

Grey Sauble Conservation Authority
R.R. #4, 237897 Inglis Falls Road
Owen Sound, Ontario N4K 5N6 (519) 376-3076; ext. 221
v.coleman@greysauble.on.ca

The Annual General Meeting and the next regular meeting of the Grey Sauble Conservation Authority Board of Directors is scheduled for Wednesday, February 22nd, 2023, at 1:00 p.m., which includes the election of the Chair and Vice-Chair. The AGM and regular meetings will occur in a hybrid format, both in person at the GSCA Administrative Centre and via the Webex web-based application. Please notify Valerie Coleman if you are unable to attend.

Directors

Greig, Scott (Chair)
Bell, Tony
Carleton, Sue
Day, Tobin
Dubyk, Nadia
Farmer, Jon
Kirkland, Jay
Mackey, Scott
Maxwell, Alex
Shaw, Jennifer
Uhrig, Robert

Honourary Members

Betty Adair

Oosting, Lara, MNRF Peterborough
Allison, Tracy, MNRF Owen Sound
Byers, Rick, MPP Bruce Grey Owen Sound
Ruff, Alex, MP Bruce Grey Owen Sound
Dowdall, Terry, MP Simcoe-Grey
Saunderson, Brian, MPP Simcoe-Grey

Member Municipalities

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula

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https://www.youtube.com/channel/UCy_ie5dXG8aFYDYG8tV9Yg/videos.

Please note that this is a Notice of Meeting only for your information.

The Sun Times
Bayshore Broadcasting
The Meaford Independent
The Bounce
The Wiarton Echo
The Advance
The Post
The Thornbury Paper
The Hub Owen Sound
Blue Mountains Review
South Grey News
Collingwood Today

Member Municipalities

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula

AGENDA

Grey Sauble Conservation Authority
AGM & Full Authority Meeting
Wednesday, February 22, 2023, at 1:00 p.m.

1. **Call to Order**
2. **Disclosure of Pecuniary Interest**
3. **Call for Additional Agenda Items**
4. **Adoption of the Agenda**
5. **Remarks from the Chair**
6. **Greetings from Guests**
7. **Board Appointments**
 - i. Election of Officers
 - a. Appointment of Chair Pro Tem
 - b. Review of Voting Procedures – Attachment # 1
 - c. Motion to Appoint Scrutineers
 - d. Election of 2023 Chair
 - e. Election of 2023 Vice Chair
 - f. Motion to Elect and Appoint Officers for 2023
 - g. Motion to Destroy Ballots
 - ii. Remarks by 2023 Chair Elect and 2023 Vice Chair Elect
 - iii. Election of Committee Members – Attachment #2
 - a. Conservation Foundation
 - b. Forestry Committee
 - c. Arboretum Alliance
 - d. Indigenous and GSCA Relationships Committee
 - e. Agricultural Committee
 - f. Building Ad Hoc Committee
 - iv. Appointment of General Counsel
 - v. 2023 Board of Directors Meeting Schedule – Resolution
8. **15 Minute Break**

- 9. Resume Full Authority Meeting**
- 10. Approval of Minutes**
 - i. Full Authority – December 21, 2022 – Resolution – Attachment #3
- 11. Business Out of Minutes – None at this time.**
- 12. Consent Agenda**
 - i. Environmental Planning – Section 28 Permits – December 2022 & January 2023 – Attachment #4
 - ii. Administration – Receipts & Expenses – December 2022 & January 2023 – Attachment #5
 - iii. Correspondence – None at this time.
 - iv. Conservation Ontario – None at this time.
 - v. Minutes
 - a. GSCF Minutes November 16 & December 7, 2022; - Attachment #6
 - b. Friends of Hibou – November 14, 2022; - Attachment #7
 - c. Inglis Falls Arboretum Alliance – September 30, 2022 - Attachment #8
 - d. Beaver River Watershed Initiative – June & September 2022 – Attachment #9
 - vi. Media – Attachment #10
- 13. Business Items**
 - i. Administration
 - a. 2023 Priority Work Plan – Resolution – Attachment #11 (20 min)
 - b. 2023 Budget - 4 Resolutions – Attachment #12 (20 min)
 - c. Q4 Investment Portfolio Update – Information - Attachment #13 (10 min)
 - d. Q4 Budget and Reserves Report Back – Resolution - Attachment #14 (20 min)
 - ii. Water Management – Nothing at this time.
 - iii. Environmental Planning – Nothing at this time.
 - iv. Operations – Nothing at this time.
 - v. Conservation Lands – Nothing at this time.
 - vi. Forestry
 - a. Forestry Fee Schedule Update – Resolution – Attachment # 15 (15 min)
 - b. Forestry Tender Results – Rocklyn Creek – Resolution – Attachment #16 (5 min)
 - c. Forestry Tender Results – Rob Roy – Resolution – Attachment # 17 (5 min)
 - vii. Communication/Public Relations – Nothing at this time.
 - viii. Education
 - a. Day Camp Fees Update – Resolution – Attachment # 18 (10 min)

- ix. GIS/IT – Nothing at this time.
- x. DWSP/RMO Report – Nothing at this time.

14. CAO's Report

15. Chair's Report

16. Resolution to Move into Closed Session

“THAT the GSCA Board of Directors now move into ‘Closed Session’ to consider:

- i. Minutes of the Closed Session of the Regular Board of Directors meeting held on December 21, 2022; and,
- iii. 2023 CAO Performance Plan - closed as it relates to personal matters about an identifiable individual including Authority directors or Authority employees (GSCA Administrative By-Law, Section 4(xvii)(b))

17. Resolution that the Board of Directors has resumed Open Session

18. Resolution Approving the Closed Session Minutes of December 21, 2022

19. Reporting out of Closed Session

20. Adjournment

Grey Sauble Authority Board of Directors

M O T I O N

DATE: February 22, 2023

MOTION #: FA-23-001

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of February 22, 2023.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: February 22, 2023

MOTION #: FA-23-002

MOVED BY: _____

SECONDED BY: _____

THAT Dick Hibma be appointed as Chair Pro Tem for the 2023 election of officers.

Elections and Appointments

- i. The election of officers shall be held at the Annual General Meeting.
- ii. Prior to the election, the CAO shall arrange for an independent third party to preside over the election.
- iii. Prior to the election, all elected positions shall step down from their positions, and the person presiding shall take over the Chair's seat.
- iv. The person presiding shall appoint two independent non-director scrutineers from the persons present.
- v. The order of procedure for the elections shall be:
 - the election of the Chair who shall be an accredited director of the Authority;
 - the election of the Vice Chair, who shall be an accredited director of the Authority;
 - the election of Committee Members.
- vi. Immediately following the election of Chair and Vice Chair, the person presiding over the election shall install the newly elected Chair in the chair and hand over control of the meeting.
- vii. The election procedure shall be:
 - nominations from the floor will be accepted when duly moved;
 - before closing nominations, the person presiding over the election shall call three times for further nominations;
 - closure of nominations will require a mover and seconder; in the order in which they were nominated, nominees are asked as to their acceptance;
 - in the order in which they were nominated each nominee offered up to three minutes to speak to their nomination;
 - voting shall occur by secret ballot, run and counted by the scrutineers. In the event of a tie vote, an additional vote will be held for the tied candidates. If the tie is not broken after three attempts, the final position will be filled by drawing the winning name from a hat containing the names of the tied candidates.
- viii. Immediately following the election, the person presiding over the election shall install the newly elected Chair in the chair and hand over control of the meeting.
- ix. A chair for each committee will be elected at the first meeting of the committee.
- x. Upon a vacancy, due to death, incapacity, resignation, or continued absence occurring:
 - on the Board, then the CAO will ask the municipality in which there is a vacancy to appoint a new member.
 - in the Chair, Vice Chair, Committee Members position(s), and the Authority may use the election procedures to fill that vacancy at any subsequent meeting.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: February 22, 2023

MOTION #: FA-23-003

MOVED BY: _____

SECONDED BY: _____

THAT Don Sankey and Randy Scherzer be appointed scrutineers.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: February 22, 2023

MOTION #: FA-23-004

MOVED BY: _____

SECONDED BY: _____

THAT nominations for the election of Chair for 2023 close.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: February 22, 2023

MOTION #: FA-23-005

MOVED BY: _____

SECONDED BY: _____

THAT nominations for the election of Vice Chair for 2023 close.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: February 22, 2023

MOTION #: FA-23-006

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors has elected and appointed for the year 2023 GSCA Officers as follows:

Chair:

Vice Chair:



Grey Sauble Authority Board of Directors

M O T I O N

DATE: February 22, 2023

MOTION #: FA-23-007

MOVED BY: _____

SECONDED BY: _____

(if needed)

THAT Ballots be destroyed.

Committee Appointments for 2023

Committee	2022 Appointments	2023 Appointments
Conservation Foundation	Cathy Little	
	Scott Greig	
Conservation Ontario Council	Scott Greig Andrea Matrosovs	Chair Vice Chair
Forestry Committee (3 to 6 Members)	Paul Vickers	
	Marion Koepke	
	Dwight Burley	
	Ryan Greig	
	Harley Greenfield	
Arboretum Alliance	Scott Greig	
Agricultural Advisory Committee	Scott Greig	
	Scott Mackey	
Drinking Water Source Protection Management Committee (Chair & Vice-Chair)	Scott Greig Andrea Matrosovs	Chair Vice Chair
Ad Hoc Building Committee	Ryan Greig	
	Harley Greenfield	
	Scott Greig	
	Dwight Burley	
Indigenous and GSCA Relationships Committee (3 to 6 Members)	Cathy Moore Coburn	
	Dwight Burley	
	Cathy Little	
	Paul McKenzie	

Member Municipalities

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula



Grey Sauble Authority Board of Directors

M O T I O N

DATE: February 22, 2023

MOTION #: FA-23-008

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors has elected and appointed for the year 2023 Committee Members as listed:

Conservation Foundation –

Forestry Committee –

Arboretum Alliance –

Conservation Ontario Council

Voting Reps –

1st Alternate -

2nd Alternate -

Indigenous Relationships Committee –

Building Ad Hoc Committee –

Agricultural Advisory Committee -

Grey Sauble Authority Board of Directors

M O T I O N

DATE: February 22, 2023

MOTION #: FA-23-009

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors appoint Middlebro' & Sevens LLP and GSCA General Counsel for the year 2023, with the option to engage the services of other solicitors, as necessary.

Grey Sauble Authority Board of Directors

M O T I O N

DATE: February 22, 2023

MOTION #: FA-23-010

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors approve the 2023 BOD's meeting dates as follows:

February 22nd (AGM);

March 22nd;

April 26th;

May 24th;

June 28th;

July 26th (optional);

August 23rd;

September 27th;

October 25th;

November 22nd; and

December 20th.

**GREY SAUBLE CONSERVATION AUTHORITY
MINUTES**
Full Authority Board of Directors
Wednesday, December 21, 2022, at 1:00 p.m.

The Grey Sauble Conservation Authority (GSCA) Board of Directors' meeting was held in a hybrid format of in-person at the Grey Sauble Conservation Authority Administrative Office and virtually via the meeting application, WebEx.

1. Call to Order

Chair Scott Greig called the meeting to order at 1:15 p.m., welcomed all those present in person and virtually, and made welcome new members. Members took a moment to introduce themselves. Chair Scott Greig made a land acknowledgement declaration.

Directors Present In-Person: Chair Scott Greig, Marion Koepke, Scott Mackey, Robert Uhrig, Tony Bell, Cathy Moore Coburn, Sue Carleton

Directors Present Virtually: Jennifer Shaw

Regrets: Nadia Dubyk, Alex Maxwell, Jay Kirkland

Staff Present: CAO, Tim Lanthier; Administrative Assistant, Valerie Coleman; Manager of Information Services, Gloria Dangerfield; Manager of Financial and Human Resource Services, Alison Armstrong; Manager of Conservation Lands, Rebecca Anthony; Water Resources Coordinator, John Bittorf; Forestry Coordinator, Mike Fry; DSWP Coordinator, Carl Seider; Manager of Environmental Planning, MacLean Plewes

2. Disclosure of Pecuniary Interest

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at the time.

3. Call for Additional Agenda Items

Nothing at this time.

4. Adoption of Agenda

Motion No.: FA-22-106	Moved By: Seconded By:	Sue Carleton Robert Uhrig
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THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of December 21, 2022.

Carried

5. Approval of Minutes

Motion No.: FA-22-107	Moved By: Seconded By:	Cathy Moore Coburn Tony Bell
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THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of October 26, 2022.

Carried

6. Business Out of Minutes

Nothing at this time.

7. Consent Agenda

Motion No.: FA-22-108	Moved By: Seconded By:	Scott Mackey Marion Koepke
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THAT in consideration of the Consent Agenda Items listed on the December 21, 2022, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) Environmental Planning – Section 28 Permits – October & November 2022; (ii) Administration – Receipts & Expenses – October & November 2022; (iii) Correspondence – Letter from GSCA to Premier Ford & Letter from GSCA Environmental Planning Department; (vi) Recent Media Articles

Carried

8. Business Items

i. Administration

a. Board Introduction and GSCA Overview

The CAO, Tim Lanthier provided a presentation to the Board introducing the Grey Sauble Conservation Authority (GSCA) with an overview of its geographic boundaries, operational makeup, funding breakdown, and programs and services. It was noted that a full orientation for Board Members would be held in 2023.

CAO Lanthier gave an overview of the role and responsibilities of GSCA Directors and noted that a more in-depth discussion of these will be held in 2023.

CAO Lanthier spoke briefly to the most recent changes to the Conservation Authorities Act (CAA) and included some details on the Ministry appointed Agricultural Representative,

GSCA's mandatory and non-mandatory programs and services, and the other pieces that became required under the act.

Chair Greig noted the amount of time staff have redirected and dedicated to managing information coming from the Ministry with regard to the changes.

b. Board Meeting Schedule for 2023

Chair Greig noted that the GSCA Board of Directors has traditionally met on the 4th Wednesday of the month at 1:15 p.m.

A Member (Koepke) asked if staff find that the 4th Wednesday works for staff. CAO Lanthier answered that it does.

CAO Lanthier noted that, prior to December's meeting, a Board member expressed concern regarding a conflict with their municipal meeting schedule. Formal approval of the Board schedule will be held at the AGM.

A Member (Coburn) noted that the 4th Wednesday of the month does not necessarily work for them.

Discussion was had with regard to various municipal schedules and how the GSCA Full Authority meetings dove tail into them. It was generally agreed upon that the current schedule works well with few conflicts.

CAO Lanthier requested that the Board consider not meeting in January and making the February AGM be the first meeting of 2023, this was met with agreement.

Motion No.:
FA-22-109

Moved By: Marion Koepke
Seconded By: Scott Mackey

THAT the GSCA Board of Directors adopt a schedule that reflects Full Authority meetings to be held on the 4th day of the month at 1:15 pm.

Carried

c. Passing of Bill 23

The CAO, Tim Lanthier provided a presentation on the Bill 23 – More Homes Built Faster Act and noted that it had undergone a 3rd Reading and received Royal Ascent on November 28th. A summary of the major changes to the CAA were reviewed.

A Member (Chair Greig) asked with regard to the disposition of conservation lands. The CAO clarified the factors involved.

A Member (Carleton) asked if GSCA currently has land that would be considered developable lands. The CAO answered that GSCA may; however, they may not be suitable for development. Staff will work through inventory process and report back to the Board.

CAO Lanthier spoke to issues that staff have identified.

A Member (Mackey) asked what staff are referring to with regard to the potential increase in municipal liability identified. CAO Lanthier clarified that bypassing the CA permitting process and not having a CA issued permit may increase liability on municipalities.

CAO Lanthier gave a summary of the pertinent dates moving forward and the elements of the legislation that will come into effect on January 1, 2023.

CAO Lanthier gave an overview of actions that staff have taken to date and what next steps look like.

A Member (Mackey) asked if the Environmental Planning Fee Schedule is safe from freezing fees. CAO Lanthier confirmed that the previously approved fee schedule is safe from the freeze, however; a revised version of the Fee Schedule will be presented later in the meeting to reflect the changes under Bill 23.

A Member (Bell) noted that agricultural lands are also at risk under Bill 23.

Motion No.: FA-22-110	Moved By: Seconded By:	Cathy Moore Coburn Sue Carleton
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WHEREAS the Province of Ontario has introduced, “consulted on” and passed Bill 23 – More Homes Built Faster Act,

THAT the GSCA Board of Directors receive Staff Report 031-2022 – Effects of Bill 23 on the Conservation Authorities Act as information.

Carried

d. Fee Policy

The CAO spoke to the required GSCA Fee Policy. The policy had been put out to consultation with no substantive feedback received.

Motion No.: FA-22-111	Moved By: Seconded By:	Marion Koepke Cathy Moore Coburn
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WHEREAS amendments to the Conservation Authorities Act requires GSCA to administer fees in a transparent and accountable manner by adopting and publishing a written fee policy,

AND WHEREAS these changes to the Act will take effect on January 1, 2023,

AND WHEREAS GSCA Staff brought forward a Draft Fee Policy for endorsement for consultation on September 28, 2022,

AND WHEREAS such consultation has occurred,

THAT the GSCA Board of Directors endorse the Final GSCA Fee Policy as presented.

Carried

e. Administration Office Cleaning Contract

The CAO spoke to the results of the administrative office cleaning contract tender.

Three bids were received with two of the contractors having had a tour of the facility. Staff recommended awarding the contract to O-Kay Cleaners of Owen Sound.

A Member (Mackey) asked how many hours are included in the contract and if staff explored the option of having internal staff conducting the required work. CAO Lanthier responded that the cleaners would take about four person-hours on a weekly basis. Staff did not look internally as there are not staff currently on the team that would be qualified to conduct the work required.

Motion No.:
FA-22-112

Moved By: Sue Carleton
Seconded By: Tony Bell

WHEREAS the Grey Sauble Conservation Authority (GSCA) cleaning contract was terminated and was put out to tender;

AND WHEREAS, GSCA staff received and reviewed three bids;

AND WHEREAS, O-Kay Cleaners provided the lowest cost, met all of the requirements, and provided three satisfactory references;

THAT the Grey Sauble Conservation Authority Board of Directors award the administrative center cleaning contract to O-Kay Cleaners for their total bid of \$875.00 plus HST per month, to begin January 1, 2023 and end December 31, 2026.

Carried

The Board recessed for 10 minutes at 2:40 pm.

The Board resumed session at 2:53 pm.

f. 2023 Draft Budget

CAO, Tim Lanthier, presented the drafted 2023 Budget and noted that it was being presented later than typical due to circumstances around CAA changes and the 2022 Municipal Election.

CAO Lanthier summarized the details of the Environmental Planning Fee review process, results, and its impact on the 2023 budget process, the effect of increased visitation and parking revenues on the operating department budget, and the effect of lower timber harvest revenues on the forestry department.

CAO Lanthier introduced the 2023 Budget Companion that staff had created to illustrate the budget and noted that it should answer most initial questions.

The operating budget currently sits at a 2.99% levy increase or \$45,295, split between the eight municipalities. The capital budget is proposing a \$38,700 increase, this is intended to assist with long-term capital needs, including the future renewal of the administration centre.

A Member (Uhrig) asked with regard to management's satisfaction with current GSCA staffing levels. The CAO responded that with the addition of the Water Resources Engineer included in the 2023 budget, mandatory staffing positions will be covered.

However, there are some future goals and staffing positions that would require more investigation.

The CAO reviewed the budget consultation process once Board approval has been given to move forward.

A Member (Carleton) raised concern regarding the funds going into reserves being less than the funds coming out, and the potential for challenges in the future. The CAO clarified that there are significantly less funds coming out of reserves in 2023 than in 2022.

A Member (Chair Greig) asked with regard to the forestry reserves. The CAO stated that there is no expectation to see the level of revenues of previous decades. The Forestry Coordinator, Mike Fry added that staff utilize a 15-year cycle for forest operations. Staff are trying to be conservative and striving to not over harvest properties.

A Member (Chair Greig) asked with regard to GIS workstations, are these necessary. The CAO clarified that these are asset updates to technology needs and not physical desks.

A Member (Carleton) asked how much reduction in timber growth is due to climate change. Mike Fry answered that staff could not specifically quantify the effect of climate change, however; it is certainly a factor.

A Member (Coburn) commented that they would prefer to see less reliance on timber harvest revenues.

A Member (Mackey) asked what opportunities there are for revenue generation to capitalize on those visitors from outside of the watershed. The CAO responded that staff are investigating additional opportunities that will be brought forward as the business cases are developed.

A Member (Greig) asked with regard to the Water Resources engineer position and where it is allocated. The CAO responded that it is predominantly allocated to planning, however; there may be a shift in the future.

Motion No.:
FA-22-113

Moved By: Marion Koepke
Seconded By: Tony Bell

WHEREAS GSCA Staff have prepared the 2023 Draft Budget for the Board of Directors' consideration,

AND WHEREAS the Conservation Authorities Act requires that this Draft Budget be circulated to participating municipalities for a minimum 30-day commenting period,

THAT the Grey Sauble Conservation Authority Board of Directors receive the 2023 Draft Budget,

AND THAT Staff be directed to distribute the 2023 Draft Budget and Budget Companion to participating municipalities for the minimum 30-day review period.

AND THAT Staff bring a report before the Board of Directors at the February 2023 meeting of the Board for final review and approval of the 2023 Draft Budget back

Carried

ii. Water Management

Nothing at this time.

iii. Environmental Planning

a. Environmental Planning Fee Schedule Update

The CAO spoke to the updates to the previously approved Environmental Planning Fee Schedule that became necessary by the passing of Bill 23. Staff have extracted the fees related to the Planning Ecologist position and updated the fees accordingly. Staff provided a side-by-side comparison of the changes to the fee schedule. Staff recommended that the proposed fee schedule be effective immediately.

A member (Carleton) asked what the Board's reasoning was to not move forward with the Planning Ecologist position. The CAO clarified that with the passing of Bill 23, CAs have been removed from commenting on Natural Heritage items and this has made the Planning Ecologist position unnecessary.

Motion No.:
FA-22-114

Moved By: **Scott Mackey**
Seconded By: **Cathy Moore Coburn**

WHEREAS, the Board of Directors endorsed the Program Rates and Fees Review Final Report prepared by Watson's & Associates Economists Ltd.;

AND WHEREAS, the Board of Directors approved the Planning and Permitting Fee Schedule at the October Full Authority meeting;

AND WHEREAS changes in proposed staffing needs require an amendment to this Schedule

THAT THE Board of Directors approve the reduced 2023 Plan Review and Permit fee schedules;

Carried

b. Section 28 Regulation Consultation Comments

The Manager of Environmental Planning, MacLean Plewes, gave a brief background of the requirements of Conservation Authorities and the proposed changes to the regulation.

MacLean provided some high-level comments and noted that staff are generally in favour of the changes being proposed with some minor comments.

A Member (Mackey) asked with regard to permits required for municipal drain clean out. MacLean clarified that a permit would be required, however; municipal projects are not subject to GSCA fees.

A Member (Greig) asked with regard to the variance between the two different watershed standards being used in GSCA, 100-year versus Timmins storm. Water Resources Coordinator, John Bittorf explained that a flood plain study was conducted on the Sauble River, at the time affected municipalities requested that the lesser 100-year standard be employed.

Motion No.:
FA-22-115

Moved By: Sue Carleton
Seconded By: Robert Uhrig

WHEREAS, on October 25, 2022, the Province of Ontario released the “Proposed updates to the regulation of development for the protection of people and property from natural hazards in Ontario” consultation guide on the Environmental Registry of Ontario, ERO #019-2927;

THAT THE GSCA Board of Directors receive Staff Report 036-2022 for ERO Posting #019-2927 as information.

Carried

iv. Operations

Nothing at this time.

v. Conservation Lands

Nothing at this time.

vi. Forestry

Nothing at this time.

vii. Communications/Public Relations

Nothing at this time.

viii. Education

Nothing at this time.

ix. GIS/IT

Nothing at this time.

x. DWSP

Nothing at this time.

9. New Business

10. CAO's Report

The CAO, Tim Lanthier, welcomed all of the new Members to the Board and gave an update on activities from the past month.

CAO Lanthier noted that Bill 23, the Budget, and the Election have claimed most of his time the past few months.

As required, the Transition Plan quarterly report has been completed and will be submitted by the end of 2023.

Staff have provided notice to the Minister that website requirements have been met.

Member pass sales for 2022 saw 1140 resident and 34 non-resident passes sold. The library loan program with Bruce and Grey County library branches was once again well received and had more than 100 loan outs of the passes reported.

A Member (Uhrig) asked with regard to a lack of a marketing budget. CAO Lanthier explained that the GSCA does have communications specialist on staff that works to market properties through community partnerships, social media, website, and the explore brochure. Staff have found that the properties have reached a point at which they market themselves.

A Member (Uhrig) asked with regard to municipal projects and the role that GSCA plays, in particular the planned Meaford Pumped Energy project. The CAO explained that GSCA does not have jurisdiction on Federal lands, however; GSCA does have jurisdiction in the water. It was noted that GSCA is not currently involved in the specified project, however; staff will review any permits submitted.

11. Chair's Report

Chair Greig thanked staff for their work and support over the last four years. Also, expressed gratitude to Board members.

12. Other Business

Nothing at this time.

13. Resolution to Move into Closed Session

Motion No.: FA-22-116	Moved By: Seconded By:	Marion Koepke Scott Mackey
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THAT the Grey Sauble Conservation Authority Board of Directors proceed into closed session at 3:52 pm to discuss matters related to the following:

- i. Minutes of the Closed Session of the Regular Board of Directors meeting held on October 26, 2022; and,**
- ii. Minutes of the Confidential Closed Session of the Regular Board of Directors meeting held on October 26, 2022.**

AND FURTHER THAT CAO, Tim Lanthier, Administrative Assistant, Valerie Coleman, and Manager of Information Services, Gloria Dangerfield, will be present.

