



519.376.3076
237897 Inglis Falls Road
Owen Sound, ON N4K 5N6
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Protect.
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Grey Sauble Conservation Authority
R.R. #4, 237897 Inglis Falls Road
Owen Sound, Ontario N4K 5N6 (519) 376-3076; ext. 221
v.coleman@greysauble.on.ca

The next regular meeting of the Grey Sauble Conservation Authority Board of Directors is scheduled for Wednesday, September 27th, 2023, at 1:15 p.m. The regular meeting will occur in a hybrid format, both in person at the GSCA Administrative Centre and via the Webex web-based application. Please notify Valerie Coleman if you are unable to attend.

Directors

Sue Carleton (Chair)
Greig, Scott (Vice Chair)
Bell, Tony
Day, Tobin
Dubyk, Nadia
Farmer, Jon
Kirkland, Jay
Mackey, Scott
Maxwell, Alex
Shaw, Jennifer
Uhrig, Robert

Honourary Members

Betty Adair

Oosting, Lara, MNRF Peterborough
Allison, Tracy, MNRF Owen Sound
Byers, Rick, MPP Bruce Grey Owen Sound
Ruff, Alex, MP Bruce Grey Owen Sound
Dowdall, Terry, MP Simcoe-Grey
Saunderson, Brian, MPP Simcoe-Grey

Member Municipalities

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula



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https://www.youtube.com/channel/UCy_ie5dXG8aFYDYG8tV9Yg/videos.

Please note that this is a Notice of Meeting only for your information.

The Sun Times
Bayshore Broadcasting
The Meaford Independent
The Bounce
The Wiarton Echo
The Advance
The Post
The Thornbury Paper
The Hub Owen Sound
Blue Mountains Review
South Grey News
Collingwood Today

Member Municipalities

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula

AGENDA

Grey Sauble Conservation Authority
Full Authority Meeting
Wednesday, September 27, 2023, at 1:15 p.m.

1. Call to Order

We acknowledge with respect, the history, spirituality, and culture of the Anishinabek: The People of the Three Fires known as Ojibway, Odawa, and Pottawatomi Nation, who have inhabited this land from time immemorial. And further give thanks to the Chippewas of Saugeen, and the Chippewas of Nawash, now known as the Saugeen Ojibway Nation, as the traditional keepers of this land. We also recognize, the Metis whose ancestors shared this land and these waters. May we all, as Treaty People, live with respect on this land, and live-in peace and friendship with all its diverse peoples.

2. Disclosure of Pecuniary Interest

3. Call for Additional Agenda Items

4. Adoption of the Agenda

5. Approval of Minutes

- i. Full Authority – August 30, 2023 – Resolution – Attachment # 1

6. Business Out of Minutes – None at this time.

7. Consent Agenda

- i. Environmental Planning – Section 28 Permits and Planning Applications– August 2023 – Attachment # 2
- ii. Administration
 - Receipts & Expenses – August 2023 – Attachment # 3
 - GSCA 6th Quarterly Transition Plan Report to MNRF – Attachment # 4
- iii. Correspondence - Hamilton Conservation Authority Motion – Attachment # 5
- iv. Conservation Ontario – None at this time.
- v. Minutes
 - GSCA Indigenous Relationships Committee – Attachment # 6
 - GSCF Board – June 2023 & July 2023 – Attachment # 7
- vi. Media – Attachment # 8

8. Business Items

- i. Water Management – Nothing at this time.
- ii. Environmental Planning – Nothing at this time.

- iii. Operations
 - a. Parking Fees – Resolution – Attachment # 9 (20 min)
- iv. Conservation Lands
 - a. Inglis Falls Management Plan Final Approval – Resolution - Attachment # 10 (15 min)
- v. Forestry – Nothing at this time
- vi. Communication/Public Relations – Nothing at this time.
- vii. Education – Nothing at this time
- viii. GIS/IT
 - a. Regulation Mapping – Information – Attachment # 11 (20 min)
- ix. DWSP/RMO Report – Nothing at this time.
- x. Administration
 - a. Strategic Plan Steering Committee – Resolution – Attachment # 12 (10 min)
 - b. GSCA Administration Funding Options – Resolution – Attachment # 13 (30 min)
 - c. GSCA Draft 2024 Budget – Resolution – Attachment # 14 (30 min)

9. CAO's Report

10. Chair's Report

11. Resolution to Move into Closed Session

"THAT the GSCA Board of Directors now move into 'Closed Session' to consider:

- i. Minutes of the Closed Session of the Regular Board of Directors meeting held on August 30, 2023; and,
- ii. To discuss an item in the Municipality of Georgian Bluffs related to litigation or potential litigation including matters before administrative tribunals (GSCA Administrative By-Law, Section 4(xvi)(d)).

12. Resolution that the Board of Director's has resumed Open Session

13. Resolution Approving the Closed Session

14. Report out of Closed Session

15. Adjournment

Grey Sauble Authority Board of Directors

M O T I O N

DATE: September 27, 2023

MOTION #: FA-23-081

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of September 27, 2023, 2023.

**GREY SAUBLE CONSERVATION AUTHORITY
MINUTES**

**Full Authority Board of Directors
Wednesday, August 30, 2023, at 1:15 p.m.**

The Grey Sauble Conservation Authority (GSCA) Board of Directors' meeting was held in a hybrid format of in-person at the Grey County Council Chambers and virtually via the meeting application, WebEx.

1. Call to Order

Chair Sue Carleton called the meeting to order at 1:16 p.m., welcomed all those present in person and virtually, and made a land acknowledgement declaration.

Directors Present In-Person: Chair Sue Carleton, Vice Chair Scott Greig, Tobin Day, Nadia Dubyk, Tony Bell, Scott Mackey, Jennifer Shaw

Directors Present Virtually: Jon Farmer, Alex Maxwell

Regrets: Jay Kirkland, Robert Uhrig

Staff Present: CAO, Tim Lanthier; Administrative Assistant, Valerie Coleman; Manager of Information Services, Gloria Dangerfield; Manager of Financial and Human Resources Services, Alison Armstrong; Manager of Conservation Lands, Rebecca Anthony

2. Disclosure of Pecuniary Interest

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at the time.

3. Call for Additional Agenda Items

Nothing at this time.

4. Adoption of Agenda

Motion No.:
FA-23-071

Moved By: Tony Bell
Seconded By: Tobin Day

THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of August 30, 2023.

Carried

5. Approval of Minutes

Motion No.:
FA-23-072

Moved By: Jennifer Shaw
Seconded By: Nadia Dubyk

THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of June 28, 2023.

Carried

6. Business Out of Minutes

Nothing at this time.

7. Consent Agenda

Motion No.:
FA-23-073

Moved By: Scott Mackey
Seconded By: Scott Greig

THAT in consideration of the Consent Agenda Items listed on the August 30, 2023, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) Environmental Planning – Section 28 Permits and Planning – June & July 2023; (ii) Administration – Receipts & Expenses – June & July 2023; (v) Minutes – GSCA Agricultural Advisory Committee – April 28, 2023, IFAA – May 1, 2023 and SPC – March 31, 2023; (vi) Recent Media Articles

Carried

8. Business Items

i. Administration

a. Q2 Budget Update

CAO, Tim Lanthier, reported that the 2023 budget is on track with nothing out of the ordinary or concerning to mention. There were some changes to note. Planning department revenues and expenses were slightly lower than budgeted. The lower expenses are the result of a later than anticipated start of the new Manager of Engineering Services and the loss of an Environmental Planner. The 2023 actuals from Stewardship are showing some carry over amounts of grant funding from 2022. Insurance premiums were lower than budgeted. Mr. Lanthier noted that the 2023 budget is showing a minor surplus, however; this will be reevaluated in the third quarter.

A Member asked with regard to the insurance premiums. Mr. Lanthier responded that there was still an increase in premiums, however; it was less than had been budgeted for.

A Member asked with regard to planning/permitting numbers and if the decrease in revenue may indicate a trend. Mr. Lanthier responded that staff are still very busy and that it may be too early to make any significant changes, however; staff will be keeping an eye on numbers.

A Member asked with regard to the deferred funds in the Stewardship Program and if these funds will be allocated in 2023 or if they will be carried over in 2024. Mr. Lanthier responded that staff are trying to move forward on applications, however; some funds may carry over to 2024. Manager of Finance and Human Resources Services, Alison Armstrong, added that some of the carry over showing has

already been allocated and was a product of fiscal year end differences between GGCA and the Province.

Motion No.:
FA-23-074

Moved By: Nadia Dubyk
Seconded By: Tobin Day

WHEREAS the Board of Directors approved the GSCA 2023 Operating and Capital Budget on February 22, 2023, by motion FA-23-017,

THAT, the Board of Directors receive staff report 025-2023 – 2023 Q2 Budget Report Back as information.

Carried

b. Q2 Investment Portfolio Update

The Manager of Finance and Human Resources Services, Alison Armstrong, reported that GSCA's portfolio saw a slight decrease between the end of June and end of August, however; it was noted that the interest rate on GSCA's High Interest Savings Account increased from 4.55% to 4.8%. Additionally, Ms. Armstrong noted that GSCA's portfolio manager, has offered an increased discount on the portfolio management fees from 20% to 25%.

Concern was raised regarding the low rate of return on investment that GSCA has been experiencing and the question was raised whether some funds should be reallocated to safer and more lucrative funds such as GICs.

Mr. Lanthier responded that staff could meet with the portfolio manager to discuss conducting another investment survey with the Board. It was noted that GSCA's investment liquidity needs to be considered.

Motion No.:
FA-23-075

Moved By: Jon Farmer
Seconded By: Tony Bell

THAT, the Board of Directors receive the GSCA 2023 2nd Quarter Portfolio update as information.

Carried

c. Category 3 Agreement Endorsement

CAO, Tim Lanthier, gave a brief review of the legislative requirement to establish the Category 3 Agreements with member municipalities. It was noted that the agreements are the product of over two years of work by the CAO and staff.

GSCA has received council endorsement of six of the eight agreements from Member municipalities and staff are confident that GSCA will receive the last two agreements in short order. Thus, GSCA is on track to have all agreements in place prior to the January 1, 2024, deadline.

Members extended thanks to Mr. Lanthier and staff for the considerable work that has been put into meeting with various municipal councils and having the agreements completed on time.

WHEREAS under Section 21.1.2(2) of the Conservation Authorities Act, GSCA is required to enter into agreements with participating municipalities for the provision of Category 3 programs and services,

AND WHEREAS the GSCA has consulted with municipalities on these agreements,

AND WHEREAS the GSCA has received signed agreements from the Municipality of Meaford, the Town of South Bruce Peninsula, the Township of Chatsworth, and the Township of Georgian Bluffs,

AND WHEREAS the GSCA has received positive Council resolutions from the City of Owen Sound and the Town of the Blue Mountains to allow for signing of the agreements,

AND WHEREAS the GSCA is of the understanding that the Municipality of Grey Highlands and the Municipality of Arran-Elderslie will pass positive resolutions in the near future.

THAT the GSCA Board of Directors authorize the CAO and the Board Chair to execute these agreements on behalf of the GSCA.

Carried

d. 2019-2023 Strategic Plan Final Report

CAO, Tim Lanthier, gave an overview of the 2019-2023 Strategic Plan, its outcomes, and the preparations for the next plan.

Mr. Lanthier noted that the original plan had been extended due to significant staffing changes, the COVID pandemic restrictions, and the large volume of work required to develop a new plan.

It was noted that one of the challenges of the plan was in establishing metrics that were measurable. Mr. Lanthier adjusted these metrics to provide clarity, however; stressed that not all the percentages are weighted equally.

One area of note was the development of watershed plans with municipalities. There was not sufficient uptake from municipalities to make this strategic direction a success.

The Board was informed that staff are in the process of developing a new plan and taking into consideration some of the lessons learned from previous experience. Mr. Lanthier noted that staff and Board engagement in the process and final product will be improved. Additionally, the Plan will need to be realistic with regard to available resources and the GSCA's mandate and responsibilities.

Mr. Lanthier provided some recommendations for the upcoming strategic plan. It was suggested that the new plan be a ten-year plan with a five-year refresh and yearly check-ins. Mr. Lanthier intends to replace the Support the Development of Watershed Plans with a Corporate Excellence pillar. The intention will be to create short-, medium-, and long-term directions and actions.

Mr. Lanthier reviewed the next steps in the process. Staff surveys and meetings have started and continue. Meeting to be set up with Board Members shortly to discuss goals and directions. Staff will reach out to those committees and groups directly associated with GSCA. Once these consultations have been completed, GSCA will engage the public for comment. Consideration will be given to the best method and platform to garner input from the public.

Support was expressed for the strategic plan in general and in the addition of a corporate excellence piece.

WHEREAS the GSCA Board of Directors approved the 2019-2023 GSCA Strategic Plan at the May 23, 2018, meeting of the Board of Directors,

AND WHEREAS the GSCA has been working to achieve the Strategic Goals established by the Plan,

AND WHEREAS the Term of this Plan is coming to a close,

THAT the GSCA Board of Directors receive for information the 2019-2023 Strategic Plan Final Report.

Carried

ii. Water Management

Nothing at this time.

iii. Environmental Planning

Nothing at this time.

iv. Operations

Nothing at this time.

v. Conservation Lands

a. Eugenia Falls Management Plan Presentation

Manager of Conservation Lands, Rebecca Anthony, provided a presentation on the Eugenia Falls Management Plan. It was noted that this is the first management plan for this area.

Ms. Anthony explained that because management plans are a time consuming process, this management plan is based on a 20-year vision with a 10-year check-in, and a bi-annual revisit. Additionally, the structure to this management plan is consistent with others that have been developed and presented to the Board.

Phase 1 and 2 of the process have been completed and phase 3 is nearing completion.

Ms. Anthony expressed thanks to the Board members and community volunteers for their hard work and input. Ms. Anthony spoke to the results of the various surveys that were conducted and the connections fostered during the process.

Ms. Anthony reviewed the five action areas identified in the plan. There was discussion around the value of the pavilion structure and whether it would be better to remove the structure or repair it.

A Member asked with regard to the Grey County Beaver Valley Corridor Strategy and if there would be any opportunities for collaboration. Ms. Anthony responded that staff have been contacted for comment but not as a partner.

A Member asked with regard to the parking lot resurfacing and if consideration has been given as to the materials. This was echoed by another Member and if any environmentally sustainable options have been researched. Ms. Anthony replied that she is open to discussion, however; noted that the NEC must be consulted.

Ms. Anthony spoke to the proposed addition of two trails that would improve accessibility. There was general discussion about funding projects. It was noted that one of the intentions of charging for parking is to reinvest into the property. A question was asked with regard to the newly formed Friends of Eugenia Falls group and if they as of yet have the capacity and/or organization to begin fundraising.

Ms. Anthony noted that a community group has formed with the aim to maintain and enhance the cenotaph area.

vi. Forestry

Nothing at this time.

vii. Communications/Public Relations

Nothing at this time.

viii. Education

a. Education Contract Position

Manager of Information Services, Gloria Dangerfield spoke with regard to extending the contract of the Summer Day Camp Supervisor to provide education programming and funding research. This extension is proposed to be funded through the GSC Foundation. Moving forward staff hope to add a full-time education position.

There was discussion around general funding and programming questions.

There was general support from Members for GSCA staff to provide more educational programming.

Motion No.:
FA-23-078

Moved By: Jennifer Shaw
Seconded By: Tony Bell

THAT, the Board of Directors receive staff report 028-2023 – Education Contract Position as information.

Carried

ix. GIS/IT

Nothing at this time.

x. DWSP

Nothing at this time.

9. New Business

Nothing at this time.

10. **CAO’s Report**

The CAO, Mr. Lanthier began by introducing Ian Eriksen the newly hired Manager of Engineering Services.

Mr. Lanthier explained that he had been busy since the Board last met. Mr. Lanthier completed leadership training provided by Conservation Ontario. Both the GSCA Indigenous Relationships and Agricultural Advisory committees met. The IFAA signage project was completed, and an unveiling ceremony was held. Staff are working on enhancing the trail head and wayfinding signage.

The proposed sweat lodge structure has been constructed. Staff will be creating and installing interpretive signage.

It was noted that the planned Watershed Bus Tour was cancelled due to lack of uptake from members, Mr. Lanthier expressed hope that it could be rescheduled for another time down the road.

GSCA had one staff member from the planning department resign to take a position with another firm. GSCA wishes them the all the best. A new planner has been hired and is currently being onboarded with an anticipated start date of September 11th.

In partnership with the IFAA several Norway Maples were removed from the Inglis Falls Arboretum, and new trees will be planted to replace them. Mr. Lanthier noted that Norway Maples are an invasive species that may out compete other native species of trees.

Architectural designs are underway after receiving feedback from staff and the Building Ad Hoc Committee.

11. **Chair’s Report**

Chair Sue Carleton reported that she attended the IFAA signage unveiling and the Conservation Ontario meeting in September.

12. **Other Business**

Nothing at this time.

13. **Resolution to Move Into Closed**

Motion No.:	Moved By:	Scott Greig
FA-23-079	Seconded By:	Scott Mackey

THAT the Grey Sauble Conservation Authority Board of Directors proceed into closed session at 3:27 pm to discuss matters related to the following:

- i. Minutes of the Closed Session of the Regular Board of Directors meeting held on June 28, 2023; and,**
- ii. To discuss an item in the Town of the Blue Mountains related to litigation or potential litigation including matters before administrative tribunals (GSCA Administrative By-Law, Section 4(xvi)(d)); and,**

-
- iii. **2023 CAO Mid-Year Review – closed as it relates to personal matters about an identifiable individual including Authority directors or Authority employees (GSCA Administrative By-Law, Section 4(xvi)(b)).**

AND FURTHER THAT CAO, Tim Lanthier and Administrative Assistant, Valerie Coleman, will be present with the Manager of Environmental Planning, MacLean Plewes being present for item ii only.

Carried

14. Declaration that the Board of Directors has Resumed Open Session

Chair Carleton declared that the Board of Directors had resumed open session at 4:06 p.m.

15. Resolution Approving the Closed Session Minutes of June 28, 2023

**Motion No.:
FA-23-080**

**Moved By: Scott Greig
Seconded By: Jennifer Shaw**

THAT the Grey Sauble Conservation Authority Board of Directors approve the June 28, 2023, Closed Session minutes as presented in the closed session agenda.

Carried

16. Reporting out of Closed Session

Chair Carleton reported that the Members approved the closed session minutes of June 28, 2023, and gave direction to staff on items that were identified and nothing else.

**17. Next Full Authority Meeting
Wednesday September 27, 2023**

**18. Adjournment
The meeting was adjourned at 4:16 p.m.**

Sue Carleton, Chair

Valerie Coleman
Administrative Assistant



Grey Sauble Authority Board of Directors

M O T I O N

DATE: September 27, 2023

MOTION #: FA-23-082

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of August 30, 2023.

Permits Issued from August 1, 2023 to August 31, 2023 ATTACHMENT # 2

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS23-228	26-Jun-23	01-Aug-23			Municipality of Grey Highlands	Artemesia Township
Approved works:	Culvert repositioning, replacements, and maintenance ditching.			Project Location:	Intersection of Lower Valley Road & Campbell's Hill, Sectio	
				<input type="checkbox"/> construct	<input checked="" type="checkbox"/> alter watercourse	<input type="checkbox"/> shoreline
				<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland	<input type="checkbox"/> fill
				Reviewed by:		Chris Scholz
GS23-233	02-May-23	01-Aug-23			Town of the Blue Mountains	Collingwood Township
Approved works:	Repair and restore damaged watercourse bank protection.			Project Location:	133 Hoover Lane	
				<input type="checkbox"/> construct	<input checked="" type="checkbox"/> alter watercourse	<input type="checkbox"/> shoreline
				<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland	<input checked="" type="checkbox"/> fill
				Reviewed by:		Chris Scholz
GS23-234	26-Apr-23	01-Aug-23			Town of the Blue Mountains	Collingwood Township
Approved works:	Repair and restore damaged watercourse bank protection.			Project Location:	135 Hoover Lane	
				<input type="checkbox"/> construct	<input checked="" type="checkbox"/> alter watercourse	<input type="checkbox"/> shoreline
				<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland	<input checked="" type="checkbox"/> fill
				Reviewed by:		Chris Scholz
GS23-243	21-Jun-23	03-Aug-23	28&29	10	Municipality of Grey Highlands	Artemesia Township
Approved works:	Dwelling additions, septic, and boathouse repairs.			Project Location:	179 Blue Mountain Maples	
				<input type="checkbox"/> construct	<input type="checkbox"/> alter watercourse	<input type="checkbox"/> shoreline
				<input checked="" type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland	<input type="checkbox"/> fill
				Reviewed by:		Chris Scholz
23017	25-Jan-23	03-Aug-23	50 & 51	12	Town of Collingwood	Town of Collingwood
Approved works:	Construction of a residence, septic system, and associated site grading			Project Location:	80 Madeline Drive	
				<input checked="" type="checkbox"/> construct	<input type="checkbox"/> alter watercourse	<input type="checkbox"/> shoreline
				<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland	<input checked="" type="checkbox"/> fill
				Reviewed by:		Mac Plewes
GS23-252	05-Jun-23	03-Aug-23	PLAN 3M		Municipality of Arran-Elderslie	Arran Township
Approved works:	Single Family Dwelling, Septic, & Associated Site Alterations			Project Location:	22 Nickason Drive, Allenford, ON	
				<input checked="" type="checkbox"/> construct	<input type="checkbox"/> alter watercourse	<input type="checkbox"/> shoreline
				<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland	<input checked="" type="checkbox"/> fill
				Reviewed by:		Nicole McArthur

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS23-195	12-Jun-23	04-Aug-23	20	11	Municipality of Grey Highlands	Euphrasia Township
Approved works:			Lane widening and culvert replacement.		Project Location: 076298 Grey Road 12 <input checked="" type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Chris Scholz	
GS23-289	24-Jul-23	06-Aug-23			Town of the Blue Mountains	Collingwood Township
Approved works:			Reconstruction of a single-family dwelling.		Project Location: 209345 Hwy 26 <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Chris Scholz	
GS23-260	02-Aug-23	08-Aug-23			Town of South Bruce Peninsula	Amabel Township
Approved works:			Alteration to a watercourse, placement of material and site grading		Project Location: 32 Cammidge Cres <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Mac Plewes	
GS23-256	25-Jul-23	08-Aug-23	15	5 WBR	Town of South Bruce Peninsula	Albemarle Township
Approved works:			Raising cottage and construction of a foundation		Project Location: 14 Richards Ave <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes	
GS23-210	24-May-23	10-Aug-23	M	4N	Township of Chatsworth	Sullivan Township
Approved works:			Enhance fisheries habitat on this portion of the Upper Sydenham River		Project Location: 742506 Sideroad 4B, <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka	
GS23-136	16-May-23	10-Aug-23			Township of Chatsworth	Sullivan Township
Approved works:			Horizontal directional drilling for the installation of conduit		Project Location: Grey Road 3, Grey Road 40, Grey Bruce Line <input checked="" type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input checked="" type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS23-184	26-May-23	10-Aug-23			Town of South Bruce Peninsula	Amabel Township
Approved works:		Horizontal directional drilling for the installation of conduit		Project Location: Elsinore Rd <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka		
GS23-185	29-May-23	10-Aug-23			Municipality of Arran-Elderslie	Arran-Elderslie
Approved works:		Horizontal directional drilling for the installation of conduit		Project Location: Highway 21 <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka		
GS23-188	26-May-23	10-Aug-23			Township of Georgian Bluffs	Keppel Township
Approved works:		Horizontal directional drilling for the installation of conduit		Project Location: Shepard Lake Rd, A Line, Bruce Street, Conc 2, Conc 3, Con <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka		
GS23-189	26-May-23	10-Aug-23			Township of Georgian Bluffs	Derby Township
Approved works:		Horizontal directional drilling for the installation of conduit		Project Location: Conc 3, Conc 5, Conc 7, Grey Rd 16, Conc 5, Grey Road 16, <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka		
GS23-125	21-Apr-23	11-Aug-23	381067	17	Township of Georgian Bluffs	Keppel Township
Approved works:		Construction of a single family dwelling and associated site alterations		Project Location: 371067 Concession Road 17 <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka		
GS23-245	28-Jun-23	11-Aug-23	4	1	Township of Georgian Bluffs	Keppel Township
Approved works:		Installation of a second laneway to support a future structure		Project Location: 758158 Girl Guide Rd <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka		

