

Grey Sauble Conservation Authority
R.R. #4, 237897 Inglis Falls Road
Owen Sound, Ontario N4K 5N6 (519) 376-3076; ext. 221
v.coleman@greysauble.on.ca

The next regular meeting of the Grey Sauble Conservation Authority Board of Directors is scheduled for Wednesday, October 25th, 2023, at 1:15 p.m. The regular meeting will occur in a hybrid format, both in person at the GSCA Administrative Centre and via the Webex web-based application. Please notify Valerie Coleman if you are unable to attend.

Directors

Sue Carleton (Chair)
Greig, Scott (Vice Chair)
Bell, Tony
Day, Tobin
Dubyk, Nadia
Farmer, Jon
Kirkland, Jay
Mackey, Scott
Maxwell, Alex
Shaw, Jennifer
Uhrig, Robert

Honourary Members

Betty Adair

Oosting, Lara, MNRF Peterborough
Allison, Tracy, MNRF Owen Sound
Byers, Rick, MPP Bruce Grey Owen Sound
Ruff, Alex, MP Bruce Grey Owen Sound
Dowdall, Terry, MP Simcoe-Grey
Saunderson, Brian, MPP Simcoe-Grey

Member Municipalities

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula

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https://www.youtube.com/channel/UCy_ie5dXG8aFYDYG8tV9Yg/videos.

Please note that this is a Notice of Meeting only for your information.

The Sun Times
Bayshore Broadcasting
The Meaford Independent
The Bounce
The Wiarton Echo
The Advance
The Post
The Thornbury Paper
The Hub Owen Sound
Blue Mountains Review
South Grey News
Collingwood Today

Member Municipalities

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula

AGENDA

Grey Sauble Conservation Authority
Full Authority Meeting
Wednesday, October 25, 2023, at 1:15 p.m.

1. Call to Order

We acknowledge with respect, the history, spirituality, and culture of the Anishinabek: The People of the Three Fires known as Ojibway, Odawa, and Pottawatomi Nation, who have inhabited this land from time immemorial. And further give thanks to the Chippewas of Saugeen, and the Chippewas of Nawash, now known as the Saugeen Ojibway Nation, as the traditional keepers of this land. We also recognize, the Metis whose ancestors shared this land and these waters. May we all, as Treaty People, live with respect on this land, and live-in peace and friendship with all its diverse peoples.

2. Disclosure of Pecuniary Interest

3. Call for Additional Agenda Items

4. Adoption of the Agenda

5. Approval of Minutes

- i. Full Authority – September 27, 2023 – Resolution – Attachment # 1

6. Business Out of Minutes – None at this time.

7. Consent Agenda

- i. Environmental Planning – Section 28 Permits and Planning Applications– September 2023 – Attachment # 2
- ii. Administration - Receipts & Expenses – September 2023 – Attachment # 3
- iii. Correspondence – Donation to GSCA Forestry Department – Attachment # 4
- iv. Conservation Ontario – None at this time.
- v. Minutes
 - GSCF Board – September 21, 2023 – Attachment # 5
 - IFAA Committee – September 5, 2023 – Attachment # 6
- vi. Media – Attachment # 7

8. Business Items

- i. Board Orientation – Forestry Department – Attachment # 8
- ii. Administration
 - a. Draft 2024 Budget – Resolution – Attachment # 9 (45 min)
 - b. Cultural Mindfulness Training – Resolution – Attachment # 10 (15 min)

- iii. Water Management – Nothing at this time.
- iv. Environmental Planning
 - a. Provincial Offences Officer Appointment – Resolution – Attachment #11 (10 min)
- v. Operations – Nothing at this time.
- vi. Conservation Lands
 - a. Agricultural Lease Tenders – Resolution - Attachment # 12 (30 min)
 - b. Conservation Lands Operational Reviews – Information – Attachment # 13 (15 min)
- vii. Forestry – Nothing at this time
- viii. Communication/Public Relations – Nothing at this time.
- ix. Education
 - a. Education Framework – Resolution - Attachment # 14 (20 min)
- x. GIS/IT - Nothing at this time.
- xi. DWSP/RMO Report – Nothing at this time.

9. CAO's Report

10. Chair's Report

11. Resolution to Move into Closed Session – Nothing at this time.

12. Resolution Approving the Closed Session – Nothing at this time.

13. Adjournment

Grey Sauble Authority Board of Directors

M O T I O N

DATE: **October 25, 2023**

MOTION #: **FA-23-095**

MOVED BY: _____

SECONDED BY:_____

THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of October 25, 2023, 2023.

**GREY SAUBLE CONSERVATION AUTHORITY
MINUTES**

**Full Authority Board of Directors
Wednesday, September 27, 2023, at 1:15 p.m.**

The Grey Sauble Conservation Authority (GSCA) Board of Directors' meeting was held in a hybrid format of in-person at the Grey Sauble Conservation Authority Administrative Office and virtually via the meeting application, WebEx.

1. Call to Order

Chair Sue Carleton called the meeting to order at 1:16 p.m., welcomed all those present in person and virtually, and made a land acknowledgement declaration.

Directors Present In-Person: Chair Sue Carleton, Vice Chair Scott Greig, Tobin Day, Nadia Dubyk, Tony Bell, Scott Mackey, Robert Uhrig

Directors Present Virtually: Jon Farmer, Alex Maxwell, Scott Mackey, Jennifer Shaw

Regrets: Jay Kirkland

Staff Present: CAO, Tim Lanthier; Administrative Assistant, Valerie Coleman; Manager of Information Services, Gloria Dangerfield; Manager of Financial and Human Resources Services, Alison Armstrong; Manager of Conservation Lands, Rebecca Anthony, Operations Manager, Morgan Barrie, Manager of Environmental Planning, MacLean Plewes

2. Disclosure of Pecuniary Interest

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at the time.

3. Call for Additional Agenda Items

Nothing at this time.

4. Adoption of Agenda

Motion No.:
FA-23-081

Moved By: Tony Bell
Seconded By: Nadia Dubyk

THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of September 27, 2023.

Carried

5. Approval of Minutes

Motion No.:
FA-23-082

Moved By: Scott Greig
Seconded By: Tony Bell

THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of August 30, 2023.

Carried

6. Business Out of Minutes

Nothing at this time.

7. Consent Agenda

A Member asked to have the *GSCA Indigenous Relationships Committee – July 2023* item pulled for discussion.

Motion No.:
FA-23-083

Moved By: Jon Farmer
Seconded By: Robert Uhrig

THAT in consideration of the Consent Agenda Items listed on the September 27, 2023, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) Environmental Planning – Section 28 Permits and Planning – August 2023; (ii) Administration – Receipts & Expenses – August 2023; GSCA 6th Quarterly Transition Plan Report to MNRF; (iii) Correspondence – Hamilton Conservation Authority Motion; (v) Minutes – GSCF Board June 2023 & July 2023; (vi) Recent Media Articles

Carried

A Member asked with regard to Business item iv. GSCA Signage and Potential Inclusion of Anishinaabemowin and the suggestion of new and/or expanded signage at GSCA properties. It was asked if there was direction from the committee or if this item was only discussion without any consideration of cost or a formal report. The CAO, Tim Lanthier responded that any recommendations from committee would be brought forward to the Board for approval, however; it was noted that some of the language pieces discussed are already built into GSCA's signage guidelines.

A Member made a request to ensure that "Indigenous" is always capitalized when referring to persons. Staff agree and will ensure that best practice is followed on moving forward.

Motion No.:
FA-23-084

Moved By: Scott Greig
Seconded By: Nadia Dubyk

THAT in consideration of the Consent Agenda Items listed on the September 27, 2023, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (v) Minutes – GSCA Indigenous Relationships Committee – July 2023

Carried

8. Business Items

i. Water Management

Nothing at this time.

ii. Environmental Planning

Nothing at this time.

iii. Operations

a. Parking Fees

Operations Manager, Morgan Barrie, spoke to the proposed changes to the parking fee schedule. Mr. Barrie gave a brief overview of the parking program and noted that rates had not been increased since 2021. In light of increasing costs and wages, staff recommended increasing parking rates for 2024. The recommendation was as follows:

Day Parking Pass - \$10 +HST

Member's Pass - \$45 +HST

Non-Resident Seasons Pass - \$80 +HST

A Member asked if there has been negative feedback with regard to the cost of parking. Mr. Barrie answered that there have been no complaints with regard to the Member Pass costs, however; there have been some complaints regarding the day pass fee.

A Member asked whether going higher would be appropriate. Mr. Barrie noted that at present the parking fees have the taxes included and built into the price. Moving forward tax would be added on top of the cost, making the increase a little more.

A Member asked with regard to the library pass lending program and if it was well received. Mr. Barrie noted that the passes had been loaned out more than 100 times with Meaford being the most popular.

A Member asked why there isn't a resident versus non-resident day pass parking rate. Mr. Barrie explained that it would be a time-consuming and challenging process to confirm where visitors live when they are entering the areas. It was noted that gate staff make every effort to direct residents towards the purchase of a Member's pass.

Motion No.:
FA-23-085

Moved By: Jon Farmer
Seconded By: Jennifer Shaw

WHEREAS, the Grey Sauble Conservation Authority has reviewed its paid parking fee schedule against program costs,

THAT the GSCA Board of Directors approves the updated fee schedule for the paid parking program, as presented.

Carried

iv. Conservation Lands

a. Inglis Falls Management Plan Final Approval

Manager of Conservation Lands, Rebecca Anthony, requested the Board to endorse the Inglis Falls Management Plan. This endorsement is required in order for the plan to be submitted to the Niagara Escarpment Commission and the MNRF.

Ms. Anthony added that there had been questions regarding how projects would be funded. Staff will utilize grants and fundraising for projects that focus on community, education, accessibility, and cultural heritage. While infrastructure projects will draw on reserves.

A Member asked why the outreach area was restricted to two kilometres. Ms. Anthoy responded that this is the recommended catchment area in the NEPOSE planning manual.

Motion No.:
FA-23-086

Moved By: Tobin Day
Seconded By: Robert Uhrig

WHEREAS, property management plans were a deliverable under the “Enhance GSCA Land Management” goal in the 2019-2023 Strategic Plan;

AND WHEREAS, the development of a management plan is a requirement for Niagara Escarpment Parks and Open Spaces Systems (NEPOSS) properties under Section 3.1.5.1 of the Niagara Escarpment Plan (NEP);

AND WHEREAS, under Section 21.1(1) ii. of the Conservation Authorities Act, programs and services related to the conservation and management of lands owned or controlled by the authority, including any interests in land registered on title are a mandatory program.

THAT the GSCA Board of Directors endorse the Inglis Falls Management Plan.

Carried

v. Forestry

Nothing at this time.

vi. Communications/Public Relations

Nothing at this time.

vii. Education

Nothing at this time.

viii. GIS/IT

a. Regulation Mapping

Manager of Information Services, Gloria Dangerfield, presented the annual regulation mapping report. Ms. Dangerfield explained why and where the mapping is used by staff and other agencies. It was noted that staff update and revise the mapping as needed.

Ms. Dangerfield explained that the Board approves the process as opposed to actual changes as these changes can be and are being made on a continual basis. These updates have led to developing some of the best and most detailed mapping available in the watershed. These maps are used across the agency and in conjunction with member municipalities. Elevation information is a

critical piece, staff are waiting on the provincial LiDAR data to delivered to further update GSCA's mapping.

Motion No.:
FA-23-087

Moved By: Nadia Dubyk
Seconded By: Jon Farmer

THAT the GSCA Board of Directors receive staff report 031-2023 – Regulation Mapping for information.

Carried

ix. DWSP

Nothing at this time.

x. Administration

a. Strategic Plan Steering Committee

CAO, Tim Lanthier reviewed the recommendation made in the 2019-2023 Strategic Plan Final Report to form a steering committee made up of Board and staff members. It was noted that this committee would assist in making decisions related to the Plan process, the development of a survey, discussion questions and topics, and in the development of recommendations to the Board of Directors. This would reduce the workload on the Board at large, however; key decisions would continue to be made by the Board.

A Member asked how often the committee is anticipated to meet. Mr. Lanthier responded that he anticipates between six and ten meetings during the course of the year.

A Member asked if the meeting day, time, and location are flexible. Mr. Lanthier responded that both day and times are flexible and that a hybrid meeting format could be arranged.

Member Nadia Dubyk, Member Tobin Day, Scott Mackey, Robert Uhrig, and Vice Chair Scott Greig all volunteered to sit on the steering committee with Chair Carleton to act as an alternate should it be necessary.

Motion No.:
FA-23-088

Moved By: Nadia Dubyk
Seconded By: Tobin Day

WHEREAS the GSCA is preparing to undertake a new 10-year Strategic Plan;

THAT the GSCA establish a Steering Committee comprised of Board Members and GSCA Staff to facilitate and guide the process for the development of the new Strategic Plan;

AND THAT the GSCA Board of Directors designate the following Board Members to sit on a Strategic Plan Steering Committee:

Nadia Dubyk, Tobin Day, Robert Uhrig, Scott Greig, Scott Mackey

Carried

b. GSCA Administration Funding Options

CAO, Tim Lanthier provided a presentation via PowerPoint to outline the administration centre renovation project funding plan options.

Mr. Lanthier provided a breakdown of the preliminary cost estimates, with and without the full addition. It was noted that the costs for the roof/skylights, landscaping, contingency, furniture/fixtures, and temporary office space are broken out and not included with the initial project cost estimates.

Mr. Lanthier showed a breakdown of GSCA's reserves including the 10-year capital needs for those individual reserves. It was noted that several reserves have specific purposes and cannot be drawn upon.

