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Grey Sauble Conservation Authority
R.R. #4, 237897 Inglis Falls Road
Owen Sound, Ontario N4K 5N6 (519) 376-3076; ext. 221
v.coleman@greysauble.on.ca

The Annual General Meeting and the next regular meeting of the Grey Sauble Conservation Authority Board of Directors is scheduled for Wednesday, January 26th, 2022, at 12:45 p.m., which includes the election of the Chair and Vice-Chair. The AGM and regular meetings will occur via the Webex web-based application. Please notify Valerie Coleman if you are unable to attend.

Directors

Greig, Scott (Chair)
Matrosovs, Andrea (Vice-Chair)
Burley, Dwight
Greenfield, Harley
Greig, Ryan
Koepke, Marion
Little, Cathy
Mackey, Scott
McKenzie, Paul
Moore Coburn, Cathy
Vickers, Paul

Honourary Members

Elwood Moore
Betty Adair

Oosting, Lara, MNRF Peterborough
Allison, Tracy, MNRF Owen Sound
Walker, Bill, MPP Bruce Grey Owen Sound
Ruff, Alex, MP Bruce Grey Owen Sound
Dowdall, Terry, MP Simcoe-Grey
Wilson, Jim, MPP Simcoe-Grey

Member Municipalities

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula

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https://www.youtube.com/channel/UCy_ie5dXG8aFYDYG8tV9Yg/videos.

Please note that this is a Notice of Meeting only for your information.

The Sun Times
Bayshore Broadcasting
The Meaford Independent
The Bounce
The Wiarton Echo
The Advance
The Post
The Thornbury Paper
The Hub Owen Sound
Blue Mountains Review
South Grey News
Collingwood Today

Member Municipalities

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula

AGENDA

Grey Sauble Conservation Authority
AGM & Full Authority Meeting
Wednesday, January 26, 2022, at 12:45 p.m.

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest**
- 3. Call for Additional Agenda Items**
- 4. Adoption of the Agenda**
- 5. Remarks from the Chair**
- 6. Guest Speaker**
 - i. John Anderson – Township of Georgian Bluffs Climate Action Committee
- 7. 2021 Highlights and Accomplishments**
- 8. Greetings from Guests**
- 9. Board Appointments**
 - i. Election of Officers
 - a. Appointment of Chair Pro Tem
 - b. Review of Voting Procedures – Attachment # 1
 - c. Motion to Appoint Scrutineers
 - d. Election of 2022 Chair
 - e. Election of 2022 Vice Chair
 - f. Motion to Destroy Ballots
 - ii. Remarks by 2022 Chair Elect and 2022 Vice Chair Elect
 - iii. Appointments – Attachment #2
 - a. Conservation Foundation
 - b. Forestry Committee
 - c. Arboretum Alliance
 - d. Drinking Water Source Protection Management Committee
 - e. Indigenous and GSCA Relationships Committee
 - f. Agricultural Committee
- 10. 15 Minute Break**

- 11. Resume Full Authority Meeting**
- 12. Approval of Minutes**
 - i. Full Authority – December 23, 2021 – Resolution – Attachment #3
- 13. Business Out of Minutes – None at this time.**
- 14. Consent Agenda**
 - i. Environmental Planning – Section 28 Permits – December 2021 – Attachment #4
 - ii. Administration – Receipts & Expenses – December 2021 – Attachment #5
 - iii. Correspondence – None at this time.
 - iv. Conservation Ontario – Letter from CO to Minister's of Finance, and Environment and Climate Change – Attachment #6
 - v. Minutes – GSCA Agricultural Advisory Committee – Attachment #7
 - vi. Media – Attachment #8
- 15. Business Items**
 - i. Administration
 - a. 2022 Operational Plan – Resolution – Attachment #9 (25 min)
 - b. GSCA Programs and Services Inventory Report – Resolution – Attachment #10 (20 min)
 - c. Staffing Update – Resolution – Attachment # 11 (20 min)
 - ii. Water Management – Nothing at this time.
 - iii. Environmental Planning – Nothing at this time.
 - iv. Operations – Nothing at this time.
 - v. Conservation Lands – Nothing at this time.
 - vi. Forestry
 - a. Forestry Fee Schedule Update – Resolution – Attachment # 12 (10 min)
 - vii. Communication/Public Relations – Nothing at this time.
 - viii. Education – Nothing at this time.
 - ix. GIS/IT – Nothing at this time.
 - x. DWSP/RMO Report – Nothing at this time.
- 16. CAO's Report**
- 17. Chair's Report**
- 18. Resolution to Move into Closed Session – Nothing at this time.**
- 19. Resolution Approving the Closed Session Minutes – Nothing at this time.**
- 20. Adjournment**



Grey Sauble Authority Board of Directors

M O T I O N

DATE: January 26, 2022

MOTION #: FA-22-001

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors approve the AGM agenda of January 26, 2022.

Elections and Appointments

- i. The election of officers shall be held at the Annual General Meeting.
- ii. Prior to the election, the CAO shall arrange for an independent third party to preside over the election.
- iii. Prior to the election, all elected positions shall step down from their positions, and the person presiding shall take over the Chair's seat.
- iv. The person presiding shall appoint two independent non-director scrutineers from the persons present.
- v. The order of procedure for the elections shall be:
 - the election of the Chair who shall be an accredited director of the Authority;
 - the election of the Vice Chair, who shall be an accredited director of the Authority;
 - the election of Committee Members.
- vi. Immediately following the election of Chair and Vice Chair, the person presiding over the election shall install the newly elected Chair in the chair and hand over control of the meeting.
- vii. The election procedure shall be:
 - nominations from the floor will be accepted when duly moved;
 - before closing nominations, the person presiding over the election shall call three times for further nominations;
 - closure of nominations will require a mover and seconder; in the order in which they were nominated, nominees are asked as to their acceptance;
 - in the order in which they were nominated each nominee offered up to three minutes to speak to their nomination;
 - voting shall occur by secret ballot, run and counted by the scrutineers. In the event of a tie vote, an additional vote will be held for the tied candidates. If the tie is not broken after three attempts, the final position will be filled by drawing the winning name from a hat containing the names of the tied candidates.
- viii. Immediately following the election, the person presiding over the election shall install the newly elected Chair in the chair and hand over control of the meeting.
- ix. A chair for each committee will be elected at the first meeting of the committee.
- x. Upon a vacancy, due to death, incapacity, resignation, or continued absence occurring:
 - on the Board, then the CAO will ask the municipality in which there is a vacancy to appoint a new member.
 - in the Chair, Vice Chair, Committee Members position(s), and the Authority may use the election procedures to fill that vacancy at any subsequent meeting.

GREY SAUBLE CONSERVATION AUTHORITY
ANNUAL MEETING

Wednesday, January 26, 2022

ELECTRONIC PROCEDURES FOR ELECTION OF OFFICERS

Note: Each Director participating in the Election of Officers must have access to email and a web browser during the meeting. A web-based survey tool will be used for voting procedures.

GSCA Staff (Gloria Dangerfield) will send an email containing the link to the Microsoft Survey Form to the Directors at the start of the meeting.

There will be one survey prepared with an opportunity to vote for each of the following:

1. Vote for Chair
2. Vote for Vice Chair

The following procedure will be repeated for each Officer Position:

1. Chair Pro Tem calls for nominations for each position.
2. If there is more than 1 nomination, then it will go to a secret vote using a web-based survey form (If there is only 1 nomination for a position, then the Director is acclaimed, and the following steps will not be necessary.)
3. Gloria Dangerfield will update the multiple-choice question to reflect who was nominated and then will confirm with the Chair Pro Tem that this has been complete.
4. Gloria will email the link for the survey to the Directors only.
5. The Chair will give the Directors up to 5 minutes as necessary to open the survey and respond.
6. The Scrutineers will access the Microsoft Forms link they have been provided and analyze the results. They will inform the Chair Pro Tem of the numbers each candidate received.
7. The Chair Pro Tem will announce the official results.

Member Municipalities

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula



Grey Sauble Authority Board of Directors

M O T I O N

DATE: January 26, 2022

MOTION #: FA-22-002

MOVED BY: _____

SECONDED BY: _____

THAT Dick Hibma be appointed as Chair Pro Tem for the 2022 election of officers.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: January 26, 2022

MOTION #: FA-22-003

MOVED BY: _____

SECONDED BY: _____

THAT Sonya Skinner and Don Sankey be appointed scrutineers.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: January 26, 2022

MOTION #: FA-22-004

MOVED BY: _____

SECONDED BY: _____

THAT nominations for the election of Chair for 2022 close.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: January 26, 2022

MOTION #: FA-21-005

MOVED BY: _____

SECONDED BY: _____

THAT nominations for the election of Vice Chair for 2022 close.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: January 26, 2022

MOTION #: FA-22-006

MOVED BY: _____

SECONDED BY: _____

(only if needed)

THAT electronic voting ballots be destroyed.



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Committee Appointments for 2022

Committee	2021 Appointments	2022 Appointments
Conservation Foundation	Cathy Little	
	Scott Greig	
Conservation Ontario Council	Scott Greig	
	Andrea Matrosovs	
Forestry Committee (3 to 6 Members)	Paul Vickers	
	Dwight Burley	
	Ryan Greig	
	Harley Greenfield	
Arboretum Alliance	Scott Greig	
Drinking Water Source Protection Management Committee (Chair & Vice-Chair)	Scott Greig	
	Andrea Matrosovs	
Indigenous and GSCA Relationships Committee (3 to 6 Members)	Cathy Moore Coburn	
	Dwight Burley	
	Cathy Little	
	Paul McKenzie	

Member Municipalities

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula



Grey Sauble Authority Board of Directors

M O T I O N

DATE: January 26, 2022

MOTION #: FA-22-007

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors make the following appointments to the Committees as listed:

Conservation Foundation –

Forestry Committee –

Arboretum Alliance –

Conservation Ontario Council

Voting Reps –

1st Alternate -

2nd Alternate -

Indigenous Relationships Committee –

Source Protection Region Management Committee –

GREY SAUBLE CONSERVATION AUTHORITY
MINUTES
Full Authority Board of Directors
Wednesday, December 22, 2021, at 1:15 p.m.

The Grey Sauble Conservation Authority Board of Directors meeting was held via the internet on the meeting application, WebEx.

1. Call to Order

Chair Scott Greig called the meeting to order at 1:15 p.m.

Directors Present: Chair Scott Greig, Vice Chair Andrea Matrosovs, Dwight Burley, Cathy Moore Coburn, Cathy Little, Harley Greenfield, Ryan Greig (1:39), Paul Vickers, Marion Koepke, Scott Mackey, Paul McKenzie

Regrets: Paul McKenzie

Staff Present: CAO, Tim Lanthier; Administrative Assistant, Valerie Coleman; Manager of Information Services, Gloria Dangerfield; Manager of Financial and Human Resource Services, Alison Armstrong; Manager of Environmental Planning, MacLean Plewes; Water Coordinator, John Bittorf; Forestry Coordinator, Mike Fry; Stewardship Coordinator, Keith Reid

2. Disclosure of Pecuniary Interest

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at the time.

3. Call for Additional Agenda Items

Nothing at this time.

4. Adoption of Agenda

Motion No.:
FA-21-144

Moved By: Scott Mackey
Seconded By: Dwight Burley

THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of December 22, 2021.

Carried

5. Approval of Minutes

Motion No.:
FA-21-145

Moved By: Cathy Moore Coburn
Seconded By: Cathy Little

THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of November 24, 2021.

Carried

6. Business Out of Minutes

Nothing at this time.

7. Consent Agenda

Motion No.:
FA-21-146

Moved By: Harley Greenfield
Seconded By: Dwight Burley

THAT in consideration of the Consent Agenda Items listed on the December 22, 2021, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) Environmental Planning – Section 28 Permits – November 2021; (ii) Administration – Receipts & Expenses – November 2021; (iii); (v) Minutes – GSCA Indigenous Committee Minutes; (vi) Recent Media Articles

Carried

8. Business Items

i. **Administration**

a. **Report Back on Investment Reallocation**

The Manager of Financial and Human Resource Services, Alison Armstrong, reported back with regard to the Board request for investment options and/or alternatives.