Carried

14. Resolution that the Board of Directors has resumed Open Session

Motion No.: FA-22-117	Moved By: Seconded By:	Sue Carleton Cathy Moore Coburn
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THAT the Grey Sauble Conservation Authority Board of Directors resume open session.

Carried

15. Resolution Approving the Closed Session Minutes

Motion No.:
FA-22-118

Moved By: Marion Koepke
Seconded By: Scott Mackey

THAT the Grey Sauble Conservation Authority Board of Directors approve the October 26, 2022, Closed Session and Confidential Closed minutes as presented in the closed session agenda.

Carried

16. Reporting out of Closed Session

The Board reviewed and approved both the Closed Session minutes of October 26, 2022 and the Confidential Closed Session Minutes of October 26, 2022.

17. Next Full Authority Meeting

Wednesday February 22, 2022

18. Adjournment

The meeting was adjourned at 3:59 p.m.

Motion No.:
FA-22-119

Moved By: Cathy Moore Coburn
Seconded By: Tony Bell

THAT this meeting now adjourn.

Carried

Scott Greig, Chair

Valerie Coleman
Administrative Assistant

Grey Sauble Authority Board of Directors

M O T I O N

DATE: February 22, 2023

MOTION #: FA-23-011

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of December 21, 2022.

Permits Issued from December 1, 2022 to December 31, 2022

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
22438	28-Nov-22	01-Dec-22			Municipality of Meaford	St Vincent Township
Approved works:			Horizontal Directional Drilling to to install new natural gas pipeline			
			Project Location: Meaford Golf Course Townhouses			
			<input checked="" type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by:			
			<input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka			
22441	16-Aug-22	01-Dec-22			Municipality of Meaford	St Vincent Township
Approved works:			HDD for installation of conduit			
			Project Location: Tom Thomson Lane, Sideroad 21, Concession A			
			<input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by:			
			<input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka			
22280	14-Jun-22	05-Dec-22			Municipality of Grey Highlands	Artemesia Township
Approved works:			Residential dwelling, septic, deck and associated site alterations			
			Project Location: 117 Hawthorn Lane			
			<input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by:			
			<input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jake Bousfield-Baste			
22444	01-Dec-22	07-Dec-22			Town of the Blue Mountains	Thornbury
Approved works:			Recreational single family dwelling.			
			Project Location: 217 39th Sideroad			
			<input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by:			
			<input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Chris Scholz			
22455	12-Dec-22	16-Dec-22			Town of South Bruce Peninsula	Amabel Township
Approved works:			Site grading and retaining wall associated with new residential dwelling			
			Project Location: 38 William Court			
			<input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by:			
			<input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jake Bousfield-Baste			
22052	01-Feb-22	16-Dec-22			Municipality of Meaford	St Vincent Township
Approved works:			Residential dwelling, septic and associated site alterations			
			Project Location: 161 Fraser Street			
			<input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by:			
			<input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Chris Scholz			

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
19304	20-Sep-19	19-Dec-22	Part Lot 2	12	Municipality of Grey Highlands	Artemesia Township
Approved works:			Construction of a residential dwelling, storage shed, sewage system and associated site alterations		Project Location: 174411 Lower Valley Road <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka	
22421	03-Nov-22	20-Dec-22	1268	South Bruce Pe	Town of South Bruce Peninsula	Albemarle Township
Approved works:			Placement of garage		Project Location: 1268 Sunset Drive <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Jake Bousfield-Baste	
22443	01-Dec-22	22-Dec-22			Town of South Bruce Peninsula	Amabel Township
Approved works:			River Bore for new cable		Project Location: Corner of Marina Ave/Kitchener Street <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jake Bousfield-Baste	

Permits Issued from January 1, 2023 to January 31, 2023

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
22281	18-Apr-22	09-Jan-23	9	5	Municipality of Meaford	Sydenham Township
Approved works:			Construction of a 4 season residence		Project Location:	104264 Grey Road 18
					<input checked="" type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill
					Reviewed by:	
					Olivia Sroka	
22403	29-Sep-22	09-Jan-23			Municipality of Grey Highlands	Artemesia Township
Approved works:			Grading and fill removal associated with dwelling and septic installation.		Project Location:	167 Blue Mountain Maples Road
					<input type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill
					Reviewed by:	
					Chris Scholz	
22448	01-Dec-22	09-Jan-23			Township of Georgian Bluffs	Keppel Township
Approved works:			Construction of an addition		Project Location:	395 Princess St
					<input checked="" type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input type="checkbox"/> fill
					Reviewed by:	
					Olivia Sroka	
23004	03-Jan-23	09-Jan-23			Township of Georgian Bluffs	Keppel Township
Approved works:			Horizontal directional drilling for the installation of conduit		Project Location:	420358001200202, 420362000201800
					<input type="checkbox"/> construct	<input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input type="checkbox"/> fill
					Reviewed by:	
					Olivia Sroka	
23006	18-Jan-23	18-Jan-23			Town of the Blue Mountains	Collingwood Township
Approved works:			Construction of a 22.25 ft ² main floor addition, 760.00 ft ² second storey addition, and new covered wood deck		Project Location:	110 Blueski George Crescent
					<input checked="" type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input checked="" type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input type="checkbox"/> fill
					Reviewed by:	
					Jake Bousfield-Baste	
22268	29-Jun-22	18-Jan-23	PT LOT 1	2	Municipality of Grey Highlands	Artemesia Township
Approved works:			New Septic System		Project Location:	315785 3rd Line B
					<input type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill
					Reviewed by:	
					Jake Bousfield-Baste	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
22462	22-Dec-22	18-Jan-23			Town of the Blue Mountains	Collingwood Township
Approved works:			New natural gas line		Project Location: 188 Peel Street N <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jake Bousfield-Baste	
22361	08-Sep-22	18-Jan-23	29	5E	Municipality of Grey Highlands	Artemesia Township
Approved works:			Laneway widening and replacement of existing culvert.		Project Location: 346045 4th Concession B <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Chris Scholz	
22401	28-Sep-22	18-Jan-23	Lot 54		Municipality of Grey Highlands	Euphrasia Township
Approved works:			Replacement seasonal/recreational dwelling.		Project Location: 107 Meadow Lane <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Chris Scholz	
22458	13-Dec-22	19-Jan-23	67		Town of the Blue Mountains	Collingwood Township
Approved works:			Single Family Dwelling		Project Location: 114 Schooners Lane <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Chris Scholz	
22459	13-Dec-22	19-Jan-23	68		Town of the Blue Mountains	Collingwood Township
Approved works:			Single Family Dwelling		Project Location: 116 Schooners Lane <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Chris Scholz	
22312	27-Jul-22	20-Jan-23	21		Town of the Blue Mountains	Collingwood Township
Approved works:			Installation of new septic system		Project Location: 139 Bayview Avenue <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input checked="" type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Jake Bousfield-Baste	

**Grey Sauble Conservation Authority
Receipt Report
December 1st - 31st, 2022**

Regulation Permits	\$	6,620.00	
Planning	\$	6,108.60	
Land Use Agreements	\$	1,978.85	
Square Parking Revenue	\$	2,790.00	
Forestry	\$	1,352.60	
Stewardship	\$	15,000.00	Sauble River Project
S.39 Provincial Funding	\$	37,056.00	
Funds Due from Foundation	\$	14,209.30	Project Funds, Endowment Interest, Memorial Forest Trees Planted
Donations	\$	1,239.53	
Miscellaneous	\$	300.00	
Arboretum Alliance	\$	25.00	
Oliphant Phragmites	\$	50.00	

Total Monthly Receipts	\$	86,729.88
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Grey Sauble Conservation Authority
Expense Report
December 1st to 31st, 2022

12040	Excel Business Systems	\$	75.74	Copy and Print Charges
12041	Bell Canada	\$	282.72	Monthly Phone Service
12042	Coates & Best Inc.	\$	142.26	Office Supplies
12043	Sunbelt Rentals	\$	152.55	Safety Salt
12044	Staples Advantage	\$	487.26	Office Supplies
12045	Ideal Supply Inc	\$	49.67	Shop Supplies
12046	Krueger Custom Steel & Machinery	\$	305.10	Equipment Repair
12047	MacDonnell Fuels	\$	1,256.49	Vehicle & Furnace Fuel
12048	Rogers Communications Canada Inc.	\$	573.03	Teams Phone Service
12049	Saugeen Conservation	\$	1,050.00	DWSP Program Support
	Mastercard Payments	\$	8,103.18	See Summary Below
	Amilia	\$	322.41	
	Bruce Telecom	\$	526.72	
	City of Owen Sound	\$	427.54	Water Charges
	Pickfield Law	\$	101.70	Legal Fees
	Miller Waste Systems Inc.	\$	180.31	Tipping Fees & Garbage Bin Rental
	Kia	\$	31,235.70	Purchase of Vehicle
	Kia	\$	3,183.21	Extended Warranty
	DWSP Copier Lease	\$	163.85	
	Square Fees	\$	224.11	
	Hydro, Reliance	\$	1,857.12	
	Receiver General, EHT, WSIB	\$	44,157.72	
	Group Health Benefits	\$	10,614.65	
	OMERS	\$	25,617.56	
	Monthly Payroll	\$	165,000.88	

Total Monthly Expenses	\$ 296,091.47
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Mastercard Summary

Building Services	\$	1,106.33
Fleet	\$	1,136.51
Administration	\$	76.39
DWSP	\$	11.48
Watershed Monitoring	\$	2,027.22
Flood Forecasting	\$	671.92
Shop Supplies	\$	155.77
Planning	\$	45.19
Forestry	\$	200.00
Staff Training	\$	56.50
AED Purchase	\$	1,784.27
Due From Grey County	\$	831.60

Monthly Mastercard Payments	\$ 8,103.18
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Grey Sauble Conservation Authority
Receipt Report
January 1st - 31st, 2023

Regulation Permits	\$	4,540.00	
Planning	\$	24,311.20	
Land Use Agreements	\$	306.00	
Square Parking Revenue	\$	5,490.00	
Blue Mountain Watershed Trust	\$	1,297.42	Lab Fees
Forestry	\$	2,035.13	
Stewardship	\$	4,000.00	
Funds Due To Foundation	\$	400.00	
RMO	\$	2,500.00	
General GSCA Donations	\$	351.12	
Miscellaneous	\$	22.60	

Total Monthly Receipts	\$	45,253.47	
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Grey Sauble Conservation Authority
Expense Report
January 1st to 31st, 2023

12050	Credit Valley Conservation	\$ 1,180.00	Retention Schedule Legal Review
12051	Invasive Phragmites Control Centre	\$ 71,000.00	Phragmites Cutting
12052	Bell Canada	\$ 191.84	Monthly Phone Service
12053	Sunbelt Rentals	\$ 190.69	Safety Salt
12054	Township of Georgian Bluffs	\$ 93.84	Indian Falls Water Charges
12055	Greenland International Consulting Ltd	\$ 13,489.38	NDMP Grey County
12056	J.A. Porter Holdings Ltd.	\$ 13.90	Shop Supplies
12057	Kilsyth Auto Service Ltd.	\$ 221.50	Vehicle Repair and Maintenance
12058	Krueger Custom Steel & Machinery	\$ 152.55	Vehicle Repair and Maintenance
12059	MacDonnell Fuels Limited	\$ 1,968.60	Vehicle and Furnace Fuel
12060	Riddell Contracting Ltd.	\$ 1,916.69	Hibou Washroom Repair
12061	Robert's Farm Equipment	\$ 29.44	Vehicle & Equipment Repair
12062	Scott's Industrial & Farm Supplies	\$ 18.94	Dam Logs
12063	Accountability	\$ 791.00	Adagio Module Annual Renewals
12064	Bell Canada	\$ 87.15	Tara Stream Gauge Service
12065	Coates & Best Ltd.	\$ 70.69	Office Supplies
12066	Staples Advantage	\$ 263.11	Office Supplies
12067	Georgian Bay Chemical	\$ 398.58	Shop Supplies
12068	Hatten Building Centre	\$ 2,000.08	Dam Stop Logs
12069	MacDonnell Fuels	\$ 802.85	Vehicle Fuel
12070	Marsh Canada Limited	\$ 146.50	Insurance Coverage
12071	Rogers Communications Canada Inc.	\$ 219.20	Teams Phone Service
12072	Xerox	\$ 16.87	Copy and Print Charges
	Mastercard Payments	\$ 8,724.79	See Summary Below
	Amilia	\$ 199.94	
	Bruce Telecom	\$ 526.41	
	Miller Waste Systems Inc.	\$ 199.30	Tipping Fees and Bin Rental
	R.F King Holdings	\$ 10,333.00	Septic Repairs
	DWSP Copier Lease	\$ 163.85	
	Square Fees	\$ 299.25	
	Hydro, Reliance	\$ 2,922.04	
	Receiver General, EHT, WSIB	\$ 82,250.49	
	Group Health Benefits	\$ 10,614.65	
	OMERS	\$ 38,483.00	
	BOD Per Diems	\$ 722.73	
	Monthly Payroll	\$ 101,086.43	

Total Monthly Expenses	\$ 351,789.29
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Mastercard Summary

Building Services	\$	903.38
Administration	\$	321.62
Watershed Monitoring	\$	2,208.02
Flood Forecasting	\$	561.96
Shop Supplies	\$	279.73
Forestry	\$	650.00
Staff Training	\$	1,917.85
Computer Purchase	\$	1,882.23
Monthly Mastercard Payments	\$	8,724.79



GREY SAUBLE CONSERVATION FOUNDATION MINUTES

Foundation Board of Directors

Wednesday, November 16, 2022, at 10:00 a.m.

1. Call to Order

Vice Chair Al Wilcox called the meeting to order and welcomed those present at 10:08 A.M. Valerie Coleman will act as secretary.

Members Present: Al Wilcox (Vice-Chair), Dick Hibma (Treasurer), Bill Law, Nancy McGee, Serenity Morton, Valerie Coleman

Regrets: Scott Greig (GSCA Board Representative), Marg Gaviller, Don Sankey, Nancy Brown, Anne Stephens

2. Introduction of Guests

3. Adoption of Agenda

Moved By:

Seconded By:

“THAT the agenda of the Grey Sauble Conservation Foundation meeting dated July 20, 2022 be approved.”

Deferred

4. Approval of Minutes of Board Meeting – October 3, 2022

Moved By:

Seconded By:

“THAT the minutes of the Grey Sauble Conservation Foundation meeting dated October 3, 2022, be approved.”

Deferred

5. Business Arising from Minutes

Serenity clarified with regard to a question asked in a previous meeting in respect to the Annual Financial Review. The number of “funds” that the Foundation sites do have a financial affect on the total cost of the annual review.

Bill Law and Don Sankey attended the Volunteer Afternoon event at Harmony Center, three potential new Board member volunteers.

6. Team Reports

a. Finance/Administration/Financial Statements

Treasurer, Dick Hibma presented the Finance Committee report for November.

The committee discussed the grant proposal being developed alongside GSCA with regard to the Climate Change of Canada Habitat Stewardship

Dick reviewed the financial statement from October.

Dick explained some corrections that were made to the September YTD financials.

The next Financial Committee meeting will be December 13, 2022 @ 10:00 a.m.

The Board discussed the motions out of the committee meeting, voting was deferred to the Board's next meeting.

Al Wilcox asked with regard to the Foundation's ability to honour it's commitment for 2024 and 2025. Dick answered that there will be a GIC that matures in time to honour the foundation's 2024 commitment, in addition to any fundraising the foundation does.

Moved By:

Seconded By:

"THAT the GSCF Board approve the transfer of \$3,778 received as distribution from the Endowment Fund held by the Community Foundation Grey Bruce to the Grey Sauble Conservation Authority."

Deferred

Moved By:

Seconded By:

"THAT the GSCF Board approve the Financial Reports for September and October 2022 with changes as discussed and noted."

Deferred

Moved By:

Seconded By:

"THAT the GSCF Board approve the Finance and Administration Committee reports for November as presented."

Deferred

Moved By:

Seconded By:

"THAT the GSCF Board confirm approval of Foundation support of \$15,000 in 2023, and \$20,000 in each 2024 and 2025 for the GSCA grant application for a Pollinator Habitat project seeking Climate Change Canada Stewardship funding."

Moved By:
Seconded By:

“THAT the GSCF Board approve the payment of \$6,120 to GSCA as contribution from 500 Club members to fund a project to replace the boardwalk to the Inglis Falls Filtration Plant.”

Carried

Moved By:
Seconded By:

“THAT the GSCF Board approve the purchase of a \$20,000 GIC with Home Equity Bank for a 3-year term at 5.11% return.”

Carried

Moved By:
Seconded By:

“THAT the GSCF Board receive the November version of the 2023 draft budget as information.”

Carried

b. Grant Proposal

Nancy McGee gave an overview of the Climate Change Canada Habitat Stewardship grant proposal. The Habitat Stewardship Program (HSP) for Species at Risk is a grant offered by Environment and Climate Change Canada (ECCC). Grey Sauble Conservation Authority submitted a grant application on November 15th, 2022, which will span a 3-year period and support education, stewardship and community engagement activities focused on pollinators at risk, specifically the Monarch Butterfly, the Yellow-Banded Bumble Bee, the American Bumble Bee, and Suckley's Cuckoo Bumble Bee. The nature of the grant demands that a minimum of matching funding (both in-kind and cash) be shown for each dollar of grant support being requested. The Foundation has been asked to commit a total of \$55,000 over three years to support all activities. It is anticipated that the budget over three years for the complete project will be in the range of \$450,000 to \$500,000 dollars.

c. Memorial Forest

Valerie gave a review of her meeting with Don Sankey with regard to improving efficiency of the Memorial Forest Program. Some of these included:

- With the inclusion of the online tree purchasing through the website and sharepoint list. It was suggested that this could be utilized to manage Memorial Tree data rather than the database being used currently.
 - Valerie noted that most purchases are now coming in through the website and having to only input those that come in through the mail or over phone into the sharepoint list would save considerable time.
 - It was also noted that donations made with the tree purchase would still be entered into the database for tax receipt purposes.
 - Additionally, Valerie suggested that any changes should be made at the start of the new planting year to ease any confusion.

- The need to have ceremony attendees RSVP.
 - Valerie stated that this required a great deal of staff time and is possibly not necessary.
- The need to send out both a notice of tree purchase to the next of kin and a ceremony invitation in the spring.
 - The members present discussed this and suggested that it warranted further discussion with all members.
 - There was a suggestion that members could take on the responsibility of sending out notice cards on a monthly basis.
- Valerie suggested aligning the memorial forest with the calendar year rather than the current April 1 to March 31.
 - This would allow the forestry team to order the correct number of trees, reduce the number of late entries, and reduce confusion around when a tree is purchased and when it is planted.
 - Serenity added that it would make budgeting and finance easier as well.
 - There was support expressed for this change.

Dick relayed some notes from Don's meeting with CAO Tim Lanthier in Don's absence. It was noted that the Feversham Gorge may be a potential forest site. Tim has been looking for an additional space. It was stated that there needs to be some outreach to landowners and retired pit operators.

Serenity suggested that the Board look at including an administration fee on Memorial Tree purchases.

d. **Film Festival**

Dick mentioned that the current budget numbers show the net revenue of the 2022 film festival as \$6,128, however; may not be accurate.

Discussion around future format of the festival. The idea of only doing a travelling school show was discussed. A comment was made that getting sponsorships may be difficult without the evening performance.

e. **2023 Draft Budget**

Dick presented the 2023 draft budget for discussion.

There was a clarification of funds pledged to the Friends of Hibou. The motion was to provide \$3,000 in 2022. These funds were not pledged for 2023. Dick changed the line item to reflect this.

Budget to be approved at the January Foundation meeting.

7. Acceptance of Committee Reports

Moved By:
Seconded By:

“THAT the reports of the Finance and Administration Committee, Memorial Forest Committee, and the Earth Film Festival Committees presented at the November 16th, 2022, meeting of the GSCF Board of Directors be received and the items contained therein be approved.”

Deferred

8. Grey Sauble CA Updates

Serenity asked the Board about assigning a secretary to take meeting minutes. This will be discussed.

Serenity asked the Board about combining the Finance Committee and Board Meetings. Dick stated that there was discussion around this at the committee level. This will require additional discussion.

9. New Business – Nothing at this time.

10. Correspondence – Nothing at this time.

11. Next Board Meeting

December 7th, 2022 @ 10:00 a.m. – proposed to hold a virtual meeting to reconcile deferred motions.

12. Adjournment

The meeting was adjourned at 12:14 p.m.



GREY SAUBLE CONSERVATION FOUNDATION MINUTES

Foundation Board of Directors
Wednesday, December 7, 2022, at 10:00 a.m.

1. Call to Order

Vice Chair Al Wilcox called the meeting to order and welcomed those present at 10:08 A.M. Serenity Morton will act as secretary.

Members Present: Don Sankey (Chair), Al Wilcox (Vice-Chair), Dick Hibma (Treasurer), Bill Law, Nancy McGee, Nancy Brown, Serenity Morton

Regrets: Scott Greig (GSCA Board Representative), Marg Gaviller, Anne Stephens

2. Introduction of Guests

3. Adoption of Agenda

Moved By: Dick Hibma
Seconded By: Bill Law

"THAT the agenda of the Grey Sauble Conservation Foundation meeting dated November 16, 2022 be approved."

Carried

4. Approval of Minutes of Board Meeting – October 3, 2022

Moved By: Nancy McGee
Seconded By: Don Sankey

"THAT the minutes of the Grey Sauble Conservation Foundation meeting dated October 3, 2022, be approved."

Carried

5. Business Arising from Minutes

6. Team Reports

Moved By: Dick Hibma
Seconded By: Nancy McGee

“THAT the GSCF Board approve the transfer of \$3,778 received as distribution from the Endowment Fund held by the Community Foundation Grey Bruce to the Grey Sauble Conservation Authority.”

Carried

Moved By: Dick Hibma
Seconded By: Bill Law

“THAT the GSCF Board approve the Financial Reports for September and October 2022 with changes as discussed and noted.”

Carried

Moved By: Dick Hibma
Seconded By: Don Sankey

“THAT the GSCF Board approve the Finance and Administration Committee reports for November as presented.”

Carried

Moved By: Nancy McGee
Seconded By: Dick Hibma

“THAT the GSCF Board confirm approval of Foundation support of \$15,000 in 2023, and \$20,000 in each 2024 and 2025 for the GSCA grant application for a Pollinator Habitat project seeking Environment and Climate Change Canada Stewardship funding.”

Carried

Moved By: Dick Hibma
Seconded By: Don Sankey

“THAT the GSCF Board rescind the motion from the October 3, 2022 meeting regarding the \$6,000 contribution and approve the payment of \$6,120 to GSCA as contribution from 500 Club members to fund a project to replace the boardwalk to the Inglis Falls Filtration Plant.”

Carried

Moved By: Dick Hibma
Seconded By: Nancy McGee

“THAT the GSCF Board approve the purchase of a \$20,000 GIC at the best available rate in consideration of the laddering approach in GICs.”

Carried

Moved By: Dick Hibma
Seconded By: Bill Law

“THAT the GSCF Board receive the November version of the 2023 draft budget as information.”

Carried

7. **Acceptance of Committee Reports**

Moved By: Don Sankey
Seconded By: Nancy Brown

“THAT the reports of the Finance and Administration Committee, Memorial Forest Committee, and the Earth Film Festival Committees presented at the November 16th, 2022, meeting of the GSCF Board of Directors be received and the items contained therein be approved.”

Carried

8. **Grey Sauble CA Updates**

9. **New Business** – Nothing at this time.

10. **Correspondence** – Nothing at this time.

11. **Next Board Meeting**

January 18, 2023 – time of day to be determined later to ensure director availability.

12. **Adjournment**

The meeting was adjourned at 10:36 p.m.