There was general discussion around the growth rate of GSCA's staffing numbers and if the renovated building would meet the needs of the Authority.

A Member asked if it would be appropriate to wait on construction until the rate of inflation levels out or goes down. Mr. Lanthier explained that it is anticipated that construction would not begin until 2025 and that final construction costs will not be fully known until then.

A Member asked with regard to revenue potential of the full addition and if that would change should the Board move forward with Scenario 1. Mr. Lanthier responded that after having reviewed revenue and occupancy from other organizations with similar spaces, the revenue potential through this rental is insufficient to rely on at this time.

A Member asked with regard to the noted shortfall in the Lands reserve to cover the 10-year capital needs. Mr. Lanthier responded that GSCA has been contributing an estimated \$50,000 per year into the reserve, lessening the shortfall significantly. Staff intend to explore all other potential funding avenues, such as grants, partnerships, and fundraising, as well as analyzing GSCA's capital assets to determine which are desirable for renewal and which are not.

Mr. Lanthier outlined the potential funding models should GSCA borrow the necessary funds to cover the shortfall.

A Member asked if there would be grants available to cover some of the costs. Mr. Lanthier replied that it is possible, and staff will work to locate as many other funding avenues as possible. However, it is prudent to budget for the full cost and deduct from that should other funding become available.

A Member asked with regard to selling carbon credits. Mr. Lanthier explained that staff had brought forward a report explaining why this is not a feasible option for GSCA at this time.

Mr. Lanthier outlined the potential options should GSCA utilize levy to cover the short fall. It was stressed that the Modified Current Value Assessment (MCVA) is set by the province and not the GSCA. Mr. Lanthier explained the pros and cons of the possible alternative options for apportioning and included the total dollar amounts that these would equate to.

A Member expressed a desire to not rush to make a decision and to explore if there are any properties that could be divested in order to help fund the cost of the Administration Building renovation capital project.

A Member asked what budget year GSCA is intending. Mr. Lanthier responded that with Options 6 and 7, apportionment would be one full payment in either the 2024 or 2025 budget, or two half payments in 2024 and 2025 budgets, respectively. It was noted that this could be delayed, however; there are certain items in the project that must be addressed more immediately. Additionally, it was

noted that the funds from member municipalities could be held with the intent that if any funds are generated through other means such as fundraising and/or land divestment, the relevant levy dollars would be returned back to the member municipalities.

A Member suggested that the funding plan be circulated to all member municipal senior staff for consideration as soon as possible to allow time for municipalities to plan.

A Member raised the concern regarding the financial burden on member municipalities despite it being necessary and encouraged staff to explore all other funding options to soften the impact, including fundraising and property divestment.

A Member encouraged Mr. Lanthier to circulate the funding options out to municipalities as soon as possible and consider speaking to municipal councils directly.

A Member suggested a motion to defer the decision to the November 22nd, 2023 Board of Directors meeting. A Member asked what impact would delaying the decision to November have on the process. Mr. Lanthier responded that this budget would not be included in GSCA's regular budget but rather as a special project item that stands on its own. However, the delay could affect how and when the expense is included in member municipal budgets.

Mr. Lanthier noted that he will discuss these options with senior financial staff at the member municipalities.

Motion No.:
FA-23-089

Moved By: Tony Bell
Seconded By: Robert Uhrig

WHEREAS the GSCA Administrative Centre is in need of renovation, updates, and inclusion of AODA standards,

AND WHEREAS the Board of Directors approved GSCA proceeding with architectural design for the renovation of the GSCA Administration Centre, by motion FA-23-017,

AND WHEREAS Staff have compiled options to allow for funding of the proposed renovations,

THAT, the Board of Directors direct staff to proceed with budgeting for Scenario ____ based on Option Number ____.

Deferred

Motion No.:
FA-23-090

Moved By: Scott Greig
Seconded By: Scott Mackey

THAT, the Board of Directors defer voting on motion FA-23-089 until the November 22, 2023.
Carried

Motion No.:
FA-23-091

Moved By: Scott Greig
Seconded By: Robert Uhrig

THAT, the Board of Directors direct staff to bring any potential options for alternative funding through land divestment, including recent inquiries from private individuals.

Carried

The Board recessed at 2:50 pm.

c. GSCA Draft 2024 Budget

CAO, Tim Lanthier presented the draft GSCA 2024 budget for discussion, noting that the document presented would not be the version of the budget intended for circulation.

Mr. Lanthier gave a high-level overview of the funding breakdown. It was noted that the \$285,233 total budget increase is primarily made up of wage costs, including increases in Canada Pension Plan payments, Minimum Wage, and Cost of Living Allowance (COLA).

It was noted that the draft budget includes a total operating increase of \$323,433, total capital decrease of \$38,200, and an overall levy increase of \$115,951. This represents a 7.067% increase in levy over 2023.

Mr. Lanthier noted that the three-year aggregate of GSCA's COLA increases have been lower than the three year aggregate of local member municipalities, counties, and neighbouring CAs and that the proposed 5% is less than the three year aggregate Consumer Price Index (CPI) inflation rate.

GSCA's 2024 budget utilizes an increased internal fleet mileage rate of \$0.68. This is increased from \$0.50 and aligns with CRA recommendations. This intent of this increase is to adequately cover increased operating expenses (gas, insurance, etc) and also to support long-term capital renewal planning. There was discussion around how GSCA's fleet is managed. It was noted that this mileage charge is an internal chargeback wherein the departments utilizing the vehicles are charged for this usage and the revenue is identified in the Fleet portion of the budget.

Concern was raised with regard to increasing the rate so steeply in one year and would prefer to see it increased over the course of three years.

Concern was raised with regard to the volume of permits and planning items and asked if there was a plan in place to deal with a significant slow down. Mr. Lanthier responded that the department continues to field a large volume of files and that there is increasing pressure from the Province to process files faster. It was also noted that GSCA cannot fluctuate staff to correspond with fluctuations in annual applications.

There was general discussion around the proposed COLA increase.

There was support from some members in increasing the mileage rate and the proposed 5% COLA increase. However, there were some members that expressed concern with the increase and obtaining support from their respective municipalities.

The Board directed staff to bring back budgets with a 3% and 4% COLA increase for comparison.

Motion No.:
FA-23-092

Moved By: Nadia Dubyk
Seconded By: Tony Bell

WHEREAS GSCA Staff have prepared the 2024 Draft Budget for the Board of Directors' consideration,

THAT the Grey Sauble Conservation Authority Board of Directors receive the 2024 Draft Budget for consideration and provide direction to staff.

Carried

9. **New Business**
Nothing at this time.

10. **CAO's Report**

The CAO, Mr. Lanthier gave a brief report on activities within the GSCA over the last month.

Mr. Lanthier informed the Board that six of the eight Category 3 Agreements have been fully executed. The remaining two municipalities have passed by-laws authorizing the execution of Category 3 agreements.

The Indigenous Relationships Committee met on September 14th. As part of the meeting, Lorne Pawis, Cultural Resources Coordinator for M'Wikwedong Indigenous Friendship Centre provided the Committee with a presentation on the cultural significance of the Sweat Lodge structure.

GSCA hosted a Strategic Planning session for Board Members on September 19th. A lot of great information gathered. Board members will be provided with a survey to provide further information.

Mr. Lanthier presented at the September 19th Beaver Valley Bruce Trail Club meeting.

Mr. Lanthier attended the Conservation Ontario Council meeting on September 25th. Nothing to report back.

Mr. Lanthier and some members of the GSCA Indigenous Relationship Committee participated in a hike with partners at Neyaashiinigmiing on September 26th led by hike leaders from Cape Croker Park and hosted by the M'Wikwedong Indigenous Friendship Centre

Mr. Lanthier will be presenting to the Grey Bruce Healthy Communities Partnership meeting on September 29th to discuss some of the initiatives that GSCA has undertaken towards truth and reconciliation.

GSCA Agricultural leases are out for tender and will be closing on October 16th.

11. **Chair's Report**

Chair Sue Carleton had nothing to report.

12. **Other Business**

Nothing at this time.

13. **Resolution to Move Into Closed**

Motion No.:
FA-23-090

Moved By: **Scott Greig**
Seconded By: **Scott Mackey**

THAT the Grey Sauble Conservation Authority Board of Directors proceed into closed session at 3:47 pm to discuss matters related to the following:

-
- i. Minutes of the Closed Session of the Regular Board of Directors meeting held on August 30, 2023; and,
 - ii. To discuss an item in the Municipality of Georgian Bluffs related to litigation or potential litigation including matters before administrative tribunals (GSCA Administrative By-Law, Section 4(xvi)(d)); and,

AND FURTHER THAT CAO, Tim Lanthier and Administrative Assistant, Valerie Coleman, will be present with the Manager of Environmental Planning, MacLean Plewes being present for item ii only.

Carried

14. Declaration that the Board of Directors has Resumed Open Session

Chair Carleton declared that the Board of Directors had resumed open session at 4:00 p.m.

Member Scott Mackey left the meeting at 4:00

15. Resolution Approving the Closed Session Minutes of August 30, 2023

Motion No.:
FA-23-094

Moved By: Jennifer Shaw
Seconded By: Jon Farmer

THAT the Grey Sauble Conservation Authority Board of Directors approve the August 30, 2023, Closed Session minutes as presented in the closed session agenda.

Carried

16. Reporting out of Closed Session

Chair Carleton reported that the Members approved the closed session minutes of August 30, 2023, and gave direction to staff on items that were identified and nothing else.

17. Next Full Authority Meeting

Wednesday October 25, 2023

18. Adjournment

The meeting was adjourned at 4:01 p.m.

Sue Carleton, Chair

Valerie Coleman
Administrative Assistant



Grey Sauble Authority Board of Directors

M O T I O N

DATE: October 25, 2023

MOTION #: FA-23-096

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of September 27, 2023.

