

Grey Sauble Conservation Authority
R.R. #4, 237897 Inglis Falls Road
Owen Sound, Ontario N4K 5N6 (519) 376-3076; ext. 221
v.coleman@greysauble.on.ca

The next regular meeting of the Grey Sauble Conservation Authority Board of Directors is scheduled for Wednesday, April 27th, 2022, at 1:15 p.m. The regular meeting will occur in a hybrid format, both in person at the Grey County Council Chambers and via the Webex web-based application. Please notify Valerie Coleman if you are unable to attend.

Directors

Greig, Scott (Chair)
Matrosovs, Andrea (Vice-Chair)
Burley, Dwight
Greenfield, Harley
Greig, Ryan
Koepke, Marion
Little, Cathy
Mackey, Scott
McKenzie, Paul
Moore Coburn, Cathy
Vickers, Paul

Honourary Members

Elwood Moore
Betty Adair

Oosting, Lara, MNRF Peterborough
Allison, Tracy, MNRF Owen Sound
Walker, Bill, MPP Bruce Grey Owen Sound
Ruff, Alex, MP Bruce Grey Owen Sound
Dowdall, Terry, MP Simcoe-Grey
Wilson, Jim, MPP Simcoe-Grey

Member Municipalities

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula



519.376.3076
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www.greysauble.on.ca

Protect.
Respect.
Connect.

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https://www.youtube.com/channel/UCy_ie5dXG8aFYDYG8tV9Yg/videos.

Please note that this is a Notice of Meeting only for your information.

The Sun Times
Bayshore Broadcasting
The Meaford Independent
The Bounce
The Wiarton Echo
The Advance
The Post
The Thornbury Paper
The Hub Owen Sound
Blue Mountains Review
South Grey News
Collingwood Today

Member Municipalities

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula

AGENDA

Grey Sauble Conservation Authority
Full Authority Meeting
Wednesday, April 27, 2022, at 1:15 p.m.

1. Call to Order

We acknowledge with respect, the history, spirituality, and culture of the Anishinabek: The People of the Three Fires known as Ojibway, Odawa, and Pottawatomi Nation, who have inhabited this land from time immemorial. And further give thanks to the Chippewa of Saugeen, and the Chippewa of Nawash, now known as the Saugeen Ojibway Nation, as the traditional keepers of this land. We also recognize, the Metis whose ancestors shared this land and these waters. May we all, as Treaty People, live with respect on this land, and live-in peace and friendship with all its diverse peoples.

2. Disclosure of Pecuniary Interest

3. Call for Additional Agenda Items

4. Adoption of the Agenda

5. Approval of Minutes

- i. Full Authority – March 23, 2022 – Resolution – Attachment #1

6. Business Out of Minutes – None at this time.

7. Consent Agenda

- i. Environmental Planning – Section 28 Permits – March 2022 – Attachment #2
- ii. Administration – Receipts & Expenses – March 2022 – Attachment #3
- iii. Correspondence – nothing at this time.
- iv. Conservation Ontario – Annual Report – Attachment #4
- v. Minutes:
 - a. Friends of Hibou – March 31, 2022 – Attachment #5
- vi. Media – Attachment #6

8. Business Items

- i. Administration
 - a. Investment Update with Mike Konopka – Information – Attachment #7 (20 min)

- b. Administrative By-Law Update – Resolution – Attachment #8 (10 min)
- ii. Water Management – Nothing at this time.
- iii. Environmental Planning – Nothing at this time.
- iv. Operations – Nothing at this time.
- v. Conservation Lands
 - a. RFP Ad Hoc Committee Adjustment – Resolution – Attachment #9 (10 min)
- vi. Forestry – Nothing at this time.
- vii. Communication/Public Relations – Nothing at this time.
- viii. Education – Nothing at this time.
- ix. GIS/IT – Nothing at this time.
- x. DWSP/RMO Report – Nothing at this time.

9. CAO's Report

10. Chair's Report

11. Resolution to Move into Closed Session – Nothing at this time.

12. Resolution Approving the Closed Session Minutes – Nothing at this time.

13. Adjournment

Grey Sauble Authority Board of Directors

M O T I O N

DATE: April 27, 2022

MOTION #: FA-22-035

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of April 27, 2022.

**GREY SAUBLE CONSERVATION AUTHORITY
MINUTES**

**Full Authority Board of Directors
Wednesday, March 23, 2022, at 1:15 p.m.**

The Grey Sauble Conservation Authority Board of Directors meeting was held in a hybrid format of in-person at the Grey County Council Chambers and virtually via the meeting application, WebEx.

1. Call to Order

Chair Scott Greig called the meeting to order at 1:15 p.m., welcomed all those present in person and virtually, and made a land acknowledgement declaration.

Directors Present In-Person: Chair Scott Greig, Dwight Burley, Harley Greenfield, Ryan Greig, Marion Koepke, Scott Mackey

Directors Present Virtually: Vice Chair Andrea Matrosovs, Cathy Little, Paul McKenzie, Cathy Moore Coburn

Regrets: Paul Vickers

Staff Present: CAO, Tim Lanthier; Administrative Assistant, Valerie Coleman; Manager of Information Services, Gloria Dangerfield; Manager of Financial and Human Resource Services, Alison Armstrong; Manager of Environmental Planning, MacLean Plewes; Regulations Technician, Olivia Sroka; Watershed Planner, Jake Bousfield-Bastedo; Environmental Planner, Justine Lunt; Field Assistant, Spencer Young.

Guest: Sean-Michael Stephen

2. Disclosure of Pecuniary Interest

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at the time.

3. Call for Additional Agenda Items

Nothing at this time.

4. Adoption of Agenda

Motion No.:
FA-22-024

Moved By: Marion Koepke
Seconded By: Dwight Burley

THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of March 23, 2022.

Carried

5. Approval of Minutes

Motion No.:
FA-22-025

Moved By: Ryan Greig
Seconded By: Harley Greenfield

THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of February 23, 2022.

Carried

6. Business Out of Minutes

Nothing at this time.

7. Consent Agenda

Motion No.:
FA-22-26

Moved By: Cathy Little
Seconded By: Scott Mackey

THAT in consideration of the Consent Agenda Items listed on the March 23, 2022, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) Environmental Planning – Section 28 Permits – February 2022; (ii) Administration – Receipts & Expenses – February 2022; (iii) Correspondence – Friends of Hibou Newsletter; (v) Minutes – Agricultural Advisory Committee Minutes, GSC Foundation Board Minutes; (vi) Recent Media Articles

Carried

8. Business Items

i. Administration

a. Appointment of Provincial Offenses Officers

The CAO, Tim Lanthier, spoke to GSCA's responsibility to carry out enforcement of Section 28 and 29 of the CAA. Officers are designated by the Board of Directors after completion of appropriate training.

It was noted that, MacLean Plewes, Morgan Barrie, and Tim Lanthier are currently the only designated officers. It was requested that the Board appoint an additional four Officers.

Olivia Sroka (Regulations Technician), Jake Bousfield-Bastedo (Watershed Planner), Justine Lunt (Environmental Planner), and Spencer Young (Field Assistant) have all completed the required training. Their certificates were presented to the Board for viewing.

Chair Greig thanked and congratulated the staff for their successful completion of their training.

Member Marion Koepke asked for the staff to introduce themselves. All four staff introduced themselves and their current position with GSCA.

Member Scott Mackey asked how many charges are laid by the Authority on average and where do the proceeds of the fines go.

The CAO answered that GSCA has not historically laid many charges and attempts to work cooperatively with landowners to resolve issues as much as possible. It was noted that GSCA may need to take a harder line moving forward.

Member Scott Mackey asked what the penalties for starting work without a permit are.

The CAO answered that sometimes the fee is double that of the permit/planning fee. However, depending on the staff time and resources required, GSCA could draft a restoration agreement that covers additional costs.

Motion No.:
FA-22-027

Moved By: Dwight Burley
Seconded By: Marion Koepke

WHEREAS Grey Sauble Conservation Authority must monitor compliance with the Conservation Authorities Act and, where appropriate, enforce the provisions of that Act, AND WHEREAS certain staff have completed the appropriate Provincial Offences Officer training,

THAT Spencer Young, Justine Lunt, Jake Bousfield-Bastedo, and Olivia Sroka be designated as Provincial Offences Officers, to enforce the provisions of the Conservation Authorities Act and any related regulations.

Carried

b. Agricultural Advisory Committee Terms of Reference Update

The CAO, Tim Lanthier, stated that at the most recent meeting of the Agricultural Committee it was decided to alter the number of members included in the committee and update the Terms of Reference to reflect this change.

The committee Terms of Reference had stated that there would be a total of 5 members, this has been proposed to increase to 8. This would include the Agricultural Representative appointed by the Ministry, should the Ministry appoint one to Grey Sauble CA.

Member Cathy Little asked to clarify the status of Chair and Vice Chair positions, and would the appointed Agricultural Rep take over as Chair?

The CAO answered that the Forestry Coordinator, Mike Fry was asked to act as Chair in the short term. If an Agricultural Rep is appointed to GSCA, they would assume the Chair position.

WHEREAS GSCA established an Agricultural Advisory Committee in 2021 (FA-21-048);
AND WHEREAS, a Terms of Reference for this committee are maintained and reviewed by members of the Committee;

THAT, the GSCA Board of Directors approve the updated Terms of Reference for the Agricultural Advisory Committee as presented in Appendix A.

Carried

ii. **Water Management**

Nothing at this time.

iii. **Environmental Planning**

a. **Environmental Planning Program Rates and Fees Review**

The CAO, Tim Lanthier, gave a summary of events leading to the presentation of the completed review. It was noted that the significant need to expand the Environmental Planning Department was the driving factor to conduct this review and that Watson and Associates was directed to develop a fee schedule that allow GSCA to provide the needed level of service with 100% cost recovery.

The CAO introduced Sean-Michael Stephen from Watson and Associates and yielded the floor for his presentation.

Sean-Michael went through the objectives and deliverables of the review, and the legislative context and trends, especially with regards to the recent changes to the Conservation Authorities Act.

Sean-Michael explained how Watson and Associates uses their Activity-Base Costing methodology to determine the full cost of providing a service, and the results of their analysis. The results reflected the costs for providing services and included the three additional staff positions GSCA intends to hire into the Environmental Planning Department.

The results showed that current fees are insufficient to fund the department at a full cost recovery level. The short fall would either need to come from an increase in fees or an increase in the Municipal Levy.

Watson and Associates proposed fee increases would achieve full cost recovery and decrease Municipal levy funding.

The next steps would be to conduct public consultation meetings.

Sean-Michael welcomed questions from Members.

Chair Greig thanked Sean-Michael for his presentation and Watson and Associates for their thorough report.

Member Scott Mackey asked how the proposed rates compare to neighbouring CAs.

Sean-Michael stated that the recommended fees were below the top end of other CAs. The comparison chart has been included in the full report.

The CAO included that many of the neighbouring CAs will be conducting similar reviews in the near future.

Member Scott Mackey asked to clarify what the justification was in the variance between the fees of different services.

Sean-Michael responded that the fees are based on staff time, effort, and resources.

Member Scott Mackey commented that he hopes to not see fees set so high that residents try to circumvent the process.

The CAO responded that the proposed fee increases are in line with the cost of providing the services. Additionally, forthcoming changes to section 28 and 30 may see violation fees increase, providing a stronger deterrent to landowners failing to go through the process.

Member Dwight Burley asked if the fees would be available for comment before being approved.

The CAO replied that public consultation would be the next step.

Chair Scott Greig asked if, in Watson and Associates experience, if there were any common themes that arise during public consultation.

Sean-Michael replied that levels of service and timing tend to be the most common themes. Stakeholders have a desire to see that they are getting value in relation to the increased fee.

Member Harley Greenfield stated that the fees need to be adequate and supports users paying for a larger percentage of the costs associated with providing the service.

Member Marion Koepke expressed support for the reduction of the Municipal levy and asked how fees will be managed if projects that bridge across the two fee structures.

Sean-Michael stated that this situation could be defined during the public consultation.

Member Ryan Greig expressed support for the reduction of the Municipal levy and a desire to see clear and transparent definitions on what minor, standard, and major projects are.

The CAO clarified that some of those definitions are clearly stated in the fee structure with specific parameters. Effort will be put into defining the minor vs major zoning, amendments and other new categories.

Member Cathy Little asked when the last fee review was conducted, if CAs have discretion over how often fee reviews are conducted, and if there is a best practice.

The CAO stated that GSCA has never conducted a comprehensive fee review. Previously, staff have applied the Consumer Price Index (CPI) increase to fees across the board on an annual basis to address inflation. Within the Watson and Associates report it is recommended that GSCA create a fee policy document and review the fees annually and conduct a comprehensive review every 5 years.

The CAO stated that the plan moving forward into the public consultation process will be with a goal of full cost recovery. The Watson and Associates report has taken into consideration the direct input time of other staff outside of the Environmental Planning department, which is not currently budgeted for. Staff will be setting up meetings with member municipalities, partners, and stakeholders that will include developers, contractors, consultants, as well as the general public. Staff will then collect, aggregate and review the feedback and present to the Board.

Member Dwight Burley asked if the upcoming Municipal election would have an impact on the process, in reference to a Lame Duck situation.

The CAO indicated that at this point staff are only asking for input from municipal councils and staff.

Member Scott Mackey pointed out that, depending on the time frame, the Board may not be able to approve the fee changes.

Member Marion Koepke asked about the timing on the new positions proposed.

The CAO explained that staff, with Board approval, have moved forward with one of the proposed positions but that the other two will be held off until the fee schedule is approved and implemented.

Chair Scott Greig asked if the fee analysis was based on the context of mandated and/or regulated fees or were there others that other CAs had that GSCA did not.

Sean-Michael answered that all CAs generally have the same types of activities but that there may some differences in how the parameters are set. For example, what defines a standard versus a minor versus a major project.

Chair Scott Greig asked if there may be opportunities for Municipalities to reduce their requirements by relying on GSCA's staff expertise.

The CAO replied that those opportunities may exist through service agreements. At present GSCA does not charge municipalities for the various services.

A recorded vote was requested.

Motion No.:
FA-22-029

Moved By: Marion Koepke
Seconded By: Cathy Moore Coburn

WHEREAS the GSCA Board of Directors recognizes that more capacity and expertise is required within GSCA's Environmental Planning Department

AND WHEREAS the GSCA Board of Directors directed staff to engage Watson & Associates to conduct a review of the Environmental Planning Department's service rates and fee for full cost recovery of an enhance level of service

THAT the Program Rates and Fees Review report prepared by Watson & Associates be received,

FURTHER THAT Staff be directed to move to public consultation to gather feedback on the recommended fee schedule.

Carried

Director	Yay	Nay	Absent
Dwight Burley	X		
Cathy Moore Coburn	X		
Harley Greenfield	X		
Ryan Greig	X		
Scott Greig	X		
Marion Koepke	X		
Cathy Little	X		
Scott Mackey	X		
Andrea Matrosovs	X		
Paul McKenzie	X		
Paul Vickers			X

iv. Operations

Nothing at this time.

v. Conservation Lands

Nothing at this time.

vi. Forestry

Nothing at this time.

vii. Communications/Public Relations

Nothing at this time.

viii. Education

Nothing at this time.

ix. GIS/IT

Nothing at this time.

x. DWSP

Nothing at this time.

9. CAO's Report

The CAO, Tim Lanthier informed the Board of a potential funding opportunity facilitated through Conservation Ontario for a Flood-Line Mapping project. This project would involve the eastern edge of Grey County and the Town of the Blue Mountains and would be a partnership between the Town of the Blue Mountains, Grey County, GSCA, NVCA, the Town of

Collingwood, and Simcoe County. There is up to 50% grant funding available. Staff are waiting to hear back on cost estimates.

GSCA staff are working with the Town of the Blue Mountains, Grey County, and Greenland to finalize the remaining components of the NDMP-4 project. The LiDAR product will be incorporated into the flood models to produce more accurate mapping. Staff expect that there will be some additional costs incurred that will be drawn from reserves.

The GSCA's front office has re-opened to the public for general inquiries, fee payments, pick ups & drop offs, and membership pass purchases. Effective March 28, 2022, clients will be able to schedule in-office meetings. Masks will continue to be required for these meetings.

The CAO asked for comment on Board meetings being moved back to the GSCA boardroom starting in April.

The general consensus was that Member's support continuing in a hybrid format, while many Members expressed the preference to meet face to face, they understood the benefit of having the option to choose between attending in person and virtual. There was general acceptance of the need to remain flexible even after COVID-19 is no longer the most pressing issue. There was general direction from Board members to have staff investigate hybrid meeting technologies and present a report to the Board with costing.

The CAO thanked the Member's for their input and stated that staff will update the report from November 2021 and bring back to the Board. GSCA can continue to utilize the Grey County Council Chambers until a decision has been made.

GSCA Manager of Conservation Lands, Rebecca Ferguson will be presenting the Inglis Falls Management Plan at the April meeting of the Grey Bruce Healthy Communities Partnership.

GSCA parking passes continue to sell well with 260 passes sold at present. More than 850 passes were sold in 2021 and GSCA is on its way to meeting that in 2022.

The CAO ended his report with a notice from staff that 2022 is the third year in a row with lower than average spring run off.

10. Chair's Report

Chair Greig thanked Grey County for the use of the Council Chambers to host hybrid Board of Directors meetings.

Chair Greig gave a brief update on the Inglis Falls Arboretum Alliance (IFAA) tree sign project. The timeline extension for the project was approved by TD Friends of the Environment to the end of 2022. The delay has resulted in the original quote for the signs to expire and the new price rose substantially. As such, the IFAA is taking new quotes to help contain costs. IFAA members have worked with local Indigenous communities to includes content translations in three Indigenous languages. The IFAA has partnered with the GSC Foundation to provide signs for the Annual Memorial Trees planted in the Arboretum.

11. Other Business

Nothing at this time.

12. Resolution to Move into Closed Session

Motion No.: FA-22-030	Moved By: Seconded By:	Scott Mackey Dwight Burley
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THAT the Grey Sauble Conservation Authority Board of Directors proceed into closed session at 3:13 pm to discuss matters related to the following:

- i. Minutes of the Closed Session of the Regular Board of Directors meeting held on December 22, 2021; and,**
- ii. To discuss an item in the Town of South Bruce Peninsula regarding litigation or potential litigation including matters before administrative tribunals (GSCA Administrative By-Law, Section 4(xvii)(1)(d); and,**

AND FURTHER THAT CAO, Tim Lanthier, Administrative Assistant, Valerie Coleman, Gloria Dangerfield, Manager of Information Services, MacLean Plewes, Manager of Environmental Planning will be present.

Carried

13. Resolution that the Board of Director's has Resumed Open Session

Motion No.: FA-22-031	Moved By: Seconded By:	Scott Mackey Ryan Greig
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THAT the Grey Sauble Conservation Authority Board of Directors resume open session.

Carried

14. Resolution Approving the Closed Session Minutes

Motion No.: FA-22-032	Moved By: Seconded By:	Ryan Greig Harley Greenfield
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THAT the Grey Sauble Conservation Authority Board of Directors approve the December 22, 2021 Closed Session minutes as presented in the closed session agenda.

Carried

15. Reporting out of Closed Session

Motion No.: FA-22-033	Moved By: Seconded By:	Marion Koepke Harley Greenfield
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THAT the Grey Sauble Conservation Authority Board of Directors discussed the Minutes of the Closed Session of the Regular Board of Directors meeting held on November 24, 2021;

and an item in the Town of South Bruce Peninsula regarding litigation or potential litigation including matters before administrative tribunals (GSCA Administrative By-Law, Section 4(xvii)(1)(d); and,

THAT the Grey Sauble Conservation Authority Board of Directors provided direction to staff.
Carried

16. **Next Full Authority Meeting**

Wednesday April 27th, 2022

17. **Adjournment**

The meeting was adjourned at 4:15 p.m.

Motion No.:
FA-22-034

Moved By: Ryan Greig
Seconded By: Scott Mackey

THAT this meeting now adjourn.

Carried

Scott Greig, Chair

Valerie Coleman
Administrative Assistant

Grey Sauble Authority Board of Directors

M O T I O N

DATE: April 27, 2022

MOTION #: FA-22-036

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of March 23, 2022.