Friends of Hibou

Meeting Minutes

Monday, November 14, 2022 via Zoom

Present	Marie Knapp, Bob Knapp, Barry Lewin, Morgan Barrie, Don Sankey, Krista McKee, Rebecca Anthony		
Regrets	Brian Tannahill		
Item	Discussion	Action	By Whom
1.	Welcome - Bob Knapp welcomed everyone and chaired the meeting.		
2.	Accept Minutes of March 31, 2022 - approved		
3.	Addition of Items Rebecca recommended that the Friends prepare a work plan for 2023. This will be discussed further in the agenda	Friends of Hibou	Friends of Hibou
4.	Old Business		
a.	Debrief - Free Family Fun Day - August 7, 2022 Krista reported that the event was a great success - good attendance of young families because of our environmental theme: snakes, butterflies, fossils, forestry practices, water creatures, wildlife and drinking water education. The food and ice cream were a bonus to our event. It was felt that this could be an event every two years and if so, the group would not offer hikes due to the lack of interest. Thank you cards will be sent out to our sponsors.	Bob, Marie, Krista	Bob, Marie, Krista
b.	Parking Pass Rebecca noted that passes will be provided to volunteers with more than 7 volunteer hours.	Rebecca	Rebecca
c.	Budget to Date and use of donated funds The Friends account balance is \$3,849. Marie and Krista will review the report prepared by Alison.	Marie, Krista	Marie, Krista
5.	New Business		
a.	Newsletter Update Brian has taken on the responsibility of producing the newsletter. He plans to try publishing two per year. This fall, submissions were provided by Don, Marie and Krista. We look forward to seeing the Newsletter. Rebecca suggested that if/when the newsletter becomes too onerous, an article could be submitted to GSC newsletter.		

b.	Grey Sauble Staff Update Washroom & Trail The washrooms have been fixed and roots removed from the septic system. The building will be operational for 2023 season. Also, a few boards in the boardwalk were replaced and some brush was removed. Lands Management Conservation Authorities are reviewing the Provincial request for CA land & disposals. Grey Sauble along with other CA's are not as busy as the last couple of years as things are slowing down.	Morgan Rebecca	Morgan Rebecca
c.	Dates for Shoreline Cleanup, Trail Clipping Last year MPAC was very enthusiastic about cleaning up along the shoreline for Earth Day. It was suggested that they should be contacted again for 2023 Earth Day cleanup with a possible date of Friday April 21st. We should also reach out to the Optimist Club of Sydenham and District Youth Group to see if they would like to be involved on Saturday, April 22 Earth Day Cleanup.	Rebecca	Rebecca
d.	Boardwalk Replacement There is enough money in the budget for approximately 100 boards to be replaced in the boardwalk. Last year's team worked great so the same people will be contacted to see they will participate on Tuesday May 2nd 2023 at 9:00 am. Morgan will purchase and pre-cut the boards 3 weeks prior to the event.	Bob, Morgan	Bob, Morgan
e.	Hibou Celebrating 50 Years in 2023 The fundraising campaign started in 1972 to purchase Hibou. In 2023 Hibou will be celebrating 50 years of ownership by North Grey Region - now Grey Sauble Conservation. It was decided that a subcommittee be established - Morgan, Bob & Marie Dick and Krista to discuss a concert to celebrate, with ticket sales (by Eventbrite). A tentative date could be Saturday June 24, 2023. Rebecca will advise Gloria. The Anniversary Subcommittee will meet at the GSC Workshop on Monday November 28th at 11:00 am to brainstorm further.	Set up a meeting date. See below	Bob, Marie, Dick, Morgan, Krista, Gloria Brian if he wishes
f.	New Brochure and Banner Copies of the new brochure are now available. If you wish copies, please contact Marie. Bob and Marie have the new banner for our events.		
g.	Request to Sponsor a Bench A request was sent to the Friends of Hibou email account asking if they could sponsor a bench with a plaque. Discussion resulting from this request: GSC has a policy that the applicant should have a significant lifetime contribution to Grey Sauble Conservation, how many benches does Hibou need, request doesn't fit in the Friends Mission Statement. A response will be sent back to the request. In future this kind of request will go to GSCA as it is their responsibility.	Krista	Krista

6.	Other <ol style="list-style-type: none"> 1. Barry raised a concern that The fallen Cedars on the beach at the drainage ditch are seen as an eye sore. If this is for education purposes should there be a sign explaining the benefits of leaving this tree? 2. Beaver activity along the hiking trail in the wetland is prevalent. Three large poplars will soon be felled. Is it too late to wrap wire mesh around them? 	Bob	Bob
	Next Meeting Date - Tuesday March 21st at 11:00 am Place to be determined.		



Dates and Events to Remember

Anniversary Sub-Committee - Monday November 28th at 11:00 am at the GSC Workshop
Friends of Hibou Meeting - Tuesday March 21st at 11:00 - Place TBA
MPAC Earth Day Cleanup - Date & Time TBA (? Friday, April 21)
Optimist Club of Sydenham and District Youth Group - TBA (?Saturday, April 22, 2023)
Boardwalk Replacement Work Party - Tuesday May 2nd 2023 at 9:00 am.

September 30, 2022 – IFAA Meeting Minutes

Chaired by Nancy Brown, recorded by Julie Lamberts and Nancy Brown

Attended by Nancy Brown, Anne Lennox, Mike Fry, Murray Peer, Carl Sadler, Brian Murray, Peter Smith, Cecilie Moses, Julie Lamberts, Scott Greig. Unable to attend Rosie Illman, Jim Hastie, Morgan Barrie, Rodney Saunders.

Motion to accept the minutes from the last meeting, August 2021, was made by Brian Murray, and seconded by Carl Sadler.

No business arising from previous meeting minutes.

Financial Review to September 30, 2022 – Nancy Brown

Nancy will now have access to Share Point to see IFAA finances. When money goes into the account Nancy notifies Mike Fry and this gets tracked. Currently there is a healthy balance of >\$23000.

IFAA Members must now use the Expense Claim Form when purchasing materials etc. After completing the form, then attach the receipts and submit to the GSCA administration office. The Project can be filled out as 'General' for items/services related to maintenance of arboretum, tools etc or 'Grant Project' to come out of the TD FEF funds. You can fill out the 'Expense Authorized By' based on verbal agreement.

Action Item: Nancy to send Expense Claim Form digitally to all members.

Motion to approve Nancy's expenses (\$275.82) as outlined made by Nancy, and seconded by Carl Sadler.

The following annual summaries were provided by the lead from each sub-committee.

1. Promotion and Education Subcommittee Report – provided by Nancy Brown

Day Camp Visits: Unproductive, as the day camp participants were having issues with being tired and stressed on the last day of the summer before school. Nancy will be meeting with Vicki Rowsell and Chris Sheedy to discuss how to improve these in the future.

Saturday Morning Plant Sales September 10 to October 15, 2022 need help on Sat. Oct 8th

Forest Festival station Oct 4-6: Gloria and Vicki are looking for people to help at a station. Nancy will attend on Oct 6th at Osprey Central School. Let Nancy know if interested.

Invasives in the Arboretum: Grey Sauble CA is aware of the invasives (wild chervil, oriental bittersweet, Norway maples) and the need for management. With regards to the Norway maples, a quote for tree removal was obtained at \$1100 per tree by an arborist. Stump removal will cost \$1500 for the 6 mature tree stumps. There are 8 mature Norway maples in the Trees of the World which have resulted in hundreds of seedlings and larger saplings and small trees in the fencerows and forest adjacent to the Arboretum. Morgan's crew could chip the branches. The Arborist will remove the large trunks, which can't be chipped. There was group consensus to remove the Norway maples and that we could offer financial assistance.

Motion by Cecile Moses to have Brian Murray be the IFAA representative who will sit with GSCA on this project and will keep the IFAA group updated, seconded by Carl Sadler.

2. Propagation/Nursery Subcommittee Report – provided by Nancy Brown

Saturday Sales: There are a few nursery sales left for 2022. To date, \$2785 generated from nursery sales.

Donation of 30 plants were made to the Blue Mountain Climate Action Team for distributing at the Meaford fall fair. Also 20 plants were given to the Grey County Master Gardeners for their sale in September.

Kids who attended the Saturday sales this season, were given free white birch trees to plant.

Bog Plants: Nancy provided a suggestion to install an aluminum trough for the bog plants, however Peter has a rubber pond he is not using and will donate it to the IFAA for bog plants. This can be used to trial growing the ~7 plants that we already have. The bog pond has to be located in the nursery, as it will need water.

Action Item: Peter to bring the rubber pond to the nursery to install.

3. Tuesday Work-party Subcommittee – provided by Murray Peer on behalf of Carl Sadler who had to leave the meeting early.

About 20 plants to be planted out this fall. Anne offered to help with plantings. We hope to have more community groups involved in planting in association with the plants purchased through the TD FEF.

The trail specimen plants were all weeded and mulched anew and afresh starting in May and finishing just last week. A rail fence and a split rail arbour for climbing vines were erected this summer.

Action Item: Nancy to check when Forest School is here to see if they would like to help with the plantings.

Motion by Nancy to approve the purchase of a digging fork for edging and battery operated whipper snipper, up to \$150, seconded by Brian Murray.

4. Pollinator Garden and Meadow Subcommittee – provided by Cecile Moses

Bees are using the bee houses. There are lots of bees on the flowers in the pollinator garden.

Action Item: Nancy and Murray will install the last of the bee houses next spring.

5. Signage Subcommittee Report – provided by Nancy Brown

Wooden posts (x75) have been purchased from Mosie Zook's Sawmill at Peabody, and GSCA will cut the tops to 45 degree angle for sign attachment.

Action Item: In order to meet the purchasing deadline of the TD grant, Nancy will purchase all materials needed to install the posts and attach the signs to the posts and trees. She will also purchase the signs through Sign Street rather than the originally planned Fantasy due to rising costs. IFAA is contributing a portion of the fees for this project in addition to the TD grant money received.

Action Item: Currently, Nancy is to complete a final impact statement by Sept.21 for submission to TD. Nancy will report back on a request which has been made to extend the end date for the TD FEF project such that the full impact can be realized.

Motion by Brian Murray for Nancy to complete the purchasing of all items as outlined on the TD FEF quote up to \$7545.00 and to utilize the services of Sign Street, seconded by Julie. See attachment for details of the TD FEF quote.

Nancy substituted in as minute taker for the last section of the meeting so Julie could take her leave.

Peter Smith brought to the meeting the previously created tree labels in different formats that were found in the barn. Peter has cleaned them and sorted them by the format of the sign and the collection for which they were intended. He made the point that it will take significant time to come up with a new set of signs and that the old signs could be used in the meanwhile. We are currently committed to using the grant monies bestowed on us to create new signs with indigenous and other input right away within the next three weeks. The old signs may be useful as substitutes or temporary fill ins.

Other Business

Review of Constitution: suggested to have at a future meeting when new executive to be considered.

Election of Officers: in the Terms of Reference of the Inglis Falls Arboretum it states new officers are to be re-elected every 2 years. This time period is coming up this fall. A new meeting to address these two items will be called hopefully in November.

Establishing treasurer and bank account for the IFAA: This was put forward under new business due to the confusion and obstacles met when the IFAA needs to complete financial transactions. Scott Greig noted that for a committee to have an independent account there will be other necessities such as auditing (added expense), and multiple signatures. It was agreed we will not be pursuing a separate bank account at this time.

Next Meeting: no date determined

Meeting Adjourned at 3:10 p.m.



Beaver River Watershed Initiative

Minutes of Meeting

Thursday June 16, 2022

In attendance via Teams video-conference:

Andy McKee- Chair, John Bittorf-GSCA, Frank Muschalla,, Brad Mulligan, Cheryl Randall, Ellen Anderson.

Regrets: Debbie Crosskill, Brian Gilroy, Alex Maxwell. Craig Todd.

Andy McKee motioned to approve the May 2022 Meeting Minutes, which was seconded by Brad Mulligan. All in favour, carried.

Previous 2021 Action Items:

11/21 A.I. #1: Andy McKee to investigate SimpleX for membership dues payment.
Status: In progress

11/21 A.I. #2: John Bittorf to see if GSCA can host a BRWI website. Status: In process

02/22 A.I. #3: John Bittorf to follow-up to ensure approval of MOU. Status: In progress

03/22- AI #2: Cheryl Randall to plan a community event for the opening on the fish ladder on the Little Beaver River at Hwy 26. Status: In progress

04/22- AI #1: Frank Muschalla to create an e-mail for online e-transfer for membership renewal.
Status: Complete - new e-transfer email: BRWImanagement@gmail.com

05/22- AI #1: Andy McKee to follow-up with the TOBM re: requirements for drawings wrt the Little Beaver fish ladder. Status: Complete – No drawings required.

Current Action Items:

AI #1: Frank Muschalla to send note to John Bittorf re: e-transfer process for Facebook page.

AI #2: Cheryl Randall to send John Bittorf note for Lunch & Learn promotion for BRWI Facebook page.

AI #3: Brad Mulligan to be compensated for gas expenses for stream work visit.

AI #4: Brad Mulligan to contact folks for a site visit to inspect the fish ladder at Slabtown dam.

Staff Reports

- **Treasurer's report:** Frank Muschalla reported that there is \$3790 in the Admin. Budget. John Bittorf reported no changes to Project budget (approx \$14K).
- **Membership report:** There are currently 47 BRWI members for 2022. 22 have signed up to 2023, 13 have signed up to 2024, and 10 have signed up to 2025.
- **Promotions:** Cheryl Randall to work with Lunch & Learn people for booth at July 9th Rural Environmental Day in Clarksburg.

- **Projects:**

- 1 - The fish ladder construction project on the Little Beaver River at Hwy 26 is proceeding. Dave Penny to schedule the installation date with the TOBM.
- 2 – Brad Mulligan has confirmed Aug 29th and 30th for the in-stream work at Feversham. TUC's SWAT team will be on-site to help with the work.

- **Other Business**

Andy McKee motioned to adjourn the meeting, it was seconded by Frank Muschalla, All-in-favour, carried.

The meeting was adjourned @ 7:45 p.m.

Next Meeting Date:

The next BRWI Management meeting:

Wednesday Sept 21th, 2022 at 10 a.m. - Marsh Street Centre – Back Patio & Teams.

Minutes prepared by Frank Muschalla

Beaver River Watershed Initiative

Minutes of Meeting

Wednesday Sept 21, 2022

In attendance at the Marsh Street Center and via Teams video-conference:

Andy McKee- Chair, John Bittorf-GSCA, Frank Muschalla, Alex Maxwell, and Brad Mulligan via Teams.

Regrets: Debbie Crosskill, Brian Gilroy, Craig Todd, Cheryl Randall, Ellen Anderson.

Andy McKee motioned to approve the September 2022 Meeting Minutes, which was seconded by Frank Muschalla. All in favour, carried.

Previous 2021 Action Items:

11/21 A.I. #1: Andy McKee to investigate SimpleX for membership dues payment.
Status: No longer applicable

11/21 A.I. #2: John Bittorf to see if GSCA can host a BRWI website. Status: In process

02/22 A.I. #3: John Bittorf to follow-up to ensure approval of MOU. Status: In progress

03/22- AI #2: Cheryl Randall to plan a community event for the opening of the fish ladder on the Little Beaver River at Hwy 26. Status: In progress. To be tied into the 2022 AGM.

06/22 AI #1: Frank Muschalla to send note to John Bittorf re: e-transfer process for Facebook page. Status: Complete

06/22 AI #2: Cheryl Randall to send John Bittorf note for Lunch & Learn promotion for BRWI Facebook page. Status: Complete

06/22 AI #3: Brad Mulligan to be compensated for gas expenses for stream work visit.
Status : Paperwork submitted by John Bittorf.

06/22 AI #4: Brad Mulligan to contact folks for a site visit to inspect the fish ladder at Slabtown dam. Status: TBD

Current Action Items:

AI #1: Andy McKee to ask Dave Penny to speak at the AGM

AI #2: John Bittorf to send out an e-mail re: membership renewal and use of interac payment method.

AI #3: Frank Muschalla to send a note to John Bittorf re: the new members brought in by Alex Maxwell.

AI #4: Andy McKee to ask Mary at GSCA re: the cost of performing an electrofishing survey on the Little Beaver River in the spring of 2023.

AI #5 Andy McKee to schedule an investigation of the log jam on a tributary of the Beaver River near Access Point #1

Staff Reports:

- **Treasurer's report:** Frank Muschalla reported that there is \$1314 in the Admin. Budget. John Bittorf reported that the Project Account is in arrears expecting donations from the TOBM and Lake Huron Community Action Initiative.
- **Membership report:** We are currently looking for a Membership Coordinator to replace the previous coordinator.
- **Projects:**

1 - The fish ladder construction project on the Little Beaver River at Hwy 26 has been successfully completed and is operating properly. It will require sporadic inspections over time.

2 – Brad Mulligan confirmed that approximately 10 experts and volunteers performed stream restoration work along approximately 250 m of the Beaver River in Feversham in late August.

Other Business:

- John Bittorf removed the beaver dam from the north side of Highway 26 bridge this morning. It was more of a small log jam against a old inactive beaver dam. No need to involve anyone else.
- TOBM Grants and Donations committee has been asked for \$3000 to help fund an interpretive sign at the fish culvert site. It was decided it would be better to have the official unveiling next April /May when the sign is in place during the rainbow run. The Lions and the Historical Society may help fund the sign. The Historical committee would like some brief verbiage on the sign wrt to the history of the creek and abutment. All contributors will have their logo on the sign.
- The date for our AGM is confirmed for November 26th at The Shed in Claksburg.

Andy McKee motioned to adjourn the meeting, it was seconded by Frank Muschalla, All-in-favour, carried.

The meeting was adjourned @ 11:15 a.m.

Next Meeting Date:

The next BRWI Management Team meeting:

Thursday Oct 20th 2022 at 10 a.m. @ The Shed (174 Marsh St., Claksburg)

Minutes prepared by Frank Muschalla



MEDIA RELEASES AND ARTICLES

ATTACHMENT #10

Bruce Trail Conservancy

Winter 2022/23

Beaver Tales – The Newsletter of the Beaver Valley Bruce Trail Club

https://www.greysauble.on.ca/wp-content/uploads/2023/01/Beaver-Tales-Wingter-2022_23_Final.pdf

Bayshore Broadcasting

January 13, 2023

"Grey Sauble Conservation Authority Presents 2023 Draft Budget"

<https://www.bayshorebroadcasting.ca/2023/01/13/grey-sauble-conservation-authority-presents-2023-draft-budget/>

The Owen Sound Sun Times

January 23, 2023

"Elwood More remembered for humility and service to Owen Sound area"

[Elwood Moore remembered for humility and service to Owen Sound area | Owen Sound Sun Times](#)

Bayshore Broadcasting

January 31, 2023

"Bill 23 Protest in Owen Sound this Afternoon"

[Bill 23 Protest In Owen Sound This Afternoon | Bayshore Broadcasting News Centre](#)

Collingwood Today

February 14, 2023

"TBM gets the brunt of Grey Sauble CA levy increase"

[TBM gets the brunt of Grey Sauble CA levy increase - Collingwood News \(collingwoodtoday.ca\)](#)

Grey Sauble Authority Board of Directors

M O T I O N

DATE: February 22, 2023

MOTION #: FA-23-213

MOVED BY: _____

SECONDED BY: _____

THAT in consideration of the Consent Agenda Items listed on the February 22, 2023, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) Environmental Planning – Section 28 Permits – December 2022 & January 2023; (ii) Administration – Receipts & Expenses – December 2022 & January 2023; (v) Minutes – GSC Foundation – December 7, 2023; Friends of Hibou – November 14, 2022; Inglis Falls Arboretum Alliance – September 30, 2022; Beaver River Watershed Initiative – June & September 2022; (vi) Recent Media Articles



STAFF REPORT

Report To: Board of Directors
Report From: Tim Lanthier, CAO
Meeting Date: February 22, 2023
Report Code: 001-2023
Subject: GSCA 2023 Priority Workplan

Recommendation:

WHEREAS the General Membership of the Authority has approved a Strategic Plan for the operations of the Authority;

AND WHEREAS The Chief Administrative Officer of the Authority is responsible for developing short and long-term goals of the Authority to support the Strategic Plan;

THAT the Grey Sauble Conservation Authority Board of Directors accept and approve the 2023 Priority Workplan as presented.

Background:

In 2017 and 2018, GSCA undertook a Strategic Planning exercise that involved staff, Board Members, participating municipalities, partners and stakeholders. Following broad public engagement, GSCA developed its first Strategic Plan since 1994. The Strategic Plan identified five Strategic Goals or Pillars. These goals are:

1. Better Monitor and Manage Flood Risks
2. Enhance GSCA Land Management and Natural Heritage Preservation
3. Support the Development of Watershed Plans with Municipalities
4. Improve Water Quality
5. Strengthen Environmental Education and Communications

Each of these goals is supported by a broad Strategic Direction. Each of these Strategic Directions is acted on each year in the form of an Operational Task, as identified in the attached 2023 Operational Priority Workplan.

This workplan provides direction to the Authority by targeting specific tasks for each Department to undertake. However, it is important to note that these are not the only tasks that each Department undertakes. These are the big picture tasks that the Staff commit to completing within the budget year.

Recommendation:

That the Board of Directors approve the GSCA 2023 Priority Workplan at presented.

Financial/Budget Implications:

The operational tasks contained within this workplan are appropriately reflected in the GSCA 2023 Draft Budget as presented to the Board of Directors in December 2022 and February 2023.

Communication Strategy:

Upon endorsement by the Board of Directors, the CAO will notify all staff of the approval and will post this plan to the internal Sharepoint site for reference by all staff.

Consultation:

Senior Management Team

Appendices:

1. GSCA 2023 Priority Workplan – for approval
2. GSCA 2019-2023 Strategic Plan – for reference



GSCA 2023 PRIORITY WORKPLAN

Strategic Direction, Action or Significant Activity	2023 OPERATIONAL TASK	Target Completion Date
BETTER MONITOR AND MANAGE FLOOD RISKS		
Build a comprehensive real-time monitoring network	Install remaining new water level monitoring stations as per the plan	October
Enhance flood-related expertise and capacity	Continue to train staff on tools and procedures for flood forecasting;	Ongoing
	Hire Water Resources Engineer	April
ENHANCE GSCA LAND MANAGEMENT AND NATURAL HERITAGE PRESERVATION		
Asset Management	Ensure Asset Management Plan is kept up to date for incorporation into 2024 budget	August
Land Management Policy and Strategy	Compile GSCA Land Inventory, as per CAA	December
	Commence overarching Conservation Authority land strategy as per CA Act changes	November
	Phase 2 of building renewal (TBD)	August
	Complete Inglis Falls Management Plan and Receive Board Endorsement	May
	Complete Eugenia Falls Management Plan and Receive Board Endorsement	July
	Implement Invasive Species Strategy on GSCA Lands	September
	Tender Agricultural Leases	October
Lands Operations	Ongoing operations and maintenance of GSCA Lands	Ongoing
	Complete Approved Lands-based Capital Projects for 2023	November
IMPROVE WATER QUALITY		
Complete Sub-watershed Assessment Reports	Complete 5-year Watershed Report Card	March
BioMAP/Benthic Monitoring	Ongoing qualitative and quantitative benthic monitoring of stream health (15 sites/yr); continue training of technical staff	November
Groundwater Monitoring Quality and Quantity	Ongoing monitoring of groundwater quality and quantity (10 wells)	November
Surface Water Quality and Streams Monitoring	Ongoing Surface Water Quality Monitoring (10 PWQMN and 25 GSCA sites - 8x per year)	November
	Deliver and report on Stewardship activities	December
STRENGTHEN ENVIRONMENTAL EDUCATION AND COMMUNICATIONS		
Environmental Education	Complete and begin implementation of Education Framework	May
	Support for additional education events	Ongoing
	Refresh Summer Day Camp and incorporate planned programming	June
Communications	General Comms support to all departments (advertising, document and plain language support)	Ongoing
	Update website to comply with Branding	Ongoing
OTHER PRIORITY TASKS BY DEPARTMENT		
WATER MANAGEMENT		
Flood Forecasting and Warning	Ongoing flood and low water monitoring, forecasts and communication	Ongoing
Flood and Erosion Control Structures	Complete Clendenan Dam Procedure Document Guide	November
Ice Management Planning	Complete Development of Ice Management Plan for GSCA Watershed	December
ENVIRONMENTAL PLANNING AND REGULATIONS		
Environmental Planning	Ongoing Plan Review of Planning Applications and Pre-consultation meetings/site visits in all municipalities and support to planning and regulation staff	Ongoing
	Update Planning Services Agreement with member municipalities.	June
	Participate in Natural Hazard Review of Georgian Bluffs OP Update	
	Participate in Natural Hazard Review of Grey Highlands ZB Update	
Planning Administration	Fine Tune Permitting Timeline Reporting Tool	September
Section 28 Regulations	Administration of the Program - Review permit applications, complete site visits and issue permits/comments	Ongoing
	Review and Update Permit application guide	November
	Annual Regulation Mapping Update including CAA Changes	June
CONSERVATION LANDS - GREY COUNTY FOREST AND TRAILS MANAGEMENT		
Grey County Contract	Carry out Forest Management Activities on Grey County properties including: inventories, tree marking, property inspections, harvest inspections, harvest tenders	Ongoing
	Carry out trails maintenance and management activities on Grey County Forest Trails and CP Rail Trail properties.	Ongoing

Strategic Direction, Action or Significant Activity	2023 OPERATIONAL TASK	Target Completion Date
DRINKING WATER SOURCE PROTECTION AND RISK MANAGEMENT		
Drinking Water Risk Management	Deliver Drinking Water Risk Management Office services: - Per contract, and on behalf of 14 municipalities across Grey Sauble and Saugeen Valley watersheds, as delegated through municipal agreements (Arran-Elderslie, Blue Mountains, Brockton, Chatsworth, Georgian Bluffs, Grey Highlands, Kincardine, Meaford, Owen Sound, Saugeen Shores, South Bruce, South Bruce Peninsula, West Grey and Northern Bruce Peninsula), deliver Risk Management Office services	December
	Complete annual reporting requirements to Source Protection Authorities as specified under the Clean Water Act	April
Drinking Water Source Protection	Deliver Drinking Water Source Protection: - Provide technical and administrative support and resources to the drinking water source protection program as the Lead Source Protection Authority (SPA) for the Source Protection Region (Saugeen, Grey Sauble, Northern Bruce Peninsula)	Ongoing
FORESTRY SERVICES		
GSCA Forests Management	Carry out Forest Management Activities on GSCA properties including: inventories, tree marking, property inspections, harvest inspections, harvest tenders	Ongoing
	Forestry Committee Business	As Needed
ADMINISTRATION, FINANCE, AND HUMAN RESOURCES		
Finance	Implementation next step of financial renewal and systems, including training	December
	Ongoing Finance and HR Management: - Budget, Auditors, etc.	Ongoing
Human Resources	Re-write and modernize GSCA's Personnel Policy	March
Administration	Develop GSCA's 2024 - 2034 Strategic Plan	October
	Continue with Indigenous and GSCA Relationships Committee	Ongoing
	Board Onboarding and Orientation	Ongoing
	Agricultural Committee - Continue Committee of board with intent to host 3-4 meetings per year.	Ongoing
	Consult with Municipal Partners on CAA and sign agreements	August
	Implement Teams Phone System	January
GIS/IM/INFORMATION TECHNOLOGY MANAGEMENT		
Information Management	Continue to work with LiDAR products: Improve regulations and hazard mapping using this	Ongoing

Grey Sauble Conservation Strategic Plan Goals

2019-2021

Goal: Better Monitor and Manage Flood Risks

GSC will provide water management expertise, including a strong technical understanding of our watersheds supported by modern real-time monitoring and tools

Goal: Enhance GSC Land Management and Natural Heritage Preservation

GSC will work with and align partners and stakeholders on enhancements to conservation lands management, and support municipalities and partners in protecting Natural Heritage core green areas and linkages.