Permits Issued from September 1, 2023 to September 30, 2023

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
22461	18-Dec-22	04-Sep-23	10	1	Municipality of Meaford	Town of Meaford
Approved works:			Construction of a two storey single family dwelling		Project Location: 126 STARLIGHT LN,	
					<input checked="" type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input type="checkbox"/> fill
					Reviewed by: Olivia Sroka	
GS23-064	08-Mar-23	04-Sep-23	lot 18	plan 1027	Township of Chatsworth	Holland Township
Approved works:			Construction of a single family dwelling and septic system		Project Location: 29 George St	
					<input checked="" type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill
					Reviewed by: Olivia Sroka	
GS23-088	28-Mar-23	04-Sep-23	35		Township of Georgian Bluffs	Keppel Township
Approved works:			Construction of a bunkie		Project Location: 503389 GREY RD 1	
					<input checked="" type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill
					Reviewed by: Olivia Sroka	
GS23-114	16-Apr-23	04-Sep-23	Lot 48	Grey Rd 1	Township of Georgian Bluffs	Keppel Township
Approved works:			Shorewell Installation		Project Location: 504443 Grey Rd 1, Plan # 518, Lot 48, Georgian Bluffs, Ont	
					<input type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input type="checkbox"/> fill
					Reviewed by: Olivia Sroka	
GS23-272	09-Jul-23	04-Sep-23	178		Township of Chatsworth	Sullivan Township
Approved works:			Reconstruction of an existing cottage		Project Location: 178 Woodland Circle	
					<input checked="" type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input type="checkbox"/> fill
					Reviewed by: Olivia Sroka	
GS23-274	13-Jul-23	04-Sep-23	15	2 EGR	Township of Chatsworth	Holland Township
Approved works:			Construction of an addition and replacement of existing septic		Project Location: 777843 Hwy 10	
					<input checked="" type="checkbox"/> construct	<input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline
					<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill
					Reviewed by: Olivia Sroka	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS23-305	18-Apr-23	04-Sep-23	9	5	Municipality of Meaford	Sydenham Township
Approved works:			Construction of a single family residence, septic and assoicated site alterations		Project Location: 557552 Conc 4 South <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka	
GS23-306	17-Jul-23	04-Sep-23			Municipality of Meaford	Sydenham Township
Approved works:			Replacement of a septic system		Project Location: 419097 TOM THOMSON LANE <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka	
GS23-292	26-Jul-23	05-Sep-23	28	915	Town of the Blue Mountains	Collingwood Township
Approved works:			Additions to a single-family dwelling.		Project Location: 110 Campbell Crescent <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input checked="" type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Chris Scholz	
GS23-296	03-Aug-23	05-Sep-23			Town of South Bruce Peninsula	Albemarle Township
Approved works:			Shore well & Associated Site Alterations		Project Location: 333 Mallory Beach Road <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Nicole McArthur	
GS23-311	24-Aug-23	05-Sep-23	10	pt 8	Town of South Bruce Peninsula	Albemarle Township
Approved works:			Culvert Replacement of Culvert #40113		Project Location: Culvert #40113 - Bruce Road 9 <input checked="" type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Nicole McArthur	
GS23-313	29-Aug-23	05-Sep-23			City of Owen Sound	City of Owen Sound
Approved works:			Remove sediment from watercourse for drainage improvement		Project Location: 2000 Block 6th Ave W <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS23-267	18-Jul-23	05-Sep-23	13	10	Town of the Blue Mountains	Collingwood Township
Approved works:			Construction of an attached accessory structure.		Project Location: 415865 10th Line <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Chris Scholz	
GS23-255	30-Apr-23	05-Sep-23	68		Town of the Blue Mountains	Collingwood Township
Approved works:			Single-family dwelling and septic.		Project Location: 164 Timmons Street (Plan 482 Lot 68) <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Chris Scholz	
GS23-156	23-May-23	06-Sep-23			Town of South Bruce Peninsula	Albemarle Township
Approved works:			Construction of a residential dwelling, septic system, and associated site alterations		Project Location: 81 Hea Rd. South Bruce Peninsula, ON N0H 2T0 <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Mac Plewes	
GS23-303	11-Aug-23	06-Sep-23	27	8	Municipality of Grey Highlands	Osprey Township
Approved works:			Proposed dwelling addition and porch.		Project Location: 429284 8B Concession <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input checked="" type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Chris Scholz	
GS23-304	14-Aug-23	11-Sep-23	27	1	Municipality of Grey Highlands	Euphrasia Township
Approved works:			Replace existing bunkhouse.		Project Location: 827200 Grey Road 40 <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Chris Scholz	
GS23-294	28-Jul-23	11-Sep-23	Plan 562,		Town of the Blue Mountains	Collingwood Township
Approved works:			Septic system replacement.		Project Location: 219 Mary Street <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Chris Scholz	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS23-266	05-Jul-23	11-Sep-23	51	12	Town of the Blue Mountains	Collingwood Township
Approved works:			Mudroom addition to existing house with deck expansion and porch.		Project Location: 47 Madeline Drive <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Chris Scholz	
GS23-254	16-May-23	12-Sep-23			Town of the Blue Mountains	Collingwood Township
Approved works:			Stone steps for water access.		Project Location: Plan 16M23 BLK 29 <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Chris Scholz	
GS23-270	06-Jul-23	13-Sep-23	3		Township of Georgian Bluffs	Keppel Township
Approved works:			Reconstruction of residential deck, swales, and stream retention		Project Location: 133 Ivy Drive <input checked="" type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka	
22332	11-Aug-22	13-Sep-23	14	5	Town of South Bruce Peninsula	Amabel Township
Approved works:			Construction of a residential dwelling		Project Location: 55 MacDonald Street <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka	
GS23-324	02-Sep-23	13-Sep-23	7	3	Municipality of Meaford	Sydenham Township
Approved works:			Addition of fill onto existing driveway		Project Location: 084445 Sideroad 6 <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka	
GS23-326	14-Sep-23	14-Sep-23	32	8B	Municipality of Grey Highlands	Osprey Township
Approved works:			Construction of a secondary residence and installation of a septic system.		Project Location: 429486 8th Concession B <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Chris Scholz	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS23-240	11-Jul-23	15-Sep-23	11	D	Town of South Bruce Peninsula	Amabel Township
Approved works:			Wetland Restoration (Replacement of Control Structure & Addition of Emergency Spillway)		Project Location: 581 Elsinore Road <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input checked="" type="checkbox"/> alter wetland <input type="checkbox"/> fill Nicole McArthur	
GS23-309	03-Aug-23	15-Sep-23	16	13 east	Town of South Bruce Peninsula	Amabel Township
Approved works:			Residential Dwelling Addition & Covered Porch		Project Location: 1483 Sideroad 15 <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Nicole McArthur	
GS23-280	19-Sep-23	20-Sep-23			Town of the Blue Mountains	Collingwood Township
Approved works:			Directional drilling for gas pipeline.		Project Location: Georgian Ridge Estates Block 38, Blue Mountains <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Chris Scholz	
GS23-314	05-Sep-23	20-Sep-23	224 Brop		Town of the Blue Mountains	Collingwood Township
Approved works:			Construction of a porch roof.		Project Location: 224 Brophy's Lane <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input checked="" type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Chris Scholz	
GS23-320	10-Aug-23	21-Sep-23	KEPPEL R		Township of Georgian Bluffs	Keppel Township
Approved works:			Regrading area for maintenace, resurfacing driveway, ladscaping and flagstone patio/walkway around dwelling		Project Location: 505631 Grey Road 1 <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka	
GS23-277	27-Jul-23	21-Sep-23	pt lot 1 R	20	Township of Georgian Bluffs	Keppel Township
Approved works:			Construction of a stormwater management pond to support a new warehouse and associated site alterations		Project Location: No Civic Address - Berford Street <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input checked="" type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS23-327	05-Sep-23	21-Sep-23			Municipality of Meaford	Sydenham Township
Approved works:			Reconstruction of a mudroom and garage		Project Location: 397582 CONCESSION 10 <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka	
GS23-328	31-Aug-23	21-Sep-23			Township of Georgian Bluffs	Keppel Township
Approved works:			Installation of shorewell		Project Location: 198 Old Mill Road <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka	
GS23-310	02-Aug-23	22-Sep-23			Town of South Bruce Peninsula	Amabel Township
Approved works:			Reconstruct Sideroad 15, Culvert replacement at Sideroad 15/North-Diagonal Intersection & Ditch Regrading on Meadowland Road		Project Location: Sideroad 15, Portion of North-Diagonal & Portion of Mead <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Nicole McArthur	
GS23-335	22-Sep-23	25-Sep-23			Town of South Bruce Peninsula	Amabel Township
Approved works:			Removal of existing roadway surface and reconstruction to match existing elevation, replacement of culverts		Project Location: Camp Road Crossing <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Jake Bousfield-Baste	
GS23-337	11-Sep-23	26-Sep-23			Town of the Blue Mountains	Collingwood Township
Approved works:			Single-family dwelling, garage, and site alterations.		Project Location: 118 George McRae Road <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Chris Scholz	
GS23-336	11-Sep-23	27-Sep-23	14	GREY ROAD 1	Township of Georgian Bluffs	Derby Township
Approved works:			Accessibility Improvement- an asphalt walkway to the beach		Project Location: 318497 GREY ROAD 1 <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS23-334	05-Sep-23	27-Sep-23	PLAN LO	PT LOT 1107	Municipality of Meaford	Town of Meaford
Approved works:			Meaford Museum - shed to be demolished and the foundation of the museum to be waterproofed.		Project Location: 111 Bayfield Street <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input checked="" type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka	
GS23-316	11-Sep-23	27-Sep-23			Township of Georgian Bluffs	Sarawak Township
Approved works:			Construction of an attached garage & living quarters		Project Location: 147 Macintosh Drive <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Olivia Sroka	
GS23-318	08-Aug-23	27-Sep-23	13	5	Municipality of Meaford	St Vincent Township
Approved works:			Removal of damaged culverts and debris		Project Location: 197818 Grey Road 7 <input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka	
GS23-153	23-Feb-23	27-Sep-23	Pt 143 to	2	Municipality of Grey Highlands	Artemesia Township
Approved works:			Single-family dwelling reconstruction, barn addition, laneway widening, and associated site alterations.		Project Location: 794300 East Back Line <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Chris Scholz	
22400	27-Sep-22	27-Sep-23	7	10	Municipality of Meaford	St Vincent Township
Approved works:			Construction of a detached garage		Project Location: 397581 10TH CONCESSION <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Olivia Sroka	
GS23-131	26-Apr-23	29-Sep-23	Sauble B	n/a	Town of South Bruce Peninsula	Amabel Township
Approved works:			New raised beds and fence for community garden		Project Location: Community Centre Dr, Sauble Beach, ON N0H 2G0 <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Mac Plewes	

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS23-300	14-Aug-23	29-Sep-23			Municipality of Grey Highlands	Euphrasia Township
Approved works:		Single family dwelling, accessory structures, and associated site alterations.		Project Location: 825158 Grey Road 40 <input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Chris Scholz		
GS23-343	28-Sep-23	29-Sep-23			Town of South Bruce Peninsula	Amabel Township
Approved works:		Remedial ditch clean out		Project Location: Lane off of Maple Drive - Gould Lake <input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by: <input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes		

GSCA completed comments on Municipal Planning Act Applications From September 1, 2023 to September 30, 2023

Municipality	Arran-Elderslie	App. ID	B-2023-063	GSCA Planfile I	23300
Comment Date	2023-09-12	Application Typ	Application for Consent (Severance)		
Municipality	Arran-Elderslie	App. ID	Z-2023-063	GSCA Planfile I	23300
Comment Date	2023-09-12	Application Typ	Zoning By-law Amendment		
Municipality	Arran-Elderslie	App. ID	Z-2023-067	GSCA Planfile I	23300
Comment Date	2023-09-12	Application Typ	Zoning By-law Amendment		
Municipality	Town of Collingwood	App. ID	D10523	GSCA Planfile I	23311
Comment Date	2023-09-25	Application Typ	Application for Consent (Severance)		
Municipality	Georgian Bluffs	App. ID	B14/23	GSCA Planfile I	23314
Comment Date	2023-09-12	Application Typ	Application for Consent (Severance)		
Municipality	South Bruce Peninsula	App. ID	B-2023-062	GSCA Planfile I	23320
Comment Date	2023-09-19	Application Typ	Application for Consent (Severance)		
Municipality	City of Owen Sound	App. ID	A-08-2023	GSCA Planfile I	23326
Comment Date	2023-09-12	Application Typ	Minor Variance		

**Grey Sauble Conservation Authority
Receipt Report
September 1st - 30th, 2023**

Regulation Permits	\$	16,930.00	
Planning	\$	6,929.00	
Square Parking Revenue	\$	38,430.00	
Forestry	\$	406.80	
County of Grey	\$	10,000.00	Massie Hills Parking Lot
3rd Levy Installment	\$	47,059.86	Chatsworth, Grey Highlands
4th Levy Installment	\$	115,292.61	TOBM
RMO	\$	1,700.00	Chatsworth
Land Acquisition	\$	5,885.34	
Donations	\$	120.63	
Bruce Grey Forest Festival	\$	2,000.00	
Arboretum Alliance	\$	2,451.75	
Oliphant Phragmites	\$	6,450.00	

Total Monthly Receipts	\$	253,655.99
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Grey Sauble Conservation Authority
Expense Report
September 1st to 30th, 2023

12282	Have1.com	\$	152.55	Trailhead Signage
12283	Bell Canada	\$	31.34	Monthly Phone Service
12284	City of Owen Sound	\$	255.00	Property Tax
12285	VOID			
12286	Staples Advantage	\$	265.57	Office Supplies
12287	Directdial	\$	242.95	Mono Laser Printer for Finance
12288	Municipality of Grey Highlands	\$	2,115.06	Property Tax
12289	Harold Sutherland Construction Ltd	\$	112.08	Crushed Gravel
12290	Kilsyth Auto Service Ltd.	\$	116.39	Vehicle Maintenance and Repair
12291	MacDonnell Fuels	\$	1,857.78	Vehicle Fuel
12292	Municipality of Meaford	\$	45.45	Hibou Water Charges
12293	Rideau Valley C.A.	\$	395.50	Staff Training
12294	Rogers Communications Canada Inc.	\$	141.25	Teams Phone
12295	Somerville Nurseries Inc.	\$	54,569.36	2023 Tree Order
12296	Sprucedale Agromart Limited	\$	620.80	Grey County Buckthorn Pesticide
12297	Town of South Bruce Peninsula	\$	2,089.00	Property Tax
12298	Peter Smith	\$	350.28	IFAA Expenses
12299	Barbara Canning	\$	300.00	Summer Camp Guest
12300	Kimbergill Construction	\$	280.00	Planning Fee Refund
12301	Marcc Apparel	\$	4,193.66	Forest Festival Volunteer T-shirts
12302	A-1 Toilet Rentals	\$	593.25	Toilet Rentals
12303	Bell Canada	\$	126.49	Tara Stream Gauge
12304	Georgian Bay Chemical	\$	285.82	Shop Supplies
12305	Kilsyth Auto Service Ltd.	\$	97.51	Vehicle Maintenance and Repair
12306	Rogers Wireless	\$	244.11	Monthly Cell Phone Service
12307	Saugeen Conservation	\$	1,050.00	SWP Program Support
12308	Verbinnen's Nursery Ltd.	\$	1,401.20	Tree Purchase
12309	Woody's Arborist & Yard Services	\$	1,356.00	BRWI Stream Rehab
12310	Xerox	\$	27.55	Copy and Print Charges

Mastercard Payments	\$ 6,162.01	See Summary Below
Amilia	\$ 649.51	
City of Owen Sound	\$ 440.52	Water Charges
Miller Waste	\$ 316.59	
Copier Lease	\$ 453.76	
Pickfield Law	\$ 949.20	
O-KAY Cleaning	\$ 988.75	
Square Fees	\$ 1,332.18	
Hydro, Reliance	\$ 2,042.19	
Receiver General, EHT, WSIB	\$ 60,402.55	
Group Health Benefits	\$ 12,777.65	
OMERS	\$ 30,345.04	
Monthly Payroll	\$ 125,644.64	

Total Monthly Expenses	\$ 315,820.55
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Mastercard Summary

Building Services	\$ 790.00
Administrative Expenses	\$ 344.75
IT Expenses	\$ 47.44
Flood Forecasting	\$ 1,296.00
Watershed Monitoring	\$ 2,102.37
DWSP	\$ 15.26
Shop Supplies	\$ 344.60
Education Supplies	\$ 747.58
Communications	\$ 168.92
Planning	\$ 305.09
Monthly Mastercard Payments	\$ 6,162.01

RECEIVED
OCT 04 2023

LIFE IMMORTAL

honours your loved one

Grey Sauble Conservation Area
R. R. #4
Inglis Falls Road
Owen Sound, ON N4K 5N6

General Manager,

Kindly accept the enclosed donation from Northern Casket Ltd on behalf of families participating in our Life Immortal Program. This program, in partnership with all Canadian Conservation Authorities was established to provide a simple means for families to honour a lost loved one. Please apply funds directly to reforestation within your conservation authority.

