42-2019

Subject: Watershed Management Plan Update – GSCA Strategic Plan



Recommendation:

WHEREAS staff were requested to review successful watershed management planning approaches and develop a draft table of contents under the Strategic Plan goal “Support the Development of Watershed Plans with Municipalities”;

THAT the Grey Sauble Conservation Authority Board of Directors supports the further development of water management plan opportunities and directs staff to explore collaboration opportunities with municipalities on possible sub-watershed plans and receive this report as information.

Strategic Initiative

This item is related to the “Support the Development of Watershed Plans with Municipalities” priority that was set out in the 2018 Strategic Plan.

Background

In the GSCA Strategic Plan 2019-2021, Goal #3 identified the need to promote a broad understanding of watershed plans and best practices for success, and to share leadership in the delivery of watershed management planning.

Watershed Management Plans:

The *Provincial Policy Statement (2014) (PPS)* provides direction for planning authorities to protect, improve or restore the quality and quantity of water. Municipal and CA planning staff currently use the PPS to ensure that watershed planning considerations are undertaken when reviewing site specific applications.

Watershed Management Plans (WMPs) can be used to better understand cumulative impacts of land use activities (such as development projects) within the balance of local watershed inputs (e.g. runoff, surface/groundwater inflows) and outputs (e.g. surface/groundwater outflows, residential/industrial uses). WMPs are comprehensive documents that include goals and targets, plans for water quality, quantity, natural hazards, climate change, land use management scenarios, cumulative impacts, and an implementation strategy.

WMPs are used to establish management and policy direction for planners and decision makers regarding existing and future land uses within the watershed. The plans are typically implemented through Official Plan policies and in some cases zoning by-laws. They can also be used to help prioritize stewardship type projects.

WMPs are developed through technical studies and typically focus on the following elements;

- water quality & quantity,
- aquatic and terrestrial environments,
- groundwater,
- flood and erosion hazards,
- economic and recreation uses,
- ecological assets, and
- effects of climate change.

WMPs are typically developed to address;

- significant environmental effects (e.g. large-scale development, or large water takings, pollution),
- water quality or quantity parameters (cumulative effects, stormwater management practices, water budgets), or

- broad environmental concerns (e.g. degraded water quality, reduction in natural heritage features such as forest cover, natural heritage systems)

WMPs are typically developed through a consultative process with diverse stakeholders, which includes a number of steps;

- Get to know the watershed (Watershed Characterization Studies, floodplain studies, water chemistry studies, or Watershed/Subwatershed Report Cards),
- Identify watershed issues, current and future threats, opportunities and constraints (e.g. land use changes, climate change, etc.),
- Develop strategies and plan, through the identification of management targets and adaptive strategies to meet watershed management plan objectives,
- Develop recommendations for implementation and monitor effectiveness

As part of the Strategic Plan goal for development of watershed management plans, staff were directed to review successful watershed management planning approaches and develop a draft table of contents.

GSCA staff attended a stakeholder engagement sessions hosted by Nottawasaga Valley Conservation Authority (NVCA) in October 2018 on Integrated Watershed Management Planning (IWM). This session was part of a 3 year project to update the NVCA's Watershed Management Plan 1996-2015. Staff also reviewed Conservation Ontario's Watershed Management in Ontario – Lessons Learned and Best Practices, which included case studies from the Credit River Water Management Strategy, Grand River Basin Watershed Management Study, and Credit Valley Conservation IWM Program.

In May 2019 the NVCA released a working draft of its updated IWM Plan document with the following table of contents:

1. Introduction

- 1.1. Integrated Watershed Management
- 1.2. Goals and Objectives of the Plan
- 1.3. The Watershed
- 1.4. The Nottawasaga Valley Watershed

2. Planning Process

- 2.1. General Approach and Methods
- 2.2. Planning Framework
- 2.3. Guiding Principles

3. Overview of the Watershed

- 3.1. Natural Environment
- 3.2. Economic Environment
- 3.3. Social Environment
- 3.4. Growth and Development
- 3.5. Natural Capital
- 3.6. Climate Change
- 3.7. Summary

4. Strategies and Objectives

- 4.1. Water Quality and Quantity
- 4.2. Flooding
- 4.3. Erosion
- 4.4. Stormwater Management

4.5.Natural Heritage

4.6.Policy and Protocols

5. Implementation

5.1.Partnerships

5.2.Monitoring

5.3.Geographic Information Systems (GIS)

5.4.Communication and Education

5.5.Milestones, Scheduling and Reporting

5.6.Next Steps

6. References

Recommendation

Based on a review the Conservation Ontario reference document, other IWM Plans from CA's of similar size, staff recommend that the table of contents used in the NVCA IWM Plan provides a good basis for GSCA consideration.

Staff identified that a key component of watershed management plans that also needs to be included would be watershed health targets with long term management goals/objectives. This is a key element in other watershed management plans reviewed by staff and it is recommended that watershed health targets and goals should be included as part of any stakeholder consultation process or broader Watershed Management Plan template for GSCA.

Consultation: Water Resources Coordinator, Environmental Planning and Permits

Date of Update of this Report: November 13, 2019

STAFF REPORT



Report To: Board of Directors
Report From: Andrew Sorensen, Environmental Planning Coordinator
Meeting Date: October 28, 2020
Report Code: 28-2020
Subject: Regulation Fee Schedule Update

Recommendation:

WHEREAS the Grey Sauble Conservation Authority is seeking ways to continually improve client services and streamline regulation and planning processes.

THAT the Grey Sauble Conservation Authority Board of Directors approve the 2021 Development, Interference with wetlands and alteration to Shorelines and Watercourses Regulation Ontario Regulation 151/06 fee schedule as presented in Appendix A to this report and that said schedule is to take effect in January 1, 2021.

THAT the Grey Sauble Conservation Authority Board of Directors approve the 2021 Planning and Related Fee schedule as presented in Appendix B to this report and that said schedule is to take effect in January 1, 2021.

Strategic Initiative

This item is related to the “Financial and HR Sustainability” priority that was set out by GSC in 2017. The proposed fee schedules were factored into the development of the 2021 budget.

Background/Considerations

GSC’s Regulation fees are set by the board of directors and an increase was approved in 2019. The proposed fees for 2021 are proposed to be similar to 2020 with a few minor changes as highlighted. Legal inquires (clearance

letters), expired permit replacements and clearance letters with a site inspection have been increased. The clearance letter with a site inspection has been increased to the level of our baseline planning fee and in line with an updated pre-consultation planning fee. Some of the definitions changed in 2019 will be refined slightly as highlighted on the attached proposed schedule.

The updated Planning and Related Fee schedule is presented in Appendix B. The pre-consultation fees have been bumped up to the baseline fee due to the similar effort given to these proposals at the pre-consultation level. A number of the other fees have been adjusted to provide more consistency across the schedule for similar effort of work per category. Minor increases in the schedule are warranted to assist in minor increases in technical staff wages and benefits. Ultimately, some fees may need to be adjusted based on the Consumer price index tied to the Planning Services Agreements. The Niagara Escarpment Development Permit review fee has been bumped up to \$300. to be consistent with the NVCA.

GSC Staffing Resources:

The 5 Planning and Regulation staff continue to process permits and regulation inquiry letters. Permits applied for in 2020 total 414 year to Oct. 20, 2020.

GSC Fee Mechanism:

Under Section 21(1) (m.1) of the Conservation Authorities Act, the Authority has the power to charge fees for services.

Current Request

We are requesting approval for an update to the 2020 fee schedules to be utilized commencing January 1, 2021.

Financial/Budget Implications:

The proposed fee schedules were utilized for the 2021 budget preparation.

Communication Strategy:

The fees have not changed substantially for 2021 and the new fee schedule will be circulated to municipalities and posted on the web site in January 2021.

Consultation:

CAO, Water Resources Coordinator, Environmental Planning Coordinator, Planning and Regulations Staff.

Date of Update of this Report: Oct. 20, 2020



**Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation
Ontario Regulation 151/06
FEE SCHEDULE 2021**

When submitting an application, the appropriate fee must be included; otherwise, applications will not be processed. The fee is nonrefundable regardless of the decision reached by Grey Sauble Conservation Authority on the issuance of a permit. **Cheques made payable to: Grey Sauble Conservation Authority or by etransfer or Credit Card/Debit Card Payment available by phone or internet**

Application for Permission	Work Fee
1. Minor Projects	\$280.00
2. Standard Projects	\$620.00
3. Major Projects	\$1550.00
4. 60 Month Project (requires GSCA Board Approval)	\$3620.00
Permit Replacement (Expired within 1 yr. and no amendments)	\$130.00
Permit Replacement with Amendments (Minor Projects)	\$150.00
Permit Replacement with Amendments (standard Projects)	\$260.00
Permit Replacement with Amendments (Major Projects)	\$520.00
Property Clearance and Inquiry Letters	\$220.00
Property Clearance and Inquiry Letters with Site Inspection	\$370.00

Any project commenced prior to the issuance of a permit will be subject to a fee that is double the regular fee.

Definitions: This is a summary for the guidance of all applicants, Grey Sauble Conservation determines the applicable fee and whether the project is exempt.

1. Standard Projects:

- All projects not defined as minor, major or exempt are Standard Projects.
- Clean-out of channels greater than 100 metres and less than 500 metres in length completed while the channel is dry, provided the dimensions of the channel do not exceed the original "as constructed" channel (primarily for agricultural purposes).

2. Minor Projects:

- Buildings and structures with floor area equal to or less than 50 metres² (538 ft²)
- Fill (including placing, removal or re-grading) where the total quantity is equal to or less than 100 metres³ (130.8 yards³)
- Retaining walls where slope stability is not a concern
- Fences within a floodplain or dynamic beach
- Decks and patios greater than 10 metres² (107.6 feet²) in floor area that are not enclosed or roofed and not located in a hazard area
- Docks **that are not subject to the Public Lands Act.**

Minor Projects (continued):

- Pools and associated minor site alterations
- Shore wells and associated site alterations excluding in water works
- Clean-out of existing ponds (location of disposal of dredged material must be indicated and may trigger additional permits) where pond size does not increase.
- Clean-out of channels less than 100 metres in length completed while the channel is dry, provided the dimensions of the channel do not exceed the original “as constructed” channel
- Watercourse crossing where the existing stream channel width is equal to or less than 3.0 metres (9.8 feet) and the watercourse is dry at the time of construction
- Maintenance and repair to existing on-stream structures provided the use and dimensions remain substantially the same
- Stream bank or inland lake shoreline works that are equal to or less than 20 metres (65.6 feet) in total length
- Site alteration for the installation of a septic system
- Repairs or replacement of Great Lakes shoreline protection works within the same footprint.

3. Major Projects:

- All non-residential buildings (commercial, industrial, institutional) greater than 500 metres² (5380 feet²) in floor area
- Filling (including placing, removal or re-grading) where the total quantity is more than 1500 metres³ (1962 yards³)
- Ponds, dams, watercourse crossings where the existing stream channel width is greater than 10 metres (33 feet)
- New stream bank and channel works that exceed 500 metres (1,640 feet) in length
- Retaining walls or similar structures where there is potential for slope instability.