As per the 2014 financial investment questionnaire, GSCA maintains a 60/40 split between equities and cash. Staff investigated the options for moving investments out of the current equity holding and into something lower risk to ensure that gains will be available to utilize in the short term. Comparing five major banks and a credit union on availability and rate of return, it was determined that the interest rate that GSCA's saving account garners is comparable to that of mid-term Cashable GICs and greater than short-term options.

GSCA's portfolio manager recommended that prior to moving funds out of the investment portfolio that the Board complete another questionnaire. However, it was stressed that this should be done only once GSCA's short-term cash requirements were known.

Staff recommend maintaining the savings account at present and conducting a new questionnaire for the investments once staff have determined the needs of the Authority more thoroughly.

Motion No.:
FA-21-147

Moved By: Scott Mackey
Seconded By: Cathy Moore Coburn

WHEREAS, GSCA has reserve funds invested with TD Wealth having a market value of \$1,580,426 and on deposit with BMO in the amount of \$548,946;

AND WHEREAS, the current investment policy may carry a higher risk than current Board and market conditions warrant;

AND FURTHER WHEREAS, GSCA has considerable cash in a bank account earning a comparable rate to any alternatives recommended;

THAT, the GSCA Board of Directors direct the CAO and Manager of Financial Services to complete a new questionnaire for our TD portfolio strategy when we are better able to determine our future capital spending requirements and leave the funds on deposit with BMO until our cash requirements are determined.

Carried

b. CAA Transition Plan

The CAO, Tim Lanthier, presented the final copy of the GSCA Transition Plan for the Board's approval. The deadline for submission to the province is December 31, 2021.

The transition plan outlines the timeline for moving forward toward having the necessary agreements with member municipalities signed and in place within the required timeframe.

A Member asked Tim how much of his time was diverted away from other duties to address changes to the Conservation Authorities Act.

Tim explained that he did not have a specific number, however; estimated that between 10-15% of his time was dedicated to various meetings, consultations, and administration tasks associated with the changes to the Act.

Motion No.:
FA-21-148

Moved By: Marion Koepke
Seconded By: Cathy Little

WHEREAS on October 4, 2021, the Province of Ontario released Ontario Regulation 687/21 – Transition Plans and Agreements for Programs and Services Under Section 21.1.2 of the Act,

AND WHEREAS this regulation requires that, by December 31, 2021, conservation authorities develop a transition plan that includes a timeline for the authority to meet the requirements for the first and second phases of the transition period,

THAT the GSCA Board of Directors endorse the attached “Grey Sauble Conservation Authority Transition Plan” as presented,

AND THAT the CAO be directed to forward a copy of this transition plan to each of GSCA's participating municipalities and to the Ministry of the Environment, Conservation and Parks (MECP), as per the requirements of the regulation.

Carried

c. 2022 Board of Directors Meeting Schedule

Chair Greig presented the dates to the Board and asked for any questions or concerns. It was noted that the Board would evaluate the need for a July Board meeting in the spring of 2022.

Motion No.:
FA-21-149

Moved By: Dwight Burley
Seconded By: Harley Greenfield

THAT the Grey Sauble Conservation Authority Board of Directors approve the 2022 BOD's meeting dates as follows:

January 26th (AGM); February 23rd; March 23rd; April 27th; May 25th; June 22nd; July 27th (optional); August 24th; September 28th; October 26th; November 23rd; and December 21st.

Carried

d. 2022 Budget

The CAO, Tim Lanthier, presented the final 2022 Budget for the Board's approval. It was noted that the budget was circulated to all member municipalities for more than the required 30 days. Tim provided presentations and answered questions at the Township of Georgian Bluffs and the Town of the Blue Mountains councils.

Tim explained for the Board the motions and voting procedure, noting especially the weighted voting on the Non-matching Levy motion.

Member Ryan Greig joined the meeting at 1:39 p.m.

Motion No.:
FA-21-150

Moved By: Marion Koepke
Seconded By: Cathy Little

WHEREAS the Conservation Authorities Act provides that an Authority shall have the power to determine the portion of total benefit afforded to each municipality in establishing the annual levy, the Grey Sauble Conservation Authority resolves as follows, subject to such regulations under the Act as may be approved by the Lieutenant-Governor-in-Council:

- i) That all participating municipalities be designated as benefiting for all projects included in the 2022 Operating Budget including administration and maintenance and the 2022 Capital Budget unless otherwise specified in the budget;**
 - ii) That the Authority's share of the cost of the program and projects included in the 2022 Budget shall be raised from all participating municipalities as part of the General Levy, unless otherwise specified in the budget;**
 - iii) That the 2022 General Levy be apportioned to the participating municipalities in the proportion that the modified current value assessment of the whole is under the jurisdiction of the Authority, unless otherwise provided in the levy or a project;**
 - iv) That the appropriate Authority officials be directed to advise the participating municipalities pursuant to the Conservation Authorities Act and the regulations made thereunder; to levy the said municipalities the amount of General Levy set forth in the 2022 Operating Budget, to levy the said municipalities the amount of the General Levy set forth in the**
-

2022 Capital Budget and in the approved projects of the Authority, and any special levy attributable to any project which has been deemed to be of specific benefit to any particular municipality.

Carried

Motion No.:
FA-21-151

Moved By: Scott Mackey
Seconded By: Cathy Moore Coburn

THAT the Grey Sauble Conservation Authority adopt the budget as presented for the year 2022 in the amount of \$3,452,031.00.

Carried

Director	Yay	Nay	Absent
Dwight Burley	X		
Cathy Moore Coburn	X		
Harley Greenfield	X		
Ryan Greig	X		
Scott Greig	X		
Marion Koepke	X		
Cathy Little	X		
Scott Mackey	X		
Andrea Matrosovs	X		
Paul McKenzie			X
Paul Vickers	X		

Motion No.:
FA-21-152

Moved By: Dwight Burley
Seconded By: Harley Greenfield

THAT the Grey Sauble Conservation Authority adopt a matching levy for the year 2022 of \$37,056.00 as required by Ontario Regulations 139/96 and 231/97.

Carried

Director	Yay	Nay	Absent
Dwight Burley	X		
Cathy Moore Coburn	X		
Harley Greenfield	X		
Ryan Greig	X		
Scott Greig	X		
Marion Koepke	X		
Cathy Little	X		
Scott Mackey	X		
Andrea Matrosovs	X		
Paul McKenzie			X
Paul Vickers	X		

Motion No.:
FA-21-153

Moved By: Marion Koepke
Seconded By: Dwight Burley

THAT the Grey Sauble Conservation Authority adopt a non-matching levy for the year 2022 of \$1,520,574.08 as required by Ontario Regulations 139/96 and 231/97.

Carried

Director	Yay	Nay	Absent
Dwight Burley	X		
Cathy Moore Coburn	X		
Harley Greenfield	X		
Ryan Greig	X		
Scott Greig	X		
Marion Koepke	X		
Cathy Little	X		
Scott Mackey	X		
Andrea Matrosovs	X		
Paul McKenzie			X
Paul Vickers	X		

ii. Water Management

a. Watershed Health Checks

The Water Resources Coordinator, John Bittorf, presented the Watershed Health Check Report Cards for the Sauble River and Pottawatomi River sub-watersheds.

John thanked all of the staff involved in the creation of the report cards, including Gloria Dangerfield, Vicki Rowsell, Kris Robinson, Elaine VanDenKieboom, and Rebecca Ferguson.

It was noted that GSCA has 28 watersheds & sub-watersheds and that three other health checks have been completed so far.

John gave an overview of both watersheds, noting their marks in specific categories and noted new features in these report cards.

One new category was Wetland Conditions, which both sub-watersheds scored high in. John noted that there was insufficient data to grade the Ground Water Health of both areas and that more ground water well testing sites would be needed to get an accurate picture on the health of the area's ground water.

iii. Environmental Planning

a. 2022 Planning and Permits Fee Schedule

The Manager of Environmental Planning, MacLean Plewes, presented the proposed 2022 Interim Planning and Permits Fee Schedule. GSCA is continuing to move forward with Watson and Associates on a comprehensive fee review and is set to be presented for Board consultation in early 2022.

In the interim, staff have applied an increase that is in line with the Ontario CPI rate of 4.9% to the existing fee schedule.

Motion No.:
FA-21-154

Moved By: Dwight Burley
Seconded By: Marion Koepke

WHEREAS, under Section 21(1)(m.1) of the Conservation Authorities Act, the authority has the power to charge fees for services;

AND WHEREAS, previously approved planning agreements establish the process for annual fee increases based on the Consumer Price Index;

THAT, the GSCA Board of Directors approve the 2022 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation Ontario Regulation 151/06 fee schedule as presented in Appendix A to this report and that said fee schedule is to take effect on January 1, 2022.

AND That, the GSCA Board of Directors approve the 2022 Planning Agreement Fees and Related Planning Fees schedule as presented in Appendix B to this report and that said fee schedule is to take effect on January 1, 2022.

Carried

Member Marion Koepke left the meeting at 2:13 p.m.

iv. Operations

Nothing at this time.

v. Conservation Lands

Nothing at this time.

Member Paul Vickers declared a conflict of interest and left the meeting at 2:14 p.m.

vi. Forestry

a. 2021 Stewardship Activity Report

The Stewardship Coordinator, Keith Reid, presented the results of the 2022 Stewardship activities. GSCA was included in the Sauble South Subwatershed Agricultural Characteristics report for 2022. This included mapping constructed drains and erosion risk. The report showed that the GSCA watershed area had very few constructed drains and high erosion risk. Keith explained that there has been a shift from livestock farming to cash crop operations.

Member Dwight Burley left the meeting at 2:19 p.m.

The stewardship program provided grant funding for tree planting, exclusion fencing, water diversion projects, and cover crop planting.

Keith thanked all of the grant donors and partners.

The presentation will be made available to Board members through the Board Portal.

Member Paul Vickers rejoined the meeting at 2:27 p.m.

b. GSCA Cedar Cutting Approach

Forestry Coordinator, Mike Fry, reported to the Board regarding an alternative cedar harvesting approach that would reduce the impact on the land and encourage future cedar growth. This method is called the “Pearl Necklace” approach, whereby round openings and harvest trails are cut resembling a necklace of pearls from the air. The diameter of the openings are determined by the adjacent tree height.

Staff have identified some plots that this approach would be appropriate for trial. It was noted that it is a challenge finding contractors that will follow the proscribed method of harvesting. Staff are engaging with local contractors one on one to explain the project.

Motion No.:
FA-21-155

Moved By: Cathy Little
Seconded By: Ryan Greig

THAT, the GSCA Board of Directors receive this report number 063-2021 on Cedar Harvesting as information.

Carried

vii. Communications/Public Relations

Nothing at this time.

viii. Education

Nothing at this time.

ix. GIS/IT

a. Board Orientation – Sharepoint Board Portal

The Manager of Information Services, Gloria Dangerfield, provided a tour of the online Board Portal. Gloria thanked all the Member's for their patience in establishing this digital storage space. The portal became especially necessary when the Board was required to meet virtually due to the COVID-19 pandemic. Gloria went through the various folders and provided some trouble shooting advice for some common technical issues.

x. DWSP

Nothing at this time.

9. CAO's Report

The CAO, Tim Lanthier gave a report on December's activities.

- Elwood Moore Commemoration. On November 25th, GSCA held a ceremony in honour of Elwood Moore's 100th birthday and dedicated a bench in the Arboretum in his name. Several past and present staff and Board Members attended.
- Budget presentation at the Town of the Blue Mountains. There was excellent dialogue and many questions from council.
- Meetings with other CAs to discuss their approach to the CAA changes.
- December 13th was a CO council meeting.
- GSCA received a private donation of \$10,000 as the result of the wonderful customer service of the Forestry Coordinator, Mike Fry.

A question was raised with regard to the GSCA Agricultural Advisory Committee. Forestry Coordinator, Mike Fry, was available to help answer. The newly appointed committee had it's first meeting and discussed the Terms of Reference and goals. There are presently five members in addition to Mike Fry and Keith Reid. The next meeting is scheduled for February.

10. Chair's Report

Chair Greig attended the CO meeting along with CAO Tim Lanthier.

Chair Greig thanked and acknowledged the support from Vice Chair Matrosov and past Chair Little, Tim Lanthier, and all of the GSCA staff.

11. Other Business

Nothing at this time.