In remembrance of

Georgina Huybers
Olive Gordon
Larry Magee
Edythe Lawler
Ross Allison
Gordon Graham
Clarence Hamilton

Tom White
Elmer Fenwick
Wally Long
Steven Mehlfuhrer
Elizabeth Veale
Marion Davis
Margaret MacNeill

Petar Grzetic
Donald Mclean
Allan Woodhouse
Gerald Carefoot
John Anderson
Edith Priestley

Thank you,

Northern Casket Ltd.
165 St. Peter St
Lindsay, ON K9V 5A7
1-800-461-1428



northern casket

GREY SAUBLE CONSERVATION FOUNDATION

MINUTES

Foundation Board of Directors

Tuesday, September 21, 2023, at 2:00 PM

1. Call to Order

Chair Don Sankey called the meeting to order at 2:06 PM

Members Present: Don Sankey (Chair), Al Wilcox (Vice-Chair), Nancy McGee (Registrar), Tobin Day, Nadia Dubyk, Scott Greig (departed at 2:50 PM), Bill Law, Nan Brown

CA Staff Present: Alison Armstrong, Vicki Rowsell

Regrets: Dick Hibma (Treasurer), Scott Mackey

2. Introduction of Guests

Vicki Rowsell, GSCA staff, joined the meeting to offer insight regarding the Memorial Forest.

3. Adoption of Agenda

Moved By: Nadia Dubyk

Seconded By: Tobin Day

"THAT the agenda of the Grey Sauble Conservation Foundation meeting dated September 21, 2023, be approved."

Carried

4. Minutes of the Board Meeting - July 18, 2023.

Moved By: Bill Law

Seconded By: Scott Greig

"THAT the minutes of the Grey Sauble Conservation Foundation meeting dated July 18, 2023, be approved."

Carried

5. Business Arising from Minutes

An Executive Committee meeting was held September 9, 2023. Additional information to follow.

6. Team Reports

a. Finance and Administration/Finance Statements

Treasurer, Dick Hibma, was absent; in his place, Don Sankey reported on the Finance and Administration Committee meeting from August 8, 2023, and Al Wilcox reported on the Finance and Administration Committee meeting from September 12, 2023. Technical difficulties in accessing the Finance Reports resulted in a deferral of reports until all could access and review.

Discussion was had concerning the proposal from the GSCA staff to the Foundation for financial support of an educator position. The request was for a total of \$20,000.00 in 2023, followed by two additional \$20,000.00 commitments in 2024 and 2025, for a total of \$60,000.00 over three years. This support would enable the development of the position and necessary resources, as well as help transition the position towards full cost recovery. The Foundation's committed funding would be added to funding from other sources (i.e. summer camp reserves, youth reserve, etc.) to ensure appropriate funding for this full-time, contract position.

Questions arising within the meeting included:

Is there a precedent for Foundation funds supporting wages at GSCA?

Does this funding support align with Foundation mandates/objectives?

Discussion of these questions resulted in agreement on both accounts that yes, funding for salaries has been provided in the past, and yes, supporting the activities of an educator aligns with GSCF objectives.

Foundation members suggested asking GSCA staff, Gloria Dangerfield, to provide a job description at a future meeting.

Chair Sankey discussed having a special meeting in October that would allow members to review and approve the final draft of the Baker Tilly Financial Review for the 2022 Fiscal Year. It was agreed that the special meeting would be in advance of the October 2023 Board Meeting.

Moved By:

Seconded By:

"THAT the Grey Sauble Conservation Foundation Board approve the Financial Report for July 2023, as revised."

Deferred

Moved By:

Seconded By:

"THAT the Grey Sauble Conservation Foundation Board approve the Finance and Administration Committee reports for August/September as presented."

Deferred

Moved By: Al Wilcox

Seconded By: Tobin Day

"THAT the Grey Sauble Conservation Foundation Board approve provision of financial support in the amount of \$20,000.00 per year for 2023, 2024, and 2025 to the Grey Sauble Conservation Authority for hiring a Conservation Education staff member."

Carried

Moved By: Al Wilcox

Seconded By: Nancy McGee

"THAT the Grey Sauble Conservation Foundation Board convene a special meeting of the Foundation Members in conjunction with the October Board meeting and recommend approval by the members of the final draft of the Baker Tilly Financial Review of the 2022 Fiscal Year."

Carried

b. Memorial Forest

Don Sankey offered an update regarding the Memorial Forest activities. Since the pandemic, the Finance and Administration Committee has largely supported the Memorial Forest Program, but moving forward, the Memorial Forest Committee will be reinvigorated to assume such activities and responsibilities, i.e. securing speaker(s), arranging music, managing volunteers, etc. A concern was raised by Chair Sankey regarding accessibility at the Memorial Forest sites, as many community members wishing to visit may find the terrain physically challenging. The point was also raised that language such as "local ministries" could be changed to "local religious leaders" to create a more inclusive, less denominationally focused celebration. Video logistics were also discussed with privacy/consent being of paramount concern. Consideration of the purpose of the video (i.e. promotion, remembrance) will be discussed in future sub-committee meetings, as well as ensuring consistent message and quality. Acknowledgement of the great work by GSCA to ensure successful maintenance and promotion was also given by Chair Sankey.

A meeting of the Memorial Forest Committee was scheduled to be had after the Board meeting (September 21, 2023), but will be rescheduled to January 2024.

c. Earth Film Festival

Don Sankey spoke to the activity regarding the 2024 Earth Film Festival. **Autumn Peltier** is an Anishinaabe Indigenous Rights advocate from Wiikwemkoong First Nation on Manitoulin Island. Her short documentary, *The Water Walker*, has elevated the collective understanding of the global water crises. Don has reached out to her liaison to discuss if she may have interest and capacity to support our film festival in 2024.

7. Acceptance of Committee Reports

Moved By: Bill Law

Seconded By: Nancy McGee

"THAT the reports of the Finance and Administration Committee, Memorial Forest Committee, and the Earth Film Festival Committee presented at the September 21, 2023 meeting of the Grey Sauble Conservation Foundation Board of Directors be received and the items contained therein be approved."

Carried

8. Arboretum Updates

IFAA Chair, Nancy Brown, expressed that they have received lots of comments on the new signage. They are also busy with the bog garden and the native plant seedling sales, their primary fundraiser.

9. Grey Sauble CA Updates

GSCA staff, Alison Armstrong, offered updates on behalf of the CA. Staff are very busy preparing for budgets. Summer staff have now departed. Repointing of the ruins is presently underway at Spirit Rock CA. GSCA has received the financial contribution from the Foundation for the Forest Festival, which is quickly approaching, and they are still looking for volunteers. This event will be happening at Allen Park, October 3-5, 2023. (<https://www.greysauble.on.ca/childrens-programs/forest-festival/>).

10. New Business

Don Sankey shared the names of recipients of the Conservation Awards (\$200.00 each), as chosen by the the guidance department staff at each secondary school:

- Bruce Peninsula District School - Morgan Daries;
- Peninsula Shores District School - Cory Wattenburg;
- Georgian Bay Community School - Ayden Agius;
- Grey Highlands Secondary School - Grace Mullen;
- St. Mary's High School - Joshua Stewart;
- Owen Sound District Secondary School - Annika Bringleson.

Alex Adair was chosen by the Foundation as this year's recipient of the Malcolm Kirk Conservation Award (\$2,000.00). He is attending the University of Guelph, completing his studies in the Wildlife Biology and Conservation Program.

11. Next Board Meeting

Tuesday, October 17, 2023 at 2:00 PM with the special meeting beginning at 1:30 PM.

12. Adjournment

Meeting was adjourned at 3:45 PM.

INGLIS FALLS ARBORETUM ALLIANCE MEETING

Tuesday, September 5, 2023 1:30pm

Attended: Mike Fry, Nancy Brown, Brian Murray, Rosie Illman, Anne Lennox, Peter Smith

Regrets: Julie Lamberts, Morgan Barrie, Cecilie Moses, Carl Sadler, Murray Peer, Rod Saunders, Sue Carleton, Jim Hastie

Chair: Nancy Brown **Minutes recorded:** Nancy Brown

1. Minutes from previous meeting June 27, 2023

Motion: to accept the minutes - Brian Murray, seconded by Rosie Illman – carried

Business arising from the Minutes

Gift for Nancy Griffin – lovely butterfly card has been donated by Diane Lawler, those present signed the card.

Wooden pen hand turned by Mike Armstrong purchased by Brian Murray at Artists' Co-op (\$87.51).

Action: ask Carl to present the pen and signed card to Nancy G. at the next opportunity before October.

2. Financial Review to July 31, 2023 – Mike Fry

IFAA general funds to August 31, 2023 - \$16,591.66

TD FEF fund has now been finalized with all the funds (\$7545) spent on the planting and signage project. IFAA paid for any extra supplies for the sign project. Cecilie Moses has yet to submit receipts for the food, drinks, and preparation food at the Dedication Day celebration.

The Norway Maple funding (\$4477.44 plus \$1144.80=5622.24 total) to remove 5 mature invasive trees and their stumps from the Trees of the World has been paid to Georgian Tree Experts

Motion: to accept the financial report - Anne Lennox, seconded by Peter Smith – carried

Action: Nancy will encourage Cecilie to submit the invoices for the Dedication Day food and drinks

3. Subcommittee Reports:

Promotion and Education Subcommittee – Nancy Brown

Day Camp group of 20 children and 3 leaders visited the arboretum nursery on Friday, July 21, 2023. Ursula Karalus, John Daly and Nancy Brown led presentations on Tree Identification and Seed to Tree. The children participated in seed planting and planted 3 white birch trees near the TD FEF red maple. It is uncertain at this time, what will be offered for the Grade 3 program next year after Nancy Griffin retires.

Propagation Subcommittee – Nancy Brown

Revenue for plant sales year to date on drop-in basis (\$386.50). First Saturday sale Sept 2, 2023 revenue \$430.

This sale was advertised by email to people showing interest plus road signs day of sale. Another 5 weeks of Saturday morning sales to follow. Need 2-3 volunteers to work on each Saturday morning.

Purchases of chicken wire (\$124.13) to enclose the plants to prevent chewing by rabbits – success!

Have over 1600 pots on offer this fall. Shade shelter has been in very good shape this year. Fewer weeds now that using woodchips on pots and a lot less watering necessary this year due to frequent and plentiful precipitation. New weather reporting station will be operational soon reports John Bittorf. We will be able to access this information through the GSCA website.

We needed 2 trailer loads of topsoil from Westside nursery @ \$31.04/load to mix with 'free' compost from OS site. Will need help collecting compost next year.

Need more pots especially 4 inch, 1 and 2 gallon pots and more labels. The old style plastic window blinds we have been using are getting harder to find now. The Bog Garden is going ahead with the 3 receptacles donated or purchased by Peter. **Motion:** to reimburse Peter for the full amount of the cost of the 2 stock tanks. Moved by Nancy Brown, seconded by Rosie Illman.

Tuesday Trail Work-party Subcommittee – Nancy B reported for Murray/Carl

INGLIS FALLS ARBORETUM ALLIANCE MEETING

Tuesday, September 5, 2023 1:30pm

Trail revitalization is a major project for next year. The area where the trail was washed away and created a tripping hazard has been modified and greatly improved by GSCA staff. GSCA tractor and scraper trial showed that it is going to be too time and labour intensive to complete on their own. The 5 ft box scraper is not the proper tool or size of tool for our trails. Volunteers are not able to drive the tractor for liability reasons. There are 2 possible businesses that may be able to help us out to complete this project.

In the fall we will get back to planting more missing species on the trail and adding in behind the specimens.

Nancy Brown suggested that we give our summer student Cormic Nicholson a gift for his reliable work at the arboretum this past summer. Brian Murray suggested the amount of \$50.00. Carl will be signing his community services records which are required for high school graduation.

Motion: to purchase a \$50 gift certificate for Cormic – Brian Murray, seconded by Anne Lennox -carried

Action: will ask Carl to select the type of gift card and deliver it to Cormic.

Pollinator Garden and Meadow Subcommittee – Nancy B/Cecilie Moses

The Habitat Stewardship Program that was discussed previously and applied for by GSCA Foundation was not successful this year, may be reapplied for in another year.

The pollinator garden has had a good year of growth due to ample rainfall. Cecilie and Rosie have visited often to replenish and clean the water reservoirs.

The meadow is beautiful this time of year. It is notably full of big blue stem. It was cut to 6 inches last October so won't be done again until spring of 2024.

Nancy mentioned the organization called Bee City. Could stimulate interest in the pollinator garden and the meadow. Will investigate this further and decide if we will recommend this to be pursued by GSCA. Mike feels that application needs to be done through the staff.

Signage Subcommittee Update - Nancy B.

On June 30, 2023 submitted an impact report. Received email from TD FEF that report was properly submitted.

On July 18, 2023 held a celebratory dedication service to thank TD FEF, GSCA staff and volunteers for the collaborative efforts to fulfill the dream of having a fully labelled arboretum. Over 70 people attended and were treated to an amazing spread of food and drinks prepared by Cecilie. Still want to pursue further signage to include indigenous naming and content. Have received positive feedback from visitors to the arboretum. Now that we have signage for our species of trees, shrubs and woody vines Nancy brought up the possibility to be officially accredited as an arboretum. This is done by Arbnet.org which is an international organization which keeps the Morton list of Arboreta worldwide. Mike recommended that we discuss this proposal further but that any application needs to be conducted through the staff at GSCA.