Goal: Support the Development of Watershed Plans with Municipalities

GSC will work with watershed municipalities to promote a broad understanding of watershed plans and best practices for success, and to share leadership in the delivery of the first full watershed plan in our jurisdiction.

Goal: Improve Water Quality

Supported by modern monitoring and tools, GSC will share water quality information and expertise with landowners, municipalities, partners and stakeholders and promote an aligned focus on activities that will make a positive difference.

Goal: Strengthen Environmental Education and Communication

GSC will enhance environmental education so it is more available across the watershed and to all demographics, and will implement focused communication that promotes connections with our watershed and GSC's identity.

Goal: Better monitor and manage flood risks

Better data enables better models, better predictions and better responses, thus reducing flood risks to protect people and their property and mitigate future municipal emergency management costs. While experience indicates that our watersheds have limited areas in regular risk due to river flooding, recent flooding in Ontario has shown that the human and financial implications can be catastrophic. In addition to increasing development, in 2018 GSC saw some of its watersheds reach their highest recorded water levels and the potential for increasing intensity and frequency of storms and wave uprush.

GSC's water level predictions are complex, incorporating information from flood plan and inundation studies, and dynamic factors such as widespread and localized storms; snow depth, temperature and density; river and groundwater levels; and whether soil is frozen or saturated, and there are opportunities to support them with newer technologies.

There are also emerging Climate Change policy requirements for municipalities under the Provincial Policy Statement, high and increasing development pressures, and decision-makers need expert information before development occurs. Our flood plain, wave uprush and potential inundation area studies are limited in scope and date to the 1980's and 1990's. There is also only one flood-related scientist resource at GSC.

Flood risk management is a shared responsibility between the federal and provincial governments, municipalities and Conservation Authorities.

Strategic Directions and Actions:

Build a comprehensive real-time monitoring network:

- Establish desired locations for surface and ground-water level monitors and volunteer stations, including municipal input.
- Seek funding
- Install water level monitoring devices, with real-time information for staff and municipalities.

Adopt modern water level prediction tools:

- Develop better models of the watersheds terrain.
- Investigate computer tools to automate water level predictions.
- Seek funding for a water level prediction pilot, select area, and deliver.
- Review risks to shorelines.
- Recommend and estimate costs to proceed with additional predictive capacity.

Enhance flood-related expertise and capacity:

- Assemble technical group, and work with municipalities on policy development and updated regulatory provisions.
- Identify priority areas for flood- and planning-related Water Management studies and seek funding.
- Create proposal to fly regional wide LIDAR, to provide very accurate elevation data for GSC and partners.
- Train additional staff.
- Deliver GIS supports in priority areas (correct elevations in DEM).

Capture costs and with other Conservation Authorities and municipal support seek federal and 50% provincial funding

Measuring the success of our actions:

GSC's overall desired outcomes influenced by goal	Performance Measures
Prevent loss of life and unreasonable social burdens from flooding, ice and erosion	<p>Reduction of risks and impacts through wise development control decisions, including GSC permits and updates of municipal Official Plans and zoning (Qualitative Baseline)</p> <p>Reduction of impacts through timely and accurate notifications and warnings (Qualitative Baseline)</p> <p>Reduction of risks through collaboration with municipal partners on protocols, inundation expectations, emergency routes & identification of infrastructure asset improvements (Qualitative Baseline)</p>

Goal: Enhance GSC Land Management and Natural Heritage Preservation

Conservative estimates put the number of recreational and educational users of GSC's owned lands at over 100,000 persons per year and growing. These areas support economic development through tourism and attract people who want to live in a beautiful and healthy place. We need to know when and where to invest in facilities to meet current and mounting public needs and support the local economy.

Our watershed is experiencing unprecedented pressures from development and tourism. Land is becoming more difficult and expensive to obtain each year, and there are many new developments underway on greenfield sites. Potentially one of the most impactful natural resource preservation actions of the 2020's will have been the identification (as municipalities are required to do) and preservation of Natural Heritage systems.

Strategic Directions and Actions:

Operational reviews of priority GSC properties

- Conduct operational reviews of property groupings.
- Generate a baseline reference for the number of property users.
- Increase user fee revenue through ongoing communications, signage updates, and enforcement.
- Identify opportunities and a structure to attract and embrace working with community stewards and "friends of" groups.

Renew GSC lands management policies

- Develop, implement, and conduct ongoing reviews of department policies.

Implement Asset Management

- Finalize Asset Management Plan.
- Deliver capital projects annually as per Asset Management Plan and budgets.
- Administration Centre Renewal.

Deliver Priority Lands Management Plans

- Prepare for and deliver Lands Management Plans updates:
 - Develop a process for Ecological Lands Classification (ELC).
 - Review BioBlitz opportunities with stakeholders such as naturalist groups.
 - Review in-kind donations and volunteers.

Include two insets with a brief description of BioBlitz and ELC

Secure Core Green Areas and Linkages

- Support municipalities in implementing Core Green Areas and Linkages, including regional open spaces and connected trail systems, and start to consider our full built carrying capacity for development.

- Review Bruce and Grey Counties' and Local Municipalities' Core Green Areas and Linkages across watershed to confirm if areas identified in current municipal plans fill conservation needs, or if GSC should recommend additional areas.
- Baseline current amount of core and linkage areas with long term preservation.
- Develop and implement Natural Heritage land protection and acquisition approach, including whether GSC should sell or swap some GSC lands.
- Continued Natural Heritage data management for these lands.
- Work with municipalities in the refinement of municipal policies for protection and enhancement of tree canopy and naturalized vegetation.

Support Naturalization and native plants across GSC watershed

- Identify and support local partners interested in naturalization to establish projects and create communication materials for individual property owners (e.g. municipalities, Arboretum Alliance and NeighbourWoods North).

Measuring the success of our actions:

GSC's overall desired outcomes influenced by goal	Performance Measures
Recreation/Healthy Living Opportunities	Number of users at GSC properties (baseline) Users' perception of experiences at GSC properties (baseline)
Support for Economic Development and Community Needs	
Healthy Wetland Conditions and Enough Wetlands	Acres of wetland in the watershed (Target to have acres in 2021 that are equal to or greater than the acres in 2018, with no degradation in Wetland scores on 2023 Watershed Report Card)
Healthy and Enough Forests and Habitats	Watershed Report Card - Percent Forest Cover (Increase %) Watershed Report Card – Percent Forest Interior (Increase %)
Identifying and Protecting Conservation Lands	Number of hectares protected by GSC and partners in core green areas & linkages annually from 2018 to 2021 (baseline) Percent and acres of Core Green Areas Preserved (baseline) Percent and km of Linkages Preserved (baseline)
Sustainable and Service-driven Conservation Authority	A 5% increase in net lands income including user fees and donations annually from 2018 to 2021 Number of positive news stories from media (baseline)

Goal: Support the Development of Watershed Plans with Municipalities

The Provincial Policy Statement 2014 and the Niagara Escarpment Plan 2017 encourage municipalities have watershed plans. Watershed plans are comprehensive documents that include goals and targets, plans for water quantity, quality, natural hazards, climate change, cumulative effects and land use management scenarios, and an implementation strategy.

GSC is well-placed to be a municipal partner and leader, as we are a watershed-based Authority with directors appointed by municipalities to provide watershed-wide governance across municipal jurisdictions.

If GSC is not a leader and participant in watershed plans we will not be fulfilling our watershed-based natural resources mandate, parallel expertise will be developed, and GSC has risk of becoming irrelevant.

Creating these plans now is imperative, as it is significantly more difficult and costly to operate from a reactionary standpoint amid increased development pressures and more extreme weather events.

Strategic Directions and Actions:

Increase Watershed Planning Knowledge and Expertise:

- Review successful watershed planning approaches and reports to be used as models.
- Explore options for collaborations and support municipalities in securing funding from provincial ministries or other sources.
- With municipalities, identify potential watershed(s) for next watershed plan(s) and identify key supporting water management studies required.

Pilot Watershed Plan (Craigleith/Camperdown TBC) with Partners and Stakeholders:

- Review of existing information, and preparation of a Terms of Reference.
- Seek funding to complete Watershed Plan #1.
- Prepare a characterization of the subwatershed that includes natural systems, linkages, and current land uses.
- Identify significant factors that support the integrity of existing or desired components of the subwatershed environment.
- Establish a vision, goals, and priority actions.
- Identify monitoring requirements and plan schedule.
- Conduct policy review.
- Develop and implement (Sub)watershed Plan.

Measuring the success of our actions:

The outcomes and performance measures shown are related to the development of the plans (that is, the scope that will be delivered by 2021) and does not include the benefits of implementing watershed plans.

GSC’s overall desired outcomes influenced by goal	Performance Measures
Sustainable and Service-driven Conservation Authority	<p>Number of watersheds with watershed plans (Target of 1, pending funding)</p> <p>Percentage of GSC watershed population and land area encompassed by Watershed Plans (baseline)</p> <p>Municipalities’ perception of GSC as a skilled lead partner in watershed plans development and water management studies (baseline)</p>

Goal: Improve Water Quality

Good water quality supports human lifestyles in Grey and Bruce Counties that are not available everywhere in Ontario. We have clear waters that are excellent sources of drinking water, and provide places to swim, boat, fish and enjoy nature. This supports economic development through tourism and attract workers who want to live in a beautiful and healthy place.

Surface and ground water quality is also a strong indicator of ecosystem health. It measures the cumulative effects of many factors, including changing land uses and emissions.

Investments in water quality can also reduce erosion and conserve valuable soil, supporting agriculture. The benefits increase exponentially over time as trees grow and previous projects continue to improve water quality.

Our watershed is under increasing development pressure, which means that there are many new developments underway on greenfield sites. If we do not achieve Low Impact Development now, the water from these sites will provide negative quality impacts for many years.

Strategic Directions and Actions:

Better Understand What Will Make a Difference:

- Complete (Sub) Watershed Report Cards:
 - Work with Board of Directors and municipalities to confirm (sub-)watersheds for report cards.
 - Complete pilot (Sub)watershed Report Card.
 - Complete 2 (Sub)watershed Report Cards annually.
- Working with municipalities and partners, better understand water quality in sub-watersheds, including in lake fringe areas:
 - Identify additional surface and ground water quality monitoring needed as informed by (sub-)watershed selection.
 - Seek funding to expand overall water quality monitoring and add new sites.
- Enhance Low Impact Development (LID) Expertise and Capacity:
 - Establish LID working group, including staff, municipal staff, stakeholders and the development industry.
 - Compile LID resources and make available on website.
 - With a municipality or developer as lead, seek funding for and deliver LID pilot project.

- Suggest LID priority actions for update of strategic plan (2022).

Increase Stewardship Actions – Water Quality:

- Recommend priorities and seek funding.
- Deliver and report on stewardship activities and projects.
- Move Stewardship from a pilot to a base program and include Stewardship technician in core base funding.

Implement Drinking Water Source Protection Risk Management Plans

- Continues completion of Risk Management Plans with landowners.
- Develop and execute compliance approach, including site inspections.
- Develop a plan to integrate DWSP staffing and roles into the core organization.

Measuring Success of our Actions:

GSC's overall desired outcomes influenced by goal	Performance Measures
Healthy Groundwater, Stream and Lake Conditions	Water quality E. coli, phosphorous and benthic indicators for the 2023 Watershed Report Card (Target: stay the same or improve) Length of riparian (river-edge) non-forest buffers in place (e.g. cattle restriction fencing) (baseline)
Healthy and Enough Forests and Habitats	Increase the length of forested riparian (river-edge) zone such that the forest cover results for the 2023 Watershed Report Card (Target: improve by one grade in three watershed catchment areas)*
Enhanced Protection of Drinking Water Sources	Percent of Drinking Water Risk Management Plans completed and implemented by 2021 (Target 100%)

*** 2018 Watershed Report Card Opportunities to improve Forest Riparian Cover Grades**

Watershed/Catchment Name	Required Riparian Increase for Grade Change
Beaver River/Beaver Valley	1.2% = 24 Ha
Gleason Brook	10.69%=22.3 Ha
Indian Brook	0.14% = 0.7 Ha
Little Beaver River/Little Beaver	2.2% = 6 Ha
Sauble River/Rankin River	2% = 30 Ha

Goal: Strengthen Environmental Education and Communication

Protecting and preserving our natural resources takes the actions of many partners and stakeholders, and this is enabled through GSC's communication and environmental education which influences the level of success in all departments at GSC.

Communication and environmental education will be vitally important in the transformations related to GSC's other four strategic goals of water quality, flood risk reduction, lands management and watershed planning.

Strategic Directions and Actions:

Focusing on the four strategic plan goals, enhance communications expertise and delivery:

- Complete Communications training and deliver overarching GSC Communications Plan, including:
 - Establishing key messages,
 - Increased engagement with partners and stakeholders who can help accomplish GSC's goals, such as the agricultural community, river and shoreline landowners and potential volunteers and donors,
 - Presentations to municipal councils each year, highlighting info, issues and partnership opportunities and establishing an ongoing Municipal Staff Advisory Panel,
 - Investigating the establishment of an Indigenous and CA knowledge-sharing committee,
 - Website renewal, and
 - Seeking opportunities for collaboration and research with colleges and universities.
- Develop GSC strategic goal-specific communications plans. These will include:
 - Working with municipalities to identify joint flood-related priorities.
 - Enabling broad access to real-time water level and prediction information for municipalities and the public.
 - Delivering flooding education.
 - Increasing public engagement with water quality information, activities, and best practices.
 - Supporting municipal and public engagements and rollout of a pilot Watershed Plan.
 - Implementing consistent properties signage.
 - Expanding Conservation Areas information and mapping and Natural Heritage information on GSC website and investigating whether to develop a smartphone app or videos.

- Supporting Operational reviews and Lands Management Plans for GSC properties.
- Supporting the securement of core green areas and linkages.
- Update logo and branding, aligned with the Conservation Ontario brand.

Align and encourage curriculum-based K-12 education across watershed:

- Complete outdoor engagement training.
- Establish collaborative group curriculum-based environmental educators and school boards.
- Develop web-based tool for showcasing local environmental education opportunities for boards, public and private schools and parents.
- Highlight WREN program within GSC watershed.
- Review approach for delivery of GSC K-12 education with SVCA.

Develop education offerings for youth and adults across watershed:

- Brainstorm GSC's unique niche for youth and adult education, including career options.
- Implement new educational offerings at locations across the watershed.
- Create interpretive materials that highlight cultural heritage on select properties.
- Update Administration Centre to showcase environmental and conservation learning and technology.
- Plan GIS day activities.

Enhance children's programs across watershed:

- Develop GSC's signature programming areas for children.
- Seek partners and review opportunities to offer (or enable others to offer) GSC day camps and additional education programs (e.g. March break and PD Day camps) across the watershed.

Measuring the success of our actions:

GSC's overall desired outcomes influenced by goal	Performance Measures
Support for Economic Development & Community Needs	Conservation Authority offerings available to residents in all eight local municipalities, and to children, youth and adult demographics (baseline)
Sustainable and Service-driven Conservation Authority	Community recognition of and support for GSC (baseline) Support for GSC at local municipal councils (baseline)

Grey Sauble Authority Board of Directors

M O T I O N

DATE: February 22, 2023

MOTION #: FA-23-013

MOVED BY: _____

SECONDED BY: _____

WHEREAS the General Membership of the Authority has approved a Strategic Plan for the operations of the Authority;

AND WHEREAS The Chief Administrative Officer of the Authority is responsible for developing short and long-term goals of the Authority to support the Strategic Plan;

THAT the Grey Sauble Conservation Authority Board of Directors accept and approve the 2023 Priority Workplan as presented.



STAFF REPORT

Report To: Board of Directors
Report From: Tim Lanthier, CAO
Meeting Date: February 22, 2023
Report Code: 002-2023
Subject: Draft 2023 Budget – For Approval

Recommendation #1:

WHEREAS the Conservation Authorities Act provides that an Authority shall have the power to determine the portion of total benefit afforded to each municipality in establishing the annual levy, the Grey Sauble Conservation Authority resolves as follows, subject to such regulations under the Act:

- i) That all participating municipalities be designated as benefiting for all projects included in the 2023 Operating Budget including administration and maintenance and the 2023 Capital Budget unless otherwise specified in the budget;**
- ii) That the Authority's share of the cost of the program and projects included in the 2023 Budget shall be raised from all participating municipalities as part of the General Levy, unless otherwise specified in the budget;**
- iii) That the 2023 General Levy be apportioned to the participating municipalities in the proportion that the modified current value assessment of the whole is under the jurisdiction of the Authority, unless otherwise provided in the levy for a project;**
- iv) That the appropriate Authority officials be directed to advise the participating municipalities pursuant to the Conservation Authorities Act and the regulations made thereunder; to levy the said municipalities the amount of General Levy set forth in the 2023 Operating Budget, to**

levy the said municipalities the amount of the General Levy set forth in the 2023 Capital Budget and in the approved projects of the Authority, and any special levy attributable to any project which has been deemed to be of specific benefit to any particular municipality.

Recommendation #2:

THAT the Grey Sauble Conservation Authority adopt a matching levy for the year 2023 of \$37,056.00 as required by Ontario Regulations 139/96 and 231/97.

Recommendation #3:

THAT the Grey Sauble Conservation Authority adopt a non-matching levy for the year 2023 of \$1,603,569.00 as required by Ontario Regulations 139/96 and 231/97.

Recommendation #4:

THAT the Grey Sauble Conservation Authority adopt the budget as presented for the year 2023 in the amount of \$3,982,929.00.

Strategic Initiative:

This item is part of GSCA's corporate services that supports and assists all of GSCA's Strategic Plan deliverables and desired outcomes.

Background:

At the December 21, 2022 Full Authority meeting, staff presented the Draft 2023 Budget to the Board of Directors for review and approval to circulate. Through resolution FA-22-113, the GSCA Board of Directors approved the Draft 2023 Budget from circulation to participating municipalities.

GSCA staff circulated the Draft Operating Budget, the Draft Capital Budget, the levy apportionment information and the GSCA 2023 Budget Companion document. The CAO also extended an offer to each municipality to attend a meeting of Council to describe and discuss the budget. The Municipality of Arran-Elderslie and the Town of the Blue Mountains accepted this offer and attendance at municipal councils occurred on January 30th and February 13th, respectively. Following these delegations, the Municipality of Arran-Elderslie passed a motion supporting the Draft 2023 Budget, and the Town of the Blue Mountains passed a motion receiving the Draft 2023 Budget.

Additionally, the Township of Chatsworth passed a motion supporting the Draft 2023 Budget. Other than municipal clerks acknowledging receipt of the budget, no other municipal correspondence was received.

The Board will vote on the Draft 2023 Budget at the February 22, 2023 meeting of the Full Authority Board.

The conservation authority budgeting process includes four separate votes.

1. The first vote establishes that all member municipalities benefit from the work of the conservation authority; that the Authority's share of the budget shall be raised from general levy, except as specified in the budget; that this general levy will be apportioned as per the modified current value assessment (MCVA); and, that upon approval of the budget, GSCA staff will notify the participating municipalities.

Each member present at the meeting will be entitled to one equally weighted vote.

2. The second vote is for the approval of the matching levy. This is the portion of the levy equal to the contribution made by the Ministry of Natural Resources and Forestry under Section 39 of the Act. In 2023, this amount is \$37,056.

Each member present at the meeting will be entitled to one vote which is weighted proportional to that participating municipalities share of the MCVA. Where two members are present from one participating municipality, the weight of each of their votes will equal one half of the MCVA weighting for their respective municipality.

3. The third vote is for the approval of the non-matching levy. This is the portion of the levy equal to the whole levy minus \$37,056 matching contribution. In 2023, this amount is \$1,603,569.

Each member present at the meeting will be entitled to one vote which is weighted proportional to that participating municipalities share of the MCVA. Where two members are present from one participating municipality, the weight of each of their votes will equal one half of the MCVA weighting for their respective municipality.

4. The fourth vote is for the approval of the entire budget.

Each member present at the meeting will be entitled to one equally weighted vote.

Analysis:

The 2023 budget reflects the changes that are necessary to ensure that GSCA continues to be sustainable in the long-term. To help reduce the overall impact on ratepayers and member municipalities, GSCA uses several mechanisms, where feasible, to drive revenue generation and limit the reliance on municipal levy and the general tax base.

In the 2022 budget year, municipal levy accounted for approximately 45 percent of the total budgeted revenue. Transfer payments from the Province for Drinking Water Source Protection and Natural Hazard Management accounted for approximately 7 percent. The remaining 48 percent was derived from other sources, including self-generated revenues, grants, agreements, and reserves.

In the 2023 budget year, municipal levy is proposed to account for approximately 41 percent of the total budgeted revenue, transfer payments from the Province for Drinking Water Source Protection and Natural Hazards will account for approximately 6 percent, and the remaining 53 percent will be derived from other sources, including self-generated revenues, grants, agreements, and reserves.

GSCA has experienced substantial increases in insurance premiums over the last several years. The 2023 budget accounts for the predicted 2023 premium increase, as well as for the unforeseen portion of the 2022 increase. We understand from our insurance provider that the insurance market is starting to stabilize, so we are hopeful that the trend of double-digit percentage increases is waning.

In 2021, GSCA undertook a review of staff positions and salaries compared to similar organizations within the market. This review was conducted by a third-party consulting firm and was approved by the GSCA Board of Directors at the July 2021 Full Authority meeting. To reduce the impacts of this review on the 2022 levy, GSCA utilized existing surplus to offset the impacts in year one. The remainder of the impact is being recognized in the 2023 operating budget.

One major change in the GSCA Operating Budget for 2023 is the inclusion of levy dollars in the Forestry portion of the budget. Historically, levy dollars were not utilized in the Forestry Department as timber revenues in the early-2000's were substantial and offset the need to supplement this important work. These timber revenues have been declining year-over-year and dependence on remaining reserve funding is not sustainable. Through recent changes to the Conservation Authorities Act, the Province has defined the programs and services that it is mandatory for conservation authorities to provide. In light of this, we have analyzed the work being done within the Forestry Department related to corporate services and land management, excluding any commercial forestry. Based on this essential work continuing to be completed, it was vital that GSCA found ways to reduce levy needs in other departments to ensure a

sustainable source of funding for this important land management and corporate service work.

The GSCA draft 2023 budget totals \$4 million for Operating and Capital expenditures combined. This is up from \$3.4 million in 2022. The majority of the increase in the budgeted expenses is matched by increased revenues which are predominantly self-generated. Although several mandatory cost increases associated with salary, OMERS, WSIB, CPP, and insurance have gone up by more than \$130,000 within GSCA's Operating Budget, GSCA has managed to keep the total Operating levy expense increase to \$45,295, or 2.99%, over 2022. This minor increase in Operating Levy is necessary to adjust to fluctuating market conditions and to ensure long-term stability of all facets of the organization.

On the Capital Budget side, GSCA is proposing a levy increase of \$38,700 in 2023 to bring the total annual Capital Levy contribution to \$80,000. This is an increase from \$41,300 in 2022. This increase in the Capital Budget is necessary to assist GSCA in meeting its capital renewal needs.

GSCA's current 10-year capital renewal need is approximately \$3.8 million. The most pressing current need is the renewal of the Administration Centre, for which the Authority is currently undergoing architectural design. As part of the financing plan for this building, it is proposed that \$50,000 from levy and \$50,000 from self-generated revenues be contributed each year for a minimum of six years. Of the \$50,000 from levy, \$25,000 is being diverted from other Capital needs, while \$25,000 is new in 2023. Municipal levy represents 26% of the 2023 capital spend, with 74% coming from other sources, including reserves, self-generated revenues, grants and donations.

Included below is a synopsis, by department, of the primary changes in the budget from 2022 to 2023, and a brief rationale for that change.

A link to the *2023 Budget Companion* document, which will provide insights into the various program areas, is provided at the end of this report.

Water Management

The Water Management budget remains largely unchanged from 2022 to 2023. Specific changes of note are associated with salary and wages. These increases across the Department are associated with a greater allocation of staff time, as well as with the impacts of the Salary Compensation Review, COLA, OMERS, CPP, etc..

Watershed Monitoring and Management

The Watershed Monitoring and Management budget remains largely unchanged from 2022 to 2023. The predominant change is an increase in Contracts & Services which reflects an increase in lab analysis costs over 2022.

Stewardship

The 2023 Stewardship budget sees an increase in salary and wages. This change is predominantly associated with OMERS, benefits and WSIB costs that take effect in 2023. It is also noted that GSCA was again successful in securing Healthy Lake Huron funding to offset the costs of operating this program.

Environmental Planning

One of the primary changes in the 2023 budget is associated with a revised cost recovery fee schedule implemented for Planning and Permitting review. This department gains a dramatic increase in annual revenues which provides funding for the department, as well as offsetting indirect costs in Administration, IT, and Communications.

The influx of additional revenues in this department allows for the substantial lowering of levy costs. Although the fee schedules are designed for cost recovery, there are still costs that are beyond the scope of these schedules, including regulation compliance and enforcement, policy review, and work for municipalities, such as comprehensive zoning reviews, municipal permit applications and housekeeping bylaws.