12. Resolution to Move into Closed Session

Motion No.:
FA-21-156

Moved By: Cathy Little
Seconded By: Cathy Moore Coburn

THAT the Grey Sauble Conservation Authority Board of Directors proceed into closed session at 3:06 pm to discuss matters related to the following:

- i. **Minutes of the Closed Session of the Regular Board of Directors meeting held on November 24, 2021; and,**
- ii. **To discuss an item in the Town of South Bruce Peninsula regarding litigation or potential litigation including matters before administrative tribunals and/or the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; (GSCA Administrative By-Law, Section 4(xvii)(1)(d)&(f)); and,**

AND FURTHER THAT CAO, Tim Lanthier, Administrative Assistant, Valerie Coleman, and Gloria Dangerfield, Manager of Information Services will be present.

Carried

13. Resolution that the Board of Directors has Resumed Open Session

Motion No.:
FA-21-157

Moved By: Harley Greenfield
Seconded By: Ryan Greig

THAT the Grey Sauble Conservation Authority Board of Directors resume open session.

Carried

14. Resolution Approving the Closed Session Minutes

Motion No.:

Moved By: Scott Mackey

**THAT the Grey Sauble Conservation Authority Board of Directors approve
the November 24, 2021, Closed Session minutes as presented in the closed session agenda.**

Carried

15. Reporting out of Closed Session

Nothing at this time.

16. Next Full Authority Meeting

Wednesday January 26th, 2021

17. Adjournment

The meeting was adjourned at 3:16 p.m.

Motion No.:

FA-21-159

Moved By:

Andrea Matrosovs

Seconded By:

Scott Mackey

THAT this meeting now adjourn.

Carried

Scott Greig, Chair

Valerie Coleman

Administrative Assistant

Grey Sauble Authority Board of Directors

M O T I O N

DATE: January 26, 2022

MOTION #: FA-22-008

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of December 22, 2021.

Permits Issued from December 1, 2021 to December 31, 2021

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS21-465	19-Nov-21	02-Dec-21	20	1	Township of Georgian Bluffs	Keppel Township
Approved works:			Construction of a storage shed		Project Location: 300230 Grey Rd 170 Shallow Lake <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka	
GS21-340	11-Aug-21	06-Dec-21	11	7	Municipality of Meaford	St Vincent Township
Approved works:			Municipal bridge rehabilitation, embankment stabilization, and retaining wall		Project Location: 7th Line, approximately 660 m north of Sideroad 10 <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input checked="" type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Jake Bousfield-Baste	
GS21-341	16-Aug-21	06-Dec-21			Municipality of Meaford	St Vincent Township
Approved works:			Municipal bridge rehabilitation and embankment stabilization		Project Location: 13 Sideroad, approximately 75 m east of Grey Road 12 <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input checked="" type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Jake Bousfield-Baste	
GS21-391	20-Sep-21	07-Dec-21			Town of South Bruce Peninsula	Amabel Township
Approved works:			Installation of shoreline protection		Project Location: 22 Kimberly Lane <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka	
GS21-426	18-Oct-21	07-Dec-21			Town of Collingwood	Collingwood Township
Approved works:			Residential dwelling and associated site alterations		Project Location: 114 Goldie Court <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jake Bousfield-Baste	
GS21-427	18-Oct-21	07-Dec-21			Town of Collingwood	Collingwood Township
Approved works:			Residential dwelling and associated site alterations		Project Location: 116 Goldie Court <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jake Bousfield-Baste	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS21-467	22-Nov-21	07-Dec-21			Municipality of Meaford	Sydenham Township
Approved works:		Construction of additons and renovation to existing dwelling, inground pool and associated site alterations			Project Location: 438562 Grey Rd 15 <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input checked="" type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka	
GS21-442	01-Jun-21	07-Dec-21			Township of Georgian Bluffs	Keppel Township
Approved works:		Demolition of existing building and construction of a cottage			Project Location: 502361 Grey Rd 1 <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka	
GS21-464	11-Nov-21	08-Dec-21			Town of Collingwood	Collingwood Township
Approved works:		In-ground pool and associated site alterations			Project Location: 119 Barton Blvd. <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jake Bousfield-Baste	
GS20-468	20-Nov-20	10-Dec-21	2	4	Municipality of Grey Highlands	Osprey Township
Approved works:		Construction of bridge and access lane			Project Location: 347260 4th Concession B <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Mac Plewes	
GS19-392	17-Dec-19	13-Dec-21	23	8	Town of Collingwood	Collingwood Township
Approved works:		expansion of an existing pond			Project Location: 496445 Grey Road 2 <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Jake Bousfield-Baste	
GS21-405	22-Sep-21	14-Dec-21			Town of Collingwood	Collingwood Township
Approved works:		Demolition of existing dwelling, construction of new dwelling, detached garage, raised patio area and associated site alterations			Project Location: 30 Cottage Ave. Thornbury <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Jake Bousfield-Baste	
GS21-436	13-Oct-21	14-Dec-21			Town of Collingwood	Collingwood Township
Approved works:		Installation of a natural gas line and associated site alterations			Project Location: Madeline Drive <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input checked="" type="checkbox"/> alter wetland <input type="checkbox"/> fill Jake Bousfield-Baste	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS21-462	03-Nov-21	14-Dec-21	22	9	Municipality of Meaford	St Vincent Township
Approved works:			Drainage swales for new dwelling		Project Location: 138406 Grey Road 112 <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Jake Bousfield-Baste	
GS21-420	13-Oct-21	16-Dec-21	Part of L	13	Municipality of Grey Highlands	Euphrasia Township
Approved works:			Construction of new dwelling, detached agricultural barn, pool, tennis court, driveway and septic system, and associated site alterations.		Project Location: 235785 Grey Road 13 <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jake Bousfield-Baste	
GS21-431	30-Sep-21	17-Dec-21	21		Town of Collingwood	Collingwood Township
Approved works:			New garage and associated site alterations		Project Location: 796567 Grey Road 19 <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jake Bousfield-Baste	
GS21-472	17-Nov-21	17-Dec-21	22,23	11	Municipality of Grey Highlands	Euphrasia Township
Approved works:			Tile drainage installation, partial clean out of existing drainage channel, rip rap installation		Project Location: 076438 11th Line Markdale <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jake Bousfield-Baste	
GS21-486	24-Nov-21	17-Dec-21	3	10	Township of Georgian Bluffs	Derby Township
Approved works:			Installation of culvert at existing crossing of drainage ditch		Project Location: CON 10 N PT LOT 3 <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka	

**Grey Sauble Conservation Authority
Receipt Report
December 1st - 31st, 2021**

Regulation Permits	\$	6,120.00	
Planning	\$	25,410.00	
Land Use Agreements	\$	1,065.00	
2022 Season Passes	\$	3,755.00	
Self-Serve Parking Fees	\$	1,130.00	
Forestry	\$	2,400.92	
Timber Sales	\$	13,080.00	Comp. 62, 110, 112
DWSP	\$	58,919.70	DWSP Transfer Payment
PGWMN Cost Recoveries	\$	147.52	
Blue Mountain Watershed Trust	\$	1,243.00	
Forestry Donations	\$	10,000.00	
General GSCA Donations	\$	976.75	
Miscellaneous	\$	1,404.59	Postage Refund, Brochure Advertisements
Funds Owed To Foundation	\$	200.00	
Friends of Hibou	\$	206.40	
BRWI	\$	100.00	

Total Monthly Receipts	\$	126,158.88
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Grey Sauble Conservation Authority
Expense Report
December 1st to 31st, 2021

11667	Excel Business Systems	\$	21.32	Copy and Print Charges
11668	Bell Canada	\$	195.60	Office Telephone Service
11669	Town of The Blue Mountains	\$	1,713.40	Property Tax
11670	The Cleaning Brigade	\$	361.60	Office Cleaning
11671	Coates & Best Inc.	\$	285.37	Office Supplies
11672	Cybertech Web Studios	\$	339.00	BRWI Expenses
11673	Earth Power Tractors And Equipment	\$	125.70	Equipment Repair
11674	Township of Georgian Bluffs	\$	223.02	Indian Falls Water Charges
11675	Kilsyth Auto Service Ltd.	\$	1,469.17	Vehicle Repair and Maintenance
11676	MacDonnell Fuels Limited	\$	2,119.26	Furnace and Vehicle Fuel
11677	J.J. MacKay Canada Limited	\$	294.37	Self Serve Transaction Fees
11678	Municipality of Meaford	\$	95.16	Hibou Water Charges
11679	Nottawasaga Valley Conservation Authority	\$	4,514.35	Timesheet Application Development
11680	Miller Waste Systems Inc.	\$	174.96	Tipping Fees and Garbage Bin Rental
11681	Rogers Wireless	\$	181.11	Cell Phone Usage
11682	Scott's Industrial & Farm Supplies	\$	65.62	Rankin Dam Supplies
11683	Rita McGee	\$	258.20	Staff Training
11684	GBTel	\$	225.99	Internet Service
11685	Joker FX Inc	\$	3,315.76	Augmented Reality Sandbox Display
11686	Bell Canada	\$	80.19	Tara Stream Gauge Monthly Service
11687	The Cleaning Brigade	\$	361.60	Office Cleaning
11688	Amy Irwin/Grey-Bruce Kids	\$	531.10	Day Camp Advertisement
11689	Earth Power Tractors And Equipment Inc.	\$	100.28	Vehicle Repair and Maintenance
11690	MacDonnell Fuels Limited	\$	2,439.31	Furnace and Vehicle Fuel
11691	J.J. MacKay Canada Limited	\$	86.45	Self Serve Transaction Fees
11692	Miller Waste Systems Inc.	\$	241.99	Tipping Fees and Garbage Bin Rental
11693	Rogers Wireless	\$	268.99	Cell Phone Usage
11694	Williams Painting	\$	2,548.15	Capital Projects
11695	Xerox Canada Ltd.	\$	138.96	Copy and Print Charges
11696	Bruce Drury	\$	280.00	Planning Refund
11697	Inline Fencing	\$	8,316.80	Stewardship Project
	Mastercard Payments	\$	8,462.41	
	Amilia	\$	480.01	
	Bruce Telecom	\$	526.09	
	City of Owen Sound	\$	374.68	Admin Centre Water Charges
	DWSP Copier Lease	\$	163.85	
	Office Moneris Fees	\$	115.23	
	Self-Serve Moneris Fees	\$	77.99	
	Hydro, Reliance	\$	2,389.00	
	Receiver General, EHT, WSIB	\$	34,885.06	
	Group Health Benefits	\$	9,341.15	
	OMERS	\$	22,387.82	
	GSCA Per Diems	\$	802.25	
	SPC Per Diems	\$	2,000.00	
	Employee Expense Claims	\$	1,298.90	
	Monthly Payroll	\$	137,661.69	

Total Monthly Expenses	\$ 252,338.90
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January 17, 2022

Honourable Chrystia Freeland
Minister of Finance
House of Commons
Ottawa, Ontario, Canada
K1A 0A6

Honourable Steven Guilbeault
Minister of Environment and Climate Change
House of Commons
Ottawa, Ontario, Canada
K1A 0A6

Dear Minister Freeland and Minister Guilbeault:

Re: Support for the environmental and economic sustainability of the Great Lakes

Conservation Ontario is a non-profit organization that represents a network of 36 Conservation Authorities. These Authorities are local watershed management agencies that promote an integrated watershed approach balancing human, environmental and economic needs and cover a Great Lakes/St Lawrence River watershed jurisdiction that includes approximately 40% of the national population and significant economic activity. These organizations have existed for over 75 years and our experience and expertise is recognized across Canada and around the globe.

As a member of the bi-national Great Lakes Executive Committee representing watershed management agencies, and as we celebrate, the 50th anniversary of the Canada-United States Great Lakes Water Quality Agreement in 2022, we are requesting increased Federal financial investments in science and actions that support the environmental and economic sustainability of the Great Lakes.