Permits Issued from March 1, 2022 to March 31, 2022

ATTACHMENT # 2

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS21-475	24-Nov-21	01-Mar-22			Municipality of Grey Highlands	Artemesia Township
Approved works:			Add armourstone to shoreline, pipe dock, floating raft and walk-in ramp		Project Location:	243 Point Road, Grey Highlands, NOC 1E0
					<input checked="" type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill
					Reviewed by:	
					Jake Bousfield-Baste	
GS22-025	26-Dec-21	01-Mar-22	PT Lot 67		Town of the Blue Mountains	Collingwood Township
Approved works:			New dwelling, septic and associated site alterations		Project Location:	104 Margaret Street South, Clarksburg, ON
					<input checked="" type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input type="checkbox"/> fill
					Reviewed by:	
					Jake Bousfield-Baste	
GS22-033	13-Jan-22	01-Mar-22	25	7	Town of the Blue Mountains	Collingwood Township
Approved works:			New inground pool and patio		Project Location:	118 Mary Ward Crescent
					<input type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill
					Reviewed by:	
					Jake Bousfield-Baste	
GS21-282	08-Jul-21	03-Mar-22	Pts 19 &	2	Town of the Blue Mountains	Collingwood Township
Approved works:			Construction of a dwelling and associated site alterations		Project Location:	155 Craigmere Crescent
					<input checked="" type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill
					Reviewed by:	
					Justine Lunt	
GS22-057	15-Feb-22	08-Mar-22	38	11	Town of the Blue Mountains	Collingwood Township
Approved works:			Clean-out of boulders in channel		Project Location:	CON 12 PT LOTS 37 and 38 - Along W side of Lora Bay Driv
					<input type="checkbox"/> construct	<input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input type="checkbox"/> fill
					Reviewed by:	
					Justine Lunt	
GS22-080	08-Mar-22	09-Mar-22			City of Owen Sound	City of Owen Sound
Approved works:			Demolition and replacement of deck		Project Location:	727 2nd Ave West
					<input checked="" type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input type="checkbox"/> fill
					Reviewed by:	
					Jake Bousfield-Baste	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS21-437	18-Oct-21	09-Mar-22	430	Union st	Municipality of Meaford	Town of Meaford
Approved works:			New access lane		Project Location: 263 Union st <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Jake Bousfield-Baste	
GS21-478	29-Nov-21	09-Mar-22	13	8A	Municipality of Grey Highlands	Osprey Township
Approved works:			New residential dwelling, garage, detached agricultural storage shed, septic, and associated site alterations		Project Location: <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jake Bousfield-Baste	
GS22-034	18-Jan-22	09-Mar-22			Municipality of Grey Highlands	Euphrasia Township
Approved works:			New well and associated site alterations		Project Location: 129 Pioneer Drive <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Jake Bousfield-Baste	
GS20-076	30-Mar-20	10-Mar-22	Pt Lt 31 a	C	Town of South Bruce Peninsula	Amabel Township
Approved works:			Construction of an addition and associated site alterations		Project Location: 75 Jewel Bridge Road <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka	
GS22-070	28-Feb-22	10-Mar-22	PLAN 408	N/A	Town of South Bruce Peninsula	Amabel Township
Approved works:			Installation of internet services using methods of horizontal direction drilling and open trenches		Project Location: Various Locations <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka	
GS22-071	28-Feb-22	10-Mar-22		N/A	Town of South Bruce Peninsula	Amabel Township
Approved works:			Installation of internet services via methods of horizontal directional drilling and open trench		Project Location: Various Locations <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka	
GS22-072	18-Feb-22	10-Mar-22	PL446 LO	Cedar Dr.	Town of South Bruce Peninsula	Albemarle Township
Approved works:			Construction an accessory buuilding for storage and workshop		Project Location: 38 Cedar Dr. <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS22-074	02-Mar-22	10-Mar-22	PT LT 14	CON A	Township of Georgian Bluffs	Keppel Township
Approved works:			Construction of accessory building		Project Location: 118131 Jackson Road <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka	
GS22-050	22-Jan-22	10-Mar-22			Township of Georgian Bluffs	Keppel Township
Approved works:			Renovation of a single family dwelling		Project Location: 180 Francis Drive <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka	
GS22-047	02-Feb-22	11-Mar-22	17	5	Municipality of Meaford	Town of Meaford
Approved works:			Additions to residential buildings and new decks		Project Location: 293 Sykes Street North <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jake Bousfield-Baste	
GS22-006	17-Dec-21	11-Mar-22	18 RP 83	153 MacDonal	Municipality of Grey Highlands	Artemesia Township
Approved works:			Replacement of existing rip-rap shorewall with armour stones		Project Location: <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jake Bousfield-Baste	
GS22-049	13-Oct-21	14-Mar-22	8	13	Township of Chatsworth	Sullivan Township
Approved works:			Installation of a driveway		Project Location: Grey-Bruce Line <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Mac Plewes	
GS22-081	24-Feb-22	15-Mar-22			Town of the Blue Mountains	Collingwood Township
Approved works:			New detached garage		Project Location: 389 Sunset Blvd Thornbury <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jake Bousfield-Baste	
GS21-081	16-Mar-21	17-Mar-22	3/4		Municipality of Meaford	Sydenham Township
Approved works:			Replacement of a bridge		Project Location: Sideroad 3 (Bridge No. 15) <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS22-035	19-Jan-22	21-Mar-22			Municipality of Grey Highlands	Artemesia Township
Approved works:		Residential Dwelling, septic and associated site alterations		Project Location: 174456 Lower Valley Road <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Jake Bousfield-Baste		
GS22-029	10-Jan-22	21-Mar-22			Town of the Blue Mountains	Collingwood Township
Approved works:		New residential dwelling and associated site alterations.		Project Location: 120 Maryward Cres <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jake Bousfield-Baste		
GS22-030	10-Jan-22	21-Mar-22			Municipality of Grey Highlands	Artemesia Township
Approved works:		Tiered armour stone slope along shoreline		Project Location: 170 Taylor Road, Flesherton <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jake Bousfield-Baste		
GS22-055	08-Feb-22	21-Mar-22	Part Lot 1	Concession 5	Municipality of Meaford	St Vincent Township
Approved works:		Residential dwelling, septic, and associated site alterations		Project Location: <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Jake Bousfield-Baste		
GS22-089	06-Oct-21	22-Mar-22	7	4	Municipality of Grey Highlands	Artemesia Township
Approved works:		Pond Rehabilitation		Project Location: 235453 Grey Road 13 <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Mac Plewes		
GS21-428	27-Sep-21	28-Mar-22			Municipality of Grey Highlands	Artemesia Township
Approved works:		Residential dwelling, detached garage, septic and associated site alterations		Project Location: 734190 West Back Line <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Jake Bousfield-Baste		
GS21-479	30-Nov-21	28-Mar-22	Pt. Lot 19	Con A	Municipality of Meaford	Sydenham Township
Approved works:		Residential dwelling, septic and associated site alterations		Project Location: 103 Sideroad A-19 <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Jake Bousfield-Baste		

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS21-485	13-Dec-21	30-Mar-22	5		Township of Georgian Bluffs	Keppel Township
Approved works:		Construction of residential addition and deck		Project Location: 142 North Bass Lake Rd <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka		
GS20-310	20-Aug-20	30-Mar-22	11	Jones Range	Township of Georgian Bluffs	Keppel Township
Approved works:		Construction of a single-family dwelling, garage, septic system and associated site alterations		Project Location: Sunset Blvd <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes		
GS22-091	22-Mar-22	30-Mar-22			Town of South Bruce Peninsula	Amabel Township
Approved works:		Construct a 12'x14' shed		Project Location: 14 Eastside Dr <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka		
GS22-092	19-Jan-22	30-Mar-22		5	Municipality of Arran-Elderslie	Arran Township
Approved works:		Replacement of Sopher Bridge		Project Location: Sideroad 20 between Concession 4 and Bruce Road 17. <input checked="" type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka		
GS22-086	11-Mar-22	30-Mar-22	14		Town of South Bruce Peninsula	Amabel Township
Approved works:		Reconstruction of a single family dwelling		Project Location: 349 Bay St <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka		
GS22-087	09-Mar-22	30-Mar-22			Town of South Bruce Peninsula	Amabel Township
Approved works:		Construct a 440 sqft garage		Project Location: 51 Larkwhistle Ave <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka		
GS22-088	10-Mar-22	30-Mar-22			Township of Georgian Bluffs	Sarawak Township
Approved works:		Construction of a pavilion and deck with associated landscaping		Project Location: 897 16th St W <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka		

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS21-306	07-Jul-21	31-Mar-22		4	Township of Chatsworth	Sullivan Township
Approved works:		reconstruct road and culvert replacements through regulated areas		Project Location: Concession 4 Road between Sideroad 5 and Grey Rd 40 <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill John Bittorf		
GS21-307	09-Jul-21	31-Mar-22	M	4	Township of Chatsworth	Sullivan Township
Approved works:		replace and upgrade bridge across the Sydenham River		Project Location: Structure 51 on Sideroad 4B <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill John Bittorf		
GS22-023	22-Dec-21	31-Mar-22	19		Town of the Blue Mountains	Collingwood Township
Approved works:		Residential dwelling, septic, and associated site alterations		Project Location: 201 Sunset Boulevard <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jake Bousfield-Baste		

**Grey Sauble Conservation Authority
Receipt Report
March 1st to 31st, 2022**

Regulation Permits	\$	11,210.00	
Planning	\$	21,235.00	
Land Leases	\$	53,655.79	
Season Passes	\$	2,475.00	
Forestry	\$	2,527.99	
Forests Ontario	\$	56,147.00	50 Million Tree Program
Stewardship	\$	30,833.00	
Summer Camp	\$	20,542.00	
MECP	\$	779.47	PGWMN Cost Recovery
Funds Due to Foundation	\$	225.00	
Donations	\$	82.20	
Miscellaneous	\$	1,422.80	FOI, EHT Rebate, Employee Benefits
Oliphant Phragmites Project	\$	2,500.00	
BRWI	\$	100.00	

Total Monthly Receipts	\$	203,735.25
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Grey Sauble Conservation Authority
Expense Report
March 1st to 31st, 2022

11743	GBTel	\$	677.97	3 Months of Internet Service
11744	Municipality of Arran-Elderslie	\$	332.00	Property Tax
11745	Bell Canada	\$	80.18	Tara Stream Gauge Service
11746	Town of The Blue Mountains	\$	1,228.04	Property Tax
11747	The Cleaning Brigade	\$	1,173.45	Carpet Cleaning
11748	Township of Chatsworth	\$	16.84	Late Payment Charges
11749	Sunbelt Rentals of Canada Inc.	\$	152.55	Safety Salt
11750	Darryl's Heating & Cooling Ltd.	\$	179.67	Shop Repairs and Maintenance
11751	Directdial	\$	3,473.62	Workstations and Peripherals
11752	Township of Georgian Bluffs	\$	315.73	Late Payment Charges
11753	Municipality of Grey Highlands	\$	4,020.43	Property Tax
11754	John Bates Roofing	\$	406.80	Bognor Marsh Snow Plowing
11755	Kilsyth Auto Service Ltd.	\$	521.30	Vehicle Repair and Maintenance
11756	MacDonnell Fuels Limited	\$	2,894.62	Vehicle and Furnace Fuel
11757	Municipality of Meaford	\$	85.13	Late Payment Charges
11758	Nancy Brown	\$	372.89	IFAA Expense
11759	Miller Waste Systems Inc.	\$	164.03	Tipping Fees and Bin Rental
11760	Owen Sound Septic Services Inc.	\$	452.00	Septic Tank Pumping
11761	Riddell Contracting Ltd.	\$	619.31	Plumbing Repair and Restocking Fee
11762	Riverside Press	\$	209.05	BRWI Expenses
11763	Rogers Wireless	\$	313.03	Cell Phone Charges
11764	Postmedia Network Inc.	\$	678.00	Advertisement
11765	Watson & Associates	\$	4,985.28	Planning Program Fees Review
11766	Xerox Canada Ltd.	\$	135.50	Copy and Print Charges
11767	Extreme Clean Mobile Power Wash Ltd.	\$	553.70	Septic Tank Repairs
11768	Saugeen First Nation	\$	770.00	LOA Inglis Falls Cultural Heritage Report
11769	David J Penny	\$	8,046.73	BRWI Expenses
11770	Grey Sauble Conservation Foundation	\$	2,510.00	Revenue Owed to Foundation
11771	Bell Canada	\$	190.11	Monthly Phone Service
11772	Benedict Electrical Contracting Limited	\$	335.81	Building Renovations
11773	Brad Mulligan	\$	60.00	BRWI Expenses
11774	Coates & Best Inc.	\$	59.48	Office Supplies
11775	Conservation Ontario	\$	277.02	DWSP ESRI Maintenance
11776	Middlebro' & Stevens LLP	\$	2,287.01	Legal Fees
11777	Riverside Press	\$	282.50	BRWI Expenses
11778	Watson & Associates	\$	11,328.93	Planning Program Fees Review
11779	Robert Wylie	\$	750.00	Stewardship Project
11780	Fairmont Farms Ltd.	\$	1,000.00	Stewardship Project
11781	Torrie Farms	\$	1,000.00	Stewardship Project
11782	Ron Hare	\$	500.00	Stewardship Project
11783	Wayne Foster	\$	1,000.00	Stewardship Project
11784	Jack Vickers	\$	750.00	Stewardship Project
11785	Valley Kirk Farms	\$	1,000.00	Stewardship Project
11786	Rob Goodwill	\$	500.00	Stewardship Project
11787	Free Ridge Farms	\$	500.00	Stewardship Project

11788	Jonathan Bell	\$	500.00	Stewardship Project
11789	Stephen Zettel	\$	3,582.25	Stewardship Project
11790	Scott Bester	\$	1,417.75	Stewardship Project
	Mastercard Payments	\$	3,413.93	See Summary Below
	Amilia	\$	346.07	
	Bruce Telecom	\$	526.09	
	Nottawasaga Valley CA	\$	4,514.35	Timesheet Application Development
	City of Owen Sound	\$	365.95	
	DWSP Copier Lease	\$	163.85	
	Office Moneris Fees	\$	138.65	
	Self-Serve Moneris Fees	\$	44.55	
	Hydro, Reliance	\$	2,813.34	
	Receiver General, EHT, WSIB	\$	48,478.29	
	Group Health Benefits	\$	10,877.15	
	OMERS	\$	24,256.36	
	Employee Expense Claims	\$	232.76	
	Monthly Payroll	\$	94,980.17	

Total Monthly Expenses	\$ 253,840.22
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Mastercard Summary

Building Services	\$	135.67
Shop Supplies	\$	579.22
Septic Repairs	\$	803.41
Land Policy & Strategy	\$	71.94
IT/GIS	\$	1,588.70
Communciations	\$	234.99

Monthly Mastercard Payments	\$	3,413.93
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2021



ATTACHMENT # 4



CONSERVATION ONTARIO ANNUAL REPORT
From Vision to Action

#ConservationMatters

CAO / CHAIR MESSAGE



KIM GAVINE,
General Manager



ANDY MITCHELL,
*Chair,
Board of Directors*

2021 marked the 75th anniversary of the *Conservation Authorities Act* (CAA) which was originally enacted in 1946. The reason for establishing conservation authorities (CAs) then remain as valid today – the need to protect people and property, preserve our environment and strike the appropriate balance between development and protecting our natural heritage.

The legacy of development in the first half of the 20th century saw many areas where deforestation created significant flooding and erosion problems which resulted in degraded water quality. In some cases, the clearing of the forests and other vegetation was so severe that it created deserts such as in the Ganaraska watershed. In order to turn things around, the province and municipalities started to establish conservation authorities who would manage and restore Ontario's water and land natural resources using a watershed-based approach.

Coincidentally, 2021 also marked a period of renewal as implementation began of significant changes made to the *Conservation Authorities Act* by the Province as a result of a review of the legislation which started in 2015 and ramped up in 2018 – 2020.

Conservation Ontario (CO) has worked hard to support conservation authorities as they work through these changes. Four CO staff joined the 14 CA staff and representatives from other agencies to support the Conservation Authorities Working Group which was struck by the Ministry of Environment, Conservation, and Parks to determine the best ways to approach implementation. The Chair of the Working Group is Hassaan Basit, President and Chief Executive Officer of Conservation Halton. Conservation Ontario also hosted a series of meetings with CAs and developed guidance material. More detail on this work is available in this annual report.

While our work on the CAA has been extensive, Conservation Ontario continued to support its members throughout 2021 in other program areas as well. In July we celebrated a successful new partnership with the Federal government. Conservation Ontario was approved to receive \$9 Million from 2021 to 2024 through the Nature Smart Climate Solutions Fund offered by Environment and Climate Change Canada (ECCC). Over 50 projects with 15 conservation authorities are currently being funded. In addition to this, Conservation Ontario was also approved to receive \$1.2 Million to secure and protect significant natural areas to help Ontario protect biodiversity and adapt to climate change impacts.

Our year ended with a call for help from British Columbia which was struggling to manage the impacts of severe flooding in late November and early December. Conservation Ontario and CAs met with Emergency Management Ontario and the Ontario Ministry of Northern Development, Mines and Natural Resources to see how CAs could help. A total of 53 staff from 18 conservation authorities quickly volunteered to travel to BC and help in any way they could. Fortunately, just prior to finalization of the agreement, conditions began to improve and CA staff were put on standby. It was very gratifying to see that the expertise of conservation authorities is known and valued by their peers in other parts of the country. And it was amazing to see how many CA staff were able to immediately jump up to the plate and offer to help.

Thank you to our staff, members and partners for a very busy 2021.

FROM VISION TO ACTION

CONSERVATION ONTARIO'S 2021-2025 STRATEGIC PLAN

Over the course of the 2021-2025 Strategic Plan, Conservation Ontario will be a leader, engaging conservation authorities in matters of common interest, and in helping to shape effective policy relating to healthy watersheds and people. Through this work and in collaboration with others, Conservation Ontario will promote and continually strengthen a watershed-based conservation coalition in Ontario.

OVER THE NEXT FIVE YEARS, CONSERVATION ONTARIO WILL:

- ✓ Track and influence policy and program development to advance integrated watershed management in Ontario
- ✓ Continue to develop information management, communication and technical tools for conservation authorities to support and promote their work
- ✓ Build strategic funding, program and policy partnerships that can leverage and broaden the reach of conservation authority programs important for watershed health and to address climate change impacts
- ✓ Support member conservation authorities to implement changes to the *Conservation Authorities Act*
- ✓ Promote the value and role of conservation authorities to key decision makers, partners and the general public
- ✓ Engage member conservation authorities meaningfully and keep them up to date on Conservation Ontario efforts on their behalf
- ✓ Take action towards Indigenous Reconciliation and ensure diversity, equity and inclusion within corporate Conservation Ontario and across all our program areas



SUPPORTING MEMBERS TO IMPLEMENT CHANGES TO THE CONSERVATION AUTHORITIES ACT

CONSERVATION AUTHORITIES WORKING GROUP

To help implement changes to the *Conservation Authorities Act*, the Province established a Conservation Authorities Working Group. The Group is comprised of representatives from Conservation Ontario, conservation authorities and municipalities as well as the development and agriculture sectors.

Four Conservation Ontario and 14 conservation authority staff participated in the Working Group throughout 2021. The Chair of the Working Group is Hassaan Basit, President and CEO of Conservation Halton.

The work of the group is divided up into two phases. Phase 1 regulations were released in early October 2021 and included regulations for Mandatory Programs and Services, Transition Plan and Agreements, and, Rules of Conduct in Conservation Areas (not yet in force).

The work on Phase 2 regulations continues into 2022.

SUPPORTING MEMBERS TO IMPLEMENT CAA CHANGES

In 2021, Conservation Ontario undertook significant effort to ensure members could implement the changes as required. A coordinated response to the Phase 1 consultation guide was prepared and key recommendations promoted by conservation authorities were accepted in the final regulations, including an extension of the timelines for completion of MOUs/agreements and the inclusion of passive recreation as a mandatory program and service. As well, regarding the release of the final Phase 1 regulations, Conservation Ontario delivered the following activities for CAs:

- Media release and Summary Bulletin with background on the Phase 1 regulations
- A General Managers' meeting and special Chairs' Listening Sessions to provide an overview of the regulations

- Conservation Ontario *Guidance on Implementation of Transition Plans and Agreements Regulation* was finalized and circulated to all CAOs/GMs. This document contains guidance and tools to support CAs throughout the transition period
- Three bi-weekly Conservation Authorities University GM sessions featuring GM Panel Discussions on preparation of Transition Plans and the Inventory of Programs and Services. These were attended by 34 CAs and more than 60 senior staff
- Ongoing updates to 'Members Only' Implementation Resources webpage containing resources on CO events/webinars, MECP Guidance, CO Guidelines, and CA Sample Resources, including draft transition plans, sample CA municipal agreements and program and services guides
- Co-hosted Conservation Ontario and Association of Municipalities of Ontario webinar: "Overview of the *Conservation Authorities Act* Phase 1 Regulations" (November 19). Total of 223 registrants from both CA and municipal staff and leadership. Welcoming comments were provided by Andy Mitchell (Chair, CO) and Lynn Dollin (Chair of the Conservation Authorities Task Force, AMO). Presentations by Bonnie Fox (CO) and Amber Crawford (AMO)

Conservation Ontario Governance Accountability and Transparency Initiative

Conservation Ontario and conservation authorities share the Provincial government's commitment to governance accountability and transparency. Amendments to the *Conservation Authorities Act* related to governance were proclaimed in December 2020 and February 2021. The Governance Accountability and Transparency Initiative was endorsed by Council at the April 12th, 2021 Annual General Meeting. It identified a number of required and BMP actions which help to demonstrate accountability and transparency to the Province through compliance with the legislation, and of course to municipalities and

the public in their implementation. By September 2021, all 36 conservation authorities passed resolutions of support for the Governance Accountability and Transparency Initiative. It includes: Updates to CA Administrative Bylaws, Proactive Reporting on Priorities as well as Promotion and Demonstration of Results. A key deliverable completed by all 36 CAs was to post governance material on each of their websites for easy public access.

SUPPORTING SUSTAINABLE GROWTH FOR ONTARIO

The implementation of the Conservation Ontario Client Services Streamlining Initiative has assisted conservation authorities to support the provincial housing strategy while ensuring new development is safe from natural hazards and doesn't create new hazards or deplete natural resources such as sources of drinking water. This work contributes to environmental sustainability.

This initiative was created to support actions outlined in the provincial Housing Supply Action Plan and identifies a number of actions to improve client service and accountability, increase speed of approvals and reduce red tape to help the province address the lack of housing supply, while at the same time not jeopardizing public health and safety or the environment in the process. Significant service improvements are being made through this initiative.

From January 1st – December 31st, 2021, the high-growth CAs issued a combined total of 7,533 permits (a 12% increase in volume from 2020). The CAs remain highly successful at issuing permits within the provincial and CO best practice timelines – issuing 91% of permits within the provincial timelines and 84% within the significantly reduced CO best practices timelines.

STRATEGIC FUNDING, PROGRAM AND POLICY PARTNERSHIPS

TACKLING CLIMATE CHANGE WITH NATURE

Nature Smart Climate Change Solutions Program

In 2021, Conservation Ontario was approved to receive \$9 Million from 2021 to 2024 through the Nature Smart Climate Solutions Fund under the Place-Based actions stream offered by Environment and Climate Change Canada (ECCC). Over 50 projects with 15 conservation authorities are currently being funded.

The objective of this program is to deliver on multiple nature-based solutions including protection and restoration of wetlands, grasslands, and riparian areas, as well as enhanced land management practices that will increase carbon sequestration. Projects will occur on Conservation Authority-owned/other conservation lands, or on private lands with long-term agreements, ensuring lasting benefits.

These projects will help to:

- store and capture carbon
- mitigate the impacts of climate change (flood risk reduction)
- build resilience and improve water quality, and
- provide critical habitat for Canada's wildlife

CANADA NATURE FUND

In response to Conservation Ontario's submission, *Conservation Authorities' Unique Contribution to Conserving Canada's Conservation Areas*, Environment and Climate Change Canada (ECCC) provided \$1.2M over two years through the Canada Nature Fund to secure land for biodiversity conservation and help the federal government meet the target of conserving 25% of Canada's natural lands by 2025 to help Ontario adapt to climate change impacts.

Conservation Authorities are partnering with municipalities, foundations and private donors to assemble almost \$4.53M in match funding and in-kind contributions to augment the resources provided by ECCC.





FLOODPLAIN MAPPING AND INTEGRATED WATERSHED MANAGEMENT

Conservation Ontario engaged with Cambium Indigenous Professional Services in a project with Lower Thames Valley Conservation Authority and Chippewas of the Thames First Nation to deliver *Floodplain Mapping and Integrated Watershed Management with First Nations in Ontario - A Partnership Approach*. This was funded by Crown Indigenous Relations and Northern Affairs. Started in 2019, this project was undertaken to ensure the Indigenous perspectives are being meaningfully incorporated and that respectful relationships were being developed to inform local CA watershed management work, as well as complete floodplain mapping for the Lower Thames River watershed. It is anticipated this project could be used as a framework for other CAs to consider. The overall goal of this initiative is to ensure a holistic understanding of watershed health that will lead to better planning and allocation of resources and a healthier watershed for all.

In 2021, Phase 2 was led by the Chippewas of the Thames First Nation to complete floodplain / risk mapping within their territory along the banks of the Thames River, with technical support of Lower Thames Valley Conservation Authority. This phase included developing and sharing education materials to foster a broad understanding of the importance of the work.

WATER AND EROSION CONTROL INFRASTRUCTURE INVESTMENTS

The Water and Erosion Control Infrastructure (WECI) database was managed by Conservation Ontario for the 2021-2022 WECI funding application review process. The Committee hosted an Information Webinar in early February as an orientation for submitting applications; with 39 CA staff attending from 35 CAs. The Committee reviewed 85 funding applications from 25 CAs for 2021/22 with total project costs around \$15.3 million. The Province approved 61 infrastructure safety and repair projects and studies with a value of \$10 million for 22 conservation authorities.

Ontario Flooding Strategy – Flood Mapping Technical Team (FMTT)

- In 2021, Conservation Ontario, the conservation authorities and the Association of Municipalities of Ontario (AMO) worked with Ministry of Northern Development, Mines, Natural Resources and Forestry (NDMNRF) at the FMTT Table. Outcomes include the development of draft Data, Survey and Mapping technical guidance to support floodplain mapping efforts in Ontario.
- Multi-Year Approach task team also worked on a draft report entitled *Flood Hazard Mapping in Ontario: a Status Report*, which will be completed in 2022.

Technical bulletins on Hydrology and Hydraulics are also being developed. Recommendations from this work are being provided to the Minister of NDMNRF in support of Ontario's Flooding Strategy.