Exempt Projects:

- Non-habitable buildings or structures equal to or less than 10 metres² (107.6 feet²) in floor area provided they are not located in a hazard area.
- Fill quantities (including placing, removal or re-grading) equal to or less than 10 metres³ (13 yards³) where the work is completed in one calendar year, is not an ongoing project, is not located on a steep slope and will not restrict the flow of water.
- Fences not within a floodplain or dynamic beach.
- Septic system replacements being replaced in the same general location and size and not within a hazard area with no change to existing drainage patterns.
- New or replacement municipal/private water line and/or municipal/private sewer hook-up, telephone/cable/electrical/natural gas installations provided it does not cross a watercourse, wetland or steep slope and maintains existing drainage and grading patterns.
- Demolition of an existing building provided there are no changes in grade.
- Repairs and/or replacement of a foundation provided the building footprint is not increased with no change in grade and the structure is not within a flood or erosion hazard area.
- Landscape works that do not change the grade or drainage and are not considered a structure.
- Works within the waters of Lake Huron, Georgian Bay or inland lakes that require a review or permit from the Ministry of Natural Resources and Forestry under the Public Lands Act.
- Works that are required to protect municipal infrastructure in the case of a flood or erosion emergency. (Consultation is required with the GSCA prior to completing the work).

APPENDIX B

Grey Sauble Conservation Authority
Municipal/County Planning Agreement Fees and Related Planning Fees 2021

TYPE OF APPLICATION Schedule 3(a)	2021 FEE
Zoning By-law Amendment(Re-zoning)	\$370.00
Official Plan Amendment	\$370.00
Consents	\$370.00
Minor Variance	\$280.00
Multiple Applications (2 nd application 50%)	
Subdivision /Condominium Draft Approval Conservation Authority Fees: <ul style="list-style-type: none"> Subdivisions \$105.00 per lot or block, with a minimum flat fee of \$840.00 and a maximum flat fee of \$10,000.00 (for the CA fees) Condominiums: The lesser of \$105 per unit or \$1,340.00/ha with a minimum flat fee of \$560.00 and a maximum flat fee of \$6,690.00 (for the CA fees) <p>Note: 0.3 metre reserve blocks are not included for calculating applicable fees.</p>	\$840. 00 (minimum flat fee) \$10,000.00 (Maximum flat fee) + Applicable GSCA Technical review fees.
Site Plan Reviews - Minor - Single lot residential or small scale commercial/Industrial	\$280.00
Other Planning Related Fees (not subject to agreements)	
Red-line Revisions for Plan of Subdivision (minor) + technical fees	\$280.00
Red Line Revision for Plan of Subdivision (major) + technical fees	\$750.00
Site Plan Reviews - Major - Commercial, Industrial and/or multiple residential	\$650.00
Conditions Clearance Letter	\$220.00
Niagara Escarpment Development Permit Reviews + technical fees if applicable	\$300.00
Pre-circulation consultation – Small Development (site Inspection and scoping letter)	\$370.00
Pre-circulation consultation – Large Development (developed area is greater than 1 hectare or commercial, industrial or multiple residential) (site Inspection and scoping letter)	\$650.00
Aggregate Resources Act Licence Application (under 20 hectares/50 acres) (plus applicable Planning Act Application fees and GSCA technical study review fees)	\$650.00
Aggregate Resources Act Licence Application (over 20 hectares) (plus applicable Planning Act Application fees and GSCA technical study review fees)	\$650.00 + \$20./hectare over 20 hectares.
Golf Course Review Fee	\$1500.00
Environmental Assessment Review Fee	\$650.00

Planning Agreement --Technical Review Fee Schedule Effective January 1, 2021.

APPENDIX A - SCHEDULE 3 (b) in municipal Planning Agreements

Technical Clearance	Flat Fee 2021
1. <u>Scoped Site</u> Environmental Impact Studies for proposed mitigation measures related natural heritage features.	\$650.00
2. <u>Full Site</u> Environmental Impact Studies for proposed mitigation measures related to any natural heritage features.	\$1,440.00
3. Sub-watershed Study/Master Drainage Plan or Tributary Study	\$650.00
4. Storm water management studies and proposed facilities.	\$1,440.00
5. <u>Scoped Site</u> Impact studies and proposed mitigation measures for any proposal that is potentially impacted by natural hazards (flooding, slope stability, shorelines)	\$650.00
6. <u>Full Site</u> Impact studies and proposed mitigation measures for any proposal that is potentially impacted by natural hazards (flooding, slope stability, shorelines)	\$1,440.00
7. All technical clearance fees are subject to the Supplementary Fee , where applicable, in addition to the flat fee	See Note 5 below

Notes and Definitions:

- For the purpose of this fee schedule, Scoped Site studies are generally recommended in situations where the nature of the natural feature or hazard is well documented, similar development has been previously proposed, modeled and analyzed, impacts are not expected due to the location or nature of a proposed development, and mitigation options have been developed.
- For the purpose of this fee schedule, Full Site studies are generally recommended in situations which are more complex, where information is lacking, or where the risk or significance of the impact is high.
- Where the Authority has identified the need for technical clearance through its comments to the Municipality the applicant will obtain the clearance directly from the Authority and will submit the appropriate fee as specified in the schedule of fees directly to the Authority.
- Where a Conservation Authority development permit approval is required in addition to the planning approval, the fee for the Conservation Authority permit may be discounted at the Authority's discretion.
- For the purpose of this fee schedule, the Supplementary Fee applies when the Conservation Authority chooses to use specific technical assistance from another source to supplement their review of a technical document, and hereby direct costs are incurred by the Authority. This fee is in addition to the flat rate fee and is to be paid by the proponent directly to the Authority. The Supplementary Fee charged to the proponent is equal to the costs invoiced to the Authority by the other source for that specific review.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: October 28, 2020

MOTION #: FA-20-075

MOVED BY: _____

SECONDED BY: _____

WHEREAS the Grey Sauble Conservation Authority is seeking ways to continually improve client services and streamline regulation and planning processes.

THAT the Grey Sauble Conservation Authority Board of Directors approve the 2021 Development, Interference with wetlands and alteration to Shorelines and Watercourses Regulation Ontario Regulation 151/06 fee schedule as presented in Appendix A to this report and that said schedule is to take effect in January 1, 2021.

THAT the Grey Sauble Conservation Authority Board of Directors approve the 2021 Planning and Related Fee schedule as presented in Appendix B to this report and that said schedule is to take effect in January 1, 2021.

ATTACHMENT #16

STAFF REPORT

Report To: Board of Directors

Report From: Rebecca Ferguson, Manager of Conservation Lands

Meeting Date: October 28, 2020

Report Code: 29-2020

Subject: 2020 GSCA Property Usage and Revenues



Strategic Initiatives: This item is related to the “Enhance Land Management” priority that was set out in the 2018 Strategic Plan.

Information:

The collection of fees at GSCA properties is in place to enable the operations, maintenance and capital upgrades of the lands. Overall, fees are modest and are designed to encourage and enable local users to utilize the seasonal options that are available.

GSCA collects user fees for incidental uses in a number of ways. These include:

- Film Agreements
- Pavilion Rentals
- Parking Fees
- User Group Agreements

Analysis:

Staff are unable to know exactly how much all properties are used, however by reviewing the patterns of use shown in our revenues, the MacKay Pay transactions, trail/car counter data and the adoption of “park ambassadors”, GSCA staff are able to predict reasonable values for:

- The overall annual usage, at properties with and without fees and counters,
- The current fee payment compliance levels, and
- Future revenues with reasonable amount of certainty

As shown in Figure 1, 2020 gross revenues so far are \$136,329 (which does not include the additional roughly \$55,000 that comes from land leases). A monthly breakdown and comparison of gross revenues over the past four years is shown in Figures 2 and 3 respectively. Additionally, a breakdown of gross revenues based on properties over the past four years is shown in Figure 4. A large part of this success is the continual improvements made by the Operations Department, which includes updating and increasing signage, as well as the adoption of park ambassadors at some of our busy properties: Christie Beach, Eugenia Falls, Inglis Falls, Hibou and later on in the season at Old Baldy.

As COVID-19 safety protocols were in place, that meant that gate staff were no longer accepting payments at Hibou and Inglis Falls gates. An interesting trend to note is that without gate staff at Inglis Falls this year, revenues were \$34,600, compared with \$42,000 in 2019 and \$61,000 in 2018. Figure 5 shows a comparison between 2019 and 2020 at Inglis Falls during peak season. Figures 6-8 narrow in on the trends at other GSCA properties: Hibou, Eugenia Falls and Bognor Marsh for comparison. Hibou

showed a similar trend to Inglis Falls for the month of August, as in 2019 the revenue with a gate staff was \$3541.38 and August 2020 without gate staff was \$2814. Eugenia Falls gross revenue increased each month this year with an ambassador on site and Bognor Marsh has never had staff, but shows an increasing trend for 2020.

Trail and car counters were not deployed in 2020 due to COVID-19 and staffing changes, however based on the estimate of 200,000 users in 2018, feedback from Operations staff, municipal partners and neighbouring landowners, we anticipate that in 2020 these numbers to have increased to at least 300,000. Trail and car counters will be deployed in 2021 as we feel that this level of tourism will continue to rise. Special attention will be placed on Eugenia Falls in order to collect information for the Management Plan.

There is still room for improvement when it comes to compliance for parking. It was estimated in 2018 that parking compliance was 16-20% and we estimate that this has increased slightly to 20-25%. Having staff on site has been a positive step as people will feel more inclined to pay, however GSCA staff will be investigating how we can continue to increase this compliance rate. With targeted efforts we hope to be able to drive this up to 50%.

Financial/Budget Implications: The massive increase in people visiting GSCA properties is causing issues with our neighbours and the operations of the sites. It is evident that we need to continue the ambassador program at the same properties as 2020 and include additional staff for 2021 at Spirit Rock, Bruce's Caves and Old Baldy.

This will be an increase of up to 10 staff to work on GSCA properties, which after wages is expected to be \$57,000 (without grant funding) which should pay for itself with increased compliance of parking fees.

Communication Strategy:

Continue to improve the website and signage to better inform the public about the requirement to pay for parking at certain GSCA properties, why paying is important for properties upkeep, and to inform the public that these requirements are being enforced.

Include information in social media posts noting that parking fees may apply (based on property).