The increase in salary and wages is associated with the input of direct costs from other departments, as identified through the rates and services review. Additionally, this expense line includes the Board approved positions for a Water Resources Engineer and a Regulations Officer, both of which are vital to the completion of GSCA's mandatory programs and services.

Forestry, Species & Forestry Services

Another of the primary changes in the 2023 budget is the inclusion of levy funding within the Forestry, Species and Forestry Services Department.

In recent years, a dramatic reduction in marketable timber resources is causing challenges for revenue within this Department. Forestry is seeing marginal increases in wages associated with the Salary Compensation Review, COLA and the other cost drivers noted previously, however there is a reduction in available revenues. Following heavy dependance on reserve funding in 2022, Staff undertook a review of the services provided in the Forestry Department, relative to the Mandatory Programs and Services that a conservation authority must provide, to review long-term sustainability of this Department, the staff, and the important Authority business that is being conducted. Based on this review, it is established that much of the land management work and several corporate service items are carried out by Staff within this Department.

As this essential work must continue to be completed, it was vital that GSCA found ways to reduce levy needs in other departments to ensure a sustainable source of funding for this important land management and corporate service work.

Expenses associated with the management of timber operations will continue to be funded by non-levy sources.

Grey Sauble Forestry Services

Grey Sauble Forestry Services is the Department that provides Forestry related programs and services to private landowners. The budget in this Department is relatively stable from 2022 to 2023, including an overall decline in revenues and expenses.

This Department does not utilize levy funding.

Conservation Lands Policy & Strategy

Nominal increases in wages are noted for this Department. Levy allocation for this Department is slated to remain relatively constant from 2022 to 2023.

Grey County Management Contract

Nominal increases in wages are noted for this program area. Staff will be working directly with Grey County to finalize this component of the budget.

This program area does not utilize levy funding.

Conservation Lands Operations

GSCA's paid parking program continued to do well in 2022 despite a general normalization of tourism to the area. Most notable changes to this Department are associated with increased wages to cover the additional staff time to ensure that our properties are adequately maintained to handle the increase in usage. Increases in self-generated revenues are allowing GSCA to keep levy contributions static from 2022 to 2023 while adjusting to increased costs and allowing for capital investment contributions.

Conservation Information & Community Outreach

This Department shows slight increases in wages in 2023. Overall, the levy contribution to this Department is decreasing with an offset in indirect costs from Planning and Permitting work.

Education

GSCA's Education programming sees a marked drop in expenses as Staff are reimagining the Day Camp program, resulting lower costs and higher quality education work.

Administration, Finance & Human Resources

Notable changes in the budget from 2022 to 2023 are associated with a decrease in salary/wages and an increase in Contracts & Services (Cleaning Service) and in insurance premiums ("other"). Funding within the Department is being offset by

indirect service costs provided from the Environmental Planning Department allowing for a reduction in levy contribution. Additionally, some staff wages from Administration have been assigned to Environmental Planning as direct costs following the Rates and Services review.

GIS, Information Management & Information Technology

Expenses in this Department remain relatively static from 2022 to 2023. On the revenue side, indirect costs to Environmental Planning help to offset expenses and reduce levy contribution to this Department.

Source Water Protection

The only notable change in this portion of the budget is to reflect changes with salary and wages. This program is funded through Provincial grant. There is no levy impact associated with this budget.

Source Water Risk Management Service

Changes in this program area are associated with a nominal increase in salary and wages. This program operates on a fee for service basis as established in agreements with participating municipalities. There is no levy impact associated with this budget.

Fleet & Equipment Management

The expenses in the Department are proposed to decrease in 2022, associated with a reduction in contribution to the Fleet and Equipment Reserve. This is reflective of a reduction in Fleet and Equipment usages across the other Departments.

Capital Projects and Expenses

GSCA is in the process of updating our Asset Management Plan to reflect a new 10-year capital need horizon, as well as to accommodate recent inflationary changes. Based on Staff's review of these assets, GSCA's 10-year capital investment need is in the order of \$3.8 million. This reflects an annual need of approximately \$380,000.

A large portion of this capital need is associated with the renewal of the GSCA Administrative Centre, as presented to the Board several times over the last year and a half. In an effort to ensure that GSCA is keeping up with capital investments, the proposed capital contribution in 2023 is \$310,300, up from \$205,800 in 2022.

Of primary note is the inclusion of \$50,000 in levy to a reserve for the renovation of the Administration Centre. This is match by a \$50,000 contribution in self-generated revenues from the Operating Budget. The \$50,000 in levy contribution consist of \$25,000 that has been redirected from Water Management, as well as a new \$25,000 (increase) levy request. This financing request is consistent with the Conservation Authorities Act and is necessary to ensure that GSCA is able to successfully keep up with capital expenses. A further levy increase is required to enable upkeep of GSCA's IT infrastructure.

Total capital levy in 2023 is up \$38,700 from 2022.

Financial/Budget Implications:

Although several mandatory cost increases associated with salary, CPP, insurance and OMERS have gone up by more than \$130,000, GSCA has managed to keep the total proposed Operating levy increase to \$45,295 over 2022.

An increase in capital levy is required to ensure that GSCA can continue to maintain its capital assets, as per GSCA's Asset Management database. A renewal of the Asset Management Plan will be provided to the Board in 2023.

Expenditures are offset with a substantial increase in revenues for 2023. The predominant changes in revenues are associated with an increase in services and sales revenue as GSCA continues to improve value for service. As such, in 2023, the levy vs. self-generated revenue split changes from 45/48 in 2022 to 41/53 in 2023, with the remaining revenues coming from Provincial transfer payments.

Communication Strategy:

If the Board of Directors is supportive of the budget as presented. Staff will move forward with circulation of the draft budget and 2023 Budget Companion to participating municipalities for the 30-day review and consultation period.

Staff will also send an open invitation to municipal councils for staff to attend to discuss the draft budget and answer any questions that the council members may have.

It is intended that staff will bring the final budget forward to the February Full Authority meeting for a vote on approval of the 2023 Budget.

Consultation:

Senior Management Team
Board of Directors
Participating Municipalities

Appendices:

1. 2023 Draft Operating Budget (attached)
2. 2023 Draft Capital Budget (attached)
3. 2023 Draft Levy Allocation (attached)
4. 2023 Budget Companion: [GSCA BOD 2023 Budget Companion Draft 16Dec2023.pdf](#)

GREY SAUBLE CONSERVATION AUTHORITY 2023 Draft BUDGET

	Approved 2022 Budget	Draft 2023 Budget
WATER MANAGEMENT		
Flood Forecasting & Warning		
Salary, wages & benefits	127,017	140,880
Contracts & Services	5,160	5,950
Vehicles & Equipment	4,000	4,000
Materials & Supplies	3,000	3,000
Training & Workshops	1,000	1,000
To Deferred Revenue		
Total Flood Forecasting & Warning	140,177	154,830
Flood Control Structures		
Salary, wages & benefits	1,500	6,500
Contracts & Services	2,500	2,500
Vehicles & Equipment	350	400
Materials & Supplies	1,200	1,300
Other	1,800	1,800
To Reserves		
Total Flood Control Structures	7,350	12,500
Erosion Control Structures		
Salary, wages & benefits	800	800
Contracts & Services		
Vehicles & Equipment	300	300
Materials & Supplies	1,000	750
To Deferred Revenue		
Total Erosion Control Structures	2,100	1,850

	Approved 2022 Budget	Draft 2023 Budget
WATER MANAGEMENT		
Flood Forecasting & Warning		
Municipal Levy	107,984	124,980
CAA S39	29,400	29,550
MECP (DWSP)		
Agreements, MOUs and Grants		300
Services & Sales		
From Deferred Revenue	2,794	
Total Flood Forecasting & Warning	140,177	154,830
Flood Control Structures		
Municipal Levy	5,707	8,857
CAA S39	1,643	1,643
MECP (DWSP)		
Agreements, MOUs and Grants		
Interest & Gains		
From Reserves or Surplus		2,000
Total Flood Control Structures	7,350	12,500
Erosion Control Structures		
Municipal Levy	1,100	1,000
CAA S39	1,000	850
MECP (DWSP)		
Agreements, MOUs and Grants		
From Deferred Revenue		
Total Erosion Control Structures	2,100	1,850

	Approved 2022 Budget	Draft 2023 Budget
Other Dams		
Salary, wages & benefits	18,000	14,500
Contracts & Services		
Vehicles & Equipment	1,600	1,600
Materials & Supplies	1,500	1,500
Total Other Dams	21,100	17,600
TOTAL WATER MANAGEMENT	170,727	186,780

Watershed Monitoring & Management		
Salary, wages & benefits	17,528	18,655
Contracts & Services	14,000	18,000
Vehicles & Equipment	5,000	3,000
Materials & Supplies	400	400
Total Watershed Monitoring & Management	36,928	40,055

Stewardship		
Salary, wages & benefits	58,776	69,527
Contracts & Services	1,000	1,000
Vehicles & Equipment	3,000	1,500
Materials & Supplies		
To Reserves		
Total Stewardship	62,776	72,027

	Approved 2022 Budget	Draft 2023 Budget
Other Dams		
Municipal Levy	21,100	17,600
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants		
Total Other Dams	21,100	17,600
TOTAL WATER MANAGEMENT	170,727	186,780

Watershed Monitoring & Management		
Municipal Levy	36,928	38,755
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants		1,300
Total Watershed Monitoring & Management	36,928	40,055

Stewardship		
Municipal Levy	35,639	37,027
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants		30,000
From Reserves or Surplus	27,137	5,000
Total Stewardship	62,776	72,027

	Approved 2022 Budget	Draft 2023 Budget
Environmental Planning & Regulations		
Salary, wages & benefits	397,298	660,018
Contracts & Services	2,000	14,712
Vehicles & Equipment	10,000	10,000
Materials & Supplies	5,000	9,700
Training & Workshops		
Total Environmental Planning & Regulations	414,298	694,430
Forestry, Species & Forestry Services		
Salary, wages & benefits	132,159	155,478
Contracts & Services	200	200
Vehicles & Equipment	8,000	6,000
Materials & Supplies	1,600	3,600
Training & Workshops		
Donations		3,000
Other		
To Reserves		
To Deferred Revenue		
Total Forestry, Species & Forestry Services	141,959	168,278
Grey Sauble Forestry Service		
Salary, wages & benefits	104,802	97,334
Contracts & Services	500	500
Vehicles & Equipment	8,000	8,000
Materials & Supplies	136,300	115,712
Training & Workshops		
To Reserves		
Total Grey Sauble Forestry Service	249,602	221,546
TOTAL FORESTRY & SPECIES	391,561	389,824

	Approved 2022 Budget	Draft 2023 Budget
Environmental Planning & Regulations		
Municipal Levy	86,305	60,000
CAA S39	2,993	2,993
MECP		
Agreements, MOUs and Grants		
Services & Sales	325,000	631,437
Total Environmental Planning & Regulations	414,298	694,430
Forestry, Species & Forestry Services		
Municipal Levy		100,000
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants		
Services & Sales	25,000	50,000
Donations		3,000
Interest & Gains		
From Reserves	111,012	15,278
From Surplus	5,947	
Total Forestry, Species & Forestry Services	141,959	168,278
Grey Sauble Forestry Service		
Municipal Levy		
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants	137,625	96,400
Services & Sales	108,000	116,628
From Reserves	3,977	8,518
Total Grey Sauble Forestry Service	249,602	221,546
TOTAL FORESTRY & SPECIES	391,561	389,824

	Approved 2022 Budget	Draft 2023 Budget
CONSERVATION LANDS		
Conservation Lands Policy & Strategy		
Salary, wages & benefits	117,632	126,920.05
Contracts & Services	30,000	15,500.00
Vehicles & Equipment	1,500	1,500.00
Materials & Supplies	771	1,000.00
Training & Workshops		
Other	85,000	80,000.00
To Reserves		
To Deferred Revenue		
Total Conservation Lands Policy & Strategy	234,903	224,920
Grey County Management Contract		
Salary, wages & benefits	186,395	188,715
Contracts & Services		
Vehicles & Equipment	14,500	16,000
Materials & Supplies		
Training & Workshops		
Total Grey County Management Contract	200,895	204,715
Conservation Lands Operations		
Salary, wages & benefits	267,044	283,529
Contracts & Services	16,650	30,150
Vehicles & Equipment	22,000	25,000
Materials & Supplies	23,150	21,100
Training & Workshops		
Other		
To Reserves	25,000	50,000
Total Conservation Lands Operations	353,844	409,779

	Approved 2022 Budget	Draft 2023 Budget
CONSERVATION LANDS		
Conservation Lands Policy & Strategy		
Municipal Levy	137,967	138,255
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants		500
Services & Sales	64,488	76,165
Interest & Gains		
From Reserves	30,000	10,000
From Surplus	2,448	
Total Conservation Lands Policy & Strategy	234,903	224,920
Grey County Management Contract		
Municipal Levy		
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants		
Services & Sales	200,895	204,715
Total Grey County Management Contract	200,895	204,715
Conservation Lands Operations		
Municipal Levy	170,208	171,829
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants		
Services & Sales	137,900	237,950
From Surplus	3,073	
From Reserves	42,663	
Total Conservation Lands Operations	353,844	409,779

	Approved 2022 Budget	Draft 2023 Budget
Conservation Information & Community Outreach		
Salary, wages & benefits	82,126	88,701
Contracts & Services	10,350	10,350
Vehicles & Equipment	500	600
Materials & Supplies	3,250	3,250
Training & Workshops		
Donations	100	100
To Deferred Revenue		
Total Conservation Information & Community Outreach	96,326	103,001
Education		
Salary, wages & benefits	56,530	38,503
Contracts & Services	7,528	7,498
Vehicles & Equipment	250	250
Materials & Supplies	2,800	2,000
Training & Workshops		
To Reserves		1,029
Total Education	67,108	49,280

	Approved 2022 Budget	Draft 2023 Budget
Conservation Information & Community Outreach		
Municipal Levy	94,497	82,746
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants		
Services & Sales		17,255
Donations		
From Surplus	1,829	3,000
Total Conservation Information & Community Outreach	96,326	103,001
Education		
Municipal Levy		
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants	3,000	
Services & Sales	56,962	49,280
From Reserves	7,146	
Total Education	67,108	49,280

	Approved 2022 Budget	Draft 2023 Budget
Administration, Finance & Human Resources		
Salary, wages & benefits	390,218	382,076
Contracts & Services	58,727	65,700
Vehicles & Equipment	1,000	1,500
Materials & Supplies	6,500	7,870
Training & Workshops	13,000	20,000
Donations		
Other	129,305	175,565
To Deferred Revenue		
Total Administration, Finance & Human Resources	598,750	652,710

	Approved 2022 Budget	Draft 2023 Budget
Administration, Finance & Human Resources		
Municipal Levy	549,150	535,971
CAA S39	2,020	2,020
MECP (DWSP)		
Agreements, MOUs and Grants		
Services & Sales	39,959	109,619
Donations	1,600	1,100
Interest & Gains	2,000	4,000
From Surplus	4,021	
Total Administration, Finance & Human Resources	598,750	652,710

	Approved 2022 Budget	Draft 2023 Budget
GIS, Information Management & Information Technology		
Salary, wages & benefits	253,739	254,953
Contracts & Services	17,855	19,995
Vehicles & Equipment	1,000	500
Materials & Supplies	4,900	5,700
Training & Workshops		
To Deferred Revenue		
Total GIS & Information Management	277,494	281,148
Source Water Protection		
Salary, wages & benefits	169,160	177,854
Contracts & Services	15,000	20,000
Vehicles & Equipment	1,500	1,500
Materials & Supplies	3,000	3,000
To Deferred Revenue		9,053
Total Source Water Protection	188,660	211,407
Source Water Risk Management Service		
Salary, wages & benefits	54,460	56,905
Contracts & Services	9,000	9,000
Vehicles & Equipment	1,000	1,000
Materials & Supplies	2,000	2,000
Training & Workshops	1,000	1,000
To Reserves		
Total Source Water Risk Management Service	67,460	69,905

	Approved 2022 Budget	Draft 2023 Budget
GIS, Information Management & Information Technology		
Municipal Levy	268,745	243,605
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants		
Services & Sales	2,000	37,543
From Surplus	6,750	
Total GIS & Information Management	277,494	281,148
Source Water Protection		
Municipal Levy		
CAA S39		
MECP (DWSP)	188,660	211,407
Agreements, MOUs and Grants		
From Deferred Revenue		
Total Source Water Protection	188,660	211,407
Source Water Risk Management Service		
Municipal Levy		
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants		
Services & Sales	50,200	50,000
From Reserves	17,260	19,905
Total Source Water Risk Management Service	67,460	69,905

	Approved 2022 Budget	Draft 2023 Budget
Fleet & Equipment Management		
Salary, wages & benefits	8,504	8,777
Contracts & Services	25,000	26,000
Materials & Supplies	30,000	32,000
Training & Workshops		
To Reserves	19,996	15,873
Total Fleet & Equipment Management	83,500	82,650
Total Operating Budget	3,245,230	3,672,629

Total Operations Budget Expenses		
Salary, wages & benefits	2,443,688	2,770,623
Contracts & Services	215,470	247,055
Vehicles & Equipment	83,500	82,650
Materials & Supplies	226,371	213,882
Training & Workshops	15,000	22,000
Donations	100	3,100
Other	216,105	257,365
To Reserves	44,996	66,902
To Deferred Revenue/Surplus	-	9,053
Total Operating Budget	3,245,230	3,672,629

	Approved 2022 Budget	Draft 2023 Budget
Fleet & Equipment Management		
Municipal Levy		
CAA S39		
Agreements, MOUs and Grants		
Services & Sales	83,500	82,650
From Reserves		
Total Fleet & Equipment Management	83,500	82,650
Total Operating Budget	3,245,230	3,672,629

Total Operations Budget Funding		
Municipal Levy	1,515,329	1,560,625
CAA S39	37,056	37,056
MECP (DWSP)	188,660	211,407
Agreements, MOUs and Grants	140,625	128,500
Services & Sales	1,093,904	1,663,241
Donations	1,600	4,100
Interest & Gains	2,000	4,000
From Reserves	239,195	60,701
From Surplus	26,861	3,000
Total Operating Budget	3,245,230	3,672,629

GREY SAUBLE CONSERVATION AUTHORITY 2023 PROPOSED CAPITAL BUDGET

	Draft 2023 Budget		Draft 2023 Budget
WATER MANAGEMENT		WATER MANAGEMENT	
Flood Forecasting & Warning		Flood Forecasting & Warning	
Clendenan Log replacement Phase 1		Clendenan Log replacement Phase 1	
Materials and Supplies	8,000	Reserves	3,000
		WECl	5,000
WATER MANAGEMENT Subtotal	8,000	WATER MANAGEMENT Subtotal	8,000
CONSERVATION LANDS Policy/Operations		CONSERVATION LANDS Policy/Operations	
Entrance Signs		Entrance Signs	
Contracts & Services	2,500	Municipal Levy	2,500
		Reserves	
Wayfinding Signage - Inglis, Clendenan		Wayfinding Signage - Inglis, Clendenan	
Materials	2,000	Municipal Levy	2,000
Trailhead Signage - Inglis		Trailhead Signage - Inglis	
Materials	2,200	Reserves	2,200
		Sales and Services	
Trail Edging - Inglis		Trail Edging - Inglis	
Materials	600	Reserves	
		Sales and Services	600

EXPENSES		FUNDING	
	Draft 2023 Budget		Draft 2023 Budget
Flagship Signage - Inglis Contracts & Services	2,500	Flagship Signage - Inglis Municipal Levy	2,500
Foot Bridge & Trail replacement - Inglis Contracts & Services	25,000	Foot Bridge & Trail replacement - Inglis Municipal Levy	
		Reserves	19,000
		Donations	6,000
Christie Beach - Change Rooms Contracts & Services	1,500	Christie Beach - Change Rooms Municipal Levy	
		Reserves	1,500
Feversham Washroom Contracts and Services	1,500	Feversham Washroom Municipal Levy	
		Reserves	1,500
Various - Stone Repointing Projects Contracts & Services	15,000	Various - Stone Repointing Projects Reserves	15,000
CONSERVATION LANDS Subtotal	52,800	CONSERVATION LANDS Subtotal	52,800
			-
Administration, Finance & Human Resources Admin Centre refurbish - Phase 1 & 2 Contracts & Services	100,000	Administration, Finance & Human Resources Admin Centre refurbish Phase 1 & 2 Reserves	100,000
Administration, Finance & Human Resources Admin Centre renovation reserve To Reserves	50,000	Administration, Finance & Human Resources Admin Centre renovation reserve Municipal Levy	50,000

EXPENSES		FUNDING	
	Draft 2023 Budget		Draft 2023 Budget
Admin Centre - Office Furniture		Admin Centre - Office Furniture	
Materials and Supplies		Municipal Levy	5,000
Reserves	5,000	Reserves	
Administration, Finance & Human Resources		Administration, Finance & Human Resources	
Subtotal	155,000	Subtotal	155,000
GIS, Information Management & Information Technology - Socet Machine		GIS, Information Management & Information Technology - Socet Machine	
Materials	8,000	Levy	4,000
		Reserves	4,000
GIS, Information Management & Information Technology - Swoop		GIS, Information Management & Information Technology - 2020 Smart Screen	
Reserve	3,000	Municipal Levy	3,000
GIS, Information Management & Information Technology - Workstations		GIS, Information Management & Information Technology - Workstations	
Materials & Supplies	13,500	Municipal Levy	11,000
		Reserves	2,500
GIS, Information Management & Information Technology - Subtotal	24,500	GIS, Information Management & Information Technology - Subtotal	24,500

EXPENSES		FUNDING	
	Draft 2023 Budget		Draft 2023 Budget
Fleet & Equipment Management		Fleet & Equipment Management	
Vehicles & Equipment	70,000	Services & Sales	
		From Reserves	70,000
Fleet & Equipment Management Subtotal	70,000	Fleet & Equipment Management Subtotal	70,000
Total Proposed Capital Budget	310,300	Total Proposed Capital Budget	310,300
	2023 Budget		2023 Budget
Total Capital Budget		Total Capital Budget	
Salary, wages & benefits		Municipal Levy	80,000
Contracts & Services	148,000	CAA S39	
Vehicles & Equipment	70,000	MECP (WECI)	5,000
Materials & Supplies	34,300	Agreements, MOUs and Grants	
Training & Workshops		Services & Sales	600
Donations		Donations	6,000
Other		Interest & Gains	
To Reserves	58,000	From Reserves	218,700
To Deferred Revenue		From Deferred Revenue	
Total Capital Budget	310,300	Total Capital Budget	310,300
2022 Capital Budget	206,800		

APPENDIX #3

COMBINED OPERATING AND CAPITAL LEVY APPORTIONMENT											
	2021 Modified C.V.A. in Watershed	2021 Portion of Watershed	2022 Modified C.V.A. in Watershed	2022 Portion of Watershed	2022 Levy /\$1000 of Mod.CVA	2022 Levy	Proposed 2023 Levy /\$1000 of Mod.CVA	Proposed 2023 Levy	Proposed Levy Increase	% Increase	Proposed Levy Installment
Arran-Elderslie	403,269,641	0.02711	409,849,369	0.02707	0.10471	42,225.64	0.10837	44,416.40	2,190.76	5.1882%	11,104.10
Blue Mountains	4,106,572,322	0.27606	4,255,419,524	0.28109	0.10471	429,991.80	0.10837	461,170.42	31,178.62	7.2510%	115,292.61
Chatsworth	461,673,369	0.03103	470,093,204	0.03105	0.10471	48,340.99	0.10837	50,945.17	2,604.18	5.3871%	12,736.29
Georgian Bluffs	1,914,604,760	0.12871	1,940,749,574	0.12820	0.10471	200,474.82	0.10837	210,323.87	9,849.05	4.9129%	52,580.97
Grey Highlands	1,252,204,181	0.08418	1,266,873,756	0.08368	0.10471	131,116.05	0.10837	137,294.27	6,178.22	4.7120%	34,323.57
Meaford	2,024,344,410	0.13608	2,053,530,205	0.13565	0.10471	211,965.46	0.10837	222,546.19	10,580.73	4.9917%	55,636.55
Owen Sound	2,682,873,187	0.18035	2,684,879,260	0.17735	0.10471	280,918.83	0.10837	290,967.06	10,048.23	3.5769%	72,741.77
South Bruce Peninsula	2,030,370,885	0.13649	2,057,360,502	0.13590	0.10471	212,596.49	0.10837	222,961.29	10,364.80	4.8753%	55,740.32
	14,875,912,755		15,138,755,394			1,557,630.08		1,640,624.67	82,994.59		410,156.17

inc in modified CVA 1.767%
C.V.A. = Current Value Assessment

5.33% Overall percentage levy increase

5.32826% 0.10837 1,640,624.67

C.V.A. = Current Value Assessment

Grey Sauble Authority Board of Directors

M O T I O N

DATE: February 22, 2023 **MOTION**

#: FA-23-014

MOVED BY: _____

SECONDED BY: _____

WHEREAS the Conservation Authorities Act provides that an Authority shall have the power to determine the portion of total benefit afforded to each municipality in establishing the annual levy, the Grey Sauble Conservation Authority resolves as follows, subject to such regulations under the Act:

- i) That all participating municipalities be designated as benefiting for all projects included in the 2023 Operating Budget including administration and maintenance and the 2023 Capital Budget unless otherwise specified in the budget;**
- ii) That the Authority's share of the cost of the program and projects included in the 2023 Budget shall be raised from all participating municipalities as part of the General Levy, unless otherwise specified in the Budget;**
- iii) That the 2023 General Levy be apportioned to the participating municipalities in the proportion that the modified current value assessment of the whole is under the jurisdiction of the Authority, unless otherwise provided in the levy for a project;**
- iv) That the appropriate Authority officials be directed to advise the participating municipalities pursuant to the Conservation Authorities Act and the regulations made thereunder; to levy the said municipalities the amount of General Levy set forth in the 2023 Operating Budget, to levy the said municipalities the amount of the General Levy set forth in the 2023 Capital Budget and in the approved projects of the Authority, and any special levy attributable to any project which has been deemed to be of specific benefit to any particular municipality.**

Grey Sauble Authority Board of Directors

M O T I O N

DATE: February 22, 2023

MOTION #: FA-23-015

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority adopt a matching levy for the year 2023 of \$37,056.00 as required by Ontario Regulations 139/96 and 231/97.