4. **Any Other Business** - elections at the November meeting, the Terms of Reference need updating, committee of Brian Murray, Rosie Illman and Nancy Brown will update the Terms of Reference to present back to the committee in October. Peter Smith told us of trees, Pecans and Heartnut, that he would donate to be planted in the Trees of the World if they fit in with the new planting plan. To be discussed further
5. **Next Meetings:** Wednesdays are not good for several people, Tuesday afternoon not popular as we are working at the arboretum in the morning and then must come back or stay all day. Mike suggested maybe a Tuesday morning meeting started mid to late morning when many are at the arboretum already. **Meeting date for next month is Tuesday, Oct 3, 2023 at 10:30 am in Library at GSCA**
6. **Meeting adjourned 3:00pm**



MEDIA RELEASES AND ARTICLES

ATTACHMENT # 7

Collingwood Today

September 5, 2023

"Grey Sauble Conservation Authority looks ahead 10 years"

[Grey Sauble Conservation Authority looks ahead 10 years - Collingwood News \(collingwoodtoday.ca\)](https://collingwoodtoday.ca/greysauble-conservation-authority-looks-ahead-10-years/)



Grey Sauble Authority Board of Directors

M O T I O N

DATE: October 25, 2023

MOTION #: FA-23-097

MOVED BY: _____

SECONDED BY: _____

THAT in consideration of the Consent Agenda Items listed on the October 25, 2023, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) Environmental Planning – Section 28 Permits and Planning – September 2023; (ii) Administration – Receipts & Expenses – September 2023; (iii) Correspondence – Donation to GSCA Forestry Department; (v) Minutes – GSCF Board – September 21, 2023; IFAA Committee September 5, 2023; (vi) Recent Media Articles



Grey Sauble Forest Management & Grey Sauble Forestry Service

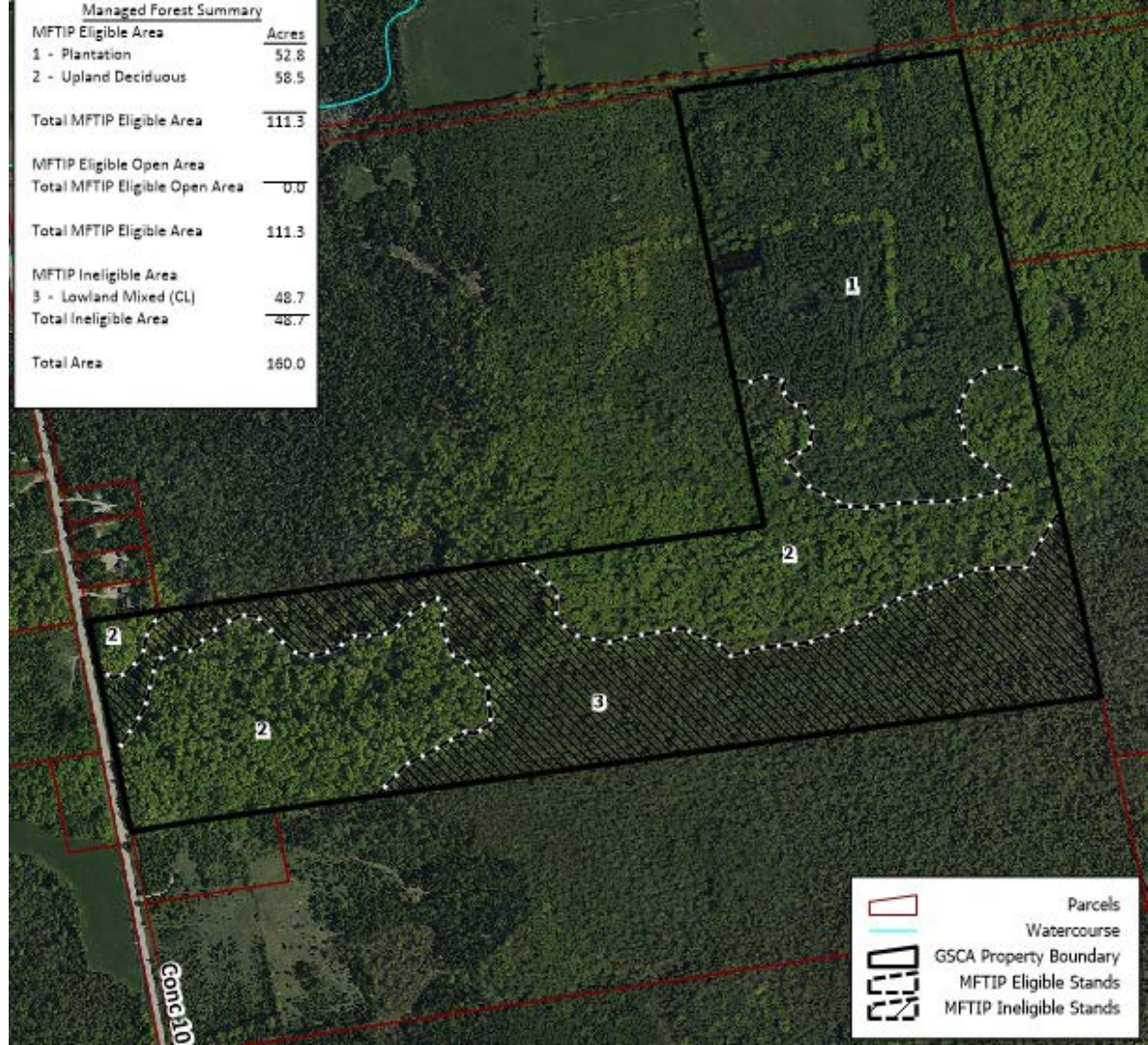
Staff:

- Cam Bennett – Senior Forest Technician
- Rita McGee – Forest Technician
(shared with Grey County – currently on parental leave)
- Michael Fry – Forestry Coordinator
- 2-4 tree planters (4-6 weeks in the spring)

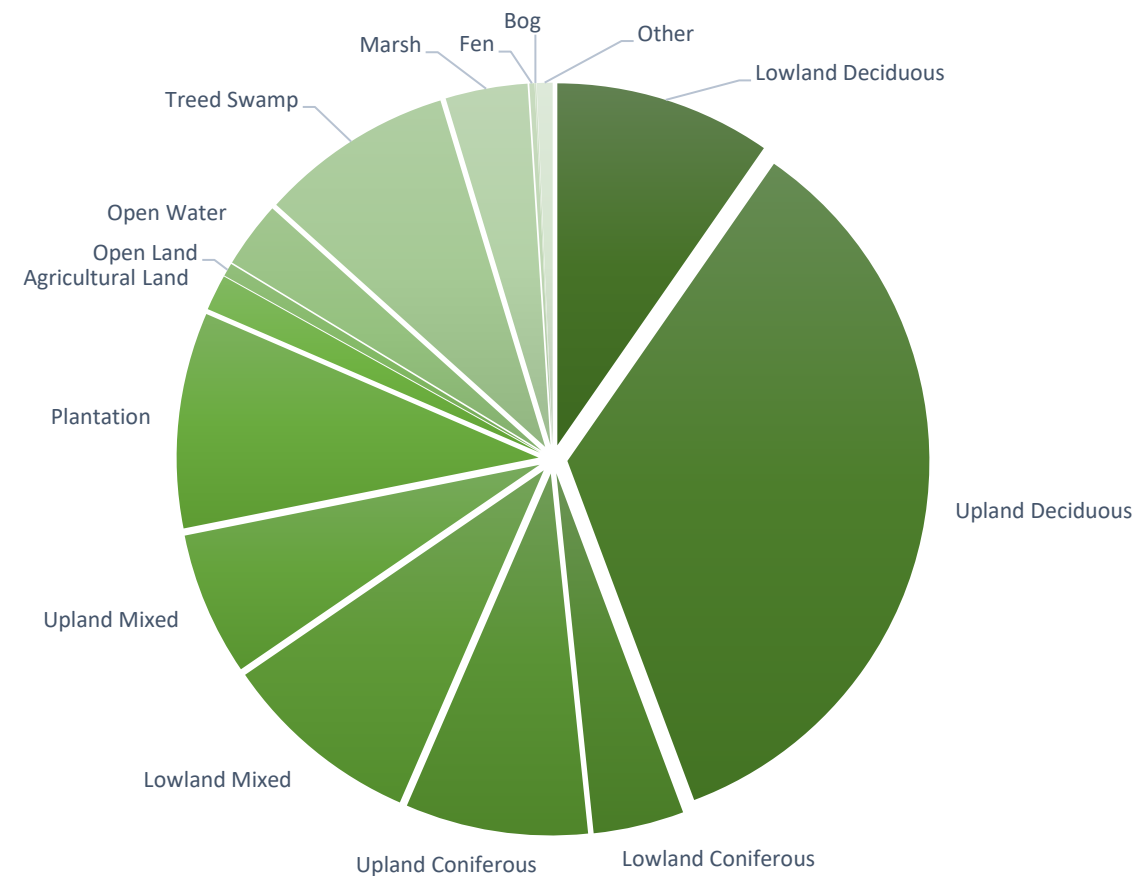
Terminology:

- **Parcels**
- **Properties**
- **Stands**
- **Cover Types**

Managed Forest Summary	
MFTIP Eligible Area	Acres
1 - Plantation	52.8
2 - Upland Deciduous	58.5
Total MFTIP Eligible Area	111.3
MFTIP Eligible Open Area	0.0
Total MFTIP Eligible Open Area	0.0
Total MFTIP Eligible Area	111.3
MFTIP Ineligible Area	
3 - Lowland Mixed (CL)	48.7
Total Ineligible Area	48.7
Total Area	160.0

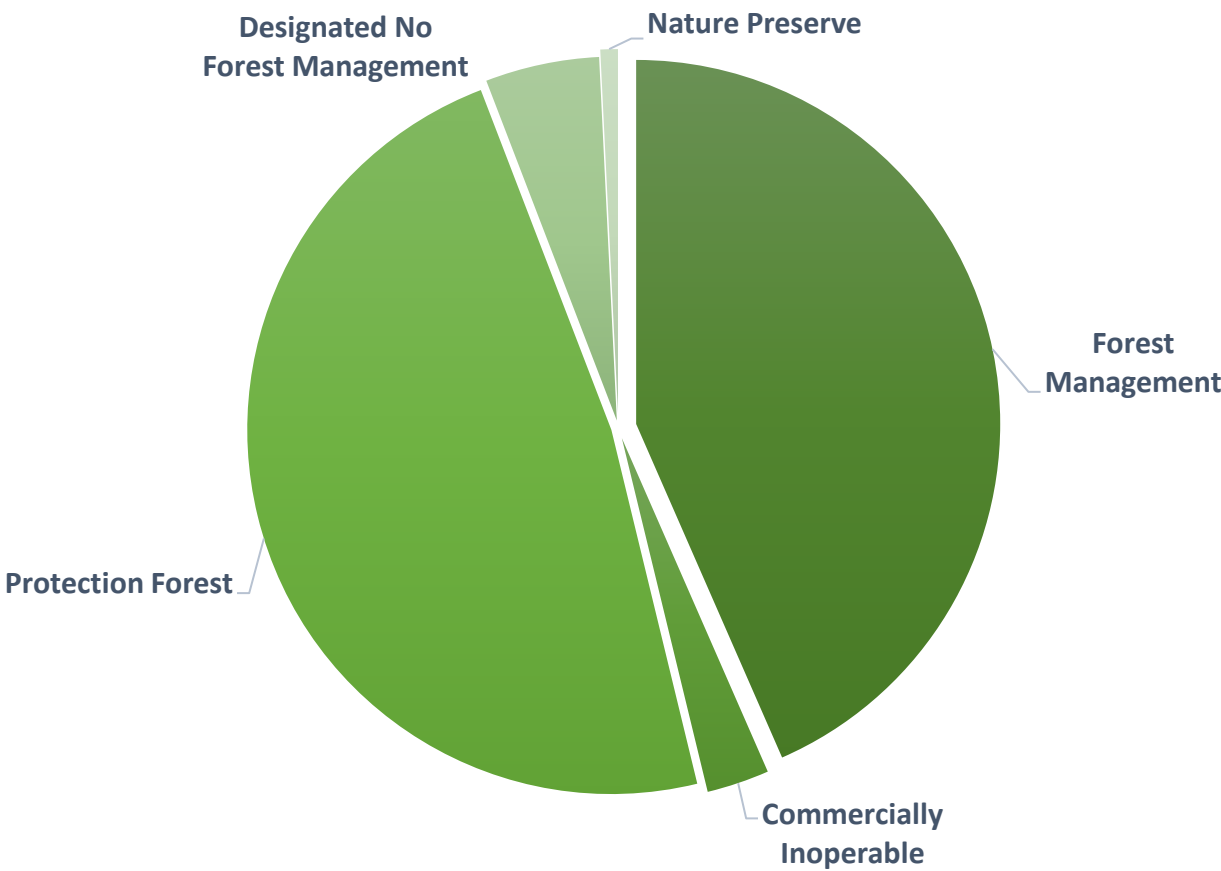


GSCA Total Area by Cover Type



Cover Type	Area (ha)	% of Total Area
Lowland Deciduous	1,118.82	9.7%
Upland Deciduous	4,008.47	34.6%
Lowland Coniferous	468.78	4.1%
Upland Coniferous	943.73	8.2%
Lowland Mixed	1,034.32	8.9%
Upland Mixed	742.87	6.4%
Plantation	1,114.47	9.6%
Agricultural Land	185.42	1.6%
Open Land	68.65	0.6%
Open Water	344.20	3.0%
Treed Swamp	1,002.35	8.7%
Marsh	424.28	3.7%
Fen	26.74	0.2%
Bog	8.18	0.1%
Other	81.82	0.7%
Total Area	11,573.10	

Forest Management Designation



Forest Management Designation	%
Forest Management	43%
Commercially Inoperable	3%
Protection Forest	48%
Designated No Forest Management	5%
Nature Preserve	1%

History of Forestry and Forest Management within the GSCA Watershed

A faint, stylized graphic of a tree branch with several leaves is visible in the background on the right side of the slide.