Consultation: CAO, Operations Manager

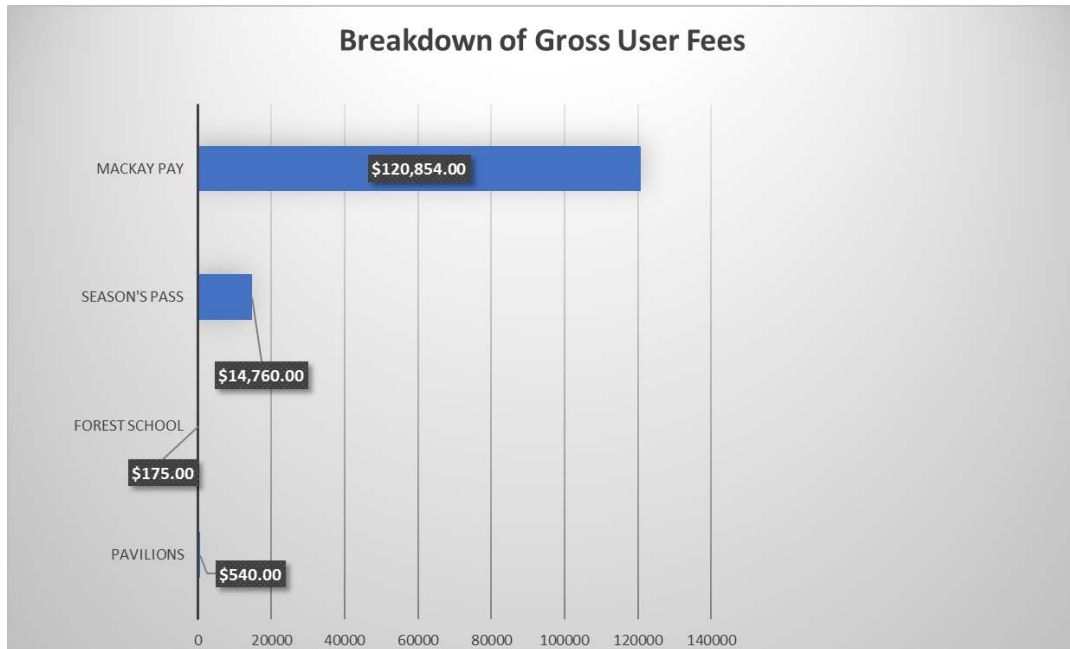


Figure 1. Breakdown of gross user fees revenue, 2020

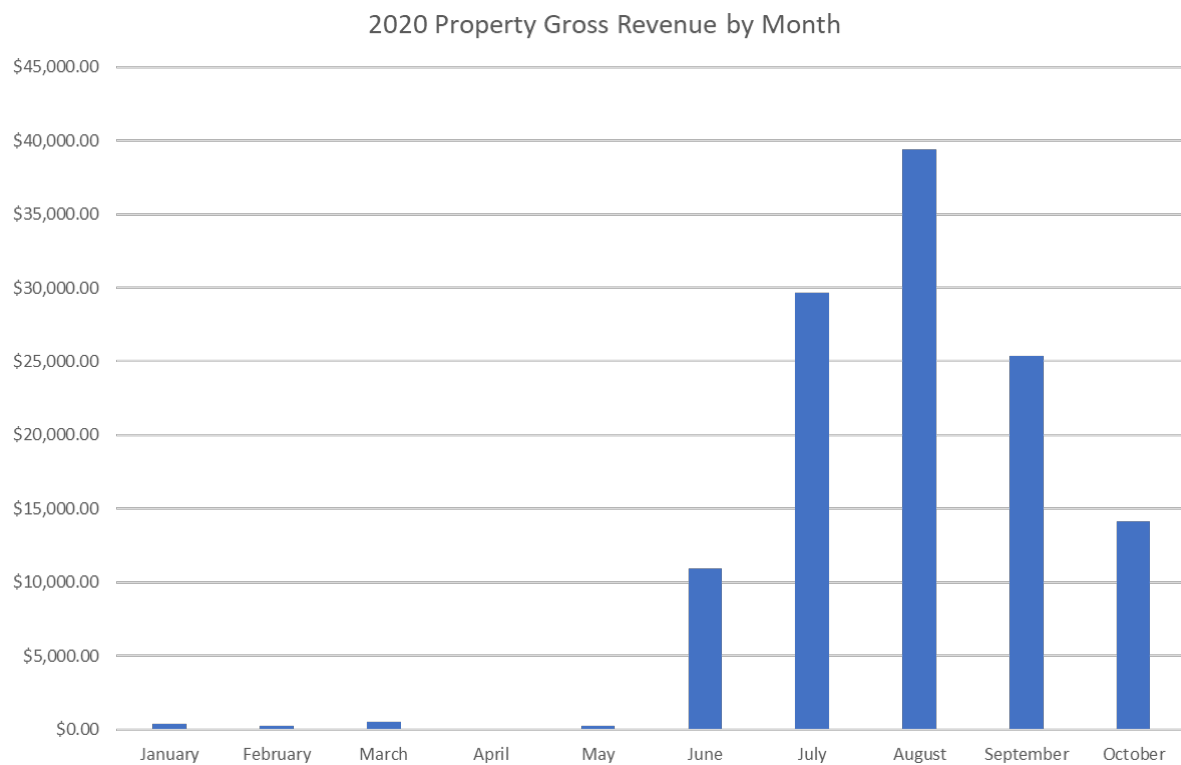


Figure 2. 2020 property gross revenue by month through MacKay Pay.

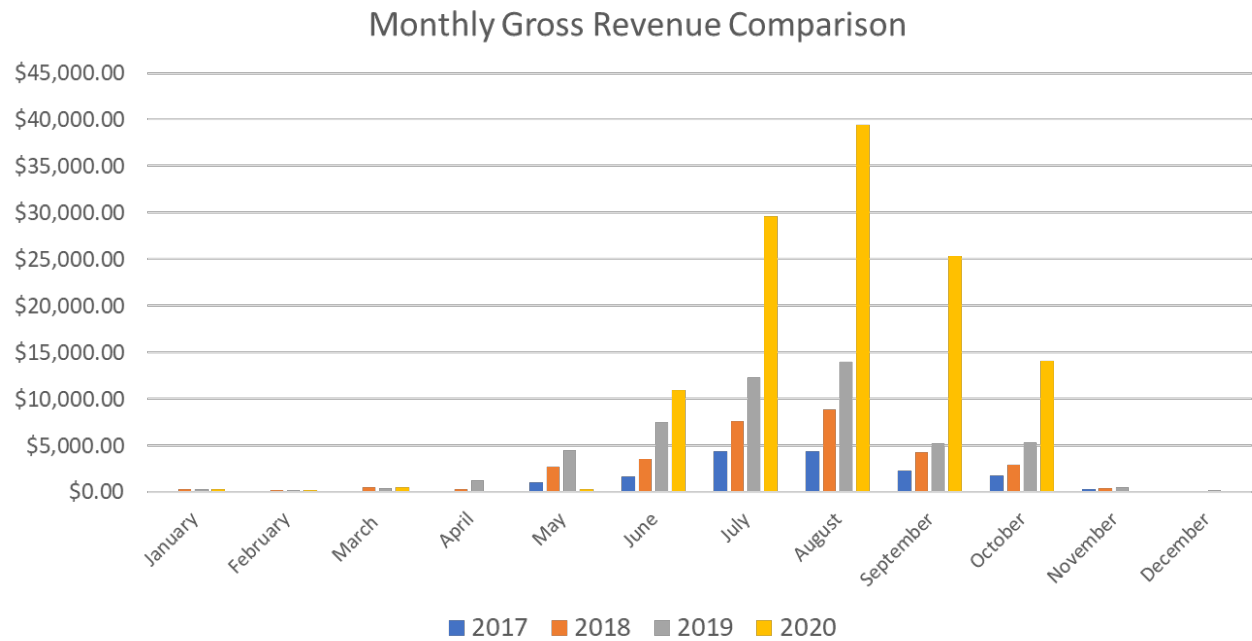


Figure 3. Comparison of monthly gross revenue over the last four years

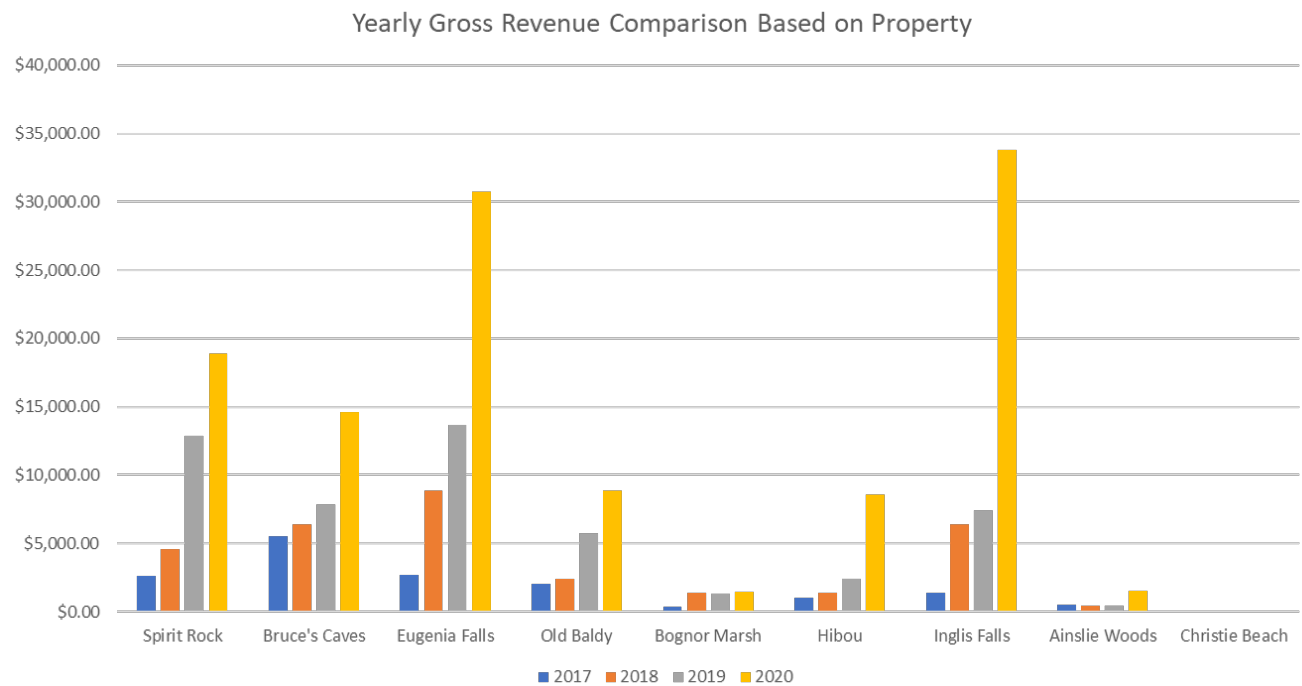


Figure 4. Yearly gross revenue comparison based on property

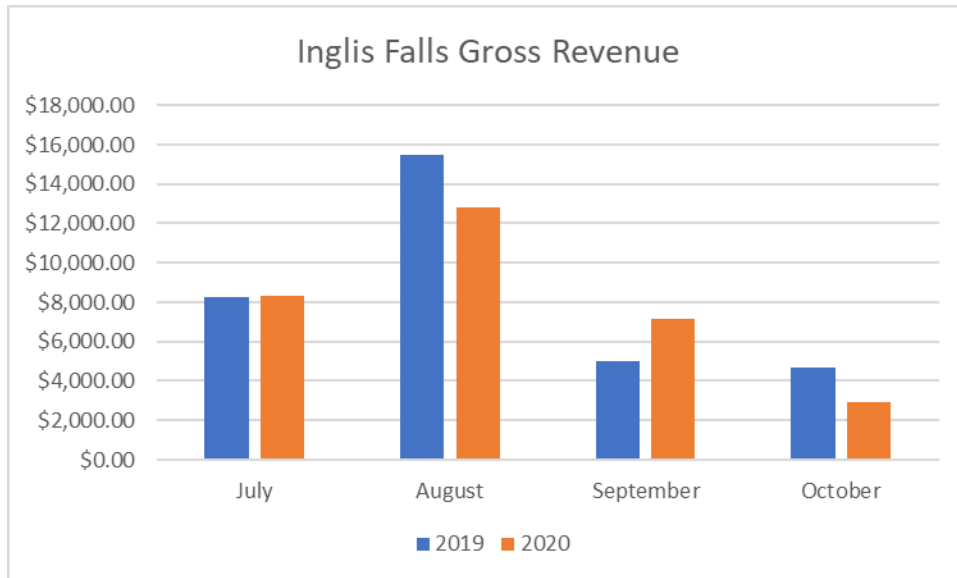


Figure 5. Comparison of Inglis Falls revenue between 2019 and 2020.