More specifically we would like you to consider initiatives that:

- Provide incentives that promote and facilitate local projects in the watersheds and along the shorelines of the Great Lakes/St. Lawrence River
- Consider financial matching incentives that provide up to 75% of proposed project funding and expand the scope of allowable in-kind contributions by local partners
- Provide funding on a long term and sustainable basis

Our request would help to build on projects undertaken as part of conservation authority's Rural Clean Water programs designed to maintain soil health for agriculture and reduce nutrient loadings to the Great Lakes as well as projects partnered under the Federal Healthy Lake Huron and Lake Erie Action

Conservation Ontario
120 Bayview Parkway, Newmarket, Ontario, L3Y 3W3
Email: info@conservationontario.ca | (Tel) 905-895-0716

Plans which restore priority watersheds using rural storm water management systems, wetland restoration, tree planting and promotion of soil health practices.

Overall, in 2019 conservation authorities engaged 535 landowners resulting in 702 rural water quality projects; 88% of which were agricultural. Close to \$2 M in grant dollars were provided to landowners to implement projects including windbreaks, soil erosion control measures, manure storage, and stream buffers. The total value of these projects was estimated to be in the order of \$5 M to the rural and agriculture economy which went to design, materials, contractors and farmers to implement the projects. This approximates the return evidenced in economic stimulus studies undertaken in the United States which estimate that every dollar invested in the Great Lakes Restoration Initiative is projected to generate more than three dollars in additional economic activity.

In addition Conservation authorities provide extensive experience in reducing watershed and coastal flood and erosion risk (and the associated costs of flooding and erosion) through their natural hazards programs. They oversee \$3.8 billion in flood and erosion infrastructure as well as manage watershed-wide rural and urban natural infrastructure assets (forests, wetlands, etc.) that also help to reduce risk. Preliminary 2021 estimates from 10 conservation authorities on the future expenditures anticipated to mitigate coastal impacts over the next two years ranged from \$100,000 to \$50 M each.

Increased federal support as requested would allow Conservation Authorities and other partners to significantly expand this type of programming.

We support the creation of a Canada Water Agency, which will address many of the issues we have highlighted; however there is an immediate need for assistance as Great Lakes water quality is currently facing unprecedented growth/development and requires a commensurate investment to increase the scale, scope and intensity of our efforts.

We would be pleased to discuss these matters with you and your officials and ask that you contact our Great Lakes Executive Committee member and Policy & Planning Director at Conservation Ontario, Bonnie Fox at bfox@conservationontario.ca to arrange a follow-up conversation.

Thank you for your consideration.

Sincerely,



Andy Mitchell
Chair, Conservation Ontario

MINUTES

Agricultural Advisory Committee
Friday December 17

Invitees Present: Hugh Simpson, John Rodgers, Simon DeBoer, Thorsten Arnold, Keith Reid, Mike Fry

Regrets: Linda Baumberger

Proceedings:

Meeting called to order at 11:10AM by Mike Fry

Roundtable Introductions

Motion made to adopt the agenda – moved by Simon seconded by Hugh

Election of Chair / Co-Chair / Secretary

- Simon elected Mike Fry remain as meeting Chair – Election carried
- Mike appointed Keith to Minute Taker

Review of Terms of Reference

Clarification on why the committee was formed – Not mandatory, GSCA wants to establish a more informed relationship with the agriculture community

i. Are groups missing?

- Commodity Groups
- Farmland Drainage Contractors
- Young Farmers
- Youth
- Landowners / Investors / Developers
- OSCIA

ii. Are there changes to the Terms of Reference members would suggest?

- None at this time

GSCA Overview / Current GSCA Projects

Mike provided an overview of GSCA's vision

- New Strategic Plan
 - o Beginning Phases

- Watershed Health Checks
 - o Focus on smaller watersheds
 - o Pottawatomi & Sauble River
- Planning & Permitting
 - o Going through fee consultation
- John Bittorf has made available maps, CHU, rainfall data on the GSCA website
 - o <https://www.greysauble.on.ca/water-management/current-watershed-conditions/> (about halfway down the page)
- Tree Planting – Any Interest
 - o \$2.40 without grants & \$0.5 with grants

Round Table / Open Discussion

- i. What are you hoping to get from this committee?
- ii. What are important topics that should be discussed?

Hugh's Comments

- Importance of an agriculture and conservation relationship
- Take Grey Sauble Agriculture Committee concept back to OFA Members and poll them for topics of interest for future agendas

Simon's Comments

- Good News
- Opportunity to work and learn from each other
- Agricultural advocacy – good stories
- Jim Algie – highlight on Agriculture Ecology

Thorsten's Comments

- Opportunity to achieve CA's goals in different way
- Beneficial relationship between livestock & soil
- Great opportunity to share Agricultural education & guidance

John's Comments

- Opportunity to improve quality and relationship between CA's & Farmers
- Value of farmers as a stakeholder in watershed
 - o The need for the agricultural lens & perspective on proposals – Rural / Urban divide

Next Meeting Date:

Mike will send out dates for February 2022 for the next meeting date

Meeting Adjournment:

Mike thanked everyone for their time and adjourned the meeting at 12:11PM



MEDIA RELEASES AND ARTICLES

ATTACHMENT # 8

The Owen Sound Sun Times

December 22, 2021

"Police investigating after historic ruins of Corran vandalized"

[Police investigating after historic ruins of Corran vandalized | Owen Sound Sun Times](#)

Toronto Star

January 14, 2022

"Fish culvert project will connect Little Beaver Creek back to Georgian Bay"

[Fish culvert project will connect Little Beaver Creek back to Georgian Bay | The Star](#)

Grey Sauble Authority Board of Directors

M O T I O N

DATE: January 26, 2022

MOTION #: FA-22-009

MOVED BY: _____

SECONDED BY: _____

THAT in consideration of the Consent Agenda Items listed on the January 26, 2022, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) Environmental Planning – Section 28 Permits – December 2021; (ii) Administration – Receipts & Expenses – December 2021; (iv) Conservation Ontario – Letter from CO to Minister’s of Finance, and Environment and Climate Change; (v) Minutes – GSCA Agricultural Advisory Committee Minutes; (vi) Recent Media Articles

GSCA 2022 PRIORITY WORKPLAN



Strategic Direction, Action or Significant Activity	2022 OPERATIONAL TASK	Target Completion Date
BETTER MONITOR AND MANAGE FLOOD RISKS		
Build a comprehensive real-time monitoring network	Install remaining new water level monitoring stations as per the plan	October
Enhance flood-related expertise and capacity	Continue to train staff on tools and procedures for flood forecasting; maintain Duty Officer rotations to ensure staff are comfortable with data review, protocols and messaging	Ongoing
ENHANCE GSCA LAND MANAGEMENT AND NATURAL HERITAGE PRESERVATION		
Asset Management	Ensure Asset Management Plan is kept up to date for incorporation into 2023 budget	August
Land Management Policy and Strategy	Update land securement and disposition policy as per the CA Act changes	December
	Commence overarching Conservation Authority land strategy as per CA Act changes	November
	Deliver capital projects per Asset Management Plan and approved budget: - Entrance Signs, any new capital	November
	Phase 1 of building renewal	March
	Phase 2 of building renewal (TBD)	December
	Complete Eugenia Falls Management Plan	November
	Finalize investigation of carbon credit options	May
	Invasive Species Policy/Strategy	September
	Develop Natural Heritage land protection and acquisition approach	September
Lands Operations	Meet net land use revenue budget target, including increased compliance enforcement. Review and implement options for expanded paid parking network (Ongoing)	November
	Complete Approved Lands-based Capital Projects for 2022	November
	Investigate Feversham Washroom Renewal or Removal	May
	Gate House Build or Relocation for Bruces Caves	May
SUPPORT THE DEVELOPMENT OF WATERSHED PLANS WITH MUNICIPALITIES		
IMPROVE WATER QUALITY		
Complete Sub-watershed Assessment Reports	Complete 1 subwatershed health report; start preparing for the 2023 Report Card release	November
BioMAP/Benthic Monitoring	Ongoing qualitative and quantitative benthic monitoring of stream health (15 sites/yr); continue training of technical staff	Ongoing
Groundwater Monitoring Quality and Quantity	Ongoing monitoring of groundwater quality and quantity (10 wells)	Ongoing
Surface Water Quality and Streams Monitoring	Ongoing Surface Water Quality Monitoring (10 PWQMN and 25 GSCA sites - 8x per year)	Ongoing
	Deliver and report on Stewardship activities	December
STRENGTHEN ENVIRONMENTAL EDUCATION AND COMMUNICATIONS		
Environmental Education	Create or update document with "pillars of education" at GSCA	April
	Support for additional education events	September
	Run Summer Day Camp and incorporate planned programming	August
Communications	General Comms support to all departments (advertising, document and plain language support)	Ongoing
	Update website with information about sustainable forest management information for public consumption (text, photos, etc...)	Ongoing
OTHER PRIORITY TASKS BY DEPARTMENT		
WATER MANAGEMENT		
Flood Forecasting and Warning	Ongoing flood and low water monitoring, forecasts and communication	Ongoing
Flood and Erosion Control Structures	Complete Clendenan Dam Procedure Document Guide	July
Ice Management Planning	Start Developing Ice Management Plan for GSCA Watershed	December
ENVIRONMENTAL PLANNING AND REGULATIONS		
Environmental Planning	Ongoing Plan Review of Planning Applications and Pre-consultation meetings/site visits in all municipalities and support to planning and regulation staff	Ongoing
	Open house information sessions for Real Estate Agents or Home Builders Association	October

Strategic Direction, Action or Significant Activity	2022 OPERATIONAL TASK	Target Completion Date
ENVIRONMENTAL PLANNING AND REGULATIONS (con't)		
Environmental Planning	Update Planning Services Agreement with counties and local municipalities.	December
	Participate in Bruce County Natural Legacy Planning Advisory Committee and OP update	Ongoing
Planning Administration	Consult on and Implement fee schedule from Watson & Associates	June
Section 28 Regulations	Administration of the Program - Review permit applications, complete site visits and issue permits/comments	Ongoing
	Review and Update Permit application guide	November
	Annual Regulation Mapping Update	June
CONSERVATION LANDS - GREY COUNTY FOREST AND TRAILS MANAGEMENT		
Grey County Contract	Carry out Forest Management Activities on Grey County properties including: inventories, tree marking, property inspections, harvest inspections, harvest tenders	Ongoing
	Carry out trails maintenance and management activities on Grey County Forest Trails and CP Rail Trail properties.	Ongoing
DRINKING WATER SOURCE PROTECTION AND RISK MANAGEMENT		
Drinking Water Risk Management	Deliver Drinking Water Risk Management Office services: - Per contract, and on behalf of 14 municipalities across Grey Sauble and Saugeen Valley watersheds, as delegated through municipal agreements (Arran-Elderslie, Blue Mountains, Brockton, Chatsworth, Georgian Bluffs, Grey Highlands, Kincardine, Meaford, Owen Sound, Saugeen Shores, South Bruce, South Bruce Peninsula, West Grey and Northern Bruce Peninsula), deliver Risk Management Office services	April
	Complete annual reporting requirements to Source Protection Authorities as specified under the Clean Water Act	April
Drinking Water Source Protection	Deliver Drinking Water Source Protection: - Provide technical and administrative support and resources to the drinking water source protection program as the Lead Source Protection Authority (SPA) for the Source Protection Region (Saugeen, Grey Sauble, Northern Bruce Peninsula)	Ongoing
FORESTRY SERVICES		
GSCA Forests Management	Carry out Forest Management Activities on GSCA properties including: inventories, tree marking, property inspections, harvest inspections, harvest tenders	Ongoing
	Forestry Committee Business	As Needed
ADMINISTRATION, FINANCE, AND HUMAN RESOURCES		
Finance	Implementation next step of financial renewal and systems, including training	December
	Ongoing Finance and HR Management: - Budget, Auditors, etc.	Ongoing
Human Resources	Re-write and modernize GSCA's Personnel Policy	July
Administration	Develop GSCA's 2023 - 2027 Strategic Plan	October
	Continue with Indigenous and GSCA Relationships Committee	Ongoing
	Board Engagement and Onboarding	Ongoing
	Agricultural Committee - Continue Committee of board with intent to host 3-4 meetings per year.	Ongoing
	Develop Inventory of Programs and Services and Consult with Municipal Partners	Ongoing
FLEET & EQUIPMENT MANAGEMENT		
Fleet and Equipment	Develop equipment charge backs program for reserve renewal	March
	Review Fleet charge-backs for 2021	March
GIS/IM/INFORMATION TECHNOLOGY MANAGEMENT		
Information Management	Investigate moving to digital phone system - (VOIP, pbx)	April
	Continue to work with LiDAR products: Improve regulations and hazard mapping using this	Ongoing

Grey Sauble Authority Board of Directors

M O T I O N

DATE: January 26, 2022

MOTION #: FA-22-010

MOVED BY: _____

SECONDED BY: _____

WHEREAS the General Membership of the Authority has approved a Strategic Plan for the operations of the Authority;

AND FURTHER WHEREAS The Chief Administrative Officer of the Authority is responsible for developing short and long-term goals of the Authority to support the Strategic Plan;

THAT the Grey Sauble Conservation Authority Board of Directors accept and approve the 2022 Priority Workplan as presented.