Forest Management Program



GOALS

Primary:

- Ensure the long-term health of the forest
- Maintain wildlife and habitat features
- Provide recreational opportunities
- Ensure sustainability of the forest

Secondary

- Generate revenue through sustainable harvesting



STEPS

- Inventory
- Prescription
- Tree Marking
- Tendering / Harvesting

Main Man Area:

Compartment Name:

Stand #: Description:

GSCA #: Forest Management:

Inventory ID: Species composition:

Year:

☐ Out of Date

Tree Size Class (cm)	Polewood 10 - 24			Sm Sawlog 26 - 36			Med Sawlog 38 - 48			Large Sawlog 50 +			Total BA	AGS%
Tree Quality	AGS	UGS	Total	AGS	UGS	Total	AGS	UGS	Total	AGS	UGS	Total		
Basal Area (m2/ha)	4.6	0.6	5.3	9.0	1.1	10.1	8.5	1.1	9.6	2.3	0.4	2.7	27.7	88.1%

Other Inventory Sumry

Investigator:

Plot Area: Num of plots:

Ave Ht: Density:

Ave Dia: GMV:

Age: Sawtimber:

Stocking:

Site Class:

Timber Quality:

Regen %Cover:

Regen Density:

☒ Snags ☐ Conifer Thickets ☒ Species At Risk

☒ Cavity Trees ☒ Super Canopy ☐ Invasive Species

☐ Stick Nests ☒ Other Food

☒ Woody Debris ☐ Surface Water

☒ Mast Trees ☒ Dens/Holes

Comments:

Butternut & Hart's Tongue Fern

Beech Bark Disease present on most mature Beech

STEPS

- Inventory
- Prescription
- Tree Marking
- Tendering / Harvesting

TREE MARKING PRESCRIPTION

Compartment Details

Management Area: Kemble Mountain Lot: 40, NE Pt.39
 Compartment Name: KEMBLE MOUNTAIN - A Concession: 22
 Compartment #: 71 Former Municipality: Keppel Township
 Compartment Access: Township Rd

Stand Details

Stand #: 1 Sp comp: Mh9 Aw1 (Be Bd Id)
 GSCA #: 5352 Timber Quality: Good Topography: Strong slopes
 Cover Type: UD Growth Stage: All-aged Soils: Bp
 MFTIP Area: 0.00 Age: 80 Drainage: W
 CL Area: 155.00 Ave Ht (m): 26 Regen %Cover: Frequent
 Other Area: 0.00 Ave Dia (cm): 35.13 Regen Density: 2500
 Total Area: 155.00 Site Class: PSP Present: SR2232

Stand Access: Good via township road

Stand Objectives

Long Term: Manage as an uneven-aged hardwood stand using the selection silviculture system which will produce high quality wood products at regular intervals. Increase and maintain species diversity and wildlife habitat.

Short Term: Stand Improvement Remove disease and defective stems. Maintain basal area at 20m2/ha or above. Maintain other species such as Bd, Be, Bn, Aw where possible to increase diversity. Maintain wildlife habitat.

Basal Area Distribution (m2/ha) Based on 59 Plot(s)

Tree Size Class (cm)	Polewood 10 - 24			Sm Sawlog 26 - 36			Med Sawlog 38 - 48			Large Sawlog 50 +			Total BA	AGS %
	AGS	UGS	Total	AGS	UGS	Total	AGS	UGS	Total	AGS	UGS	Total		
Actual BA (m2/ha)	4.6	0.6	5.3	9.0	1.1	10.1	8.5	1.1	9.6	2.3	0.4	2.7	27.7	88%
BA To Cut (m2/ha)	0.1	0.2	0.3	4.1	1.0	5.1	1.2	1.0	2.2	0.0	0.1	0.1	7.7	70%
Residual BA (m2/ha)	4.5	0.4	5.0	4.9	0.1	5.0	7.3	0.1	7.4	2.3	0.3	2.6	20.0	95%
Ideal BA (m2/ha)	4.0	0.0	4.0	5.0	0.0	5.0	6.0	0.0	6.0	5.0	0.0	5.0	20.0	100%

Stand Prescription

Treatment Instructions:

Mark for improvement harvest. Remove diseased and defective stems. Concentrate marking on small and medium size classes. Retain other species where possible to increase diversity.

IRM Instructions:

Retain approx. 10 live cavity trees/ha. Retain 10 mast trees/ha (min. 25 cm DBH). Apply AOC guideline if stick nest found as per GSCA Forest Management Policies. Retain solitary conifers, if present.

Follow-up Recommendations

Reassess stand in 5 years to measure response.

Year of Next Cut: 2034

Prepared By: Cam Bennett

Date Prepared: 03-Mar-20

Marking Details

Paint Colour: Orange Glo
 Log Mark: Single Dot
 Fuelwood Mark: Slash
 Row Mark:
 Butt Mark: Yes



Basal Area Distribution

Basal Area Distribution (m²/ha) Based on 59 Plot(s)

Tree Size Class (cm)	Polewood 10 - 24			Sm Sawlog 26 - 36			Med Sawlog 38 - 48			Large Sawlog 50 +			Total BA	AGS %
Tree Quality	AGS	UGS	Total	AGS	UGS	Total	AGS	UGS	Total	AGS	UGS	Total		
Actual BA (m ² /ha)	4.6	0.6	5.3	9.0	1.1	10.1	8.5	1.1	9.6	2.3	0.4	2.7	27.7	88%
BA To Cut (m ² /ha)	0.1	0.2	0.3	4.1	1.0	5.1	1.2	1.0	2.2	0.0	0.1	0.1	7.7	70%
Residual BA (m ² /ha)	4.5	0.4	5.0	4.9	0.1	5.0	7.3	0.1	7.4	2.3	0.3	2.6	20.0	95%
Ideal BA (m ² /ha)	4.0	0.0	4.0	5.0	0.0	5.0	6.0	0.0	6.0	5.0	0.0	5.0	20.0	100%

STEPS

- Inventory
- Prescription
- **Tree Marking**
- Tendering / Harvesting

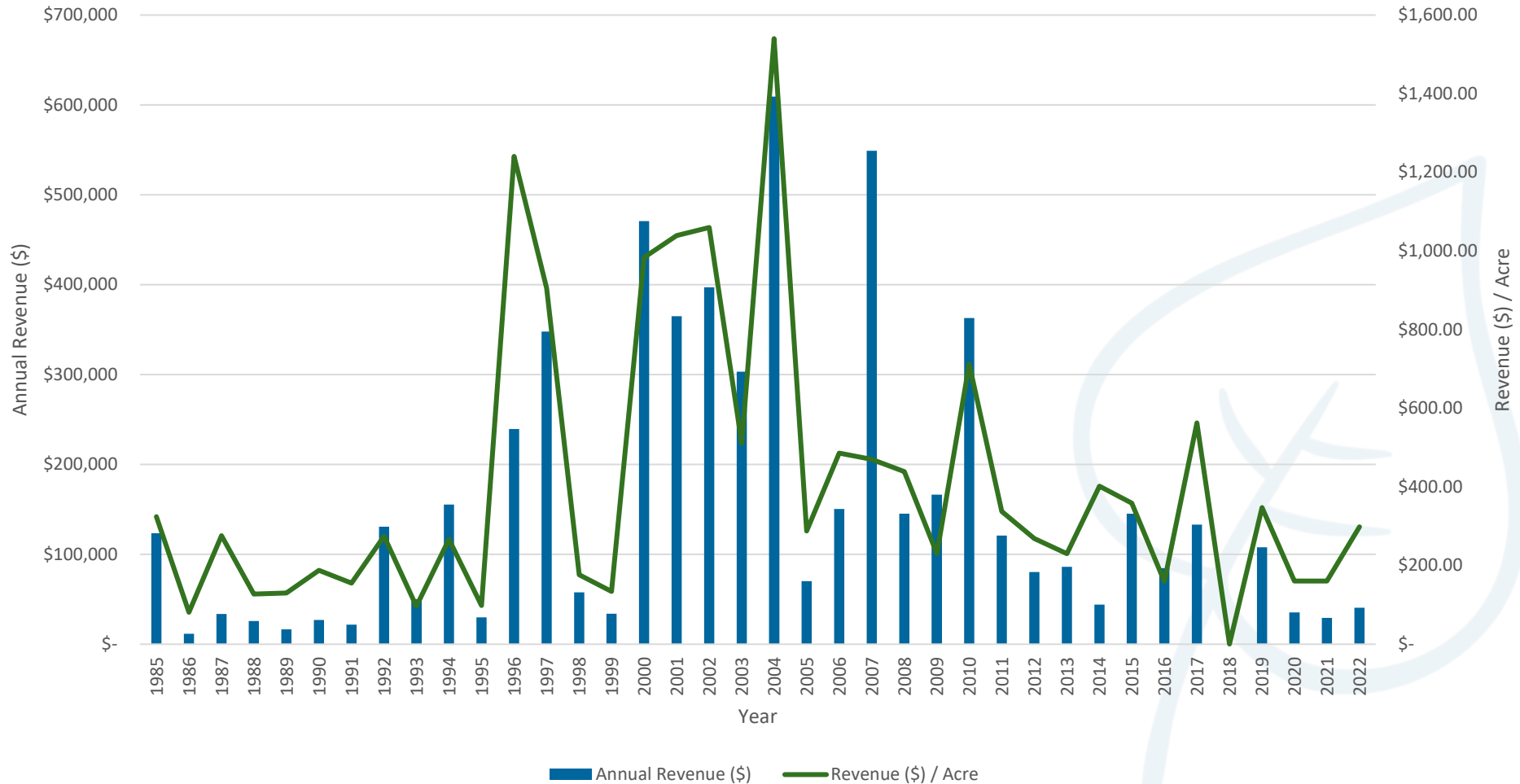


STEPS

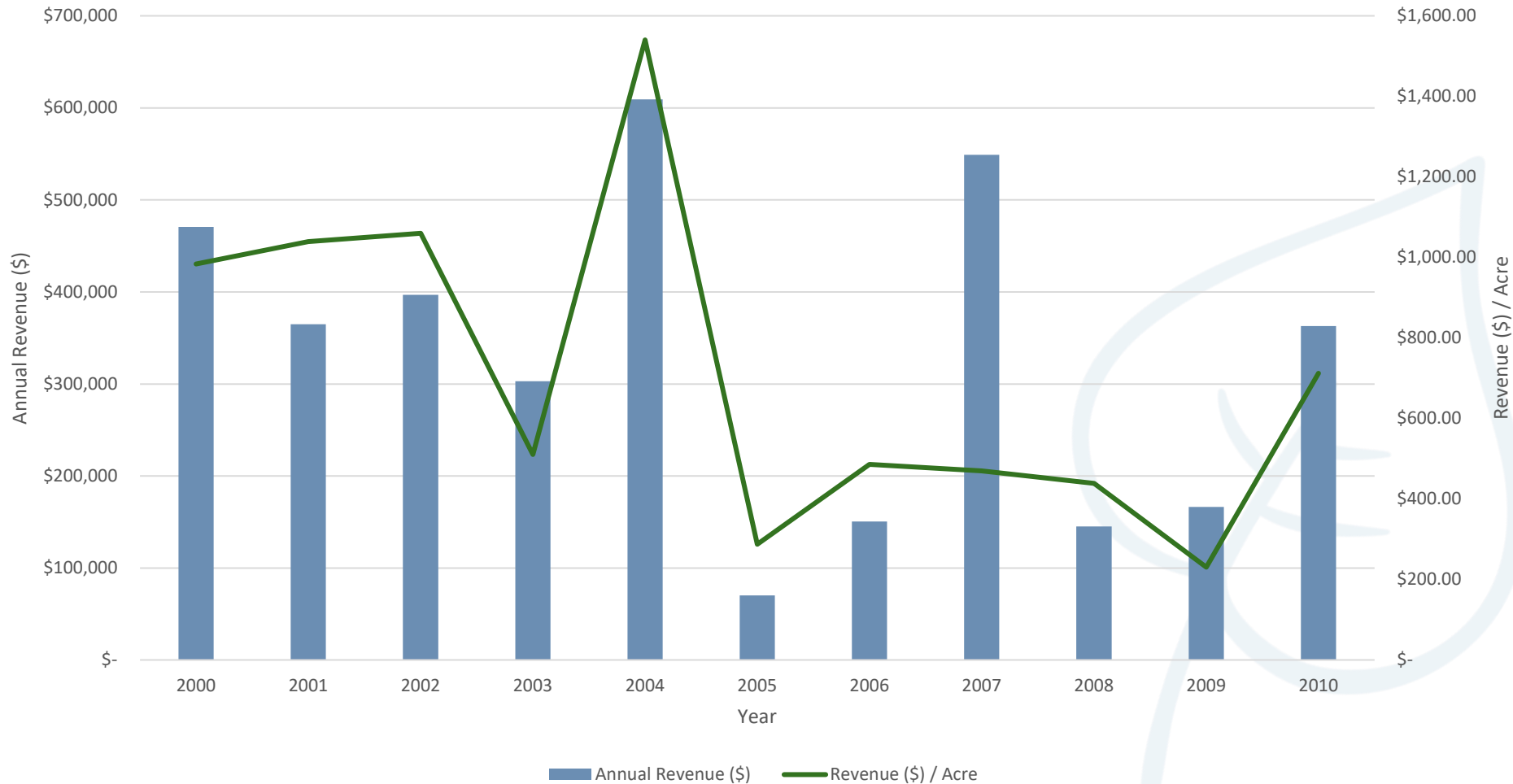
- Inventory
- Prescription
- Tree Marking
- **Tendering / Harvesting**



Annual Harvest Revenue and \$/acre from 1985 to 2022



Annual Harvest Revenue and \$/acre from 2000 to 2010



Grey Sauble Forestry Service (GSFS)

Private Land Forestry Services

GSFS – Tree Planting

- Planted over 2.6 million trees since 2005
- Landowner Grants



GSFS – Forest Management Plans

- Through MNRF
- Plan Approvers on staff
- Landowner Benefits



GSFS – Tree Sales



- Over-the-Counter
- Annual Tree Sale

Committees

External Committees:

- Forest Festival - director
- Bruce Grey Woodlands Association - director
- Grey Bruce Woodlot Conference - organizing committee member

Internal (GSCA) Committees:

- Joint Health and Safety Committee
- Agricultural Advisory Committee
- Forestry Committee
- Inglis Falls Arboretum Alliance
- Strategic Plan Committee



Thank You!