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS23-248	05-Jul-23	11-Aug-23	32		Municipality of Meaford	Sydenham Township
Approved works:			Construction of a single family dwelling, septic system and associated site alterations		Project Location: 120 Mimi Cres <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka	
GS23-249	07-Jul-23	11-Aug-23	329		Municipality of Meaford	St Vincent Township
Approved works:			Re-construction of a deck and construction of an enclosed entrance (exempt)		Project Location: 29 Lakeside Ave, <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input checked="" type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka	
GS23-223	05-Jul-23	11-Aug-23			Town of South Bruce Peninsula	Albemarle Township
Approved works:			Demolition of existing dwelling and construction of new driveway and septic system		Project Location: 156 Bruce Road 9 <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka	
GS23-225	05-Jul-23	11-Aug-23	13	4	Municipality of Meaford	St Vincent Township
Approved works:			Construction of a gravel parking area		Project Location: 126178 Muir Street <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka	
GS23-258	12-Jun-23	11-Aug-23		22	Municipality of Grey Highlands	Euphrasia Township
Approved works:			Construction of a pond and associated site alterations.		Project Location: 727205 sideroad 22C <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Chris Scholz	
GS23-271	29-Jul-23	14-Aug-23			Municipality of Meaford	Sydenham Township
Approved works:			Rebuild an existing groyne		Project Location: 126 Paradise Bay Road <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS23-251	17-Jul-23	14-Aug-23	343	osler bluff road	Town of Collingwood	Town of Collingwood
Approved works:			Maintenance clean-out of roadside ditch.		Project Location:	from Forest Dr north to hwy 26 on east side of road. Also
					<input type="checkbox"/> construct	<input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill
					Reviewed by: Chris Scholz	
GS23-269	25-Jul-23	16-Aug-23	7		Town of the Blue Mountains	Collingwood Township
Approved works:			Construction of a single-family dwelling.		Project Location:	102 Deer Lane
					<input checked="" type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input type="checkbox"/> fill
					Reviewed by: Chris Scholz	
GS23-293	03-Aug-23	17-Aug-23	36	Colpoy Range	Township of Georgian Bluffs	Keppel Township
Approved works:			Replace existing CSP drainage culvert like-for-like with HDPE equivalent.		Project Location:	Grey County right of way for GR1 (44.795784, -80.960021)
					<input type="checkbox"/> construct	<input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input type="checkbox"/> fill
					Reviewed by: Olivia Sroka	
GS23-275	18-Jul-23	18-Aug-23	Part 2	Concession 6	Township of Chatsworth	Sullivan Township
Approved works:			Construction of a residential dwelling, septic system and associated site alterations		Project Location:	Plan 16R3793
					<input checked="" type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill
					Reviewed by: Olivia Sroka	
GS23-276	19-Jul-23	22-Aug-23	TOWN PL		City of Owen Sound	City of Owen Sound
Approved works:			Construction of an attached garage		Project Location:	2006 5th Ave W
					<input checked="" type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill
					Reviewed by: Olivia Sroka	
GS23-277	27-Jul-23	22-Aug-23	pt lot 1 R	20	Township of Georgian Bluffs	Keppel Township
Approved works:			Construction of a stormwater management pond to support a new warehouse and associated site alterations		Project Location:	No Civic Address - Berford Street
					<input checked="" type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input checked="" type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill
					Reviewed by: Olivia Sroka	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS23-278	28-Jul-23	22-Aug-23	LOT 12	PLAN 1106 LOT	Municipality of Meaford	Sydenham Township
Approved works:			Rebuild deck in existing footprint of current deck.		Project Location: 172 Queens Bush Drive <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka	
GS23-284	24-Jul-23	22-Aug-23			Municipality of Meaford	Municipality of Meaford
Approved works:			HDD for installation of Rogers conduit		Project Location: Union Street, Muir Street, 7 Sideroad, 3rd Line, St Vincent <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input checked="" type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka	
GS23-285	24-Jul-23	22-Aug-23			Municipality of Meaford	Municipality of Meaford
Approved works:			Horizontal Directional Drilling for the installation of conduit		Project Location: Christie Beach Rd, 3rd Line <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input checked="" type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka	
GS23-286	24-Jul-23	22-Aug-23			Municipality of Meaford	Municipality of Meaford
Approved works:			HDD for installation of Rogers conduit		Project Location: Grey Road 7 <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input checked="" type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka	
GS23-287	24-Jul-23	22-Aug-23			Municipality of Meaford	Municipality of Meaford
Approved works:			HDD for installation of Rogers conduit		Project Location: Highway 26 <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input checked="" type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka	
GS23-290	02-Aug-23	22-Aug-23	TOWN PL		City of Owen Sound	City of Owen Sound
Approved works:			Reconstruction of a residential dwelling		Project Location: 794 20th Street West <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS23-236	10-Jul-23	22-Aug-23	PT LT 64	6	Municipality of Meaford	St Vincent Township
Approved works:			Construction of a deck		Project Location: 112 Georgian Beach Lane <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka	
GS23-295	28-Jul-23	22-Aug-23			Town of the Blue Mountains	Collingwood Township
Approved works:			Construction of an accessory structure.		Project Location: 110 Springside Crescent <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Chris Scholz	
GS23-301	26-Jul-23	24-Aug-23			Town of the Blue Mountains	Collingwood Township
Approved works:			Install approximately 2280m of a new NPS 2 inch PE and 1020m of NPS 4 inc PE gas main 420 kPa.		Project Location: GPS Coordinates: 44.51852, -80.32496 <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Chris Scholz	
GS23-209	22-Jun-23	24-Aug-23			Town of the Blue Mountains	Thornbury
Approved works:			Reconstruction and repair of a shoreline revetment.		Project Location: 194 Bay Street <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Chris Scholz	
GS23-291	16-Aug-23	24-Aug-23			Town of the Blue Mountains	Collingwood Township
Approved works:			Repair to existing bank protection		Project Location: 209505 Highway 26 <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes	
GS23-302	25-Aug-23	25-Aug-23	2	4	Municipality of Meaford	St Vincent Township
Approved works:			Installation of a tile drainage project		Project Location: 046348 OLD MAIL RD <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka	

GSCA completed comments on Municipal Planning Act Applications From August 1, 2023 to August 31, 2023

Municipality	Town of the Blue Mountains	App. ID	P3228	GSCA Planfile I	21474
Comment Date	2023-08-22	Application Typ	Official Plan Amendment		
Municipality	Town of the Blue Mountains	App. ID	P3228	GSCA Planfile I	21474
Comment Date	2023-08-22	Application Typ	Zoning By-law Amendment		
Municipality	Town of the Blue Mountains	App. ID	P3228	GSCA Planfile I	21474
Comment Date	2023-08-22	Application Typ	Large Site Plan Review (SPA)		
Municipality	Town of the Blue Mountains	App. ID	P3228	GSCA Planfile I	21474
Comment Date	2023-08-22	Application Typ	Subdivision (560 min, 70 per lot maximum of 6690)		
Municipality	Town of the Blue Mountains	App. ID	P3298	GSCA Planfile I	23252
Comment Date	2023-08-09	Application Typ	Zoning By-law Amendment		
Municipality	Georgian Bluffs	App. ID	Z-03-21	GSCA Planfile I	23269
Comment Date	2023-08-04	Application Typ	Zoning By-law Amendment		
Municipality	Georgian Bluffs	App. ID	B11/23	GSCA Planfile I	23272
Comment Date	2023-08-09	Application Typ	Application for Consent (Severance)		
Municipality	South Bruce Peninsula	App. ID	A-2023-035	GSCA Planfile I	23273
Comment Date	2023-08-14	Application Typ	Minor Variance		
Municipality	South Bruce Peninsula	App. ID	A-2023-038	GSCA Planfile I	23274

Comment Date	2023-08-14	Application Typ	Minor Variance
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Municipality	Town of the Blue Mountains	App. ID	A29-2023	GSCA Planfile I	23278
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Comment Date	2023-08-15	Application Typ	Minor Variance
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Municipality	Chatsworth	App. ID	Z09/2023	GSCA Planfile I	23289
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Comment Date	2023-08-25	Application Typ	Zoning By-law Amendment
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Municipality	Meaford	App. ID	B13-2023	GSCA Planfile I	23290
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Comment Date	2023-08-18	Application Typ	Application for Consent (Severance)
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Municipality	Town of the Blue Mountains	App. ID	A31-2023	GSCA Planfile I	23295
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Comment Date	2023-08-16	Application Typ	Minor Variance
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Municipality	Meaford	App. ID	A11-2023	GSCA Planfile I	23301
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Comment Date	2023-08-18	Application Typ	Minor Variance
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Municipality	South Bruce Peninsula	App. ID	Z-2023-070	GSCA Planfile I	23308
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Comment Date	2023-08-25	Application Typ	Zoning By-law Amendment
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Municipality	South Bruce Peninsula	App. ID	Z-2023-069	GSCA Planfile I	23309
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Comment Date	2023-08-25	Application Typ	Zoning By-law Amendment
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**Grey Sauble Conservation Authority
Receipt Report
August 1st - 31st, 2023**

Regulation Permits	\$	50,700.00	
Planning	\$	14,906.00	
Pavilion Rentals	\$	625.40	
Square Parking Revenue	\$	11,190.00	
Summer Camp	\$	285.00	
Forestry	\$	75,247.10	
Timber Sales	\$	16,974.00	
RMO	\$	6,500.00	Brockton
County of Grey	\$	76,522.35	
2nd Levy Installment	\$	52,580.97	Georgian Bluffs
3rd Levy Installment	\$	307,356.00	Georgian Bluffs, TOBM, Owen Sound, Arran-Elderslie, Meaford
DWSP	\$	93,018.00	
Province of Ontario	\$	40,706.00	MNRF, WECI
Donations	\$	20.00	
Miscellaneous	\$	10.00	
Bruce Grey Forest Festival	\$	2,500.00	
Friends of Hibou	\$	1,655.00	
Arboretum Alliance	\$	52.00	
Oliphant Phragmites	\$	34,332.13	

Total Monthly Receipts	\$	785,179.95
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Grey Sauble Conservation Authority
Expense Report
August 1st to 31st, 2023

12248	Municipality of Arran-Elderslie	\$	373.90	Property Tax
12249	A-1 Toilet Rentals	\$	593.25	Toilet Rentals
12250	Bell Canada	\$	95.15	Tara Stream Gauge Service
12251	Coates & Best Ltd.	\$	210.15	Office Supplies
12252	Staples Advantage	\$	272.73	Office Supplies
12253	Georgian Bay Fire & Safety Ltd.	\$	353.61	Annual Fire Inspection
12254	Township of Georgian Bluffs	\$	3,078.61	Property Tax
12255	Georgian Tree Service	\$	960.50	Ash Tree Removal
12256	Harold Sutherland Construction Ltd	\$	73.90	Crushed Gravel
12257	Kilsyth Auto Service Ltd.	\$	292.77	Vehicle Repair and Maintenance
12258	Locking Business Furnishings	\$	4,294.00	Office Furniture
12259	MacDonnell Fuels	\$	1,344.04	Vehicle Fuel
12260	Municipality of Meaford	\$	5,985.92	Property Tax
12261	Rogers Wireless	\$	301.07	Monthly Cell Phone Service
12262	Rogers Communications Canada Inc.	\$	187.58	Teams Phone Service
12263	Xerox	\$	36.74	Copy and Print Charges
12264	Can Do Events	\$	395.50	Summer Camp Guest
12265	Eli & Emma Schrock	\$	537.00	Planning Fee Refund
12266	2520508 Ontario Corp.	\$	155.00	Planning Fee Refund
12267	Scales Nature Park	\$	463.30	Summer Camp Guest
12268	Darryl's Heating & Cooling Ltd.	\$	381.38	Comprehensive Inspection
12269	VOID			
12270	Directdial	\$	383.07	Color Laser Printer for Operations
12271	Grey Bruce Farmer's Week	\$	169.50	DWSP Booth
12272	Harold Sutherland Construction Ltd	\$	65.49	Crushed Gravel
12273	Hastie Small Engines Ltd.	\$	214.26	Equipment Repair and Maintenance
12274	J.A. Porter Holdings Ltd.	\$	13.90	Service Box Repair Cover
12275	Kilsyth Auto Service Ltd.	\$	395.78	Vehicle Repair and Maintenance
12276	MacDonnell Fuels	\$	1,674.46	Vehicle Fuel
12277	Nancy Brown	\$	75.50	IFAA Expenses
12278	Robert's Farm Equipment	\$	183.86	Equipment Repair and Maintenance
12279	Martin's School Bus Transit Ltd.	\$	587.60	Summer Camp Bussing

12280	VOID		
12281	Tom Thomson Art Gallery	\$ 101.70	Summer Camp Trip
	Mastercard Payments	\$ 8,108.17	See Summary Below
	Amilia	\$ 1,191.51	
	Conservation Ontario	\$ 10,381.49	CACIS Funds
	Miller Waste	\$ 548.35	Bin Rental and Tipping Fees
	iA Financial Group	\$ 274.90	Group Accident Insurance
	Ram Promotional	\$ 676.87	Staff Clothing
	O-KAY Cleaning	\$ 988.75	Office Cleaning
	Square Fees	\$ 2,398.57	
	Hydro, Reliance	\$ 1,500.92	
	Receiver General, EHT, WSIB	\$ 59,844.54	
	Group Health Benefits	\$ 12,710.33	
	OMERS	\$ 29,830.12	
	Monthly Payroll	\$ 132,173.52	

Total Monthly Expenses	\$ 284,879.24
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Mastercard Summary

Building Services	\$ 225.99	
Administrative Expenses	\$ 1,911.36	
IT Expenses	\$ 337.51	
Flood Forecasting	\$ 1,820.36	
Watershed Monitoring	\$ 2,552.11	Lab Fees
Forestry	\$ 41.80	
Shop Supplies	\$ 657.44	
Education Supplies	\$ 404.55	
Planning	\$ 84.75	
Grey County	\$ 72.30	
Monthly Mastercard Payments	\$ 8,108.17	



Grey Sauble Conservation Authority Transition Plan

Conservation Authority Act Amendments
Mandatory and Non-Mandatory Programs and
Services and Functional Workplan

Progress Report - 06

September 30, 2023



PROTECT. RESPECT. CONNECT.

237897 Inglis Falls Road, Owen Sound ON, N4K 5N6

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Overview of Transition Plan

Table 1: High-level Timeline from Transition Plan

Prescribed Dates	Key Deliverables	Status
December 31, 2021	Transition Plan	Complete
February 28, 2022	Inventory of Programs and Services	Complete
July 1, 2022 - October 1, 2023	Quarterly Progress Reports: Status of Inventory and Agreement Negotiations	Sixth Report Complete
October 1, 2023	Request for Extension Deadline	n/a
January 1, 2024	Transition Date: All required MOU's/Agreements to be implemented	Pending
January 31, 2024	Final Report: Final Inventory and Statement of Compliance Re: Agreements	Pending
December 31, 2024	Mandatory Programs and Services Deliverables to be completed	In Process

Introduction

As outlined in Ontario Regulation 687/21: Transition Plans and Agreements for Programs and Services Under Section 21.1.2 of the Act, the Transition Plan is to include a work plan and timeline outlining the steps a conservation authority plans to take to develop and enter into agreements with its participating municipalities. The Transition Plan is to include the consultation process with participating municipalities on the inventory of all the Authority's programs and services and the steps to be taken to enter into agreements where municipal levy is required to fund non-mandatory programs and services.

The workplan/timeline and inventory of programs and services will support 2024 budget discussions including the newly proposed categorization of CA programs and services as Categories 1, 2, or 3 and with specification of the funding mechanism as per Figure 2. It should be recognized that some municipal partners may have an overlap of more than one conservation authority's jurisdiction within their municipal boundaries and the specific process between authorities may not align perfectly. GSCA has created its programs and service inventory to align with its annual budget documents.

This Progress Report is being prepared to address sections 7(1)(c) and 7(2) of Ontario Regulation 687/21.

Changes and Updates

Grey Sauble Conservation Authority (GSCA) has been working towards accomplishing the outcomes detailed in Ontario Regulation 687/21 and further detailed in GSCA's Transition Plan timeline (Tables 2, 3 and 4). GSCA's progress on this work is detailed in Tables 2, 3 and 4 to this report.

GSCA updated its Inventory of Programs and Services at the beginning of 2023 to align with our 2023 approved budget. This updated Inventory of Programs and Services is the document that was used to consult with participating municipalities in regard to negotiating agreements for Category 3 programs and services that are funded wholly or in part by municipal levy. Municipalities have been made aware that the GSCA is using the 2023 budget numbers as a starting point for ongoing operating costs and have been informed why these are being used. All changes to the Inventory of Programs and Services were presented in the March 31, 2023, progress report. The Inventory of Programs and Services (Appendix 1) has not been altered as a result of any municipal consultations.

The Gantt Chart timeline is amended periodically throughout the process to reflect ebbs and flows in achieving the goals therein. The most recent version of this timeline is included in Tables 2, 3 and 4 below.

Table 5 details GSCA's consultation on the Transition Plan, circulation of the Transition Plan, circulation of the Inventory of Programs and Services, consultation on the Inventory of Programs and Services, consultation on the Category 3 agreements and the status of those agreements. Cells highlighted in yellow are those items that are schedule to occur but have not yet happened.

GSCA has successfully negotiated Category 3 agreements with all participating municipalities. Five of eight agreements are fully executed and the remaining three will be executed within the month. All necessary Category 2 agreements are already in place without need for renegotiation at this time. All Category 2 and Category 3 agreements will be posted under the Governance section of GSCA's website prior to December 31, 2023.

Revised Gantt Chart and Timeline Progress Update – As of December 2022

Grey Sauble Conservation Authority has prepared a Gantt Chart to outline the proposed timelines associated with Phases 1 and 2 of the Transition Period. These are shown below in Tables 2, 3 and 4.

Table 2: 2021 Workplan Timeline

Year	Status	Task	January	February	March	April	May	June	July	August	September	October	November	December
Phase 1: 2021	X	Arrange Preliminary Visits to municipal councils												
	X	Attend municipal councils to discuss timelines from Consultation Guide												
	X	Develop Transition Plan Timeline												
	X	Draft Inventory Programs and Services												
	X	Assign FTE's to Programs and Services (Internal)												
	X	Establish/Confirm municipal staff leads/contacts												
	X	Determine anticipated funding sources for each P&S												
	X	Provide GSCA Board with list of P&S and Gantt Chart for circulation approval												
	X	Circulate workplan, Gantt Chart and draft inventory to municipal partners												
	X	Meetings with municipal staff leads/contacts												
	X	Follow up meetings with municipal staff (if necessary)												
	X	Follow up meetings with municipal councils (if requested)												
	X	Deadline for receiving comments on workplan, timeline and/or P&S inventory												
	X	Final Transition Plan timeline approved by GSCA Board of Directors												
	X	Submit Transition Plan timeline to MECP												
	X	Transition Plan timeline made available to the public												

Table 3: 2022 Workplan Timeline

Year	Status	Task	January	February	March	April	May	June	July	August	September	October	November	December
Phase 1: 2022	X	Prepare a revised draft Programs and Services Inventory												
	X	Classify Programs and Services as Category 1, 2 or 3												
	X	Assign costs to Programs and Services												
	X	Consult with Board of Directors on Programs and Services Inventory												
	X	Circulate Programs and Services Inventory to Municipalities												
	X	Seek final approval of Programs and Services Inventory from Board of Directors												
	X	Submit Inventory of Programs and Services to MECP												
Phase 2: 2022	X	Consult with municipal staff on programs and services inventory												
	Deferred	Support municipal staff at municipal council meetings to discuss programs and services												
	Deferred	Update programs and services inventory as necessary based on consultation												
	Deferred	Review and prepare amendments to existing 'Category 2' agreements as necessary												
	Deferred	Prepare internal drafts of MOUs/Agreements for 'Category 3' programs and services												
	Deferred	Bring final draft of programs and services back to Board of Directors												
	Deferred	Update programs and services inventory as necessary based on Board feedback												
	X	Submit first quarterly report to MECP												
	Deferred	Consult with municipal staff on draft agreements												
	Deferred	Bring first draft agreements to GSCA Board of Directors for initial review and comment												
	X	Submit second quarterly report to MECP												
	Deferred	Update draft agreements as necessary based on Board feedback												
	X	Submit third quarterly report to MECP												

Table 4: 2023 Workplan Timeline

Year	Status	Task	January	February	March	April	May	June	July	August	September	October	November	December
Phase 2: 2023	X	Support municipal staff at municipal council meetings to discuss programs and services												
	X	Update programs and services inventory as necessary based on consultation												
	X	Prepare internal drafts of MOUs/Agreements for 'Category 3' programs and services												
	X	Consult with municipal staff on draft agreements												
	X	Bring final draft of programs and services back to Board of Directors												
	X	Update programs and services inventory as necessary based on Board feedback												
	X	Bring draft agreements to Board for discussion and update as necessary based on feedback												
	X	Support municipal staff at municipal council meetings to discuss draft agreements												
	X	Submit fourth quarterly report to MNRF												
	X	Finalize agreements for Board of Directors' approval												
	X	Submit fifth quarterly report to MNRF												
	X	GSCA Board of Directors' resolution to execute agreements												
	X	Execute final MOUs/Agreements												
	X	Submit sixth quarterly report to MNRF												
		Consult with municipal staff on draft 2024 budget												
	X	Deadline to request an extension to timeline												
	X	Consult with Board of Directors on draft 2024 budget												
		Finalize draft budget for Board of Directors' approval to circulate												
		Circulate draft budget to municipal partners												
		Attend municipal Council meetings as requested to discuss the draft budget												
		GSCA Board of Directors' resolution to approve the 2024 budget												
		Submit Inventory of Programs and services and copies of signed MOUs/Agreements to participating municipalities												
		Submit Inventory of Programs and services and copies of signed MOUs/Agreements to MNRF												
		Posting of final MOUs/Agreements on GSCA website												

Note: Red lines within the Tables 1, 2 and 3 represent the deadlines identified in Table 1.
Medium green shading represents original timeline projections.
Medium green hatching (Table 3) represents original timeline projections that have moved to the next year (Table 4).
Dark green shading represents revised timeline projections.

Table 5: Grey Sauble Conservation Authority Consultation Record

Municipality	Transition Plan Pre-Consultation	Circulation of Transition Plan*	Circulation of Inventory*	Consultation on Inventory with Senior Staff	Consultation on Inventory with Council	Draft Agreement sent to Senior Staff	Discussion of Agreement with Senior Staff	Council Motion to Authorize Agreement	Agreements Fully Executed
Arran-Elderslie	October 19, 2021 at 1:00pm	December 22, 2021	January 28, 2022	June 21, 2022	September 12, 2022 March 27, 2023	May 2, 2023	n/a	September 11, 2023	
Blue Mountains	October 15, 2021 at 1:00pm	December 22, 2021	January 28, 2022	May 16, 2022	March 14, 2023	May 2, 2023	August 11, 2023	June 28, 2023**	
Chatsworth	October 21, 2021 at 1:30pm	December 22, 2021	January 28, 2022	n/a	March 1, 2023	May 2, 2023	July 25, 2023	August 2, 2023	September 13, 2023
Georgian Bluffs	October 19, 2021 at 9:30am	December 22, 2021	January 28, 2022	May 17, 2022	April 5, 2023	May 2, 2023	June 30, 2023	July 19, 2023	September 13, 2023
Grey Highlands	October 14, 2021 at 11:00am	December 22, 2021	January 28, 2022	May 30, 2022	March 15, 2023	May 2, 2023	June 22, 2023	September 6, 2023	
Meaford	October 28, 2021 at 1:30pm	December 22, 2021	January 28, 2022	June 10, 2022	Request to bring forward with agreement	May 2, 2023	June 15, 2023	June 26, 2023	September 13, 2023
Owen Sound	October 29, 2021 at 9:00am	December 22, 2021	January 28, 2022	May 17, 2022	March 15, 2023	May 2, 2023	May 18, 2023 June 26, 2023	July 19, 2023	September 13, 2023
South Bruce Peninsula	October 15, 2021 at 9:30am	December 22, 2021	January 28, 2022	April 29, 2022	March 7, 2023	May 2, 2023	June 7, 2023	July 4, 2023	September 13, 2023
Grey County	November 18, 2021 at 9:00am	December 22, 2021	January 28, 2022	n/a	n/a	n/a	n/a	n/a	n/a
Bruce County	n/a	December 22, 2021	January 28, 2022	n/a	n/a	n/a	n/a	n/a	n/a
Brockton	n/a	n/a	January 28, 2022	n/a	n/a	n/a	n/a	n/a	n/a
Hanover	n/a	n/a	January 28, 2022	n/a	n/a	n/a	n/a	n/a	n/a
Howick	n/a	n/a	January 28, 2022	n/a	n/a	n/a	n/a	n/a	n/a
Huron-Kinloss	n/a	n/a	January 28, 2022	n/a	n/a	n/a	n/a	n/a	n/a
Kincardine	n/a	n/a	January 28, 2022	n/a	n/a	n/a	n/a	n/a	n/a
Minto	n/a	n/a	January 28, 2022	n/a	n/a	n/a	n/a	n/a	n/a
Morris-Turnberry	n/a	n/a	January 28, 2022	n/a	n/a	n/a	n/a	n/a	n/a
Northern Bruce Peninsula	n/a	n/a	January 28, 2022	n/a	n/a	n/a	n/a	n/a	n/a
Saugeen Shores	n/a	n/a	January 28, 2022	n/a	n/a	n/a	n/a	n/a	n/a
South Bruce	n/a	n/a	January 28, 2022	n/a	n/a	n/a	n/a	n/a	n/a
Southgate	n/a	n/a	January 28, 2022	n/a	n/a	n/a	n/a	n/a	n/a
Wellington-North	n/a	n/a	January 28, 2022	n/a	n/a	n/a	n/a	n/a	n/a
West Grey	n/a	n/a	January 28, 2022	n/a	n/a	n/a	n/a	n/a	n/a
MECP	n/a	December 22, 2021	January 28, 2022	n/a	n/a	n/a	n/a	n/a	n/a

1. * Transition Plan and Inventory of Programs and Services circulated to the CAO and/or Clerk for each municipality on the date(s) specified.