Grey Sauble Authority Board of Directors

M O T I O N

DATE: February 22, 2023

MOTION #: FA-23-016

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority adopt a non-matching levy for the year 2023 of \$1,603,569.00 as required by Ontario Regulations 139/96 and 231/97.

Grey Sauble Authority Board of Directors

M O T I O N

DATE: February 22, 2023

MOTION #: FA-23-017

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority adopt the budget as presented for the year 2023 in the amount of \$3,982,929.00.



TD Wealth
Private Investment Counsel

Portfolio Report

October 1, 2022 to December 31, 2022

Portfolio name: GREY SAUBLE CONSERVATION

Portfolio number: MP3613

Portfolio currency: Canadian

Portfolio type: Investment Account

GREY SAUBLE CONSERVATION
AUTHORITY
237897 INGLIS FALLS RD
OWEN SOUND ON N4K 5N6

Your Portfolio Manager

Michael Konopka
519 885-8585

Toll free: 888 850-7379

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Market Commentary

Market turbulence dominated the economic landscape in 2022. Geopolitical conflict, rising interest rates and record inflation heightened recessionary risks for many economies as financial conditions became increasingly constrained. As a result, investors witnessed significant repricing in fixed income and public equity markets. Real estate valuations have also cooled.

While the current uncertain macroeconomic backdrop may imply continued market volatility entering 2023, underlying market fundamentals appear relatively sound as corporations, particularly in North America, remain generally well capitalized. There are also signs that inflation levels may be moderating in some economic categories, such as used cars, shelter, and commodity prices, which may suggest less hawkish global central banks in the coming months.

In broad terms, earnings for North American companies have been relatively positive, though most sectors continue to face challenges and softer demand in 2023. Within equity markets, current forward estimates for earnings and revenues will likely need to be revised lower in the coming quarters and this may put added pressure on stocks globally in 2023.

While bond markets also saw broad declines in 2022, as rapidly rising yields drove bond prices down, today's starting yields may offer investors attractive entry points as yields across most fixed income sectors are well above the lows of the past decade.



GREY SAUBLE CONSERVATION
Portfolio number: MP3613
Portfolio type: Investment Account

Your Investment Account statement

October 1, 2022 to December 31, 2022

Your portfolio at a glance

i You need to know

Please see **page 12** for important information about your portfolio.

Please see **page 14** for further information about Your portfolio at a glance section.

	This period (Oct 1 - Dec 31, 2022)	Year to date (Jan 1 - Dec 31, 2022)	Last 12 months (Jan 1 - Dec 31, 2022)	Last 3 years (Jan 1, 2020 - Dec 31, 2022)	Since Apr 10, 2015 (Apr 10, 2015 - Dec 31, 2022)
Beginning portfolio balance	\$1,384,064.89	\$1,590,202.52	\$1,590,202.52	\$1,227,339.94	\$0.00
Deposits & transfers-in of securities	\$0.00	\$0.00	\$0.00	\$200,000.00	\$1,200,000.00
Withdrawals & transfers-out of securities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fees	-\$3,753.90	-\$15,452.90	-\$15,452.90	-\$44,349.34	-\$105,332.69
Investment income:					
Dividends	\$11,349.13	\$28,279.70	\$28,279.70	\$86,228.03	\$113,883.23
Interest	\$68.15	\$6,153.62	\$6,153.62	\$19,588.72	\$145,982.37
Realized capital distributions, gains and losses	\$973.93	-\$16,853.66	-\$16,853.66	\$61,276.18	\$127,526.76
Change in unrealized capital gains and losses	\$39,339.30	-\$161,563.57	-\$161,563.57	-\$133,589.42	-\$65,006.41
Adjustments for the period	\$6,404.46	\$7,680.25	\$7,680.25	\$10,448.48	\$9,889.33
Unallocated distributions for the current year	\$0.00	\$0.00	\$0.00	N/A	N/A
Ending portfolio balance	\$1,438,445.96	\$1,438,445.96	\$1,438,445.96	\$1,438,445.96	\$1,438,445.96

On December 31, 2022, CAD 1.00 = USD 0.73880

Your personal rates of return as of Dec 31, 2022

This period	Year to date	For the last 12 months	For the last 3 years	For the last 5 years	Since Apr 10, 2015
4.28%	-9.23%	-9.23%	0.40%	1.94%	2.75%

Personal rate of return reflects the total percentage return earned on the investments held in your account. Total percentage return means the cumulative realized and unrealized capital gains and losses of an investment, plus income from the investment, over a specified period of time, expressed as a percentage.

Personal rate of return is calculated using a money-weighted methodology. Unlike alternative rate of return methodologies, it takes into account any deposits or withdrawals you have made, and the performance outcomes of your investments over a specified time period, net of fees and charges paid. Rates of return are provided on an annualized basis except for any returns reflective of a period of less than one year.

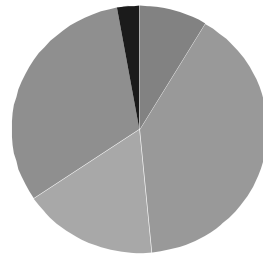
This historical data offers you a longer term perspective about your account's performance and progress towards your goals.



Holdings in your portfolio

on December 31, 2022

Your current investment mix



- Cash & Cash Equivalents
- Fixed Income & Preferreds
- Canadian Equities
- U.S. Equities
- International Equities

% of your holdings	Market value (\$)
8.59%	\$123,547.87
39.86%	\$573,342.32
17.04%	\$245,043.68
31.72%	\$456,240.90
2.80%	\$40,271.19

Description	Quantity or par value (\$)	Price (\$)	Total cost (\$)	Position cost (\$)	Market value (\$)	% of your holdings	Estimated annual income (\$)	Yield
Cash & Cash Equivalents								
Cdn. Cash & Cash Equivalents								
Canadian Dollars	21,870.23	1.00	21,870.23	0.00	21,870.23	1.52%	0.00	0.00%
TD High Int Savings Acct F-Ser @3.95% NL	10,167.764	10.00	101,677.64	100,000.00	101,677.64	7.07%	0.00	0.00%
Subtotal: Cdn. Cash & Cash Equivalents			\$123,547.87	\$100,000.00	\$123,547.87	8.59%	\$0.00	0.00%
Total: Cash & Cash Equivalents			\$123,547.87	\$100,000.00	\$123,547.87	8.59%	\$0.00	0.00%
Fixed Income & Preferreds								
Canadian Fixed Income								
TD Fixed Income Pool-Priv Ser C\$ NL	14,759.523	8.85	151,167.43	151,167.44	130,621.78	9.08%	4,144.47	3.17%

(continued on next page)



Holdings in your portfolio (continued)

on December 31, 2022

Description	Quantity or par value (\$)	Price (\$)	Total cost (\$)	Position cost (\$)	Market value (\$)	% of your holdings	Estimated annual income (\$)	Yield
Fixed Income & Preferreds (continued)								
Canadian Fixed Income								
TD Canadian Corporate Bond Fund - PV	12,470.997	10.10	141,304.09	140,531.65 ¹	125,957.07	8.76%	4,504.52	3.58%
Subtotal: Canadian Fixed Income			\$292,471.52	\$291,699.09	\$256,578.85	17.84%	\$8,648.99	3.37%
Global Fixed Income								
TD Gbl Conservative Oppr Fd Pvt Ser NL	9,364.018	9.39	92,465.44	90,923.69	87,928.13	6.11%	1,640.58	1.87%
TD HIGH YIELD BOND FUND-PRIV	6,875.141	9.89	75,159.18	73,456.99 ¹	67,995.14	4.73%	4,604.97	6.77%
TD Global Income Fund-Priv Ser	7,076.667	8.47	68,770.62	70,290.85	59,939.37	4.17%	2,997.68	5.00%
TD Gbl Uncons Bond Fund-Priv Ser	6,925.665	8.85	69,332.34	69,361.82	61,292.14	4.26%	2,479.39	4.05%
Subtotal: Global Fixed Income			\$305,727.58	\$304,033.35	\$277,154.78	19.27%	\$11,722.62	4.23%
Preferred Shares								
TD Active Preferred Share ETF	4,367	9.07	46,855.63	46,855.63	39,608.69	2.75%	1,991.35	5.03%
Subtotal: Preferred Shares			\$46,855.63	\$46,855.63	\$39,608.69	2.75%	\$1,991.35	5.03%
Total: Fixed Income & Preferreds			\$645,054.73	\$642,588.07	\$573,342.32	39.86%	\$22,362.96	3.90%

(continued on next page)



Holdings in your portfolio (continued)

on December 31, 2022

Description	Quantity or par value (\$)	Price (\$)	Total cost (\$)	Position cost (\$)	Market value (\$)	% of your holdings	Estimated annual income (\$)	Yield
Canadian Equities								
Principal At Risk Notes								
2027/02/08 PAR TDB Cdn Ppln Cos/Lk S549F	75,000	84.96	75,000.00	75,000.00	63,719.25	4.43%	0.00	4.01%
Subtotal: Principal At Risk Notes			\$75,000.00	\$75,000.00	\$63,719.25	4.43%	\$0.00	4.01%
Other Canadian Equities								
TD Canadian Blue Chip Dividend Fund - PV	7,618.73	19.81	118,409.13	114,638.49 ¹	150,927.04	10.49%	5,421.49	3.59%
Subtotal: Other Canadian Equities			\$118,409.13	\$114,638.49	\$150,927.04	10.49%	\$5,421.49	3.59%
Canadian Equity Funds								
TD Canadian Equity Pool-Priv Ser C\$ NL	2,140.661	14.20	28,895.19	26,899.35	30,397.39	2.11%	770.64	2.54%
Subtotal: Canadian Equity Funds			\$28,895.19	\$26,899.35	\$30,397.39	2.11%	\$770.64	2.54%
Total: Canadian Equities			\$222,304.32	\$216,537.84	\$245,043.68	17.04%	\$6,192.13	3.57%
U.S. Equities								
<ul style="list-style-type: none"> ▶ All dollar amounts except price are expressed in the currency of the account. ▶ Price is expressed in the currency of the security. ▶ On Dec 31, 2022 exchange rate used for converting market value is CAD = USD 0.73880 								
Other U.S. Equities								
Epoch U.S. Shareholder Yld Fd-PV Ser	2,069.494	19.03	33,366.97	33,366.98	39,382.47	2.74%	1,244.18	3.16%
TD US Mid-Cap Growth Fd-PRIV EM	1,955.044	18.36	27,512.95	28,609.91 ¹	35,894.61	2.50%	203.13	0.57%

(continued on next page)



Holdings in your portfolio (continued)

on December 31, 2022

Description	Quantity or par value (\$)	Price (\$)	Total cost (\$)	Position cost (\$)	Market value (\$)	% of your holdings	Estimated annual income (\$)	Yield
U.S. Equities (continued)								
Other U.S. Equities								
EPOCH US LARGE-CAP VALUE FD-PRIV	2,272.625	13.98	26,658.53	27,660.02 ¹	31,771.30	2.21%	710.88	2.24%
TD U.S. Dividend Growth Fund - Private	1,791.14	18.10	24,276.31	24,276.31	32,419.63	2.25%	569.58	1.76%
Subtotal: Other U.S. Equities			\$111,814.76	\$113,913.22	\$139,468.01	9.70%	\$2,727.77	1.96%
North American Equity Funds								
TD North Amer Sust Eq Fd Pvt Ser NL US\$	29,036.205	8.06	358,225.00	352,956.42	316,772.89	22.02%	0.00	0.00%
Subtotal: North American Equity Funds			\$358,225.00	\$352,956.42	\$316,772.89	22.02%	\$0.00	0.00%
Total: U.S. Equities			\$470,039.76	\$466,869.64	\$456,240.90	31.72%	\$2,727.77	0.60%
International Equities								
▶ All dollar amounts except price are expressed in the currency of the account. ▶ Price is expressed in the currency of the security. ▶ On Dec 31, 2022 exchange rate used for converting market value is CAD = USD 0.73880								
International Equity Funds								
TD International Stock Fund - PV NL	3,018.83	13.34	43,064.35	43,064.35	40,271.19	2.80%	1,066.85	2.65%
Subtotal: International Equity Funds			\$43,064.35	\$43,064.35	\$40,271.19	2.80%	\$1,066.85	2.65%
Total: International Equities			\$43,064.35	\$43,064.35	\$40,271.19	2.80%	\$1,066.85	2.65%
Total portfolio			\$1,504,011.03	\$1,469,059.90	\$1,438,445.96	100.00%	\$32,349.71	2.43%



Definitions

An explanation of terms shown in the table above

Total cost is the total amount paid to purchase a security, including any transaction charges related to the purchase, adjusted for reinvested distributions, return of capital, and corporate reorganizations. It may also include any adjustments you have provided to us.

Position cost, also referred to as your original cost, is the total amount paid to purchase a security, including any transaction charges related to the purchase. It does not include adjustments for reinvested distributions, return of capital, and corporate reorganizations or adjustments you have provided to us. Its intent is to provide you an additional metric to assess the change in value of your investment since it was added to your account. Additional information is available in the disclosure section of this statement.

Market value is the price of the security or fund multiplied by the quantity held.

Purchases

Trade date	Settlement date	Quantity	Description	Price in local currency (\$)	Commission (\$)	Amount (\$)
Oct 6, 2022	Oct 11, 2022	374	TD Active Preferred Share ETF	9.5295	7.48	-3,571.51
Oct 6, 2022	Oct 11, 2022	292.845	TD Canadian Blue Chip Dividend Fund - PV	19.4900	0.00	-5,707.54
Oct 6, 2022	Oct 11, 2022	2,009.061	TD Gbl Conservative Oppr Fd Pvt Ser NL	9.4100	0.00	-18,905.26
Oct 6, 2022	Oct 11, 2022	286.841	TD HIGH YIELD BOND FUND-PRIV	9.8600	0.00	-2,828.25
Oct 6, 2022	Oct 11, 2022	134.579	TD International Stock Fund - PV NL	12.3600	0.00	-1,663.40
Total purchases					\$7.48	-\$32,675.96



Sales and maturities

Trade date	Settlement date	Quantity	Description	Price in local currency (\$)	Commission (\$)	Amount (\$)	Realized capital gains or losses (\$)
Oct 6, 2022	Oct 11, 2022	1,403.402	TD Canadian Equity Pool-Priv Ser C\$ NL	14.1700	0.00	19,886.21	973.93
Total sales and maturities					\$0.00	\$19,886.21	\$973.93

Corporate actions and adjustments

Date	Activity	Description	Quantity	Amount (\$)
Sep 29, 2022	Dividend reinvestment plan	TD Gbl Conservative Oppr Fd Pvt Ser NL (TD GL CONS OPP-PV/NL'FRAC)	25.804	241.53
Sep 30, 2022	Dividend reinvestment plan	TD High Int Savings Acct F-Ser @3.95% NL (ISA F-TDB@3.05%PA/NL'FRAC)	25.397	253.97
Sep 30, 2022	Dividend reinvestment plan	TD High Int Savings Acct F-Ser @3.95% NL (ISA F-TDB@3.05%PA/NL'FRAC)	0.138	1.38
Oct 31, 2022	Dividend reinvestment plan	TD High Int Savings Acct F-Ser @3.95% NL (ISA F-TDB@3.40%PA/NL'FRAC)	24.884	248.84
Oct 31, 2022	Dividend reinvestment plan	TD High Int Savings Acct F-Ser @3.95% NL (ISA F-TDB@3.40%PA/NL'FRAC)	0.136	1.36
Nov 30, 2022	Dividend reinvestment plan	TD High Int Savings Acct F-Ser @3.95% NL (ISA F-TDB@3.40%PA/NL'FRAC)	28.086	280.86
Nov 30, 2022	Dividend reinvestment plan	TD High Int Savings Acct F-Ser @3.95% NL (ISA F-TDB@3.40%PA/NL'FRAC)	0.153	1.53
Dec 16, 2022	Dividend reinvestment plan	TD Gbl Conservative Oppr Fd Pvt Ser NL (TD GL CONS OPP-PV/NL'FRAC)	111.761	1,066.20
Dec 19, 2022	Dividend reinvestment plan	TD North Amer Sust Eq Fd Pvt Ser NL U\$ (TD NA SUS EQ U\$ /NL'FRAC)	447.536	3,584.76

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Corporate actions and adjustments (continued)

Date	Activity	Description	Quantity	Amount (\$)
Dec 28, 2022	Dividend reinvestment plan	TD Canadian Equity Pool-Priv Ser C\$ NL (TD CDN EQ-PRV /NL'FRAC)	61.481	876.10
Dec 30, 2022	Dividend reinvestment plan	TD High Int Savings Acct F-Ser @3.95% NL (ISA F-TDB@3.95%PA/NL'FRAC)	34.294	342.94
Dec 30, 2022	Dividend reinvestment plan	TD High Int Savings Acct F-Ser @3.95% NL (ISA F-TDB@3.95%PA/NL'FRAC)	0.187	1.87
Total corporate actions and adjustments				\$6,901.34

Income payments

Settlement date	Quantity	Description	Foreign exchange rate	Rate or amount in local currency	Amount (\$)
Oct 6, 2022	3,993	Cash dividend on TD Active Preferred Share ETF	1.0000	0.000	151.73
Oct 28, 2022		Cash dividend on TD Canadian Blue Chip Dividend Fund - PV	1.0000	0.000	406.50
Oct 28, 2022		Cash dividend on TD Canadian Corporate Bond Fund - PV	1.0000	0.000	343.94
Oct 28, 2022		Cash dividend on TD Global Income Fund-Priv Ser	1.0000	0.000	202.39
Oct 28, 2022		Cash dividend on TD HIGH YIELD BOND FUND-PRIV	1.0000	0.000	320.16
Nov 4, 2022	4,367	Cash dividend on TD Active Preferred Share ETF	1.0000	0.000	165.95
Nov 29, 2022		Cash dividend on TD Canadian Blue Chip Dividend Fund - PV	1.0000	0.000	562.07
Nov 29, 2022		Cash dividend on TD Canadian Corporate Bond Fund - PV	1.0000	0.000	387.39
Nov 29, 2022		Cash dividend on TD Global Income Fund-Priv Ser	1.0000	0.000	202.39
Nov 29, 2022		Cash dividend on TD HIGH YIELD BOND FUND-PRIV	1.0000	0.000	321.58
Dec 6, 2022	4,367	Cash dividend on TD Active Preferred Share ETF	1.0000	0.000	165.95

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Income payments (continued)

Settlement date	Quantity	Description	Foreign exchange rate	Rate or amount in local currency	Amount (\$)
Dec 15, 2022		Cash dividend on TD HIGH YIELD BOND FUND-PRIV	1.0000	0.000	263.16
Dec 16, 2022		Cash dividend on EPOCH US LARGE-CAP VALUE FD-PRIV	1.0000	0.000	593.56
Dec 16, 2022		Cash dividend on TD Gbl Uncons Bond Fund-Priv Ser	1.0000	0.000	1,500.52
Dec 16, 2022		Cash dividend on TD Global Income Fund-Priv Ser	1.0000	0.000	363.16
Dec 16, 2022		Cash dividend on TD International Stock Fund - PV NL	1.0000	0.000	1,451.20
Dec 16, 2022		Cash dividend on TD U.S. Dividend Growth Fund - Private	1.0000	0.000	135.54
Dec 19, 2022		Cash dividend on TD Canadian Blue Chip Dividend Fund - PV	1.0000	0.000	405.28
Dec 20, 2022		Cash dividend on TD Canadian Corporate Bond Fund - PV	1.0000	0.000	283.81
Dec 21, 2022		Cash dividend on Epoch U.S. Shareholder Yld Fd-PV Ser	1.0000	0.000	1,432.07
Dec 21, 2022		Cash dividend on TD Fixed Income Pool-Priv Ser C\$ NL	1.0000	0.000	1,690.78
Total income payments					\$11,349.13

Capital payments

Settlement date	Description	Amount (\$)
Oct 16, 2022	INTEREST TO OCT 16	28.81
Oct 31, 2022	Investment Management Fee for Account MP3613	-1,240.03
Nov 16, 2022	INTEREST TO NOV 16	19.31
Nov 30, 2022	Investment Management Fee for Account MP3613	-1,230.78
Dec 16, 2022	INTEREST TO DEC 16	20.03
Dec 31, 2022	Investment Management Fee for Account MP3613	-1,283.09
Total capital payments		-\$3,685.75



Cash flow

Type of transaction	Amount (\$)
Opening balance on Oct 1, 2022	26,996.60
Sales and maturities	19,886.21
Purchases	-32,675.96
Income payments	11,349.13
Capital payments	-3,685.75
Ending balance on Dec 31, 2022	\$21,870.23

Important information about your portfolio

Did you know that eServices delivers both your Portfolio Report and new custody statement conveniently online at the same time statements are sent to be printed? Receive your statements through WebBroker for minimal fuss and maximum efficiency. Speak to your Portfolio Manager about your options.



Details of fees and charges

Description	This period (\$) (Oct 1 - Dec 31, 2022)	Year to date (\$) (Jan 1 - Dec 31, 2022)
Fees and charges you paid		
Operating charges		
Investment management fee	3,322.00	13,675.06
Taxes on operating charges (Registration #852666346)	431.90	1,777.84
Total: Operating charges	\$3,753.90	\$15,452.90
Trading charges		
Commissions paid to third parties	7.48	87.34
Total: Trading charges	\$7.48	\$87.34
Total fees and charges you paid	\$3,761.38	\$15,540.24

For details of the operating charges which may apply to your account, please refer to the Statement of Disclosure of Rates and Fees and Relationship Disclosure provided to you, which can also be obtained by contacting your Portfolio Manager.

Definitions

Investment Management Fee is for the PIC professional advice and wealth management services provided by your Portfolio Manager. It includes the cost for asset management fees paid to other investment management firms.

Commissions paid to third parties are transaction costs that a dealer charges to purchase or sell securities which are then charged directly to you. Commissions may include regulatory and / or exchange fees, for example SEC fees for US executed transactions.



Disclosures

Important Information

This statement is an important document and contains a record of all transactions between TD Wealth Private Investment Counsel (herein referred to as "we," "us" and "our") and the account holder (herein referred to as "you" and "your"). It is your obligation as an account holder to review this statement carefully and notify us in writing immediately of any errors, omissions or objections to the statement, including any transactions that you did not authorize. This written notification may be sent to:

TD Wealth Private Investment Counsel
79 Wellington Street West
4th Floor, Toronto, Ontario
M5K 1A2.

This document constitutes your "Account Statement" for the purpose of Canadian securities regulations. This document does not constitute a "report on charges and other compensation" or an "investment performance report" for the purposes of Canadian securities regulations.

Your "report on charges and other compensation" and "investment performance report" will be provided to you in a separate document annually.

Limits on Investment Coverage

The security positions held in the portfolio are not covered by an investor protection fund. Money transferred from your bank account to a TD Wealth Private Investment Counsel account is not eligible for deposit insurance under the Canada Deposit Insurance Corporation Act (Canada).

Your portfolio at a glance – Additional information

Beginning portfolio balance - The opening balance of the portfolio as of the start of the first day of the statement period. It is the same as the previous statement ending portfolio balance. Where an adjustment crosses periods, the adjustment is reflected on your statement in the details of your portfolio activity.

Deposits & transfers-in of securities - This summary line includes cash deposits, contributions to registered accounts, and any in-kind securities transferred into your portfolio. These in-kind transfers in are recorded at either book value or market value.

Withdrawals & transfers-out of securities - This summary line includes total outflows for the portfolio, including deregistrations, in-kind RIF payments and deregistrations, and in-kind securities transferred out of your portfolio. These in-kind transfers out are recorded at either book value or market value.

Investment Income - We report investment income on an accrual basis. This means that interest is reported as you earn it and accrues to you each day. We also use the accrual method for reporting dividends from the day you are entitled to receive them (the ex-dividend date). This does not apply to pooled funds and some international securities.

Realized capital distributions, gains and losses - This line is the sum of all realized capital gains, realized capital losses and some allocated distributions.

Change in unrealized capital gains and losses - This is the change in the market value of the securities held in your portfolio.

Adjustments - This line captures any adjustments due to trade corrections or corporate actions.

Unallocated Distributions for the current year - This summary line includes distributions received from Mutual Fund Trust, Income Trust, and Limited Partnership assets. These distributions will be allocated into the appropriate income, dividend and return of capital categories once those factors are determined with accuracy by the source of the distribution.

Ending portfolio balance - This line is the total market value of the portfolio including cash and security holdings; this also includes accrued income on cash, fixed income and equity securities in addition to accrued fees for the current period.

The CAD/USD conversion rate is the spot rate provided by a third party at close of market on the statement end date.

Performance, Holdings and Activity – Additional information

Performance Rate of Return is based on Trade Date cash and securities market value, calculated daily.

If the investment was purchased prior to November 20, 2015, the position cost reflects either:

- the market value of the investment as of November 20, 2015 or
- a combination of the market value of the investment as of November 20, 2015 and position cost for any purchases, sales or transfers of the same security after November 20, 2015.