STAFF REPORT

Report To: Board of Directors
Report From: Tim Lanthier, CAO
Meeting Date: January 26, 2022
Report Code: 001-2022
Subject: GSCA Inventory of Programs and Services – per Ontario Regulation 687/21

Recommendation:

WHEREAS on October 4, 2021, the Province of Ontario released Ontario Regulation 687/21 – Transition Plans and Agreements for Programs and Services Under Section 21.1.2 of the Act,

AND WHEREAS this regulation requires that, by February 28, 2022, conservation authorities develop an Inventory of Programs and Services,

THAT the GSCA Board of Directors endorse the attached “Grey Sauble Conservation Authority Programs and Services Inventory” as presented,

AND THAT this document be included in the broader Transition Plan as an appendix,

AND THAT the CAO be directed to forward a copy of this updated transition plan to each of GSCA’s participating municipalities and to the Ministry of the Environment, Conservation and Parks (MECP), as per the requirements of the regulation.

Strategic Initiative:

This item is related to all of GSCA’s Strategic Initiatives and overall operations.

Background:

Over the last two years, the Provincial government has been working towards revisions of the Conservation Authorities Act. In early 2021, the Province released the Regulatory Proposal Consultation Guide, Phase 1, to receive feedback and comments. This Consultation Guide provided preliminary details on mandatory versus non-mandatory programs and provided more details on the required transition plans. Based on this Consultation Guide, staff prepared a Draft Transition Plan for review by the Board and to facilitate discussions with municipal staff.

On October 4, 2021, the Province released *Ontario Regulation 687/21: Transition Plans and Agreements for Programs and Services Under Section 21.1.2 of the Act*. This regulation defined the Transition Period and the deliverables due throughout that period. Also identified what was the specific requirements for the Transition Plan. These transition plans need to be submitted to the Province by December 31, 2021. The agreements for non-mandatory programs and services need to be established by December 31, 2023.

As outlined in Ontario Regulation 687/21, the Transition Plan is to include a work plan and timeline outlining the steps a conservation authority plans to take to develop and enter into agreements with its participating municipalities. The Transition Plan is to include the consultation process with participating municipalities on the inventory of all the Authority's programs and services and the steps to be taken to enter into agreements where municipal levy is required to fund non-mandatory programs and services.

On December 22, 2021, the GSCA Board of Director's approved the required Transition Plan and this Plan was forwarded to all participating municipalities, the Ministry of the Environment, Conservation and Parks (MECP), and was posted on GSCA's public facing website.

This Plan has been amended to include the required Program and Services Inventory. This inventory must be approved by the Board and circulated to municipal partners and the MECP by February 28, 2022.

This inventory is intended to be a starting point for consultations between GSCA and our municipal partners. As per the requirements of the regulation, the Inventory contains a full listing of GSCA's programs and services, identification of each program as Category 1 (mandatory), Category 2 (municipal service agreement) or Category 3 (other programs and services). The inventory provides legislative justification for inclusion of each program and/or service in each category, the approximate cost of providing the program and/or service, the available funding mechanisms, and a statement on whether agreements are required for the program and/or service.

As previously brought forward, Category 1 (mandatory) programs do not require a service or cost apportioning agreement and will continue to be treated as they are under the current budget system.

Category 2 (municipal service agreements) do require a service agreement for these works that are conducted at the request of a municipality. GSCA already has service agreements in place for these programs. Details of this are provided in the Inventory.

Category 3 (other programs and services) require a cost-apportioning agreement if these programs require the use of municipal funding. As noted in the inventory, some of these programs/service areas currently utilize municipal funding and some are fully self-sustained. Only those currently utilizing funding are proposed for a cost-apportioning agreement.

GSCA's Inventory of Programs and Services has been laid out in a manner consistent with GSCA's current annual operating budget. This should provide the greatest level of clarity and transparency in comparing and distinguishing between program and service areas.

Financial/Budget Implications:

There are no immediate financial implications associated with the new regulations or the Programs and Service Inventory. However, the inventory includes the costing associated with each program area and identifies those areas that will require cost-apportioning agreements.

Communication Strategy:

GSCA will provide a copy of the amended Transition Plan, including the Inventory of Programs and Services, to all participating municipalities, both Counties, and the MECP.

Consultation:

The CAO has been in consultation with GSCA Staff, Conservation Ontario, Ontario's other Conservation Authorities, and municipal staff. Ongoing consultation will continue to include staff and Councils from participating, specified, and county municipalities, as well as the Ministry of the Environment, Conservation and Parks.



Grey Sauble Conservation Authority Transition Plan

Conservation Authority Act Amendments
Mandatory and Non-Mandatory Programs and
Services and Functional Workplan

January 26, 2022



PROTECT. RESPECT. CONNECT.

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GSCA Transition Plan: Conservation Authorities Act Changes

Transition Period

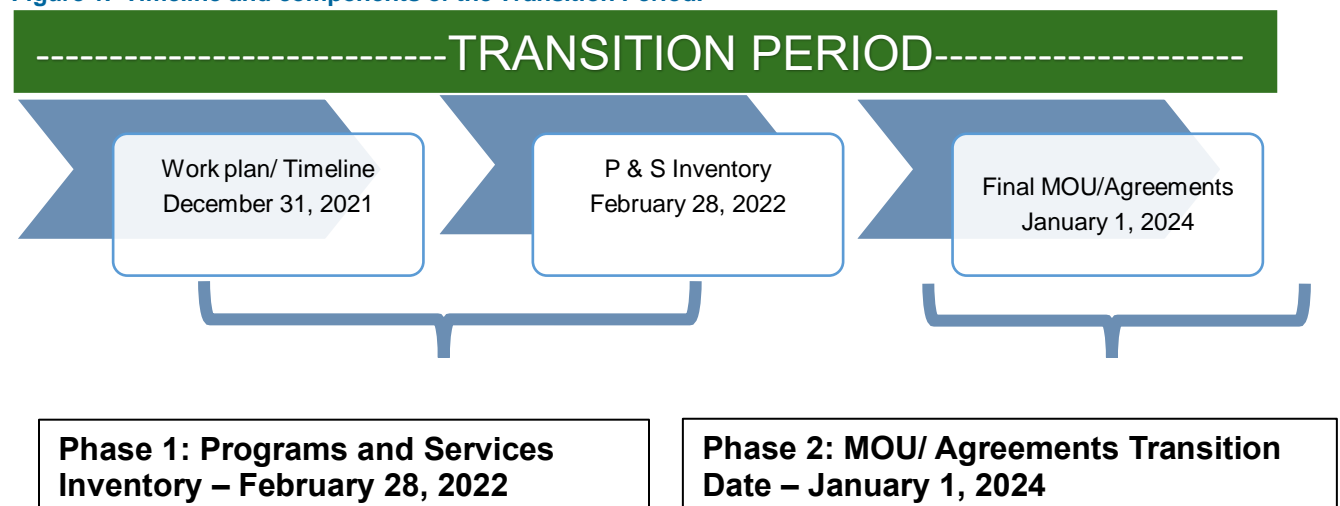
The purpose of the transition period is to prepare conservation authorities and municipalities for the change to the budgeting process based on the delivery of mandatory and non-mandatory programs and services by January 1, 2024. This Transition Plan will lay out the two phases of the Transition Period and will establish a rough timeline for the carrying out of these activities.

There are two phases to the Transition Period (Figure 1). The first phase requires the development of this Transition Plan which consists of a workplan/timeline, as well as an inventory of programs and services. The Transition Plan portion is required to be submitted to the Ministry of Environment, Conservation and Parks (MECP) and to be made available to the public by December 31, 2021. The associated inventory of programs and services must be provided to the MECP no later than February 28, 2022.

This document has been revised for the January 26, 2022 Board Meeting to include the required Inventory of Programs and Services.

The second phase of the Transition Period includes developing and finalizing the conservation authority/municipal agreements in accordance with any regulations governing municipal programs and services. These agreements must be complete and in place by the transition date of January 1, 2024.

Figure 1. Timeline and components of the Transition Period.



Legislative Requirements for the Transition Plan

The applicable legislative requirements for the Transition Plan are shown in Table 1 below.

Table 1: Requirements for a Transition Plan (see 21.1.4 (2)) of the *Conservation Authorities Act* and Corresponding Sections in this Guidance document

Prescribed Dates	Key Deliverables
December 31, 2021	Transition Plan
February 28, 2022	Inventory of Programs and Services
July 1, 2022 - October 1, 2023	Quarterly Progress Reports: Status of Inventory and Agreement Negotiations
October 1, 2023	Request for Extension Deadline
January 1, 2024	Transition Date: All required MOU's/Agreements to be implemented
January 31, 2024	Final Report: Final Inventory and Statement of Compliance Re: Agreements
December 31, 2024	Mandatory Programs and Services Deliverables to be completed

Workplan/Timeline and Consultations

Background

As outlined in Ontario Regulation 687/21: Transition Plans and Agreements for Programs and Services Under Section 21.1.2 of the Act, the Transition Plan is to include a work plan and timeline outlining the steps a conservation authority plans to take to develop and enter into agreements with its participating municipalities. The Transition Plan is to include the consultation process with participating municipalities on the inventory of all the Authority's programs and services and the steps to be taken to enter into agreements where municipal levy is required to fund non-mandatory programs and services. See Figure 2 for further details.

Figure 2: Description of CA Programs and Service Categories as per MECP (for inventory)

1. **Mandatory programs and services (Category 1):** municipal levy can be used without any agreement
2. **Municipal programs and services (Category 2):** non-mandatory programs and services at the request of a municipality, with municipal funding provided through a MOU/agreement.
3. **Other programs and services (Category 3):** non-mandatory programs and services an authority determines are advisable. Use of municipal levy for these programs requires a MOU/agreement with participating municipalities.

The workplan/timeline and inventory of programs and services will support 2024 budget discussions including the newly proposed categorization of CA programs and services as Categories 1, 2, or 3 and with specification of the funding mechanism as per Figure 2. It should be recognized that some municipal partners may have an overlap of more than one conservation authority's jurisdiction within their municipal boundaries and the specific process between authorities may not align perfectly. GSCA has created its programs and service inventory to align with its annual budget documents.

Gantt Chart Timeline

Grey Sauble Conservation Authority has prepared a Gantt Chart to outline the proposed timelines associated with Phases 1 and 2 of the Transition Period. These are shown below in Tables 2, 3 and 4.