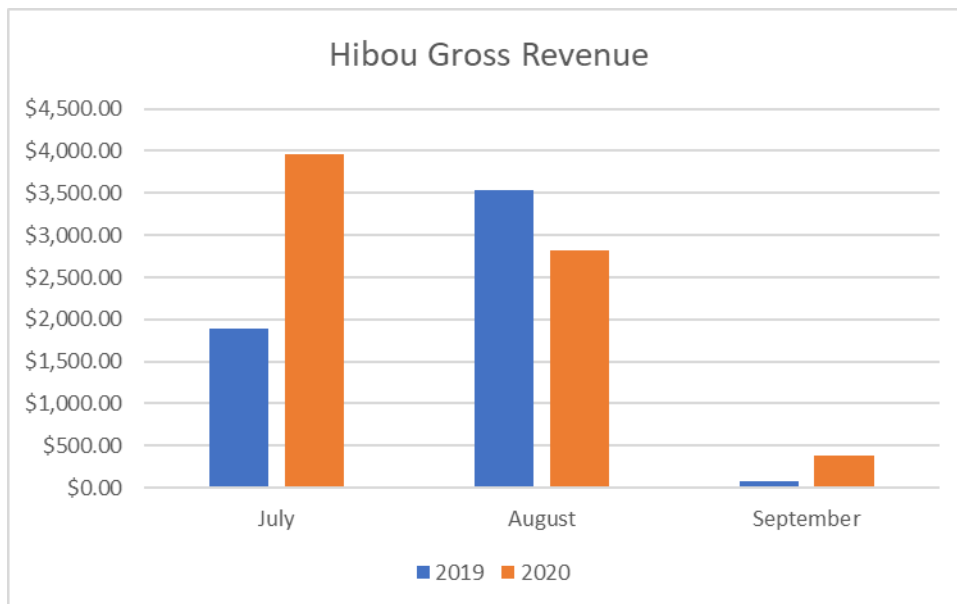


Figure 6. Comparison of Hibou revenue between 2019 and 2020.

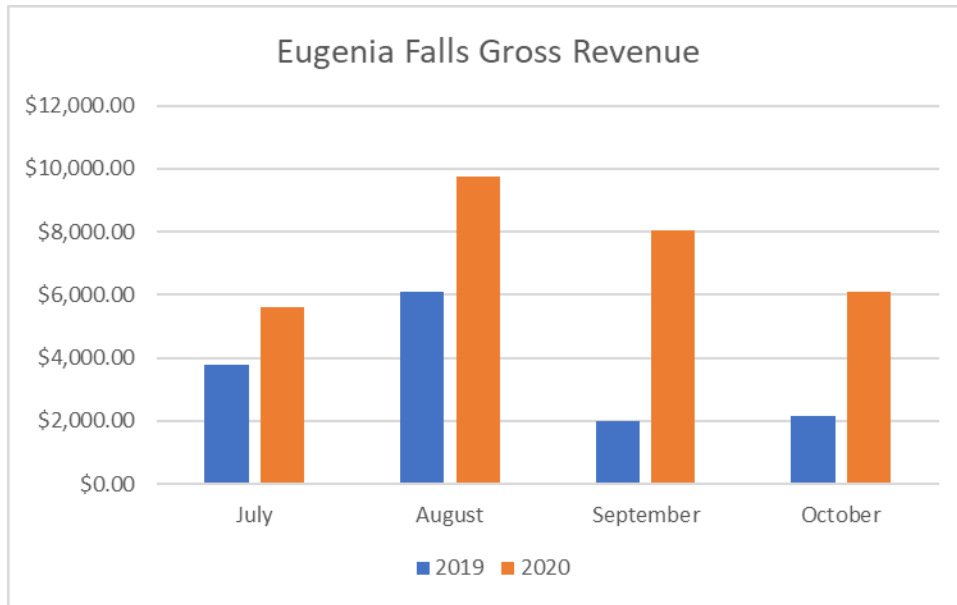


Figure 7. Comparison of Eugenia Falls revenue between 2019 and 2020.

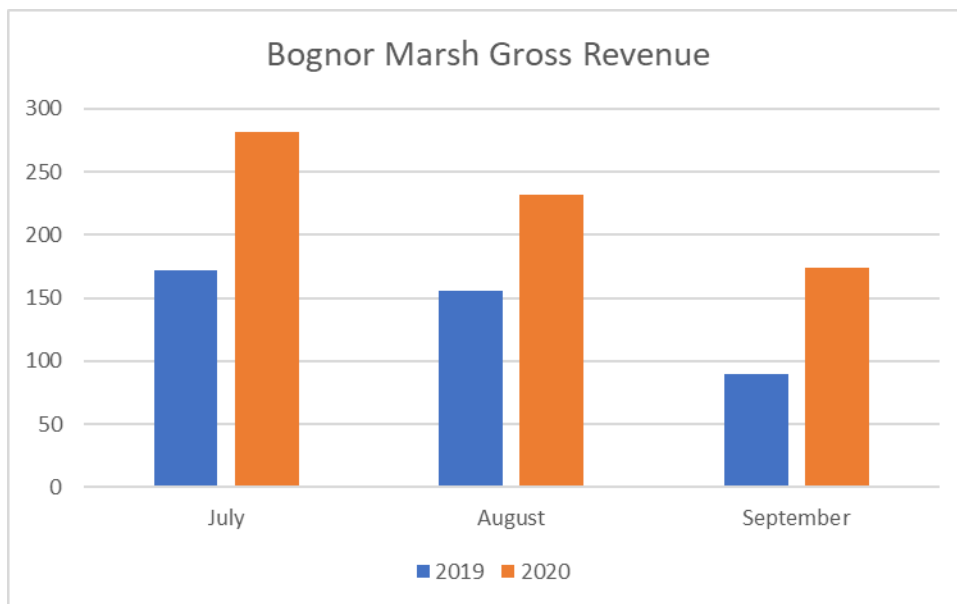


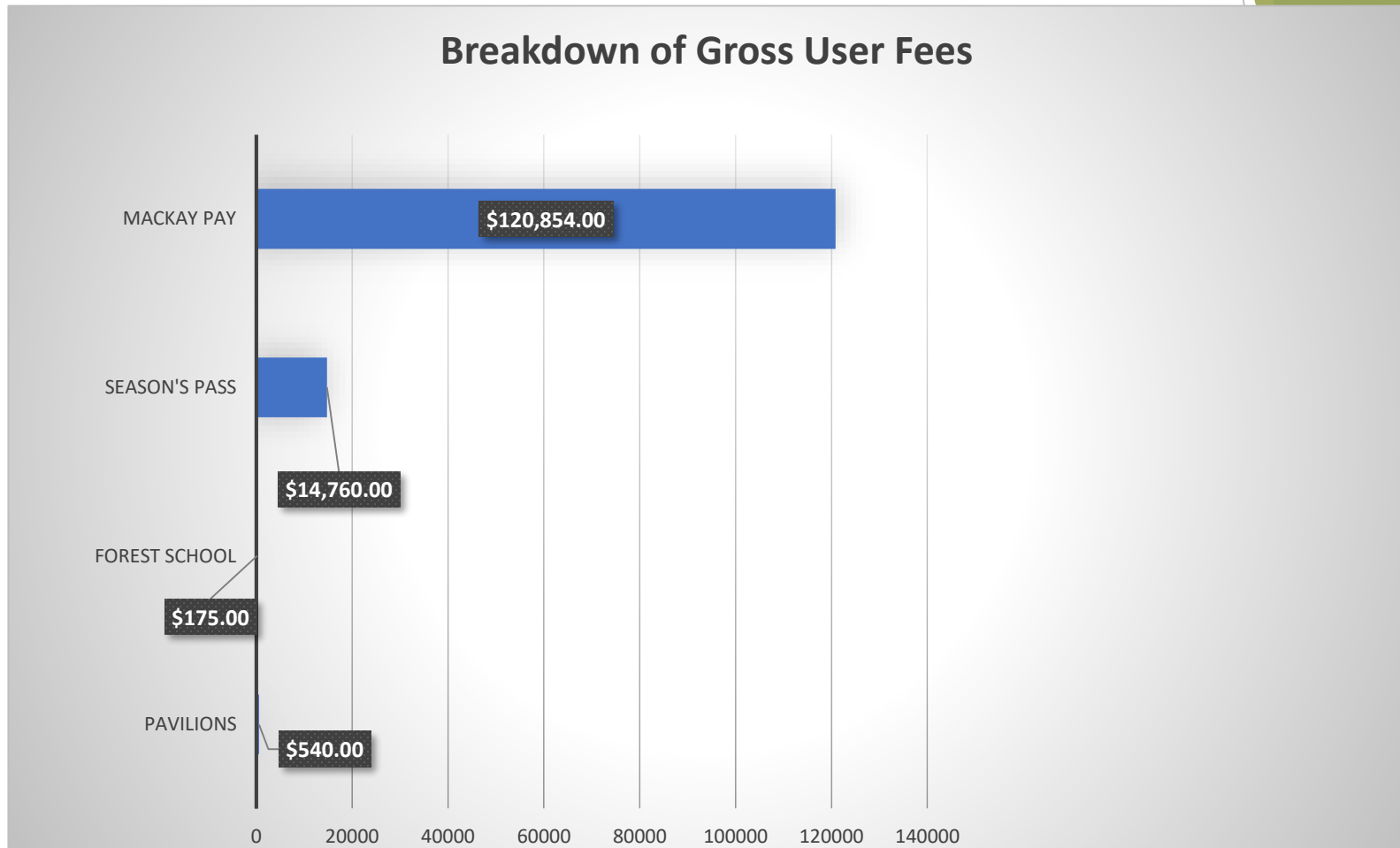
Figure 8. Comparison of Bognor Marsh revenue between 2019 and 2020.