PROTECTING ONTARIO'S DRINKING WATER SOURCES

Drinking Water Road Sign Campaign (DWSP)

The co-created campaign included a new DWSP Information Story Map, plus an interactive map marking municipal & provincial DWSP road sign locations, with web links to the local Source Protection Authority or Region, a DWSP Quiz and daily social media posts.

Additionally, a Drinking Water Source Protection Zone song, ***Drinking Water Protection Zone, I Gotta Know*** and music video were produced. The campaign ran from October 7 to October 28 and wrapped up with a photo opportunity/media event with the Minister of the Environment, Conservation and Parks (MECP), Minister Piccini, at the Ganaraska Conservation Authority, in Port Hope.

This campaign was very effective and resulted in a large reach to social media audiences. The DWSP Story Map had just over 3100 visits, while the music video had just over 800 views.

New 2-year DWSP funding model for SPA/SPRs

Funding from MECP for DWSP has been expanded to a two year cycle instead of annually.

Director's Technical Rules under the Clean Water Act, 2006

The release of the amended Director's Technical Rules, CWA, 2006. These updates will continue to protect municipal surface and ground water sources now and into the future.

DWSP Social Media Campaigns

CO maintains an ongoing social media campaign on Facebook and Twitter to support the profiling of the DWSP program and the role of CAs. Social media posts are provided to CA staff, in advance, in order to support the campaign. There were 66 social media posts shared, in the various 2021 seasonal campaigns. The collaborative approach, with members of the DWSP Communications Working Group, using a co-production model has been a great contributing factor to this success.

CO Knowledge Building Series for Project Managers

Experts from various disciplines were invited to present on a DWSP related topic with a Q & A.

Topics included:

- Dense Non Aqueous Liquids (DNAPLS) as drinking water threats
- Road Salt Management Plans
- Non Agricultural Source Material as drinking water threats

Conservation Ontario's Climate Change Vulnerability Assessment Tool (CCVAT)

Two full day hands on training sessions were held by the CO CCVAT Working Group (CH, TRCA, NPCA and MECP). Just over 40 participants attended from a diversity of sectors including municipal, private consultants and conservation authorities).



TRACK AND INFLUENCE POLICY DEVELOPMENT

Conservation Ontario identifies and responds to government policy initiatives which impact conservation authority business and create opportunities to advance an integrated watershed management approach that can contribute to achieving outcomes that build social, economic and environmental resilience across Ontario's watersheds.

Working with conservation authorities, Conservation Ontario develops a variety of policy positions and statements, backgrounders, reports, whitepapers and submissions that respond to initiatives and issues.

In 2021, 16 Submissions to Provincial and Federal consultations were developed by Conservation Ontario with direct input from 34 of 36 CAs; *Conservation Authorities Act* submission on Phase 1 Regulations engaged 26 CAs.

Topics also included: Creation of Canada's Water Agency and a Federal Standing Committee's Fresh Water Study, Modernization of legislation/Provincial Plans (e.g. 2 Planning Act/+2 Minister's Zoning Orders related, Greenbelt Plan, Ontario Professional Foresters Act), Modernization of various Regulations under

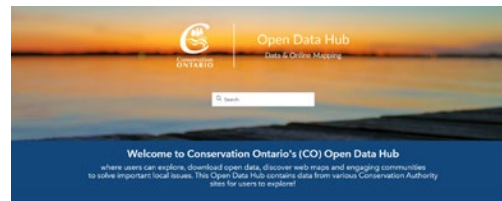
various Acts (e.g. Drainage Act, Public Lands Act/shore land erosion control structures, Water Resources Act, and Endangered Species Act), and, additional Strategic Reviews by the Advisory Panel on Climate Change, Great Lakes PFOS Risk Management, and Environmental Compliance Practices of the Ministry, Environment, Conservation and Parks (MECP).

Conservation Ontario Class EA

Conservation Ontario also submitted CO's Class EA Annual Review Report to the Ministry of Environment, Conservation and Parks on the use of the Class Environmental Assessment for Remedial Flood and Erosion Control Projects and continued to work with MECP on streamlining improvements to CO's Class EA.

AGGREGATING AND DISSEMINATING CA KNOWLEDGE

Over the past five years, Conservation Ontario (CO) has focused efforts on enabling conservation authorities to make data more discoverable, accessible and available through a series of targeted activities made possible through funding provided by the Great Lakes Observing System (GLOS) and by leveraging the collective knowledge and expertise of our colleagues in conservation authorities, federal and provincial government and other key partners with a passion for data sharing in the Great Lakes region.



Since 2016, 13 open data sites have been created and federated resulting in almost 300 datasets being shared with the public. An additional four CA open data sites are expected to launch in 2022 as a direct result of this initiative. In addition, 23 CAs collectively created or uploaded more than 160 metadata records, 87 of which are publicly queryable. An Application Programming Interface (API) is available to ensure other applications can query these and future records as they are created. A further 7 CAs currently share water quality data through Great Lakes DataStream, launched in late 2021. All of these data, including over 460,000 observational records across almost 1,000 sites, are now discoverable through [Conservation Ontario's Open Data Hub](#).



TRAINING AND PROFESSIONAL DEVELOPMENT PROVIDED TO CONSERVATION AUTHORITIES

Training

- **CO DWSP Road Salt Management Workshop** (Jan)
22 CA staff; 19 CAs
- **Level 1 Provincial Offences Officer Training** (Mar – Apr)
CA staff: 26; 16 CAs
- **Level 1 Provincial Offences Officer Training** (Sept – Oct)
CA staff: 33; 19 CAs
- **Pre-Latornell Section 28 Regulations Workshop 2 Days** (Nov)
CA staff: 110; 32 CAs
- **2021 MOU between CO and Hydro One** (Aug)
CA staff: 55; 24 CAs
- **Conservation Authorities Act S.28 Discussion and Training Session** (Mar)
CA staff: 112; 33 CAs
- **Conservation Authority University Executive Development Program**
19 virtual sessions in Jan-Feb and Oct 2021, 3 regional in-person 1 day workshops were held in the Fall of 2021 and a 2 day in person training was delivered in December 2021
39 Senior CA staff from 21 CAs registered

Webinars

- **Conservation Ontario / Association of Municipalities of Ontario: Overview of CAA Phase 1 Regulations** (Nov)
CA staff: 111; 30 CAs
- **Provincial Flood Forecast and Warning Webinar Series** (5 sessions, Sept – Nov)
CA staff: 81, 36 CAs
- **Conservation Areas Workshop Series**
(4 webinars June – Dec)
CA staff: 444; CAs: 36 CAs (CO Comms support)
- **Rekindle the Sparks Education Webinar Series**
(2 webinars Mar & Apr)
CA staff: 26; CAs: 9 CAs
- **Rekindle the Sparks Full Day Conference: Protecting Watersheds Through Education** (Nov)
CA staff: 68; 25 CAs (CO support)
- **Latornell 2020 Leadership Development Project**
(2 additional webinars Jan/Feb 2021)
CA staff: 285
- **Latornell 2021 Conservation Symposium**
(6 webinars Sept – Dec)
CA staff: 635
- **Mandatory Vaccination Policies: Your Questions Answered** (October)
CA staff: 33; 24 CAs
- **WECI Program - 2021-2022 Information Webinar**
CA staff: 39; 35 CAs
- **CA University: GM Sessions Implementation of CAA phase 1 Regulations**
3 virtual sessions Nov-Dec ranging from 40-60+ CA staff, 27-34 CAs at each session

HEALTHY HIKES

In the 2021 Healthy Hikes campaign, Conservation Ontario and the conservation authorities explored six distinct themes:



MAY – Mental Health & Nature
Protect Your [Mental] Health



JUNE – AccessAbility: Nature for All at Conservation Areas



JULY – For The Love of Parks



AUGUST – Going Camping?
#RecreateResponsibly



SEPTEMBER – Outdoor Education: Fall Learning Adventure for Kids, Parents and Teachers



OCTOBER – Fall Into Nature at Conservation Areas

GETTING SOCIAL

Other social media campaigns included climate change, 75th Anniversary of the *Conservation Authorities Act*, World Water Day, National Day for Truth and Reconciliation, World Wetlands Day, International Biodiversity Day and Emergency Preparedness Week.



11K

Ontario's Conservation Areas



4K

Conservation Ontario



31K



22K



LATORNELL

CONSERVATION SYMPOSIUM

LATORNELL 2021

The theme for the 2021 Latornell Conservation Symposium was **#ConservationMatters**. Six webinars were hosted focusing on innovations in conservation science and planning with topics such as watershed management, offsetting, ecological monitoring tools, natural asset management for climate change, conservation areas programming and Indigenous-led land conservation movements. The webinars featured speakers from conservation authorities, municipalities, ENGOS, consultants and many others. Just over 2,000 people participated in the webinars.

2021 Webinars:

- The Other Watershed Cycle: Monitoring, Planning and Restoration
- Reimagining Conservation Lands for the Future
- The Good, the Bad and the Unknown of Natural Heritage Compensation
- Indigenous Protected and Conserved Areas: What Does That Mean and What Could That Look Like?
- Ecological Monitoring Tools
- Nature Based Solutions for a Changing Climate

Recordings of the Webinars can be found here: www.latornell.ca/webinars



GREENSPACES PROVIDE HEALTH SAVINGS

2021 RESEARCH PUBLISHED BY ECOHEALTH ONTARIO

Quantifying the health savings accrued by greenspaces was the focus for a series of three business cases published in 2021 by the Greenbelt Foundation and EcoHealth Ontario. The research is the result of several years of work and is the first of its kind in Ontario to estimate the healthcare saving from urban green infrastructure.

The case studies included a project to plant additional trees in order to increase the tree canopy in a Brampton neighbourhood to help adapt to impacts from heat and air pollution; a parking lot transformation into an urban downtown park in Peterborough; and developing a survey and outdoor recreation program which can be used with seniors in Peel Region to improve their life satisfaction and general well-being. Credit Valley Conservation and the Toronto and Region Conservation Authority oversaw two of the case studies.

Conservation Ontario is a member of EcoHealth Ontario and oversees the EcoHealth newsletter and website.

FRIEND OF THE GREENBELT AWARD

In 2021, Conservation Authorities (CAs) were recognized with the prestigious Friend of the Greenbelt Award for their innovative solutions to COVID-19 response and recovery. Throughout pandemic conditions in that year, CAs ensured that conservation areas remained open and that visitors were safe.

Ontario's conservation areas fulfill an important role as local destinations for recreational and nature-based opportunities across the province.

Initially, approximately half of the conservation authorities had to close some or all their conservation areas in the early days of the pandemic. As well, conservation areas had to

grapple with unprecedented surges in visitors and many trails were overrun due to more people trying to get out in nature.

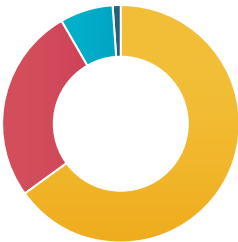
To accommodate these challenges, conservation authorities used innovative approaches such as new or updated reservation systems, developed pandemic protocols, and created innovative programming including: Forest Therapy programs, "Storybook Walk(s)" in partnership with a local library, and mobile apps to create a "Talking Forest", teaching visitors about biodiversity in the area.

The Award recognizes leaders from across the Greater Golden Horseshoe region who champion, innovate, and ensure the ongoing success of Ontario's Greenbelt. It was presented to Conservation Ontario on behalf of Ontario's conservation authorities.



2021 FINANCIALS

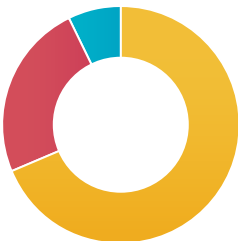
CONSERVATION ONTARIO



REVENUES

65%	Membership Fees	\$1,330,002
27%	Special Projects	\$548,704
7%	Source Water Protection	\$144,793
1%	Other	\$21,806

TOTAL **\$2,045,305**



EXPENDITURES

69%	Operations	\$1,388,087
24%	Special Projects	\$487,353
7%	Source Water Protection	\$144,793

TOTAL **\$2,020,233**



CONSERVATION ONTARIO

120 Bayview Parkway, Newmarket, Ontario, L3Y 3W3

tel: 905-895-0716

email: info@conservationontario.ca

web: conservationontario.ca

 *Ontario's Conservation Areas / Conservation Ontario*

 *@conont*

 *@con_ont*



Friends of Hibou

Meeting Minutes

Thursday, March 31, 2022 at Grey Sauble Conservation Admin Centre

Present	Marie Knapp, Bob Knapp, Morgan Barrie, Don Sankey, Krista McKee, Rebecca Ferguson		
Regrets	Barry Lewin, Brian Tannahill		
Item	Discussion	Action	By Whom
	Bob Knapp Chaired the Meeting		
1.	Minutes from June 16, 2021 and November 23, 2021		
2.	Addition of Items - none at this time		
3.	Welcome New Member Bob and Marie welcomed Dick Hibma to the Friends of Hibou. Dick brings a wealth of information to the table that will be an asset to the group. Welcome Dick!		
4.	Reports		
i.	<u>Free Family Fun Day Update</u> -Krista will send out minutes from March 17, 2022 FFFDay Meeting -Krista contacted Katie of the Sydenham Optimist Club regarding a fundraising BBQ at the event. Katie is interested and will get back to us in the next 5-6 weeks with an answer. (Morgan added that there are 2 BBQ's at the Workshop that they can use.) -The Sydenham Sportsmen's Association, Mike Prevost, will be part of the event. "What lives in our Water" will be added to the Passport as per 2020 arrangements. - Hibou is reserved for our Event - Yes	Krista	Krista
ii.	<u>Hibou Song</u> written by Brian Tannahill Marie apologized that Brian was not here. There was a communication mix up between Marie and Brian.		
iii.	<u>Signs</u> Bob will install more "No Camping" signs. Morgan has some new signs related to dogs on leash -History of Hibou, Bob would like to place a sign across from the beach by the Interpretive Trail to describe the history of the purchase of Hibou. Bob will prepare a draft later this year. Marie expressed interest in a sign similar to the one Grey County had planned. It would be larger and have the history of Hibou including the ship it is named after. Krista suggested it would be a good winter project	Bob Morgan Explore possibilities	Bob Morgan Marie

Present	Marie Knapp, Bob Knapp, Morgan Barrie, Don Sankey, Krista McKee, Rebecca Ferguson		
Regrets	Barry Lewin, Brian Tannahill		
iv.	<u>Ambassadors</u> - Hibou will have a person at the gatehouse. Hiring will take place in the next few months. Staff will be removing a few Ash trees in the next few months. Bob advised that the Bruce Trail is hiring 18 Ambassadors for nine sections of the Bruce Trail.	Morgan	Morgan
v.	<u>Volunteer List</u> Barry maintains the Friends of Hibou Volunteer data. There are approximately 15 volunteers on the list.	Barrie	Barrie
vi.	<u>Newsletter</u> Marie reported that Peter Middleton provided an article about birding along with photos in the spring newsletter. It has been greatly received! Possible articles for the June Newsletter: native flowers and Free Family Fun Day. It was suggested that Elaine (GSC staff) would be an excellent resource for information specific to Hibou or possible articles about the ecology of Hibou. (see native garden below)	Marie Rebecca Elaine Krista	Marie
vii.	<u>Financial</u> Marie reported that Friends of Hibou funds are at \$4,000. Marie will ask Alison to separate out the total budget into categories eg. Free Family Fun Day, Maintenance, etc. so we have a better understanding of specific projects.	Marie	Marie
5.	New Business		
i.	<u>Boardwalk - Board Replacement</u> Bob advised that approximately 60 boards were replaced last spring. This year the same amount is required. It was decided that \$1,000 will be spent to purchase boards for the boardwalk. Sometime in April Morgan will purchase the 10 foot boards, cut and deliver them to the trail that leads from the pump house parking lot (as close to where the trail meets the boardwalk as possible). We need to be able to replace the boards before the bugs get bad. <u>Raising Funds for Adopt a Board</u> - Gloria sent Marie a photo of a sign that showed people names when they donated money to sponsor a board in a boardwalk. It was decided that the Friends were not in a position at this time to take on this fundraising project. Don will be applying to the TD Friends of the Environment in the Fall for a grant to assist with boardwalk work. There will be further discussion on a larger history sign that would require a fall grant application with TD.	Morgan Don	Morgan Don

Present	Marie Knapp, Bob Knapp, Morgan Barrie, Don Sankey, Krista McKee, Rebecca Ferguson		
Regrets	Barry Lewin, Brian Tannahill		
ii.	<p><u>Annual Tasks</u></p> <p><u>Trail Clipping</u> - the trails are in good shape for spring. A date was set for Thursday July 7th at 8:45 am to clip brush along the trail in preparation for Free Family Fun Day. Volunteers will meet at the PumpHouse Parking lot.</p> <p><u>Beach Cleanup</u> - not required at this time</p> <p><u>Garbage Cleanup</u> - Rebecca reported the MPAC (Municipal Property Assessment Corporation, Owen Sound) is looking for an Earth Day event their staff could be involved with. Rebecca will respond back that the Friends of Hibou would welcome their assistance in a garbage cleanup on the Hibou shoreline and beach on Tuesday April 19th at 1:00 pm, meeting at the Pumphouse parking lot.</p> <p><u>Native Garden</u> at the Small Pavilion Marie will talk to Barry about the garden. It was noted that Helen Menary maintains the flowerbeds at the gatehouse. A photo and a thank you write-up in the June newsletter would be great.</p>	Bob	Bob
		Bob Rebecca	Bob
		Marie	Marie
iii.	<p><u>Projects for Last Year</u> - Trees at the Parking Lot - Rebecca ordered White Birch and Red Maple trees for the island between the two parking lots at the point. Bob will coordinate pick up with Rebecca and plant the trees. If anyone wishes to volunteer they can advise Bob.</p> <p><u>Brochure Update</u> - Marie will talk to Brian about this project at a later date.</p> <p><u>Looped Trail</u> - Across from the Pumphouse parking lot, there is a loop that would be ideal for forest bathing, reflection and meditation. Signage or QR codes playing pre recorded guide information, etc. the possibilities are endless. This will be discussed in detail at another meeting.</p> <p><u>Banner</u> - Marie displayed the new banner for the Friends of Hibou. The bill will be submitted for reimbursement to Marie.</p>	Bob	Bob
		Marie/Brian	Marie
		Marie	Marie
		Marie	Marie
6.	<p>Other</p> <p><u>Art in the Park - June 4th</u> - The Sydenham Optimist Youth Club will be selling their art and crafts as a fundraiser for their group.</p> <p>Krista asked Rebecaa if the Free Family Fun Day Poster could be printed and mounted on the sandwich boards to be on display at this event. Then used at the entrance at Hibou on August 7th.</p>	Rebecca	Rebecca
7.	<p>Next Meeting</p> <p>Thursday June 9th at 10:00 am at Hibou - <u>A joint meeting of the Committee and the Events</u></p>	Bob	

Present	Marie Knapp, Bob Knapp, Morgan Barrie, Don Sankey, Krista McKee, Rebecca Ferguson		
Regrets	Barry Lewin, Brian Tannahill		
	<u>Committee.</u> We will meet at the Large Pavilion or the Garage if the weather is not favourable. A WALK through will be part of the meeting in preparation for the August Family Event.		



Dates to Remember

Earth Day Cleanup - Tuesday April 19th at 1:00 pm, Pump House Parking Lot
Art in the Park - June 4th, Sydenham Optimist Youth Club, Fundraiser at Hibou
Next Meeting - Thursday, June 9th, 10:00 am, Hibou Pavilion
Trail Clipping - Thursday July 7th at 8:45 am, Pump House Parking Lot
Free Family Fun Day - Sunday August 7th, 10:00 am - 3:00 pm

Friends of Hibou Members were appreciative of the Parking Pass distributed by Rebecca.



MEDIA RELEASES AND ARTICLES

ATTACHMENT # 6

Financial Post

April 20, 2022

"Survey reveals how volunteering boosts enjoyment in retirement"

<https://financialpost.com/globe-newswire/survey-reveals-how-volunteering-boosts-enjoyment-in-retirement>

Collingwood Today

February 9, 2022

"TBM second in Canada for population growth over 5 years: Stats Can"

[TBM second in Canada for population growth over 5 years: Stats Can - Collingwood News \(collingwoodtoday.ca\)](https://www.collingwoodtoday.ca/news/tbm-second-in-canada-for-population-growth-over-5-years-stats-can)

Grey Sauble Authority Board of Directors

M O T I O N

DATE: April 27, 2022

MOTION #: FA-22-037

MOVED BY: _____

SECONDED BY: _____

THAT in consideration of the Consent Agenda Items listed on the April 27, 2022, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) Environmental Planning – Section 28 Permits – March 2022; (ii) Administration – Receipts & Expenses – March 2022; (iv) Conservation Ontario – Annual Report; (v) Minutes – Friends of Hibou Minutes; (vi) Recent Media Articles



STAFF REPORT

Report To: Board of Directors
Report From: Alison Armstrong, Manager of Financial & HR Services
Meeting Date: April 27, 2022
Report Code: 011-2022
Subject: Investment Portfolio Update

Recommendation:

WHEREAS, every calendar year near the anniversary date of Grey Sauble Conservation Authority's investment of reserve funds with TD Wealth Management our portfolio manager reviews the portfolio structure and reconfirms our objectives

AND WHEREAS, each year we renew our Investment Policy Statement (Guidelines and Solutions)

THAT, the GSCA Board of Directors accept our Portfolio Manager's market update and adjust strategy accordingly

Background:

Grey Sauble Conservation Authority's initial investment in our portfolio with TD Wealth Management occurred in April of 2015. At that time, the Asset Allocation provided by Grey Sauble Conservation Authority for funds invested was 60% equity and 40% fixed income (Motion FA-14-064)

In 2021 an additional \$200,000 of reserve funds were transferred to our TD portfolio under Motion FA-21-074. These funds were invested in an ESG (Environmental, Social, Governance) fund \$100,000, existing equities \$20,000 and existing fixed income \$80,000. Under the same motion, 50% of existing equities in the portfolio were also transferred to the ESG fund.

Based on our Q4 Portfolio Report the rate of return since our initial investment is 4.98% and over the last 5 years is 5.54%.

Since December the market has turned somewhat. Grey Sauble's overall portfolio market value is down over December market value (4.042%). The equity market is being impacted by uncertainty in Europe and China while the fixed income market is being impacted by a higher inflation rate.

It is believed that fixed income within portfolios will be more attractive as interest rates rise. Based on this assumption and the current return status of emerging market and international equities these holdings are being reduced and placed in cash holdings.

Financial/Budget Implications:

There is no impact on our budget. Reserve funds are invested for future use, by reallocating the invested funds we are protecting funds today for future growth. Funds in the portfolio in cash holdings are not subject to management fees.

Consultation:

CAO, TD Portfolio Manager



Grey Sauble Conservation Authority

Wealth Portfolio Review

Date: April 19, 2022

Prepared by: Mike Konopka, CPA, CA, CFA
Senior Portfolio Manager
519-885-8585



Grey Sauble Conservation Authority



Market Valuation & Performance as at April 19, 2022

Equity Range: 35% - 65%

Equity Style: Blue Chip Dividend

- ✓ The primary goal of the portfolio is to preserve capital, defined as preserving the purchasing power of the capital and income from the eroding effects of inflation over the long term.
- ✓ The secondary goal is to generate long-term growth, in order to fund future capital asset replacements, expansion projects and to support the Organization's ongoing cash flow requirements.
- ✓ Objective is for a balanced portfolio with the acceptance of moderate volatility in investment values.
- ✓ You currently do not require regular income from the portfolio.
- ✓ Time horizon is greater than 10 years.