Year	Task	January	February	March	April	May	June	July	August	September	October	November	December
Phase 1: 2021	Arrange Preliminary Visits to municipal councils												
	Attend municipal councils to discuss timelines from Consultation Guide												
	Develop Transition Plan Timeline												
	Draft Inventory Programs and Services												
	Assign FTE's to Programs and Services (Internal)												
	Establish/Confirm municipal staff leads/contacts												
	Determine anticipated funding sources for each P&S												
	Provide GSCA Board with list of P&S and Gantt Chart for circulation approval												
	Circulate workplan, Gantt Chart and draft inventory to municipal partners												
	Meetings with municipal staff leads/contacts												
	Follow up meetings with municipal staff (if necessary)												
	Follow up meetings with municipal councils (if requested)												
	Deadline for receiving comments on workplan, timeline and/or P&S inventory												
	Final Transition Plan timeline approved by GSCA Board of Directors												
	Submit Transition Plan timeline to MECP												
	Transition Plan timeline made available to the public												

Table 2: 2021 Workplan Timeline

Year	Task	January	February	March	April	May	June	July	August	September	October	November	December
Phase 1: 2022	Prepare a revised draft Programs and Services Inventory												
	Classify Programs and Services as Category 1, 2 or 3												
	Assign costs to Programs and Services												
	Consult with Board of Directors on Programs and Services Inventory												
	Circulate Programs and Services Inventory to Municipalities												
	Seek final approval of Programs and Services Inventory from Board of Directors												
	Submit Inventory of Programs and Services to MECP												
Phase 2: 2022	Consult with municipal staff on programs and services												
	Support municipal staff at municipal council meetings to discuss programs and services												
	Update programs and services inventory as necessary based on consultation												
	Review and prepare amendments to existing 'Category 2' agreements as necessary												
	Prepared internal drafts of MOUs/Agreements for 'Category 3' programs and services												
	Bring final draft of programs and services back to Board of Directors												
	Update programs and services inventory as necessary based on Board feedback												
	Submit first quarterly report to MECP												
	Consult with municipal staff on draft agreements												
	Bring first draft agreements to GSCA Board of Directors for initial review and comment												
	Submit second quarterly report to MECP												
	Update draft agreements as necessary based on Board feedback												
	Submit third quarterly report to MECP												

Table 3: 2022 Workplan Timeline

Year	Task	January	February	March	April	May	June	July	August	September	October	November	December
Phase 2: 2023	Support municipal staff at municipal council meetings to discuss draft agreements												
	Submit fourth quarterly report to MECP												
	Finalize agreements for Board of Directors' approval												
	GSCA Board of Directors' resolution to execute agreements												
	Execute final MOUs/Agreements												
	Submit fifth quarterly report to MECP												
	Consult with municipal staff on draft 2024 budget												
	Consult with Board of Directors on draft 2024 budget based on municipal discussions												
	Submit sixth quarterly report to MECP												
	Deadline to request an extension to timeline												
	Finalize draft budget for Board of Directors' approval to circulate												
	Circulate draft budget to municipal partners												
	Attend municipal Council meetings as requested to discuss the draft budget												
	GSCA Board of Directors' resolution to approve the 2024 budget												
	Submit Inventory of Programs and services and copies of signed MOUs/Agreements to participating municipalities												
	Submit Inventory of Programs and services and copies of signed MOUs/Agreements to MECP												
	Posting of final MOUs/Agreements on GSCA website												

Table 4: 2023 Workplan Timeline

Note: Red lines within the Tables 1, 2 and 3 represent the deadlines identified in Table 1.

Transition Period Timeline – June 2021 – January 2024

Phase 1: Transition Plan and Inventory of Programs and Services

Second Quarter, 2021 (April – June)

1. Meet with municipal councils to provide initial information on the changes to the Act, the regulatory consultation guide, and to explain the general process.

Third Quarter, 2021 (July – September)

1. Develop draft workplan/timeline for developing inventory and reaching agreements (Transition Period).
2. Develop draft programs/services inventory, including identification of mandatory versus non-mandatory status and proposed funding sources.
3. Seek preliminary approval from GSCA Board of Directors on Draft workplan and programs/services inventory.
4. Determine municipal staff leads and arrange meetings to discuss the programs, the process and the next steps.

Fourth Quarter, 2021 (October – December)

1. Circulate workplan/timeline and programs and services inventory to municipalities.
2. Meet with municipal staff to discuss changes, transition period and to determine initial steps necessary to draft and execute agreements (eg: internal review; legal review; Council meeting dates; etc).
3. Attend council meetings if/as requested.
4. Receive final comments back from municipal staff, if any, on timeline.
5. Seek final approval of the Transition Plan from GSCA Board of Directors.
6. Submit Transition Plan to MECF.
7. Post Transition Plan on GSCA's public facing website.

First Quarter, 2022 (January – March)

1. Prepare revised draft of Programs and Services Inventory. This inventory will include:
 - a. A list of all of the programs and services that GSCA is providing as of February 28, 2022, and any programs and services GSCA intends to provide after February 28, 2022,
 - b. An estimate of the annual cost of providing the program or service, the sources of funding, and the percentage of the total that each source of funding accounts for.

- c. Classification of each program or service as Category 1, 2 or 3.
2. Consult with the GSCA Board of Directors on the list of programs and services.
3. Circulate the programs and services inventory to municipalities.
4. Seek final approval of the inventory of programs and services from GSCA Board of Directors.
5. Submit Inventory of Programs and Services to MECP.

Phase 2: MOUs/Agreements

Second Quarter, 2022 (April – June)

1. Consult with municipal staff on programs and services inventory, including discussions about service provision.
2. Attend municipal council meetings to support municipal staff reports.
3. Update programs and services as necessary based on consultations.
4. Prepare amendments and internal drafts of existing municipal service agreements, consistent with the requirements for non-mandatory municipal services (Category 2 programs and services).
5. Prepare internal drafts of MOUs/Agreements for non-mandatory other programs and services that require levy dollars (Category 3 programs and services).
6. Bring final draft of programs and services inventory back to GSCA Board of Directors.
7. Update programs and services inventory based on GSCA Board of Directors feedback.
8. Submit first quarterly report to MECP.

Third Quarter, 2022 (July – September)

1. Consultation with municipal staff on draft agreements.
2. Bring first draft of agreements to GSCA Board for comment.
3. Update draft agreements as necessary based on GSCA Board feedback
4. Submit second quarterly report to MECP.

Fourth Quarter, 2022 (October – December)

1. Submit third quarterly report to MECP.

First Quarter, 2023 (January – March)

1. Attend municipal council meetings to support municipal staff reports on draft agreements.
2. Submit fourth quarterly report to MECP

Second Quarter, 2023 (April – June)

1. Finalize agreements for Board of Directors' approval.
2. Commence with execution of final MOUs/Agreements.

3. Submit fifth quarterly report to MECP.

Third Quarter, 2023 (July – September)

1. Finalize execution of final MOUs/Agreements.
2. Consultation with municipal partners on draft 2024 budget.
3. Consult with Board of Directors on draft 2024 budget based on municipal discussions.
4. Submit sixth quarterly report to MECP.

OCTOBER 1, 2023 – DEADLINE FOR REQUESTS FOR EXTENSIONS TO MINISTRY OF THE ENVIRONMENT, CONSERVATION AND PARKS

Fourth Quarter, 2023 (October – December)

1. Finalize draft budget for Board of Directors' approval to circulate.
2. Circulate draft budget to municipal partners for 30-day review period.
3. Attend municipal council meetings as requested to discuss the budget, the agreements, and GSCA's programs and services.
4. GSCA Board of Directors resolution to approve the 2024 Budget.
5. Submit inventory of programs and services and copies of signed MOUs/Agreements to participating municipalities.
6. Submit inventory of programs and services and copies of signed MOUs/Agreements to MECP.
7. Posting of final MOUs/agreements on CA website.

January 1, 2024 – Transition Period ends

All required conservation authority/municipal MOUs/agreements need to be in place, and the transition to the new funding model is reflected in the 2024 budget in compliance with the new legislation.

Grey Sauble Conservation Authority: Programs and Services Inventory (Version 1.0)

Prepared: January 2022

APPENDIX 1

Program Area	Program / Service Provision	Program / Service Description	Legislative Reference	Category (1) Mandatory; (2) Municipal; (3) Other	Annual Operating Funding Amount (2022)	Funding Mechanisms and Percentage of Funding Source (Operating Costs)	Annual Capital Funding Amount (5-Year Average)	Funding Mechanisms and Percentage of Funding Source (Capital Costs)	Approximate Annual Funding Needs	Agreement Requirements	Comments
Administration, Finance, HR	Corporate Services	Administrative, human resources, employee health and safety, operating and capital costs which are not directly related to the delivery of any specific program or service, but are the overhead and support costs of a conservation authority.	Enabling Service	1	\$598,750	1. Municipal Levy (92.4%) 2. Service Agreements (4.7%) 3. Self-Generated (2.3%) 4. Provincial Transfer Payment (0.3%) 5. Grants (0% - variable) 6. Donations (0.3% - variable)	\$59,000	1. Municipal Levy (7.9%) 2. Self-Generated (92.1%)	\$657,750	No	Collectively, these are enabling program costs that are required to run the organization.
	Financial Services	Accounting and payroll	Enabling Service	1						No	
	Legal Expenses	Costs related to agreements/contracts, administrative by-law updates or other similar legal expenses	Enabling Service	1						No	
	Governance	Supporting CA Boards, Advisory Committees and the Office of the CAO	Enabling Service	1						No	
	Asset Management	Asset management planning, facilities, fleet and property management	Enabling Service	1						No	
Communications	Natural Hazards Communications, Outreach and Education	Promoting public awareness of natural hazards including flooding, drought, and erosion. Public events, materials. Social media services. Media relations.	Reg. 686/21 s.1(2) Reg. 686/21 s.1(3)3,4	1	\$85,875	1. Municipal Levy (100%)	\$3,440	1. Grants (11.6%) 2. Self-Generated (88.4%)	\$89,315	No	
	Communications and Marketing	General communications and marketing support for the organization	Enabling Service	1						No	
	Education and Community Events	Community event development, execution and support	Reg. 686/21 s.1(2) & s.1(3)3,4	1						No	
	Partnership Building and Support	Management and enhancement of mutually beneficial community partnerships with partners, stakeholders, committees and "friends of" groups. These vital partnerships allow GSCA to provide substantial value in the delivery of programs and services.	CAA s.21(1)(n)	3	\$4,816	1. Municipal Levy (100%)	\$0	n/a	\$4,816	Yes	
	Public awareness and Communications	General communications, marketing and awareness campaigns for non-mandatory programs and services (support for private forestry/planting, day camp, stewardship)	CAA s.21(1)(q)	3	\$5,635	1. Municipal Levy (100%)	\$0	n/a	\$5,635	Yes	
Conservation Lands	Section 29 Minister's regulation for Conservation Areas	Conservation areas enforcement/compliance	Reg. 686/21 s.9(1)4	1	\$475,248	1. Municipal Levy (64.8%) 2. Self-Generated (35.2%)* *Any surplus self-generated revenue is transferred to reserves.	\$94,457	1. Municipal Levy (11.2%) 2. Self-Generated (68.2%) 3. Grants (3.2%) 4. Donations (17.4%)	\$569,705	No	The total cost of operating these mandatory programs and services is heavily offset by self-generated revenue.
	Strategy for CA owned or controlled lands and management plans	Guiding principles, objectives, including for an authority's land acquisition and disposition strategy, land use categories on conservation authority owned land, recommended management principles for different land categories, etc.	Reg. 686/21 s.9(1)1	1						No	
	Development and Maintenance of a Land Inventory	Development and maintenance of an inventory of every parcel of land that the Authority owns or controls including, location, surveys, site plans, maps, acquisition date, and how the parcel was acquired.	Reg. 686/21 s.9(1)3	1						No	
	Management, operation and Maintenance of CA owned lands	Management and Maintenance of CA owned lands including stewardship, restoration, and ecological monitoring	Reg. 686/21 s.9(1)2	1						No	
	Passive Recreation Use, Infrastructure and Management Planning	Management and maintenance of CA owned recreational assets including trails, parking, washroom facilities, pavilions and other capital assets.	Reg. 686/21 s.9(1)1	1						No	
	Land Acquisition and Disposition Policy	The development of one or more policies governing land acquisitions and land dispositions	Reg. 686/21 s.9(1)1	1						No	
	Forestry – Hazard Tree and Biodiversity Management	Management of hazard/diseased trees and the management of biodiversity and invasive species on Conservation Authority owned lands	Reg. 686/21 s.9(1)2	1	\$10,000	1. Self-Generated (100%)	\$0	n/a	\$10,000	No	In 2021, approximately \$10,000 in staff time and legal service fees went into the acquisition of donated properties. ROI was 800%
	Land Acquisition and Disposition	Acquisition and management of lands containing important natural heritage features or strategically aligned with existing GSCA land holdings. Disposition of lands considered surplus to the vision, mandate and strategic goals of GSCA.	CAA s.21(1)(c)	3						No	Partnership building is the key to not-for-profit success. We are able to leverage these partnerships into volunteer time, donations, and general good-will.
	Partnership Building and Support	Management and enhancement of mutually beneficial community partnerships with partners, stakeholders, committees and "friends of" groups. These vital partnerships allow GSCA to provide substantial value in the delivery of programs and services.	CAA s.21(1)(n)	3	\$15,000	1. Self-Generated (100%)	\$0	n/a	\$15,000	No	This portion of the program is self-sustaining, bringing in over \$60,000 in annual revenues which help to offset other in-program costs.
	Land Lease and Agreement Management	Management of current and future land leases and property agreements. These leases and agreements help drive land based revenues to offset the costs associated with management and maintenance of GSCA's land holdings.	CAA s.21(1)(c)&(d)	3	\$10,000	1. Self-Generated (100%)	\$0	n/a	\$10,000	No	This portion of the program is self-sustaining, bringing in over \$250,000 in annual revenues which help to offset other in-program and capital costs.
	Paid Parking Management	Management of the Authority's paid parking program, including staff time and all associated fees and expenses.	CAA s.21(1)(m)	3	\$78,500	1. Self-Generated (100%)	\$0	n/a	\$78,500	No	Provided for the Corporation of the County of Grey; Agreement Date : December 31, 2019
	Grey County Property Management	Service contract with the County of Grey for GSCA to manage all County forest trails and the CP Rail Trail	CAA s.21(1)(n)	2	\$80,358	1. Service Agreement(s)(100%)	\$0	n/a	\$200,895	Yes	This is a new program/service area that is mandated by the Province that will draw staff time from all other program areas. No specific dollar amount is being allocated at this time.
	Grey County By-Law Management	Service contract with the County of Grey for GSCA to oversee the Grey County Forest Management By-Law	CAA s.21(1)(n)	2	\$120,537					Yes	
Core Watershed-based Resource Management Strategy	Strategy Development	Collate/compile existing resource management plans, watershed plans, studies and data. Strategy development. Implementation and annual reporting	Reg. 686/21 s.8 Reg. 686/21 s.12(1)3 Reg. 686/21 s.12(4)	1	\$0	All	\$0	n/a	\$0	No	
Drinking Water Source Protection	Source protection authority role as set out in the Clean Water Act.	Source Protection Area/Region, tech support, SPC support, SPA reports and meetings, activities required by the Clean Water Act and regulations.	Reg. 686/21 s.13	1	\$188,660	Provincial Transfer Payment (100%)	\$0	n/a	\$188,660	No	
Drinking Water Risk Management	Drinking Water Source Protection Risk Management Official Services	Provision of Risk Management Services to 14 municipalities throughout the Source Protection Region on a fee-for-service basis.	Clean Water Act s.47(1) & s.48(1) CAA s.21(1)(a)&(n)	2	\$67,460	Service Agreements (100%)	\$0	n/a	\$67,460	Yes	See Appendix for Municipalities and Agreement Dates
Environmental Education	Curriculum delivery	Program development & delivery	CAA s.21(1)(a)&(q)	3	\$0	1. Service Agreement(s)(100%)	\$0	n/a	\$0	No	May want to consider agreements for this in the future
	Day Camp Programming	Program development and execution for GSCA's summer day camp program	CAA s.21(1)(a)&(q)	3	\$67,108	1. Self-Generated (95.5%)* *Any surplus transferred to reserves 2. Grants (4.5%) - variable	\$0	n/a	\$67,108	No	This program is designed to be self-sufficient through user fees. Expansion of this program at the request of one or more municipalities may necessitate additional funding and service agreements.