2. Transition Plan posted to GSCA public website on December 22, 2021

3. Inventory of Programs and Services posted to GSCA public website on February 4, 2022

4. Consultation meetings have been arranged with GSCA's participating municipalities on the dates noted. For those cells that are blank, meeting times have not yet been arranged

5. **Council Authorized Staff to negotiate and execute agreement (Council was provided with draft agreement)

Appendix 1: Inventory of Programs and Services

Appendix 2: List of Existing Category 2 Agreements

Grey Sauble Conservation Authority: Programs and Services Inventory (Version 2.0)

Prepared: January 2022

Amended: January 2023

Program Area	Program / Service Provision	Program / Service Description	Legislative Reference	Category (1) Mandatory; (2) Municipal; (3) Other	Annual Operating Funding Amount (2023)*	Funding Mechanisms and Percentage of Funding Source (Operating Costs)	Annual Capital Funding Amount (5-Year Average)**	Funding Mechanisms and Percentage of Funding Source (Capital Costs)	Approximate Annual Funding Needs	Agreement Requirements	Comments
Administration, Finance, HR	Corporate Services	Administrative, human resources, employee health and safety, operating and capital costs which are not directly related to the delivery of any specific program or service, but are the overhead and support costs of a conservation authority.	General Operating Expense - O.Reg 402/22 s.11	1	\$652,710	1. Municipal Levy (82.1%) 2. Self-Generated (17.4%) 3. Provincial Transfer Payment (0.3%) 4. Grants (variable) 5. Donations (variable)	\$74,400	1. Municipal Levy (18.5%) 2. Self-Generated (81.5%)	\$727,110	No	Collectively, these are general operating costs that are required to run the organization.
	Financial Services	Accounting and payroll								No	
	Legal Expenses	Costs related to agreements/contracts, administrative by-law updates or other similar legal expenses								No	
	Governance	Supporting CA Boards, Advisory Committees and the Office of the CAO								No	
	Asset Management	Asset management planning, facilities, fleet and property management								No	
Communications	Natural Hazards Communications, Outreach and Education	Promoting public awareness of natural hazards including flooding, drought, and erosion. Public events, materials. Social media services. Media relations.	Reg. 686/21 s.1(2) Reg. 686/21 s.1(3)3,4	1	\$91,826	1. Municipal Levy (81.2%) 2. Self-Generated (18.8%)	\$1,400	1. Self-Generated (85.7%) 2. Donations (14.3%)	\$93,226	No	These program/service areas represent general communication efforts to support the Mandatory Program and Service areas of the Authority
	Communications and Marketing	General communications and marketing support for the organization	General Operating Expense - O.Reg 402/22 s.11	1						No	
	Education and Community Events	Community event development, execution and support	Reg. 686/21 s.1(2) & s.1(3)3,4	1						No	
	Partnership Building and Support	Management and enhancement of mutually beneficial community partnerships with partners, stakeholders, committees and "friends of" groups. These vital partnerships allow GSCA to provide substantial value in the delivery of programs and services.	CAA s.21(1)(n)	3	\$5,150	1. Municipal Levy (100%)	\$0	n/a	\$5,150	Yes	Partners and volunteers are vital to the success of GSCA. These vital partnerships pay dividends on the Staff time investment required.
	Public awareness and Communications	General communications, marketing and awareness campaigns for non-mandatory programs and services (support for private forestry/planting, day camp, stewardship)	CAA s.21(1)(q)	3	\$6,025	1. Municipal Levy (100%)	\$0	n/a	\$6,025	Yes	This represents the communication efforts for Category 3 programming
Conservation Lands	Section 29 Minister's regulation for Conservation Areas	Conservation areas enforcement/compliance	Reg. 686/21 s.9(1)4	1	\$528,699	1. Municipal Levy (58.7%) 2. Self-Generated (41.3%)* *any surplus self-generated revenue is transferred to reserves.	\$73,713	1. Municipal Levy (12.6%) 2. Self-Generated (69.4%) 3. Grants (4.0%) 4. Donations (14.0%)	\$602,412	No	The total cost of operating these mandatory programs and services is heavily offset by self-generated revenue.
	Strategy for CA owned or controlled lands and management plans	Guiding principles, objectives, including for an authority's land acquisition and disposition strategy, land use categories on conservation authority owned land, recommended management principles for different land categories, etc.	Reg. 686/21 s.9(1)1	1						No	
	Development and Maintenance of a Land Inventory	Development and maintenance of an inventory of every parcel of land that the Authority owns or controls including, location, surveys, site plans, maps, acquisition date, and how the parcel was acquired.	Reg. 686/21 s.9(1)3	1						No	
	Management, operation and Maintenance of CA owned lands	Management and Maintenance of CA owned lands including stewardship, restoration, and ecological monitoring	Reg. 686/21 s.9(1)2	1						No	
	Passive Recreation Use, Infrastructure and Management Planning	Management and maintenance of CA owned recreational assets including trails, parking, washroom facilities, pavilions and other capital assets.	Reg. 686/21 s.9(1)1	1						No	
	Land Acquisition and Disposition Policy	The development of one or more policies governing land acquisitions and land dispositions	Reg. 686/21 s.9(1)1	1						No	
	Forestry – Hazard Tree and Biodiversity Management	Management of hazard/diseased trees and the management of biodiversity and invasive species on Conservation Authority owned lands	Reg. 686/21 s.9(1)2	1						No	
	Land Acquisition and Disposition	Acquisition and management of lands containing important natural heritage features or strategically aligned with existing GSCA land holdings. Disposition of lands considered surplus to the vision, mandate and strategic goals of GSCA.	CAA s.21(1)(c)	3	\$10,000	1. Self-Generated (100%)	\$0	n/a	\$10,000	No	In 2021, approximately \$10,000 in staff time and legal service fees went into the acquisition of donated properties. ROI was 800%
	Partnership Building and Support	Management and enhancement of mutually beneficial community partnerships with partners, stakeholders, committees and "friends of" groups. These vital partnerships allow GSCA to provide substantial value in the delivery of programs and services.	CAA s.21(1)(n)	3	\$15,000	1. Self-Generated (100%)	\$0	n/a	\$15,000	No	Partnership building is the key to not-for-profit success. We are able to leverage these partnerships into volunteer time, donations, and general good-will.
	Land Lease and Agreement Management	Management of current and future land leases and property agreements. These leases and agreements help drive land based revenues to offset the costs associated with management and maintenance of GSCA's land holdings.	CAA s.21(1)(c)&(d)	3	\$10,000	1. Self-Generated (100%)	\$0	n/a	\$10,000	No	This portion of the program is self-sustaining, bringing in over \$60,000 in annual revenues which help to offset other in-program costs.
	Paid Parking Management	Management of the Authority's paid parking program, including staff time and all associated fees and expenses.	CAA s.21(1)(m)	3	\$71,000	1. Self-Generated (100%)	\$0	n/a	\$71,000	No	This portion of the program is self-sustaining, bringing in over \$250,000 in annual revenues which help to offset other in-program and capital costs.
	Grey County Property Management	Service contract with the County of Grey for GSCA to manage all County Forests, forest trails and the CP Rail Trail	CAA s.21(1)(n)	2	\$126,322	1. Service Agreement(s)(100%)	\$0	n/a	\$204,714	Yes	Provided for the Corporation of the County of Grey: Agreement Date : December 31, 2019
	Grey County By-Law Management	Service contract with the County of Grey for GSCA to oversee the Grey County Forest Management By-Law	CAA s.21(1)(n)	2	\$78,392					Yes	
Core Watershed-based Resource Management Strategy	Strategy Development	Collate/compile existing resource management plans, watershed plans, studies and data. Strategy development. Implementation and annual reporting	Reg. 686/21 s.8 Reg. 686/21 s.12(1)3 Reg. 686/21 s.12(4)	1	\$0	All	\$0	n/a	\$0	No	This is a new program/service area that is mandated by the Province that will draw staff time from all other program areas. No specific dollar amount is being allocated at this time.
Drinking Water Source Protection	Source protection authority role as set out in the Clean Water Act.	Source Protection Area/Region, tech support, SPC support, SPA reports and meetings, activities required by the Clean Water Act and regulations.	Reg. 686/21 s.13	1	\$211,407	Provincial Transfer Payment (100%)	\$0	n/a	\$211,407	No	
Drinking Water Risk Management	Drinking Water Source Protection Risk Management Official Services	Provision of Risk Management Services to 14 municipalities throughout the Source Protection Region on a fee-for-service basis.	Clean Water Act s.47(1) & s.48(1) CAA s.21(1)(a)&(n)	2	\$69,905	Service Agreements (100%)	\$0	n/a	\$69,905	Yes	See Appendix for Municipalities and Agreement Dates
Environmental Education	Curriculum delivery	Program development & delivery (future opportunity)	CAA s.21(1)(a)&(q)	3	\$0	1. Service Agreement(s)(100%)	\$0	n/a	\$0	No	May want to consider agreements for this in the future
	Day Camp Programming	Program development and execution for GSCA's summer day camp program	CAA s.21(1)(a)&(q)	3	\$49,280	1. Self-Generated (100%)* *Any surplus transferred to reserves 2. Grants - variable	\$0	n/a	\$49,280	No	This program is designed to be self-sufficient through user fees. Expansion of this program at the request of one or more municipalities may necessitate additional funding and service agreements.

Note: **Category 1 (White)**
Category 2 (Blue)
Category 3 (Green)
New Programming (Yellow)

* 2023 Budget data was used to develop this spreadsheet as it is the most relevant information for future planning.
** Capital expense needs utilized in this spreadsheet are based on a 5-year average, as per O.Reg. 687/21, to provide a rough estimation of capital needs. However, GSCA's Capital Asset Management Plan better defines the needs of the organization and will be utilized to define annual capital needs.



Program Area	Program / Service Provision	Program / Service Description	Legislative Reference	Category (1) Mandatory; (2) Municipal; (3) Other	Annual Operating Funding Amount (2023)*	Funding Mechanisms and Percentage of Funding Source (Operating Costs)	Annual Capital Funding Amount (5-Year Average)**	Funding Mechanisms and Percentage of Funding Source (Capital Costs)	Approximate Annual Funding Needs	Agreement Requirements	Comments
Environmental Planning	Section 28.1 Permit Administration and Compliance activities	Reviewing and processing permit applications, associated technical reports, site inspections, communication with applicants, agents, and consultants. This program also involves the investigation and enforcement of regulatory compliance.	Reg. 686/21 s.8	1	\$694,430	1. Self-Generated (91.0%) 2. Municipal Levy (8.6%) 3. Provincial Transfer Payment (0.4%)	\$0	n/a	\$694,430	No	Funding for the Environmental Planning Department is set up as a user pays system, consistent with the Minister's Policy on Fees. However, users fees cannot offset the whole cost due to work required that is either specifically for a municipality or cannot be tied to an application (ie: phone calls, broader policy review, violations, etc.)
	Review under Other Legislation	Input to the review and approval processes under other applicable law, with comments principally related to natural hazards, wetlands, watercourses and Sec 28 permit requirements.	Reg. 686/21 s.6	1						No	
	Municipal Plan Input and Review	Technical information and advice to municipalities on circulated municipal land use planning applications (Official Plan and Zoning By-law Amendments, Subdivisions, Condominium, Site Plan Approvals, Consents, Minor Variances, etc.) and Input to municipal land-use planning documents (OP, Comprehensive ZB, Secondary plans) related to natural hazards, on behalf of MNRF (delegated to CAs in 1983)	Reg. 686/21 s.7	1						No	
	Natural Hazards Technical Studies and Information Management	Data collection and study of designs to mitigate natural hazards. Development and use of systems to collect and store data and to provide spatial geographical representations of data.	Reg. 686/21 s.1							No	
Fleet and Equipment	Fleet and Equipment	Management and maintenance of the Authority's fleet and equipment assets.	General Operating Expense - O.Reg 402/22 s.11	1	\$82,650	1. Self-Generated (100%)	\$45,800	1. Self-Generated (100%)	\$128,450	No	Fleet and Equipment is an general operating cost that is funded through chargebacks to individual program areas.
Forestry	Forestry – Forest Management Operations on GSCA lands	Forestry services, planting and/or woodlot management on Conservation Authority land	Reg. 686/21 s.9(1)2	1	\$130,278	1. Municipal Levy (59.4%) 2. Self-Generated (38.8%) 3. Donations (1.8% - variable)	\$0	1. Self-Generated (100%)	\$130,278	No	GSCA manages over 28,000 acres of land. Much of this land is forested and needs to be tended to by forestry professionals. Our professional experienced staff manage the health of the forests, as well as ensure that no adverse uses are occurring on GSCA lands.
	Property maintenance on GSCA Forested Lands	Trail / Road and Gate Maintenance	Reg. 686/21 s.9(1)2	1						No	
	Property Inspections on GSCA Forested Lands	Property Inspections, boundary inspections and property marking.	Reg. 686/21 s.9(1)2	1						No	
	Woodlot Management	Timber Operations for Woodland Management for natural heritage benefit	Reg. 686/21 s.9(1)2 CAA s.21(1)(f),(l)(g)	3	\$38,000	1. Self-Generated (100%)	\$0	1. Self-Generated (100%)	\$38,000	No	Technically this program qualifies as Category 1.
	Forestry – Reforestation of private land, tree sales, and forestry services (MFTIP, Advice, Marking, etc.)	Forestry services, planting and/or woodlot management for private landowners	CAA s.21(1)(g)&(o)	3	\$221,546	1. Self-Generated (56.5%) 2. Grants (43.5% - variable)	\$0	1. Self-Generated (100%)	\$221,546	No	GSCA receives a substantial amount of grant money from various partners to assist with this programming.
GIS/IT/IM	Information Technology Management/ GIS	Data management, records retention. Development and use of systems to collect and store data and to provide spatial geographical representations of data.	Reg. 686/21 s.1(3)	1	\$281,148	1. Municipal Levy (86.6%) 2. Self-Generated (13.4 %)	\$15,900	1. Municipal Levy (65.4%) 2. Self-Generated (32.1%) 3. Grant (2.5%)	\$297,048	No	This is general operating program/service that allows for the efficient and effective function of all other program areas.
	Natural Hazards Technical Studies and Information Management	Data collection and study of designs to mitigate natural hazards. Development and use of systems to collect and store data and to provide spatial geographical representations of data.	Reg. 686/21 s.5(1)1 Reg. 686/21 s.9(1)2	1							
Stewardship	Watershed Stewardship and Restoration	Apply for and manage external funding, promote private land stewardship, outreach, provide advice and design assistance to property owners.	CAA s.21(1)(g)&(o)	3	\$72,027	1. Municipal Levy (51.4%) - variable 2. Grants (48.6%) - variable This is base funding for this Program. Grants supply the extra money that pays for on the ground projects.	\$0	n/a	\$72,027	Yes	GSCA receives a substantial amount of grant money from various partners to assist with this programming.
Water Management	Flood Forecasting and Warning	Daily data collection and monitoring of weather forecasts, provincial & local water level forecasts and watershed conditions. Flood event forecasting. Flood warning and communications. Maintenance of equipment.	Reg. 686/21 s.2	1	\$154,830	1. Municipal Levy (80.9%) 2. Provincial Transfer Payment (19.1%)	\$0	1. Municipal Levy (100%)	\$154,830	No	GSCA works closely with municipal partners to ensure that these partners are kept apprised of impending flood risk situations.
	Low water response	Conditions monitoring/analysis. Technical & administrative support to the Water Response Team representing major water users and decision makers, who recommend drought response actions.	Reg. 686/21 s.3	1						No	
	Natural Hazards Technical Studies and Information Management	Data collection and study of designs to mitigate natural hazards. Development and use of systems to collect and store data and to provide spatial geographical representations of data.	Reg. 686/21 s.5(1)1 Reg. 686/21 s.9(1)2	1						No	
	Ice Management Plans	The development and updating of ice management plans, in concert with municipal partners, for areas of the watershed with known ice jamming issues.	Reg. 686/21 s.4	1	\$0	1. Municipal Levy (100%)	\$0	n/a	\$0	No	Following the Provincial Transfer payment cuts in 2018, GSCA stopped providing budget dollars to ice management
	Flood and Erosion Control Infrastructure Operation and Management	Water & erosion control infrastructure and low flow augmentation.	Reg. 686/21 s.5	1	\$14,350	1. Municipal Levy (82.6%) 2. Provincial Transfer Payment (17.4%)	\$28,400	1. Municipal Levy (70.4%) 2. Provincial Grant (15.5%) 3. Self-Generated (14.1%)	\$60,350	No	
	Other Dams	Maintenance of other dam infrastructure for flow augmentation, liability management and management of natural heritage features	Reg. 686/21 s.5(1)1 Reg. 686/21 s.9(1)2	1	\$17,600	1. Municipal Levy (100%)		1. Municipal Levy (50%) 2. Self-Generated (50%)		No	
Watershed Monitoring	Provincial Water Quality Monitoring Network (PWQMN)	A long-standing (50+ year) CA/MECP partnership for stream water quality monitoring. CA takes water samples; MECP does lab analysis and data management	Reg. 686/21 s.12(1)2 Reg. 686/21 s.12(3)	1	\$8,406	1. Municipal Levy (100%)	\$0	1. Provincial Grant (100%)	\$8,406	No	These mandatory program areas are carried out in partnership with MECP.
	Provincial Groundwater Monitoring Network (PGMN)	A long-standing (20+ year) CA/MECP partnership for groundwater level and quality monitoring. CA maintains equipment, data transfer to MECP, water sampling; MECP provides equipment, standards, data management.	Reg. 686/21 s.12(1)1 Reg. 686/21 s.12(2)	1						No	
	GSCA Water Quality Monitoring Network – Chemistry	Surface water quality sampling at 25 additional sites at key locations to better understand the watershed conditions and to support Watershed Report Card Evaluations and Watershed Health Checks.	CAA s.21(1)(a)	3	\$31,649	1. Municipal Levy (95.9%) 2. Self-Generated (4.1%)	\$0	1. Municipal Levy 2. Grant 3. Donation	\$31,649	Yes	These Category 3 program areas expand on the mandatory programming noted above to provide a more holistic view of the watershed conditions. This information is reported by to partners, stakeholders and the community through the use of communication tools such as Watershed Health Checks and Watershed Report Cards. Additionally, the data is available for use.
	GSCA Water Quality Monitoring Network - Benthic	Benthic/Biological Monitoring and Assessment Program (BioMAP) – samples collected annually and processed/identified by GSCA staff. This process evaluates surface water quality using macro-invertebrates (insect larvae, etc.) living in streams and supports Watershed Report Card Evaluations and Watershed Health Checks	CAA s.21(1)(a)	3						Yes	
	Documentation of stream crossings type and size, baseflow, water temperature and fish presence	Program is undertaken using summer technician staff and supports long-term review of planning and permit applications	CAA s.21(1)(a)	3						Yes	
	Thermal Stream Classification	Use of data loggers to classify fish communities as cold-water, cool water or warmwater. This information supports long-term review of natural heritage information and watershed health.	CAA s.21(1)(a)	3						Yes	
	Watershed Report Cards and Watershed Health Checks	Report backs to the community on the current state of the watershed(s) based on water quality, forest cover and wetland cover. Watershed report cards provide an overview of the entire GSCA area. Watershed health checks focus on smaller watershed or sub-watershed areas.	CAA s.21(1)(a)	3						Yes	
Note:					Annual Operating Costs (2023)		Five -Year Average Capital Costs**		Approximately Total Annual Costs		
Category 1 (White)					Dollar Amount	Percentage of Operating Cost	Dollar Amount	Percentage of Capital Costs	Percentage of Total		
Category 2 (Blue)					Total Funding Cost:						
Category 3 (Green)					\$3,672,630	100.0%	\$239,613	100.0%	\$3,912,243		
New Programming (Yellow)					Category 1 Portion:	\$2,868,334	78.1%	\$239,613	100.0%	\$3,107,947	79.4%
					Category 2 Portion:	\$274,619	7.5%	\$0	0.0%	\$274,619	7.0%
					Non-Levy-Based Category 3 Portion:	\$451,129	12.3%	\$0	0.0%	\$451,129	11.5%
					Levy-Based Category 3 Portion:	\$78,548	2.1%	\$0	0.0%	\$78,548	2.0%

* 2023 Budget data was used to develop this spreadsheet as it is the most relevant information for future planning.
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Listing of Existing Category 2 Service Agreements

APPENDIX 2

Municipality	Planning Agreement in Place (Y/N)	Agreement Date	Risk Management Agreement in Place (Y/N)	Agreement Date	Participating Municipality (Y/N)
Arran-Elderslie	Y*	September 5, 2019	Y	January 1, 2021	Y
Blue Mountains	Y	June 22, 2007	Y	September 13, 2021	Y
Brockton	N	n/a	Y	January 1, 2021	N
Chatsworth	Y	July 24, 2007	Y	November 10, 2020	Y
Georgian Bluffs	Y	January 8, 2020	Y	November 25, 2020	Y
Grey Highlands	Y	June 22, 2007	Y	January 20, 2021	Y
Kincardine	N	n/a	Y	October 14, 2020	N
Meaford	Y	March 26, 2007	Y	January 1, 2021	Y
Northern Bruce Peninsula	Y*	September 5, 2019	Y	August 9, 2021	N
Owen Sound	Y	June 15, 2020	Y	March 20, 2017	Y
Saugeen Shores	N	n/a	Y	January 1, 2021	N
South Bruce	N	n/a	Y	November 10, 2020	N
South Bruce Peninsula	Y*	September 5, 2019	Y	January 1, 2021	Y
West Grey	N	n/a	Y	April 5, 2021	N

*Planning agreements in Bruce County are with the County of Bruce acting on behalf of the lower tier municipalities



HAMILTON CONSERVATION AUTHORITY

MOTION

Board of Directors: September 7, 2023

MOVED BY: Brian McHattie

SECONDED BY:

Whereas over the past several years the Provincial Government has amended the Conservation Authorities Act to reduce the effectiveness of Conservation Authorities in protecting natural heritage (i.e., Bill 23, and;

Whereas, the Provincially Significant Wetland Evaluation System has also been changed leading Conservation Ontario to estimate that over 80% of the wetlands that currently receive protection will lose this status, and;

Whereas, legislative changes implemented January 1, 2023 to Conservation Authority roles related to Natural Heritage and review under prescribed Acts as well changes to the Ontario Wetland Evaluation System, as well as remaining legislative changes regarding Conservation authority development regulations that have not yet come into effect, if implemented, would have serious unintended consequences, and;

Whereas recent reports by the Provincial Auditor-General and the Integrity Commissioner have raised serious concerns on the bias and lack of transparency and fairness in the Greenbelt removals, drawing conclusions that the changes unfairly benefitted private landowners, and;

Whereas, the role of Conservation Authorities in protecting natural heritage and mitigating/ adapting for climate change has never been more important in light of the 6th Mass Extinction in biodiversity and the increasing possibility that Canada and the world will not meet the Paris Accord greenhouse gas target limiting temperature rise to less than 1.5 degrees Celsius, and;

Whereas the Hamilton Conservation Authority's ability to provide comments on natural heritage to the City of Hamilton is critical and must be restored.

Therefore:

That the Hamilton Conservation Authority Board of Directors respectfully request that:

- a) the Province of Ontario reverse recent changes to the Conservation Authorities Act and Provincially Significant Wetland Evaluation System that adversely affect natural heritage protection, and;

- b) the Province of Ontario's Auditor General undertake an investigation into the processes that were followed to make the above policy decisions, and whether this decision-making structure and its outcomes provide Ontarians with value for money, and;
- c) That the Hamilton Conservation Authority Board requests that City of Hamilton Council provide similar direction to the Province of Ontario and;
- d) That a copy of this Hamilton Conservation Authority Board of Director's motion be shared with local Members of Provincial Parliament, Conservation Ontario and all conservation authorities in Ontario.

MINUTES

Indigenous and GSCA Relationships Committee
Wednesday, July 6, 2023, at 1:00 p.m.

Invitees Present: Tobin Day, Nadia Dubyk, Jon Farmer, Jennifer Shaw, Tim Lanthier, Serenity Morton, Rebecca Anthony, Vicki Rowsell, Jake Bousfield-Bastedo, Valerie Coleman

Guests: None

Regrets: Robert Uhrig

Chair: Tobin Day

1. **Welcome and Indigenous Lands Acknowledgment**

Member Tobin Day provided the Land Acknowledgement and welcomed everyone to the meeting.

2. **Adoption of Agenda**

Moved by Jennifer Shaw,
Seconded by Nadia Dubyk
Carried.

3. **Review and Approval of Minutes – May 4, 2023**

Moved by Jon Farmer
Seconded by Tim Lanthier
Carried.

4. **Business Items**

i. Introduction of a TRC Call to Action

Number 57 – We call upon federal, provincial, territorial, and municipal governments to provide education to public servants on the history of Aboriginal peoples, including the history and legacy of residential schools, the United Nations Declaration on the Right of Indigenous Peoples, Treaties and Aboriginal rights, Indigenous law, and Aboriginal-Crown relations. This will require skills-based training in intercultural competency, conflict resolution, human rights, and anti-racism.

ii. *Harvesting Requests on GSCA Lands*

The question was raised with regard to requests made to harvest trees on GSCA lands by indigenous peoples.

It was noted that some requests would go to the Board for a formal decision and that some requests require some may require some education. Additionally, staff struggle with some requests.

Discussion was had around the conflict between the CAA stipulations that “no person shall, in a conservation area, cut, remove, injure or destroy a plant, tree, shrub, flower or other growing thing” and #47 of the TRC Calls to Action.

There was general agreement to continue the conversation and foster relationships with indigenous communities.

A member raised that there may need to be a distinction between individuals versus the community.

The discussion left off with an understanding of the goal being to create a conduit of communication with the communities.

iii. *Property Naming or Re-Naming*

A member brought forward the idea of the re-naming of GSCA properties, in particular, Indian Falls CA. The question was raised as to what is involved and/or what are the requirements for re-naming the property.

There was general conversation around the Indian Falls property, where the name came from and some of the signage and language used. Manager of Conservation Lands, Rebecca Anthony noted that officially changing the name of the property could be a lengthy process. There is the possibility of informally re-naming the property signage.

It was suggested that the Nawash community should be approached to gauge their interest and thoughts on changing the name of the property.

iv. *GSCA Signage and Potential Inclusion of Anishinaabemowin*

A member brought forward the idea of updating the GSCA signage to possibly include Anishinaabemowin traditional language.

Manager of Conservation Lands, Rebecca Anthony noted that the signage is being worked on presently. Rebecca noted that it can be difficult to access the resources needed to ensure proper usage of indigenous languages.

A member suggested contacting Georgian College as they may have the resources staff are looking for or contacts to share.

It was stressed that staff are focused on ensuring that the language is authentic to the area.

v. *Sharing of GSCA Resources and Skills with Indigenous Communities*

A member asked with regard to the sharing of resources between GSCA and local indigenous communities.

CAO Tim Lanthier noted that some of this type of information sharing has been ongoing and noted the GSCA offered to share information with staff at the SON Environment Office regarding a Shoreline Project that office was undertaking.

vi. *Timeline Exercise*

A member brought forward an idea that came out of the Federation of Municipalities Conference. The exercise involves each group sharing and speaking to their timeline and stories.

There was discussion around the benefits and challenges of this exercise.

It was agreed to look further into the possibility of conducting this.

5. Discussion of current GSAC projects involving indigenous communities:

i. *Arboretum Tree/Shrub Labelling Project*

The IFAA has scheduled their signage unveiling for July 18th. It was noted that part of this project was to include indigenous language and/or knowledge on the signs with respect to the individual trees and shrubs, however; the group was not able to connect with local indigenous communities.

GSCA plans to update the signs with local indigenous language and/or stories as they become available.

ii. *Sweat Lodge at GSCA Arboretum*

CAO Tim Lanthier shared that GSCA will be host to a sweat lodge to be built in the Arboretum. This structure will be available to indigenous communities at any time.

Staff will be installing interpretive signage to explain the structure and its significance.

iii. *Sharing Circle at Hibou*

There was a sharing circle hosted at the Hibou CA. Staff who attended enjoyed the experience and noted that it was a great learning opportunity.

6. Further Training Opportunities

i. *Indigenous Canada – University of Alberta*

ii. *Cultural Mindfulness Training*

iii. *Cultural Safety Assessment Tool*

iv. *Wisdom Sits in Place*

This book was added to the list.

7. Adjourn

GREY SAUBLE CONSERVATION FOUNDATION
AGM & 1st MEETING
MINUTES
Foundation Board of Directors
Tuesday, June 16, 2023, at 1:00 p.m.

1. **Call to Order**

Chair Don Sankey called the meeting to order at 1:03 p.m.

Members Present: Don Sankey (Chair), Al Wilcox (Vice-Chair), Dick Hibma (Treasurer), Bill Law, Nancy McGee, Nancy Brown, Scott Greig, Scott Mackey, Tobin Day, Alison Armstrong, Valerie Coleman

Regrets: Lauren Donkersgood, Nadia Dubyk

Guests: Tim Lanthier (GSCA CAO), Sue Carleton (GSCA Board Chair)

2. **Approval of Minutes of Annual General Meeting – June 8, 2022**

Moved By: Dick Hibma

Seconded By: Al Wilcox

“THAT the minutes of the Grey Sauble Conservation Foundation Annual General Meeting dated June 8, 2022, be approved.”

Carried

3. **Business Arising from Minutes**

Nothing at this time.

4. **Chair’s Report**

Chair, Don Sankey, welcomed Board Members, GSCA staff, and guests to the GSC Foundation’s Annual General Meeting.

Mr. Sankey provided some comments:

“The Chair wishes to acknowledge Tim Lanthier and the Grey Sauble Conservation Authority staff for the dedicated work.

We thank Valerie Coleman who has been out secretary for the past year.

Thank you to Alison Armstrong, Serenity Morton, Vicki Rowsell, Rebecca Anthony, Gloria Dangerfield, Mike Fry and Morgan Barrie.

The Foundation appreciates the support of the elected Authority Members. We acknowledge, Tobin Day, Nadia Dubyk, Scott Greig, and Scott Mackey as the Authority's representatives.

Our Foundation is exploring grant proposals to help provide financial assistance to the GSCA conservation projects.