STAFF REPORT

Report To: Board of Directors
Report From: Tim Lanthier, CAO
Meeting Date: October 25, 2023
Report Code: 035-2023
Subject: 2024 Draft Budget – For Circulation

Recommendation:

WHEREAS GSCA Staff have prepared the 2024 Draft Budget for the Board of Directors' consideration,

AND WHEREAS the Conservation Authorities Act requires that this Draft Budget be circulated to participating municipalities for a minimum 30-day commenting period,

THAT the Grey Sauble Conservation Authority Board of Directors receive the 2024 Draft Budget,

AND THAT the GSCA Board of Directors generally accept a ____% COLA increase for GSCA Staff for the 2024 budget year,

AND THAT Staff be directed to distribute the 2024 Draft Budget and Budget Companion reflecting a ____% COLA increase to participating municipalities for the minimum 30-day review period.

AND THAT Staff bring a report before the Board of Directors at the December 2023 meeting of the Board for final review and approval of the 2024 Budget.

Subject: Draft 2024 Budget – For Circulation

Report No: 035-2023

Date: October 25, 2023

Strategic Initiative:

This item is part of Grey Sauble Conservation Authority's (GSCA) corporate services that supports and assists all of GSCA's Strategic Plan deliverables and desired outcomes.

Summary:

The 2024 budget represents the first GSCA budget to incorporate a differentiation between Category 1, General Operating Expenses, and Category 3 levy apportionment. This is shown throughout the budget and is included in the budget summary at the bottom of the budget document.

GSCA Staff brought forward to the September 27, 2023, meeting of the Board of Directors, a draft budget for discussion which included a 5.00 percent COLA increase for GSCA Staff. Based on a review of this draft budget, the Board of Directors provided direction to staff to look for available savings within the budget, including reviewing both a 4.00 percent COLA increase and a 3.00 percent COLA increase.

GSCA Staff have been successful in finding some savings within the originally proposed draft budget, whereby, with a 5.00 percent COLA increase for Staff, the total levy increase would be reduced from the originally proposed 7.07 percent to 6.21 percent.

Additionally, as per the request of the Board, GSCA Staff have also prepared similar budgets reflecting a 4.00 percent COLA increase and a 3.00 percent COLA increase. These versions of the budget would see levy increases of 5.09 percent or 4.19 percent, respectively. Both of these increases are lower than the 2023 increase.

As previously noted, GSCA is increasing the mileage rate for its internal fleet from \$0.50 per kilometer to \$0.68 per kilometer. This will align GSCA with the rate set by Canada Revenue Agency and will assist with managing GSCA's 10-year capital needs for the fleet, as well as addressing higher maintenance and fuel costs.

The Board requested that Staff review the impacts of this increase on levy to see if the increase should be phased over several years. Most of the impacts of this increase are noted in departments that are not levy dependent. Therefore, the impact on levy is too minor to warrant spreading it over multiple years.

The total proposed levy increase for each COLA option is as follows:

- **3.00% COLA:** \$68,742 or 4.19% levy increase.
- **4.00% COLA:** \$83,541 or 5.09% levy increase.
- **5.00% COLA:** \$101,882 or 6.21% levy increase.

Subject: Draft 2024 Budget – For Circulation

Report No: 035-2023

Date: October 25, 2023

Budget Companion Document:

GSCA prepares a Budget Companion document every year to provide some context to the revenue and expenses proposed in the annual draft budget. Given the uncertainty of which version of the budget the Board will choose to move forward with, the 2024 Budget Companion has been drafted to align with the 4.00 percent COLA increase. If the Board decides to move forward with one of the other options, the Budget Companion document will be amended prior to circulation of the draft budget.

The Budget Companion document can be viewed here:

https://www.greysauble.on.ca/wp-content/uploads/2023/10/2024_Grey_Sauble_budget_companion_draft_oct-20-2023.pdf

Analysis:

The summaries below provide a brief synopsis of the proposed budget changes from 2023 to 2024 by department. This analysis has been generalized to account for the three different versions of the budget being presented to the Board.

Water Management

The Water Management budget sees an increase over 2023. This is reflective of increased salary and wage costs within the department. This department is funded by levy dollars, Section 39 provincial transfer, and a small amount through an MOU.

This is a Category 1 program area under the managing the risk of natural hazards programs and services and the management of conservation authority-owned lands programs and services.

Watershed Monitoring and Management

The Watershed Monitoring and Management budget sees an increase over 2023. This change reflects increased salary and wages and increased mileage costs.

This program area is divided between Category 1 and Category 3 programs and services areas. The increase cost to each Category is reflected in the budget.

Engineering Services

Engineering Services is a new department area within the Grey Sauble Conservation Authority in 2024. This program area is funded in 2024 by Environmental Planning revenues and from reserve funds.

This is a Category 1 program area related to the management of the risks of natural hazards.

Subject: Draft 2024 Budget – For Circulation

Report No: 035-2023

Date: October 25, 2023

Environmental Planning

The Environmental Planning budget is proposed to decrease in 2024. This change is associated with the reassigning of expenses to different departments, including Engineering Services, Administration and GIS/IT. Variability in applications within the Department makes budgeting challenging. In 2024, GSCA is taking a more conservative approach to the budget within this department to better manage this variability in the long-term.

This is a Category 1 program area related to the management of the risks of natural hazards.

Stewardship

The Stewardship budget is proposed to increase associated with increased salary and wage costs.

This is a Category 3 program area.

Forestry, Species & Forestry Services

The budget within this department is proposed to increase. This is related to a number of factors. On the expenses side, increases are largely attributable to salary and wages, mileage, and materials and supplies. Funding increases to match this through grant funding and sales and services.

This program is predominantly Category 3 and self-funded.

A portion of this program is Category 1 under the management of conservation authority owned lands programs and collects levy for that portion of the services.

Conservation Lands Policy & Strategy

The Conservation Lands Policy & Strategy portion of the budget is proposed to increase in 2024. The increased salary required in this department is related to an upcoming staff leave and the necessity to back fill this position during that time.

This department is a combination of self-funded Category 3 programs and Category 1 programs under the management of conservation authority owned lands programs and services.

Grey County Management Contract

The Grey County Management Contract is proposed to increase in 2024. This reflects an increase in salary and wages and mileage, as well as folding a separate County contract into the annual budget.

This is a Category 2 program area and is funded 100 percent through a service agreement with Grey County.

Conservation Lands Operations

The Conservation Lands Operations portion of the budget is proposed to increase in 2024. This change is related to increases in salary and wages and mileage. Due to the success of GSCA's paid parking ambassador program, the increase in levy apportioned to this department less than \$1,000 in any of the budget iterations.

The paid parking portion of this program area is a Category 3 program that is fully self-funded and also provides a tremendous offset of the Category 1 levy costs.

The remainder of this department falls under Category 1 and General Operating Expense program areas.

Conservation Information & Community Outreach

This Department is proposed to increase in 2024. This is related to increased salary and wages and materials and supplies.

The majority of this department is related to Category 1 and General Operating Expense program areas.

A portion of this department has been assigned to Category 3 program areas.

Education

This Department is proposed to have a budget increase in 2024. This reflects increased staffing in this department to help deliver on current Strategic Plan goals.

This department is partially Category 1 related to managing the risk of natural hazards, and partially Category 3. This department is not proposing the use of any levy in 2024.

Administration, Finance & Human Resources

The Administration, Finance & Human Resources department budget is proposed to increase in 2024. This reflects an increase in salary and wages, a reassignment of salary and wages from Environmental Planning back into Administration, an increase in mileage costs, an increase in materials, and an increase in staff training across the organization.

Of this change, a portion is proposed to come from levy dollars. An increase in interest will be assigned here, as will the use of some accumulated surplus dollars.

Expenses within this department are considered to be general operating expenses of the authority.

GIS, Information Management & Information Technology

The budget in this department is proposed to increase in 2024. This change is predominantly related to increased salary and wage costs. This increase in costs will be covered by General Operating Expenses levy.

Subject: Draft 2024 Budget – For Circulation

Report No: 035-2023

Date: October 25, 2023

This department is a service provider and is considered general operating expense under the Conservation Authorities Act.

Source Water Protection

There is no change proposed to this department's bottom line from 2023 to 2024. This is a Category 1 program area and is 100 percent funded through provincial grants.

Source Water Risk Management Service

This program area is proposing to increase in 2024. This increase will largely be covered by an increased draw from existing program reserves.

This is a Category 2 program area funded through direct agreements with participating and specified municipalities.

Fleet & Equipment Management

The Fleet and Equipment Management budget is proposed to increase by \$18,510 in all budget iterations. This is an internal service department that is funded through fleet chargebacks. The mileage rate for the internal fleet will increase from \$0.50 per kilometer in 2023 to \$0.68 per kilometer in 2024. This aligns with Canada Revenue Agency's mileage rates and will help to maintain the fleet reserve funds.

Capital Budget

Without the inclusion of the major capital renewal of the Administrative Centre, the overall capital side of the budget is \$38,200 lower than 2023. This is reflected in levy being reduced by \$20,500.

Consultation:

Senior Management Team

Board of Directors

Appendices:

Appendix 1A:	Draft Operating Budget, 5.00% COLA
Appendix 1B:	Draft Levy Apportionment, 5.00% COLA
Appendix 2A:	Draft Operating Budget, 4.00% COLA
Appendix 2B:	Draft Levy Apportionment, 4.00% COLA
Appendix 3A:	Draft Operating Budget, 3.00% COLA
Appendix 3B:	Draft Levy Apportionment, 3.00% COLA
Appendix 4:	Draft Capital Budget

DEPARTMENTS & BUDGET EXPENSES

COLA 5%

Approved Draft 2024
2023 Budget Budget

WATER MANAGEMENT

Flood Forecasting & Warning

Salary, wages & benefits	140,880	149,494
Contracts & Services	5,950	5,840
Vehicles & Equipment	4,000	4,000
Materials & Supplies	3,000	2,800
Training & Workshops	1,000	1,000

Total Flood Forecasting & Warning	154,830	163,134
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Flood Control Structures

Salary, wages & benefits	6,500	5,791
Contracts & Services	2,500	2,500
Vehicles & Equipment	400	400
Materials & Supplies	1,300	1,300
Other	1,800	50
To Reserves or Surplus		

Total Flood Control Structures	12,500	10,041
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Erosion Control Structures

Salary, wages & benefits	800	800
Contracts & Services		
Vehicles & Equipment	300	300
Materials & Supplies	750	750

Total Erosion Control Structures	1,850	1,850
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Other Dams

Salary, wages & benefits	14,500	16,424
Vehicles & Equipment	1,600	1,600
Materials & Supplies	1,500	1,500

Total Other Dams	17,600	19,524
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TOTAL WATER MANAGEMENT	186,780	194,549
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DEPARTMENTS & BUDGET REVENUES

COLA 5%

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WATER MANAGEMENT

Flood Forecasting & Warning

Municipal Levy - Category 1 and General	124,980	133,284
CAA S39	29,550	29,550
MECP (DWSP)		
Agreements, MOUs and Grants	300	300
Services & Sales		

Total Flood Forecasting & Warning	154,830	163,134
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Flood Control Structures

Municipal Levy - Category 1 and General	8,857	5,898
CAA S39	1,643	1,643
MECP (DWSP)		
Agreements, MOUs and Grants		
Interest & Gains		
From Reserves or Surplus	2,000	2,500

Total Flood Control Structures	12,500	10,041
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Erosion Control Structures

Municipal Levy - Category 1 and General	1,000	1,000
CAA S39	850	850
MECP (DWSP)		
Agreements, MOUs and Grants		

Total Erosion Control Structures	1,850	1,850
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Other Dams

Municipal Levy - Category 1 and General	17,600	19,524
MECP (DWSP)		
Agreements, MOUs and Grants		

Total Other Dams	17,600	19,524
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TOTAL WATER MANAGEMENT	186,780	194,549
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DEPARTMENTS & BUDGET EXPENSES
COLA 5%

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Watershed Monitoring & Management

Salary, wages & benefits	18,655	20,891
Contracts & Services	18,000	17,000
Vehicles & Equipment	3,000	5,000
Materials & Supplies	400	400
To Reserves		
Total Watershed Monitoring & Management	40,055	43,291

Engineering Services

Salary, wages & benefits		126,463
Contracts & Services		550
Vehicles & Equipment		1,360
Training & Workshops		
To Reserves		
Total Engineering Services		128,373

Environmental Planning & Regulations

Salary, wages & benefits	660,018	543,122
Contracts & Services	14,712	6,541
Vehicles & Equipment	10,000	8,000
Materials & Supplies	9,700	7,900
Training & Workshops		
Total Environmental Planning & Regulations	694,430	565,563