Note:

Category 1 (White)
Category 2 (Blue)
Category 3 (Green)
New Programming (Yellow)



Program Area	Program / Service Provision	Program / Service Description	Legislative Reference	Category (1) Mandatory; (2) Municipal; (3) Other	Annual Operating Funding Amount (2022)	Funding Mechanisms and Percentage of Funding Source (Operating Costs)	Annual Capital Funding Amount (5-Year Average)	Funding Mechanisms and Percentage of Funding Source (Capital Costs)	Approximate Annual Funding Needs	Agreement Requirements	Comments
Environmental Planning	Section 28.1 Permit Administration and Compliance activities	Reviewing and processing permit applications, associated technical reports, site inspections, communication with applicants, agents, and consultants. This program also involves the investigation and enforcement of regulatory compliance.	Reg. 686/21 s.8	1	\$414,298	2022 Distribution 1. Self-Generated (78.5%) 2. Municipal Levy (20.8%) 3. Provincial Transfer Payment (0.7%) Future Distribution to be defined by current Service Rates Review Study.	\$0	n/a	\$414,298	No	Funding for the Environmental Planning Department is set up as a user pays system. However, users fees cannot offset the whole cost due to work required that is either specifically for a municipality or cannot be tied to an application (i.e: phone calls, broader policy review, violations, etc.)
	Review under Other Legislation	Input to the review and approval processes under other applicable law, with comments principally related to natural hazards, wetlands, watercourses and Sec 28 permit requirements.	Reg. 686/21 s.6	1						No	
	Municipal Plan Input and Review	Technical information and advice to municipalities on circulated municipal land use planning applications (Official Plan and Zoning By-law Amendments, Subdivisions, Condominium, Site Plan Approvals, Consents, Minor Variances, etc.) and Input to municipal land-use planning documents (OP, Comprehensive ZB, Secondary plans) related to natural hazards, on behalf of MNRF (delegated to CAs in 1983)	Reg. 686/21 s.7	1						No	
	Natural Hazards Technical Studies and Information Management	Data collection and study of designs to mitigate natural hazards. Development and use of systems to collect and store data and to provide spatial geographical representations of data.	Reg. 686/21 s.1							No	
	Plan Review not Related to Natural Hazards	Technical information and advice to municipalities on circulated municipal land use planning applications (Official Plan and Zoning By-law Amendments, Subdivisions, Consents, Minor Variances) related to Natural heritage and water resources, not related to natural hazards.	CAA s.21(1)(n)	2						Yes	The cost of this work cannot be separated out. There is no additional cost to municipalities for GSCA to provide this work.
	Natural Heritage	Natural heritage monitoring, plans/strategies and system design not on Conservation Authority owned land, to inform Official Plan and/or County level studies	CAA s.21(1)(n)	2						Yes	See Appendix for Municipalities and Agreement Dates.
Fleet and Equipment	Fleet and Equipment	Management and maintenance of the Authority's fleet and equipment assets.	Enabling Service	1	\$83,500	1. Self-Generated (100%)	\$39,110	1. Self-Generated (100%)	\$122,610	No	Fleet and Equipment is an enabling service that is funded through chargebacks to individual departments
Forestry	Forestry – Forest Management Operations on GSCA lands	Forestry services, planting and/or woodlot management on Conservation Authority land	Reg. 686/21 s.9(1)2	1	\$141,959	1. Self-Generated (100%)	\$0	1. Self-Generated (100%)	\$141,959	No	Future allocations of funding to this Department are currently being investigated based on sustainability, mandatory program definitions, and environmental considerations.
	Forestry – Reforestation of private land, tree sales, and forestry services (MFTIP, Advice, Marking, etc.)	Forestry services, planting and/or woodlot management for private landowners	CAA s.21(1)(g)&(o)	3	\$249,602	1. Self-Generated (56.7%) 2. Grants (43.3%)	\$0	1. Self-Generated (100%)	\$249,602	No	GSCA receives a substantial amount of grant money from various partners to assist with this programming.
GIS/IT/IM	Information Technology Management/ GIS	Data management, records retention. Development and use of systems to collect and store data and to provide spatial geographical representations of data.	Reg. 686/21 s.1(3)	1	\$277,494	1. Municipal Levy (99.3%) 2. Self-Generated (0.7 %)	\$13,540	1. Municipal Levy (54.7%) 2. Self-Generated (42.4%) 3. Grant (3.0%)	\$291,034	No	This is an enabling program/service that allows for the function of all other program areas.
	Natural Hazards Technical Studies and Information Management	Data collection and study of designs to mitigate natural hazards. Development and use of systems to collect and store data and to provide spatial geographical representations of data.	Reg. 686/21 s.5(1)1 Reg. 686/21 s.9(1)2	1							
Stewardship	Watershed Stewardship and Restoration	Apply for and manage external funding, promote private land stewardship, outreach, provide advice and design assistance to property owners.	CAA s.21(1)(g)&(o)	3	\$62,776	1. Municipal Levy (34%) - variable 2. Grants (66%) - variable	\$0	n/a	\$62,776	Yes	GSCA receives a substantial amount of grant money from various partners to assist with this programming.
Water Management	Flood Forecasting and Warning	Daily data collection and monitoring of weather forecasts, provincial & local water level forecasts and watershed conditions. Flood event forecasting. Flood warning and communications. Maintenance of equipment.	Reg. 686/21 s.2	1	\$140,177	1. Municipal Levy (79%) 2. Provincial Transfer Payment (21%)	\$0	1. Municipal Levy (100%)	\$140,177	No	
	Low water response	Conditions monitoring/analysis. Technical & administrative support to the Water Response Team representing major water users and decision makers, who recommend drought response actions.	Reg. 686/21 s.3	1						No	
	Natural Hazards Technical Studies and Information Management	Data collection and study of designs to mitigate natural hazards. Development and use of systems to collect and store data and to provide spatial geographical representations of data.	Reg. 686/21 s.5(1)1 Reg. 686/21 s.9(1)2	1						No	
	Ice Management Plans	The development and updating of ice management plans, in concert with municipal partners, for areas of the watershed with known ice jamming issues.	Reg. 686/21 s.4	1	\$0	1. Municipal Levy (100%)	\$0	n/a	\$0	No	Following the Provincial Transfer payment cuts in 2018, GSCA stopped providing budget dollars to ice management
	Flood and Erosion Control Infrastructure Operation and Management	Water & erosion control infrastructure and low flow augmentation.	Reg. 686/21 s.5	1	\$9,450	1. Municipal Levy (77.6%) 2. Provincial Transfer Payment (22.4%)	\$31,800	1. Municipal Levy (78.6%) 2. Provincial Grant (6.3%) 3. Self-Generated (15.1%)	\$62,350	No	
	Other Dams	Maintenance of other dam infrastructure for flow augmentation, liability management and	Reg. 686/21 s.5(1)1 Reg. 686/21 s.9(1)2	1	\$21,100	1. Municipal Levy (100%)		1. Municipal Levy (50%) 2. Self-Generated (50%)		No	
Watershed Monitoring	Provincial Water Quality Monitoring Network (PWQMN)	A long-standing (50+ year) CA/MECP partnership for stream water quality monitoring. CA takes water samples; MECP does lab analysis and data management	Reg. 686/21 s.12(1)2 Reg. 686/21 s.12(3)	1	\$7,750	1. Municipal Levy (100%)	\$0	1. Provincial Grant (100%)	\$7,750	No	
	Provincial Groundwater Monitoring Network (PGMN)	A long-standing (20+ year) CA/MECP partnership for groundwater level and quality monitoring. CA maintains equipment, data transfer to MECP, water sampling; MECP provides equipment, standards, data management.	Reg. 686/21 s.12(1)1 Reg. 686/21 s.12(2)	1						No	
	GSCA Water Quality Monitoring Network – Chemistry	Surface water quality sampling at 25 additional sites at key locations to better understand the watershed conditions and to support Watershed Report Card Evaluations and Watershed Health Checks.	CAA s.21(1)(a)	3	\$29,178	1. Municipal Levy (100%)	\$0	1. Municipal Levy 2. Grant 3. Donation	\$29,178	Yes	
	GSCA Water Quality Monitoring Network - Benthic	Benthic/Biological Monitoring and Assessment Program (BioMAP) – samples collected annually and processed/identified by GSCA staff. This process evaluates surface water quality using macro-invertebrates (insect larvae, etc.) living in streams and supports Watershed Report Card Evaluations and Watershed Health Checks	CAA s.21(1)(a)	3						Yes	
	Documentation of stream crossings type and size, baseflow, water temperature and fish presence	Program is undertaken using summer technician staff and supports long-term review of planning and permit applications	CAA s.21(1)(a)	3						Yes	
	Thermal Stream Classification	Use of data loggers to classify fish communities as cold-water, cool water or warmwater. This information supports long-term review of natural heritage information and watershed health.	CAA s.21(1)(a)	3						Yes	
	Watershed Report Cards and Watershed Health Checks	Report backs to the community on the current state of the watershed(s) based on water quality, forest cover and wetland cover. Watershed report cards provide an overview of the entire GSCA area. Watershed health checks focus on smaller watershed or sub-watershed areas.	CAA s.21(1)(a)	3						Yes	