Two import projects the Foundation continues to handle and promote or the Earth Film Festival and the Memorial Forest Program.

On April 20th the GSC Foundation held their 6th Annual Film Festival. There were close to 800 students that attended the daytime showings. Mr. Sankey acknowledged the many local sponsors that made the event possible, GSCA staff, and Foundation members.

Much appreciation to Sarah McComb-Turbitt, local artist and Marine Biologist. As well, we acknowledge Green Stone Productions out of New Zealand for use of the film, Antarctica From Above.

On June 11th the Foundation held the Memorial Forest ceremony. It was a successful event commemorating the names of honourees. There were more than 100 trees planted for the 2023 year. The event was well attended, and the Chair thanked the GSCA staff, GSCA Board Members, and GSC Foundation Members who were able to join the event.

This year there were two applications for the Malcolm Kirk award. The successful applicant will receive a \$2000 award towards their post-secondary education. There will also be \$200 awards for one student at each secondary school with the GSCA watershed.

The Foundation is pleased to work with Nancy Brown , Chair of the Inglis Falls Arboretum Alliance. We commend their efforts with the signage project.

I wish to acknowledge Dick Hibma and the Finance committee for their hard work on the finance activities and our financial records, by-laws, procedures, grant proposals, and the orientation binder.

Our Foundation Board maybe small in numbers but our strength is our desire to help the GSCA in their cause of providing great conservation in our watershed."

5. Financial Review Report

Treasurer Dick Hibma provided some comments prior to the update on the Financial Review provided by Baker Tilly.

Mr. Hibma noted that the Finance Committee is responsible for working with the Conservation Authority staff to monitor and report on the financial aspects of Foundation business, to ensure the governing By-Law, policies, and program documents are in place, reviewed regularly, and kept current to the Foundation needs, and to work with Authority staff to ensure administrative details are attended to effectively and efficiently.

Mr. Hibma gave an overview of the GSC Foundation's investment with Community Foundation Grey Bruce, the GSCF's current balance, and recent distributions to the GSCA. It was noted that the 2022 distribution to the GSCA was \$2,734 or 3.5% of the fund.

Mr. Hibma gave a review of tasks and activities the committee accomplished in 2022.

GSCA Manager of Finance and Human Resources Services, Alison Armstrong provided a review of the drafted Financial Review. It was noted that there was a delay in the completion of the review due to complications stemming from the difference in fiscal year ends between the GSC Foundation and the Community Foundation Grey Bruce.

Moved By: Dick Hibma
Seconded By: Scott Greig

“THAT the GSCF Board receive the DRAFT Financial Review for 2022 from Baker Tilly with the understanding that work continues to resolve issues with the data and working of some of the Notes, and that a final draft will be brought forward in the 3rd Quarter of the year for a Special Meeting of the Members to consider and approve.”

Carried

Treasurer Dick Hibma presented the recommendations to the By-Law # 1. These included items around Foundation Membership, Executive Terms of Office, Board Member Termination (as it relates to lack of attendance), and the role of the Board Executive Secretary. There was discussion around alternative title names to “Secretary”. It was agreed to rename the position to Board Registrar.

Moved By: Dick Hibma
Seconded By: Scott Mackey

“THAT the GSCF Board approve changes to the By-Law #1 as reviewed, discussed, and recommended.”

Carried

6. Committee Reports

Chair, Don Sankey provided brief updates on the Memorial Forest and Film Festival committees. It was noted that one of the Memorial Forest committee's priorities has been to secure an additional site or space. All three forests have started to reach their limit. Mr. Sankey provided some comments on the June ceremony.

Mr. Sankey expressed thanks to the film festival sponsors, staff, and the Roxy theatre for a successful 2023 Film Festival.

Moved By: Tobin Day
Seconded By: Bill Law

“THAT the reports of the Finance and Administration Committee, Memorial Forest Committee, and the Earth Film Festival Committees presented at the June 13, 2023, meeting of the GSCF Board of Directors be received and the items contained therein be approved.”

Carried

7. Greeting from Guests

GSCA CAO, Tim Lanthier provided greetings on behalf of GSCA staff and extended congratulations to GSCF on a successful 2022.

Mr. Lanthier highlighted some of the changes to the Conservation Authorities Act and out they have changed the role of GSCA.

GSCA staff have been busy. The Forestry department planted 55,000 trees and brought back their annual plant sale. Annual GSCA Membership passes have sold very well and GSCA has donated passes to GSCF and other volunteer committees. The Education department has reintroduced its summer day camp with huge success. The Lands department has been busy completing property management plans. Mr. Lanthier noted that these would be an excellent source for fundraising and partnering opportunities.

Additionally, GSCA staff have begun laying the groundwork for the Administration Building renovation that would see a refurbishment of the original building and an addition that would provide education/meeting space. GSCA will be connecting with the Foundation to explore fundraising and partnership opportunities.

Chair Sue Carleton brought greetings from the GSCA Board of Directors and extended thanks to the Foundation for all of the work that the volunteer committee members do to further the mandate of the Authority.

8. Arboretum Update

Chair Nancy Brown provided a brief update on the TDEF funded signage project. An unveiling ceremony is being planned to thank all of those who have helped bring the project to completion. It was noted that the IFAA committee is exploring options for improving the arboretum walkway.

9. Donor Recognition

Treasurer, Dick Hibma has been working with staff around creating a new and more flexible donor database.

10. Nominations

Treasurer, Dick Hibma explained that one of the recent changes to the GSCF By-Law was to require a motion to extend the term of office for GSCF executive positions.

Moved By: Tobin Day
Seconded By: Scott Greig

“WHEREAS the GSCF By-Law #1 requires a motion of the Board to extend the Term of Office for the Chair, Vice-Chair, Treasurer, and Registrar executive positions;

THAT the GSCF approve the extension of Term of Office for the Chair, Vice-Chair, and Treasurer Executive positions by 1-year.”

Carried

Moved By: Scott Macey
Seconded By: Scott Greig

“THAT the GSCF accept the slate of nominations as presented.”

Carried

11. Recess

The GSCF board recessed at 2:25 pm.

The GSCF resumed at 2:32 pm.

12. Appointment of Chair Pro Tem

GSCA CAO, Tim Lanthier was appointed at Chair Pro Tem.

13. Call for Nominations for Chair

Chair Pro Tem, Tim Lanthier called for nominations from the floor for Chair. Bill Law nominated Don Sankey. Mr. Lanthier called for nominations from the floor two additional times. No other nominations were provided.

Moved By: Scott Mackey

Seconded By: Al Willcox

“THAT the GSCF close nominations for Chair.”

Carried

Mr. Lanthier asked Don Sankey if he accepted his nomination for Chair. Don Sankey accepted with thanks.

14. Call for Nominations for Vice Chair

Chair Pro Tem, Tim Lanthier called for nominations from the floor for Vice-Chair. Dick Hibma nominated Al Wilcox. Mr. Lanthier called for nominations from the floor two additional times. No other nominations were provided.

Moved By: Nancy McGee

Seconded By: Bill Law

“THAT the GSCF close nominations for Vice-Chair.”

Carried

Mr. Lanthier asked Al Wilcox if he accepted his nomination for Vice-Chair. Al Wilcox accepted with thanks.

15. Call for Nominations for Treasurer

Chair Pro Tem, Tim Lanthier called for nominations from the floor for Treasurer. Al Wilcox nominated Dick Hibma. Mr. Lanthier called for nominations from the floor two additional times. No other nominations were provided.

Moved By: Nancy Brown

Seconded By: Nancy McGee

“THAT the GSCF close nominations for Treasurer.”

Carried

Mr. Lanthier asked Dick Hibma if he accepted his nomination for Treasurer. Dick Hibma accepted with thanks.

16. Call for Nominations for Registrar

Chair Pro Tem, Tim Lanthier called for nominations from the floor for Registrar. Scott Greig nominated Nancy McGee. Mr. Lanthier called for nominations from the floor two additional times. No other nominations were provided.

Moved By: Nancy Brown Seconded By: Bill Law “THAT the GSCF close nominations for Registrar.”	Carried
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Mr. Lanthier asked Nancy McGee if she accepted his nomination for Registrar. Nancy McGee accepted with thanks.

Mr. Lanthier declared all positions acclaimed and called for a motion to declare the results of the executive election.

Moved By: Bill Law Seconded By: Al Wilcox “THAT the GSCF accept the acclamation of all executive positions.”	Carried
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17. 1st Meeting Agenda

Moved By: Dick Hibma Seconded By: Al Wilcox “THAT the agenda of the Grey Sauble Conservation Foundation meeting dated June 13, 2023, be approved, as amended.”	Carried
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18. Minutes

Moved By: Dick Hibma Seconded By: Bill Law “THAT the minutes of the Grey Sauble Conservation Foundation meeting dated May 16, 2023, be approved.”	Carried
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19. Business Arising from the Minutes

Nothing at this time.

20. Team reports

a. Finance/Administration/Financial Statements

Treasurer, Dick Hibma, provided a review of revenue and expense activities, and the committee meeting highlights.

Discussion was had around the financial review and the notes that needed to be corrected.

Mr. Hibma spoke to the need for a review on the GSCF Investment Policy. It was noted that research will need to be conducted on the inclusion of ESG funds into the portfolio.

Registrar, Nancy McGee provided an update of recent grant applications. It was noted that GSCF was not successful in community services recovery grant, and that there was no word as of yet on the pollinator grant. GSCF has purchased a one-year subscription of Grant Advance.

Moved By: Dick Hibma Seconded By: Al Wilcox “THAT the GSCF Board approve the Financial Reports for May 2023, as presented.”	Carried
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Moved By: Dick Hibma Seconded By: Scott Mackey “THAT the GSCF Board approve the Finance and Administration Committee report for June, as presented.”	Carried
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The Board reviewed proposed changes to the GSCF Investment Policy.

Discussion was had regarding whether there would be an option to pool investments with the Authority in an effort to maximize the collective investment power.

There was general agreement that this idea would bare further research and discussion.

Moved By: Dick Hibma Seconded By: Nancy Brown “THAT the Investment Policy Statement dated July 2022 with recommended revisions be approved.”	Carried
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b. Memorial Forest

Chair, Don Sankey gave a review of the committee report. It was decided to hold a Memorial Forest Committee meeting immediately prior to the next GSCF Board meeting. The committee will review and discuss suggestions from staff.

Mr. Sankey noted that a press release was issued after the ceremony event. It was also noted that some interpretive signage requires replacement.

c. **Film Festival**

Chair, Don Sankey gave a review of the results of the 2023 Annual Film Festival. It was suggested to hold a committee meeting in September.

Moved By: Scott Mackey

Seconded By: Bill Law

“THAT the GSCF Board approve the Committee reports for June, as presented.”

Carried

21. Arboretum Update

IFAA Chair, Nancy Brown, thank ed the GSC Foundation members for assisting with the installation of the signposts and noted that the IFAA will be looking for volunteers to assist with installing the signs.

22. Grey Sauble CA Updates

GSCA Manager of Finance and Human Resources Services, Alison Armstrong, stated that there was nothing immediate that required reporting.

23. New Business

24. Next Meeting

The meeting was adjourned at 3:26 p.m.



GREY SAUBLE CONSERVATION FOUNDATION MINUTES

Foundation Board of Directors
Tuesday, July 18, 2023, at 2:30 p.m.

Arboretum Ceremony – 1:30 – 2:30
Social

1. Call to Order

Chair Don Sankey called the meeting to order at 2:40 p.m.

Members Present: Don Sankey (Chair), Al Wilcox (Vice-Chair), Dick Hibma (Treasurer), Tobin Day, Scott Mackey, Scott Greig, Nan Brown (joined at 3:40 pm)

CA Staff Present: Alison Armstrong

Regrets: Bill Law, Nancy McGee, Nadia Dubyk

2. Adoption of Agenda

Moved By: Al Wilcox

Seconded By: Scott Mackey

“THAT the agenda of the Grey Sauble Conservation Foundation meeting dated July 18, 2023, be approved.”

Carried

3. Approval of Minutes of Board Meeting – June 20, 2023

Moved By:

Seconded By:

Minutes for the June meeting were not available – AGM and Board meeting minutes need to be prepared and submitted

Carried

4. Business Arising from Minutes

Nothing at this time.

5. Team Reports

a. Finance/Administration/Financial Statements

Treasurer, Dick Hibma reported on the Finance Committee meeting from July 12, 2023, and the financial activities from June.

Dick reviewed some of the items discussed at the finance committee meeting, including continuing efforts to resolve issues with the Financial Review with Baker Tilly, donor database, questions arising from the June financial report, filing of the Charitable Tax Return with CRA, rejection of our shared grant application for the Pollinator Habitat project, preparations for activating our Grant Advance subscription, and “musings” about digital fundraising .

Moved By: Dick Hibma

Seconded By: Scott Greig

“THAT the GSCF Board approve the Financial Reports for June 2023, as presented.”

Carried

Moved By: Dick Hibma

Seconded By: Tobin Day

“THAT the GSCF Board approve the Finance and Administration Committee report for June as presented.”

Carried

b. Memorial Forest

Don spoke to the Memorial Forest Ceremony and the feedback received from CA staff members and Nan B. Following some discussion it was agreed that a separate meeting to consider the Memorial Forest program would be scheduled in September.

c. Film Festival

Don spoke to the Film Festival held on April 20, 2023. There are still some questions to be resolved around the final numbers for revenue and expenditures that he will work with Alison to get finalized. There will be a separate meeting in the fall to begin planning for the 2024 Film Festival.

6. Acceptance of Committee Reports

Moved By: Tobin Day

Seconded By: Al Wilcox

“THAT the reports of the Finance and Administration Committee, Memorial Forest Committee, and the Earth Film Festival Committees presented at the June 20, 2023, meeting of the GSCF Board of Directors be received and the items contained therein be approved.”

Carried

7. Grey Sauble CA Updates

GSCA staff Alison Armstrong gave a brief update on activities happening at GSCA. Day Camp is full and underway. A new staff member, Ian Erikson (sp?) has started as the engineer. One of the CA environmental planning staff has departed and the recruitment for a replacement is underway. The bus tour planned for July 26 has been delayed until the fall – hopefully. And work has begun just to the east of the building in partnership with local indigenous partners to build a sweat lodge on site.

8. IFAA Commemorative Tree Signage Update

IFFA Chair, Nancy Brown expressed her gratitude for all the help in completing the project and support at the celebratory ceremony this afternoon. For the arboretum property itself there are still 4 commemorative trees and the corresponding signage to be completed.

9. Correspondence

Don shared a letter of thanks from Cory who was the secondary school scholarship award winner from Peninsula Shores school, and a thank you card as well from St. Mary's High School in Owen Sound for our continuing support of this high school scholarship program.


10. New Business

- Inglis Falls Management Plan – the draft plan for the Inglis Falls Conservation Area has been submitted to the MNRF for approval.

11. Next Board Meeting

12. Adjournment

The meeting was adjourned at 3:00 p.m.



MEDIA RELEASES AND ARTICLES

ATTACHMENT # 8

Collingwood Today

August 31, 2023

"Grey Sauble CA proposing big plans for Eugenia Falls"

www.collingwoodtoday.ca/the-blue-mountains-and-grey-highlands/grey-sauble-ca-proposing-big-plans-for-eugenia-falls-7476936

Collingwood Today

September 4, 2023

"Grey Sauble Conservation Authority forecasting budget surplus"

[Grey Sauble Conservation Authority forecasting budget surplus - Collingwood News \(collingwoodtoday.ca\)](http://www.collingwoodtoday.ca/grey-sauble-conservation-authority-forecasting-budget-surplus)

Grey Sauble Conservation Authority

September 22, 2023

"Grey Sauble Conservation Foundation Awards 2023 Scholarship"

[MEDIA RELEASE: Grey Sauble Conservation Foundation Awards 2023 Scholarship – Grey Sauble Conservation Authority](#)



Grey Sauble Authority Board of Directors

M O T I O N

DATE: September 27, 2023

MOTION #: FA-23-083

MOVED BY: _____

SECONDED BY: _____

THAT in consideration of the Consent Agenda Items listed on the September 27, 2023, 2023, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) Environmental Planning – Section 28 Permits and Planning – August 2023; (ii) Administration – Receipts & Expenses – August 2023; GSCA 6th Quarterly Transition Plan Report to MNRF; (iii) Correspondence – Hamilton Conservation Authority Motion; (v) Minutes – GSCA Indigenous Relationships Committee – July 2023; GSCF Board June 2023 & July 2023; (vi) Recent Media Articles



STAFF REPORT

Report To: Board of Directors
Report From: Morgan Barrie
Meeting Date: September 27th, 2023
Report Code: 029-2023
Subject: Paid Parking Program Fee Schedule Update.

Recommendation:

WHEREAS, the Grey Sauble Conservation Authority has reviewed its paid parking fee schedule against program costs,

THAT the GSCA Board of Directors approves the updated fee schedule for the paid parking program, as presented.

Strategic Initiative:

This item is related to the “Enhance GSCA Lands Management and Natural Heritage Preservation” priority set out in GSCA’s Strategic Plan.

Background:

In the last three years, the GSCA’s parking program has become a new significance source of revenue. This increased revenue has helped offset operating costs and capital expenditures and has reduced the demand for increased levy dollars for the Operations Department. GSCA has not increased parking fees since 2021. As inflations continues to rise, it is Important that GSCA stay current with the market to cover the inflated cost of goods, services and staffing costs. From 2021 to 2023 the consumer price index has inflated by 11.11 percent and minimum wage has increased by 16.14 percent. The cost to operate GSCA’s properties has increased and GSCA needs to ensure that fees reflect this.

Subject: Paid Parking Program Fee Schedule Update

Report No: 029-2023

Date: September 27th, 2023

Current Request

GSCA staff recommend raising parking rates for the 2024 season as follows:

Resident Members Pass – from \$40.00 HST included, to \$45.00 plus HST.

Non-Resident Seasons Pass – from \$75.00 HST included, to \$80.00 plus HST.

Day Pass – from \$10.00 HST included, to \$10.00 plus HST.

Financial/Budget Implications:

If our parking usage numbers continues to stay static, the extra gross revenue would increase by 17%. The extra monies would help cover the cost of inflation, rising costs of employment and help fund capital projects.

Communication Strategy:

As per GSCA's Fee Policy, GSCA will utilize our social media platforms, website, and interactions with the public to inform them of the fee schedule changes.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: September 27, 2023

MOTION #: FA-23-084

MOVED BY: _____

SECONDED BY: _____

WHEREAS, the Grey Sauble Conservation Authority has reviewed its paid parking fee schedule against program costs,

THAT the GSCA Board of Directors approves the updated fee schedule for the paid parking program, as presented.



STAFF REPORT

Report To: Board of Directors
Report From: Rebecca Anthony, Manager of Conservation Lands
Meeting Date: September 27, 2023
Report Code: 030-2023
Subject: Endorsement of the Inglis Falls Management Plan

Recommendation:

WHEREAS, property management plans were a deliverable under the “Enhance GSCA Land Management” goal in the 2019-2023 Strategic Plan;

AND WHEREAS, the development of a management plan is a requirement for Niagara Escarpment Parks and Open Spaces Systems (NEPOSS) properties under Section 3.1.5.1 of the Niagara Escarpment Plan (NEP);

AND WHEREAS, under Section 21.1(1) ii. of the Conservation Authorities Act, programs and services related to the conservation and management of lands owned or controlled by the authority, including any interests in land registered on title are a mandatory program.

THAT the GSCA Board of Directors endorse the Inglis Falls Management Plan.

Background:

The Inglis Falls Management Plan commenced in 2018. The management plan process follows the Niagara Escarpment Parks and Open Spaces Systems (NEPOSS) Planning Manual. This process has three phases:

Phase One:

- Develop Terms of Reference.
- Document historical data from literature review.
- Develop pre-consultation zone mapping.
- Establish advisory committee.
- Establish and circulate targeted consultation letter for neighbours, partners and stakeholders.
- Commence website and social media outreach.

Subject: Endorsement of the Inglis Falls Management Plan

Report No: 030-2023

Date: September 27, 2023

- Host one advisory committee meeting to receive initial comments, conduct preliminary site visioning, and review initial public comments.
- Collect baseline data.

Phase Two

- Compile, analyse, and report on baseline data.
- Determine draft management zones based on initial consultations and baseline data.
- Develop draft management policy recommendations.
- Develop draft objectives and direction.
- Develop site concept designs alternatives.
- Integrate watershed report card recommendations where/if applicable.
- Host one advisory committee meeting.
- Develop public use and site restoration concepts.
- Develop an overall draft trail plan for the property.
- Circulate a study newsletter update.
- Host one public meeting to review draft material.

Phase Three

- Finalize draft plan.
- Develop plan implementation strategy and costs.
- Host one advisory committee meeting.
- Host one public meeting to review final draft plan.
- Obtain MNRF and GSCA Board endorsement of plan.

Analysis:

A link to the full Inglis Falls Management Plan can be found here:

<https://www.greysauble.on.ca/inglis-falls-management-plan/>

Financial/Budget Implications:

Individual property management plans are linked with GSCA's overarching Asset Management Plan. In addition to existing capital assets, the management plan proposes several new infrastructure projects. Financing for all projects over the plan's 20-year lifespan will come from several sources, including:

- Lands capital reserve
- Parking revenue
- Grants
- Fundraising

Grants and fundraising will be targeted for projects that focus on community, education, accessibility and cultural heritage. Examples of these projects could include upgrading the Arboretum Trail, the outdoor classroom, renovating the mill storage building, the new boardwalk trail at the Filtration Plant etc. Whereas reserves will be utilized for existing infrastructure that has reached end of life. Leveraging partnerships and volunteers will also be explored where feasible.

Subject: Endorsement of the Inglis Falls Management Plan

Report No: 030-2023

Date: September 27, 2023

A full list of projects and estimated costs is found in the management plan in Section 9, Tables 9-13, as well as Section 11, Table 15.

This plan is to be reviewed biannually and updated every ten years, which allows GSCA staff to reassess proposed projects, available grants and overall priorities.

Communication Strategy:

Throughout the management planning process there have been different channels of communication to the general public, neighbours, partners and stakeholders, including:

- Initial mailout to neighbours within 2 km.
- Several social media posts.
- Public survey made available on GSCA's website from 2018-2021. In total, 21 people responded to the survey.
- Meetings with partners and stakeholders, including walking groups, Bruce Trail Conservancy - Sydenham Club, Sydenham Sportsman Association, At Last Forest School and Inglis Falls Arboretum Alliance.
- Meetings with neighbours.
- The ability to subscribe to a mailing list to receive updates. 20 people signed up.
- A postcard mailout to neighbours within 2 km regarding the Inglis Falls Management Plan Open House.
- Inglis Falls Management Plan Open House held virtually on May 3rd, 2022, from 6:30-8pm. Seven people participated, which was comprised of neighbours and Owen Sound residents.
- Draft plan and supporting documents posted on GSCA's Inglis Falls Management Plan site for comment.
- A more focused survey was sent to the subscription list, advisory committee, and open house attendees.
- Ongoing review and comment from the advisory committee.

Once the management plan is finalized, a copy will be available on the GSCA website.

Consultation:

CAO, GSCA Management Team, the public, partners and stakeholders, Ministry of Natural Resources and Forestry staff, Niagara Escarpment Commission staff



Grey Sauble Authority Board of Directors

M O T I O N

DATE: September 27, 2023

MOTION #: FA-23-085

MOVED BY: _____

SECONDED BY: _____

WHEREAS, property management plans were a deliverable under the “Enhance GSCA Land Management” goal in the 2019-2023 Strategic Plan;

AND WHEREAS, the development of a management plan is a requirement for Niagara Escarpment Parks and Open Spaces Systems (NEPOSS) properties under Section 3.1.5.1 of the Niagara Escarpment Plan (NEP);

AND WHEREAS, under Section 21.1(1) ii. of the Conservation Authorities Act, programs and services related to the conservation and management of lands owned or controlled by the authority, including any interests in land registered on title are a mandatory program.

THAT the GSCA Board of Directors endorse the Inglis Falls Management Plan.



STAFF REPORT

Report To: Board of Directors
Report From: Gloria Dangerfield, Manager of Information Services
Meeting Date: Sept. 27th, 2023
Report Code: 031-2023
Subject: Regulation 151/06 Regulatory Mapping - Board Information 2023

Background:

Section 2.1 of the text of Ontario Regulation 151/06 states all the areas where development is to be regulated by GSC through the issuance of permits. This includes:

- Watercourses (meander belt and confined valleys),
- Flood Prone Areas,
- Great Lakes Shoreline,
- Hazardous Lands
- Wetlands/Waterbodies,
- Associated allowances

The text of the Regulation determines the actual regulated area, and GSCA staff use mapping as a screening tool. Staff visit the sites prior to making permit decisions. Minor mapping updates are continuously made and checked to reflect the most accurate conditions on the ground using current sources and technology.

GSCA's minor mapping updates rigor has led to developing some of the best and most detailed mapping available in the watershed. In addition to its use for regulatory permits, it is used for reference when reviewing planning applications under municipal Memorandums of Understanding (MOU) for Natural Heritage and to provide input on behalf of the province on Natural Hazards.

The Ministry of Natural Resources and Forestry (MNRF) has leadership on changes to provincially significant wetland boundaries, GSCA staff do not update these boundaries, and provide their input to MNRF on recommended changes, and incorporate any decisions from MNRF.

Analysis:

In full alignment with the September 2017 Board-endorsed process, GSC staff have used the newest-available map version for:

- discussions with the public and the screening of applications, and
- the maps on GSCA's own website and the Grey and Bruce County mapping websites.

See Appendix A to see the Regulations Mapping Updates Procedure approved by the GSC board in September 2017.

See Appendix B to see the list of Revisions for 2022 – 2023 (July 27, 2022 to September 22, 2023).

Financial/Budget Implications:

None

Communication Strategy:

Member municipalities will receive an email with associated information and the spatial data and tables in the form of shapefiles and pdf. The counties will be provided the data for upload to their web mapping sites and the Grey Sauble web mapping site. This data will be updated 2 to 3 times per year depending on the number of updates.

Consultation:

- GSCA Staff
- MNRF (Provincially-significant wetlands changes)

Appendix A - Previously Approved Regulations Mapping Update Procedure



STAFF REPORT

Report To: Board of Directors

Report From: Andrew Sorensen, Planning Coordinator & Gloria Dangerfield,
GIS/Database Coordinator

Meeting Date: September 13th, 2017

Report Code: 9-2017

Subject: Request for approval of the updates procedure for the Ontario
Regulation 151/06 mapping

Recommendation:

WHEREAS it is the text of the Regulation that determines the actual regulated area;

AND FURTHER, WHEREAS Grey Sauble creates and updates mapping as a screening tool for planning staff when dealing with permits for Ontario Regulation 151/06;

AND FURTHER, WHEREAS the mapping is continuously updated & checked to reflect the most accurate conditions on the ground using current sources & technology;

THAT the Grey Sauble Conservation Authority Board of Directors approve the procedure undertaken by Grey Sauble Staff for updating Ontario Regulation 151/06 mapping, including that a list of changes and example maps be provided to the Board of Directors once a year for their information.