Account	Net Contributed Capital (after withdrawals)	Current Market Value	Gain	One Year Return	**Compounded Annualized Return
MP3613 April 10, 2015 - \$1MM	\$1,202,438	\$1,514,815	\$312,377	1.21%	3.99%

TD Wealth

**Compounded Annualized Return is since inception. If account was opened prior to September 30, 2011, date used will be September 30, 2011, not actual account opening date.



PORTFOLIO PERFORMANCE (HISTORY) (CAD)

NET INVESTMENT VARIATION

Total Portfolio Value as of Report Date	\$ 1,514,814.63
Net Investment as of Report Date	\$ 1,202,437.50
Net Investment Variation	\$ 312,377.13

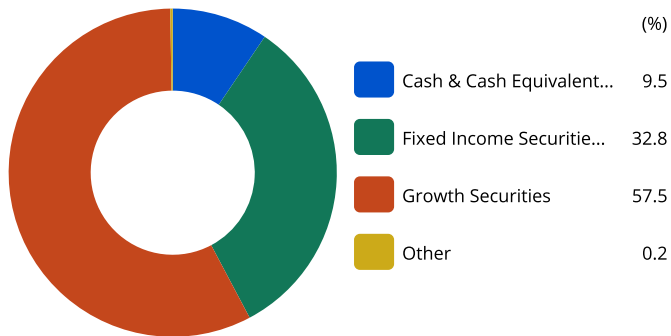
PERFORMANCE PER PERIOD

Period	Performance per Period (%)
	TWR - Net
3 Months	(2.12)
Year to Date	(4.74)
1 Year	1.21
3 Years	3.78
5 Years	3.90
Since Inception (04/10/2015)	3.99

MONTHLY INFORMATION

Date	Total Value	Cash Flow (\$)	TWR - Net
04/19/2022	1,514,814.63	0.00	(0.91)
03/31/2022	1,528,668.60	0.00	0.03
02/28/2022	1,528,143.30	0.00	(1.28)
01/31/2022	1,548,017.41	0.00	(2.65)
12/31/2021	1,590,207.22	0.00	2.52
11/30/2021	1,551,087.57	0.00	(0.77)
10/31/2021	1,563,174.86	0.00	2.11
09/30/2021	1,530,831.99	0.00	(1.74)
08/31/2021	1,557,942.09	200,000.00	1.03
07/31/2021	1,343,229.61	0.00	0.87
06/30/2021	1,331,642.19	0.00	2.06
05/31/2021	1,304,768.05	0.00	0.75
04/30/2021	1,295,009.22	0.00	1.34
03/31/2021	1,277,859.16	0.00	2.21
02/28/2021	1,250,187.08	0.00	1.57
01/31/2021	1,230,918.62	0.00	0.04
12/31/2020	1,230,476.86	0.00	0.69
11/30/2020	1,222,101.32	0.00	6.97
10/31/2020	1,142,523.37	0.00	(1.44)
09/30/2020	1,159,255.67	0.00	(1.17)
08/31/2020	1,172,936.20	0.00	1.24
07/31/2020	1,158,524.79	0.00	2.69
06/30/2020	1,128,135.47	0.00	0.27
05/31/2020	1,125,103.00	0.00	3.16

YOUR ASSET ALLOCATION



PERFORMANCE PER YEAR

Period	Performance per Period (%)
	TWR - Net
2022	(4.74)
2021	12.57
2020	0.26
2019	13.61
2018	(3.94)
2017	5.99
2016	6.64
2015	(0.74)

Notes: Values in percentage are annualized for periods of more than twelve months.



PORTFOLIO SUMMARY (CAD)

Asset Allocation

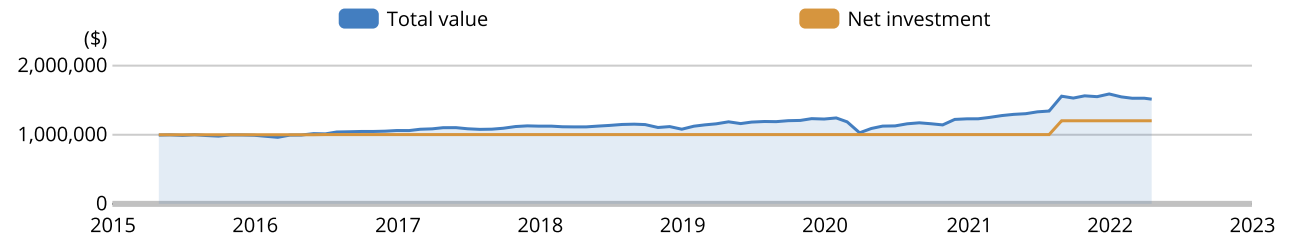


	(%)	(\$)
Cash & Cash Equivalent...	9.5	143,525
Fixed Income	32.8	496,240
CAD Equity	25.3	382,534
US Equity	23.3	352,315
Foreign Equity	9.0	136,564
Other	0.2	3,637

Changes in Market Value

	3 MONTHS	1 YEAR	SINCE APR. 10, 2015
Starting Total Value	\$ 1,547,662.97	\$ 1,303,779.15	\$ 0.00
Inflows (Cash Injections and Transfers in)	\$ 0.00	\$ 200,000.00	\$ 1,202,437.50
Outflows (Cash Withdrawals and Transfers out)	\$ 0.00	\$ 0.00	\$ 0.00
Change in Market Value	\$ -32,848.34	\$ 11,035.48	\$ 312,377.13
Ending Total Value	\$ 1,514,814.63	\$ 1,514,814.63	\$ 1,514,814.63
Time-Weighted Net (%)	(2.122) %	1.207 %	3.988 %

Net investment



Note: Values in percentage are annualized for periods of more than twelve months.



DISCLAIMER

As this report is not an official record of your account, your account statements, tax slips, and other records should be used for tax purposes. For specific tax inquiries, please contact your tax specialist or accountant.

Annual projected income amounts are based on the specified payment rate for each fixed income security, or the most recent payment rate for non-fixed income securities. Actual dividend and income amounts may change and are not guaranteed. Please contact your representative for more information regarding income projections.

Performance figures are calculated on a time-weighted basis, net of fees and include accrued income. Security values include transactions that have not settled as of the report date (if applicable). The investment growth chart (if applicable) is shown for illustrative purposes only, and does not take into account fees, expenses, or taxes.

The index returns are shown for comparative purposes only. Indices are not managed and their returns do not include any sales charges or fees, which, if included, would lower performance. It is not possible to invest directly in an index.

Transaction amounts in other currencies have been converted to the currency of the report. For information regarding the exchange rates used, please contact your representative.

For Long Positions: Book value is the total amount paid to purchase a security, including any transaction charges related to the purchase, adjusted for reinvested distributions, returns of capital and corporate reorganizations. For Short Positions: Book value is the total amount received for a security, net of any transaction charges related to the sale, adjusted for any distributions (other than dividends), returns of capital and corporate reorganizations. The book value shown for your holdings has been calculated to the best of our ability based on the information available to us, unless provided by you or your agent, and we do not guarantee its accuracy. For certain securities positions, market value has been reported as the book value of some or all of the position and may not reflect the actual book value. Please refer to your official account statements.

N/D means that all or a portion of the market value of the security position cannot be determined. The total market value provided for your portfolio excludes security positions whose market value is "N/D".

Market value has been determined in accordance with our valuation policy.

The information reflected in the stock allocation graph (if applicable) includes common shares only. The information reflected in the distribution by maturity chart (if applicable) is based on the face value of the securities. Total Return figures (if applicable) are not annualized. They are calculated between the "Opening Date" of each position, and the "As of" date indicated at the top of the income analysis report. Account fees (if applicable) are included under "Capital appreciation and revenues" reflected in the portfolio summary report.

The information contained herein has been provided by TD Wealth Private Investment Counsel and is for information purposes only. The information has been drawn from sources believed to be reliable. Graphs and charts are used for illustrative purposes only and do not reflect future values or future performance of any investment. The information does not provide financial, legal, tax or investment advice. Particular investment, tax, or trading strategies should be evaluated relative to each individual's objectives and risk tolerance.

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WAAC Perspectives

TD Wealth Asset Allocation Committee (WAAC) and
TD Wealth Investment Policy Committee (WIPC)

2022
APR

At a glance























1. We have lowered our outlook for global equity performance to neutral from modest overweight due to the increasing risks of decelerating economic and earnings growth. The uncertain macroeconomic environment may have broader impacts to corporate profitability than previously anticipated.
2. Despite the challenging economic backdrop, we continue to expect Canadian equities to outperform their global counterparts, driven by a strong demand for commodities and a healthy Financials sector.
3. We are closely monitoring the European geopolitical crisis for broad economic impacts. The Russia/Ukraine war, combined with rising interest rates, elevated inflation and the likelihood of an economic slowdown, has increased recessionary risks, particularly in the Eurozone.
4. We maintain an overall underweight to fixed income, however as rates rise, we believe fixed income exposure within portfolios is becoming more attractive. Bonds can provide investors with consistent income, diversification benefits and insulate portfolios during periods of elevated volatility.
5. With the potential for moderating equity returns, an allocation to alternative assets could be beneficial in managing portfolio volatility, as well as providing some long-term inflation protection and attractive absolute returns. We believe alternative assets can help portfolios under either transitory or more structural inflation outcomes.

WAAC Positioning Changes

Asset Class	From	To	Rationale
Equities (Overall)	Modest Overweight	Neutral	The global macroeconomic outlook is seeing increasing levels of risk which is likely to put pressure on corporate growth and profit margins over the strategic horizon.
Domestic Government Bonds	Modest Underweight	Neutral	Yields moving significantly higher has increased the attractiveness of domestic government bonds. Positive real returns are expected as rates continue to move higher.
International Equities	Modest Underweight	Maximum Underweight	We have reduced our outlook for international equities due to increasing risks and deteriorating financial conditions across Europe.
Gold	Neutral	Modest Overweight	Gold prices are expected to benefit in response to continued economic uncertainty and geopolitical risks, as investors move capital into this safe haven asset.

	WAAC is Monitoring	Potential Implications
Fixed Income Modest Underweight	Conditions remain relatively supportive of credit markets	<p>Economic growth is moderating while inflation remains elevated globally. Additionally, U.S. and Canadian labour markets have tightened causing wage growth to accelerate. We expect that global central banks will continue to be forced by inflation to raise rates despite growth uncertainty caused by the war in Ukraine. However central bank policy will be influenced by external events and how material the hit to global growth from the conflict in the Ukraine will be.</p> <p>Despite remaining narrow, corporate credit spreads have widened on the year, offering relative opportunity. We remain constructive, and selective toward credit and are comfortable with our strategic credit overweight. We maintain our preference for high-quality investment grade corporates. We continue to be positioned with an emphasis on liquidity and quality.</p> <p>With yields moving significantly higher this has increased the attractiveness of domestic government bonds. Positive real returns expected as rates continue to move higher.</p>
Equities Neutral	Elevated risks clouding the outlook for global equity performance	<p>Economic growth is being restrained, driven in part by the Russia/Ukraine war, which is adding stress to already tight supply chain issues and high commodity prices. From a global perspective, corporate earnings growth and economic activity is likely to materially slow from 2021 levels and weigh on equity returns.</p> <p>While the U.S. economy is strong, as the U.S. Federal Reserve (the Fed) moves rates higher due to high inflation, this may result in slower growth, despite an increased demand for services. We anticipate corporate earnings growth rates to decline from the 2021 double-digit levels to more normalized mid-single-digit levels in 2022. While we view valuations as fair, we remain cautious with a neutral outlook for U.S. stocks as multiple contractions driven by slower earnings is possible.</p> <p>China's shutting down of large portions of the economy due to their zero COVID-19 policy will likely lead to a material contraction in economic activity. China's growth expectations may be on the more ambitious side at around 5.5%, and likely to be revised lower, which could negatively impact equity returns.</p> <p>We have reduced our outlook for international equities due to increasing risks and uncertainty in Europe. Fundamental factors driven by geopolitical instability will impact gross domestic product (GDP) growth, put further stress on supply chains, slow economic activity, and put pressure on corporate margins.</p>
Alternatives/ Real Assets Modest Overweight	The outlook for real estate, infrastructure, and mortgages remains positive	<p>Rising inflation and bond yields may put some pressure on real estate and Infrastructure valuations, however, many of these assets are still attractive on an absolute return basis as well as on a relative basis when comparing their income yield to public market yields.</p> <p>Inflationary pressure on materials and labour has also increased the replacement cost of some Real Estate and Infrastructure assets, insulating values. Meanwhile, real asset cash flows should see a positive tailwind to income yields in moderate or even higher inflationary environments.</p> <p>As global economies continue to move toward pre-pandemic levels, the outlook for Real Estate, Infrastructure, and Mortgages remains positive. We have increased our conviction for infrastructure this quarter to a maximum overweight, reflecting our belief that outperformance is available for certain types of infrastructure assets. Mortgages, especially relative to public bonds, remain one of our highest conviction positions given the high credit quality and low duration exposure they can provide.</p> <p>Investors may continue to look to real assets as long-term portfolio stabilizers, particularly during periods of broader market volatility.</p>
Sub-Classes	USD showing strength as global reserve currency, amid uncertainty and rising rates	<p>We continue to expect strong performance from the Canadian Financials as well as robust demand for commodities. We also expect rate increases to contribute to the longer-term outperformance of the Canadian dollar versus other major market currencies.</p> <p>High inflation readings from around the globe, combined with the ongoing concerns surrounding Russia's invasion of Ukraine, has sent gold rallying due to its safety characteristics. Despite prices pulling back from recent highs, gold may remain elevated as investors continue seek a hedge against the threat of inflationary shocks that could be exacerbated by the Russia/Ukraine war. We expect gold to outperform over the strategic term.</p> <p>The U.S. dollar (USD) continues to show strength compared to its global counterparts. This trend may continue as we expect the U.S. Fed to embark on a rate hiking cycle and as investors seek the safe haven appeal of the global reserve currency during this period of instability. However, the exceedingly high levels of the Fed's balance sheet remains a concern over the longer term.</p>

WAAC Strategic Positioning

	Assets Class	Underweight		Neutral		Overweight
Fixed Income  Underweight	Domestic Government Bonds					
	Investment Grade Corp Bonds					
	Inflation Linked Bonds					
	High Yield Bonds					
	Global Bonds - Developed					
	Global Bonds - Emerging					
Equities  Neutral	Canadian					
	U.S.					
	International					
	Emerging Markets excluding China					
	China					
Alternative / Real Assets  Overweight	Commercial Mortgages					
	Domestic Real Estate					
	Global Real Estate					
	Infrastructure					
Sub-Classes	Gold					
	Canadian Dollar vs U.S. Dollar					
	U.S. Dollar vs Basket of Currencies					
	Cash					

We continue to monitor the above economic and market themes, and believe that maintaining a portfolio of high-quality assets is critical to long-term investment success.

While there is always potential for market volatility, we encourage investors to remain focused on the long-term. We consider periods of higher volatility to be normal market behaviour that can help clear excesses and create investment opportunities.

WIPC strategic and dynamic asset-class weights

by investor profile

The Wealth Investment Policy Committee (WIPC) revised its dynamic asset allocation in accordance with the positioning changes by WAAC in April. WIPC shifted to a 2-3% underweight in fixed income and a 2-3% overweight in equities. Within fixed income, WIPC moved to a 1-2% overweight allocation in cash and increased domestic government bonds and investment-grade corporate bonds to neutral. The committee maintained a 1% underweight position in high-yield bonds and a 2% to 5% underweight positioning range in global developed bonds. Within equities, WIPC maintained a 3% to 5% overweight positioning range for Canadian equities and moved U.S. equities to neutral. The committee downgraded international equities to an underweight of 3-8%, while maintaining a neutral allocation to emerging market equities. Within real assets, WIPC moved to a 3% overweight position in real estate/infrastructure across all profiles. Allocations to other asset classes remain unchanged.

Asset Class	Balanced Income		Balanced		Balanced Growth		Growth		Aggressive Growth	
	Strat.	Dyn.	Strat.	Dyn.	Strat.	Dyn.	Strat.	Dyn.	Strat.	Dyn.
Cash	2.0%	4.0%	2.0%	4.0%	2.0%	3.0%	2.0%	2.0%	2.0%	2.0%
Fixed Income	56.0%	50.0%	41.0%	35.0%	26.0%	22.0%	16.0%	13.0%	0.0%	0.0%
Domestic Gov't Bonds	20.0%	20.0%	14.0%	14.0%	9.0%	9.0%	5.0%	5.0%	0.0%	0.0%
Invest. Grade Corp Bonds	19.0%	19.0%	14.0%	14.0%	9.0%	9.0%	6.0%	6.0%	0.0%	0.0%
Inflation Linked Bonds	4.0%	4.0%	3.0%	3.0%	2.0%	2.0%	1.0%	1.0%	0.0%	0.0%
High Yield Bonds	4.0%	3.0%	3.0%	2.0%	2.0%	1.0%	1.0%	0.0%	0.0%	0.0%
Global Bonds - Developed	6.0%	1.0%	5.0%	0.0%	3.0%	0.0%	2.0%	0.0%	0.0%	0.0%
Global Bonds - Emerging	3.0%	3.0%	2.0%	2.0%	1.0%	1.0%	1.0%	1.0%	0.0%	0.0%
Real Assets	10.0%	14.0%	15.0%	19.0%	15.0%	19.0%	15.0%	19.0%	13.0%	16.0%
Mortgages/Private Debt	7.0%	8.0%	7.0%	8.0%	7.0%	8.0%	7.0%	8.0%	0.0%	0.0%
Real Estate/Infrastrucutre	3.0%	6.0%	8.0%	11.0%	8.0%	11.0%	8.0%	11.0%	13.0%	16.0%
Equity	32.0%	32.0%	42.0%	42.0%	57.0%	56.0%	67.0%	66.0%	85.0%	82.0%
Canadian	10.0%	13.0%	12.0%	15.0%	17.0%	20.0%	20.0%	23.0%	25.0%	30.0%
U.S.	13.0%	13.0%	17.0%	17.0%	23.0%	23.0%	27.0%	27.0%	35.0%	35.0%
International	6.0%	3.0%	8.0%	5.0%	11.0%	7.0%	13.0%	9.0%	15.0%	7.0%
Emerging Markets	3.0%	3.0%	5.0%	5.0%	6.0%	6.0%	7.0%	7.0%	10.0%	10.0%
Fixed Income	65.0%	62.0%	50.0%	47.0%	35.0%	33.0%	25.0%	23.0%	2.0%	2.0%
Equity	35.0%	38.0%	50.0%	53.0%	65.0%	67.0%	75.0%	77.0%	98.0%	98.0%

Condensed view:

Asset Class	Balanced Income		Balanced		Balanced Growth		Growth		Aggressive Growth	
	Strat	Dyn	Strat	Dyn	Strat	Dyn	Strat	Dyn	Strat	Dyn
Cash	2.0%	4.0%	2.0%	4.0%	2.0%	3.0%	2.0%	2.0%	2.0%	2.0%
Fixed Income	63.0%	58.0%	48.0%	43.0%	33.0%	30.0%	23.0%	21.0%	0.0%	0.0%
Government	32.0%	29.0%	24.0%	21.0%	17.0%	15.0%	11.0%	10.0%	0.0%	0.0%
Corporate	31.0%	29.0%	24.0%	22.0%	16.0%	15.0%	12.0%	11.0%	0.0%	0.0%
Equity	35.0%	38.0%	50.0%	53.0%	65.0%	67.0%	75.0%	77.0%	98.0%	98.0%
Canadian	11.0%	15.0%	15.0%	19.0%	20.0%	24.0%	23.0%	27.0%	29.0%	35.0%
U.S.	14.0%	15.0%	20.0%	21.0%	26.0%	27.0%	30.0%	31.0%	40.0%	41.0%
International	7.0%	5.0%	10.0%	8.0%	13.0%	10.0%	15.0%	12.0%	19.0%	12.0%
Emerging Markets	3.0%	3.0%	5.0%	5.0%	6.0%	6.0%	7.0%	7.0%	10.0%	10.0%

Strat: Strategic, Dyn: Dynamic. Source: Wealth Investment Policy Committee, as of April 13, 2022.

WIPC Strategic and dynamic asset-class weights

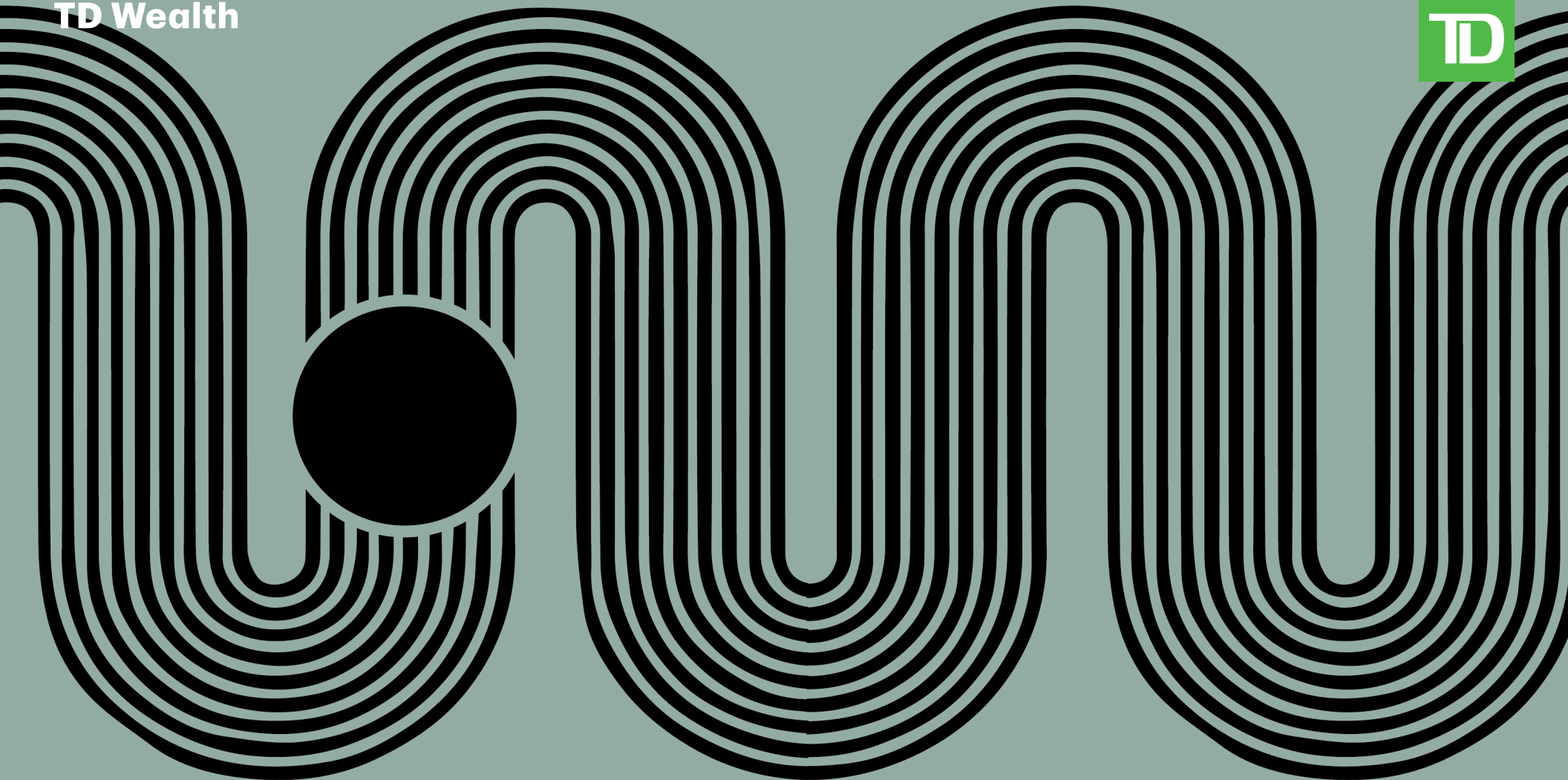
by investor profile

Assets	Positioning	Fixed Income Factor	Equity Risk Factor	Currency Risk Factor	Illiquidity Risk Factor	Alpha
Factor Positioning		Underweight	Neutral	Underweight	Overweight	Dynamic
Cash	Overweight	●				●
Fixed Income	Underweight					
Domestic Government Bonds	Neutral	●				●
Investment Grade Corp. Bonds	Overweight	●	●	●		●
Inflation Linked Bonds	Neutral	●		●		●
High Yield Bonds	Underweight	●	●	●	●	●
Global Bonds - Developed	Underweight	●		●		●
Global Bonds - Emerging	Neutral	●		●	●	●
Equity	Neutral					
Canadian	Overweight		●			●
U.S.	Neutral		●	●		●
International	Underweight		●	●		●
Emerging Markets ex China	Neutral		●	●		●
China	Neutral		●	●		●
Real Assets	Overweight					
Mortgages/Private Debt	Overweight	●	●	●	●	●
Real Estate/Infrastructure	Overweight	●	●	●	●	●

Source: Wealth Investment Policy Committee, as of April 13, 2022.