2020 Land Use and Revenue

Rebecca Ferguson

Manager of Conservation Lands

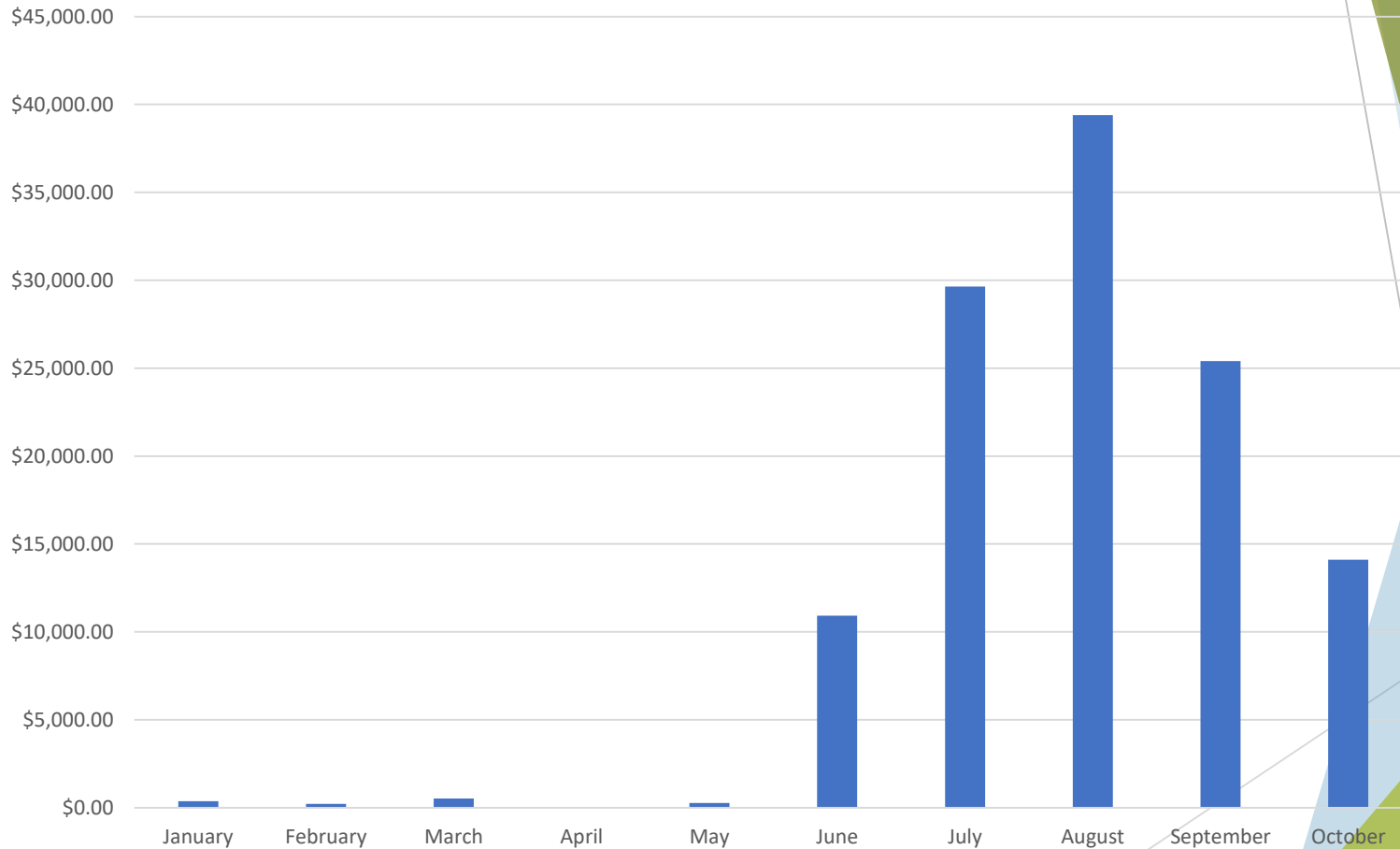
Lands/Operations Revenue Streams



* Does not include agricultural land leases

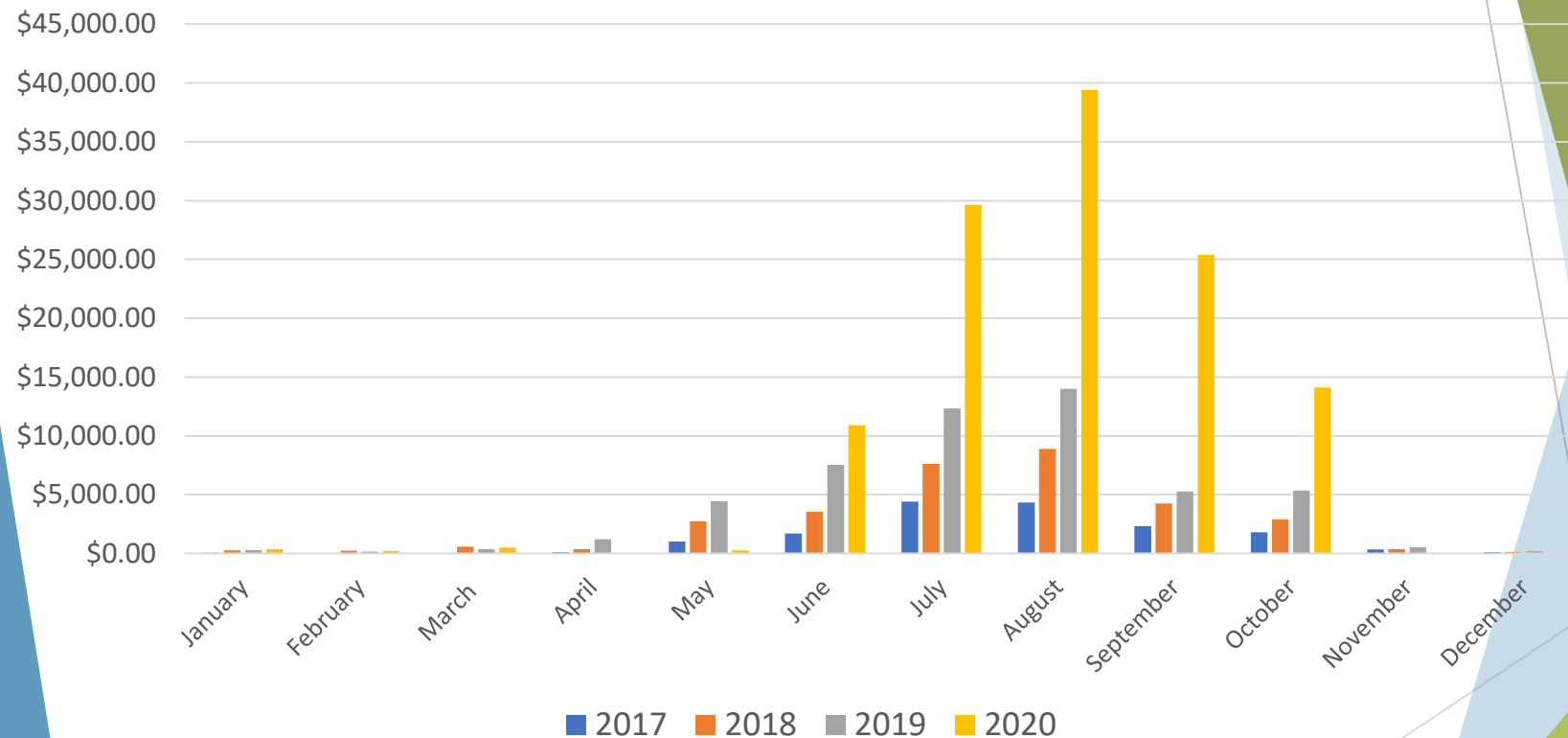
2020 Monthly Property Gross Revenue (MacKay Pay)

2020 Property Gross Revenue by Month



Monthly Gross Revenue Comparison (MacKay Pay)

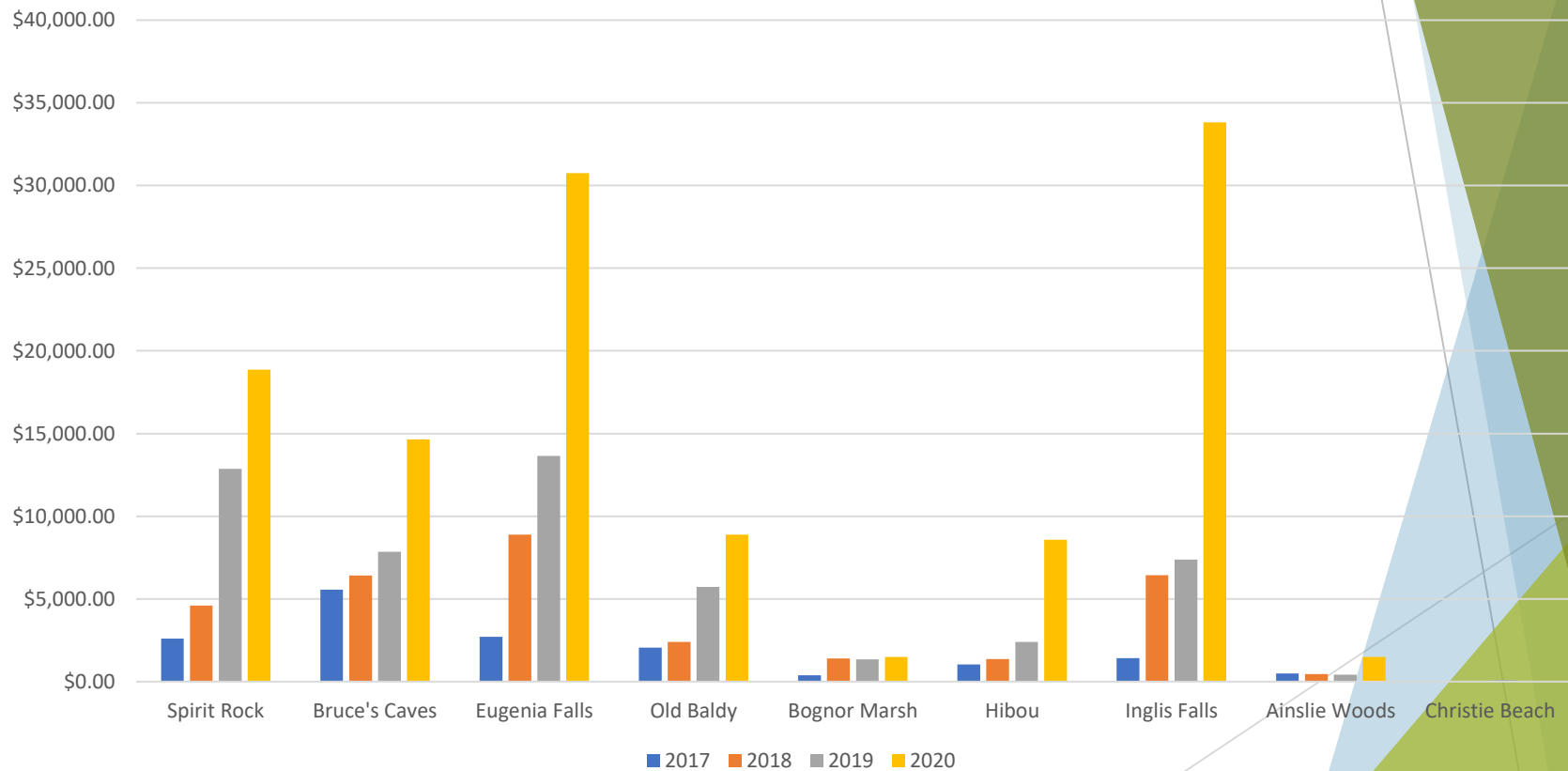
Monthly Gross Revenue Comparison



Total Gross Revenue: 2020 - \$120,854, 2019 - \$51,704, 2018 - \$31,960 and 2017 - \$16,226

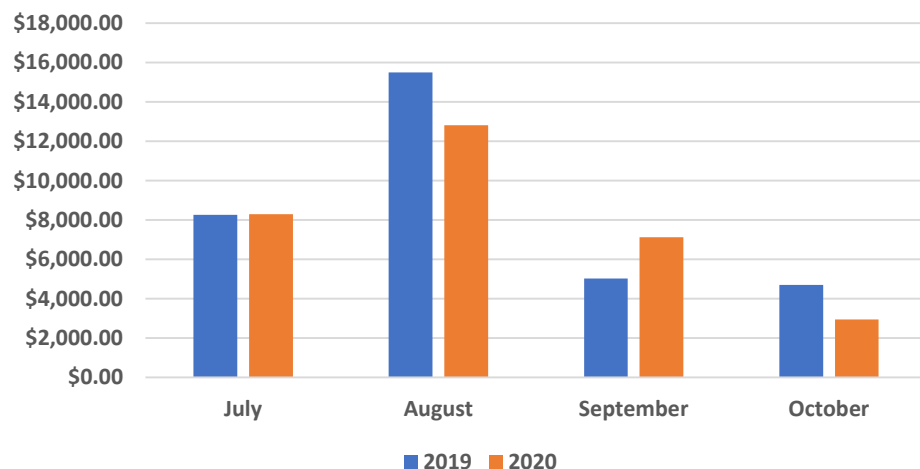
Yearly Gross Revenue Comparison By Property (Mackay Pay)