Background:

Section 2.1 of the text of Ontario Regulation 151/06 states all the areas where development is to be regulated by Grey Sauble Conservation (GSC) through the issuance of permits. These physical features and their associated regulated areas are:

- Watercourses
 - Meander Belt (10 times the full bank width + 15m allowance on either side)
 - Confined Valley (long term stable slope from the toe of slope + 15m setback for toe erosion & additional 15m allowance)
- Flood Prone Areas
 - Engineered Flood Plain Areas
 - Estimated Flood Prone Areas

- Great Lakes Shoreline
 - Dynamic Beach + a 15m setback
 - Wave Uprush (15m from the 100 year flood line plus 15m allowance)
 - Erosion Areas (3:1 slope setback + 15m toe erosions & 15m additional allowance, or top of bank + 15m toe erosions & 15m additional allowance)
 - The Nipissing Ridge and Algonquin Ridge which are post glacial hazard slopes associated with the great lakes shoreline (3:1 + 15m additional allowance or top of bank + 15m additional allowance)
- Wetlands/Waterbodies
 - Provincially Significant (120m area of interference)
 - Locally Significant (30m area of interference)
 - All other wetlands/waterbodies (30m area of interference if greater than 2 Ha, no setback otherwise)

Section 2.2 of the text of Ontario Regulation 151/06 states that All areas within the jurisdiction of the Authority that are described in subsection (1) are delineated as the “Regulation Limit” shown on a series of maps filed at the head office of the Authority under the map title “Ontario Regulation 97/04: Regulation for Development, Interference with Wetlands and Alterations to Shorelines and Watercourses”.

While GSC originally used the best mapping available to plot the regulated areas, the Ontario Basic Mapping (OBM), it was at a 1:10 000 scale in most areas, which meant it could be difficult to accurately locate points for detailed site decisions, and there were some inaccuracies.

Based on site visits with GPS units, as well as the use of new technologies such as:

- Newly created elevation information in combination with stereo viewing;
- 2006, 2010 and 2015 orthophotography; and
- Three-dimensional (3D) mapping software acquired through the Shell Canada grant in 2013,

GSC staff have continued to suggest and verify updates to the mapping so it accurately reflects the current physical features on the ground.

Staff have access to, and have been trained to use desktop Geographic Information System (GIS) software that displays base data “layers” as well as orthophotography. Using this software, they can edit ground features such as wetland boundaries and watercourses according to the most recent aerial photograph and can use the other photography as a reference. These same staff are also trained to use GPS units in the field and to upload the resulting information into GIS software so that it can be incorporated into the base data updates “layers”. This data is then checked by the GIS coordinator and appropriate setbacks, as noted above, are calculated and updated in the Regulations 151/06 “layer”.

Planning staff are also trained to use stereo/3D software to allow for viewing and capture of accurate elevation information. This allows for accurate updates to slope steepness and setbacks, as well as shoreline 100 year lines and flood prone areas. This system also allows for more accurate viewing and capture of wetlands and watercourses in stereo which is a large improvement to viewing using traditional air photos.

As the Ministry of Natural Resources and Forests has leadership on changes to provincially significant wetlands boundaries, staff also provide information to MNRF on recommended changes and incorporate any decisions from MNRF.

All changes follow the applicable technical mapping "Guidelines for Developing Schedules of Regulated Areas", October 2005.

This rigor has led to GSC staff developing some of the best and most detailed mapping available in the watershed. In addition to its use for regulatory permits, GSC uses it to provide comments under municipal MOUs for Natural Heritage and to provide input on behalf of the province on Natural Hazards.

As soon as a map is updated, staff use the newest version for discussions with the public, the screening of applications, and for updates to web mapping sites (such as GSC's own site, and the Grey and Bruce County sites).

For the past 10 years, staff have annually presented a summary of the past year's regulatory mapping changes to the board for approval.

Current Request:

Per discussion at a Board of Directors meeting, that staff investigate whether the Grey Sauble Board of Directors should approve the process of updating the regulation limit maps and receive mapping examples and a list of recent updates for information, as opposed to approving each change.

Analysis:

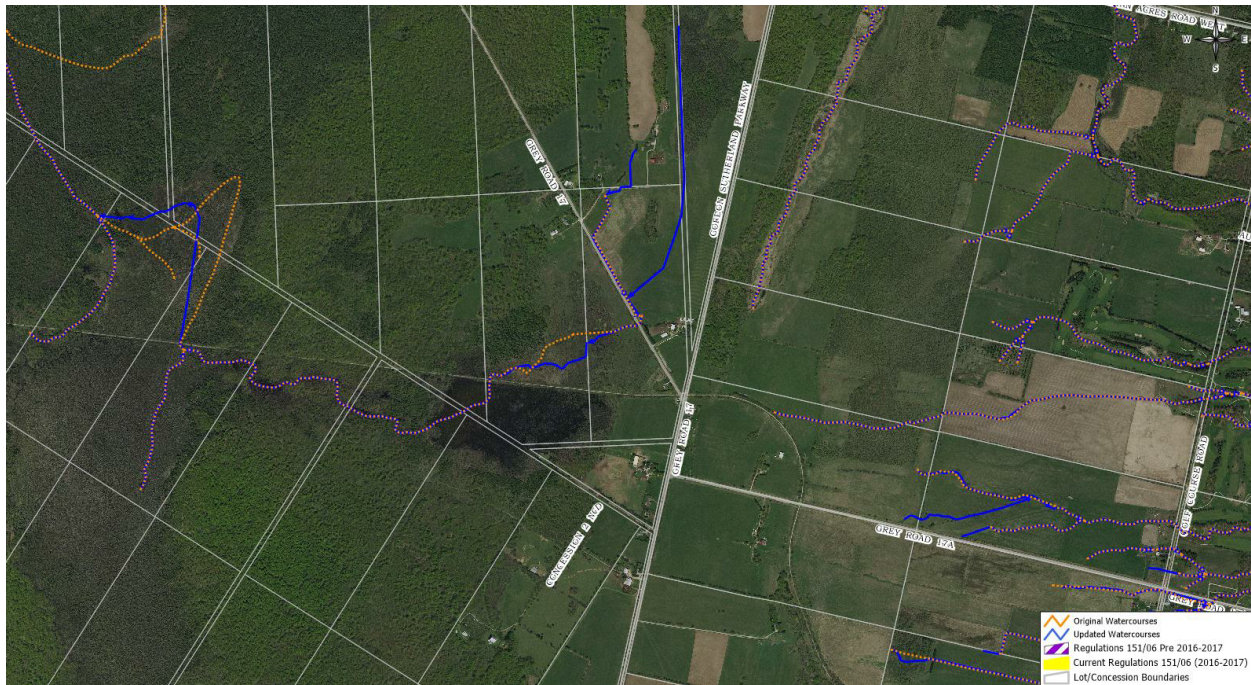
The regulated areas are based on the text of the regulation, and the mapping of these physical features is used to screen permit applications and provide changes. Improvements in the accuracy of mapping does not change the underlying geographic features, which are also checked in the field for most permits.

The Conservation Authorities Act and the GSC Regulation 151/06 do not require approval for updates in the screening mapping.

Board Directors are not well positioned to “approve” mapping changes, as they are not familiar in the field with each geographic feature, and it is not in line with their role to field-check changes.

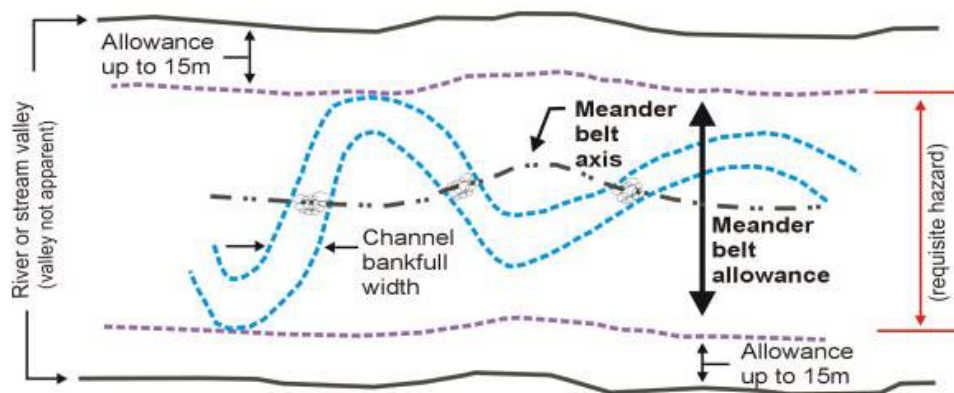
Example 1: Adjusted Watercourses

Orange represents the original watercourse "layer" and the blue is updated "layer".



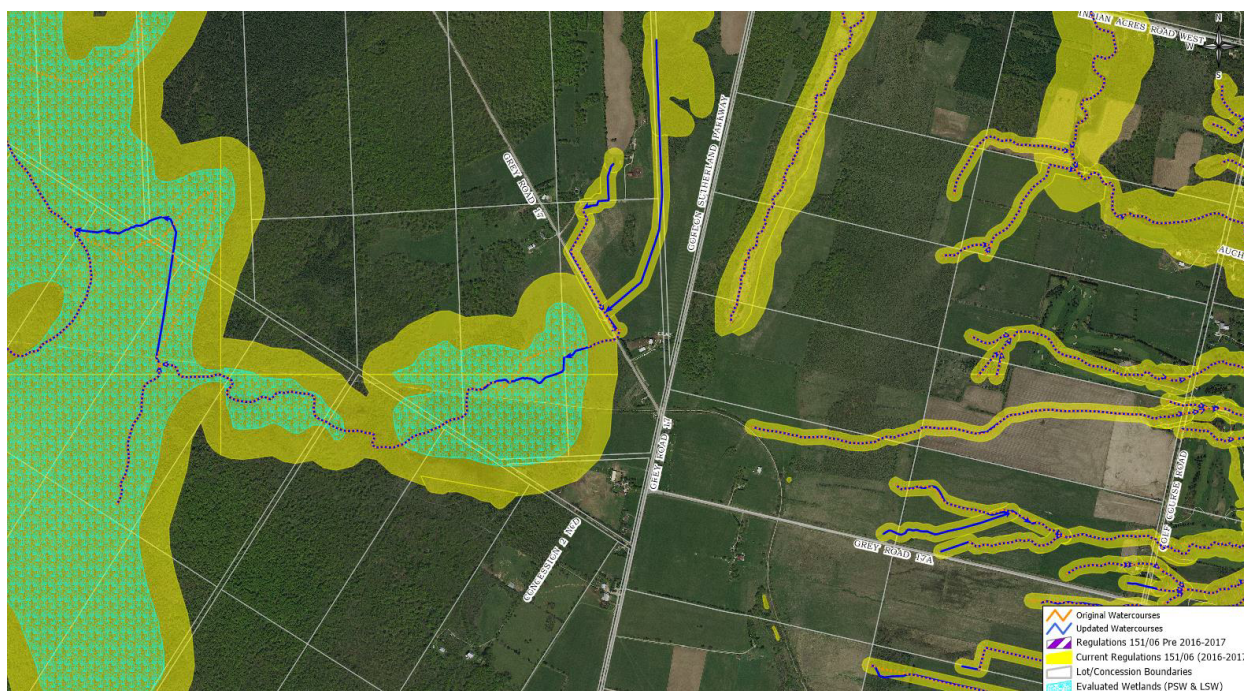
Example 1.1: Meander Belt Calculation

The meander belt allowance is 10 times the bank full width on either side from the axis of the watercourse, plus an additional 15m. In the absence of width information 1.5m is the default.



"Guidelines for Developing Schedules of Regulated Areas", October 2005

Example 1.2: Updated watercourses with applied meander belts (map also shows other regulated area features such as evaluated wetland 120m area of interference)



Financial/Budget Implications:

None

Communication Strategy:

Continuously updated map layers will continue to be provided to both Grey County and Bruce County and on the Grey Sauble Interactive Regulation Map viewer.

An annual listing of changes and examples will be provided to the Board of Directors for their information.

Consultation:

- CAO, Planning & GIS/Database Staff
- Other Conservation Authorities who do regular regulation mapping updates

APPENDIX B

ON Regulation 151/06 Updates 2022-2023									
Municipality	Township	UPDATE	UPDATE SOURCE	REVISION #	LOT	CON	Total		
Municipality Of Arran-Elderslie	Arran Township	ADDED	SWOOP2020	112-020523-1	LOT 36	CON 6	1		
		ADJUSTED MB FOR MEASURED RIVER	SWOOP2020	127-020523-2	LOT 36	CON 2	1		
		REMOVED ADJACENT REG AREA, NO VISIBLE WATERCOURSE	SWOOP2020	111-040523-1	LOT 20	CON 5	1		
					LOT 21	CON 5	1		
		UPDATED MEANDER BELT BASED RIVER WIDTH	SWOOP2020	127-020523-1	LOT 36	CON 2	1		
		UPDATED MEANDER BELT USING MEASURED STREAM WIDTH	SWOOP2020	111-020523-1	LOT 32	CON 6	1		
					LOT 33	CON 6	1		
				112-020523-1	LOT 33	CON 6	1		
					LOT 34	CON 6	1		
					LOT 35	CON 4	1		
						CON 5	1		
						CON 6	1		
						LOT 36	CON 3	1	
						CON 4	1		
						CON 5	1		
						CON 6	1		
					127-020523-4	LOT 36	CON 2	1	
							CON 3	1	
		Municipality Of Arran-Elderslie Total							18

Municipality	Township	UPDATE	UPDATE SOURCE	REVISION #	LOT	CON	Total
Municipality Of Grey Highlands	Artemesia Township	ADDED FLOOD PRONE	SWOOP2015	167-210923-1	LOT 153	CON 3 SWTSR	1
					LOT 154	CON 3 SWTSR	1
					LOT 155	CON 3 SWTSR	1
					LOT 156	CON 3 SWTSR	1
					LOT 145	CON 2 SWTSR	1
		ADDED FLOOD PRONE BASED ON STANDING WATER	SWOOP2020	162-091523-1	LOT 146	CON 2 SWTSR	1
					LOT 148	CON 2 SWTSR	1
					LOT 149	CON 1 SWTSR	1
						CON 2 SWTSR	1
					LOT 150	CON 1 SWTSR	1
						CON 2 SWTSR	1
					LOT 151	CON 3 SWTSR	1
					LOT 152	CON 2 SWTSR	1
						CON 3 SWTSR	1
					LOT 153	CON 2 SWTSR	1
					LOT 157	CON 3 SWTSR	1
					LOT 158	CON 3 SWTSR	1
					LOT 159	CON 3 SWTSR	1
					LOT 139	CON 1 NETSR	1
					LOT 140	CON 1 NETSR	1
					LOT 141	CON 1 NETSR	1

Municipality	Township	UPDATE	UPDATE SOURCE	REVISION #	LOT	CON	Total
Municipality Of Grey Highlands	Artemesia Township	ADDED MISSING WETLAND	SWOOP2020	163-190923-4	LOT 166	CON 3 NETSR	1
					LOT 167	CON 3 NETSR	1
					LOT 168	CON 3 NETSR	1
		ADDED MISSING WETLAND (NO AOI)	SWOOP2020	167-150923-1	LOT 16	CON 3 NDR	1
					LOT 17	CON 3 NDR	1
		ADDED WATERCOURSE	SWOOP2020	163-150923-1	LOT 145	CON 1 NETSR	1
						CON 1 SWTSR	1
					LOT 146	CON 1 NETSR	1
				163-150923-2	LOT 144	CON 1 NETSR	1
					LOT 145	CON 1 NETSR	1
					LOT 146	CON 1 NETSR	1
				167-150923-4	LOT 155	CON 3 SWTSR	1
					LOT 155	CON 3 SWTSR	1
		ADDED WETLAND	SWOOP2020	167-190923-1	LOT 26	CON 1 NDR	1
					LOT 27	CON 1 NDR	1
				168-190923-1	LOT 160	CON 1 NETSR	1
		ADJUSTED BOUNDARY	STEREO2020	167-150923-5	LOT 152	CON 3 SWTSR	1
					LOT 153	CON 3 SWTSR	1
					LOT 154	CON 3 SWTSR	1
					LOT 155	CON 3 SWTSR	1
					LOT 156	CON 3 SWTSR	1

Municipality	Township	UPDATE	UPDATE SOURCE	REVISION #	LOT	CON	Total		
Municipality Of Grey Highlands	Artemesia Township	ADJUSTED BOUNDARY	STEREO2020	167-150923-5	LOT 157	CON 3 SWTSR	1		
					LOT 27	CON 3 NDR	1		
				SWOOP2020	167-110723-1	LOT 13	CON 1 NDR	2	
					LOT 14	CON 1 NDR	1		
					LOT 15	CON 1 NDR	1		
			ADJUSTED FLOOD PRONE	SWOOP2020	163-190923-2	LOT 156	CON 1 NETSR	1	
			ADJUSTED WATERCOURSE	SWOOP2020	167-150923-4	LOT 27	CON 2 NDR	1	
					LOT 28	CON 2 NDR	1		
			ADJUSTED WATERCOURSE & ADDED AOI	STEREO2020	167-150923-6	LOT 25	CON 2 NDR	1	
					LOT 26	CON 2 NDR	1		
			ADJUSTED WETLAND	SWOOP2023	168-120214-1	LOT 164	CON 2 NETSR	1	
					LOT 165	CON 2 NETSR	1		
			UPDATE WETLAND BOUNDARY	STEREO2020	167-150923-3	LOT 151	CON 3 SWTSR	2	
					LOT 152	CON 3 SWTSR	2		
					LOT 25	CON 3 NDR	1		
					LOT 26	CON 3 NDR	1		
				SWOOP2020	167-150923-2	LOT 21	CON 3 NDR	1	
					LOT 22	CON 3 NDR	1		
					LOT 23	CON 3 NDR	1		
		Municipality Of Grey Highlands Total							64

Municipality	Township	UPDATE	UPDATE SOURCE	REVISION #	LOT	CON	Total
Town Of South Bruce Peninsula	Amabel Township	ADDED MISSING MEANDER BELT	WATERCOURSE LAYER/SWOOP 2015	40-070822-2	LOT 46	CON 1 NCD	1
						CON 1 SCD	1
		ADJUSTED BOUNDARY TO MATCH APPROPRIATE WETLAND SETBACK	SWOOP2020	51-08072022-1	LOT 1	CON 8	1
Town Of South Bruce Peninsula Total							3

Municipality	Township	UPDATE	UPDATE SOURCE	REVISION #	LOT	CON	Total	
Township Of Chatsworth	Sullivan Township	ADJUSTED MEANDER BELT- MEASURED WATERCOURSE	SWOOP2020	127-020523-1	LOT 7	CON 13	1	
		LOT 8			CON 13	1		
		CORRECTED MB SETBACK - MEASURED WIDTH	SWOOP2020	127-010523-1	LOT 10	CON 13	1	
		UPDATED BUFFER TO MATCH WETTLAND BOUNDARY	SWOOP2010 PHOTOGRAPHY/SOME SITE INSP	115-110209-1	LOT 10	CON 2 WGR	1	
					LOT 4	CON 1 WGR	1	
					LOT 9	CON 2 WGR	1	
				UPDATED MEANDER BELT BASED RIVER WIDTH	SWOOP2020	127-020523-1	LOT 5	CON 13
					LOT 6	CON 13	1	
Township Of Chatsworth Total							8	

Municipality	Township	UPDATE	UPDATE SOURCE	REVISION #	LOT	CON	Total
Township Of Georgian Bluffs	Derby Township	ADDED WATERCOURSE	SWOOP2020	80-141222-1	LOT 11	CON 4	1
					LOT 12	CON 4	1
		CORRECTED MEANDER BELT ERROR	SWOOP2020	112-010523-1	LOT 3	CON 10	1
					LOT 4	CON 10	1
	Keppel Township	EXTENDED FLOOD PRONE BASED ON AIR PHOTO	SWOOP2020	80-141222-2	LOT 12	CON 4	1
		ADDED FLOOD PRONE BASED ON STEREO DIGITIZING	3D STEREO PAIRS, 1991	51-08072022-2	LOT 2	CON 8	1
		ADDED MISSING WATERCOURSE & SETBACK	STEREO2010	35-300523-1	LOT 28	CON 18	1
					LOT 29	CON 18	1
		ADDED MISSING WETLANDS	STEREO2010	35-190523-1	LOT 28	CON 18	1
					LOT 29	CON 18	1
		UPDATE TO CONFINED VALLEY - TOP OF SLOPE PLUS TOE EROSION AND ADD. SETBACK	SWOOP2020	35-190523-2	LOT 28	CON 18	1
					LOT 29	CON 18	1
						CON 19	1
		UPDATED BASED SITE STUDY	P11471 ENGINEER DRAWINGS 2015-04-16	33-080722-1	LOT 3	JONES RANGE	1
				34-080722-1	LOT 3	JONES RANGE	1
		UPDATED TO CONFINED VALLEY SETBACK - 3:1 PLUS TOE EROSION AND ADD. SETBACK	STEREO2010	34-190523-2	LOT 27	CON 18	1
			SWOOP2020	35-190523-3	LOT 28	CON 18	1
				35-230523-1	LOT 27	CON 18	1
					LOT 28	CON 18	1
		UPDATED TO CONFINED VALLEY SETBACK - TOP OF SLOPE PLUS TOE EROSION AND ADD. SETBACK	STEREO2010	35-190523-2	LOT 27	CON 18	1
					LOT 28	CON 18	1
	Sarawak Township	ADDED MISSING POND	SWOOP2020	44-210423-8	LOT 32	CON 3	1
					LOT 33	CON 3	1
		ADDED WATERCOURSE	SWOOP2020	44-210423-5	LOT 30	CON 3	1
					LOT 31	CON 3	1
					LOT 32	CON 3	1
				44-260423-1	LOT 35	CON 3	1

Municipality	Township	UPDATE	UPDATE SOURCE	REVISION #	LOT	CON	Total		
Township Of Georgian Bluffs	Sarawak Township	ADDED WATERCOURSE	SWOOP2020/STERE O2010/LIDAR CONTOURS	44-210423-1	LOT 32	CON 3	2		
					LOT 33	CON 3	1		
					LOT 34	CON 3	1		
				44-210423-3	LOT 32	CON 3	1		
					LOT 33	CON 3	1		
		ADDED WET AREA WITH NO AREA OF INTERFERENCE (SMALL (<2 HA))	SWOOP2020/STERE O201	44-210423-4	LOT 32	CON 3	1		
		ADDED WETLAND	SWOOP2020/STERE O2020	44-210423-4	LOT 31	CON 3	1		
					LOT 30	CON 3	1		
				44-210423-5	LOT 31	CON 3	1		
					LOT 29	CON 3	1		
				44-210423-6	LOT 30	CON 3	1		
					LOT 30	CON 3	1		
				44-210423-7	LOT 30	CON 3	1		
Township Of Georgian Bluffs Total							40		
Grand Total							133		

ADDITIONAL INFORMATION

SWOOP = Southwestern Ontario Orthophotography Project

Stereo = Stereo data/software that provides the ability to see data in 3d with depth

LiDAR = Light detection & ranging data, which is high quality elevation information captured using timed lasers captured from an airplane

AOI = Area of interference, which is an additional setback added to wetlands that are larger than 2 hectares

Meander belt = setback added to watercourses to account for the amount that a river can meander or adjust its course over many years, calculated by applying a buffer of 10 times the full bank width on either side. Default full bank width, if not measured is 1.5 metres.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: September 27, 2023

MOTION #: FA-23-086

MOVED BY: _____

SECONDED BY: _____

THAT the GSCA Board of Directors receive staff report 031-2023 – Regulation Mapping for information.



STAFF REPORT

Report To: Board of Directors
Report From: Tim Lanthier, CAO
Meeting Date: September 27, 2023
Report Code: 032-2023
Subject: 2025-2035 Strategic Plan Steering Committee

Recommendation:

WHEREAS the GSCA is preparing to undertake a new 10-year Strategic Plan;

THAT the GSCA establish a Steering Committee comprised of Board Members and GSCA Staff to facilitate and guide the process for the development of the new Strategic Plan;

AND THAT the GSCA Board of Directors designate the following Board Members to sit on a Strategic Plan Steering Committee:

Strategic Initiative:

This item is related to all GSCA's Strategic Initiatives and overall operations.

Discussion:

At the August 30, 2023, meeting of the GSCA Board of Directors, Staff brought forward a final report on GSCA's 2019-2023 Strategic Plan. Within this report were several recommendations, including GSCA preparing to undertake another Strategic Planning process to ensure that goals and objectives are established for the next 10-year period.

Subject: 2025-2035 Strategic Plan Steering Committee

Report No: 032-2023

Date: September 27, 2023

To guide this process, it is recommended that GSCA establish a Steering Committee comprised of Staff and Board Members. It is recommended that this steering committee consist of four or five Board Members and five or six GSCA staff members.

The Steering Committee will assist in making decisions related to the Plan process, be involved with the development of survey, and facilitated discussion questions and topics and will develop plan recommendations for the Board of Directors.

Staff on the committee will work in the background to solicit feedback from those impacted by the Plan, to collate and analyze data, and to present that information back to the Steering Committee for review, discussion, and action.

Financial/Budget Implications:

Per diems and mileage may need to be paid to the Board Members participating on the committee. Additionally, there may be minor expenses associated hosting these meetings. It is anticipated that there will be between six and eight meetings to support this function over the remainder of 2024 and 2025. These expenses should be covered under the existing budget.

Communication Strategy:

GSCA staff will be solicited for interest on this steering committee. Once these roles are filled, GSCA will notify the Board of Directors and the GSCA Staff.

Consultation:

n/a



Grey Sauble Authority Board of Directors

M O T I O N

DATE: September 27, 2023

MOTION #: FA-23-087

MOVED BY: _____

SECONDED BY: _____

WHEREAS the GSCA is preparing to undertake a new 10-year Strategic Plan;

THAT the GSCA establish a Steering Committee comprised of Board Members and GSCA Staff to facilitate and guide the process for the development of the new Strategic Plan;

AND THAT the GSCA Board of Directors designate the following Board Members to sit on a Strategic Plan Steering Committee:



STAFF REPORT

Report To: Board of Directors
Report From: Tim Lanthier, CAO
Meeting Date: September 27, 2023
Report Code: 033-2023
Subject: Administration Centre Financing Options

Recommendation:

WHEREAS the GSCA Administrative Centre is in need of renovation, updates, and inclusion of AODA standards,

AND WHEREAS the Board of Directors approved GSCA proceeding with architectural design for the renovation of the GSCA Administration Centre, by motion FA-23-017,

AND WHEREAS Staff have compiled options to allow for funding of the proposed renovations,

THAT, the Board of Directors direct staff to proceed with budgeting for Scenario ____ based on Option Number ____.

Strategic Initiative:

This item is part of GSCA's corporate services that supports and assists all of GSCA's Strategic Plan deliverables and desired outcomes.