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Q1 | Quarterly Market Review

Everything you need to know about the quarter that was

April 4, 2022

QMR - Q1 22 | Highlights

David Dias • Aurav Ghai, CFA • Chadi Richa, MBA, CFA • Jason Fernandez • Taimur Malik | TD Wealth

Unless otherwise indicated, performance figures are stated on a total-return basis. This document is for distribution to Canadian clients only. Please refer to Appendix A of this report for important disclosure information.

U.S. Equities

- Major U.S. equity indices fell in a volatile first quarter as the Ukrainian war threatened to damage the global economy and aggravate inflation that is already at 40-year highs.
- The S&P 500 fell 4.6% in Q1, the Dow fell 4.1% and the Nasdaq Composite Index fell 9.0%.
- Only two of 11 sectors in the S&P 500 produced a positive return. Energy and utilities returned 39.0% and 4.8% respectively. Telecommunications was the worst-performing sector, falling 11.9%.
- Large-cap stocks outperformed small-caps; value stocks outperformed growth.

Canadian Equities

- In the first quarter of 2022, equities north of the border proved to be an effective hedge against struggling U.S. stocks. Despite extreme uncertainty, the broad Canadian index rose on higher exposure to banking, energy and mining stocks.
- The S&P/TSX Composite Index ended the quarter up 3.8%. Seven of 11 S&P/TSX sub-indices posted positive returns.
- Small-cap stocks outperformed large-caps in Q1; growth stocks outperformed value.

Canadian & U.S. Fixed Income

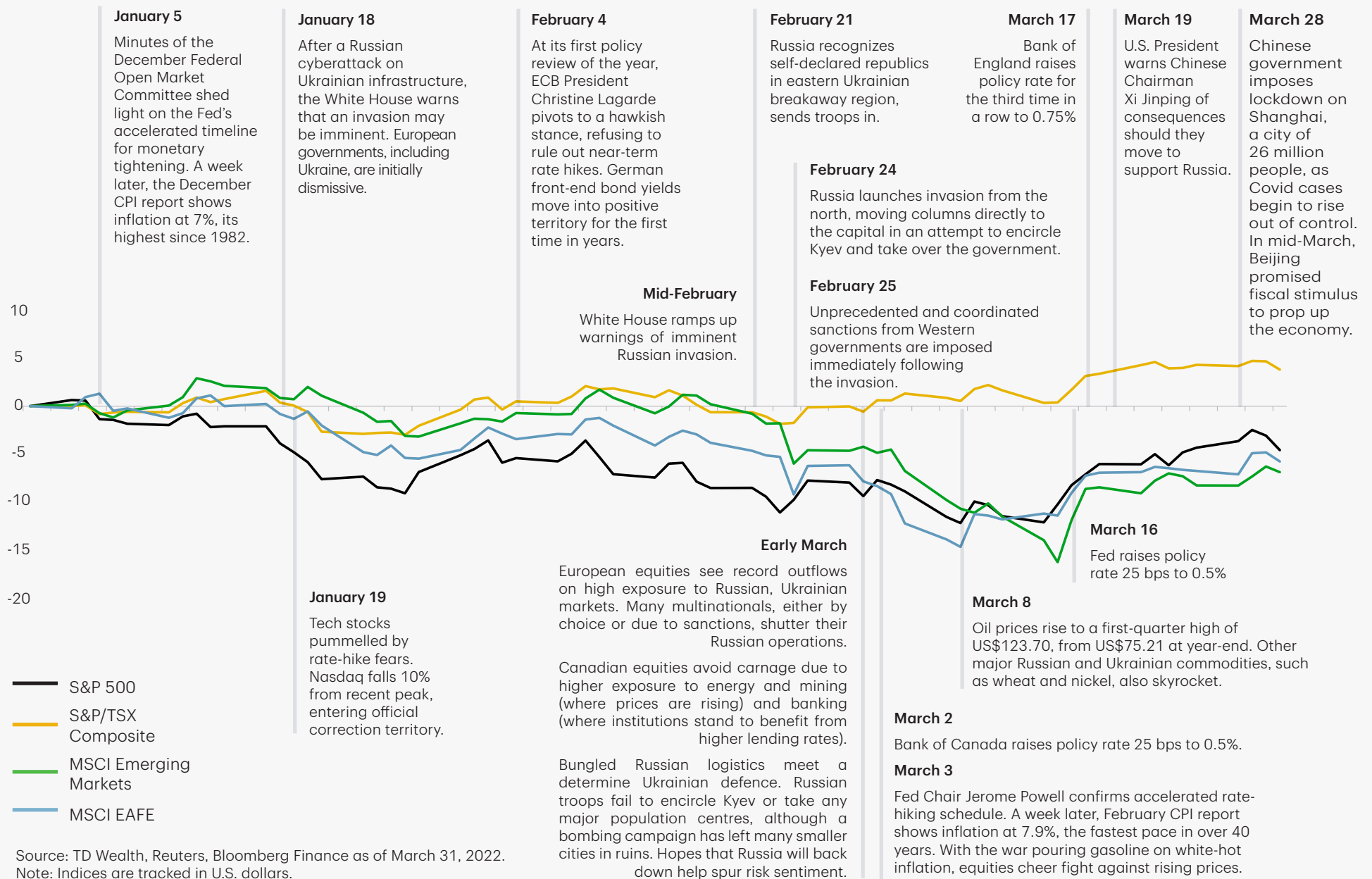
- The Canadian government bond index fell 7.2% in Q1; the U.S. government bond index fell 5.5%.
- Canadian and U.S. investment-grade corporate bond indices registered returns of -6.4% and -7.7%, respectively.
- U.S. investment-grade corporate spreads widened by 24 bps over the quarter, while high-yield spreads widened by 42 bps.

International Equities

- International developed markets slightly underperformed their American peers in Q1.
- The MSCI Emerging Markets Index fell 6.1% in Q4, due to exposure to Russian equities, which were down 28% on Western sanctions following President Vladimir Putin's decision to invade Ukraine.
- Chinese equities also fell hard in Q1, driven mainly by a pandemic surge that has locked down Shanghai.
- In Brazil, meanwhile, shares surged on commodity strength and a rising currency, supported by a rate hike to 11.75%.

Market Movers

Equities in Review



U.S. Equities

Indices	Q1 Return (%)	Q1 Return (% C\$)	YTD Return (%)	YTD Return (% C\$)
Dow Jones Industrial Average Index	-4.10	-5.37	-4.10	-5.37
S&P 500 Index	-4.60	-5.86	-4.60	-5.86
S&P 400 Index	-4.88	-6.13	-4.88	-6.13
NASDAQ Composite Index	-8.95	-10.15	-8.95	-10.15
Russell 2000 Index	-7.53	-8.75	-7.53	-8.75

Source: Bloomberg Finance as at March 31, 2022. Total index values and returns. Index returns calculated in local currency and C\$.

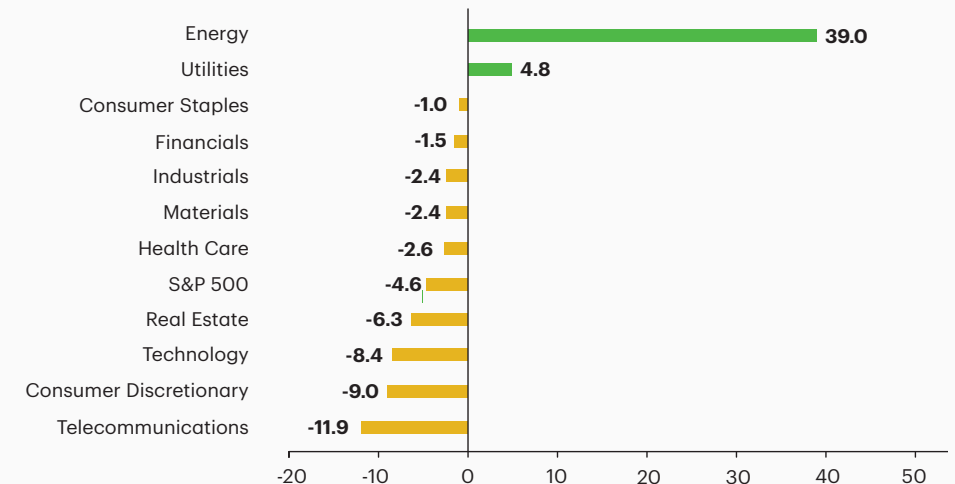
Major U.S. equity indices fell in a volatile first quarter as the Ukrainian war threatened to damage the global economy and aggravate inflation levels not seen since the early 1980s. At the start of the quarter, markets were taken aback by the Federal Reserve's announcement that it would rapidly accelerate its monetary tightening schedule. Tech stocks were pummelled — with the Nasdaq recording a correction en route to bear-market territory — as Fed officials lined up to beat war drums in their battle against inflation.

By the end of January, however, the focus had shifted away from policy battles and toward the very real battle that loomed over Ukraine, after numerous warnings from the White House were largely dismissed throughout much of Europe. Nevertheless, on February 21, the Russian government recognized the breakaway Donbas region along Ukraine's eastern border and ordered a troop deployment into the disputed territory. Three days later, the Russians invaded from the north in the most significant European conflict since the Second World War.

Stocks fell hard until around mid-March, as the price of Russian and Ukrainian commodities (wheat, nickel) and energy skyrocketed, but equities pared back most of its losses late in the quarter as it became clear that robust Ukrainian defenses had stalled the Russian attack, which could, along with unprecedented sanctions from the West, force Russia to back down. Surging commodity prices also flipped the script on the Fed's aggressive new posture, with investors cheering the central bank's decision in March to stick to an accelerated schedule for rate hikes.

For the three months ended March 31, 2022, the S&P 500 fell 4.6%, the Dow Jones Industrial Average fell 4.1% and the Nasdaq Composite Index fell 9.0%. Only two of 11 sectors in the S&P 500 produced a positive return. Energy and utilities returned 39.0% and 4.8% respectively. Telecommunications was the worst-performing sector, falling 11.9%. Large-cap value stocks

Q1/22 S&P 500 Sector Returns



Source: Bloomberg Finance as of March 31, 2022.

outperformed during the quarter. Large-cap stocks (S&P 500) declined by 4.6%, outperforming small-cap stocks (Russell 2000), which returned -7.5% in the first quarter. Growth stocks (S&P 500 Growth Index) declined by 8.6% during the quarter, underperforming value stocks (S&P 500 Value Index), which returned -0.17%.

Despite the Omicron wave and rising geopolitical tensions, the economy ended last year on a high note. On February 24, the Bureau of Economic Analysis published its second estimate for growth in the fourth quarter of

2021. Economic expansion came in slightly above expectations, surging ahead 7% (q/q annualized, 2.1% in Q3, 5.7% in 2021) as supply-chain adjustments allowed vendors to replenish inventories. Consumer spending grew a solid 3.1% in Q4, led by a healthy 3.9% rise in services spending, while outlays on durable goods stabilized at 2.7% growth, after plunging 24% in Q3. Business investment rose 3.1% (1.5% in Q3), with the shift from tangible to intangible spending (e.g., from real estate to software) largely offsetting each other.

Moving into the first quarter of 2022, business confidence fell off record highs as geopolitical risks mounted. The Institute of Supply Management's purchasing managers index (PMI) for services plummeted from a record of 69.1 in November to 56.5 in February. The ISM Manufacturing PMI, meanwhile, rose to 58.6, up marginally from 57.6 in January. These PMIs represent a significant weakening of business confidence, but it should be noted that purchasing intent remain firmly in expansionary territory. (Readings above 50 denote economic expansion.) TD Economics is predicting an abrupt economic slowdown in Q1, with real GDP forecasted to rise only 0.6%. TDE has also cut its projection for 2022 economic growth to 2.3% from 3.2%.

Declining business confidence hasn't yet impacted the labour market, which continues to tighten due to a shortage in the high-contact services economy

(retail, restaurants, recreation). Hourly earnings rose 5.1% in February (y/y) and the unemployment rate fell to a post-pandemic low of 3.8% (4.2% in November). Although the pandemic wave caused by the Omicron variant interrupted hiring in November (210,000 jobs) and December (199,000 jobs), this proved to be a short-lived affair; in January and February, the U.S. labour market surged ahead with 467,000 and 678,000 jobs respectively. TDE expects that heightened geopolitical risks will eventually have an effect on employment prospects.

Geopolitics, however, will not do much to derail the Fed's aggressive rate-hiking schedule. The war in Ukraine has poured gasoline on already white-hot inflation numbers, providing ample rationale for tightening. From December through February, core y/y inflation (which excludes volatile food and energy prices) rose to 5.5%, 6.0% and 6.4% — a near 40-year high. In March, as expected, the Fed ended its quantitative-easing program and followed up with its first rate hike in three years, pushing the upper bound of the federal funds target range to 0.5%. The Fed dot plot shows seven 25-bp rate hikes this year. TD Economics expects one 50-bp hike and another three 25-bp hikes in 2022. That would leave the policy rate at 1.75% by the end of the year.

Canadian Equities

Indices	Q1 Return (%)	YTD Return (%)
S&P/TSX Composite Index	3.82	3.82
S&P/TSX 60 Index	3.47	3.47
S&P/TSX Completion Index	5.21	5.21
S&P/TSX Cdn SmallCap Index	8.41	8.41
S&P/TSX Preferred Share Index	-3.66	-3.66

Source: Bloomberg Finance as of March 31, 2022. Total index values and returns, except the S&P/TSX Preferred Share Index which is reported on a price-return basis.

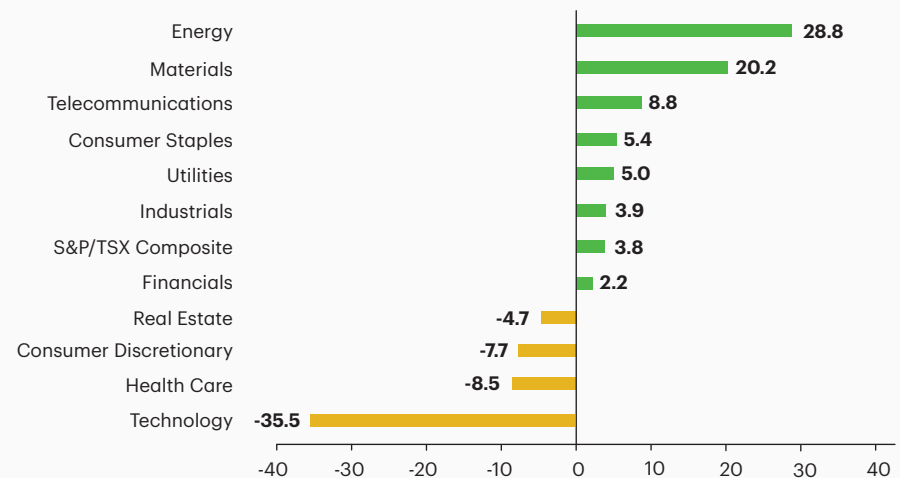
In the first quarter of 2022, equities north of the border proved to be an effective hedge against struggling U.S. stocks. Despite extreme uncertainty, the broad Canadian index rose on higher exposure to banking, energy and mining stocks. This outperformance did not come without a few nervous moments, however. In January, Canadian investors, much like their American counterparts, were taken aback by the Fed's announcement that it would accelerate its schedule for rate hikes and the withdrawal of monetary stimulus.

By the end of the month, though, Canadian stocks had rebounded completely on the strength of the banking sector, which stands to benefit from higher lending rates, as well as energy and commodity prices, which rose as the U.S. administration raised alarm bells over a possible Russian invasion. The American warnings proved all too true, when on February 24, Russian troops invaded Ukraine from the north. Greater geopolitical certainty seemed to spur Canadian stocks from that point on; equities rose on the back of skyrocketing Ukrainian and Russian commodities — many of which are also key Canadian exports.

The S&P/TSX Composite Index ended the quarter up 3.8%, with seven of 11 sub-indices posting positive returns. Small-cap growth stocks outperformed in the first quarter. Small-cap stocks (S&P/TSX Canadian Small Cap Index) rose by 8.4%, outperforming large-cap stocks (S&P/TSX 60 Index), which rose 3.5%. Growth stocks (MSCI Canada Growth Index) increased 10.7% over the quarter, outperforming value stocks (MSCI Canada Value Index), which ended the quarter at -3.6%.

West Texas Intermediate finished the quarter at US\$100.28, up a substantial 33.3% from the US\$75.21 close on December 31, 2021. The quarter was marked by significant upward volatility as WTI reached an intraday peak of \$130.50 in early March as fears over the impact of sanctions on Russian oil

Q1/22 S&P/TSX Sector Returns



Source: Bloomberg Finance as of March 31, 2022. Index total returns.

exports hit the market. Prices then began to soften on news of releases from strategic oil reserves and other supply sources and the potential for some demand destruction caused by the high prices.

Financials lost steam during Q1 but managed to post a positive return. Canadian financials rose 2.16%, reflecting a 3.44% increase for banks that was driven by rising rates and strong fiscal Q1 earnings. Insurers increased 5.37%, while diversified financials dropped 7.51%. Domestically focused banks with high sensitivity to interest rates outperformed global ones with high capital-markets exposure. The spot price of gold, meanwhile, ended

the quarter at US\$1,954.00, up 6.9% from close at year-end. Gold spiked to an intra-day high of US\$2078.80 in early March after Russia initiated its invasion of Ukraine but eased later in the month.

The Canadian economy ended 2021 on a high note. In February, Statistics Canada reported that economic growth for Q4 had beaten expectations, accelerating to 6.7% (5.4% in Q3, 4.6% in 2021, q/q annualized). Supply-chain adjustments allowed businesses to clear backlogs and replenish their inventories, which on its own accounted for 4.2 percentage points of the headline growth figure. Businesses also amped up their investment spending, which grew at 7.9% (-18% in Q3), with spending on residential structures rebounding 10.2% after an abysmal Q3 (-31.3%). Investment in machinery and equipment also contributed, up 4.7%. Household consumption, meanwhile, came in at a disappointing 1% in Q4.

Real GDP is now sitting just above pre-pandemic levels, but TD Economics expects growth in coming quarters to cool as Chinese lockdowns (due to the rising incidence of Omicron on the mainland) and extreme inflationary pressures (stemming from the Ukrainian war) create a drag on the global economy. That said, the domestic economy is still bouncing back as restrictions ease, which should set up Canada to outperform over the remainder of 2022. On balance, TDE has cut its forecast for Q1 growth to a still strong 3.1% (from 4.9%) and has also cut its full-year forecast to 3.9% (from 4.4%).

Domestic strength is also reflected in the labour market, where the economy has reached full employment. The unemployment rate is now lower than it was in February 2020, with tightness still evident in the accommodation and food-services industry, where restaurant workers are searching for more stable arrangements. The Canadian labour market added 55,000 jobs in December before the recovery was stopped dead in its tracks by the Omicron wave. In January, 200,000 jobs were lost due to layoffs. These, however, proved to be short-lived, leading to a roaring comeback in February, with 337,000 jobs created. Over the course of these three months, the unemployment rate fell from 6.0% to 5.5%.

Alongside the tight labour market, household wealth continued to rise in Q4 — up 4.6% due to gains in both investments and real estate. The wealth of Canadians has risen 30% over the past two years, mostly due to gains in home prices, which took flight in 2020 when interest rates (and thus mortgage rates) were slashed. The fourth quarter represented something of an inflection point, or possibly a peak, for household finances, however. Disposable income dropped 5.2%, with a ratio to debt that now stands at

186.2%, an all-time high. The debt-serving ratio, meanwhile, remains low at 13.8%, but is beginning to tick upward. With rapidly rising prices, higher interest rates and weaker equity and real estate markets, households are facing a laundry list of challenges.

At the top of this list is inflation, which was already at 30-year highs before the Ukrainian war lit a fire under commodity prices. From December through February, core inflation (CPI-Common) rose from 2.1% to 2.6%, achieving the Bank of Canada's oft-cited goal of sustained inflation above 2%. By other measures, inflation has already far surpassed this threshold. The more volatile consumer price index (which includes energy and food prices) recorded an annual increase of 5.7% in February due to a 32.3% rise in gasoline prices (y/y) and a 7.4% rise in food prices.

The outlook for inflation is clouded by the war. Rising commodity prices increase inflation and hurt consumers, but they are not necessarily negative for the Canadian economy overall — a reality that is reflected in the outperformance of Canadian equities in Q1. As such, rising commodity prices should do little to dissuade the Bank of Canada from normalizing monetary policy. The Bank set that process in motion in early March when it raised its policy overnight rate to 0.5%. It's expected to deliver another four 25-basis-point hikes this year. TD Economics, for its part, expects a total of six hikes this year, which would leave the policy rate at 1.75% at year end. It expects at least one more hike in 2023.

Preferred Shares

Canadian preferred shares were not immune to the deteriorating investor sentiment caused by the Ukrainian war and inflation. During times of risk aversion and high volatility, preferred shares get sold off as investors seek safer assets. What makes this time different is that preferred shares have weakened while interest rates have risen significantly. The S&P/TSX Preferred Share Index declined 3.7% in Q1, while the five-year government of Canada yield increased 115 bps to 2.41%. However, consistent with previous trends, Canadian preferred shares outperformed Canadian corporate bonds, which are down 7.5% since the beginning of the year. To put this into perspective, over the past 33 years there have been only three quarters when the five-year benchmark increased more than it did in Q1 — and yet the market is off 4.6% from its October 2021 peak, even as central banks become increasingly hawkish.

In other words, there are two forces pulling the market in opposite directions. Despite the fact that most preferred shares are variable-rate, the overwhelming risk-off sentiment in a rising-rate environment is dampening valuations. At the end of the day, geopolitical risk is one of the top concerns for credit investors, and while preferred shares aren't fixed income instruments, they do have a credit component. The deterioration in investor sentiment can be observed through the Canadian corporate spread, which is the risk premium investors require to buy corporate bonds. Credit spreads widened 27 bps to 147 bps during the quarter, a level last seen in the Q4/18 market selloff.