The unit prices for mutual funds or pooled funds do not necessarily reflect the month end close Net Asset Value Per Share (NAVPS). The NAVPS expressed for mutual funds or pooled funds, represents the last value received by us prior to the production of our statements.

¹ Some or all of the position cost of this security reflects the market value of the security.

All dollar amounts are reported in Canadian dollars (CAD), unless stated otherwise.

Commissions on pending transactions are included in the total commissions reported in the Fees section, as these commissions have already been charged to the account.

Corporate Information

Security positions are held by TD Wealth Private Investment Counsel in client accounts at TD Waterhouse Canada Inc. Security positions are held in segregation for the client.

In any currency conversion conducted by us, we or a related party may earn revenue.

TD Wealth Private Investment Counsel represents the products and services of TD Waterhouse Private Investment Counsel Inc., a subsidiary of The Toronto-Dominion Bank.

Grey Sauble Authority Board of Directors

M O T I O N

DATE: February 22, 2023

MOTION #: FA-23-018

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority receive the Q4 Investment Update, as presented.



STAFF REPORT

Report To: Board of Directors
Report From: Tim Lanthier, CAO
Meeting Date: February 22, 2023
Report Code: 003-2023
Subject: 2022 Year End Budget Report Back and Reserve Transfers

WHEREAS the Board of Directors approved the GSCA 2022 Operating and Capital Budget on January 27, 2021, by motion FA-21-019,

AND WHEREAS, the 2022 Year-End actuals deviate from the approved budget,

THAT, the Board of Directors approve any previously unapproved transfers of funds to or from reserves or surplus as detailed in Report 003-2023.

Strategic Initiative:

This item is part of GSCA's corporate services that supports and assists all of GSCA's Strategic Plan deliverables and desired outcomes.

Background:

Overall, GSCA experienced a successful year in 2022 and the organization largely return to status quo following the peak of the COVID-19 pandemic.

Some budget challenges faced in 2022 include ongoing dramatic increases in insurance premiums, a reduction in available merchantable timber on GSCA's landholdings, and some unexpected capital maintenance costs.

In spite of the foregoing, the overall 2022 Year End budget exhibits a surplus in self-generated revenues which will be balanced as described in the departmental summaries presented below.

Analysis:

The summaries below provide a brief synopsis of the 2022 Year End Budget by program area. The detailed budget line items and reserve continuity table are included as appendices to this report.

Water Management

The Water Management budget was underspent in 2021, resulting in a surplus. This was largely due to a reduction in staff time charged to this budget as a result of reallocation of that staff time to the Operations Department, as well as a reduction in vehicle usage.

The resulting surplus created in this department is being reallocated into the Administration Department and GIS/IM/IT Department where unbudgeted increases in expenses have resulted in a deficit.

Watershed Monitoring and Management

The Watershed Monitoring and Management budget was generally on target in 2022.

Stewardship

The original budgeted plan for Stewardship in 2021 was to fund the staff position approximately 50 percent from levy and 50 percent from the Healthy Lake Huron grant funding. Due to the requirements of the grant provider, we needed to spend the entirety of the grant in 2021. Therefore, the majority of the levy portion of the staff funding from 2021 was available to carry forward as surplus into the approved 2022 Operating Budget for this position.

Stewardship experienced substantially more revenues in 2022 than budgeted, as a result of successful grant applications. Funds not spent at year end will be carried forward into 2023 to cover Stewardship projects in-line with the requirements of the grant funders.

Environmental Planning

Changes were made to the Environmental Planning Department in-year to assist GSCA in managing increased workloads and multiple leaves of absence.

Upon review of the 2021 Q4 Budget summary, the GSCA Board of Directors authorized the carry forward of \$42,901 into 2022 to cover the remainder of the service rate review and to partially fund a newly created Regulations Officer position.

The levy contributions and Section 39 transfers for this department have come in on budget. Additionally, the Department earned higher self-generated revenues than budgeted for, given increased demand in 2022. These increased revenues were used to successfully cover increased staffing expenses within the Department within the budget year.

Forestry, Species & Forestry Services

Overall, the Forestry portion of the budget balanced and drew less from reserves than originally budgeted. Given the challenges with timber sales that staff have reported on throughout the year, this should be viewed as a very successful overall outcome.

Conservation Lands Policy & Strategy

Conservation Lands Policy & Strategy earned higher revenues in 2022 than originally budgeted for. The additional revenues are largely associated with increased pavilion rentals in 2022.

Surplus generated by this in 2021 was carried into 2022 to partially fund a research assistant position to aid in the ongoing preparation of property management plans and to offset the workload impacts of the new requirements under the Conservation Authorities Act.

Grey County Management Contract

The Grey County Management Contract came in approximately \$8,000 under budget in 2022. This is reflected on both the expense and revenue sides of the budget.

This program area is funded 100 percent through a service agreement with Grey County.

Conservation Lands Operations

As reported to the Board throughout 2022, the GSCA paid parking and membership program facilitated by our Operations Department was incredibly successful again in 2022. The success of this program has resulted in a \$90,700 surplus, net of operating costs for the parking program. Additionally, due to the success of this program, we did not require the \$42,663 that was placed into reserve in 2021 for Park Ambassadors, as in-year revenues were able to cover these expenses.

The Conservation Lands Operations Department utilized 10 percent less levy in 2021 compared to 2020, and also was able to hold static at that amount moving into the 2022 budget year, despite inflationary costs.

All of the surplus revenue is proposed to be transferred to the Lands Reserve to provide a source of funding for capital renewals, as well as to provide funding to offset any unforeseen or newly proposed costs associated with managing GSCA's properties.

Conservation Information & Community Outreach

This Department was able to operate generally on budget.

Education

GSCA was able to restart our popular Summer Day Camp program in 2022. This program was highly successful; however revenues were slightly below budgeted amounts. Nevertheless, this program area sustained a balanced budget.

Administration, Finance & Human Resources

Expenses in this department came in approximately \$40,000 over budget in 2022. This is largely related to unforeseen insurance costs, some increased salary and wage costs, and an emergency repair to the Administration Centre septic system. This deficit will be balanced with surplus realized in other portions of the budget as well as \$9,701 from reserves.

GIS, Information Management & Information Technology

The GIS/IM/IT department is overspent in 2022. This increase in expenses is associated with a change in staffing within the budget year and additional costs associated with a Natural Disaster Management Program (NDMP) partnership project completed in the Town of the Blue Mountains.

This deficit is being neutralized by transfer of surplus funds from other departments.

Source Water Protection

This portion of the budget generally balances with the approved MECP budget at the end of 2022.

Source Water Risk Management Service

At the beginning of this program there were surpluses in funding from the participating municipalities. These surpluses allowed for creation of a Risk Management reserve to be utilized in future years when the costs of the program may be higher than the funding. This use is underway as indicated in the Q4 Budget update.

There is also a requirement that 10% of the bill for services be placed in a contingency for potential legal issues.

Fleet & Equipment Management

Overall expenses were higher in this department than originally budgeted for, due to increased insurance costs, higher than anticipated fuel costs and increased repair costs driven by a number of factors. This was combined with a reduction in revenue due to a lower vehicle usage across the organization in 2022. The overall result is that GSCA was only able to allocate a small amount of funds to the Fleet Reserve in 2022.

This is rectified through a higher mileage rate in 2023 to ensure the long-term stability of the fleet reserve in servicing this capital need.

Capital Budget – Water Management

This capital funding is being set aside in the Major Dam Reserve to provide base funding for replacement or capital investments into these large assets.

In 2022, GSCA utilized monies from the Dam Reserve, in conjunction with Provincial Grant funding (WECI Fund) to complete work on revitalizing Clendenan Dam in the Town of the Blue Mountains. This work will continue in 2023 and 2024.

Capital Budget – Conservation Lands

After setting aside for funds for new Entrance Signage for several years, GSCA purchased and installed a large number of this signage in 2022. This spend helps to meet an outstanding capital investment need for GSCA.

GSCA was able to remove the defunct washroom building at Lake Charles Conservation Area for substantially less money than originally budgeted, resulting in a lower draw on reserves.

Removal of the defunct Feversham washroom has been deferred to 2023.

Staff undertook stone repointing at several sites in 2022, allowing GSCA to minimize the costs associated with this work. However, substantial work needs to be done on some of GSCA's historic structures that will require reserve draws in 2023.

Capital Budget – Administration

GSCA moved forward with concept design drawings for renewal of the existing Administrative Centre in 2022. Only the costs associated with this work were drawn from reserves in the budget year. Additional costs will be incurred as the process moves forward and the Board of Directors will be kept apprised of these costs.

Otherwise, the Administration portion of the capital budget is generally on budget for the year.

Capital Budget – GIS/IM/IT

This portion of the budget is slightly underspent in 2022.

Capital Budget – Fleet and Equipment

This portion of the budget is slightly underspent in 2022.

Proposed Reserve Transfers:

Following a review of the 2022 year-end budget numbers, the following reserve transfers are recommended:

1. That the surplus of \$89,706 recorded in the Conservation Lands Operations portion of the budget be transferred to the Lands Reserve.

Subject: 2022 Year End Budget Report Back and Reserve Transfers

Report No: 003-2023

Date: February 22, 2023

2. That the surplus of \$4,786 recorded in the Education portion of the budget be transferred to the Youth Reserve
3. That the surplus of \$596 in the Environmental Planning Department be transferred to the Admin Reserve.
4. That \$9,701 be drawn from the Admin Reserve to offset the cost of emergency septic system repairs that occurred in 2022.
5. That an additional \$4,786 be transferred from the Risk Management Reserve into the Operating Account to balance the deficit shown in the Source Water Risk Management Service portion of the budget.
6. That the “Computer Reserve” and the “Special Reserve” be combined into one reserve titled “IT/IM/GIS Reserve” and reflected as such in 2023 and forward.

Consultation:

Senior Management Team

Appendices:

Appendix 1: 2022 Q4 Operating Budget Update

Appendix 2: 2022 Q4 Capital Budget Update

Appendix 3: 2022 Year End Reserve Continuity Update

APPENDIX #1

GREY SAUBLE CONSERVATION AUTHORITY 2022 APPROVED BUDGET

	Approved 2021 Budget	2021 Actual Q4	Approved 2022 Budget	2022 Actual Dec 31
WATER MANAGEMENT				
Flood Forecasting & Warning				
Total Flood Forecasting & Warning	132,399	123,129	140,177	135,834
Flood Control Structures				
Total Flood Control Structures	7,350	10,978	7,350	8,201
Erosion Control Structures				
Total Erosion Control Structures	2,100	325	2,100	427
Other Dams				
Total Other Dams	21,141	12,268	21,100	13,060
TOTAL WATER MANAGEMENT	162,990	146,699	170,727	157,523
Watershed Monitoring & Management				
Total Watershed Monitoring & Management	36,781	39,281	36,928	36,902
Stewardship				
Total Stewardship	92,552	169,123	62,776	191,168
Environmental Planning & Regulations				
Total Environmental Planning & Regulations	405,066	436,509	414,298	471,942
Forestry, Species & Forestry Services				
Total Forestry, Species & Forestry Services	139,650	144,287	141,959	149,760
Grey Sauble Forestry Service				
Total Grey Sauble Forestry Service	215,222	239,726	249,602	184,827
TOTAL FORESTRY & SPECIES	354,872	384,013	391,561	334,586

	Approved 2021 Budget	2021 Actual Q4	Approved 2022 Budget	2022 Actual Q4
WATER MANAGEMENT				
Flood Forecasting & Warning				
Total Flood Forecasting & Warning	132,399	123,129	140,177	135,834
Flood Control Structures				
Total Flood Control Structures	7,350	10,978	7,350	8,201
Erosion Control Structures				
Total Erosion Control Structures	2,100	325	2,100	427
Other Dams				
Total Other Dams	21,141	12,268	21,100	13,060
TOTAL WATER MANAGEMENT	162,990	146,699	170,727	157,522
Watershed Monitoring & Management				
Total Watershed Monitoring & Management	36,781	39,281	36,928	36,902
Stewardship				
Total Stewardship	92,552	169,123	62,776	191,168
Environmental Planning & Regulations				
Total Environmental Planning & Regulations	405,066	436,509	414,298	471,942
Forestry, Species & Forestry Services				
Total Forestry, Species & Forestry Services	58,372	85,103	141,959	144,425
Grey Sauble Forestry Service				
Total Grey Sauble Forestry Service	296,500	298,911	249,602	190,162
TOTAL FORESTRY & SPECIES	354,872	384,013	391,561	334,586

	Approved 2021 Budget	2021 Actual Q4	Approved 2022 Budget	2022 Actual Dec 31
CONSERVATION LANDS				
Conservation Lands Policy & Strategy				
Total Conservation Lands Policy & Strategy	203,995	210,850	234,904	235,188
Grey County Management Contract				
Total Grey County Management Contract	174,364	180,897	200,895	192,500
Conservation Lands Operations				
Total Conservation Lands Operations	357,152	437,874	353,844	452,485
TOTAL CONSERVATION LANDS	735,511	829,621	789,642	880,173
Conservation Information & Community Outreach				
Total Conservation Information & Community Outreach	98,856	99,306	96,326	99,323
Education				
Total Education	52,290	3,232	67,108	53,659
Administration, Finance & Human Resources				
Total Administration, Finance & Human Resources	569,429	600,851	598,750	634,926
GIS, Information Management & Information Technology				
Total GIS & Information Management	269,432	244,919	277,494	307,285
Source Water Protection				
Total Source Water Protection	181,804	265,124	188,660	224,266
Source Water Risk Management Service				
Total Source Water Risk Management Service	61,427	66,299	67,460	72,245

	Approved 2021 Budget	2021 Actual Q4	Approved 2022 Budget	2022 Actual Q4
CONSERVATION LANDS				
Conservation Lands Policy & Strategy				
Total Conservation Lands Policy & Strategy	203,995	210,851	234,904	235,188
Grey County Management Contract				
Total Grey County Management Contract	174,364	180,897	200,895	192,500
Conservation Lands Operations				
Total Conservation Lands Operations	357,152	437,874	353,844	452,485
TOTAL CONSERVATION LANDS	735,511	829,621	789,642	880,173
Conservation Information & Community Outreach				
Total Conservation Information & Community Outreach	98,856	99,306	96,326	99,323
Education				
Total Education	52,290	3,232	67,108	53,659
Administration, Finance & Human Resources				
Total Administration, Finance & Human Resources	569,429	600,851	598,750	634,926
GIS, Information Management & Information Technology				
Total GIS & Information Management	269,432	244,920	277,494	307,285
Source Water Protection				
Total Source Water Protection	181,804	265,124	188,660	224,267
Source Water Risk Management Service				
Total Source Water Risk Management Service	61,427	66,299	67,460	72,245

	Approved 2021 Budget	2021 Actual Q4	Approved 2022 Budget	2022 Actual Dec 31
Fleet & Equipment Management				
Total Fleet & Equipment Management	90,500	80,155	83,500	73,487
Total Operating Budget	3,111,511	3,365,131	3,245,231	3,537,486

Total Operations Budget Expenses				
Salary, wages & benefits	2,295,069	2,223,580	2,443,689	2,518,406
Contracts & Services	201,764	231,317	215,470	270,356
Vehicles & Equipment	90,500	74,339	83,500	73,895
Materials & Supplies	224,220	265,320	226,371	245,253
Training & Workshops	18,000	9,516	15,000	9,938
Donations	100		100	-
Other	184,875	188,552	216,105	218,664
To Reserves	96,983	173,463	44,996	97,940
To Deferred Revenue/Surplus		199,044		103,033
Total Operating Budget	3,111,511	3,365,131	3,245,231	3,537,486

	Approved 2021 Budget	2021 Actual Q4	Approved 2022 Budget	2022 Actual Q4
Fleet & Equipment Management				
Total Fleet & Equipment Management	90,500	80,155	83,500	73,487
Total Operating Budget	3,111,511	3,365,133	3,245,231	3,537,486

Total Operations Budget Funding				
Municipal Levy	1,432,136	1,432,137	1,515,330	1,515,330
CAA S39	37,056	37,056	37,056	37,056
MECP (DWSP)	181,804	264,645	188,660	221,389
Agreements, MOUs and Grants	223,413	327,225	140,625	270,413
Services & Sales	1,073,902	1,204,514	1,093,904	1,249,592
Donations	6,600	23,500	1,600	600
Interest & Gains	4,000	4,780	2,000	19,183
From Reserves	152,599	64,030	239,195	115,800
From Deferred Revenue/Surplus		7,244	26,861	108,125
Total Operating Budget	3,111,511	3,365,132	3,245,231	3,537,486

GREY SAUBLE CONSERVATION AUTHORITY 2022 APPROVED CAPITAL BUDGET
EXPENSES **FUNDING**

	2022 Budget	2022 YTD Q4		2022 Budget	2022 YTD Q4
WATER MANAGEMENT			WATER MANAGEMENT		
Flood Forecasting & Warning			Flood Forecasting & Warning		
To Reserves	25,000	25,000	Municipal Levy	25,000	25,000
Clendenan Log replacement Phase 1			Clendenan Log replacement Phase 1		
Materials and Supplies	5,000	6,949	Reserves	5,000	3,474
			WECI		3,474
Jet Winches for Clendenan			Jet Winches for Clendenan		
Materials and Supplies	9,000	11,670.34	Reserves	9,000	5,835
			WECI		5,835
WATER MANAGEMENT Subtotal	39,000	43,619	WATER MANAGEMENT Subtotal	39,000	43,619
CONSERVATION LANDS Policy/Operations			CONSERVATION LANDS Policy/Operations		
Entrance Signs			Entrance Signs		
Contracts & Services	4,800	11,950	Municipal Levy	4,800	4,800
Materials		5,719	Reserves		12,869
Lake Charles - Washroom Removal			Lake Charles - Washroom Removal		
Contracts & Services	2,000	588	Municipal Levy		
			Reserves	2,000	588
Feversham Washroom			Feversham Washroom		
Contracts and Services	5,000		Municipal Levy	5,000	

EXPENSES

	2022 Budget	2022 YTD Q4
Various - Stone Repointing Projects		
Contracts & Services	6,000	
CONSERVATION LANDS Subtotal	17,800	18,257
Administration, Finance & Human Resources		
Admin Centre refurbish - Phase 1 & 2		
Contracts & Services	100,000	23,100
Admin Centre - Office Furniture		
Materials and Supplies	5,000	4,938
Administration, Finance & Human Resources Subtotal	105,000	28,038

FUNDING

	2022 Budget	2022 YTD Q4
Various - Stone Repointing Projects		
Reserves	6,000	
CONSERVATION LANDS Subtotal	17,800	18,257
Administration, Finance & Human Resources		
Admin Centre refurbish Phase 1 & 2		
Reserves	100,000	23,100
Admin Centre - Office Furniture		
Municipal Levy	2,000	2,000
Reserves	3,000	2,938
Administration, Finance & Human Resources Subtotal	105,000	28,038

EXPENSES

	2022 Budget	2022 YTD Q4
GIS, Information Management & Information Technology -Owl		
Materials & Supplies		1,425
Equipment		
GIS, Information Management & Information Technology - GPS Units/Tablets		
Materials & Supplies	1,000	
GIS, Information Management & Information Technology - Workstations		
Materials & Supplies	9,000	7,831
GIS, Information Management & Information Technology - Subtotal	10,000	9,256

FUNDING

	2022 Budget	2022 YTD Q4
GIS, Information Management & Information Technology -Owl		
From Reserves		1,425
Municipal Levy		
GIS, Information Management & Information Technology - GPS Units		
From Reserves		
Municipal Levy	1,000	
GIS, Information Management & Information Technology - Workstations		
Municipal Levy	4,500	5,500
Reserves	4,500	2,331
GIS, Information Management & Information Technology - Subtotal	10,000	9,256

EXPENSES

	2022 Budget	2022 YTD Q4
Fleet & Equipment Management		
Vehicles & Equipment	35,000	28,939
To Lands Operations		
Fleet & Equipment Management Subtotal	35,000	28,939
Total Proposed Capital Budget	206,800	128,108

	2022 Budget	2022 YTD Q4
Total Capital Budget		
Salary, wages & benefits		
Contracts & Services	117,800	35,637
Vehicles & Equipment	35,000	28,939
Materials & Supplies	29,000	38,532
Training & Workshops		
Donations		
Other		
To Reserves	25,000	25,000
To Deferred Revenue		
Total Capital Budget	206,800	128,108

FUNDING

	2022 Budget	2022 YTD Q4
Fleet & Equipment Management		
Services & Sales		
From Reserves	35,000	28,939
Fleet & Equipment Management Subtotal	35,000	28,939
Total Proposed Capital Budget	206,800	128,108

	2022 Budget	2022 YTD Q4
Total Capital Budget		
Municipal Levy	42,300	37,300
CAA S39/WECI		
MECP (DWSP)		
Agreements, MOUs and Grants		9,309
Services & Sales		
Donations		
Interest & Gains		
From Reserves	164,500	81,499
From Deferred Revenue		
Total Capital Budget	206,800	128,108

APPENDIX #3

Grey Sauble Conservation Authority
Reserve Continuity 2022
updated at Dec 31, 2022

	V & E	Admin	Forestry Mgmt.	Major Dam	Computer	Special includes swoop	Lands	Youth	Risk Management	Total
Value at Jan 1, 2022	176,119	480,937	471,143	247,815	7,616	28,578	468,353	26,140	180,458	2,087,159
Actual Transfers to Reserves	851	596		25,000			104,584	4,786		135,817
Actual Transfers From Reserves	(28,939)	(60,271)	(60,946)	(9,309)	(2,331)		(13,457)		(22,045)	(197,299)
Gain/(Loss) on TD Investment Portfolio at Dec 31	(4,705)	(12,848)	(12,586)	(6,620)	(203)	(763)	(12,512)	(698)	(4,821)	(55,758)
Bank Interest at Dec 31	1,066	2,910	2,851	1,500	46	173	2,834	158	1,092	12,630
Balance December 31	144,392	411,324	400,461	258,385	5,127	27,987	549,803	30,386	154,684	1,982,550
Comprised of: Bank (BMO reserve 12/31)										590,105
TD Investment Portfolio at Market Dec 31										1,438,446
2022 Transfers	(28,088)	(59,675)	(60,946)	15,691	(2,331)	-	91,128	4,786	(22,045)	(61,482)
	144,391.86	411,323.94	400,461.23	258,384.80	5,127.47	27,987.28	549,803.00	30,386.00	154,684.30	1,982,550

transfers on
paper only

Transfers to Reserves	Actual	Budget	Transfers from Reserves	Actual	Budget	Reserve
Dams	25,000	25,000	Clendenan log replace	3,474	5,000	Major Dams
Forestry surplus			Clendenan jet winches	5,835	9,000	Major Dams
Planning Surplus	596		Repainting Projects		12,000	Lands
Vehicle Reserve from vehicle sales	851	19,996	Admin Centre	23,100	100,000	Admin
Admin Centre			Admin - Office Furniture	2,938	3,000	Admin
GIS GPS Units			Workstations	2,331	4,500	Computer
Communications/Education	4,786		Admin Septic	9,701		Admin
levy from Cap budget for Feversh wrm- not spent	5,000		Forestry	60,946	114,989	Forestry
Capital Projects - parking revenue	89,706	25,000	Lake Charles Wshrm remov	588	2,000	Lands
Foundation interest on endowment	3,778		Stewardship	19,845	27,137	Admin
Foundation - pledge for boardwalk, Inglis	6,100		Lands operations		42,663	Lands
			Risk Management	22,045	17,260	Risk Management
			Vehicles	28,135	35,000	V/E
			Telescopic poles	804		V/E
			Signage	12,869		Lands
			OWL	1,425		Admin
			Lands Policy - Hibou	3,262	30,000	
			Education		7,146	
	135,817	44,996				
				197,299	-	409,695

Grey Sauble Authority Board of Directors

M O T I O N

DATE: February 22, 2023

MOTION #: FA-23-0219

MOVED BY: _____

SECONDED BY: _____

WHEREAS the Board of Directors approved the GSCA 2022 Operating and Capital Budget on January 27, 2021, by motion FA-21-019,

AND WHEREAS, the 2022 Year-End actuals deviate from the approved budget,

THAT, the Board of Directors approve any previously unapproved transfers of funds to or from reserves or surplus as detailed in Report 003-2023.



STAFF REPORT

Report To: Board of Directors
Report From: Michael Fry, Forestry Coordinator
Meeting Date: February 22, 2023
Report Code: 004-2023
Subject: Forestry Department – Fee Schedule Update

Recommendation:

WHEREAS, the GSCA Forestry department provides forest management services to private landowners throughout GSCA's jurisdiction;

AND WHEREAS, the fee schedule is reviewed on an annual basis to ensure fees are consistent and appropriate;

THAT, the GSCA Board of Directors approve the updated Forestry Fee Schedule as presented in Appendix A and Appendix B.

Strategic Initiative:

This item relates to the Enhance GSCA Lands Management and Natural Heritage Preservation strategic goal. It also supports the financial stability of the Forestry department, and GSCA overall.

Background / Discussion:

GSCA's forestry staff provide forest management services to private landowners throughout its jurisdiction under the umbrella of the Grey Sauble Forestry Service. These services are not covered by municipal levy dollars and as such fees are charged to cover the expenses of staff to complete them.

Forestry staff, with the assistance of GSCA's finance department and Saugeen Valley Conservation Authority's Forestry and Lands staff, annually review the fees charged for providing these forest management services.

Certain services provided by forestry staff (tree planting, Managed Forest Plans) require staff to report to external agencies and to meet standards of service and reporting. Over the last number of years, the amount of reporting requirements for these has increased requiring additional staff time to complete the same work. The price of tree stock has also increased.