Summary:

Through a series of Board resolutions over the last few years, GSCA has been moving forward with design options for the renovation of the Administration Centre. Most

Subject: Administration Centre Financing Options

Report No: 033-2023

Date: September 27, 2023

recently through Motion FA-23-065, the Board of Directors directed Staff to engage Lebel and Bouliane Architects to continue with schematic and detailed design drawings based on the option for a renovation and an addition.

Staff have reviewed the preliminary cost estimates and devised a draft plan to fund the renovations, including a series of payment options. The information on costing, funding and payment options is listed within this report.

Scenario 1, Option 7 is recommended for proceeding forward at this time, with a design option to be able to add the originally recommended addition at a future date, or if external funding becomes available. This may be subject to clarification from the Ministry.

Anticipated Cost Scenarios:

Based on the early, order of magnitude costing that the architects have provided, GSCA Staff have put together the following anticipated costs scenarios. These scenarios will be further refined in the future through a Class B costing exercise, prior to going to tender for construction.

Scenario 1: Renovation with Lobby Addition	
Construction Costs	\$ 1,100,000
Roof/Skylights	\$ 150,000
Landscaping	\$ 60,000
Contingency (15%)	\$ 196,500
Prof Fees	\$ 200,000
Furniture/Fixtures	\$ 60,000
Off Site Rental	\$ 120,000
	\$ 1,886,500

Scenario 2: Renovation with Full Addition	
Construction Costs	\$ 1,500,000
Roof/Skylights	\$ 150,000
Landscaping	\$ 60,000
Contingency (15%)	\$ 256,500
Prof Fees	\$ 200,000
Furniture/Fixtures	\$ 60,000
Off Site Rental	\$ 120,000
	\$ 2,346,500

Proposed Funding Scenarios:

GSCA staff have considered potential funding opportunities to finance the proposed renovation. This has included a review of existing reserves. The review of the reserves looked at the intended use of each reserve fund, as well as 10-year capital asset needs based on GSCA's Asset Management database. Staff offer the following preliminary information to the Board regarding GSCA's current reserve funds. These numbers have not yet been adjusted for 2023 debits and deposits.

Current Reserves					
Reserve	Amount	10-Year Capital Need	Assigned	Remaining	
Administration	\$ 411,324	\$ 33,100	\$ 151,767	\$	226,457
Forestry	\$ 400,461	\$ 7,600	\$ 34,000	\$	358,861
Vehicles/Equipment	\$ 144,392	\$ 449,828	\$ 70,000	-\$	375,436
Major Dams	\$ 258,385	\$ 124,600	\$ 133,785	\$	-
Computer/IT	\$ 5,127	\$ 179,372	\$ 6,500	-\$	152,758
Special Projects	\$ 27,987				
Lands	\$ 549,803	\$ 1,656,960	\$ 102,000	-\$	1,209,157
Youth	\$ 30,386	\$ -	\$ 30,386	\$	-
Risk Management	\$ 154,684	\$ -	\$ 154,684	\$	-

Based on the requirements of GSCA's reserve funds, Staff are recommending the following funding model based on two spending scenarios. Scenario 2 represents the architectural design option previously supported by the Board of Directors. Scenario 1 represents a scaled back version of this to reflect the reduced availability of reserve funding to offset the costs. It is important to note that these numbers are subject to change based on final design and professional costing exercises.

Scenario 1:				
Current Reserves and Funding Factoring Reserve Needs - Lobby Addition				
Admin	\$100,000			
Forestry	\$300,000			
Lands	\$200,000			
Capital Contribution 2023	\$100,000			
Capital Contribution 2024	\$200,000			
Borrow	\$1,000,000		Cost to Borrow (6 years)	
Total:	\$1,900,000		~200000	

Scenario 2:				
Current Reserves and Funding Factoring Reserve Needs - Full Addition				
Admin	\$100,000			
Forestry	\$300,000			
Lands	\$200,000			
Capital Contribution 2023	\$100,000			
Capital Contribution 2024	\$275,000			
Borrow	\$1,375,000			Cost to Borrow (6 years)
Total:	\$2,350,000			~275000

Proposed Levy Allocation Options:

It is proposed that the Capital Contributions and Borrowing repayment be paid via a special levy as per Section 25 of the Conservation Authorities Act. Section 25 and 26 of the Act, and Ontario Regulation 402/22 – Budget and Apportionment Regulation are included as an Appendix to this report.

Section 25(1) of the Act states that an authority may apportion the costs of capital projects to a participating municipality in accordance with the regulations (O.Reg. 402/22).

Section 25(4) of the Act states that each participating municipality may issue debentures to provide financing for the capital costs for a project of an authority.

Section 26 of the Act allows for the review of apportioned costs.

Section 8 of O. Reg 402/22 states that Category 1 capital costs may be apportioned based on the modified current value assessment method, or via a determination of benefit.

Section 11 of the regulation states that general capital costs shall be apportioned via the modified current value assessment method.

Initial analysis of the funding and apportionment options considered seven (7) options for each of the two scenarios. These options include:

1. **Modified Current Value Assessment (MVCA):** This is the primarily tool used for apportioning levy payments. This method uses the current assessed value of properties within each participating municipality and modifies it by the portion of the municipality within the watershed. This amount is then weighted against the entire assessed value of property within the watershed. For example, Arran-Elderslie's total assessed value is modified such that only 52 percent is applied towards Grey Sauble's watershed, as this is the amount of the municipality within

the watershed. The portion of the assessed value represents 2.70 percent of the total assessed value of properties within the watershed. Therefore, Arran-Elderslie's weighted portion of the MVCA, and therefore the levy, is 2.70 percent.

2. Special benefiting by Area: Calculations were undertaken to determine each participating municipality's portion of the area of the watershed. This was then used as the weighted amount to represent benefit to that municipality. This is not the preferred option as it does not adequately represent benefit.
3. Special benefiting by Population: Calculations were undertaken to determine each participating municipality's population relative to the total watershed population. This was then used as the weighted amount to represent benefit to that municipality. This is not the preferred option as it does not fairly distribution the weighted cost.
4. Special benefiting by Equal Share: Each municipality was assigned one-eighth or 12.5 percent of the cost as an equal weighted share. This is not the preferred option as it does not account for municipalities that are not fully within the watershed.
5. Special benefiting by Weighted Share (seven years): This method assigns a share to each municipality proportional to the amount of the municipality within the watershed. In this method, the total cost is multiplied by the relevant municipality's share and then divided by the total number of shares. This is the preferred method for assigning costs as it provides an equal weighting that is considerate of total benefit. The costs shown in Option 5 are annual costs that would be levied for seven years.
6. Special benefiting by Weighted Share (one year): This is the same method as Option 5 but analyses the capital costs paid out in one year. This Option saves money as the interest cost of borrowing is eliminated.
7. Special benefiting by Weighted Share (two years). This is the same method as Option 5 but analyses the capital costs paid out over two years. This Option saves money as the interest cost of borrowing is eliminated, but also affords participating municipalities two years to spread out the costs. This is the recommended Option.

Subject: Administration Centre Financing Options

Report No: 033-2023

Date: September 27, 2023

Special Levy Breakdown Options - Percentage							
Municipality	OPTION 1: MCVA	OPTION 2: Benefitting by Area	OPTION 3: Benefitting by Population	OPTION 4: Benefitting Equal Share	OPTION 5: Modified Equal Share	OPTION 6: Equal Share Pay in Advance	Portion of Municipality within Watershed (Shares)
Arran-Elderslie	2.70%	7.19%	4.83%	12.50%	8.04%	8.04%	0.52
Blue Mountains	28.37%	8.35%	10.60%	12.50%	12.98%	12.98%	0.84
Chatsworth	3.10%	10.40%	4.85%	12.50%	7.88%	7.88%	0.51
Georgian Bluffs	12.80%	20.11%	14.92%	12.50%	15.46%	15.46%	1
Grey Highlands	8.36%	17.75%	8.40%	12.50%	9.27%	9.27%	0.6
Meaford	13.52%	17.41%	15.43%	12.50%	15.46%	15.46%	1
Owen Sound	17.68%	0.81%	28.68%	12.50%	15.46%	15.46%	1
South Bruce Pen.	13.46%	17.98%	12.28%	12.50%	15.46%	15.46%	1
Total	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	6.47

Scenario 1							
Special Levy Breakdown Options for Renovation with Lobby Addition - Cost: \$1,200,000 (\$200,000/yr)							
Municipality	OPTION 1: MCVA	OPTION 2: Benefitting by Area	OPTION 3: Benefitting by Population	OPTION 4: Benefitting Equal Share	OPTION 5: Modified Equal Share	OPTION 6: Equal Share Pay in Advance	OPTION 7: Option 6 2024/2025 Split
Arran-Elderslie	\$ 5,407	\$ 14,371	\$ 9,663	\$ 25,000	\$ 16,074	\$ 96,445	\$ 48,222.57
Blue Mountains	\$ 56,741	\$ 16,695	\$ 21,201	\$ 25,000	\$ 25,966	\$ 155,796	\$ 77,897.99
Chatsworth	\$ 6,197	\$ 20,803	\$ 9,706	\$ 25,000	\$ 15,765	\$ 94,590	\$ 47,295.21
Georgian Bluffs	\$ 25,604	\$ 40,226	\$ 29,834	\$ 25,000	\$ 30,912	\$ 185,471	\$ 92,735.70
Grey Highlands	\$ 16,726	\$ 35,501	\$ 16,809	\$ 25,000	\$ 18,547	\$ 111,283	\$ 55,641.42
Meaford	\$ 27,040	\$ 34,812	\$ 30,869	\$ 25,000	\$ 30,912	\$ 185,471	\$ 92,735.70
Owen Sound	\$ 35,357	\$ 1,622	\$ 57,360	\$ 25,000	\$ 30,912	\$ 185,471	\$ 92,735.70
South Bruce Pen.	\$ 26,928	\$ 35,968	\$ 24,558	\$ 25,000	\$ 30,912	\$ 185,471	\$ 92,735.70
Annual Total	\$ 200,000	\$ 199,999	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,200,000	\$ 600,000

Scenario 2							
Special Levy Breakdown Options for Renovation with Full Addition - Cost \$1,650,000 (\$230,000/yr)							
Municipality	OPTION 1: MCVA	OPTION 2: Benefitting by Area	OPTION 3: Benefitting by Population	OPTION 4: Benefitting Equal Share	OPTION 5: Modified Equal Share	OPTION 6: Equal Share Pay in Advance	OPTION 7: Option 6 2024/2025 Split
Arran-Elderslie	\$ 7,434	\$ 19,761	\$ 13,286	\$ 34,375	\$ 22,102	\$ 132,612	\$ 66,306.03
Blue Mountains	\$ 78,019	\$ 22,956	\$ 29,152	\$ 34,375	\$ 35,703	\$ 214,219	\$ 107,109.74
Chatsworth	\$ 8,521	\$ 28,603	\$ 13,345	\$ 34,375	\$ 21,677	\$ 130,062	\$ 65,030.91
Georgian Bluffs	\$ 35,205	\$ 55,311	\$ 41,022	\$ 34,375	\$ 42,504	\$ 255,023	\$ 127,511.59
Grey Highlands	\$ 22,998	\$ 48,814	\$ 23,113	\$ 34,375	\$ 25,502	\$ 153,014	\$ 76,506.96
Meaford	\$ 37,180	\$ 47,866	\$ 42,445	\$ 34,375	\$ 42,504	\$ 255,023	\$ 127,511.59
Owen Sound	\$ 48,616	\$ 2,231	\$ 78,870	\$ 34,375	\$ 42,504	\$ 255,023	\$ 127,511.59
South Bruce Pen.	\$ 37,025	\$ 49,457	\$ 33,768	\$ 34,375	\$ 42,504	\$ 255,023	\$ 127,511.59
Annual Total	\$ 275,000	\$ 274,999	\$ 275,000	\$ 275,000	\$ 275,000	\$ 1,650,000	\$ 825,000

Although Option 7 is the recommended option for either Scenario 1 or Scenario 2, we note that the revised Conservation Authorities Act states that, “general capital costs shall be apportioned via the modified current value assessment method”. As the Administrative Centre represents a general capital cost, GSCA may need to seek clarification from the Ministry to move forward with Option 6 or 7 instead of Option 1. The below table shows total costs of these two options if they were paid out in full in one year. As such, note that in this version of Option 1, the cost of borrowing is not factored in.

Special Levy Breakdown Options Comparison				
	Scenario 1		Scenario 2	
Municipality	OPTION 1: MCVA	OPTION 6: Equal Share Pay in Advance	OPTION 1: MCVA	OPTION 6: Equal Share Pay in Advance
Arran-Elderslie	\$ 32,441	\$ 96,445	\$ 44,606	\$ 132,612
Blue Mountains	\$ 340,448	\$ 155,796	\$ 468,115	\$ 214,219
Chatsworth	\$ 37,184	\$ 94,590	\$ 51,129	\$ 130,062
Georgian Bluffs	\$ 153,622	\$ 185,471	\$ 211,231	\$ 255,023
Grey Highlands	\$ 100,356	\$ 111,283	\$ 137,990	\$ 153,014
Meaford	\$ 162,241	\$ 185,471	\$ 223,081	\$ 255,023
Owen Sound	\$ 212,143	\$ 185,471	\$ 291,697	\$ 255,023
South Bruce Pen.	\$ 161,565	\$ 185,471	\$ 222,152	\$ 255,023
Annual Total	\$ 1,200,000	\$ 1,200,000	\$ 1,650,000	\$ 1,650,000

Consultation:

Senior Management Team

Français

Conservation Authorities Act

R.S.O. 1990, CHAPTER C.27

Consolidation Period: From July 1, 2023 to the [e-Laws currency date](#).

Last amendment: 2022, c. 21, Sched. 2, s. 1-15.

Legislative History: 1993, c. 27, Sched.; 1994, c. 27, s. 127; 1996, c. 1, Sched. M, s. 40-47; 1996, c. 32, s. 66; 1997, c. 5, s. 64; 1997, c. 26, Sched.; 1997, c. 29, s. 54; 1997, c. 43, Sched. G, s. 19; 1998, c. 3, s. 33; 1998, c. 15, Sched. E, s. 3; 1998, c. 18, Sched. I, s. 1-14; 2000, c. 5, s. 8; 2001, c. 8, s. 203; 2001, c. 9, Sched. K, s. 1; 2002, c. 17, Sched. F, Table; 2004, c. 8, s. 46, Table; 2006, c. 3, Sched. D; 2006, c. 21, Sched. F, s. 105; 2006, c. 22, s. 113; 2006, c. 32, Sched. C, s. 8; 2008, c. 7, Sched. A, s. 19; 2009, c. 12, Sched. L, s. 2; 2010, c. 16, Sched. 10, s. 1; 2011, c. 9, Sched. 27, s. 22; 2017, c. 8, Sched. 17, s. 5; 2017, c. 23, Sched. 4 (but see 2019, c. 9, Sched. 2, s. 10 and 2020, c. 36, Sched. 6, s. 27); 2017, c. 23, Sched. 5, s. 20-23; 2018, c. 16, s. 3; 2019, c. 9, Sched. 2; (but see 2020, c. 36, Sched. 6, s. 28); 2020, c. 36, Sched. 6, s. 1-25 (but see 2021, c. 4, Sched. 6, s. 81 and 2022, c. 21, Sched. 2, s. 15); 2021, c. 4, Sched. 6, s. 39; 2022, c. 21, Sched. 2, s. 1-15.

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PART I

PURPOSE AND INTERPRETATION

Purpose

0.1 The purpose of this Act is to provide for the organization and delivery of programs and services that further the conservation, restoration, development and management of natural resources in watersheds in Ontario. 2017, c. 23, Sched. 4, s. 1.

Compliance with order

(2) An authority shall comply with an order made under clause (1) (a) within the time specified in the order. 2020, c. 36, Sched. 6, s. 12.

Public availability

(3) The Minister shall make every order made under clause (1) (a) available to the public in the manner the Minister considers appropriate. 2020, c. 36, Sched. 6, s. 12.

Section Amendments with date in force (d/m/y)

2020, c. 36, Sched. 6, s. 12 - 02/02/2021

Appointment of administrator

23.3 (1) If the Minister makes a recommendation under clause 23.2 (1) (b), the Lieutenant Governor in Council may make an order appointing an administrator to take over the control and operations of the authority, including the provision of programs and services that the authority provides. 2020, c. 36, Sched. 6, s. 12.

Powers of administrator

(2) The administrator may exercise all the powers and shall perform all the duties of the authority and of its members subject to such terms and conditions as may be specified in the appointment or by the Minister. 2020, c. 36, Sched. 6, s. 12.

Notice to authority

(3) The Minister shall ensure that a copy of an order under subsection (1) is delivered to the authority and to the participating municipalities as soon as is practical after it is made. 2020, c. 36, Sched. 6, s. 12.

Powers of Minister

(4) The Minister may issue directions to the administrator with regard to any matter within the jurisdiction of the administrator and the administrator shall carry out the directions. 2020, c. 36, Sched. 6, s. 12.

Immunity for administrator

(5) No action or other proceeding shall be instituted against an administrator appointed under subsection (1) for any act done in good faith in the performance or intended performance of their duties under this Act or for any alleged neglect or default in the performance in good faith of their duties. 2020, c. 36, Sched. 6, s. 12.

Same

(6) Despite subsection 8 (3) of the *Crown Liability and Proceedings Act, 2019*, subsection (5) does not relieve the Crown of any liability to which it would otherwise be subject as a result of the actions of an administrator appointed under subsection (1). 2020, c. 36, Sched. 6, s. 12.

Section Amendments with date in force (d/m/y)

2020, c. 36, Sched. 6, s. 12 - 02/02/2021

Projects requiring approval

24 (1) Before proceeding with a project that involves money granted by the Minister under section 39, the authority shall file plans and a description with the Minister and obtain his or her approval in writing. 2017, c. 23, Sched. 4, s. 23.

Terms and conditions

(2) The Minister may impose terms and conditions on an approval given under subsection (1). 2022, c. 21, Sched. 2, s. 6 (2).

Section Amendments with date in force (d/m/y)

1996, c. 1, Sched. M, s. 46 - 30/01/1996; 1996, c. 32, s. 66 (1, 2) - 01/01/1993

2017, c. 23, Sched. 4, s. 23 - 01/07/2023; 2017, c. 23, Sched. 5, s. 20 - 03/04/2018

2021, c. 4, Sched. 6, s. 39 (2) - 01/06/2021

2022, c. 21, Sched. 2, s. 6 (1) - 01/01/2023; 2022, c. 21, Sched. 2, s. 6 (2) - 01/07/2023

Recovery of project capital costs

25 (1) An authority may, from time to time, determine the amount of capital costs to be incurred in connection with a project and apportion the capital costs to the participating municipalities in accordance with the regulations. 2017, c. 23, Sched. 4, s. 23.

Limitation

(1.1) Subject to subsections (1.2) and (1.3), an authority shall not, on and after the day prescribed by the regulations, include in the apportionment any capital costs in connection with a project related to a program or service authorized to be provided under subsection 21.1.2 (1). 2019, c. 9, Sched. 2, s. 6.

Same

(1.2) An authority shall include in the apportionment of capital costs to a participating municipality any capital costs in connection with a project related to a program or service that has been identified in an agreement between the municipality and the authority as described in subsection 21.1.2 (2). 2019, c. 9, Sched. 2, s. 6.

Extension of time

(1.3) If the circumstances prescribed by the regulations apply in respect of an authority, a person designated by the Minister may, by written notice to the authority, specify that a later day than the day prescribed by the regulations under subsection (1.1) applies to the authority and if such a notice is issued, the prohibition set out in subsection (1.1) applies to the authority on and after the day set out in the notice. 2019, c. 9, Sched. 2, s. 6.

Notice of apportionment

(2) An authority shall send a notice of apportionment in writing to each participating municipality setting out the amount of the capital costs for a project that has been apportioned to the participating municipality. 2017, c. 23, Sched. 4, s. 23.

Payment of apportioned amount

(3) Each participating municipality shall pay to the authority the portion of the capital costs for a project that is specified in the notice of apportionment in accordance with the requirements set out in the notice and with this section. 2017, c. 23, Sched. 4, s. 23.

How money to be raised

(4) Each participating municipality may issue debentures to provide financing for the capital costs for a project of an authority. 2017, c. 23, Sched. 4, s. 23.

Where money raised over several years

(5) If the notice of apportionment requires a municipality to raise its portion of the capital costs for a project over a period of two or more years, the municipality shall, within 30 days of receiving the notice of apportionment, give the authority written notice of how it will pay its portion of the capital costs. 2017, c. 23, Sched. 4, s. 23.

Debt due

(6) The amount of the portion of the capital costs for a project that is specified in a notice of apportionment sent to a participating municipality is a debt due by the participating municipality to the authority and may be enforced by the authority as such. 2017, c. 23, Sched. 4, s. 23.

Section Amendments with date in force (d/m/y)

2017, c. 23, Sched. 4, s. 23 - 01/07/2023; 2017, c. 23, Sched. 5, s. 21 (1, 2) - 03/04/2018

2019, c. 9, Sched. 2, s. 6 - 01/07/2023

2021, c. 4, Sched. 6, s. 39 (3, 4) - 01/06/2021

Review of apportionment of capital costs

26 (1) Any participating municipality that receives a notice of apportionment under section 25 may, within 30 days after receiving the notice of apportionment, apply to the Ontario Land Tribunal, or to such other body as may be prescribed by regulation, for a review of the apportionment among the participating municipalities of the capital costs for the relevant project. 2017, c. 23, Sched. 4, s. 23; 2017, c. 23, Sched. 5, s. 22; 2021, c. 4, Sched. 6, s. 39 (5).

Same

(2) The participating municipality that makes an application under subsection (1) shall send a copy of the notice of application to the authority and to every other participating municipality of the authority. 2017, c. 23, Sched. 4, s. 23.

Hearing

(3) The Ontario Land Tribunal, or such other body as may be prescribed by regulation, shall hold a hearing to reconsider the apportionment of capital costs among the participating municipalities, including considering whether the apportionment complies with section 25 and the regulations and whether the portion apportioned to the municipality is otherwise appropriate. 2017, c. 23, Sched. 4, s. 23; 2017, c. 23, Sched. 5, s. 22; 2021, c. 4, Sched. 6, s. 39 (5).

Parties

(4) The parties to the hearing are the applicant municipality, the authority, any other participating municipality of the authority that requests to be a party, and such other persons as the Ontario Land Tribunal, or such other body as may be prescribed by regulation, may determine. 2017, c. 23, Sched. 4, s. 23; 2017, c. 23, Sched. 5, s. 22; 2021, c. 4, Sched. 6, s. 39 (5).

Requirement to pay costs stayed

(5) A participating municipality that makes an application under this section is not required to pay the portion of the capital costs that was apportioned to the municipality under the notice of apportionment until the determination of the application. 2017, c. 23, Sched. 4, s. 23.

Delay of notice

(6) A participating municipality that makes an application under this section is not required to give notice under subsection 25 (5) until 30 days after the final determination of the application. 2017, c. 23, Sched. 4, s. 23.

Powers on hearing

(7) Upon hearing an application under this section, the Ontario Land Tribunal, or such other body as may be prescribed by regulation, may confirm or vary the apportionment of the capital costs by the authority among the participating municipalities. 2017, c. 23, Sched. 4, s. 23; 2017, c. 23, Sched. 5, s. 22; 2021, c. 4, Sched. 6, s. 39 (5).

Decision final

(8) A decision under subsection (7) is final. 2017, c. 23, Sched. 4, s. 23.

Section Amendments with date in force (d/m/y)

1994, c. 27, s. 127 - 09/12/1994; 1996, c. 32, s. 66 (3) - 01/01/1993

2017, c. 23, Sched. 4, s. 23 - 01/07/2023; 2017, c. 23, Sched. 5, s. 22 - 03/04/2018

2021, c. 4, Sched. 6, s. 39 (5) - 01/07/2023

Recovery of operating expenses

27 (1) Every year an authority shall determine its operating expenses for the subsequent year and apportion those expenses to the participating municipalities in accordance with the regulations. 2017, c. 23, Sched. 4, s. 24 (1).

Limitation

(1.1) Subject to subsections (1.2) and (1.3), an authority shall not, on and after the day prescribed by the regulations, include in the apportionment any operating expenses related to a program or service authorized to be provided under subsection 21.1.2 (1). 2019, c. 9, Sched. 2, s. 7 (1).

Same

(1.2) An authority shall include in the apportionment of operating expenses to a participating municipality any operating expenses related to a program or service that has been identified in an agreement between the municipality and the authority as described in subsection 21.1.2 (2). 2019, c. 9, Sched. 2, s. 7 (1).

Extension of time

(1.3) If the circumstances prescribed by the regulations apply in respect of an authority, a person designated by the Minister may, by written notice to the authority, specify that a later day than the day prescribed by the regulations under subsection (1.1) applies to the authority and if such a notice is issued, the prohibition set out in subsection (1.1) applies to the authority on and after the day set out in the notice. 2019, c. 9, Sched. 2, s. 7 (1).

Fixed portion for some municipalities

(2) Despite subsections (1) and (1.1) and subject to the regulations, an authority may establish a fixed minimal amount as the portion of the authority's operating expenses that a participating municipality is required to pay each year, and may apportion that amount to the municipality instead of the portion determined under subsections (1) and (1.1) in any year in which the fixed minimal amount exceeds the portion determined under subsections (1) and (1.1). 2017, c. 23, Sched. 4, s. 24 (1); 2019, c. 9, Sched. 2, s. 7 (2).

Notice of apportionment

(3) An authority shall send a notice of apportionment in writing to each participating municipality setting out the amount of the operating expenses that has been apportioned to the participating municipality. 2017, c. 23, Sched. 4, s. 24 (1).

Payment of apportioned amount

(4) Each participating municipality shall pay to the authority the portion of the operating expenses that is specified in the notice of apportionment in accordance with the requirements set out in the notice and with this section. 2017, c. 23, Sched. 4, s. 24 (1).

Debt due

(5) The amount of the portion of the operating expenses specified in a notice of apportionment sent to a participating municipality is a debt due by the participating municipality to the authority and may be enforced by the authority as such. 2017, c. 23, Sched. 4, s. 24 (1).

Section Amendments with date in force (d/m/y)

1993, c. 27, Sched. - 31/12/1991; 1996, c. 1, Sched. M, s. 47 (1-4) - 30/01/1996; 1997, c. 29, s. 54 (1, 2) - 01/01/1998

2017, c. 8, Sched. 17, s. 5 (1, 2) - 01/04/2018; 2017, c. 23, Sched. 4, s. 24 (1) - 01/07/2023

2019, c. 9, Sched. 2, s. 7 (1, 2) - 01/07/2023

2021, c. 4, Sched. 6, s. 39 (6) - 01/06/2021

Review of apportionment of operating expenses

27.1 (1) Any participating municipality that receives a notice of apportionment under section 27 may, within 30 days of receiving the notice, apply to the Ontario Land Tribunal, or to such other body as may be prescribed by regulation, for a review of the apportionment of the operating expenses. 2017, c. 23, Sched. 4, s. 24 (1); 2021, c. 4, Sched. 6, s. 39 (7).