Yearly Gross Revenue Comparison Based on Property

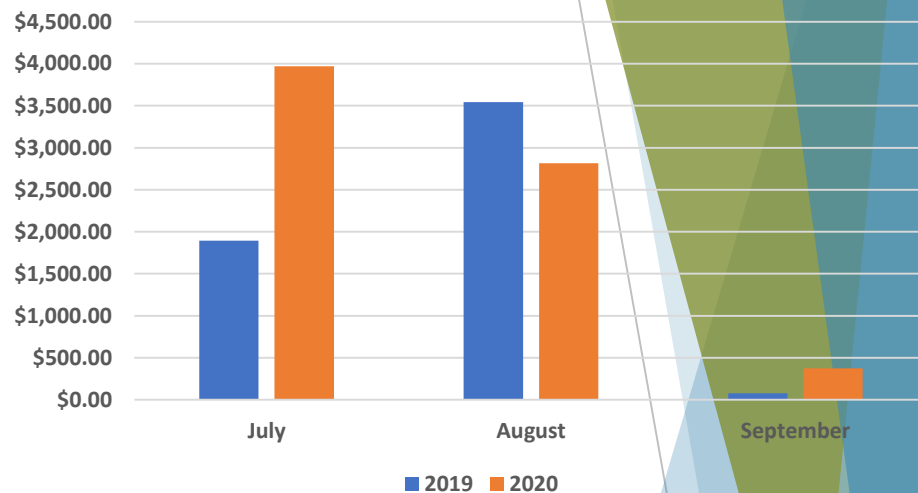


Revenue Comparison Between Properties

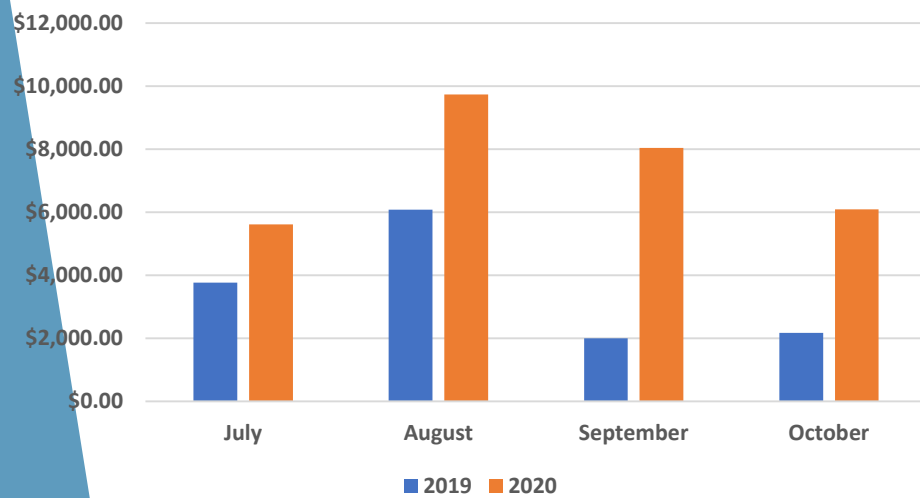
Inglis Falls Gross Revenue



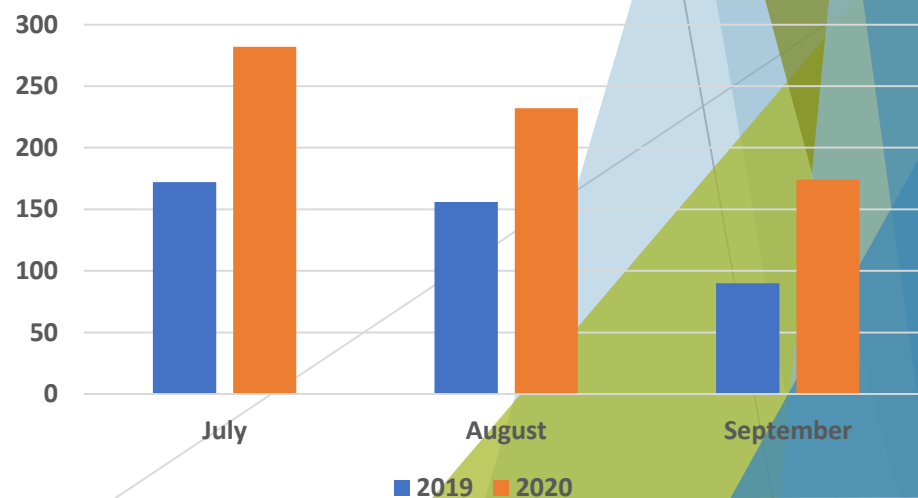
Hibou Gross Revenue



Eugenia Falls Gross Revenue



Bognor Marsh Gross Revenue



Thank you!
Questions?



ATTACHMENT #17

STAFF REPORT

Report To: Board of Directors
Report From: Michael Fry, Forestry Coordinator
Meeting Date: October 28th, 2020
Report Code: 30-2020
Subject: Awarding of Forestry Tenders



Recommendation:

WHEREAS Grey Sauble Conservation Authority (GSCA) owns and manages over 11,300 hectares (28,000 acres) of land comprised of 207 individual properties organized into 79 groupings;

AND WHEREAS, GSCA manages nearly 5,260 hectares (13,000 acres) of forested area to offset the operating expenses of the Forestry department and GSCA;

AND WHEREAS, GSCA conducts forest management activities on their products to improve the health of the forest and to generate revenue to offset operating expenses of the forestry department;

THAT the following tenders be awarded as presented at the Board of Director's meeting on October 28th, 2020.

Strategic Initiative:

This initiative applies to the GSCA Strategic Plan goal of 'Enhance Land Management and Natural Heritage Preservation.' It also falls under GSCA's Overall Desired Outcome of Healthy and Enough Forests and Habitats.

Background:

Grey Sauble Conservation Authority (GSC) owns and manages over 11,300 hectares (28,000 acres) of land throughout its watersheds. GSC has deemed approximately 5,260 hectares (13,000 acres) suitable for forest management activities.

Forest management activities are conducted in a sustainable manner to ensure the long-term supply of wood products as well as the continual existence of values, such as wildlife habitat and wetlands. Forest management activities use the best available scientific information to ensure values are maintained.

During 2020, forestry staff marked 217 acres of forest. The following table further describes the properties, areas (hectares/acres), and expected forest products to be harvested.

Properties	Area (hectares/acres)	Forest Products
Compartments 110 & 112 - Skinner's Marsh-McNab Lake MA	14.2 hectares / 35 acres	Hardwood – Sawlog
Compartment 108 – Massie Hills MA	12.9 hectares / 32 acres	Plantation – pine
Compartments 71 & 73 – Kemble Mountain MA	60.7 hectares / 150 acres	Hardwood – Sawlog
Total Area Marked	87.8 hectares / 217 acres	

Financial/Budget Implications:

Revenues raised through the sale of wood products from GSC properties are used to offset the operating expenses of GSC.

Communication Strategy:

After the tenders are awarded, the selected bidder will be notified, and a contract will be entered into with them. Other bidders will have their deposit cheques returned and they will be informed of the selected bidder and they bid.

The results of the tendering process will be posted on the GSC website.

Consultation:

- GSC Forestry staff

Grey Sauble Conservation Authority
Forestry Tenders
Tuesday October 27, 2020

Sawlog Harvest Tender – GSC-20-01

Skinner Marsh-McNab Lake Management Area – Compartment 110 & 112

Part Lots 24 & 25, Concession 1 & 2, Township of Georgian Bluffs (formerly Keppel Township), Grey County
Marked Area: 35 acres

Volume Tendered: Sawlogs – 15,584 board feet Fuelwood – 62 cords

Tenders Received

No Bids Received

Pine Second Thinning Tender – GSC-20-02

Massie Hills Management Area – Compartment 108

Lots 4 & 5, Concession 7, Municipality of Meaford (formerly Sydenham Township), Grey County
Marked Area: 32 acres

Volume Tendered: 139 cords

Tenders Received

Contractor	Total Bid
Moggie Valley Timber	\$7,000

Sawlog Harvest Tender – GSC-20-03

Kemble Mountain Management Area – Compartment 71 & 73

North East Part Lot 39, Lot 40, Concession 22 & South Part Lot 40, Concession 23, Township of Georgian Bluffs (formerly Keppel Township), Grey County
Marked Area: 150 acres

Volume Tendered: Sawlogs – 48,150 board feet Fuelwood – 222 cords

Tenders Received

Contractor	Total Bid
Bester Forest Products	\$30,000

Recommendation

THAT the Grey Sauble Conservation Authority Board of Directors award the following forestry tenders:

Pine Second Thinning tender (GSC-20-02) for Massie Hills Management Area – Compartment 108 - to Moggie Valley Timber for their total bid of \$7,000, subject to signing the agreement;

Sawlog Harvest tender (GSC-20-03) for Kemble Mountain Management Area – Compartments 71 and 73 – to Bester Forest Products Ltd. For their total bid of \$30,000, subject to signing the agreement;



Grey Sauble Authority Board of Directors

MOTION

DATE: October 28, 2020

MOTION #: FA-20-076

MOVED BY: _____

SECONDED BY: _____

WHEREAS Grey Sauble Conservation Authority (GSCA) owns and manages over 11,300 hectares (28,000 acres) of land comprised of 207 individual properties organized into 79 groupings;

AND WHEREAS, GSCA manages nearly 5,260 hectares (13,000 acres) of forested area to offset the operating expenses of the Forestry department and GSCA;

AND WHEREAS, GSCA conducts forest management activities on their products to improve the health of the forest and to generate revenue to offset operating expenses of the forestry department;

THAT the Grey Sauble Conservation Authority Board of Directors award the following forestry tenders:

Pine Second Thinning tender (GSC-20-02) for Massie Hills Management Area – Compartment 108 - to Moggie Valley Timber for their total bid of \$7,000, subject to signing the agreement;

Sawlog Harvest tender (GSC-20-03) for Kemble Mountain Management Area – Compartments 71 and 73 – to Bester Forest Products Ltd. For their total bid of \$30,000, subject to signing the agreement;

STAFF REPORT



Report To: Board of Directors

Report From: Gloria Dangerfield, Manager of Information Services & Vicki Rowsell, Programs & Communications Planner

Report No: 31-2020

Meeting Date: October 28th, 2020

Subject: Corporate Image Design Update & Request for Comments on Key Messaging & Brand Platform

Strategic Initiatives

Strengthening and Enhancing Environmental Education and Communication is one of the five main goals of GSCA's Strategic Plan. Developing a standard, consistent look and feel for the organization as well as consistent and publicly comprehensible key messaging will ensure that GSCA is well-placed to complete this goal.

Background

GSCA is working with eSolutions on a Corporate Image Design Strategy that will both create a new, consistent look and feel for our brand as well as create standard, plain language key messaging for the board and staff to use when promoting and discussing the departmental work that we do and the organization as a whole.

One of the goals is to convey a look and feel that allows the public and other agencies to immediately associate any of our products (marketing materials, letters, social and media posts etc.) with GSCA. The other main objective is to provide consistent, understandable messaging that provides a succinct summary of the work that we do as well as garner support from all stakeholders for the work that we do. Included in the deliverables is training for staff to assist in using and delivering the messaging.

Analysis:

After several months of developing key overall and departmental messaging, eSolutions has provided draft Key Messages and Brand Platform documents. We are now seeking input from all GSCA staff and the Board of Directors (BOD) on these two draft products which are included in this board meeting package.

The key messaging will provide an effective way to ensure that we are sending consistent communication about our purpose, programs and services that is easy for the public, as well as all partners and stakeholders to understand.

For this document staff would like to get input to ensure that messaging will:

- Be clear and easily understood by the public and other stakeholders (councils, municipal staff, constituents etc.)
- Provide a good overall synopsis of what we do
- Be easily delivered in a concise manner by staff and board members
- Be engaging enough so that the public is interested in the organization and remembers the information encompassed by the key messaging
- Resolve any misconceptions that the public, councils or other stakeholders have about the organization
- Help GSCA in garnering support from watershed residents and other stakeholders

The brand platform is an internal document that describes GSCA as a brand and is intended to be used as a basis for creating products and messaging that markets GSCA and its services.

We are looking for feedback on the brand platform to help us ensure that the final document will:

- Be an accurate reflection of the characteristics of the organization
- Guide the overall messaging of GSCA
- Guide the overall look and feel of GSCA
- Improve consistency in messaging, tone, look and feel

- Guide the use of taglines that stakeholders will immediately associate with our organization

Input from both the Board of Directors and staff will provide the unique perspective of individuals representing different facets of the organization and help inform our ability to communicate the importance of the work that we undertake at GSCA.