The redemptions trend continued in Q1 and reached \$3.5 billion. This quarter was distinguished by an elevated amount of non-financial redemptions (44% of the total) as companies continue to benefit from favourable pricing

in the bond market, given that interest expense for preferred shares is tax-deductible. This is indicative of issuer preference to lock in their coupon payments in expectation of higher interest rates. It's also worth noting that some of the non-financial redemptions are catalyzed by the issuance of subordinated notes that are similar in structure to the limited recourse capital notes being issued by banks and insurers. Issuance remained relatively muted, with only one perpetual issue from Intact Financial Corp. (IFC.PR.K) that was priced at 5.25%.

The average yield on investment-grade fixed rate-resets was relatively unchanged at 4.6%. The yield on investment-grade perpetuals increased to 5.2% from 4.9% in Q4, which is equivalent to a bond yield of 6.7% after accounting for the tax advantage of Canadian dividends.

Canadian & U.S. Fixed Income

Government Bond Yield	Canada			United States		
	Current (%)	Q/Q Change (pp)	YTD Change (pp)	Current (%)	Q/Q Change (pp)	YTD Change (pp)
91-Day Treasury Bill	0.73	0.57	0.57	0.48	0.45	0.45
2-Year Government Bonds	2.29	1.34	1.34	2.33	1.60	1.60
5-Year Government Bonds	2.41	1.15	1.15	2.46	1.20	1.20
10-Year Government Bonds	2.40	0.98	0.98	2.34	0.83	0.83
30-Year Government Bonds	2.38	0.70	0.70	2.45	0.54	0.54

Source: Bloomberg Finance as of March 31, 2022. Index returns are reported on a total-return basis; pp (percentage point).

Fixed income markets experienced a painful normalization over the first quarter. Price pressures broadened and developed-market central banks pivoted in a decidedly hawkish direction. This resulted in sharp upward market repricing of government bond yields across the maturities, with shorter-maturity government bond yields moving more than long-maturity bond yields, and therefore flattening the government yield curve. The higher yield drove most of the underperformance in fixed income, with -7.0% for the FTSE Canada Universe Bond Index, while the Bloomberg U.S. Aggregate Bond Index (CAD-hedged) posted -5.9% over the same period. Almost nothing was left unscathed within fixed income universes. Differing levels of interest-rate sensitivity drove relative outperformance, but with absolute negative returns.

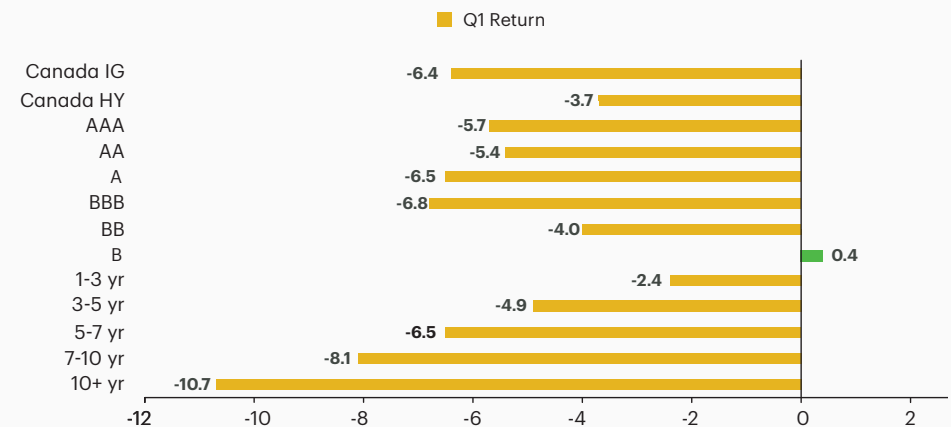
In the U.S., the highlight was the build-up to the March FOMC meeting, at which the Fed lifted the upper bound of the federal funds range to 0.5% and announced that the tapering of its balance sheet will start in the coming months. The Fed thus executed the first of what is broadly expected to be a series of rate hikes taking place over the coming months. With the economy showing no signs of ebbing, and inflation at multi-decade highs, there is considerable pressure on the Fed to get rates up to a level that can break the current inflation trend. The median projection for the fed funds rate was lifted to 1.9% in 2022, 2.8% in 2023 and 2.8% in 2024. The long-run neutral rate stayed at 2.4%.

As widely expected, the Bank of Canada raised the overnight rate to 0.5% in its March meeting, likely setting in motion a series of interest-rate hikes over the next several months. It also stated that it will continue the reinvestment phase of its balance sheet by maintaining its holdings of Government of Canada Bonds. It stated that “inflation is now expected to be higher in the near term than projected in January.”

Fixed Income Indices	Q1 Return (%)	YTD Return (%)
FTSE Canada Universe Bond Index	-7.0%	-7.0%
FTSE Canada Universe All Government Bond Index	-7.2%	-7.2%
FTSE Canada All Corporate Bond Index	-6.4%	-6.4%
FTSE Canada Real Return Bond Index	-9.3%	-9.3%
FTSE Canada Provincial Bond Index	-8.6%	-8.6%

Source: Bloomberg Finance as of March 31, 2022. Index returns are reported on a total-return basis.

Canadian & U.S. Fixed Income



Source: Bloomberg Finance as of March 31, 2022.

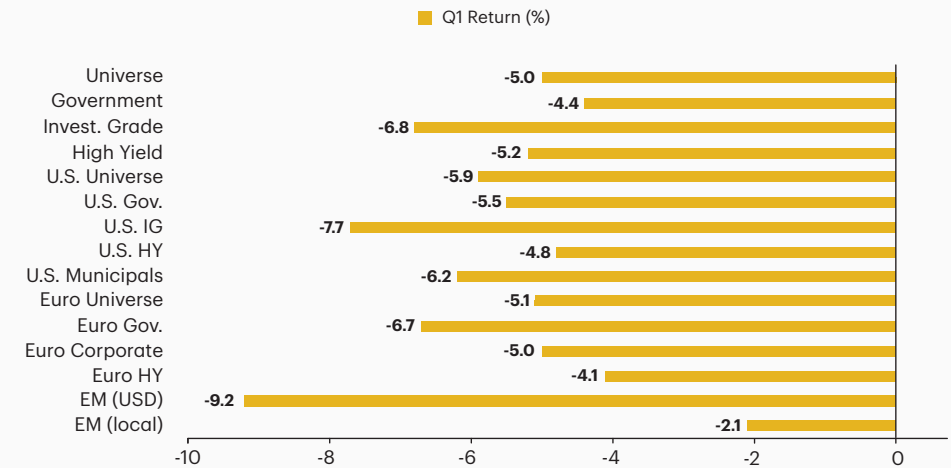
Broad global fixed income, represented by the Bloomberg Global Aggregate Index (CAD-hedged), posted -5.0% over the quarter. Canadian government bonds underperformed U.S. Treasuries and the global universe, with the U.S. Treasury index (CAD-hedged) returning -5.5%, while the Canadian government bond index returned -7.2%. The U.S. 10-year Treasury yield started the quarter at 1.51% and ended at 2.34%, while the equivalent Canadian government bond yield started at 1.42% and ended at 2.40%.

Hawkish central banks, higher inflation, heightened volatility in government yields, the Ukraine-Russia conflict — all these led to widening in credit spreads. On the Canadian side, the investment-grade spread widened by 27 bps and ended the quarter at an option-adjusted spread of 138 bps. Due to wider spreads and higher government yields, the sector posted returns of -6.4% but modestly outperformed the aggregate Canadian fixed income index return of -7.0%. Diving deeper, Canadian AA-rated corporate credit benefitted the most due to stronger balance sheet and therefore less credit-spread widening, posting returns of -5.4% and outperforming lower-quality BBBs at -6.8%, A-rated credit at -6.5% and AAA-rated credit at -5.7%.

Understandably, the longest-maturity corporate bonds underperformed medium- and short-maturity bonds, as rising government bond yields impacted longer maturities more, while credit spreads also widened across the credit maturity profile. Over the quarter, the shorter-maturity cohorts of three- to five-year and one- to three-year bonds returned -4.9% and -2.4%. The medium-maturity cohort of seven- to 10- year and five- to seven-year returned -8.1% and -6.5%. And the longest-maturity cohort of 10-year-plus posted returns at -10.7%. Higher real yields offset the improving inflation contribution for Canadian real-return bonds and led the sector to post returns at -9.3%, underperforming the government bond universe at -7.2%. Canadian provincial bonds, also with higher interest-rate sensitivity, underperformed corporate bonds over the quarter, returning -8.6%.

For global corporates, we witnessed similar action in government bond yields and spreads. U.S. investment-grade corporate spreads widened by 24 bps over the quarter, while U.S. sub-investment-grade (“high-yield”) corporate spreads widened by 42 bps. The U.S. investment-grade corporate bond universe (CAD-hedged) returned -7.7%, underperforming the global investment-grade corporate universe (CAD-hedged), which returned -6.8%. U.S. sub-investment-grade corporate bonds (CAD-hedged) lost -4.8% over the quarter, outperforming the global sub-investment-grade corporate universe (CAD-hedged) at -5.2%. USD emerging-market debt was severely punished over the quarter, posting -9.2% due to higher yields and wider spreads, while local-currency debt returned -2.1%.

Global Fixed Income



Source: Bloomberg Finance as of March 31, 2022.

International Equities

Indices	Q1 Return (%)	Q1 Return (% C\$)	YTD Return (%)	YTD Return (% C\$)
FTSE 100 Index	2.88	-1.45	2.88	-1.45
DAX Index	-9.25	-13.21	-9.25	-13.21
CAC 40 Index	-6.68	-10.37	-6.68	-10.37
MSCI Europe (LC) Index	-5.22	-8.46	-5.22	-8.46
Nikkei 225 Stock Average	-2.48	-9.77	-2.48	-9.77
MSCI Emerging Markets Free (LC) Index	-6.06	-8.20	-6.06	-8.20

Source: Bloomberg Finance as at March 31, 2022. Total index values and returns. Index returns calculated in local currency and C\$.

International developed markets slightly underperformed their American peers in Q1. In the United Kingdom, the blue-chip FTSE 100 was the top performer, returning 2.9%. Through most of February, stocks were rangebound in tense trading as tailwinds for commodities and finance met headwinds from inflation, geopolitics and a hawkish central bank. Stocks plummeted in late February after a number of exposed multinationals, notably BP, announced that they would be shuttering operations in Russia. Stocks rebounded, though, on skyrocketing commodity prices and banks, which stand to benefit from higher lending rates. Economic growth in the UK was solid to end the year, rising 4.0% in Q4 (q/q annualized, 5.2% in Q3). Although businesses have been upbeat in recent months, consumer confidence has been weakened by inflation at 30-year highs, with prices in February up 6.2% y/y. The Bank of England has responded by raising the policy rate three times in Q1, to 0.75%. Recent dovish remarks, however, suggest that the Bank will keep its options open in coming months.

The MSCI Europe Index, which includes exposure to the UK, fell 5.2% in Q1. On the mainland, however — where markets are much more exposed to Ukraine and Russia — European equities declined steadily before falling sharply at the outset of the war. The markets saw record outflows as investors fled for the safety of North American shores. All this turmoil was compounded by sky-high inflation and a hawkish pivot by the European Central Bank. In February, the ECB signalled that it would accelerate the wind-down of its emergency asset-purchase program (APP). The ECB has yet to raise its three policy rates (which range from -0.5% to zero) and the war will no doubt increase its reluctance. Business confidence is still riding high and the labour market is historically tight, but as in other advanced economies, inflation has become a problem.

In February, prices in the eurozone rose 5.8%, the highest in the history of the currency bloc. Prices will no doubt rise further, as the war limits supply for commodities and energy. Meagre economic growth in Q4 (1.2% q/q annualized) due to the spread of the Omicron variant may also keep rate hikes at bay.

Japan's Nikkei 225 Stock Average tracked American indices, falling 2.5% in a volatile Q1. In January, worries about U.S. rate hikes and spiking Covid cases in Tokyo and Osaka sent the tech-heavy Nikkei into decline. Automakers were particularly hard hit amid the continuing global chip shortage. Stocks managed a partial recovery after a positive earnings report from Apple and a decision by Prime Minister Fumio Kishida to refrain from further lockdowns. Then, in February, investor focus shifted to Ukraine and skyrocketing oil prices, which threaten to slow the energy-dependent Japanese economy. In March, hopes for a ceasefire and extreme dovishness from the Bank of Japan spurred markets to pare back most of its losses. The BoJ kept its short-term policy rate unchanged at -0.1% but offered to purchase an unlimited amount of bonds to keep the 10-year yield around zero, as part of its “yield curve control” policy. In the fourth quarter, real GDP grew 5.4% (q/q annualized) after the pandemic-induced state of emergency was lifted. Although business confidence has been weak, in February the Jibun Bank Composite PMI rose from 45.8 to 49.3, suggesting that businesses may be moving back into an expansionary mode.

Emerging markets fell on exposure to Russian equities. The MSCI Emerging Markets Index fell 6.1% in Q1, led by a 28% decline on the Moscow Exchange after Western nations imposed the steepest sanctions in history. The Russian government has blocked foreigners from selling Russian stock and has put aside US\$10 billion to purchase equities directly. In an effort

to support the collapsing rouble, which had fallen close to 50% against the U.S. dollar at the outset of the war, Russia's central bank more than doubled its policy rate to 20%. Chinese equities also fell hard in Q1, driven mainly by a pandemic surge that has locked down Shanghai, a city of 26 million people. Economic growth accelerated to 6.4% in Q4, but business confidence has been weakened. Indian shares were flat, as the government there attempts to walk a fine line between its relationships with Western

and Russian governments. The Indian economy decelerated to 6.4% in calendar Q4, but unexpected central-bank dovishness has helped to keep shares aloft. In Brazil, meanwhile, shares surged on commodity strength and a rising currency, supported by a rate hike to 11.75%. The Brazilian economy exited a technical recession in Q4, with 2% growth, but inflation remains high, at over 10%, and business confidence low. TD Economics forecasts 2022 growth of -8.0%, 5.4%, 8.8% and 0.7%, respectively, for these nations.

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Chris Blake | Senior Portfolio Manager

Chadi Richa | Manager, North American Equities

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QMR - Q1 22 | Quick Notes

David Dias • Aurav Ghai, CFA • Chadi Richa, MBA, CFA • Jason Fernandez • Taimur Malik | TD Wealth



Geopolitics

Global: With the pandemic still smouldering and Western inflation at 30-year highs, Russia sends markets into turmoil by declaring war against Ukraine, the most significant European conflict since the Second World War. Commodity and energy prices spike as unprecedented sanctions are imposed. Many Western brands shutter their Russian operations. **United States:** European governments in disbelief as U.S. ramps up warnings about Russian invasion. One day after invasion, U.S. coordinates unprecedented global sanctions against Russia. President Biden warns Chinese and Indian leaders not to support their ally. **Europe:** Heightened exposure to Russia weigh on numerous multinationals. **Japan:** After exiting a state of emergency on October 1, Covid cases begin to tick up again in January; Prime Minister Kishida decides against further lockdowns. **Russia:** Government blocks foreigners from selling Russian equities, sets aside US\$10 billion for direct purchases. **China:** Shanghai, a city of 26 million, locked down as Omicron wave rises. Public anger leads to rare protest.



Markets

Global: Fed tightening, inflation, war in Ukraine, Chinese Covid infections — a plethora of headwinds lead investors to flee to relative safety in gold (+6.9%), oil (+33.3%) and commodities. Risk-off sentiment culminates in a 2/10 yield curve inversion. **United States:** Stocks struggle as Ukrainian war pours gasoline on white-hot inflation numbers. S&P 500 down (-4.6%), Dow Jones down (-4.1%), Nasdaq down (-9%). Investment-grade index down (-7.7%), high-yield index down (-4.8%), government bond index down (-5.5%). **Canada:** Outperformance on higher exposure to banking, energy and mining stocks. S&P/TSX Composite up (3.8%). Investment-grade index down (-6.4%), high-yield index down (-3.7%), government bond index down (-7.2%). **International developed markets:** Slight underperformance led by weakness in Europe, due to high exposure to Ukrainian and Russian markets. (FTSE 100 2.9%, DAX -9.3%, CAC 40 -6.7%, MSCI Europe -5.2%, Nikkei -2.5%). **Emerging markets:** Equities fall on exposure to Russian equities, which plummet 28% after unprecedented Western sanctions. Brazilian shares rise on strength of commodities, currency normalization.



Economics

United States: Real GDP accelerates to 7% (all q/q annualized) in Q4 as businesses replenish inventory. Consumer spending rises 3.1%, led by services (+3.9%). Business investment rises 3.1%, continuing shift from real estate to software. Labour market continues to be tight, with job creation surging ahead in January, February. Unemployment rate falls to post-pandemic low of 3.8%. TDE forecasts abrupt slowdown in Q1. **Canada:** Real GDP accelerates to 6.7% in Q4 as businesses replenish inventory. Business investment rebounds 7.9%, with renewed spending on residential structures. Consumer spending disappoints at 1% growth. **UK:** British economy slowed to 4% in Q4. High inflation has led to weak consumer confidence. **Europe:** Meagre Q4 economic growth at 1.2% due to Omicron wave. **Japan:** Real GDP rebounds 5.4% as state of emergency lifted on October 1. **Developing nations:** Indian GDP decelerates to 6.4% in Q4. Chinese GDP accelerates to 6.4%. Brazil exits technical recession with 2% growth. Russian Q4 GDP figures not yet reported. TDE forecasts 2021 growth of 5.4%, 0.7%, 8.8% and -8.0% for these nations respectively.



Monetary Policy

United States: Fed in January announces accelerated timeline on rate hikes, monetary tightening. In February, Ukrainian war pours gasoline on core inflation figures already at 40-year highs: 5.5% in December, 6% in January, 6.4% in February. Fed ends quantitative easing in March, then follows up with first rate hike in three years (to 0.5%). TD Economics expects another five 25-bp hikes this year, with three anticipated in Q2 alone. **International developed markets:** Bank of England raises rates three times, to 0.75%. European Central Bank announces accelerated wind-down of emergency asset-purchase program. Bank of Japan remains extremely dovish, signalling it will buy an unlimited amount of bonds to keep 10-year yields around zero. **Russia:** Central bank raises its policy rate from 9.75% to 20% to support freefalling rouble after Western nations impose unprecedented sanctions stemming from the invasion of Ukraine. The currency has fallen about 15% against the USD.

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Grey Sauble Authority Board of Directors

M O T I O N

DATE: April 27, 2022

MOTION #: FA-22-038

MOVED BY: _____

SECONDED BY: _____

WHEREAS, every calendar year near the anniversary date of Grey Sauble Conservation Authority's investment of reserve funds with TD Wealth Management our portfolio manager reviews the portfolio structure and reconfirms our objectives;

AND WHEREAS, each year we renew our Investment Policy Statement (Guidelines and Solutions);

THAT, the GSCA Board of Directors accept our Portfolio Manager's market update and adjust strategy accordingly.



STAFF REPORT

Report To: Board of Directors
Report From: Tim Lanthier, CAO
Meeting Date: April 27, 2022
Report Code: 012-2022
Subject: Housekeeping Amendments to the GSCA Administrative By-Law

Recommendation:

WHEREAS GSCA maintains Administrative By-Laws which set out the governance of the Authority;

AND WHEREAS GSCA will amend these by-laws from time to time to ensure consistency with legislation;

THAT the GSCA Board of Director's approved the proposed changes to the by-laws as expressed in Staff Report 012-2022 and in the attached, marked-up version of the by-laws.

Proposed Changes:

In an effort to ensure that GSCA's Administrative By-Laws are kept up to date and current, and to address noted deficiencies, we are proposing changes to three sections of the by-laws.

- Page 5: Changes to Section 3(1) to reflect the ability of the Minister to appoint an agricultural representative. The wording in the by-law reflects the wording of the Act.
- Pages 12, Section 4(2): Remove sentence regarding deputations.
- Page 16: added new Section 5 to better address delegations before the Board of Directors. The wording is consistent with that of the County of Grey.
- Page 16: Declared State of Emergency is now Section 6.

- Page 17: added new Section 7 to address the ability of the Board to host virtual and/or hybrid meetings beyond a declared state of emergency.

All changes are highlighted in yellow in the attached “marked up” version of the by-laws. Removals are further identified with a strikethrough (~~example~~).

Financial/Budget Implications:

There are no immediate financial or budget implications.

Communication Strategy:

1. Staff will be apprised of these changes to the Administrative By-Laws.
2. Updated version of Administrative By-Laws to be posted on internal staff and Board of Directors sharepoint sites.
3. Updated version of the Administrative By-Laws to be posted to GSCA’s public facing website.
4. Update the “Speak to the Board” section on the website.



Administrative By-Law

This By-law sets out the governance of the Grey Sauble Conservation Authority in the organization and delivery of programs and services that further the conservation, restoration, development, and management of natural resources in watersheds in Ontario

Updated: April 27, 2022



Contents

1.	Introduction.....	2
	Powers of authorities	2
2.	Definitions.....	5
3.	Governance	6
1)	Members Appointments.....	6
2)	Term of Member Appointments.....	6
3)	Powers of the General Membership	6
4)	Member Accountability	7
5)	Applicable Legislation	8
6)	Relationship Between Members and Staff	9
7)	Officers and Responsibilities	9
	Chair	9
	Vice-Chair.....	9
	Chief Administrative Officer (CAO).....	9
8)	Maximum Term for Chair and Vice-Chair(s)	10
9)	Representatives to Conservation Ontario Council.....	10
10)	Appointment of Auditor	10
11)	Appointment of Solicitor and Financial Institution	10
12)	Financial Statements and Report of the Auditor	10
13)	Borrowing Resolution.....	10
14)	Levy Notice.....	11
15)	Signing Officers	11
16)	Executive Committee	11
17)	Advisory Boards and Other Committees	11
18)	Remuneration of Members	11
19)	Records Retention	12
20)	Records Available to Public.....	12
21)	By-law Review	12
22)	By-law Available to Public.....	12
23)	Enforcement of By-laws and Policies	13
24)	Indemnification of Members, Officers and Employees	13
4.	Meeting Procedures	13
1)	Introduction.....	13
2)	Calling of Meeting	13
3)	Agenda and Notice	14
4)	Rules of Procedure at Meetings.....	15
5)	Delegations	17
6)	Declared State of Emergency	17
7)	Hybrid or Virtual Meetings.....	18
5.	Elections and Appointments.....	18
6.	Appendices.....	20
	Appendix 1 - Code of Conduct	20
	Appendix 2 - Conflict of Interest	23
	Appendix 3 – Per Diem and Mileage Rates (2020)	25

1. Introduction

Grey Sauble Conservation Authority is a non-share corporation, established under Section 3 of the *Conservation Authorities Act*, with the objects to provide, in the area over which it has jurisdiction:

- a) the mandatory programs and services required under section 21.1;
- b) any municipal programs and services that may be provided under section 21.1.1; and
- c) any other programs or services that may be provided under section 21.1.2. 2020, c. 36, Sched. 6, s. 6 (1).

Under the Act, municipalities within a common watershed are enabled to petition the province to establish a conservation authority. The purpose of the Act is to provide for the organization and delivery of programs and services that further the conservation, restoration, development and management of natural resources in watersheds in Ontario. The Authority is comprised of its Members, appointed as representatives by the following Participating Municipalities.