Appendix A shows the 2022 fee schedule (middle column) and the proposed 2023 fee schedule (right column).

Appendix B shows the proposed fees for products for the tree sales (seedlings, landscape trees, cocomats).

Prices for different products varies from year to year due to the price charged by our suppliers. Staff work to manage annual price increases so as not to increase prices too drastically year over year. This is done by obtaining additional bulk pricing discounts and using different nursery suppliers.

Financial/Budget Implications:

These changes to the fees are captured in GSCA's 2023 Draft Budget and will help to ensure the financial stability of the forestry department.

Communication Strategy:

The new fee schedule will be posted on GSCA's website once approved.

Consultation:

CAO

Forestry Department

Manager of Financial and Human Resource Services

SVCA Manager of Forestry and Lands

APPENDIX #1

Appendix A - Proposed Updated Fee Schedule

		2022 Price (\$)	2023 Price (\$) (Proposed)	Notes
Professional Advice		\$150	\$150	
FM Planning (MFTIP)	Full Plan Preparation	\$15.00 / ac	16.00/ac*	first 100 ac, then \$8/ac thereafter, \$600 min fee
	Upgrade & Approval	\$85.00 / hr	\$90.00/hr	
Tree Planting Services	Machine Planting	\$0.60 / tree	\$0.60/tree	Min 2,000 trees, \$1,200
	Hand Planting	\$1.00 / tree	\$1.00/tree	Min 1,000 trees, \$1,000
	Administrative Fee	\$0.40 / tree	\$0.40/tree	Min \$0.15/tree fee applies on all projects
Vegetation Control	Machine Spraying	\$0.40 / tree	\$0.40/tree	Min 1,000 trees, \$400
	Hand/Backpack Spraying	\$0.60 / tree	\$0.60/tree	Min 1,000 trees, \$600
Tree Marking		\$65.00 / ac	\$65.00/ac	Min 10 acre, \$650
Contract Management		\$165.00 / visit	\$165.00/visit	Min 2 visits, \$330
Tree Sales	Handling - Seedlings	\$25.00 / order	\$25.00/order	
	Cancelled Order	\$25.00 / order	\$25.00/order	Restocking fee

*Highlighted yello indicated proposed changes in fees.

**Prices do not include HST.

APPENDIX #2

Appendix B - Proposed Updated Fee Schedule

	Proposed 2023	2022	
Seedlings	\$ / seedling	\$ / seedling	Notes
Hardwood species	\$ 2.25	\$ 2.00	
White Cedar	\$ 1.60	\$ 1.50	
Tamarack / European Larch	\$ 1.35	\$ 1.35	
White Pine / Red Pine / White Spruce / Norway Spruce	\$ 1.30	\$ 1.25	
Shrubs	\$ 2.50	\$ 2.25	

Landscape Trees	\$ / tree	\$ / tree	Notes
White Cedar	\$ 17.00	\$ 16.00	
White Pine	\$ 19.00	\$ 17.00	
White Spruce	\$ 16.00	\$ 15.00	
Norway Spruce	\$ 16.00	\$ 15.00	
Colorado Spruce	\$ 22.00	\$ 19.00	
Sugar Maple	\$ 30.00	\$ 23.50	Different nursery supplier
Red Maple	\$ 16.50	\$ 15.00	
Red Oak	\$ 25.00	\$ 23.50	
White Oak	\$ 16.50	\$ 17.50	
Bur Oak	\$ 17.00	N/A	
White Birch	\$ 16.50	\$ 14.00	
Black Cherry	\$ 16.50	\$ 14.00	
Fruit Trees (apple, cherry, pear)	\$ 27.00	\$ 25.00	

Landscape Trees	\$ / disc	\$ / disc	Notes
Cocomats / Cocodiscs	\$ 3.00	N/A	Product not sold in 2022.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: February 22, 2023

MOTION #: FA-23-020

MOVED BY: _____

SECONDED BY: _____

WHEREAS, the GSCA Forestry department provides forest management services to private landowners throughout GSCA's jurisdiction;

AND WHEREAS, the fee schedule is reviewed on an annual basis to ensure fees are consistent and appropriate;

THAT, the GSCA Board of Directors approve the updated Forestry Fee Schedule as presented in Appendix A and Appendix B.



STAFF REPORT

Report To: Board of Directors
Report From: Cam Bennett, Senior Forestry Technician
Meeting Date: February 22, 2023
Report Code: 005-2023
Subject: Awarding of Forestry Tender – GSC-23-01 – Rocklyn Creek MA (Compartments 136 and 137)

Recommendation:

WHEREAS Grey Sauble Conservation Authority (GSCA) owns and manages over 11,300 hectares (28,000 acres) of land comprised of 207 individual properties organized into 79 groupings;

AND WHEREAS, GSCA manages nearly 5,260 hectares (13,000 acres) of forested area to offset the operating expenses of the Forestry department and GSCA;

THAT the Grey Sauble Conservation Authority Board of Directors award the following forestry tender:

Plantation Thinning Harvest tender (GSC-23-01) for Rocklyn Creek Management Area – Compartments 136 and 137 – to _____ for their total bid of \$_____, subject to signing the agreement.

Strategic Initiative:

This initiative applies to the GSCA Strategic Plan goal of ‘Enhance Land Management and Natural Heritage Preservation.’ It also falls under GSCA’s Overall Desired Outcome of Healthy and Enough Forests and Habitats.

Background:

Grey Sauble Conservation Authority (GSCA) owns and manages over 11,300 hectares (28,000 acres) of land throughout its watersheds. GSCA has deemed approximately 5,260 hectares (13,000 acres) suitable for forest management activities.

Forest management activities are conducted in a sustainable manner to ensure the long-term supply of wood products as well as the continual existence of values, such as wildlife habitat and wetlands. Forest management activities use the best available scientific information to ensure values are maintained.

The following table describes the location, area, and expected forest products to be harvested. A map showing the property is contained within Appendix A.

Property	Area	Harvest Operation Type
Rocklyn Creek MA - Compartments 136 and 137	24.3 hectares / 60 acres	Plantation Thinning
Total Area Marked	24.3 hectares / 60 acres	

Financial/Budget Implications:

Revenues raised through the sale of wood products from GSCA properties are used to offset the operating expenses of GSCA.

Communication Strategy:

After the tender is awarded, the selected bidder will be notified, and a contract will be entered into with them. Other bidders will be informed of the results and have their deposit cheques returned.

The results of the tendering process will be posted on the GSCA website.

During the operation, the property will be closed to ensure the safety of the public and the operators. Closures will be posted on GSCA's website and social media channels. For known affected groups, they will be notified directly by staff.

Consultation:

- GSCA Forestry staff
- Board of Directors' Chair
- Chief Administrative Officer

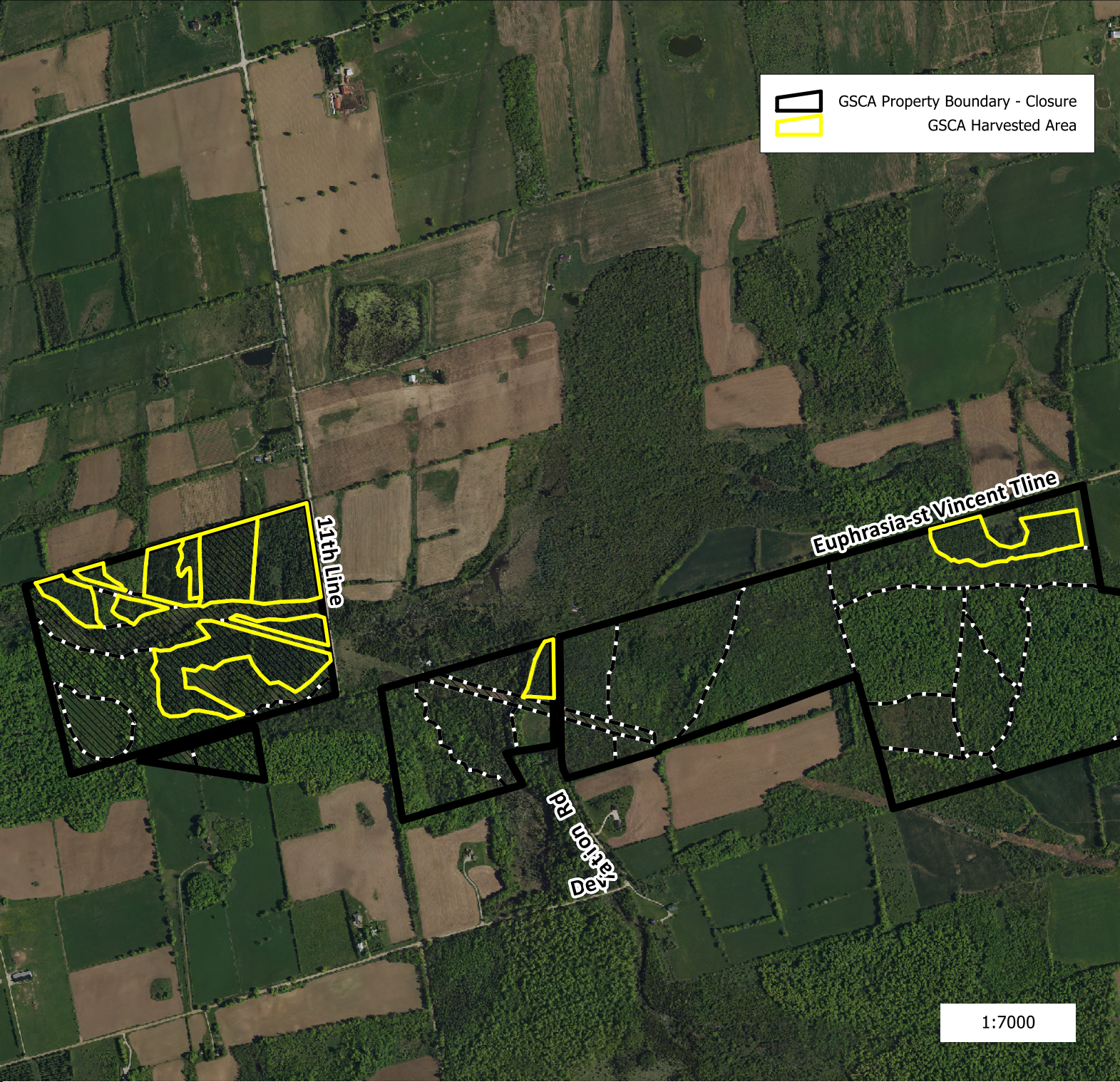


APPENDIX #1

Appendix A Rocklyn Creek Management Area Compartments 136 and 137 Proposed Harvest Areas



Comp	Assessment Roll #	Lot	Concession	Municipality	Former Twp	County
136	420839000806300	PT. 30	9, 10	Municipality of Grey Highlands	Euphrasia	Grey
137	421048000503300	N PT. 1	11	Municipality of Meaford	St Vincent	Grey



GSCA Property Boundary - Closure
GSCA Harvested Area

1:7000

The included mapping has been compiled from various sources and is for information purposes only. Grey Sauble Conservation Authority (GSC) is not responsible for, and cannot guarantee, the accuracy of all the information contained within the map. By accepting this map you agree not share or edit the map or disclaimer without the explicit written permission of GSC. You also agree to inform GSC of any errors in mapping or missing base features that you are aware of. Produced by GSC with Data supplied under Licence by Members of the Ontario Geospatial Data Exchange. Includes Material [2022] of the © Queen's Printer for Ontario and its licensors. All rights reserved. May Not be Reproduced without Permission. THIS IS NOT A PLAN OF SURVEY. The use of this Data does not constitute an endorsement by the MNR or the Ontario Government of use of such Data. This mapping contains products of the South Western Ontario Orthophotography Project (SWOOP). These images were taken in 2010 at 20 cm resolution. They are the property of Grey Sauble Conservation.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: February 22, 2023

MOTION #: FA-23-021

MOVED BY: _____

SECONDED BY: _____

WHEREAS Grey Sauble Conservation Authority (GSCA) owns and manages over 11,300 hectares (28,000 acres) of land comprised of 207 individual properties organized into 79 groupings;

AND WHEREAS, GSCA manages nearly 5,260 hectares (13,000 acres) of forested area to offset the operating expenses of the Forestry department and GSCA;

THAT the Grey Sauble Conservation Authority Board of Directors award the following forestry tender:

Plantation Thinning Harvest tender (GSC-23-01) for Rocklyn Creek Management Area – Compartments 136 and 137 – to _____ for their total bid of \$_____, subject to signing the agreement.



STAFF REPORT

Report To: Board of Directors
Report From: Cam Bennett, Senior Forestry Technician
Meeting Date: February 22, 2023
Report Code: 006-2023
Subject: Awarding of Forestry Tender – GSC-23-02 – Rob Roy MA (Compartment 85)

Recommendation:

WHEREAS Grey Sauble Conservation Authority (GSCA) owns and manages over 11,300 hectares (28,000 acres) of land comprised of 207 individual properties organized into 79 groupings;

AND WHEREAS, GSCA manages nearly 5,260 hectares (13,000 acres) of forested area to offset the operating expenses of the Forestry department and GSCA;

THAT the Grey Sauble Conservation Authority Board of Directors award the following forestry tender:

Sawlog and Fuelwood tender (GSC-23-02) for Rob Roy Management Area – Compartment 85 – to _____ for their total bid of \$_____, subject to signing the agreement.

Strategic Initiative:

This initiative applies to the GSCA Strategic Plan goal of 'Enhance Land Management and Natural Heritage Preservation.' It also falls under GSCA's Overall Desired Outcome of Healthy and Enough Forests and Habitats.

Background:

Grey Sauble Conservation Authority (GSCA) owns and manages over 11,300 hectares (28,000 acres) of land throughout its watersheds. GSCA has deemed approximately 5,260 hectares (13,000 acres) suitable for forest management activities.

Forest management activities are conducted in a sustainable manner to ensure the long-term supply of wood products as well as the continual existence of values, such as wildlife habitat and wetlands. Forest management activities use the best available scientific information to ensure values are maintained.

The following table describes the location, area, and expected forest products to be harvested. A map showing the property is contained within Appendix A.

Property	Area	Harvest Operation Type
Rob Roy MA – Compartment 85	38.4 hectares / 95 acres	Hardwood Stand Improvement (Sawlog and Fuelwood harvest)
Total Area Marked	38.4 hectares / 95 acres	

Financial/Budget Implications:

Revenues raised through the sale of wood products from GSCA properties are used to offset the operating expenses of GSCA.

Communication Strategy:

After the tender is awarded, the selected bidder will be notified, and a contract will be entered into with them. Other bidders will be informed of the results and have their deposit cheques returned.

The results of the tendering process will be posted on the GSCA website.

During the operation, the property will be closed to ensure the safety of the public and the operators. Closures will be posted on GSCA's website and social media channels. For known affected groups, they will be notified directly by staff.

Consultation:

- GSCA Forestry staff
- Board of Directors' Chair
- Chief Administrative Officer

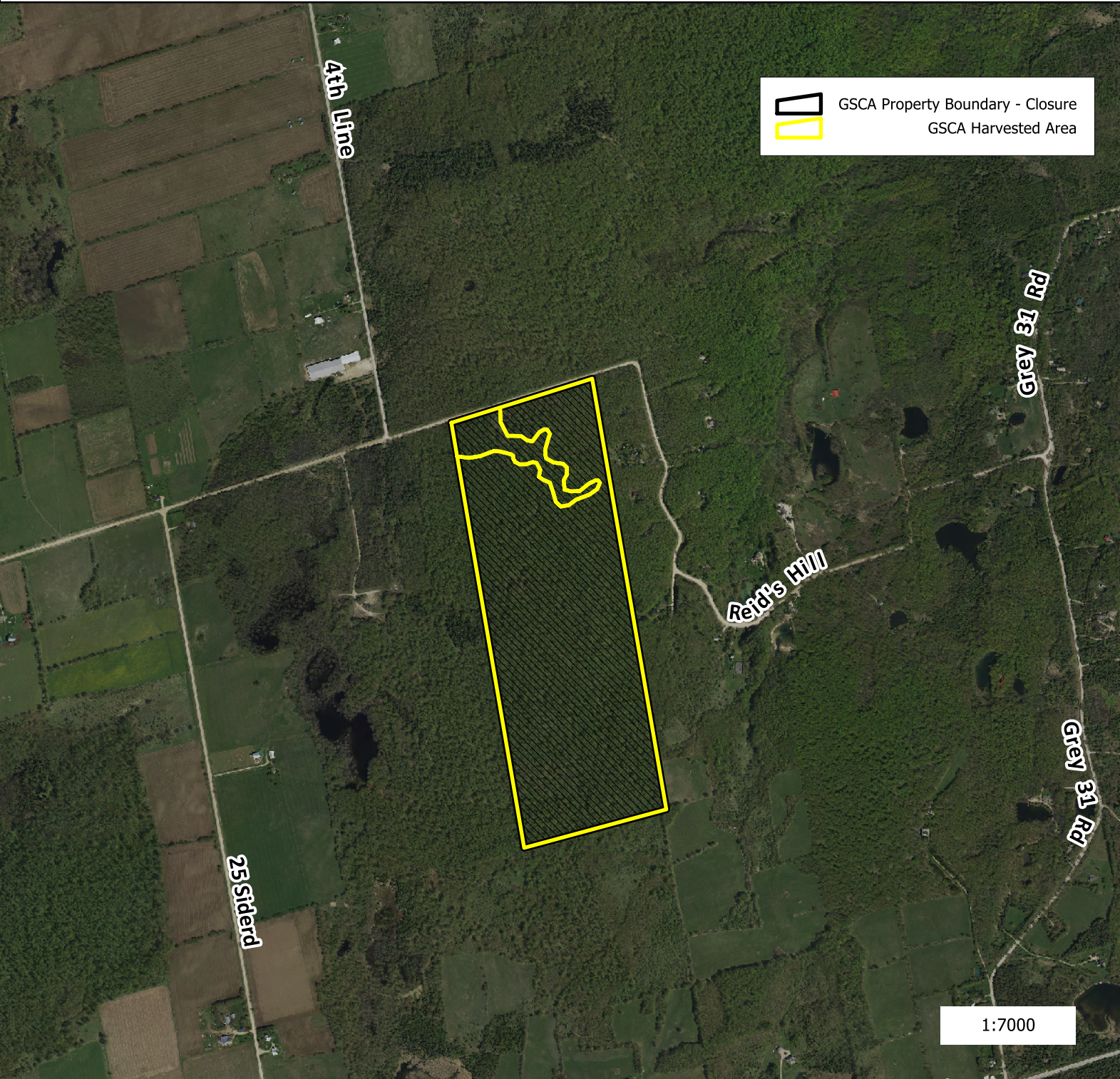


APPENDIX #1

Appendix A Rob Roy Management Area - Compartment 85 Proposed Harvest Areas



Comp	Assessment Roll #	Lot	Concession	Municipality	Former Twp	County
85	420814000907600	28	14	Municipality of Grey Highlands	Osprey	Grey



The included mapping has been compiled from various sources and is for information purposes only. Grey Sauble Conservation Authority (GSC) is not responsible for, and cannot guarantee, the accuracy of all the information contained within the map. By accepting this map you agree not share or edit the map or disclaimer without the explicit written permission of GSC. You also agree to inform GSC of any errors in mapping or missing base features that you are aware of. Produced by GSC with Data supplied under Licence by Members of the Ontario Geospatial Data Exchange. Includes Material [2022] of the © Queen's Printer for Ontario and its licensors. All rights reserved. May Not be Reproduced without Permission. THIS IS NOT A PLAN OF SURVEY. The use of this Data does not constitute an endorsement by the MNR or the Ontario Government of use of such Data. This mapping contains products of the South Western Ontario Orthophotography Project (SWOOP). These images were taken in 2010 at 20 cm resolution. They are the property of Grey Sauble Conservation.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: February 22, 2023

MOTION #: FA-23-022

MOVED BY: _____

SECONDED BY: _____

WHEREAS Grey Sauble Conservation Authority (GSCA) owns and manages over 11,300 hectares (28,000 acres) of land comprised of 207 individual properties organized into 79 groupings;

AND WHEREAS, GSCA manages nearly 5,260 hectares (13,000 acres) of forested area to offset the operating expenses of the Forestry department and GSCA;

THAT the Grey Sauble Conservation Authority Board of Directors award the following forestry tender:

Sawlog and Fuelwood tender (GSC-23-02) for Rob Roy Management Area –
Compartment 85 – to _____ for their total bid of \$_____, subject
to signing the agreement.



STAFF REPORT

Report To: Board of Directors
Report From: Gloria Dangerfield, Manager of Information Services
Meeting Date: Feb. 22, 2023
Report Code: 007-2023
Subject: Day Camp Fee Update

Recommendation:

WHEREAS GSCA staff have deemed the hiring of three, instead of the previous four staff, for day camp to be more achievable in 2023 given the current hiring crisis. Given the appropriate staff to camper ratio, the number of campers would be limited to twenty per week.

AND FURTHER WHEREAS, GSCA's goal of running a high-quality camp with programming that offers an immersive, educational experience can be better achieved by limiting camper numbers to a manageable number.

AND FURTHER WHEREAS, running camp with limited numbers requires an increase in fees to cover costs.

THAT, the GSCA Board of Directors agree to changing the weekly camp fee to \$285 per week.

Strategic Initiative:

This item is related to the Strengthen Environmental Education and Communication goal of the current strategic plan.

Background:

GSCA has been working towards offering day camp with focused programming that aligns with who we are as an organization and concentrates on environmental education through experiential learning and immersing campers in nature. Providing opportunities to engage directly with nature in safe, educational, and fun settings will help to foster the relationships between our campers and the environment, and hopefully instill lifelong respect for the natural world and a passion for conservation.

GSCA returned to offering summer day camp in 2022 after a two-year hiatus due to COVID-19. Attendance at camp was a maximum of 30 campers per day at a rate of \$190 per week. These fees must cover the full cost of staff, materials, and supplies, bussing for field trips, swimming, and special guests (ex. Scales reptiles programming and raptors display) as this program currently has no municipal levy contributions.

Most of the costs associated with the day camp portion of this program is for staffing. To run a safe and enjoyable camp, a minimum of one leader for eight to ten campers is required and one additional leader is needed for general support and when dealing with situations where children require one-one-one direction, or where one leader needs to leave the group. These circumstances can be simple, often daily things like campers needing to return to the pavilion to use the washrooms when on a hike or offsite or needing to attend to a child that is hurt, who's parents need to be called or are being picked up early. This extra person is also required so staff can take required breaks.

Despite having very few applicants for these positions, with limited day camp experience, four staff were hired in 2022, however one individual vacated the position by the second week of camp. GSCA permanent staff, often from other programs, took turns assisting with camp to make up for this loss until another leader could be hired. This situation did result in stress on existing staff and left us with a desire to find ways resources to better meet the needs of the program and continue to offer a positive environment with the appropriate programming.

Analysis:

Since the completion of the 2022-day camp, staff have been looking at solutions to address the staffing issues as well as ways to improve and focus camp programming so that it's in line with the goals and directives we've set out in the strategic plan.

Given the current hiring conditions across all sectors, to reduce concerns surrounding finding appropriate staff, it was decided that 3 staff would be more attainable in 2023.

For day camp to run with 3 staff, a maximum of 20 campers per day can be in attendance. This number is also more manageable and will help create a more

specialized, positive experience at camp that focuses on environmental education programming.

To run with this number of campers a fee of \$285 per week of camp (5 days) is necessary to cover all costs. GSCA staff have completed a comparison of other local and non-local day camps and this amount is within the same range of fees (approximately \$200 - \$475 per week) for similar specialized camps.

Financial/Budget Implications:

This amount was budgeted for in the 2023 budget. No additional impacts are expected. If staffing grant applications are successful (ex. Canada summer jobs), some surplus is expected. This surplus would be directed to the youth reserve for future program development.

Communications Strategy:

Notification to be provided through emails to previous day camp clients about updated programming and fees as well as our public social media and website (www.greysauble.on.ca).

Consultation:

Consultation on the overall satisfaction of day camp and programming was provided through a parent survey in 2022. Fee update consultation with Board of Directors.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: February 22, 2023

MOTION #: FA-23-023

MOVED BY: _____

SECONDED BY: _____

WHEREAS GSCA staff have deemed the hiring of three, instead of the previous four staff, for day camp to be more achievable in 2023 given the current hiring crisis. Given the appropriate staff to camper ratio, the number of campers would be limited to twenty per week.

AND FURTHER WHEREAS, GSCA's goal of running a high-quality camp with programming that offers an immersive, educational experience can be better achieved by limiting camper numbers to a manageable number.

AND FURTHER WHEREAS, running camp with limited numbers requires an increase in fees to cover costs.

THAT, the GSCA Board of Directors agree to changing the weekly camp fee to \$285 per week.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: February 22, 2023

MOTION #: FA-23-024

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors proceed into closed session at X:XX pm to discuss matters related to the following:

- i. Minutes of the Closed Session of the Regular Board of Directors meeting held on December 22, 2022; and,**
- ii. 2023 CAO Performance Plan – closed as it relates to personal matters about an identifiable individual including Authority directors or Authority employees (GSCA Administrative By-Law, Section 4 (xvii)(b));**

AND FURTHER THAT CAO, Tim Lanthier, and Administrative Assistant, Valerie Coleman.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: February 22, 2023

MOTION #: FA-23-025

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors resume open session.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: February 22, 2023

MOTION #: FA-23-026

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors approve the December 22, 2022, Closed Session and Confidential Closed minutes as presented in the closed session agenda.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: February 22, 2023

MOTION #: FA-23-027

MOVED BY: _____

SECONDED BY:

THAT this meeting now adjourn.