Please provide input to Vicki Rowsell (v.rowsell@greysauble.on.ca) by October 29th, 2020.

Financial/Budget Implications: No additional budget implications

Consultation:

GSCA Staff, GSCA Board of Directors, GSC Foundation

Date of Update of this Report: Wednesday, October 21, 2020



Grey Sauble Conservation Authority Brand Strategy

Sept. 15, 2020

Prepared by eSolutionsGroup

Introduction

Grey Sauble Conservation Authority (GSCA) engaged the services of eSolutions to undertake a brand strategy that will help the organization tell its story in a more consistent and compelling way. Through this project, we will develop a clear picture of GSCA, its services and relationships to create key messages, design guidelines and marketing templates that will help clearly communicate this story with the public and stakeholders. At the completion of the project, GSCA will have:

- Consistent, simple and recognizable messaging and visual materials
- Increased understanding and buy-in about the work of the organization - both internally and externally
- Continued sense of pride in the organization
- A positive workplace culture with streamlined processes and tools to help staff tell GSCA's story
- The ability to measure results

This framework funnels the research conducted in collaboration with the project team, staff and board members into a preliminary structure for telling the Grey Sauble Conservation Authority story.

Background

We began the brand strategy project with a kick off meeting with the GSCA project team to confirm the scope and learn more about the organization through SWOT and branding exercises. We then conducted similar SWOT and branding exercises through an online survey to ensure all staff and board members had an opportunity to provide input as well.

eSolutions reviewed internal and corporate documents including the program descriptions, strategic plan, presentations, Watershed Report Cards and other reports included on the website and in the supplied "Brand Book".

eSolutions also conducted a thorough review of the existing communications and marketing tactics and channels used by GSCA. We studied the website and social media channels and looked at traditional marketing tactics including news releases, advertisements (summer camp, tree sale), reports (Budget Companion, Annual Report) and the Explore Guide.

Through our research, we concluded that:

- Staff is passionate about the work they do and invested in the organization
- Staff is motivated and energized when they are able to share their knowledge and create connections between people and their environment
- GSCA owns and manages many beautiful properties that provide opportunities for positive engagement with the public year round
- While there is plenty of opportunity for positive engagement, GSCA also has regulatory functions that sometimes result in less positive interactions with the public, property owners and other stakeholders
- Because of the many services and legislative responsibilities offered by GSCA, it is easy to lose sight of the big picture which can result in a lack of consistency in messaging and overall identity



A full summary of this research and engagement can be found in the [Grey Sauble Conservation Authority Research Report](#) dated May 14, 2020.

Vision

A healthy watershed environment in balance with the needs of society.

Mission

GSCA's mission is, in partnership with the stakeholders of the watershed, to promote and undertake sustainable management of renewable natural resources and to provide responsible leadership to enhance biodiversity and environmental awareness.

Strategic focus areas

The 2019-2021 strategic plan identifies several goals that will contribute to the realization of GSCA's vision.

- Better monitor and manage flood risks
- Enhance GSCA land management and natural heritage preservation
- Support the development of watershed plans with municipalities
- Improve water quality
- Strengthen environmental education and communication

Challenges the brand strategy addresses

Through conversations with the project team, our research and feedback from stakeholders, the following key brand-related challenges were identified. The table below outlines how this brand strategy addresses each challenge area.

Challenge	Approach
Lack of consistency in messaging and visuals Inconsistent use of the brand within the organization and low awareness of the brand story/key messages among staff has resulted in a lack of brand awareness among residents.	<ul style="list-style-type: none">▪ Defined brand platform: Clearly defining the brand platform and developing strategic key messages provides direction to staff that allows them to consistently tell the GSCA story.▪ Training: All internal stakeholders will be trained on the brand and strategy to encourage pride and enthusiasm.▪ Develop visual brand identity and brand guidelines: The brand guidelines will clearly outline corporate visual identity standards and clarify roles and processes surrounding the creation of branded materials.
Diverse and wide ranging service offerings GSCA offers a variety of services to many different audiences. There is so much information to communicate which makes it difficult to present content cohesively.	<ul style="list-style-type: none">▪ Identify consistent themes: Identify the organizations values, common themes and unique attributes that are present across all services throughout the organization.▪ Defined brand platform: Clearly defining the brand platform and developing strategic key messages provides direction to staff that allows them to consistently tell the GSCA story.



Challenge	Approach
<p>Diverse current brand perceptions</p> <p>Because of GSCA's diverse service offerings, there are different perceptions of the GSCA brand – some very positive while other audiences have less favourable feelings towards their experiences with the organization.</p>	<ul style="list-style-type: none"> ▪ Defined brand platform: Clearly defining the brand platform and developing strategic key messages provides direction to staff that allows them to consistently tell the GSCA story in a way that resonates with audiences ▪ Brand stories: The strategy incorporates concrete methods for communicating GSCA's success stories to support the three brand pillars.

Brand platform

The brand platform tells the whole story of who GSCA is as a brand. This will be used as the foundation to create the visuals and messages used to market GSCA and its services.

Top reasons stakeholders engage Grey Sauble Conservation Authority

GSCA offers a huge range of services to the public – directly and on behalf of various levels of government. This means stakeholders engage with them for a number of reasons including:

- Visiting or volunteering with one of the many GSCA properties, events or workshops and partner organizations
- Attending GSCA camps and educational programs
- Seeking expert advice and consultation
- Involvement in funding or service agreements
- Planning and development applications and inspections
- Developing water management or forestry management plans

Brand personality traits

Like people, brands have certain characteristics or attributes - either positive or negative - that come to mind when thinking about them. Brand personality is often used to position a brand in relation to its competitors. While GSCA doesn't have competitors that property owners can go to for certain functions (like approval processes), carefully defining your brand personality can still benefit the organization. Understanding what appeals to your target audience can influence how you shape your brand to better connect with particular segments.

Personality trait	Description
Conscientious	The organization (and staff) are thoughtful, dedicated and have a high regard for doing what is right.
Principled	GSCA has an obligation for environmental stewardship and protection and is not swayed from their purpose. GSCA is steadfast in their commitment to environmental stewardship and protection.
Passionate	Staff care deeply about their work. They believe in making a positive impact on the communities they serve and the environment.



Personality trait	Description
Responsible	GSCA takes the responsibilities assigned to them or conducted on behalf of provincial and municipal governments and other agencies seriously as well as their responsibility to the watershed, ecosystems and communities they support.
Enthusiastic	Staff enjoy making real-world connections with people and are excited to share their knowledge with others.
Outdoorsy	Given the focus of their work, GSCA is associated strongly with the outdoors (lakes, streams, forests, conservation areas, wildlife).
Inquisitive	A thirst for knowledge, deeply embedded in science, GSCA's work is fuelled by curiosity, data and experiences.

Brand promise

This is the uniting message of the story that expresses our unique selling point (USP) in a succinct way.

Protecting **people, properties** and the **environment** for the benefit and enjoyment of the communities we serve.

Brand pillars

These pillars hold up the brand promise, describing the specific ways in which the brand offers unique solutions that differentiate Grey Sauble Conservation Authority from other similar agencies.

Passion

Our staff care deeply about their work and they are excited to share their knowledge and appreciation for nature.

Accountability

We don't take our responsibilities lightly and we stand behind our decisions that protect people and property. Protecting the environment is a mission we are deeply committed to.

Our actions consistently demonstrate responsible leadership and sustainable management of natural resources to raise awareness and encourage participation in stewardship activities, conserve natural resources and protect people and property from natural hazards.

People focused

We work with the community to help protect people and their property from natural hazards. We are always looking for ways to inspire people to learn about and connect with our natural world.

At the heart of what we do is the people who live in the communities we support. Placing people first allows us to deliver programs, services and solutions that inspire, inform and protect them and the environment.

Brand positioning statement

A concise way of communicating how Grey Sauble Conservation Authority sets itself apart.

Grey Sauble Conservation Authority works in partnership with individuals, agencies and governments to deliver professional services and opportunities to take part in stewardship activities that protect the people, properties and ecosystems across the Grey Sauble Watershed. Our dedicated, passionate staff and volunteers provide inspiration, tools and access to help people learn about, engage with and protect the environment.

Brand tagline (options)

This is a succinct way of summarizing our brand.



Tagline option	Rationale
Protect. Respect. Connect.	Rhyming words flow well. High level to capture the work of various business lines as well as organizational values.
Nature and people, working together.	Stronger emphasis on the role that GSCA plays in connecting nature and people. The term “working” implies collaborative actions are required to support the relationship.
Live with nature.	Speaks to the co-existence of nature and people and that GSCA helps people to live safely with nature. Also encourages people to make nature part of their lives.
In harmony with nature.	Sums up what GSCA does. Captures language from (yet to be approved) brand framework and key messages.
Supporting safe spaces for people and nature to thrive.	Demonstrates focus on both people and nature and the connection between the two. Aspirational goal (thriving) inspires a drive to do more than the minimum requirements.
Possible campaign taglines	
Conserve, Naturally. Explore, Naturally. Learn, Naturally. Develop, Naturally.	These taglines could be used as part of an audience specific campaign series. The first word would be specific to the service being promoted, followed by naturally to emphasis the relationship with nature in each of the cases.
Watershed warrior.	Alliteration. Since watershed is not a common term, you could create a campaign to help people understand what a watershed is (and how you can be a watershed warrior).

Key audiences

Audience	Profile	Pain points	Messaging strategy
Conservation area and trail users	GSCA properties, conservation areas and trails see hundreds of thousands of visitors each year for passive and organized recreational activities including hiking, swimming, and the entire spectrum of outdoor recreational and wildlife users, enthusiasts and operators (ski clubs, boating community, anglers, hunters, hikers, birders, mountain bikers, canoers, kayakers, etc.)	<ul style="list-style-type: none"> May not understand the role of conservation areas (CAs), how they operate (private, not public) May also have concerns about access (why there are fees or restrictions) 	<ul style="list-style-type: none"> Help users understand the full range of services offered by the CA Encourage buy-in, support and compliance with rules and restrictions
Property owners	Property owners may access services from GSCA for a variety of reasons including planning or development applications, inspections, technical advice or support, recreational activities, events and flood warnings.	<ul style="list-style-type: none"> Some property owners may feel like GSCA is restricting their ability to do what they want on their property Not all property owners are aware of the services, programs and grants available to them 	<ul style="list-style-type: none"> Help users understand the full range of services offered by the CA Help those considering changes on their property understand the requirements and that staff is there to assist them in achieving their goals
Municipalities, provincial governments and other conservation authorities	GSCA works with and provides services on behalf of eight (8) member municipalities: Municipality of Arran-Elderslie, Town of South Bruce Peninsula, Township of Georgian Bluffs, City of Owen Sound, Township of Chatsworth, Municipality of Meaford, Municipality of Grey Highlands and Town of The Blue Mountains. GSCA also supports and works with other municipalities, provincial ministries and other CAs on planning applications, risk management and drinking source water protection.	<ul style="list-style-type: none"> Ensuring consistent service delivery May lack clear understanding of the value of the services provided, the need for taking a watershed approach to issues and the impact of funding changes/ other pressures that impact service delivery 	<ul style="list-style-type: none"> Regular reporting on services delivered and the value of those services Advocacy for appropriate, reliable funding



Audience	Profile	Pain points	Messaging strategy
People living in the watershed communities (may not OWN property)	Even if they don't own property, other residents may still access GSCA conservation areas, properties and services from the CA including flood warnings, stewardship and volunteer opportunities, access to data and information.	<ul style="list-style-type: none"> May not understand the role of CAs, how they operate (private, not public) 	<ul style="list-style-type: none"> Help users understand the full range of services offered by the CA and where to get information

Key messages

To be added once approved.