Municipality of Arran Elderslie, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula, and Town of Blue Mountains.

Our vision is a healthy watershed environment in balance with the needs of society.

Our mission, in partnership with the stakeholders of the watershed, is to promote and undertake sustainable management of renewable natural resources and to provide responsible leadership to enhance biodiversity and environmental awareness.

The Members of the Conservation Authority form the General Membership of the Conservation Authority. The Members are bound by the Act and other applicable legislation. The Authority must always act within the scope of its powers. As a non-share corporation, the Authority has the capacity and, subject to the Act and other applicable legislation, the rights, powers and privileges of a natural person.

The powers of a conservation authority to accomplish its objects are set out in the Act, including those identified under subsection 21(1) as follows:

Powers of authorities

21 (1) For the purposes of accomplishing its objects, an authority has power,

(a) to research, study and investigate the watershed and to support the development and implementation of programs and services intended to further the purposes of this Act;

(b) for any purpose necessary to any project under consideration or undertaken by the authority, to enter into and upon any land, with consent of the occupant or owner, and survey and take levels of it and make such borings or sink such trial pits as the authority considers necessary;

(c) to acquire by purchase, lease or otherwise any land that it may require, and, subject to subsection (2), to sell, lease or otherwise dispose of land so acquired;

(d) despite subsection (2), to lease for a term of five years or less land acquired by the authority;

(e) to purchase or acquire any personal property that it may require and sell or otherwise deal therewith;

(f) to enter into agreements for the purchase of materials, employment of labour and other purposes as may be necessary for the due carrying out of any project or to further the authority's objects;

(g) to enter into agreements with owners of private lands to facilitate the due carrying out of any project;

(h) to determine the proportion of the total benefit afforded to all the participating municipalities that is afforded to each of them;

(i) to erect works and structures and create reservoirs by the construction of dams or otherwise;

(j) to control the flow of surface waters in order to prevent floods or pollution or to reduce the adverse effects thereof;

(k) to alter the course of any river, canal, brook, stream or watercourse, and divert or alter, as well temporarily as permanently, the course of any river, stream, road, street or way, or raise or sink its level in order to carry it over or under, on the level of or by the side of any work built or to be built by the authority, and to divert or alter the position of any water-pipe, gas-pipe, sewer, drain or any telegraph, telephone or electric wire or pole;

(l) to use lands that are owned or controlled by the authority for purposes, not inconsistent with its objects, as it considers proper;

(m) to use lands owned or controlled by the authority for park or other recreational purposes, and to erect, or permit to be erected, buildings, booths and facilities for such purposes and to make charges for admission thereto and the use thereof;

(m.1) to charge fees for services approved by the Minister;

Note: On a day to be named by proclamation of the Lieutenant Governor, clause 21 (1) (m.1) of the Act is repealed. (See: 2017, c. 23, Sched. 4, s. 19 (3))

(n) to collaborate and enter into agreements with ministries and agencies of government, municipal councils and local boards and other organizations and individuals;

(o) to plant and produce trees on Crown lands with the consent of the Minister, and on other lands with the consent of the owner, for any purpose;

(p) to cause research to be done;

(q) generally to do all such acts as are necessary for the due carrying out of any project or as may be desirable to further the objects of the authority.

2. Definitions

In this policy:

“Authority” means the Grey Sauble Conservation Authority Board of Directors.

“Act” means the *Conservation Authorities Act*, R.S.O. 1990, chapter C.27

“Chair” means the Chairperson as referenced in the Act as elected by the Members of the Authority.

“Chief Administrative Officer” means the General Manager or Chief Administrative Officer of the Authority, and which may, by resolution of the Authority, include the responsibilities of the Secretary Treasurer if so designated by resolution of the Authority.

“Director” is the equivalent of the term "member" under the Conservation Authorities Act.

“Fiscal Year” means the period from January 1 through December 31.

“General Membership” means all of the Members, collectively.

“Levy” means the amount of costs apportioned to participating municipalities in accordance with the Act and Regulations under the Act.

“Majority” means half of the votes plus one.

“Members” shall mean the members appointed to the Authority by the participating municipalities in the Authority’s area of jurisdiction.

“Motion” means the formal statement of the decision that is being put to the Authority.

“Non-matching Levy” means that portion of an Authority’s levy that meets the definition of non-matching levy as found in Ontario Regulation 139/96.

“Officer” means an officer of the Authority empowered to sign contracts, agreements and other documents on behalf of the Authority in accordance with section 19.1 of the Act, which shall include the Chair, Vice-Chair(s) the Chief Administrative Officer and the Secretary Treasurer (or the CAO/Secretary Treasurer, if applicable).

“Participating Municipality” means a municipality that is designated by or under the Act as a participating municipality in a conservation authority.

“Pecuniary Interest” includes the financial or material interests of a Member and the financial or material interests of a member of the Member’s immediate family.

“Resolution” means a motion after it is affirmed by a majority vote.

“Secretary Treasurer” means Secretary Treasurer of the Authority with the roles specified in the Act. This position is fulfilled by the position of CAO.

“Staff” means employees of the Authority as provided for under Section 18(1) of the Act.

“Vice-Chair” means the Vice-Chairperson as elected by the Members of the Authority. If a first and second Vice-Chair are elected, they shall be called First Vice-Chair and Second Vice-Chair.

Weighted Majority” means that the votes are weighted as outlined in Ontario Regulations 670/00 and 139/96, and the votes must represent 51 percent of the available weighting. These regulations weight the votes based on the current value assessment of each municipality’s land within the conservation authority, with each parcel modified by a multiplier related to the Property’s class (e.g. residential/farm, commercial, managed forest, etc.).

3. Governance

1) *Members Appointments*

Participating Municipalities within the jurisdiction of the Grey Sauble Conservation Authority may appoint Members in accordance with Section 14 of the Act.

Appointed Members must reside in a Participating Municipality within the Authority’s area of jurisdiction and must be elected members of municipal councils.

In addition to the members of an authority appointed in accordance with subsections 14(1) to 14(2.1) of the Conservation Authorities Act, Subsection 14(4) of the Act allows that an additional member may be appointed to the authority by the Minister as a representative of the agricultural sector.

The member of an authority appointed under subsection 14(4) of the Act shall not vote on,

- i. a resolution to enlarge an authority’s area of jurisdiction that is presented at a meeting called under section 10 of the Act;
- ii. a resolution to amalgamate an authority with another authority that is presented at a meeting called under section 11 of the Act;
- iii. a resolution to dissolve the authority that is presented at a meeting called under section 13.1 of the Act; or
- iv. a resolution relating to any budgetary matter that is presented at a meeting held under section 16 of the Act.

Collectively, the appointed Members comprise the Authority, and for the purposes of this by-law are also referred to as the General Membership.

2) *Term of Member Appointments*

In accordance with Section 14 of the Act, a Member shall be appointed for a term of up to four years at the discretion of the appointing municipal council; such term beginning at the first meeting of the Authority following his or her appointment and ending immediately before the first meeting of the Authority following the appointment of his or her replacement. The Secretary Treasurer shall notify the appropriate municipality in advance of the expiration date of any Member’s term, unless notified by the municipality of the Member’s reappointment or the appointment of his or her replacement. A Member is eligible for reappointment. A Member can be replaced by a Participating Municipality at the municipality’s discretion prior to the end of their term.

3) *Powers of the General Membership*

Subject to the Act and other applicable legislation, the General Membership is empowered without restriction to exercise all of the powers prescribed to the Authority under the Act. In addition to the powers of an authority under s.21 of the Act for the purposes of accomplishing

its objects, as referenced in the introduction of this By-law model, the powers of the General Membership include but are not limited to:

- i. Approving by resolution, the creation of Committees and/or Advisory Boards, the members thereof and the terms of reference for these Committees and/or Advisory Boards;
- ii. Appointing a Chief Administrative Officer and/or Secretary Treasurer;
- iii. Terminating the services of the Chief Administrative Officer and/or Secretary Treasurer.
- iv. Approving establishing and implementing regulations, policies and programs;
- v. Awarding contracts or agreements where the approval of the Authority is required under the Authority's purchasing policy.
- vi. Appointing an Executive Committee and delegate to the Committee any of its powers except:
 - i. The termination of the services of the Chief Administrative Officer and/or Secretary Treasurer,
 - ii. The power to raise money, and
 - iii. The power to enter into contracts or agreements other than those contracts or agreements as are necessarily incidental to the works approved by the Authority.
- vii. Approving by resolution, any new capital project of the Authority;
- viii. Approving by resolution, the method of financing any new capital projects;
- ix. Approving details on budget allocations on any new or existing capital projects;
- x. Approving of the total budget for the ensuing year, and approving the levies to be paid by the Participating Municipalities;
- xi. Receiving and approving the Financial Statements and Report of the Auditor for the preceding year;
- xii. Authorizing the borrowing of funds on the promissory note of the Authority in accordance with subsection 3(5) of the Act;
- xiii. Approving by resolution, any proposed expropriation of land or disposition of land, subject to the requirements under the Act;
- xiv. Approving permits or refusing permission as may be required under any regulations made under Section 28 of the Act by Grey Sauble Conservation Authority including the delegation of this responsibility to Chief Administrative Officer consistent with Regulation 151/06];
- xv. Holding hearings required for the purpose of reviewing permit applications, and advising every applicant of their right to appeal the decision to the Minister of Natural Resources and Forestry through the Mining and Lands Tribunal;

4) Member Accountability

Participating Municipalities appoint Members to the Authority as their representatives. Members have the responsibilities of Directors of the corporation that is the Authority. While the administration is responsible for the day-to-day operations, the General Membership is responsible for matters of governance, ensuring compliance with applicable legislation, and ensuring appropriate policies are in place and for financial soundness of the Authority.

All Members have the responsibility to be guided by and adhere to the Code of Conduct (Appendix 1) and Conflict of Interest Policy (Appendix 2).

Members are responsible for:

- i. Attending all meetings of the Authority;
- ii. Understanding the purpose, function and responsibilities of the Authority;
- iii. Being familiar with the Authority's statutory and other legal obligations;

- iv. With the administration, setting strategic direction for the Authority.

The Authority shall provide a listing of Board Members' attendance at scheduled meetings of the Board of Directors to the participating municipalities at least annually, such that the municipal treasurers may comply with the Municipal Act. The CAO shall notify the applicable Municipality of excessive absences by their Member.

5) Applicable Legislation

In addition to the Act, the Members are subject to other legislation including, but not limited to:

- *Municipal Conflict of Interest Act*
- *Municipal Freedom of Information and Protection of Privacy Act*

If any part of the by-law conflicts with any provision of the Municipal Conflict of Interest Act or the Municipal Freedom of Information and Protection of Privacy Act or a provision of a regulation made under one of those acts, the provision of that act or regulation prevails.

6) Relationship Between Members and Staff

The General Membership relies on the Chief Administrative Officer to manage the operations of the organization, including all employees of the Authority. The Chief Administrative Officer is accountable to the Authority, working cooperatively to achieve the goals established by the Authority.

The CAO will draft his/her goals at the beginning of each year and request input from the Board of Directors before they are finalized in the performance plan. At the end of the year, the CAO will prepare a report on how she/he performed against the goals. This report is provided to the Board of Directors. At the end of the year the Board may use a Closed Session to consider performance of the CAO and the Chair or Vice Chair will review the Board's view of his/her performance with the CAO.

7) Officers and Responsibilities

The Officers of the Authority, and their respective responsibilities, shall be:

Chair

- Is a Member of the Authority.
- Presides at all meetings of the General Membership (and Executive Committee if applicable) or delegates duties to the Vice Chair if not available.
- Calls special meetings if necessary.
- Acts as a public spokesperson on behalf of the General Membership.
- Serves as signing officer for the Authority.
- Ensures relevant information and policies are brought to the Authority's attention.
- Keeps the General Membership apprised of significant issues in a timely fashion.
- Performs other duties when directed to do so by resolution of the Authority.
- Acts as the Authority's Voting Delegate on Conservation Ontario Council

Vice-Chair

- Is a Member of the Authority.
- Reasonably attends all meetings of the Authority (and Executive Committee if applicable).
- In the event of the absence of the Chair from any meeting of the Authority, the Vice-Chair shall, for the purposes of such meeting, assume all the powers and perform the duties of the Chair.
- Understands the responsibilities of the Chair and acts as Chair immediately upon the death, incapacity to act, absence or resignation of the Chair until such time as a new Chair is appointed or until the Chair resumes his/her duties.
- Carries out assignments as requested by the Chair.
- Acts as a public spokesperson on behalf of the General Membership at the request of the Chair.
- Serves as a signing officer for the Authority.
- Keeps the General Membership apprised of significant issues in a timely fashion.
- Performs other duties when directed to do so by resolution of the Authority.
- Acts as the Authority's First Alternate Voting Delegate on Conservation Ontario Council

Chief Administrative Officer (CAO)

Responsibilities of the CAO as assigned by the Authority include, but are not limited to the following:

- Is an employee of the Authority.
 - Attends all meetings of the General Membership (and Executive Committee if applicable) or designates an acting CAO if not available.

- Works in close collaboration with the Chair and Vice-Chair(s) and keeps them apprised of relevant information and significant issues in a timely fashion.
- Develops a strategic plan for approval by the General Membership and Implements short and long-range goals and objectives.
- Is responsible for the management of the operations of the Authority, including all staff and programs of the Authority.
- Ensures resolutions of the Authority are implemented in a timely fashion.
- Develops and maintains effective relationships and ensures good communications with Participating Municipalities, federal and provincial government ministries/agencies, Indigenous communities, other conservation authorities, Conservation Ontario, stakeholders, community groups and associations.
- Serves as a signing officer for the Authority.
- Is the custodian of the Corporate Seal.
- Acts as the Authority's Second Alternate Voting Delegate on Conservation Ontario Council

8) *Maximum Term for Chair and Vice-Chair(s)*

A chair or vice-chair shall hold office for a term of one year and shall serve for no more than two consecutive terms.

Appointments must rotate amongst participating municipalities, a member from a specific municipality cannot be appointed to succeed an outgoing chair or vice-chair appointed by the same municipality.

The Minister may grant permission to appoint a chair or vice-chair for a term of more than one year or to hold office for more than two consecutive years or waive the rotating provision

9) *Representatives to Conservation Ontario Council*

The Authority may appoint up to three Representatives to Conservation Ontario Council ("Council"), designated as Voting Delegate and Alternate(s). Council will consist of the Voting Delegates appointed by each Member Conservation Authority. The Voting Delegate and Alternates shall be registered with Conservation Ontario annually.

10) *Appointment of Auditor*

The General Membership will confirm annually that a qualified audit service is in place in accordance with Section 38 of the Act.

11) *Appointment of Solicitor and Financial Institution*

The General Membership may appoint a solicitor(s) to act as the Authority's legal counsel and financial institution.

12) *Financial Statements and Report of the Auditor*

The General Membership shall receive and approve the Audited Financial Statements and Report of the Auditor annually for the previous year within the first four months of the following year.

The Authority shall forward copies of the Audited Financial Statements and Report of the Auditor to Participating Municipalities and the Minister of Natural Resources and Forestry in accordance with Section 38 of the Act and will make the Audited Financial Statements available to the public.

13) *Borrowing Resolution*

If required, the Authority shall establish a borrowing resolution by March 31 of each year and such resolution shall be in force until it is superseded by another borrowing resolution.

14) Levy Notice

The levy due to the Authority from participating municipalities shall be communicated to those municipalities in accordance with the Act and any applicable Regulations.

15) Signing Officers

Signing Officers by the Authority is by Resolution.

16) Executive Committee

The Authority may appoint an executive committee at the first meeting of the General Membership each year in accordance with the Section 19 of the Act and Section 1(c)(xv) of this by-law.

17) Advisory Boards and Other Committees

In accordance with Section 18(2) of the Act, the Authority shall establish such advisory boards and committees as required by regulation and may establish such other advisory boards or committees as it considers appropriate to study and report on specific matters.

The General Membership shall approve the terms of reference for all such advisory boards and committees, which shall include the role, the frequency of meetings and the number of members required.

Resolutions and policies governing the operation of the Authority shall be observed in all advisory board and committee meetings.

Each advisory board or committee shall report to the General Membership, presenting any recommendations made by the advisory board or committee.

The dates of all advisory board and committee meetings shall be made available to all Members of the Authority.

18) Remuneration of Members

The Authority has established a per-diem rate to be paid to appointed Board Members for attendance at committee meetings as approved by the Board of Directors, and at such other business functions (watershed tour, CO meetings) for which Board Members are required to report to the Conservation Authority for official events on the corporate calendar, save and except where they are compensated through other means. Committees of the Authority shall be established, and members appointed, annually at the Authority's Annual General Meeting. A single per diem will be paid for attendance at more than one meeting if they occur consecutively on the same day.

The current per diem rate is contained in 'Appendix 3' to the GSCA Administrative By-law and may be amended from time to time through a formal resolution of the Full Authority Board.

As per Motion EX-06-98, Board Members will not be paid a per diem for attendance at regular meetings of the Full Authority Board.

In addition, an honorarium may be approved by the Authority for the Chair and/or Vice-chair(s) as compensation for their additional responsibilities.

The Authority shall reimburse Board Members for reasonable travel expenses incurred for the purpose of attending approved committee meetings and/or functions on behalf of the Authority. A per-kilometre rate shall be paid for use of a personal vehicle as contained in 'Appendix 3' to this Administrative By-Law and may be amended by Resolution of the General Membership from time-to-time. Requests for such reimbursements shall be submitted within a timely fashion and shall be consistent with Canada Revenue Agency guidelines.

As per Motion FA-06-017, Board Members will not be paid travel expenses for mileage incurred for attendance at regular meetings of the Full Authority Board.

As per Motion EX-06-98, the Chief Administrative Officer and/or Manager of Financial and Human Resource Services are authorized to pay such compensation, on a semi-annual basis, based on attendance sheets signed by the individual Board Members, at each meeting they attend.

19) Records Retention

The Authority shall keep full and accurate records including, but not limited to:

- i. Minutes of all meetings of the Authority, including registries of statements of interests in accordance with the *Municipal Conflict of Interest Act*;
- ii. Assets, liabilities, receipts and disbursements of the Authority and Financial Statements and Reports of the Auditors;
- iii. Human Resources Files for all employees and Members as applicable;
- iv. Workplace Health and Safety documents including workplace inspections, workplace accidents, investigations, etc.;
- v. Electronic Communications including emails
- vi. Contracts and Agreements entered into by the Authority;
- vii. Strategic Plans and other documents providing organizational direction
- viii. Projects of the Authority;
- ix. Technical Studies and data gathered in support of Programs of the Authority;
- x. Legal Proceedings involving the Authority;
- xi. Incidents of personal injury or property damage involving the Authority and members of the public.

Such records shall be retained and protected in accordance with all applicable laws and the Records Retention Policy of the Authority as approved by the General Membership from time-to-time.

20) Records Available to Public

Records of the Authority shall be made available to the public, subject to requirements of the *Municipal Freedom of Information and Protection of Personal Privacy Act* (MFIPPA).

The Authority shall designate a Member or a committee of Members to act as head of the Authority for the purposes of MFIPPA unless there is a time bound resolution to the Authority Chair that will be for the purposes of MFIPPA.

21) By-law Review

In accordance with the Act, these by-laws shall be reviewed by the Authority to ensure the by-laws are in compliance with the Act and any other relevant law. The General Membership shall review the by-laws on a regular basis to ensure best management practices in governance are being followed to comply with Section 19.1 of the Act. CA's with review in a minimum of between two and five years.

22) By-law Available to Public

In accordance with the Act, the Authority shall make its by-laws available to the public on the Authority's website. By-laws shall also be available for review by any member of the public at the Authority's administration centre or provided in alternative formats, in accordance with the *Accessibility for Ontarians with Disabilities Act*, if requested by interested parties.

23) Enforcement of By-laws and Policies

The Members shall respect and adhere to all applicable by-laws and policies (for example, the Code of Conduct and Conflict of Interest). The Authority may take reasonable measures to enforce its by-laws and policies, including the enforcement mechanisms under the *Municipal Conflict of Interest Act*. As a minimum, the procedure should include:

- an investigation will be conducted regarding the alleged breach;
- an opportunity will be provided to the affected member to respond to the allegation;
- the findings of the investigation and the affected member's response will be communicated to the General Membership in a closed meeting;
- the appointing municipality shall be notified of the outcome of the investigation ;
- an external public communications statement, if applicable to the findings.

The CAO may arrange for the investigation and may use a third party such as a Municipal Integrity Commissioner.

24) Indemnification of Members, Officers and Employees

The Authority undertakes and agrees to indemnify and save harmless its Members, Officers and Employees and their heirs and legal representatives, respectively, from and against all costs, charges and expenses, including all amounts paid to settle an action or satisfy any judgement, reasonably incurred by any such Member, Officer or Employee in respect of any civil, criminal or administrative action or proceeding to which any such Member, Officer or Employee is made a party by reason of being a Member, Officer or Employee of the Authority (except in respect of an action by or on behalf of the Authority to procure a judgment in its favour) if;

- such Member, Officer or Employee acted honestly, in good faith with a view to the best interests of the Authority and within the scope of such Member's, Officer's or Employee's duties and responsibilities, and,
- in the case of a criminal or administrative action or proceeding that is enforced by a monetary penalty that such Member, Officer or Employee had reasonable grounds for believing that the conduct was lawful.
- The Authority shall maintain a liability insurance policy for Directors.

4. Meeting Procedures

1) Introduction

The Meeting Procedures below governs the procedure of the Authority and shall be observed in Executive Committee and Advisory Board meetings, as far as they are applicable, and the words Executive Committee or Advisory Board may be substituted for the word Authority as applicable. The regulations governing the Authority shall be observed in any Committee as far as they are applicable, with the word "Committee" substituted for the word "Authority."

2) Calling of Meeting

- i. Other than portions that are designated as "Closed Session," Authority meetings are open and the public is able to attend. Anyone wishing to make a deputation presentation or discuss specific items should contact the Chief Administrative Officer. A deputation may be up to ten (10) minutes.

- i. At least four meetings of the Authority shall be held each year at such time and place as the Authority decides, including one meeting prior to March 1st, and one meeting after July 1st.
- ii. The first meeting of the Authority in each year shall be designated as the Annual General Meeting (AGM).
- iii. The annual schedule of regular meetings shall be resolved at the AGM, and may be updated through the year at authority meetings.
- iv. The Chair may, at any time, call a special meeting of the Authority. The Chair shall call a special meeting of the Authority when a written request stating the business to be considered is received from one-third of the directors of the Authority. No business other than the stated business shall be considered at a special meeting.

3) Agenda and Notice

- i. The CAO will prepare proposed agendas, which will be approved by the Chair and/or Vice Chair. Meeting agendas shall indicate what type of action is required by Board (e.g. resolution for decision or acceptance, or for information). Meetings will close at a reasonable time. Duration of meeting times may be extended with a 2/3 majority vote.
- ii. The agenda will include a consent agenda section, where routine items will be accepted or decided through one motion. The Chair or a member of staff will read the items listed on the consent agenda for approval prior to a motion being presented to approve the consent agenda. Unless removed by the CAO, the following items will default to the consent agenda: receipts and expenses, correspondence, approved Section 28 Permits, and committee minutes. A member may make brief comments to an item on the Consent Items list prior to the consideration of the adoption of the matters listed. However, if a member wishes to debate, ask questions of staff or amend the recommendation of an item listed, the member shall request the item(s) be removed from the consent agenda and have individual consideration.
- iii. Notice of Authority regular meetings shall be provided at least five (5) calendar days prior to the meeting and notice of special meetings shall be conveyed at least three (3) working days prior to the meeting and will include the meeting date and time. Notice of meetings shall be provided to directors of the Authority, to appropriate Ministry of Natural Resources and Forestry offices, posted on the Grey Sauble Conservation Authority website, and to others who have provided their name and contact information with the Chief Administrative Officer.
- iv. The Chair or the CAO may, if it appears that a storm or like occurrence will prevent the members from attending a meeting, postpone that meeting by advising as many members as can be reached. Postponement shall not be for any longer than the next regularly scheduled meeting date.
- v. For regular meetings, the agenda shall be available to the directors and shall be posted on GSCA's public facing website at least five (5) calendar days prior to the

meeting, and a full meeting package including proposed motions and supporting staff reports shall be available to the directors at least two (2) working days prior.