Same

(2) The participating municipality that makes an application under subsection (1) shall send a copy of the notice of application to the authority and to every other participating municipality of the authority. 2017, c. 23, Sched. 4, s. 24 (1).

Hearing

(3) The Ontario Land Tribunal, or such other body as may be prescribed by regulation, shall hold a hearing to reconsider the apportionment of the operating expenses, including considering whether the apportionment complies with section 27 and the regulations and whether the portion apportioned to the municipality is otherwise appropriate. 2017, c. 23, Sched. 4, s. 24 (1); 2021, c. 4, Sched. 6, s. 39 (7).

Parties

(4) The parties to the hearing are the applicant municipality, the authority, any other participating municipality of the authority that requests to be a party and such other persons as the Ontario Land Tribunal, or such other body as may be prescribed by regulation, may determine. 2017, c. 23, Sched. 4, s. 24 (1); 2021, c. 4, Sched. 6, s. 39 (7).

No stay

(5) The appellant municipality shall comply with the notice of apportionment pending the determination of the application. 2017, c. 23, Sched. 4, s. 24 (1).

Powers on hearing

(6) Upon hearing an application under this section, the Ontario Land Tribunal, or such other body as may be prescribed by regulation, may confirm or vary the apportionment of the operating expenses by the authority among the participating municipalities and may order participating municipalities to pay such portion of the operating expenses as it determines. 2017, c. 23, Sched. 4, s. 24 (1); 2021, c. 4, Sched. 6, s. 39 (7).

Decision final

(7) A decision under subsection (6) is final. 2017, c. 23, Sched. 4, s. 24 (1).

Section Amendments with date in force (d/m/y)

2017, c. 23, Sched. 4, s. 24 (1) - 01/07/2023; 2017, c. 23, Sched. 4, s. 24 (2) - no effect - see 2020, c. 36, Sched. 6, s. 27 - 08/12/2020

2020, c. 36, Sched. 6, s. 13 - no effect - see 2021, c. 4, Sched. 6, s. 81 (1) - 01/06/2021

2021, c. 4, Sched. 6, s. 39 (7) - 01/06/2021; 2021, c. 4, Sched. 6, s. 39 (8) - no effect - see 2021, c. 4, Sched. 6, s. 81 (1) - 01/06/2021

Français

ONTARIO REGULATION 402/22

made under the

CONSERVATION AUTHORITIES ACT

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BUDGET AND APPORTIONMENT

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INTERPRETATION

Definitions

1. (1) In this Regulation,

“benefit-based apportionment method” means the method of apportioning an authority’s operating expenses and capital costs described in subsection 7 (6); («méthode de répartition fondée sur les avantages»)

“Category 1 CWA/LSPA operating expense or capital cost” means an operating expense or capital cost that is related to the provision of a Category 1 CWA/LSPA program or service; («dépense d’exploitation ou coût en immobilisations LES/LPLS de catégorie 1»)

“Category 1 CWA/LSPA programs and services” means the mandatory programs and services that an authority is required to provide under section 21.1 of the Act with respect to its duties, functions and responsibilities under the *Clean Water Act, 2006* and under the *Lake Simcoe Protection Act, 2008*; («programmes et services LES/LPLS de catégorie 1»)

“Category 1 operating expense or capital cost” means an operating expense or capital cost that is related to the provision of a Category 1 program or service; («dépense d’exploitation ou coût en immobilisations de catégorie 1»)

“Category 1 programs and services” means the mandatory programs and services that an authority is required to provide under section 21.1 of the Act; («programmes et services de catégorie 1»)

“Category 2 operating expense or capital cost” means an operating expense or capital cost that is related to the provision of a Category 2 program or service; («dépense d’exploitation ou coût en immobilisations de catégorie 2»)

“Category 2 programs and services” means the municipal programs and services that an authority provides under section 21.1.1 of the Act on behalf of a municipality situated in whole or in part within its area of jurisdiction; («programmes et services de catégorie 2»)

“Category 3 operating expense or capital cost” means an operating expense or capital cost that is related to the provision of a Category 3 program or service; («dépense d’exploitation ou coût en immobilisations de catégorie 3»)

“Category 3 programs and services” means programs and services that are not Category 1 or Category 2 programs and services but are other programs and services provided by an authority under section 21.1.2 of the Act; («programmes et services de catégorie 3»)

“general operating expense or capital cost” means an operating expense or capital cost that is not related to the provision of a program or service that an authority provides; («dépense d’exploitation générale ou coût en immobilisations général»)

“MCVA apportionment method” means a method of apportioning an authority’s operating expenses and capital costs that is based on the modified current value assessment of the properties within the authority’s area of jurisdiction and further described in subsections 7 (2), (3), (4) and (5); («méthode de répartition EVAM»)

“reduced capital costs” means the capital costs of an authority for a given year, as reduced under section 6; («coûts en immobilisations réduits»)

“reduced operating expenses” means the operating expenses of an authority for a given year, as reduced under section 6; («dépenses d’exploitation réduites»)

“specified municipality” means a specified municipality as defined in subsection 27.2 (1) of the Act. («municipalité précisée»)

(2) For the purposes of clause (e) of the definition of “operating expenses” in section 1 of the Act, any costs, other than capital costs in connection with a project, that support the operations of an authority are prescribed as operating expenses.

(3) For the purposes of the definitions of “Category 1 operating expense or capital cost”, “Category 2 operating expense or capital cost” and “Category 3 operating expense or capital cost” in subsection (1),

- (a) a capital cost shall be considered related to the provision of a Category 1, Category 2 or Category 3 program or service, as the case may be, if it is incurred in connection with a project that is related to the provision of the program or service; and
- (b) an operating expense that is incurred in connection with a project shall be considered related to the provision of a Category 1, Category 2 or Category 3 program or service, as the case may be, if the project is related to the provision of the program or service.

Budgetary matters

2. The following matters are prescribed as budgetary matters for the purposes of clause 14 (4.0.1) (d) of the Act:

1. Matters that are required to be voted on under this Regulation.
2. Matters relating to budget reallocations in a calendar year.
3. Matters relating to annual audits under section 38 of the Act.

BUDGET

Annual budget

3. Every authority shall prepare a budget for 2024 and for every subsequent calendar year in accordance with this Regulation.

Budgetary process

4. (1) An authority shall prepare the budget for a calendar year in accordance with the budgetary process set out in this Regulation.

(2) An authority shall begin the budgetary process for a given calendar year at such time during the preceding year as the authority determines and shall end the budgetary process at such time as the authority determines, subject to any timelines set out in this Regulation.

APPORTIONMENT

Determination of revenue, expenses and costs

- 5.** (1) During the first phase of the budgetary process for a given calendar year, the authority shall,
- (a) identify all of the authority's sources of revenue for the year, other than revenue from the apportionment of operating expenses and capital costs under sections 7 to 12, including,
 - (i) revenue from fees or charges paid to the authority,
 - (ii) revenue from donations and grants received by the authority,
 - (iii) self-generated revenue from fund-raising or other efforts made during the year to generate funds,
 - (iv) any amounts that the authority plans to obtain from its reserve funds to finance its capital costs and operations, including its programs and services, for the year,
 - (v) revenue made under agreements entered into under clause 21 (1) (n) of the Act, and
 - (vi) revenue from other sources;
 - (b) determine the amount of revenue from each of the sources identified under clause (a) and add those amounts to determine the authority's total revenue for the year;
 - (c) identify all of the authority's operating expenses for the year, as required under subsection 27 (1) of the Act, and categorize them as,
 - (i) Category 1 operating expenses,
 - (ii) Category 2 operating expenses,
 - (iii) Category 3 operating expenses, or
 - (iv) general operating expenses;
 - (d) determine the authority's total operating expenses for the year;
 - (e) identify all of the authority's capital costs for the year, as required under subsection 25 (1) of the Act, and categorize them as,
 - (i) Category 1 capital costs,
 - (ii) Category 2 capital costs,
 - (iii) Category 3 capital costs, or
 - (iv) general capital costs; and
 - (f) determine the authority's total capital costs for the year.
- (2) If the Minister has consolidated two or more source protection areas into a drinking water source protection region under section 6 of the *Clean Water Act, 2006*,
- (a) the authority that is designated by the Minister as a lead source protection authority shall include under clause (1) (a) any revenue that it receives from other source protection authorities in the source protection region under an agreement entered into under subsection 6 (3) of the *Clean Water Act, 2006*; and
 - (b) the authorities that are part of the source protection region but are not designated as the lead source protection authority shall identify under clause (1) (c) and (e) any operating expenses and capital costs that they are required to pay to the lead source protection authority under an agreement entered into under subsection 6 (3) of the *Clean Water Act, 2006*.

Determination of reduced amounts to be apportioned

6. For the purposes of subsections 25 (1) and 27 (1) of the Act, the authority shall, with respect to each operating expense and capital cost identified under clauses 5 (1) (c) and (e), determine which portion of the operating expense or capital cost will be apportioned to participating municipalities by,

- (a) determining if there are any restrictions or rules with respect to the use of revenue from certain sources by the authority;

- (b) determining if, in the authority's opinion, the operating expense or capital cost can or should be offset, in whole or in part, by any of the revenue identified in clause 5 (1) (a) and the extent to which it should be offset; and
- (c) applying such part of the revenue from a source identified in clause 5 (1) (a) as the authority determines is appropriate to the operating expense or capital cost so as to reduce it.

Methods of apportionment

7. (1) Subject to subsections 8 to 11, an authority may apportion a reduced operating expense or a reduced capital cost among its participating municipalities in accordance with one of the following methods of apportionment:

1. The MCVA apportionment method described in subsections (2), (3), (4) and (5).
2. The benefit-based apportionment method described in subsection (6).

(2) Under the MCVA apportionment method, the portion of a reduced operating expense or of a reduced capital cost to be apportioned to a participating municipality shall be based on the ratio that the participating municipality's modified current value assessment bears to the authority's modified current value assessment.

(3) For the purposes of subsection (2), a participating municipality's modified current value assessment shall be determined as follows:

1. For each of the property classes set out in Column 2 of the Table to this subsection, determine the sum of the current value assessment for all the properties in the municipality that are in the property class, if any.
2. Multiply the current value assessment for each property class by the factor set out in Column 3 of the Table to this subsection opposite the property class.
3. Determine the sum of the amounts obtained under paragraph 2.
4. Multiply the sum obtained under paragraph 3 by a percentage based on one of the following ratios:
 - i. If apportioning an operating expense or capital cost that is related to a program or service provided under the *Clean Water Act, 2006*, the ratio of the amount of the municipality's land that is in the source protection area for which the authority is the source protection authority under that Act to the total amount of land in the municipality.
 - ii. If apportioning any other operating expense or capital cost, the ratio of the amount of the municipality's land that is in the jurisdiction of the authority under the Act to the total amount of land in the municipality.

TABLE
PROPERTY CLASSES AND FACTORS

Column 1 Item	Column 2 Property Class	Column 3 Factor
1.	Residential/Farm	1
2.	Multi-residential	2.1
3.	Commercial	2.1
4.	Industrial	2.1
5.	Farmlands	0.25
6.	Pipe lines	1.7
7.	Managed Forests	0.25
8.	New multi-residential	2.1
9.	Office Building	2.1
10.	Shopping Centre	2.1
11.	Parking lots and Vacant land	2.1
12.	Large industrial	2.1

(4) Despite subsection (3), if a participating municipality is a regional municipality, the modified current value assessment for the regional municipality shall be equal to the sum of the modified current value assessment for all of the local municipalities in the regional municipality, as determined under subsection (3).

(5) For the purposes of subsection (2), an authority's modified current value assessment shall be equal to the sum of the modified current value assessments for,

- (a) if apportioning an operating expense or a capital cost that is related to a program or service provided under the *Clean Water Act, 2006*, every participating municipality in the source protection area for which the authority is a source protection authority under that Act; and
- (b) if apportioning any other operating expense or capital cost, every participating municipality within the authority's area of jurisdiction.

- (6) Under the benefit-based apportionment method, the authority shall apportion an operating expense or capital cost by,
 - (a) evaluating the benefit that each participating municipality obtains from the program or service to which the operating expense or capital cost is related; and
 - (b) allocating to each participating municipality a portion of the reduced operating expense or reduced capital cost that is based on the ratio of the benefit afforded to the participating municipality by the program or service referred to in clause (a), relative to the overall benefit afforded by the program or service to all benefitting participating municipalities.

Category 1 operating expenses and capital costs

8. (1) Before apportioning a Category 1 operating expense or capital cost, an authority shall make the following determinations:

- 1. Whether the related Category 1 program or service,
 - i. benefits all of the participating municipalities within the authority's area of jurisdiction, or
 - ii. benefits one or more, but not all, of the participating municipalities within the authority's area of jurisdiction.
- 2. If the related Category 1 program or service benefits all of the participating municipalities within the authority's area of jurisdiction, whether one or more of the participating municipalities' benefit from the Category 1 program or service is disproportionate to the benefit obtained by the other participating municipalities.
- 3. In the case of a Category 1 CWA/LSPA operating expense or capital cost, a determination made in accordance with Ontario Regulation 401/22 (Determination of Amounts under Subsection 27.2 (2) of the Act) made under the Act that,
 - i. the related Category 1 CWA/LSPA program or service benefits one or more of the authority's specified municipalities, and
 - ii. the benefitting specified municipalities owe or will owe amounts with respect to the program or service under subsection 27.2 (2) of the Act.

(2) An authority shall use the MCVA apportionment method to apportion the reduced operating expense or reduced capital cost for Category 1 operating expenses and capital costs, subject to subsection (3).

(3) An authority shall use the benefit-based apportionment method to apportion the reduced operating expense or reduced capital cost for a Category 1 operating expense or capital cost if the authority has determined under subsection (1) that the related Category 1 program or service,

- (a) benefits one or more, but not all, of the participating municipalities within the authority's area of jurisdiction; or
- (b) benefits all of the participating municipalities within the authority's area of jurisdiction but one or more of the participating municipalities is provided with a benefit that is disproportionate to the benefit provided to the other participating municipalities.

(4) An authority shall apportion a Category 1 CWA/LSPA operating expense or capital cost in accordance with subsections (2) and (3), except if the authority has determined under Ontario Regulation 401/22 that,

- (a) the related Category 1 CWA/LSPA program or service benefits one or more of its specified municipalities; and
- (b) the benefitting specified municipality owes or will owe amounts under subsection 27.2 (2) of the Act.

(5) In the case of Category 1 CWA/LSPA operating expense or capital cost described in clauses (4) (a) and (b), the apportionment of the operating expense or capital cost conducted under Ontario Regulation 401/22 to determine the amounts owing under subsection 27.2 (2) of the Act by specified municipalities shall be considered an apportionment under this Regulation and used to determine the portion of the operating expense or capital cost to be apportioned to each participating municipality within the authority's area of jurisdiction.

Category 2 operating expenses and capital costs

9. When apportioning a Category 2 operating expense or capital cost, an authority shall apportion the reduced operating expense or the reduced capital cost, as the case may be, in its entirety, to the participating municipality that has entered into a memorandum of understanding or other agreement with the authority under section 21.1.1 of the Act for the authority to provide the Category 2 program or service on the municipality's behalf.

Category 3 operating expenses and capital costs

10. (1) When apportioning a Category 3 operating expense or capital cost, an authority shall apportion the reduced operating expense or the reduced capital cost, as the case may be, among the participating municipalities that entered into an agreement described in subsection 21.1.2 (2) of the Act in accordance with that agreement.

(2) Despite subsection (1), if the agreement described in subsection 21.1.2 (2) of the Act does not address how to apportion a Category 3 operating expense or capital cost, the authority shall apportion the reduced operating expense or the reduced capital cost, as the case may be, in the following manner:

1. Subject to subparagraph 2 i, if all of the participating municipalities within the authority's area of jurisdiction have entered into the agreement described in subsection 21.1.2 (2) of the Act, by using the MCVA apportionment method.
2. By using the benefit-based apportionment method if,
 - i. all of the participating municipalities within the authority's area of jurisdiction have entered into the agreement described in subsection 21.1.2 (2) of the Act but, in the authority's opinion, one or more participating municipalities obtains a benefit from the related Category 3 program or service that is disproportionate to the benefit obtained by the other participating municipalities, or
 - ii. one or more, but not all, of the participating municipalities within the authority's area of jurisdiction have entered into the agreement described in subsection 21.1.2 (2) of the Act.

General operating expenses and capital costs

11. When apportioning a general operating expense or capital cost, an authority shall use the MCVA apportionment method to apportion the reduced operating expense or capital cost, as the case may be.

Agreements

12. Despite sections 7 to 11, where an authority has entered into an agreement with its participating municipalities with respect to the apportionment of the following operating expenses or capital costs, the apportionment of the reduced operating expense or the reduced capital cost, as the case may be, shall be in accordance with the agreement:

1. Category 1 operating expenses that are related to a Category 1 program or service that benefits one or more, but not all, of the participating municipalities within the authority's area of jurisdiction.
2. Category 1 capital costs.
3. Category 1 CWA/LSPA operating expenses and capital costs.
4. General capital costs.

DRAFT BUDGET AND CONSULTATIONS

Draft budget

13. (1) After having determined the apportionment of operating expenses and capital costs, an authority shall begin the second phase of the budgetary process by preparing a draft budget.

(2) The draft budget for any given year shall set out:

1. The authority's total revenue for the year, as determined under clause 5 (1) (b).
2. The sources of the revenue for the year referred to in subclauses 5 (1) (a) (i) to (vi) and the amount of the revenue from each such source, as determined under clause 5 (1) (b).
3. The authority's total operating expenses for the year, as determined under clause 5 (1) (d), and a list of operating expenses setting out as separate amounts,
 - i. Category 1 operating expenses related to each Category 1 program and service,
 - ii. Category 2 operating expenses related to each Category 2 program and service,
 - iii. Category 3 operating expenses related to each Category 3 program and service, and
 - iv. general operating expenses.
4. The authority's total capital costs for the year as determined under clause 5 (1) (f), and a list of capital costs setting out as separate amounts,
 - i. Category 1 capital costs related to each Category 1 program and service,
 - ii. Category 2 capital costs related to each Category 2 program and service,
 - iii. Category 3 capital costs related to each Category 3 program and service, and
 - iv. general capital costs.
5. The amount of revenue that the authority will obtain during the year from the apportionment of operating expenses and capital costs under sections 7 to 12 to its participating municipalities, and the portion of this revenue that each participating municipality shall pay.

6. The amount of revenue that the authority will obtain during the year from amounts to be paid by specified municipalities under section 27.2 of the Act, as determined under Ontario Regulation 401/22 (**Determination of Amounts under Subsection 27.2 (2) of the Act**) made under the Act, and the portion of this revenue that each specified municipality shall pay.
7. If the authority considered opportunities to raise and use self-generated revenue to help finance the authority's operations, including the programs and services it provides, a description of what the authority considered.
8. Any additional financial information that the authority considers relevant to include.

Meeting on draft budget

- 14.** (1) An authority shall hold a meeting to,
 - (a) consider the draft budget for a given year; and
 - (b) decide whether or not to approve the draft budget for consultation purposes.
- (2) The authority shall give notice of the meeting on a draft budget for a given year to a specified municipality if,
 - (a) the authority has determined under subsection 27.2 (2) of the Act that the specified municipality owes or will owe amounts for the year in connection with Category 1 CWA/LSPA programs and services; and
 - (b) the amounts owing or to be owed, as determined under sections 5 to 8 of Ontario Regulation 401/22 (**Determination of Amounts under Subsection 27.2 (2) of the Act**) made under the Act, are set out in the draft budget.
- (3) At a meeting held under this section, the authority shall hold a vote on whether to approve the draft budget for consultation purposes.
- (4) If notice of the meeting has been given under subsection (2) to a specified municipality that is designated as a participating municipality under the *Clean Water Act, 2006*, the authority shall, before voting on approving the draft budget under subsection (3),
 - (a) convene the members appointed by the municipalities designated as participating municipalities under the *Clean Water Act, 2006*; and
 - (b) hold a vote of the members referred to in clause (a) to approve, for consultation purposes, the portion of the draft budget relating to programs and services provided by the authority under the *Clean Water Act, 2006*.
- (5) If notice of the meeting has been given under subsection (2) to a specified municipality that is designated as a participating municipality under the *Lake Simcoe Protection Act, 2008*, the authority shall, before voting on approving the draft budget under subsection (3),
 - (a) convene the members appointed by the municipalities designated as participating municipalities under the *Lake Simcoe Protection Act, 2008*; and
 - (b) hold a vote of the members referred to in clause (a) to approve, for consultation purposes, the portion of the draft budget relating to programs and services provided by the authority under the *Lake Simcoe Protection Act, 2008*.
- (6) For greater certainty, for the purposes of a vote held under subsection (4) or (5), section 16 of the Act applies except that the members appointed by the specified municipalities shall be included when determining the quorum and shall be entitled to vote.

Consultations

- 15.** (1) If an authority approves a draft budget for consultation purposes under section 14, the authority shall,
 - (a) send to each participating municipality, and to any specified municipality, a copy of the draft budget and of all financial information relating to the apportionment of operating expenses and capital costs; and
 - (b) make a copy of the draft budget and of the financial information referred to in clause (a) available to the public by posting them on the section of the authority's website entitled "Governance" and by any other means the authority considers appropriate.
- (2) An authority shall carry on such consultations with participating municipalities and specified municipalities affected by the draft budget as are necessary to finalize the annual budget.

APPROVAL OF APPORTIONMENT UNDER SUBSECTIONS 25 (1) AND 27 (1) OF THE ACT AND AMOUNTS OWING UNDER SUBSECTION 27.2 (2) OF THE ACT

Meeting on apportionment, etc.

- 16.** At the beginning of the third phase of the budgetary process, an authority shall hold a meeting to approve,
 - (a) the apportionment of operating expenses and capital costs to participating municipalities under subsections 25 (1) and 27 (1) of the Act, as determined under sections 7 to 12; and

- (b) the apportionment of any Category 1 CWA/LSPA operating expenses and capital costs among participating and specified municipalities in accordance with Ontario Regulation 401/22 (Determination of Amounts under Subsection 27.2 (2) of the Act) made under the Act.

Notice of meeting

17. (1) An authority shall give notice of a meeting under section 16 to all participating municipalities and to any specified municipality that is entitled to receive notice of the meeting under subsection (2).

(2) The authority shall give notice of a meeting under section 16 to a specified municipality if, after consultations held under section 15, the authority has determined under section 3 of Ontario Regulation 401/22 (Determination of Amounts under Subsection 27.2 (2) of the Act) made under the Act that the specified municipality should be required to pay amounts owing under subsection 27.2 (2) of the Act for the budget year in connection with Category 1 CWA/LSPA programs and services.

(3) The notice of meeting shall be given at least 30 days before the meeting.

(4) The notice of meeting shall include,

(a) a copy of the most recent draft of the budget; and

(b) the amount of the reduced operating expenses and reduced capital costs that the participating municipality or specified municipality that is given notice will be required to pay for the year.

Voting on apportionment, etc.

18. (1) At a meeting under section 16, an authority shall,

(a) if the apportionment of any Category 1 CWA/LSPA operating expenses and capital costs among participating municipalities and specified municipalities is on the meeting agenda, hold such votes as are necessary with respect to the apportionment of those operating expenses and capital costs before voting on the apportionment of any other operating expenses and capital costs; and

(b) after votes have been held under clause (a), if any, hold such votes as are necessary on the apportionment of other operating expenses and capital costs among participating municipalities.

(2) Despite section 16 of the Act,

(a) on a vote under clause (1) (a) with respect to an apportionment of the Category 1 CWA/LSPA operating expenses and capital costs, a person appointed by a specified municipality shall be entitled to vote as a member of the authority and shall be included in the quorum of members required for the purposes of that vote; and

(b) any vote held at a meeting under section 16, including a vote on which members appointed by specified municipalities are entitled to vote, shall be carried by a weighted majority in accordance with section 19.

(3) All votes held at a meeting under section 16 shall be recorded.

Weighted majority vote

19. The following rules apply to a vote that is to be carried by a weighted majority:

1. Each member's vote shall be weighted according to the ratio that the modified current value assessment for the municipality that appointed the member bears to the authority's modified current value assessment.

2. A weighted majority requires 51 per cent or more of the total weighted value for all of the votes cast.

3. In the case of tie vote, the vote is lost.

4. If a municipality appoints more than one member to the authority, each of those members' votes shall be equal to the municipality's weighted vote divided by the number of members the municipality appoints to the authority.

5. A municipality shall not have a weighted vote of more than 50 per cent of the total weighted value for all of the votes to be cast unless the municipality appoints more than 50 per cent of the members to the authority.

Notice to pay

20. (1) An authority shall not send a notice of apportionment to a participating municipality under subsection 25 (2) or 27 (3) of the Act until a vote has been held at a meeting under section 16 with respect to the apportionment under section 25 or 27 of the Act.

(2) An authority shall not send a notice under subsection 27.2 (3) of the Act setting out the amounts owing by a specified municipality with respect to a Category 1 CWA/LSPA program or service until a vote has been held at a meeting under section 16 of this Regulation with respect to the apportionment of the related Category 1 CWA/LSPA operating expenses and capital costs under subsection 27.2 (2) of the Act.

FINAL BUDGET

Final budget

- 21.** (1) An authority shall prepare a final budget as part of the final phase of the budgetary process.
- (2) The final budget shall meet all the requirements of a draft budget under subsection 13 (2), subject to subsection (3).
- (3) The amounts in the final budget shall reflect the matters agreed to during consultations under section 15 and the amounts voted on during a meeting held under section 16.

Meeting

- 22.** An authority shall hold a meeting of its members to approve the final budget.

Vote

- 23.** (1) The vote to approve the final budget shall be carried by a majority of votes.
- (2) Despite subsection (1), the vote to approve the final budget shall be carried by a weighted majority in accordance with section 19 if required to do so by the authority's by-laws.
- (3) A vote held to approve the final budget shall be recorded.

Providing copies and posting of budget

- 24.** Promptly after the final budget is approved by participating municipalities, the authority shall end the budgetary process for a given year by,
- (a) providing a copy of the final budget to the Minister and to each of the authority's participating municipalities and specified municipalities; and
 - (b) making a copy of the final budget available to the public by posting it on the section of the authority's website entitled "Governance" and by any other means the authority considers appropriate.