Note: **Category 1 (White)**
Category 2 (Blue)
Category 3 (Green)
New Programming (Yellow)

	Annual Operating Costs (2022)		Five -Year Average Capital Costs		Approximately Total Annual Costs	
	Dollar Amount	Percentage of Operating Cost	Dollar Amount	Percentage of Capital Costs	Dollar Amount	Percentage of Total
Total Funding Cost:	\$3,245,231	100.0%	\$241,347	100.0%	\$3,486,578	
Category 1 Portion:	\$2,444,261	75.3%	\$241,347	100.0%	\$2,685,608	77.0%
Category 2 Portion:	\$268,355	8.3%	\$0	0.0%	\$268,355	7.7%
Non-Levy-Based Category 3 Portion:	\$471,642	14.5%	\$0	0.0%	\$471,642	13.5%
Levy-Based Category 3 Portion:	\$60,973	1.9%	\$0	0.0%	\$60,973	1.7%



Listing of Existing Category 2 Service Agreements

APPENDIX 2

Municipality	Planning Agreement in Place (Y/N)	Agreement Date	Risk Management Agreement in Place (Y/N)	Agreement Date	Participating Municipality (Y/N)
Arran-Elderslie	Y*	September 5, 2019	Y	January 1, 2021	Y
Blue Mountains	Y	June 22, 2007	Y	September 13, 2021	Y
Brockton	N	n/a	Y	January 1, 2021	N
Chatsworth	Y	July 24, 2007	Y	November 10, 2020	Y
Georgian Bluffs	Y	January 8, 2020	Y	November 25, 2020	Y
Grey Highlands	Y	June 22, 2007	Y		Y
Kincardine	N	n/a	Y	October 14, 2020	N
Meaford	Y	March 26, 2007	Y	January 1, 2021	Y
Northern Bruce Peninsula	Y*	September 5, 2019	Y	August 9, 2021	N
Owen Sound	Y	June 15, 2020	Y	March 20, 2017	Y
Saugeen Shores	N	n/a	Y	January 1, 2021	N
South Bruce	N	n/a	Y	November 10, 2020	N
South Bruce Peninsula	Y*	September 5, 2019	Y	January 1, 2021	Y
West Grey	N	n/a	Y	April 5, 2021	N

*Planning agreements in Bruce County are with the County of Bruce acting on behalf of the lower tier municipalities

Highlighted cells require verification that was hampered by the remote work situation.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: January 26, 2022

MOTION #: FA-22-011

MOVED BY: _____

SECONDED BY: _____

WHEREAS on October 4, 2021, the Province of Ontario released Ontario Regulation 687/21 – Transition Plans and Agreements for Programs and Services Under Section 21.1.2 of the Act,

AND WHEREAS this regulation requires that, by February 28, 2022, conservation authorities develop an Inventory of Programs and Services,

THAT the GSCA Board of Directors endorse the attached “Grey Sauble Conservation Authority Programs and Services Inventory” as presented,

AND THAT this document be included in the broader Transition Plan as an appendix,

AND THAT the CAO be directed to forward a copy of this updated transition plan to each of GSCA’s participating municipalities and to the Ministry of the Environment, Conservation and Parks (MECP), as per the requirements of the regulation.



STAFF REPORT

Report To: Board of Directors
Report From: Tim Lanthier, CAO
Meeting Date: January 26, 2022
Report Code: 002-2022
Subject: Environmental Planning Department – Maintaining and Improving Service in the Long-Term

Recommendation:

WHEREAS GSCA is experiencing a trend of increased development and increases in applications within the Environmental Planning Department;

AND WHEREAS current staff capacity is unreasonably strained;

AND WHEREAS the GSCA is currently in the midst of a service fee review of the Environmental Planning Department service fees to ensure full cost recovery and to facilitate an expansion of the Department to address development pressures;

AND THAT the Board of Directors endorse creating and hiring a “Regulation Officer” position effective immediately.

Strategic Initiative:

This item is related to the “Better Monitor and Manage Flood Risk” priority set out in GSCA’s Strategic Plan. A primary component of managing flood risk is by ensuring that we fully understand where those risks are and ensuring that new development is maintained outside of those areas and that re-development is appropriately safe guarded.

Background:

As reported to the Board in April 2021, GSCA's Environmental Planning Department is operating at a reduced service capacity as a result of staff turnover, COVID-19 restrictions and a dramatic increase in development proposals.

As reported to the Board in June 2021, the GSCA's Environmental Planning Department has seen an unprecedented rise in applications in the last few years. In 2019, the Department received 378 permit applications. In the 2020 year, despite a slow start due to the COVID-19 pandemic, the Department received 488 permit applications. This is in addition to the over 500 planning applications received, several violations of the regulation and 1000's of phone and email inquiries. In 2021, a similar number of permit applications were received, plus almost 600 planning applications, an increase in violation reports, and a reduction in staff capacity.

With our currently budgeted full complement of Planning and Regulations Staff, this amounts to over 200 applications per staff per year, plus phone and email inquiries. It is important to note that some of these files may be very complex and ongoing year over year. It has become increasingly apparent that this volume of work is not sustainable with the current staff contingent.

In June 2021, the Board of Director's authorized staff to issue an RFP to engage an economist consulting firm to look at GSCA Service Fee rates with a goal of ensuring cost recovery and also to allow GSCA to improve service delivery by engaging additional staff. Namely, a Regulations Officer, a Planning Ecologist, and a Water Resources Engineer.

In August 2021, the Board endorsed the engaging of Watson & Associates to undertake this review. Staff have been actively working with Watson & Associates on this project and it is nearing completion. We expect a draft report to come forward to the Board of Directors at the March meeting of the Full Authority Board.

Current Request:

The Service Rates review is taking longer than initially anticipated, based on the work required to be completed by staff that are already over capacity. However, we are confident that GSCA will be able to implement these new rates within the 2022 year.

In addition to the above noted challenges, we have a staff person in the Department that will be taking an eight-week leave from late-April to late-June 2022.

As a means of combating both the existing strain on the Department, as well as to better position the Authority to manage this staff leave, we request approval from the Board of Directors to create and hire the Regulation Officer position immediately.

This position will be responsible for working on permit files and for following up on compliance related issues associated with GSCA's development regulation.

Financial/Budget Implications:

The total anticipated annual cost of hiring this position is \$80,000, after factoring benefits, OMER's, employer's portion of EI, CPP, etc. The total remaining in-year cost would be between \$66,000 - \$74,000 depending on when the position would start.

The Environmental Planning Department is expected to have in-year (2021) surplus of approximately \$37,000 after accounting for the cost of the Service Rate review, due to the reasons noted above. Additionally, due to the upcoming staff leave, the recently approved interim fee schedule, and ongoing application pressures, it is possible that revenues versus expenses may result in further in-year surpluses in 2022.

As noted, it is expected that the revisions to GSCA's service rates will be implemented later in 2022. This should produce the remaining revenues needed to support this position in 2022 and into the future.

Communication Strategy:

GSCA will immediately commence the hiring process.

Consultation:

Board Chair, CAO, Manager of Financial and HR Services, Manager of Environmental Planning

Grey Sauble Authority Board of Directors

M O T I O N

DATE: January 26, 2022

MOTION #: FA-22-012

MOVED BY: _____

SECONDED BY: _____

WHEREAS GSCA is experiencing a trend of increased development and increases in applications within the Environmental Planning Department;

AND WHEREAS current staff capacity is unreasonably strained;

AND WHEREAS the GSCA is currently in the midst of a service fee review of the Environmental Planning Department service fees to ensure full cost recovery and to facilitate an expansion of the Department to address development pressures;

AND THAT the Board of Directors endorse creating and hiring a “Regulation Officer” position effective immediately.



STAFF REPORT

Report To: Board of Directors
Report From: Michael Fry, Forestry Coordinator
Meeting Date: January 26, 2022
Report Code: 003-2022
Subject: Forestry Department – Fee Schedule Update

Recommendation:

WHEREAS, the GSCA Forestry department provides forest management services to private landowners throughout GSCA's jurisdiction;

AND WHEREAS, the fee schedule is reviewed on an annual basis to ensure fees are consistent and appropriate;

THAT, the GSCA Board of Directors approve the 2022 Forestry Fee Schedule as presented in Appendix A.

Strategic Initiative:

This item relates to the financial stability of the Forestry department, and GSCA overall.

Background/Discussion:

GSCA's forestry department provides forest management services to private landowners throughout its jurisdiction. These services are not covered by municipal levy dollars and as such fees are charged to cover the expenses of staff to complete them.

Forestry staff, with the assistance of GSCA's finance department and SVCA's Forestry and Lands staff, annually review the fees charged for providing these forest management services.

Certain services provided by forestry staff (tree planting, Managed Forest Plans) require staff to report to external agencies and to meet standards of service and reporting. Over the last number of years, the amount reporting requirements for these has increased requiring additional staff time to complete the same work.

Appendix A shows the 2021 fee schedule (middle column) and the proposed 2022 fee schedule (right column).

Financial/Budget Implications:

The proposed fee schedule was not used when developing the 2022 budget due to timing of budget preparation. These fees will help to ensure the financial stability of the forestry department.

Communication Strategy:

The new fee schedule will be posted on GSCA's website once approved.

Consultation:

CAO, Manager of Financial and Human Resource, SVCA Manager of Forestry and Lands



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 Respect.
 Connect.

Appendix A

Proposed 2022 Pricing Structure for Forestry Services

Forestry Services	2021 Pricing	Proposed 2022 Pricing Pricing in RED text has been modified. Note: All prices subject to change without notice.
Professional Advice Fee (all services) - non-refundable fee	\$150.00	same
Forest Management Planning - According to MFTIP Standards		
Full Plan Preparation	\$13.00/acre for first 100 acres, \$6.00/acre thereafter \$500.00 minimum fee	\$15.00/acre for first 100 acres, \$7.00/acre thereafter \$600.00 minimum fee
Plan Upgrade & Approval	Call for an estimate (\$80.00/hour)	Call for an estimate (\$85.00/hour)
Other Services		
Marking	\$60.00/acre (\$600.00 min. fee)	\$65.00/acre (\$650.00 min. fee)
Contract Management	\$155.00/visit (\$300.00 min. fee)	\$165.00/visit (\$330.00 min. fee)
Tree Prices		
Red Pine	\$1.40/tree	To be determined by Manager as pricing is variable and stock is difficult to source. Pricing varies greatly between suppliers. Sizing
White Pine	\$0.95/tree	
White or Norway Spruce	\$1.10/tree	

Member Municipalities

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula

Tamarack & European Larch	\$1.25/tree	may need to be adjusted to provide requested seedlings resulting in modified pricing.
White Cedar	\$1.35/tree	
Hardwoods	\$1.75/tree	
Specialty Orders	Price subject to availability	same
Landscape Stock	Price subject to availability	same
Handling		
- Seedlings	\$25.00/ order	same
- Landscape	\$1.50/ tree	same
Tree Planting Services		
Machine Planting	\$0.55/tree (\$1100.00 min. fee)	\$0.60/tree (\$1200.00 min. fee)
Hand Planting	\$0.95/tree (\$950.00 min. fee)	\$1.00/tree (\$1000.00 min. fee)
Vegetation Control Service		
Simazine Spraying	\$0.35/tree (\$350.00 min. fee)	\$0.40/tree (\$400.00 min. fee)
Roundup Spraying	\$0.55/tree (\$550.00 min. fee)	\$0.60/tree (\$600.00 min. fee)

***Note – for tree planting projects, a minimum fee of \$0.15/tree will be applied to projects over and above grants.**

Revised January 7, 2022



Grey Sauble Authority Board of Directors

M O T I O N

DATE: January 26, 2022

MOTION #: FA-22-013

MOVED BY: _____

SECONDED BY: _____

WHEREAS, the GSCA Forestry department provides forest management services to private landowners throughout GSCA's jurisdiction;

AND WHEREAS, the fee schedule is reviewed on an annual basis to ensure fees are consistent and appropriate;

THAT, the GSCA Board of Directors approve the 2022 Forestry Fee Schedule as presented in Appendix A.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: January 26, 2022

MOTION #: FA-22-014

MOVED BY: _____

SECONDED BY: _____

THAT this meeting now adjourn.