4) Rules of Procedure at Meetings

- i. Rules of procedure for Authority meetings shall be as stated in this document, and if not stated shall adhere to the current edition of Robert's Rules of Order.
- ii. Duties of the Meeting Chair
It shall be the duty of the Chair, with respect to any meetings over which she/he presides to:
 - a) Preserve order and decide on questions of order;
 - b) Ensure that the public in attendance does not in any way interfere or disrupt the proceedings of the Members;
 - c) Receive and submit to a vote all motions presented by Member, which do not contravene the rules of order or regulations of the Authority.
 - d) Announce the results of the vote on any motions so presented.
 - e) Adjourn the meeting which business is concluded.

When the Chair's ruling is challenged, the meeting shall forthwith vote to sustain the Chair's ruling or to make a new ruling, in which case the Vice Chair is authorized to assume the chair until the matter is resolved. This will enable the chair to defend the decision or move a motion. And without argument or comment, state the rule applicable to any point of order if called upon to do so;

- iii. Conduct of Members
Members shall maintain a high standard for conduct and at all times comply with applicable laws and the GSCA's Code of Conduct. (See Appendix)

No Member at any meeting of the Authority shall:

- a) Ask any questions or make points of discussion unless directed through the Chair;
 - b) Speak in a manner that is discriminatory in nature based on an individual's race, ancestry, place or origin, citizenship, creed, gender, sexual orientation, age, colour, marital status, family status, or disability;
 - c) Leave their seat or make any noise or disturbance while a vote is being taken or until the result is declared.
 - d) Interrupt a Member while speaking, except to raise a point of order or a question of privilege;
 - e) Speak disrespectfully or use offensive words against the Authority, the Members, staff, or any member of the public;
 - f) Speak beyond the question(s) under debate;
 - g) Resist the rules of order or disobey the decision of the Chair on the questions of order or practices or upon the interpretation of the Meetings Policy.
- iv. In the event of the absence of the Chair and Vice Chair from any meeting, the directors present shall appoint an acting chair who, for that meeting, has all the powers and shall perform all the duties of the Chair.
- v. At any Authority meeting a quorum shall consist of one-half of the directors appointed. With an eleven-member Board, six members constitute a quorum.

- vi. If no quorum is present at the time scheduled for the meeting to commence, the meeting will proceed with the members who are in attendance with ratification of any motions at the next Authority meeting at which a quorum is present.
- vii. A motion presented to the Directors shall be in writing and duly moved and seconded prior to discussion and a vote being taken.
- viii. When a motion is under debate, no motion shall be received other than a motion to amend, to defer, to refer the question, to take a vote, or extend the hour of closing of the meeting.
- ix. At any meeting, each accredited director is entitled to one vote and no one may vote by proxy. A majority vote of the directors present at any meeting is required for a motion to pass and become a Resolution. In the event of a tie vote, the motion is lost.
- x. Before, during or immediately after a vote is taken, any director may require that the vote be taken by roll call vote (recorded vote) and it shall be taken accordingly.
- xi. At the meeting of the Authority at which the Non-Matching Levy is to be approved, the vote to approve will be by a Weighted Majority of the Members present and eligible to vote, in accordance with Ontario Regulation 139/96.
- xii. The business of the Authority shall be taken up in the order in which it stands on the agenda unless otherwise directed by the Authority.
- xiii. Matters of Precedence
The following matters shall have precedence over the usual order of business:
 - a) Point of order
 - b) Matter of privilege
 - c) A matter of clarification
 - d) A motion to suspend a rule of procedure or to request compliance with the rules of procedure
 - e) A motion that the question be put to a vote
 - f) A motion to adjourn
- xiv. A member may introduce a written notice of motion directly to an Authority meeting, following which a copy of the motion shall be filed with the CAO and the motion shall form part of the next Authority agenda for discussion. Following such notice there shall be no debate or discussion on the motion until it is contained in an agenda or unless agreed upon by a 2/3 majority vote.
- xv. After a resolution has passed, any director may re-introduce the resolution by notice of motion to the agenda for reconsideration at a subsequent meeting. The reasons for reconsideration include, but are not limited to, the introduction of new information. A decision on the new resolution may be changed only with a 2/3 majority vote.
- xvi. 1) An Authority meeting may be closed to the public (and called a "Closed Session") if the subject matter being considered relates to:
 - (a) the security of the property of the Authority;
 - (b) personal matters about an identifiable individual including Authority Directors or Authority employees;
 - (c) employee negotiations or labour relations;
 - (d) litigation or potential litigation including matters before administrative tribunals;

- (e) a matter in respect of which Directors, or Full Authority has authorized a meeting to be closed under an Act of the Legislature or an Act of Parliament;
- (f) the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
- (g) items of commercial significance, such as but not limited to a proposed or pending acquisition of real property for Authority purposes, internal reserve bid amounts, leases and property sales.
- (h) A position, plan procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the Authority.

2) Before all or part of a meeting is closed to the public, the Directors shall state by Resolution:

- (a) the fact of the holding of the closed meeting;
- (b) the general nature of the matter considered at the closed meeting.

3) A meeting shall not be closed to the public during the taking of a vote. However, direction to staff may be voted on and given.

4) Confidential minutes are prepared for Closed Session meetings. Minutes are accepted by Resolution after the next Closed Session meeting. Minutes are recorded by the CAO in a confidential file and are not circulated.

xvii. The highlights of minutes will be sent to all watershed municipalities, MNRF contacts, and MP's/MPP's. A draft version of the Minutes will be available to the public on GSCA website within 30-days following a Board of Director's meeting. Once approved by the Board of Directors, the draft minutes will be replaced by the final approved minutes and will continue to be publicly available on the Grey Sauble Conservation (GSC) website and upon request. Approved minutes shall also be available for review by any member of the public at the Authority's administration centre or provided in alternative formats, in accordance with the Accessibility for Ontarians with Disabilities Act, if requested by interested parties.

5) Delegations

- i. Anyone wishing to speak to the Board of Directors should contact the Chief Administrative Officer.
- ii. All requests to speak to the Board of Directors must be received at least twenty-one days prior to the meeting date. Exceptions to this time requirement may be approved by the CAO.
- iii. The name(s) of **all** speakers and the presentation subject matter must be provided to the CAO to include in the agendas and minutes.
- iv. Presentations are limited to 10 minutes. Any slides or written materials must be received by the CAO ten days prior to the meeting.
- v. Presentations to the Board of Directors may be refused if they are determined to be repetitive or outside of the GSCA's jurisdiction.

6) Declared State of Emergency

During any period where an emergency has been declared to exist, in all or part of an area over which the Authority has jurisdiction, under Section 4 or 7.0.1 of the Emergency Management and Civil Protection Act, that may prevent the General Membership from meeting in person, a Member may participate in meetings electronically and shall have the ability to:

- a. register a vote;
- b. be counted towards determining quorum; and
- c. participate in meetings closed to the public.

During any period where an emergency has been declared to exist, in all or part of an area over which the Authority has jurisdiction, under Section 4 or 7.0.1 of the Emergency Management and Civil Protection Act, that may prevent the General Membership from meeting in person, any date or timeline requirement established under any Section in this By-law shall be postponed until such time as the General Membership can reasonably address the issue.

During any period where an emergency has been declared to exist, in all or part of an area over which the Authority has jurisdiction, under Section 4 or 7.0.1 of the Emergency Management and Civil Protection Act, the Authority shall implement best practices to make meetings of the Authority open to the public in accordance with Subsection 15(3) of the Act. Where possible, the Authority will provide for alternative means for the public to participate in meetings electronically.

During any period where an emergency has been declared to exist, in all or part of an area over which the Authority has jurisdiction, under Section 4 or 7.0.1 of the Emergency Management and Civil Protection Act, that may prevent the General Membership from meeting in person, any hearing or appeal dealt with in this By-law may be conducted electronically with provisions for applicants and their agents to participate if the Authority decides to hold any such hearing or appeal.

7) Hybrid or Virtual Meetings

The Authority, at its sole discretion, may choose to host any meeting in a virtual or hybrid platform. The nature and location of the meeting will be included in the Agenda notice and circulated as per Section 4(3).

At any meeting designated by Authority as hybrid or virtual, a Member may participate in such meeting electronically and shall have the ability to:

- a. register a vote;
- b. be counted towards determining quorum; and
- c. participate in meetings closed to the public.

The Authority shall implement best practices to make meetings of the Authority open to the public in accordance with Subsection 15(3) of the Act. Where possible, the Authority will provide for alternative means for the public to participate in meetings electronically.

Any hearing or appeal dealt with in this By-law may be conducted in-person, in a hybrid format, or in a fully virtual format with provisions for applicants and their agents to participate as appropriate, if the Authority decides to hold any such hearing or appeal.

5. Elections and Appointments

- i. The election of officers shall be held at the Annual General Meeting.
- ii. Prior to the election, the CAO shall arrange for an independent third party to preside over the election.
- iii. Prior to the election, all elected positions shall step down from their positions, and the person presiding shall take over the Chair's seat.

- iv. The person presiding shall appoint two independent non-director scrutineers from the persons present.
- v. The order of procedure for the elections shall be:
 - The election of the Chair who shall be an accredited director of the Authority;
 - the election of the Vice Chair, who shall be an accredited director of the Authority;
 - The election of Committee Members.
- vi. Immediately following the election of Chair and Vice Chair, the person presiding over the election shall install the newly elected Chair in the chair and hand over control of the meeting.
- vii. The election procedure shall be:
 - nominations from the floor will be accepted when duly moved;
 - before closing nominations, the person presiding over the election shall call three times for further nominations;
 - closure of nominations will require a mover and seconder;
 - in the order in which they were nominated, nominees are asked as to their acceptance;
 - in the order in which they were nominated each nominee offered up to three minutes to speak to their nomination;
 - voting shall occur by secret ballot, run and counted by the scrutineers. In the event of a tie vote, an additional vote will be held for the tied candidates. If the tie is not broken after three attempts, the final position will be filled by drawing the winning name from a hat containing the names of the tied candidates.
- viii. Immediately following the election, the person presiding over the election shall install the newly elected Chair in the chair and hand over control of the meeting.
- ix. A chair for each committee will be elected at the first meeting of the committee.
- x. Upon a vacancy, due to death, incapacity, resignation or continued absence occurring on the Board, then the CAO will ask the municipality in which there is a vacancy to appoint a new member. Where this situation applies to the Chair, Vice Chair, or Committee Members position(s), the Authority may use the election procedures to fill that vacancy at any subsequent meeting.

6. Appendices

Appendix 1 - Code of Conduct

Background

The Grey Sauble Conservation Authority demands a high level of integrity and ethical conduct from its General Membership. The Authority's reputation has relied upon the good judgement of individual Members. A written Code of Conduct helps to ensure that all Members share a common basis for acceptable conduct. Formalized standards help to provide a reference guide and a supplement to legislative parameters within which Members must operate. Further, they enhance public confidence that Members operate from a base of integrity, justice and courtesy.

The Code of Conduct is a general standard. It augments the laws which govern the behaviour of Members, and it is not intended to replace personal ethics.

This Code of Conduct will also assist Members in dealing with confronting situations not adequately addressed or that may be ambiguous in Authority resolutions, regulations, or policies and procedures.

1. General

All Members, whether municipal councillors or appointed representatives of a municipality, are expected to conduct themselves in a manner that reflects positively on the Authority.

All Members shall serve in a conscientious and diligent manner. No Member shall use the influence of office for any purpose other than for the exercise of his/her official duties.

It is expected that Members adhere to a code of conduct that:

- i. upholds the mandate, vision and mission of the Authority;
- ii. considers the Authority's jurisdiction in its entirety, including their appointing municipality;
- iii. respects confidentiality;
- iv. approaches all Authority issues with an open mind, with consideration for the organization as a whole;
- v. exercises the powers of a Member when acting in a meeting of the Authority;
- vi. respects the democratic process and respects decisions of the General Membership, Executive Committee, Advisory Boards and other committees;
- vii. declares any direct or indirect pecuniary interest or conflict of interest when one exists or may exist; and
- viii. conducts oneself in a manner which reflects respect and professional courtesy and does not use offensive language in or against the Authority or against any Member or any Authority staff.

2. Gifts and Benefits

Members shall not accept fees, gifts, hospitality or personal benefits that are connected directly or indirectly with the performance of duties, except compensation authorized by law.

3. Confidentiality

The members shall be governed at all times by the provisions of the *Municipal Freedom and Information and Protection of Privacy Act*.

All information, documentation or deliberations received, reviewed, or taken in a closed meeting are confidential.

Members shall not disclose or release by any means to any member of the public, either in verbal

or written form, any confidential information acquired by virtue of their office, except when required by law to do so.

Members shall not permit any persons, other than those who are entitled thereto, to have access to information which is confidential.

In the instance where a member vacates their position on the General Membership they will continue to be bound by MFIPPA requirements.

Particular care should be exercised in protecting information such as the following:

- ix. Human Resources matters;
- x. Information about suppliers provided for evaluation that might be useful to other suppliers;
- xi. Matters relating to the legal affairs of the Authority;
- xii. Information provided in confidence from an Aboriginal community, or a record that if released could reasonably be expected to prejudice the conduct of relations between an Aboriginal community and the Authority;
- xiii. Sources of complaints where the identity of the complainant is given in confidence;
- xiv. Items under negotiation;
- xv. Schedules of prices in tenders or requests for proposals;
- xvi. Appraised or estimated values with respect to the Authority's proposed property acquisitions or dispositions;
- xvii. Information deemed to be "personal information" under MFIPPA.

The list above is provided for example and is not exhaustive.

4. Use of Authority Property

No Member shall use for personal purposes any Authority property, equipment, supplies, or services of consequence other than for purposes connected with the discharge of Authority duties or associated community activities of which the Authority has been advised.

5. Work of a Political Nature

No Member shall use Authority facilities, services or property for his/her election or re-election campaign to any position or office within the Authority or otherwise.

6. Conduct at Authority Meetings

During meetings of the Authority, Members shall conduct themselves with decorum. Respect for delegations and for fellow Members requires that all Members show courtesy and not distract from the business of the Authority during presentations and when others have the floor.

7. Influence on Staff

Members shall be respectful of the fact that staff work for the Authority as a whole and are charged with making recommendations that reflect their professional expertise and corporate perspective, without undue influence.

8. Business Relations

No Member shall borrow money from any person who regularly does business with the Authority unless such person is an institution or company whose shares are publicly traded and who is regularly in the business of lending money. No Member shall act as a paid agent before the Authority, the Executive Committee or an advisory board or committee of the Authority, except in compliance with the terms of the *Municipal Conflict of Interest Act*.

9. Encouragement of Respect for the Authority and its Regulations

Members shall represent the Authority in a respectful way and encourage public respect for the

10. Harassment

It is the policy of the Authority that all persons be treated fairly in the workplace in an environment free of discrimination and of personal and sexual harassment. Harassment of another Member, staff or any member of the public is misconduct. Members shall follow the Authority's Harassment Policy as approved from time-to-time.

Examples of harassment that will not be tolerated include: verbal or physical abuse, threats, derogatory remarks, jokes, innuendo or taunts related to an individual's race, religious beliefs, colour, gender, physical or mental disabilities, age, ancestry, place of origin, marital status, source of income, family status or sexual orientation. The Authority will also not tolerate the display of pornographic, racist or offensive signs or images; practical jokes that result in awkwardness or embarrassment; unwelcome invitations or requests, whether indirect or explicit and any other prohibited grounds under the provisions of the *Ontario Human Rights Code*.

11. Breach of Code of Conduct

Should a Member breach the Code of Conduct, they shall advise the Chair and Vice-Chair, with a copy to the CAO, as soon as possible after the breach.

Should a Member allege that another Member has breached the Code of Conduct, the said breach shall be communicated to the Chair, with a copy to the Secretary Treasurer, in writing. In the absence of the Chair, or if a Member alleges that the Chair has breached the Code of Conduct, the said breach shall be communicated to the Vice-Chair, with a copy to the CAO, in writing.

Should a member of the public or a municipality allege that a Member has breached the Code of Conduct, the party making the allegation will be directed to follow the notification procedure outlined above.

Any breach, or alleged breach, of the Code of Conduct shall be investigated in accordance with the Enforcement of By-laws and Policies procedure outlined or referred to in the Authority's Administrative By-law.

Appendix 2 - Conflict of Interest

The Authority Members commit themselves and the Authority to ethical, businesslike, and lawful conduct when acting as the General Membership. The Authority is bound by the *Municipal Conflict of Interest Act*. This appendix to the by-law is intended to assist Members in understanding their obligations. Members are required to review the *Municipal Conflict of Interest Act* on a regular basis.

1. Disclosure of Pecuniary Interest

Where a Member, either on his or her own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the Authority, Executive Committee, Advisory Board or committee at which the matter is the subject of consideration, the Member:

- a) State in writing the nature of the interest and provide to clerk/secretary before or at time of declaration for efficiency an accurate (first person) record;
- b) shall, prior to any consideration of the matter at the meeting, disclose the pecuniary interest and the general nature thereof;
- c) shall not take part in the discussion of, or vote on any question in respect of the matter; and,
- d) shall not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

2. Chair's Conflict of Interest or Pecuniary Interest

Where the Chair of a meeting discloses a conflict of interest with respect to a matter under consideration at a meeting, another Member shall be appointed to chair that portion of the meeting by Resolution unless it is an information item for acceptance e.g. a financial report containing documentation of an expense claim cheque to a director.

3. Closed Meetings

Where a meeting is not open to the public, a Member who has declared a conflict of interest shall leave the meeting for the part of the meeting during which the matter is under consideration.

4. Member Absent

Where the interest of a Member has not been disclosed by reason of their absence from the meeting, the Member shall disclose their interest and otherwise comply at the first meeting of the Authority, Executive Committee, Advisory Board or Committee, as the case may be, attended by them after the particular meeting.

5. Disclosure Recorded in Minutes

The recording secretary shall record in reasonable detail the particulars of any disclosure of conflict of interest or pecuniary interest made by Members and whether the Member withdrew from the discussion of the matter. Such record shall appear in the minutes/notes of that particular meeting of the General Membership, Executive Committee, advisory board or committee, as the case may be.

6. Breach of Conflict of Interest Policy

Should a Member breach the Conflict of Interest Policy, they shall advise the Chair and Vice-Chair, with a copy to the CAO, as soon as possible after the breach.

Should a Member allege that another Member has breached the Conflict of Interest Policy, the said breach shall be communicated to the Chair, with a copy to the CAO, in writing. In the absence of the Chair, or if a Member alleges that the Chair has breached the Conflict of Interest Policy, the said breach shall be communicated to the Vice-Chair, with a copy to the CAO, in writing.

Should a member of the public or a municipality allege that a Member has breached the Conflict of Interest Policy, the party making the allegation will be directed to follow the notification procedure outlined above.

Any breach, or alleged breach, of the Conflict of Interest Policy shall be investigated in accordance with the Enforcement of By-laws and Policies procedure outlined or referred to in the Authority's Administrative By-law.

Appendix 3 – Per Diem and Mileage Rates (2020)

Payment Rate	Unit	Activity
\$0.00	Half Day	Full Authority Board Meetings
\$0.00	Full Day	Full Authority Board Meetings
\$52.50	Half Day	Special Meetings and Events
\$76.00	Full Day	Special Meeting and Events
\$1,500.00	Year	Honorarium for Chair of Authority
Not Established	Year	Honorarium for Vice-Chair of Authority
\$0.45	KM	Mileage

Grey Sauble Authority Board of Directors

M O T I O N

DATE: April 27, 2022

MOTION #: FA-22-039

MOVED BY: _____

SECONDED BY: _____

WHEREAS GSCA maintains Administrative By-Laws which set out the governance of the Authority;

AND WHEREAS GSCA will amend these by-laws from time to time to ensure consistency with legislation;

THAT the GSCA Board of Director's approved the proposed changes to the by-laws as expressed in Staff Report 012-2022 and in the attached, marked-up version of the by-laws.



STAFF REPORT

Report To: Board of Directors
Report From: Rebecca Ferguson, Manager of Conservation Lands
Meeting Date: April 27, 2022
Report Code: 013-2022
Subject: Ad Hoc Committee for Administrative Building RFP

Recommendation:

WHEREAS the GSCA Board of Director's passed resolution FA-21-119 at the October 27, 2021, Full Authority Meeting to direct staff to reissue the Admin Building RFP with a refined scope;

AND WHEREAS the GSCA Board of Director's passed resolution FA-22-022 at the February 23, 2022, Full Authority Meeting to select two additional Members to join the Evaluation Committee to review the new RFP.

THAT resolution FA-22-022 is amended to add three additional Members.

Strategic Initiative:

This item is part of GSCA's corporate services that supports and assists all of GSCA's Strategic Plan deliverables and desired outcomes.

Background:

On August 27, 2021, an RFP was issued for architectural schematics and an Order of Magnitude budget for the Administrative Building renovation.

The Evaluation Committee, comprised of the Board Chair, the CAO, the Manager of Conservation Lands and the Operations Manager reviewed the proposals. Based on the results of this review and with all three firms exceeding the allotted budget, GSCA staff proposed to reissue the RFP with a refined scope. This decision was approved by Board of Directors Motion FA-21-119 at the October 27, 2021, meeting.

At this meeting it was also brought forward from CAO, Tim Lanthier that he would like to have a committee of the Board formed that will include Members with relevant knowledge and expertise in the construction fields.

At the Full Authority meeting on February 23, 2022, Member Greenfield and Member Burley were selected as the two additional members to join this committee. Member Ryan Greig later expressed interest in joining this committee. Given Member Greig's experience with construction, he would be a welcomed addition.

Analysis:

GSCA staff respectfully request that resolution be revised so that Ryan Greig is able to join the Evaluation Committee.

Financial/Budget Implications:

There are no financial or budget implications at this time. After issuance of the RFP and review of any received tenders, the Evaluation Committee will recommend a preferred proposal to the Board of Directors for final approval.

Communication Strategy:

There is no communication strategy related to this specific committee request.

Consultation:

CAO

Grey Sauble Authority Board of Directors

M O T I O N

DATE: April 27, 2022

MOTION #: FA-22-040

MOVED BY: _____

SECONDED BY: _____

WHEREAS the GSCA Board of Director's passed resolution FA-21-119 at the October 27, 2021, Full Authority Meeting to direct staff to reissue the Admin Building RFP with a refined scope;

AND WHEREAS the GSCA Board of Directors passed resolution FA-22-022 at the February 23, 2022, Full Authority Meeting to select two additional Members to join the Evaluation Committee to review the new RFP.

THAT resolution FA-22-022 is amended to add three additional Members.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: April 27, 2022

MOTION #: FA-22-041

MOVED BY: _____

SECONDED BY: _____

THAT this meeting now adjourn.