REVOCATIONS AND COMMENCEMENT

Revocation of regulations

- 25. The following regulations made under the Act are revoked:**
- 1. Ontario Regulation 139/96 (Municipal Levies).**
 - 2. Ontario Regulation 670/00 (Conservation Authority Levies).**

Commencement

- 26. This Regulation comes into force on the later of the day subsection 24 (1) of Schedule 4 to the *Building Better Communities and Conserving Watersheds Act, 2017* comes into force and the day this Regulation is filed.**

Français

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Grey Sauble Authority Board of Directors

M O T I O N

DATE: September 27, 2023

MOTION #: FA-23-088

MOVED BY: _____

SECONDED BY: _____

WHEREAS the GSCA Administrative Centre is in need of renovation, updates, and inclusion of AODA standards,

AND WHEREAS the Board of Directors approved GSCA proceeding with architectural design for the renovation of the GSCA Administration Centre, by motion FA-23-017,

AND WHEREAS Staff have compiled options to allow for funding of the proposed renovations,

THAT, the Board of Directors direct staff to proceed with budgeting for Scenario ____ based on Option Number ____.



STAFF REPORT

Report To: Board of Directors
Report From: Tim Lanthier, CAO
Meeting Date: September 27, 2023
Report Code: 034-2023
Subject: 2024 Draft Budget – For Discussion

Recommendation:

WHEREAS GSCA Staff have prepared the 2024 Draft Budget for the Board of Directors' consideration,

THAT the Grey Sauble Conservation Authority Board of Directors receive the 2024 Draft Budget for consideration and provide direction to staff.

Strategic Initiative:

This item is part of Grey Sauble Conservation Authority's (GSCA) corporate services that supports and assists all of GSCA's Strategic Plan deliverables and desired outcomes.

Summary:

The 2024 budget represents the first GSCA budget to incorporate a differentiation between Category 1, General Operating Expenses, and Category 3 levy apportionment. This is shown throughout the budget and is included in the budget summary at the bottom of the budget document.

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The 2024 operating side of the budget sees an increase in revenues and expenses of \$323,433. The primary drivers of this change are related to salary and wages, mileage, and materials and supplies.

GSCA is proposing a 5.00% COLA increase for staff in 2024. This is intended to help make up for lower COLA increases in 2022 and 2023 while inflation continued to climb rapidly. This rate of COLA will help to bring GSCA on par with increases that have occurred across local municipal partners over the last two or three years.

GSCA is increasing the mileage rate for its internal fleet from \$0.50 per kilometer to \$0.68 per kilometer. This will align GSCA with the rate set by Canada Revenue Agency and will assist with managing GSCA's 10-year capital needs for fleet management.

Variability within the Environmental Planning Department is proving to be challenging for budgeting across multiple departments. To manage this, the 2024 budget takes a more conservative approach to projecting revenues within this department. This is reflected in reduced revenues both within the department and within supporting departments.

To support these changes to the proposed 2024 budget, GSCA is requesting a \$115,951 levy increase. This equates to a 7.067% increase over 2023.

Analysis:

The summaries below provide a brief synopsis of the proposed budget changes from 2023 to 2024 by department. A copy of this draft budget is included as an appendix to this report.

Water Management

The Water Management budget sees a \$8,569 increase over 2023. This is reflective of increased salary and wage costs within the department. This department is funded by levy dollars, Section 39 provincial transfer, and a small amount through an MOU.

This is a Category 1 program area under the managing the risk of natural hazards programs and services and the management of conservation authority-owned lands programs and services.

Watershed Monitoring and Management

The Watershed Monitoring and Management budget sees a \$3,236 increase over 2023. This change reflects increased salary and wages and increased mileage costs.

This program area is divided between Category 1 and Category 3 programs and services areas. The increase cost to Category 1 levy is \$710. The increased cost to Category 3 levy is \$2,546.

Engineering Services

Engineering Services is a new department area within the Grey Sauble Conservation Authority in 2024. This program area is funded in 2024 by Environmental Planning revenues and from reserve funds.

This is a Category 1 program area related to the management of the risks of natural hazards.

Environmental Planning

The Environmental Planning budget is proposed to decrease in 2024. This change is associated with the reassigning of expenses to different departments, including Engineering Services, Administration and GIS/IT. Variability in applications within the Department makes budgeting challenging. In 2024, GSCA is taking a more conservative approach to the budget within this department to better manage this variability in the long-term.

The levy in this department is proposed to increase by \$10,000 to offset costs not covered by user fees.

This is a Category 1 program area related to the management of the risks of natural hazards.

Stewardship

The Stewardship budget is proposed to increase by \$3,562 associated with increase salary and wage costs. Despite this, Category 3 levy in this department will only increase by \$1,562 due to the availability of deferred revenue from grant funding.

This is a Category 3 program area.

Forestry, Species & Forestry Services

The budget within this department is proposed to increase by \$42,595. This is related to a number of factors. On the expenses side, increases are largely attributable to salary and wages, mileage, and materials and supplies. Funding increases to match this through grant funding and sales and services.

This program is predominantly Category 3 and self-funded.

A portion of this program is Category 1 under the management of conservation authority owned lands programs and collects levy for that portion of the services. Category 1 levy is proposed to increase by \$5,000 in 2024.

Conservation Lands Policy & Strategy

The Conservation Lands Policy & Strategy portion of the budget is proposed to increase by \$2,501 in 2024 and includes a \$17,296 levy increase. The reason for this increase is related to a loss in revenue under sales and services and a reduction in

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draws from reserve. The increased salary required in this department is related to an upcoming staff leave and the necessity to back fill this position during that time.

This department is a combination of self-funded Category 3 programs and Category 1 programs under the management of conservation authority owned lands programs and services.

Grey County Management Contract

The Grey County Management Contract is proposed to increase by \$44,790 in 2024. This reflects an increase in salary and wages and mileage, as well as folding a separate County contract into the annual budget.

This is a Category 2 program area and is funded 100 percent through a service agreement with Grey County.

Conservation Lands Operations

The Conservation Lands Operations portion of the budget is proposed to increase by \$32,675 in 2024. This change is related to increases in salary and wages and mileage. Remarkably, the levy increase proposed is only \$625.

The paid parking portion of this program area is a Category 3 program that is fully self-funded and also provides a tremendous offset of the Category 1 levy costs.

The remainder of this department falls under Category 1 and General Operating Expense program areas.

Conservation Information & Community Outreach

This Department is proposed to increase in budget by \$8,063 from 2023 to 2024. This is related to increased salary and wages and materials and supplies.

The majority of this department is related to Category 1 and General Operating Expense program areas. The Category 1 levy proposed for 2024 is \$10,879 higher than 2023 due to the aforementioned increases, as well as a reduction in funding from Environmental Planning.

A portion of this department has been assigned to Category 3 program areas. The proposed change in Category 3 levy is \$1,464.

Education

This Department is proposed to have a budget increase of \$49,014 from 2023 to 2024. This reflects increased staffing in this department to help deliver on current Strategic Plan goals.

This department is partially Category 1 related to managing the risk of natural hazards, and partially Category 3. This department is not proposing the use of any levy in 2024.

Administration, Finance & Human Resources

The Administration, Finance & Human Resources department budget is proposed to increase by \$94,023 in 2024. This reflects an increase in salary and wages, a reassignment of salary and wages from Environmental Planning back into Administration, an increase in mileage costs, an increase in materials, and an increase in staff training across the organization.

Of this change, \$62,170 is proposed to come from levy dollars. An increase in interest will be assigned here, as will the use of some accumulated surplus dollars.

Expenses within this department are considered to be general operating expenses of the authority.

GIS, Information Management & Information Technology

The budget in this department is proposed to increase by \$15,612 from 2023 to 2024. This change is predominantly related to increased salary and wage costs. This increase in costs will be covered by General Operating Expenses levy.

This department is a service provider and is considered general operating expense under the Conservation Authorities Act.

Source Water Protection

There is no change proposed to this department's budget from 2023 to 2024. This is a Category 1 program area and is 100 percent funded through provincial grants.

Source Water Risk Management Service

This program area is proposing a \$6,290 budget increase. This increase will largely be covered by an increased draw from existing program reserves.

This is a Category 2 program area funded through direct agreements with participating and specified municipalities.

Fleet & Equipment Management

The Fleet and Equipment Management budget is proposed to increase by \$17,770. This is an internal service department that is funded through fleet chargebacks. The mileage rate for the internal fleet will increase from \$0.50 per kilometer in 2023 to \$0.68 per kilometer in 2024. This aligns with Canada Revenue Agency's mileage rates and will help to maintain the fleet reserve funds.

Capital Budget

Without the inclusion of the major capital renewal of the Administrative Centre, the overall capital side of the budget is \$38,200 lower than 2023. This is reflected in levy being reduced by \$20,500.

Subject: Draft 2024 Budget – For Discussion

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Date: September 27, 2023

Consultation:

Senior Management Team

APPENDIX 1

EXPENSES			REVENUES		
DEPARTMENTS AND BUDGET ITEMS	Approved 2023 Budget	Draft 2024 Budget	DEPARTMENTS AND BUDGET ITEMS	Approved 2023 Budget	Draft 2024 Budget
WATER MANAGEMENT			WATER MANAGEMENT		
Flood Forecasting & Warning			Flood Forecasting & Warning		
Salary, wages & benefits	140,880	150,294	Municipal Levy - Category 1 and General	124,980	134,084
Contracts & Services	5,950	5,840	CAA S39	29,550	29,550
Vehicles & Equipment	4,000	4,000	MECP (DWSP)		
Materials & Supplies	3,000	2,800	Agreements, MOUs and Grants	300	300
Training & Workshops	1,000	1,000	Services & Sales		
Total Flood Forecasting & Warning	154,830	163,934	Total Flood Forecasting & Warning	154,830	163,934
Flood Control Structures			Flood Control Structures		
Salary, wages & benefits	6,500	5,791	Municipal Levy - Category 1 and General	8,857	5,898
Contracts & Services	2,500	2,500	CAA S39	1,643	1,643
Vehicles & Equipment	400	400	MECP (DWSP)		
Materials & Supplies	1,300	1,300	Agreements, MOUs and Grants		
Other	1,800	50	Interest & Gains		
To Reserves or Surplus			From Reserves or Surplus	2,000	2,500
Total Flood Control Structures	12,500	10,041	Total Flood Control Structures	12,500	10,041
Erosion Control Structures			Erosion Control Structures		
Salary, wages & benefits	800	800	Municipal Levy - Category 1 and General	1,000	1,000
Contracts & Services			CAA S39	850	850
Vehicles & Equipment	300	300	MECP (DWSP)		
Materials & Supplies	750	750	Agreements, MOUs and Grants		
Total Erosion Control Structures	1,850	1,850	Total Erosion Control Structures	1,850	1,850
Other Dams			Other Dams		
Salary, wages & benefits	14,500	16,424	Municipal Levy - Category 1 and General	17,600	19,524
Vehicles & Equipment	1,600	1,600	MECP (DWSP)		
Materials & Supplies	1,500	1,500	Agreements, MOUs and Grants		
Total Other Dams	17,600	19,524	Total Other Dams	17,600	19,524
TOTAL WATER MANAGEMENT	186,780	195,349	TOTAL WATER MANAGEMENT	186,780	195,349

EXPENSES			REVENUES		
DEPARTMENTS AND BUDGET ITEMS	Approved 2023 Budget	Draft 2024 Budget	DEPARTMENTS AND BUDGET ITEMS	Approved 2023 Budget	Draft 2024 Budget
Watershed Monitoring & Management			Watershed Monitoring & Management		
Salary, wages & benefits	18,655	20,891	Municipal Levy - Category 1 and General	8,406	9,116
			Municipal Levy - Category 3	30,349	32,895
Contracts & Services	18,000	17,000	CAA S39		
Vehicles & Equipment	3,000	5,000	MECP (DWSP)		
Materials & Supplies	400	400	Agreements, MOUs and Grants		1,280
To Reserves			From Reserves or Surplus	1,300	
Total Watershed Monitoring & Management	40,055	43,291	Total Watershed Monitoring & Management	40,055	43,291
Engineering Services			Engineering Services		
Salary, wages & benefits		126,463	Municipal Levy - Category 1 and General		
Contracts & Services		550	CAA S39		
Vehicles & Equipment		1,360	MECP		
Materials & Supplies			Agreements, MOUs and Grants		
Training & Workshops			Services & Sales		108,373
To Reserves			From Reserves		20,000
Total Engineering Services		128,373	Total Engineering Services		128,373
Environmental Planning & Regulations			Environmental Planning & Regulations		
Salary, wages & benefits	660,018	538,347	Municipal Levy - Category 1 and General	60,000	70,000
Contracts & Services	14,712	6,541	CAA S39	2,993	2,993
Vehicles & Equipment	10,000	8,000	MECP		
Materials & Supplies	9,700	7,900	Agreements, MOUs and Grants		
Training & Workshops			Services & Sales	631,437	487,795
Total Environmental Planning & Regulations	694,430	560,788	Total Environmental Planning & Regulations	694,430	560,788

EXPENSES			REVENUES		
DEPARTMENTS AND BUDGET ITEMS	Approved 2023 Budget	Draft 2024 Budget	DEPARTMENTS AND BUDGET ITEMS	Approved 2023 Budget	Draft 2024 Budget
Stewardship			Stewardship		
Salary, wages & benefits	69,527	73,089	Municipal Levy - Category 3	37,027	38,589
Contracts & Services	1,000	1,000	CAA S39		
Vehicles & Equipment	1,500	1,500	MECP (DWSP)		
Materials & Supplies			Agreements, MOUs and Grants	30,000	8,000
To Reserves/Deferred			From Reserves	5,000	3,000
To Deferred Revenue			From Deferred Revenue		26,000
Total Stewardship	72,027	75,589	Total Stewardship	72,027	75,589
Forestry, Species & Forestry Services			Forestry, Species & Forestry Services		
Salary, wages & benefits	155,478	159,464	Municipal Levy - Category 1 and General	100,000	105,000
Contracts & Services	200	8,950	CAA S39		
Vehicles & Equipment	6,000	7,500	MECP (DWSP)		
Materials & Supplies	3,600	2,000	Agreements, MOUs and Grants		
Training & Workshops			Services & Sales	50,000	50,000
Donations	3,000	3,000	Donations	3,000	3,000
To Reserves			From Reserves	15,278	9,669
Total Forestry, Species & Forestry Services	168,278	180,914	Total Forestry, Species & Forestry Services	168,278	167,669
Grey Sauble Forestry Service			Grey Sauble Forestry Service		
Salary, wages & benefits	97,334	110,206	Municipal Levy		
Contracts & Services	500	500	CAA S39		
Vehicles & Equipment	8,000	9,000	MECP (DWSP)		
Materials & Supplies	115,712	131,800	Agreements, MOUs and Grants	96,400	137,500
Training & Workshops			Services & Sales	116,628	127,250
To Reserves			From Reserves	8,518	
Total Grey Sauble Forestry Service	221,546	251,506	Total Grey Sauble Forestry Service	221,546	264,750
TOTAL FORESTRY & SPECIES	389,824	432,419	TOTAL FORESTRY & SPECIES	389,824	432,419

EXPENSES			REVENUES		
DEPARTMENTS AND BUDGET ITEMS	Approved 2023 Budget	Draft 2024 Budget	DEPARTMENTS AND BUDGET ITEMS	Approved 2023 Budget	Draft 2024 Budget
CONSERVATION LANDS			CONSERVATION LANDS		
Conservation Lands Policy & Strategy			Conservation Lands Policy & Strategy		
Salary, wages & benefits	126,920	147,421	Municipal Levy - Category 1 and General	138,255	155,551
Contracts & Services	15,500	8,200	CAA S39		
Vehicles & Equipment	1,500	1,000	MECP (DWSP)		
Materials & Supplies	1,000	800	Agreements, MOUs and Grants	500	500
Training & Workshops			Services & Sales	76,165	71,370
Other	80,000	70,000	Interest & Gains		
To Reserves/Surplus			From Reserves	10,000	
Total Conservation Lands Policy & Strategy	224,920	227,421	Total Conservation Lands Policy & Strategy	224,920	227,421
Grey County Management Contract			Grey County Management Contract		
Salary, wages & benefits	188,715	227,745	Municipal Levy		
Vehicles & Equipment	16,000	21,760	MECP (DWSP)		
Training & Workshops			Services & Sales	204,715	249,505
Total Grey County Management Contract	204,715	249,505	Total Grey County Management Contract	204,715	249,505
Conservation Lands Operations			Conservation Lands Operations		
Salary, wages & benefits	283,529	319,204	Municipal Levy - Category 1 and General	171,829	172,454
Contracts & Services	30,150	35,050	CAA S39		
Vehicles & Equipment	25,000	31,300	MECP (DWSP)		
Materials & Supplies	21,100	16,900	Agreements, MOUs and Grants		
Training & Workshops			Services & Sales	237,950	270,000
To Reserves	50,000	40,000	From Reserves		
Total Conservation Lands Operations	409,779	442,454	Total Conservation Lands Operations	409,779	442,454

EXPENSES			REVENUES		
DEPARTMENTS AND BUDGET ITEMS	Approved 2023 Budget	Draft 2024 Budget	DEPARTMENTS AND BUDGET ITEMS	Approved 2023 Budget	Draft 2024 Budget
Conservation Information & Community Outreach			Conservation Information & Community Outreach		
Salary, wages & benefits	88,701	93,914	Municipal Levy - Category 1 and General	71,571	82,450
			Municipal Levy - Category 3	11,175	12,639
Contracts & Services	10,350	9,850	CAA S39		
Vehicles & Equipment	600	600	MECP (DWSP)		
Materials & Supplies	3,250	6,000	Agreements, MOUs and Grants		
Training & Workshops			Services & Sales	17,255	15,975
Donations	100	700	Donations		
To Deferred Revenue			From Surplus	3,000	
Total Conservation Information & Community Outreach	103,001	111,064	Total Conservation Information & Community Outreach	103,001	111,064
Education			Education		
Salary, wages & benefits	38,503	85,694	Municipal Levy - Category 1 and General		-
Contracts & Services	7,498	7,600	CAA S39		
Vehicles & Equipment	250	1,000	MECP (DWSP)		
Materials & Supplies	2,000	4,000	Agreements, MOUs and Grants		
Training & Workshops			Services & Sales	49,280	55,032
Donations			Donations - Foundation		20,000
To Reserves	1,029		From Reserves		20,000
To Deferred Revenue			From Surplus Revenue		3,262
Total Education	49,280	98,294	Total Education	49,280	98,294
Administration, Finance & Human Resources			Administration, Finance & Human Resources		
Salary, wages & benefits	382,076	475,808	Municipal Levy - Category 1 and General	535,971	598,141
Contracts & Services	65,700	61,505	CAA S39	2,020	2,020
Vehicles & Equipment	1,500	2,800	MECP (DWSP)		
Materials & Supplies	7,870	13,420	Agreements, MOUs and Grants		
Training & Workshops	20,000	23,000	Services & Sales	109,619	101,572
Donations			Donations	1,100	
Other	175,565	170,200	Interest & Gains	4,000	20,000
To Deferred Revenue			From Surplus		25,000
Total Administration, Finance & Human Resources	652,710	746,733	Total Administration, Finance & Human Resources	652,710	746,733

EXPENSES			REVENUES		
DEPARTMENTS AND BUDGET ITEMS	Approved 2023 Budget	Draft 2024 Budget	DEPARTMENTS AND BUDGET ITEMS	Approved 2023 Budget	Draft 2024 Budget
GIS, Information Management & Information Technology			GIS, Information Management & Information Technology		
Salary, wages & benefits	254,953	269,806	Municipal Levy - Category 1 and General	243,605	259,733
Contracts & Services	19,995	20,454	CAA S39		
Vehicles & Equipment	500	800	MECP (DWSP)		
Materials & Supplies	5,700	5,700	Agreements, MOUs and Grants		
Training & Workshops			Services & Sales	37,543	37,027
To Deferred Revenue			From Surplus		
Total GIS & Information Management	281,148	296,760	Total GIS & Information Management	281,148	296,760
Source Water Protection			Source Water Protection		
Salary, wages & benefits	177,854	185,982	Municipal Levy		
Contracts & Services	20,000	20,000	CAA S39		
Vehicles & Equipment	1,500	1,500	MECP (DWSP)	211,407	211,407
Materials & Supplies	3,000	3,000	Agreements, MOUs and Grants		
To Deferred Revenue	9,053	925	From Deferred Revenue		
Total Source Water Protection	211,407	211,407	Total Source Water Protection	211,407	211,407
Source Water Risk Management Service			Source Water Risk Management Service		
Salary, wages & benefits	56,905	63,195	Municipal Levy		
Contracts & Services	9,000	9,000	CAA S39		
Vehicles & Equipment	1,000	1,000	MECP (DWSP)		
Materials & Supplies	2,000	2,000	Agreements, MOUs and Grants		
Training & Workshops	1,000	1,000	Services & Sales	50,000	50,200
To Reserves			From Reserves	19,905	25,995
Total Source Water Risk Management Service	69,905	76,195	Total Source Water Risk Management Service	69,905	76,195

EXPENSES			REVENUES		
DEPARTMENTS AND BUDGET ITEMS	Approved 2023 Budget	Draft 2024 Budget	DEPARTMENTS AND BUDGET ITEMS	Approved 2023 Budget	Draft 2024 Budget
Fleet & Equipment Management			Fleet & Equipment Management		
Salary, wages & benefits	8,777	7,923	Municipal Levy		
Contracts & Services	26,000	32,000	CAA S39		
Materials & Supplies	32,000	34,000	Agreements, MOUs and Grants		
Training & Workshops			Services & Sales	82,650	100,420
To Reserves	15,873	26,497	From Reserves		
Total Fleet & Equipment Management	82,650	100,420	Total Fleet & Equipment Management	82,650	100,420
Total Operating Budget	3,672,628	3,996,062	Total Operating Budget	3,672,629	3,996,062
Total Operations Budget Expenses			Total Operations Budget Funding		
Salary, wages & benefits	2,770,623	3,078,460	Municipal Levy - Category 1	1,482,074	1,612,952
			Municipal Levy - Category 3	78,551	84,123
Contracts & Services	247,055	246,540	CAA S39	37,056	37,056
Vehicles & Equipment	82,650	100,420	MECP (DWSP)	211,407	211,407
Materials & Supplies	213,882	234,270	Agreements, MOUs and Grants	127,200	147,580
Training & Workshops	22,000	25,000	Services & Sales	1,663,241	1,724,519
Donations	3,100	3,700	Donations	4,100	23,000
Other	257,365	240,250	Interest & Gains	4,000	20,000
To Reserves	66,902	66,497	From Reserves	62,001	81,165
To Deferred Revenue/Surplus	9,053	925	From Surplus	3,000	28,262
Total Operating Budget	3,672,628	3,996,062	From Deferred Revenue	-	26,000
			Total Operating Budget	3,672,629	3,996,062
	-			-	-
			Levy Operations	1,560,625	1,697,075
			Levy Capital	<u>80000</u>	<u>59,500</u>
				1,640,625	1,756,575
			Levy Increase		7.067%

GREY SAUBLE CONSERVATION AUTHORITY 2024 DRAFT CAPITAL BUDGET

	Proposed 2024		Proposed 2024
WATER MANAGEMENT		WATER MANAGEMENT	
Flood Forecasting & Warning		Flood Forecasting & Warning	
To Reserves	25,000	Municipal Levy	25,000
Clendenan Log replacement Phase 2		Clendenan Log replacement Phase 2	
Materials and Supplies	14,600	WECI	7,300
		Reserves	7,300
WATER MANAGEMENT Subtotal	39,600	WATER MANAGEMENT Subtotal	39,600
CONSERVATION LANDS Policy/Operations		CONSERVATION LANDS Policy/Operations	
Various Gates up to 9		Various Gates up to 9	
Materials	25,000	Municipal Levy	
		Reserves	25,000
Inglis - washroom reno		Inglis - washroom reno	
Materials	80,000	Municipal Levy	7,000
		Donation - funding partner	40,000
		Reserves	33,000
CONSERVATION LANDS Subtotal	105,000	CONSERVATION LANDS Subtotal	105,000
Administration, Finance & Human Resources		Administration, Finance & Human Resources	
Admin Centre refurbish - Phase 1 & 2		Admin Centre refurbish Phase 1 & 2	
Contracts & Services	100,000	Reserves	100,000
Admin Centre - Office Furniture		Admin Centre - Office Furniture	
Materials and Supplies	5000	Municipal Levy	5,000
Reserves		Reserves	
Administration, Finance & Human Resources Subtotal	105,000	Administration, Finance & Human Resources Subtotal	105,000

GREY SAUBLE CONSERVATION AUTHORITY 2024 DRAFT CAPITAL BUDGET

EXPENSES		FUNDING	
GIS, Information Management & Information Technology - Socet Machine		GIS, Information Management & Information Technology - Socet Machine	
Materials	6,000	Levy	6,000
		Reserves	
GIS, Information Management & Information Technology - Swoop		GIS, Information Management & Information Technology - 2020 Smart Screen	
Reserve	3,000	Municipal Levy	3,000
GIS, Information Management & Information Technology - Workstations		GIS, Information Management & Information Technology - Workstations	
Materials & Supplies	13,500	Municipal Levy	13,500
		Reserves	
GIS, Information Management & Information Technology - Subtotal	22,500	GIS, Information Management & Information Technology - Subtotal	22,500
Fleet & Equipment Management		Fleet & Equipment Management	
Vehicles & Equipment		Services & Sales	
		From Reserves	
Fleet & Equipment Management Subtotal		Fleet & Equipment Management Subtotal	
Total Proposed Capital Budget	272,100	Total Proposed Capital Budget	272,100
Total Capital Budget		Total Capital Budget	
Salary, wages & benefits		Municipal Levy	59,500
Contracts & Services	100,000	CAA S39	
Vehicles & Equipment		MECP (WECI)	7,300
Materials & Supplies	144,100	Agreements, MOUs and Grants	
Training & Workshops		Services & Sales	
Donations		Donations	40,000
Other		Interest & Gains	
To Reserves	28,000	From Reserves	165,300
To Deferred Revenue		From Deferred Revenue	
Total Capital Budget	272,100	Total Capital Budget	272,100



Grey Sauble Authority Board of Directors

M O T I O N

DATE: September 27, 2023

MOTION #: FA-23-089

MOVED BY: _____

SECONDED BY: _____

WHEREAS GSCA Staff have prepared the 2024 Draft Budget for the Board of Directors' consideration,

THAT the Grey Sauble Conservation Authority Board of Directors receive the 2024 Draft Budget for consideration and provide direction to staff.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: September 27, 2023

MOTION #: FA-23-090

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors proceed into closed session at X:XX pm to discuss matters related to the following:

- i. Minutes of the Closed Session of the Regular Board of Directors meeting held on August 30, 2023; and,**
- ii. To discuss an item in the Municipality of Georgian Bluffs related to litigation or potential litigation including matters before administrative tribunals (GSCA Administrative By-Law, Section 4(xvi)(d)); and,**

AND FURTHER THAT CAO, Tim Lanthier and Administrative Assistant, Valerie Coleman, will be present with the Manager of Environmental Planning, MacLean Plewes, and Regulations Officer, Olivia Sroka being present for item ii only.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: September 27, 2023

MOTION #: FA-23-080

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors approve the August 30, 2023, Closed Session minutes as presented in the closed session agenda.