Tone of voice

Tone of voice describes the way GSCA presents itself when communicating with the public. When we deliver our key messages, it is important to think about both **what** we say and **how** we say it. The messages above don't need to be reiterated word for word, but they should use a specific tone of voice characteristic to our brand.

We convey our voice through word choice, punctuation, sentence structure and formatting, as well as through the values and attitudes we express. By clearly defining our voice, we can establish a consistent approach to all marketing and communications. See the **Brand Guidelines** for full details on how to apply the approved tone of voice.

Our voice is...

Human -----

Enthusiastic -----

Caring -----

Professional -----

But our voice is not...

Casual or informal

Overwhelming or perky

Emotional or soft

Academic or condescending

Human

As a public-sector organization, we take our commitment to accessibility and accountability seriously. We use plain language wherever possible in our communications to help our audiences understand and participate. Our voice is approachable, genuine and human, just like the people who make up the watershed communities we serve.

Enthusiastic

Our passion for the work we do comes through our messaging with energy that is infectious and inspires others to engage with GSCA and to learn more. We speak with enthusiasm but our professionalism ensures we do not come across as overbearing or perky.



Caring

Our staff care about the people and ecosystems we serve and want to create a harmonious environment for them to co-exist. We take into consideration the perspectives, goals and concerns of others but do not come across as emotional or soft. We speak with empathy and kindness but firmly communicate our decisions.

Professional

As a team of people who specialize in environmental sciences, land management, and planning, we always speak as knowledgeable experts in our fields. Our messages are planned, thoughtful and backed by evidence. We speak to everyone with respect and professionalism. Our voice is confident, authoritative and knowledgeable, but not cold, authoritarian or academic.

Brand visuals

To be added once complete

Logo

Graphics

Colours

Grey Sauble Conservation Authority Brand Strategy - Key Messages Report

What is a key message?

A key message is a concise description of your key points that gives you an easy and efficient method to get the organization's message across. A key message also serves as Grey Sauble Conservation Authority's (GSCA) unique value proposition.

Key messaging is an effective way to ensure that you are sending consistent communication about the organization's purpose, programs and services.

Ideally, you want to have 3-5 key messages that succinctly communicate the essential information you want your audience to know about your organization.

Why are key messages important?

The key messages developed as part of the Grey Sauble Conservation Authority's Brand Strategy will help staff tell the organization's story in a way that is simple, concise and inspiring.

At the beginning of the project, we identified a desire for increased understanding and buy-in about the work of the organization – both internally and externally.

Using key messages consistently throughout the marketing and communications tactics and visual materials will help people understand the breadth of services GSCA provides to the community and why these services are important to the community and the environment.

Key messages will also allow you to set a professional, approachable tone that is consistent with your brand.

Key message process

To ensure we had a clear understanding of Grey Sauble Conservation Authority's audiences and how they interact with the organization, we developed the Audience Matrix. That exercise allowed us to understand the relationships GSCA has with its various stakeholders and what information should be communicated.

The following key messages are divided into these two categories:

- Organizational key messages
- Supporting messages

Target audiences

As identified in the RFP (Request for Proposal) and subsequent discussions with staff, the following target audiences have been identified for Grey Sauble Conservation Authority:

- Municipal and provincial staff, politicians and ministries
- Private sector landowners and developers

- Farm owners and operators
- The media
- Donors
- Partners
- Residents living within the watershed communities
- Schools, teachers and students
- Tourists
- Volunteers
- The entire spectrum of outdoor recreational and wildlife users, enthusiasts and operators (ski clubs, golf clubs, boating community, anglers, hunters, hikers, birders, mountain bikers, canoers, kayakers, etc.)

Organizational key messages

- Grey Sauble Conservation Authority employs a team of experts who are passionate about protecting, managing and conserving our natural resources and habitats and sharing their appreciation and understanding of the environment with others.
- By working together with the people and organizations in our community, we're able to help to protect people and property from natural hazards like flooding and erosion and address specific environmental challenges we face locally.
- Our many natural areas offer incredible opportunities to explore and learn more about our natural world and deliver many economic, social and environmental benefits to the watershed communities and ecosystems we serve.
- GSCA staff offer guidance, make recommendations into planning and development applications and share knowledge, through proactive, transparent communication to the public and stakeholders.
- Our team is made up of dedicated volunteers and expert staff in conservation, forestry, environmental planning, flood forecasting, GIS/mapping, water management and drinking water source protection.
- We offer programs and services to help you to take action on your own property that will not only result in local benefits, but also help combat the global impacts of climate change.

Supporting messages

Supporting messages – education, outreach and conservation lands

- GSCA delivers high-quality educational programming that help individuals appreciate their natural environment and embed environmental stewardship into their lives.
- Surrounding yourself in nature has numerous health and wellness benefits and there is so much to learn and explore about our natural environment in our own backyard.
- We own nearly 30,000 acres of land and 172 km of trails for you to explore that are home to thousands of species of plants and animals. We're excited to help you get to know your plant and animal neighbours.
- Did you know the GSCA watershed spans approximately 3,200 sq. km? The programs and services we offer conserve natural habitats for wildlife and species at risk and help protect people and property from natural hazards like flooding and erosion.

- GSCA lands play an important role in air quality, climate regulation, water supply and quality, soil quality and food production. They contribute to healthy living, provide habitat for numerous plant and animal species and benefit the economy through tourism and related spending.
- Our trails, conservation areas and other lands offer visitors a peaceful escape, opportunities to learn and explore and beautiful settings for your fitness excursions.

Supporting messages – development regulations and environmental planning

- GSCA provides expertise and input into planning decisions on behalf of municipal and provincial levels of government to guide development in a sustainable manner, away from natural hazards, like flood and erosion areas, in order to prevent loss of life and property damage.
- GSCA staff supports appropriate development that balances the needs of the community with meeting legislative compliance and protecting our fragile ecosystems.
- If you are considering developing or making changes to your property, GSCA staff will work with you to provide guidance and advice to protect you, your property and our fragile ecosystem.
- To help preserve the natural beauty of the communities we serve, there are additional factors that must be considered when developing or making changes to private property. Our natural areas provide important ecological, social, cultural and economic benefits and staff will work with you to provide guidance and advice that protects you, your property, and our fragile ecosystems.

Supporting messages – water quality/quantity

- Understanding our watershed health can help us plan and undertake stewardship activities, including actions landowners can take on private property, that improve water quality to support habitats for fish and other aquatic life.
- Reporting on watershed health every five years allows GSCA to identify trends in healthy areas, areas that need protection and monitor the effectiveness of stewardship activities that contribute to improved watershed health.
- GSCA works collaboratively with local municipalities to ensure that proper planning and maintenance activities are in place to reduce the risk and potential impacts of flooding.
- Proactive monitoring and early flood warnings help prevent loss of life and allow people to take action in mitigating flood damage to public and private property.

Supporting messages – drinking water

- The *Clean Water Act* and local Source Water Protection Committee is in place to ensure communities across the region are taking appropriate measures to ensure protection of our drinking water supplies. Continued funding of these efforts will keep Ontario residents safe and protect our drinking water supply.
- Through careful monitoring, inspections and management, Source Water Protection will ensure the continued supply of safe, clean drinking water for our communities.
- GSCA has a responsibility to help protect municipal sources of drinking water under the *Clean Water Act* and is committed to helping ensure the safety of the community. Non-compliance with regulations on private property can have a serious negative impact on the safety of drinking water sources.

Supporting messages - stewardship

- GSCA has a proven track record for delivering and supporting stewardship activities that help improve water quality, manage invasive species, reduce erosion and restore natural habitats throughout the GSCA watershed.
- GSCA has the resources, expertise and processes in place to help community members undertake stewardship activities through funding opportunities and technical expertise.
- The individual changes you make on your property can reduce heating and cooling costs, increase property values and improve the health of soil and livestock; they will also have a positive impact on the community and ecosystem level.

Supporting messages - forestry

- Trees provide important ecological, social, cultural, and economic benefits to our communities which is why stewardship and conservation of these natural assets is essential.
- GSCA staff have expertise in ethical and sustainable forestry management practices and invasive/at-risk species and offer consulting services to help grow and conserve the forest canopy.
- We carefully monitor and manage the forests on GSCA lands to ensure our conservation areas can be safely enjoyed by more than 200,000 visitors each year.
- Trees on private property improve air quality, reduce household energy bills, provide habitat for wildlife, and reduce flooding. Our staff can help you nurture and manage trees on your property with affordable services and tax incentives.

Sample elevator pitches

Using key messages in an elevator pitch

The following two examples show how the strategy's key messages can be used in quick, one-to-two-minute elevator pitches.

These can be used by members of staff, the board or the foundation to quickly explain what Grey Sauble Conservation Authority offers the community.

The elevator speeches can be complemented with resources such as one-pagers, postcards, booklets, or other informational tools that create a consistent brand story.

Sample elevator pitch – media/general

At GSCA, we are a team of experts across various fields who are passionate about protecting, managing and conserving our natural resources and habitats and sharing our appreciation and understanding of the environment with others.

We provide advice, share knowledge and make recommendations about environmental planning, stewardship activities, conservation, forestry, flood forecasting, GIS/mapping, water management and drinking water source protection.

Our focus is addressing the specific environmental challenges we face locally and protecting people and property from natural hazards like flooding and erosion by working together with the people and organizations in our community.

Come get inspired and connect with nature by visiting our many trails and conservation areas and learn more about our environment. The lands we own and manage offer many economic, social and environmental benefits to the watershed communities and ecosystems we serve.

We have a proven track record and are proud to offer programs and services that help you to take action on your own property that will not only improve water quality, reduce erosion and restore natural habitats at a local level, but also help combat the global impacts of climate change.

Sample elevator pitch – environmental planning

Like all conservation authorities in Ontario, GSCA has a legislated responsibility to provide expertise and input into planning decisions to guide development in a sustainable manner, away from natural hazards such as flood and erosion areas.

Our experts provide recommendations and permits to support appropriate development that balances the needs of the community with our responsibility to comply with municipal, provincial, and federal legislation in order to prevent loss of life and property.

To help preserve the natural beauty of the communities we serve, there are additional factors that must be considered when developing or making changes to private property. Our natural areas provide important ecological, social, cultural, and economic benefits and staff will work with you to provide guidance and advice that protects you, your property and our fragile ecosystem.

Our staff are passionate about helping plan for safe, sustainable and environmentally conscience development. Give us a call to learn more about how we can help.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: October 28, 2020

MOTION #: FA-20-077

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors proceed into closed session at **X:XX pm to discuss matters related to the following:**

A position, plan procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the Authority. s.4(4)(xvii)(1)(h), personal matters about an identifiable individual including authority directors or Authority employees. s.4(4)(xvi)(1)(b), litigation or potential litigation including matters before administrative tribunals. s.4(4)(xxvii)(1)(d), and the security of the property of the authority and litigation or potential litigation including matters before administrative tribunals. s.4(4)(xvii)(1)(a)&(d)

AND FURTHER THAT CAO, Tim Lanthier, Administrative Assistant, Valerie Coleman, and Manager of Conservation Lands, Rebecca Ferguson, remain in attendance.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: **October 29, 2020**

MOTION #: **FA-20-78**

MOVED BY: _____

SECONDED BY: _____

THAT a closed meeting was held, and only closed session items identified were discussed in closed session.

THAT the Board of Director's provided direction to Staff on Items 12(i) and 12(ii).

AND THAT the Grey Sauble Conservation Authority Board of Directors approve the June 24, 2020 Confidential Closed Session minutes as presented in the closed session agenda