

Administration

a. GSCA 2021 Annual Audit and Financial Statements

A representative from BakerTilly provided a report on GSCA's 2021 annual audit and financial statements. GSCA received a clean auditor's opinion. GSCA's revenues were reviewed, and it was noted that GSCA experienced an increase in revenues over what had been budgeted. It was noted that there was \$100,000 grant for Forestry and that User Fees were up from 2020 and higher than budgeted.

b. Right to Disconnect Policy

Staff presented the Right to Disconnect policy that is required by Bill 27, the Working for Workers Act 2021 for all provincially regulated employers with more than 25 employees. The policy includes a policy statement, definitions (including what is considered normal working hours), criteria (workload, productivity, communication), steps for managers and employees to follow to be in compliance.

The Board approved the policy as presented.

Conservation Lands

a. Parking Payment System Update

Staff gave an update on GSCA parking payment system. In response to the loss of the MacKay Pay system at the end of May, staff analyzed four replacement options.

Staff have opted to move forward with the Square Payment system. This payment system was introduced last year to allow gate staff to take onsite payments. Additionally, staff had already moved the season's pass payments away from MacKay Pay and over to Square. The system has been successful, and staff are acquainted with its functionality and capabilities.

It was noted that the only drawback is that there is no 1-800 number to make payments in off hours. The public is encouraged to purchase their parking either with a gate staff, using the QR Code posted throughout the parking lots, or in advance either at the administrative office or over the phone during office hours.

Forestry

a. Awarding of Forestry Tender – Hepworth MA (111)(GSC-22-01)

Staff presented the results of the Forestry Tender for the Hepworth MA and staff's recommendation.

Two bids were received with Moggie Valley Timber bidding \$20,000 and Hayes Timber Inc bidding \$24,640. Staff recommended awarding the tender to Hayes Timber Inc.

Staff will contact both companies and let them know the results, including who bid, how much was bid, and who was awarded the tender.