DEPARTMENTS & BUDGET REVENUES
COLA 5%

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Watershed Monitoring & Management

Municipal Levy - Category 1 and General	8,406	9,116
Municipal Levy - Category 3	30,349	32,895
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants		1,280
From Reserves or Surplus	1,300	
Total Watershed Monitoring & Management	40,055	43,291

Engineering Services

Municipal Levy - Category 1 and General		
CAA S39		
MECP		
Services & Sales		108,373
From Reserves		20,000
Total Engineering Services		128,373

Environmental Planning & Regulations

Municipal Levy - Category 1 and General	60,000	80,135
CAA S39	2,993	2,993
MECP		
Agreements, MOUs and Grants		
Services & Sales	631,437	482,435
Total Environmental Planning & Regulations	694,430	565,563

DEPARTMENTS & BUDGET EXPENSES COLA 5%		
	Approved 2023 Budget	Draft 2024 Budget
Stewardship		
Salary, wages & benefits	69,527	73,089
Contracts & Services	1,000	1,000
Vehicles & Equipment	1,500	1,500
Materials & Supplies		
To Reserves/Deferred		
To Deferred Revenue		
Total Stewardship	72,027	75,589
Forestry, Species & Forestry Services		
Salary, wages & benefits	155,478	159,464
Contracts & Services	200	8,950
Vehicles & Equipment	6,000	7,500
Materials & Supplies	3,600	2,000
Training & Workshops		
Donations	3,000	3,000
To Reserves		
Total Forestry, Species & Forestry Services	168,278	180,914
Grey Sauble Forestry Service		
Salary, wages & benefits	97,334	110,206
Contracts & Services	500	500
Vehicles & Equipment	8,000	9,000
Materials & Supplies	115,712	131,800
Training & Workshops		
To Reserves		
Total Grey Sauble Forestry Service	221,546	251,506
TOTAL FORESTRY & SPECIES	389,824	432,419

DEPARTMENTS & BUDGET REVENUES COLA 5%		
	Approved 2023 Budget	Draft 2024 Budget
Stewardship		
Municipal Levy - Category 3	37,027	38,589
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants	30,000	8,000
From Reserves	5,000	3,000
From Deferred Revenue		26,000
Total Stewardship	72,027	75,589
Forestry, Species & Forestry Services		
Municipal Levy - Category 1 and General	100,000	105,000
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants		
Services & Sales	50,000	50,000
Donations	3,000	3,000
From Reserves	15,278	9,669
Total Forestry, Species & Forestry Services	168,278	167,669
Grey Sauble Forestry Service		
Municipal Levy		
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants	96,400	137,500
Services & Sales	116,628	127,250
From Reserves	8,518	
Total Grey Sauble Forestry Service	221,546	264,750
TOTAL FORESTRY & SPECIES	389,824	432,419

DEPARTMENTS & BUDGET EXPENSES
COLA 5%

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CONSERVATION LANDS

Conservation Lands Policy & Strategy

Salary, wages & benefits	126,920	149,420
Contracts & Services	15,500	8,200
Vehicles & Equipment	1,500	1,000
Materials & Supplies	1,000	800
Training & Workshops		
Other	80,000	70,000
To Reserves/Surplus		

Total Conservation Lands Policy & Strategy **224,920** **229,420**

Grey County Management Contract

Salary, wages & benefits	188,715	224,899
Vehicles & Equipment	16,000	22,500
Training & Workshops		

Total Grey County Management Contract **204,715** **247,399**

Conservation Lands Operations

Salary, wages & benefits	283,529	319,204
Contracts & Services	30,150	35,050
Vehicles & Equipment	25,000	31,300
Materials & Supplies	21,100	16,900
Training & Workshops		
To Reserves	50,000	40,000

Total Conservation Lands Operations **409,779** **442,454**

DEPARTMENTS & BUDGET REVENUES
COLA 5%

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CONSERVATION LANDS

Conservation Lands Policy & Strategy

Municipal Levy - Category 1 and General CAA S39	138,255	141,550
MECP (DWSP)		
Agreements, MOUs and Grants	500	500
Services & Sales	76,165	71,370
Interest & Gains		
From Reserves	10,000	16,000

Total Conservation Lands Policy & Strategy **224,920** **229,420**

Grey County Management Contract

Municipal Levy		
MECP (DWSP)		
Services & Sales	204,715	247,399

Total Grey County Management Contract **204,715** **247,399**

Conservation Lands Operations

Municipal Levy - Category 1 and General CAA S39	171,829	172,454
MECP (DWSP)		
Agreements, MOUs and Grants		
Services & Sales	237,950	270,000
From Reserves		

Total Conservation Lands Operations **409,779** **442,454**

DEPARTMENTS & BUDGET EXPENSES
COLA 5%

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Conservation Information & Community Outreach

Salary, wages & benefits	88,701	93,914
Contracts & Services	10,350	9,850
Vehicles & Equipment	600	600
Materials & Supplies	3,250	5,310
Training & Workshops		
Donations	100	700
To Deferred Revenue		
Total Conservation Information & Community Outreach	103,001	110,374

Education

Salary, wages & benefits	38,503	85,694
Contracts & Services	7,498	7,600
Vehicles & Equipment	250	1,000
Materials & Supplies	2,000	4,000
Training & Workshops		
Donations		
To Reserves	1,029	
To Deferred Revenue		
Total Education	49,280	98,294

DEPARTMENTS & BUDGET REVENUES
COLA 5%

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Conservation Information & Community Outreach

Municipal Levy - Category 1 and General	71,571	80,478
Municipal Levy - Category 3	11,175	12,560
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants		
Services & Sales	17,255	15,836
Donations		
From Surplus	3,000	1,500
Total Conservation Information & Community Outreach	103,001	110,374

Education

Municipal Levy - Category 1 and General		-
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants		2,000
Services & Sales	49,280	55,032
Donations - Foundation		20,000
From Reserves		15,666
From Surplus Revenue		2,596
From Deferred Revenue		3,000
Total Education	49,280	98,294

**DEPARTMENTS & BUDGET EXPENSES
COLA 5%**

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Administration, Finance & Human Resources

Salary, wages & benefits	382,076	475,808
Contracts & Services	65,700	61,505
Vehicles & Equipment	1,500	2,800
Materials & Supplies	7,870	13,420
Training & Workshops	20,000	23,000
Donations		
Other	175,565	168,122
To Deferred Revenue		

Total Administration, Finance & Human Resources

652,710 744,655

GIS, Information Management & Information Technology

Salary, wages & benefits	254,953	269,806
Contracts & Services	19,995	20,454
Vehicles & Equipment	500	800
Materials & Supplies	5,700	5,700
Training & Workshops		

Total GIS & Information Management

281,148 296,760

**DEPARTMENTS & BUDGET REVENUES
COLA 5%**

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Administration, Finance & Human Resources

Municipal Levy - Category 1 and General	535,971	587,999
CAA S39	2,020	2,020
MECP (DWSP)		
Agreements, MOUs and Grants		
Services & Sales	109,619	109,636
Donations	1,100	
Interest & Gains	4,000	20,000
From Surplus		25,000

Total Administration, Finance & Human Resources

652,710 744,655

GIS, Information Management & Information Technology

Municipal Levy - Category 1 and General	243,605	262,526
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants		
Services & Sales	37,543	34,234

Total GIS & Information Management

281,148 296,760

DEPARTMENTS & BUDGET EXPENSES
COLA 5%

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Source Water Protection

Salary, wages & benefits	177,854	185,982
Contracts & Services	20,000	20,000
Vehicles & Equipment	1,500	1,500
Materials & Supplies	3,000	3,000
To Deferred Revenue	9,053	925
Total Source Water Protection	211,407	211,407

Source Water Risk Management Service

Salary, wages & benefits	56,905	63,195
Contracts & Services	9,000	9,000
Vehicles & Equipment	1,000	1,000
Materials & Supplies	2,000	2,000
Training & Workshops	1,000	1,000
To Reserves		
Total Source Water Risk Management Service	69,905	76,195

DEPARTMENTS & BUDGET REVENUES
COLA 5%

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Source Water Protection

Municipal Levy		
CAA S39		
MECP (DWSP)	211,407	211,407
Agreements, MOUs and Grants From Deferred Revenue		
Total Source Water Protection	211,407	211,407

Source Water Risk Management Service

Municipal Levy		
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants		
Services & Sales	50,000	50,200
From Reserves	19,905	25,995
Total Source Water Risk Management Service	69,905	76,195

DEPARTMENTS & BUDGET EXPENSES
COLA 5%

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Fleet & Equipment Management

Salary, wages & benefits	8,777	7,923
Contracts & Services	26,000	32,000
Materials & Supplies	32,000	34,000
Training & Workshops		
To Reserves	15,873	27,237
Total Fleet & Equipment Management	82,650	101,160

Total Operating Budget	3,672,628	3,997,903
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Total Operations Budget Expenses

Salary, wages & benefits	2,770,623	3,081,589
Contracts & Services	247,055	246,540
Vehicles & Equipment	82,650	101,160
Materials & Supplies	213,882	233,580
Training & Workshops	22,000	25,000
Donations	3,100	3,700
Other	257,365	238,172
To Reserves	66,902	67,237
To Deferred Revenue/Surplus	9,053	925
Total Operating Budget	3,672,628	3,997,903

DEPARTMENTS & BUDGET REVENUES
COLA 5%

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2023 Budget Budget

Fleet & Equipment Management

Municipal Levy		
CAA S39		
Agreements, MOUs and Grants		
Services & Sales	82,650	101,160
From Reserves		
Total Fleet & Equipment Management	82,650	101,160

Total Operating Budget	3,672,628	3,997,903
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Total Operations Budget Funding

Municipal Levy - Category 1	1,482,074	1,598,963
Municipal Levy - Category 3	78,551	84,044
CAA S39	37,056	37,056
MECP (DWSP)	211,407	211,407
Agreements, MOUs and Grants	127,200	149,580
Services & Sales	1,663,241	1,722,927
Donations	4,100	23,000
Interest & Gains	4,000	20,000
From Reserves	62,001	92,831
From Surplus	3,000	29,096
From Deferred Revenue	-	29,000
Total Operating Budget	3,672,628	3,997,903

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Levy Operations	1,560,625	1,683,007
Levy Capital	80,000	59,500
	1,640,625	1,742,507

Levy Increase	6.210%
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COMBINED OPERATING AND CAPITAL LEVY APPORTIONMENT

	2022 Modified C.V.A. in Watershed	2022 Portion of Watershed	2023 Modified C.V.A. in Watershed	2023 Portion of Watershed	2022 Levy /\$1000 of Mod.CVA	2023 Levy	Proposed 2024 Levy /\$1000 of Mod.CVA	Proposed 2024 Levy	Proposed Levy Increase	Percent Increase	Proposed Levy Installment
Arran-Elderslie	409,849,369	0.02707	417,729,804	0.02703	0.10837	44,416.40	0.11277	47,106.75	2,690.35	6.057%	11,776.69
Blue Mountains	4,255,419,524	0.28109	4,383,850,886	0.28371	0.10837	461,170.42	0.11277	494,360.12	33,189.70	7.197%	123,590.03
Chatsworth	470,093,204	0.03105	478,814,189	0.03099	0.10837	50,945.17	0.11277	53,995.14	3,049.97	5.987%	13,498.78
Georgian Bluffs	1,940,749,574	0.12820	1,978,154,342	0.12802	0.10837	210,323.87	0.11277	223,073.42	12,749.55	6.062%	55,768.36
Grey Highlands	1,266,873,756	0.08368	1,292,258,365	0.08363	0.10837	137,294.27	0.11277	145,725.99	8,431.72	6.141%	36,431.50
Meaford	2,053,530,205	0.13565	2,089,128,794	0.13520	0.10837	222,546.19	0.11277	235,587.84	13,041.65	5.860%	58,896.96
Owen Sound	2,684,879,260	0.17735	2,731,708,011	0.17679	0.10837	290,967.06	0.11277	308,050.51	17,083.45	5.871%	77,012.63
South Bruce Peninsula	2,057,360,502	0.13590	2,080,429,875	0.13464	0.10837	222,961.29	0.11277	234,606.88	11,645.59	5.223%	58,651.72
	15,138,755,394		15,452,074,266			1,640,624.67		1,742,506.65	101,881.98		435,626.66

inc in modified CVA 2.070%
C.V.A. = Current Value Assessment

6.21% Overall percentage levy increase

6.210% 0.11277 1,742,506.65

	2024 Category 1 & General Levy	2024 Category 3 Levy	2024 Capital Levy	2024 Proposed Levy Total
Arran-Elderslie	43,226.20	2,272.03	1,608.52	47,106.75
Blue Mountains	453,635.88	23,843.72	16,880.53	494,360.12
Chatsworth	49,547.14	2,604.27	1,843.73	53,995.14
Georgian Bluffs	204,697.15	10,759.16	7,617.11	223,073.42
Grey Highlands	133,721.42	7,028.58	4,975.99	145,725.99
Meaford	216,180.66	11,362.75	8,044.43	235,587.84
Owen Sound	282,674.02	14,857.73	10,518.76	308,050.51
South Bruce Peninsula	215,280.50	11,315.44	8,010.94	234,606.88
	1,598,962.97	84,043.68	59,500.00	1,742,506.65

DEPARTMENTS AND BUDGET EXPENSES COLA 4%			DEPARTMENTS AND BUDGET REVENUES COLA 4%		
	Approved 2023 Budget	Draft 2024 Budget		Approved 2023 Budget	Draft 2024 Budget
WATER MANAGEMENT			WATER MANAGEMENT		
Flood Forecasting & Warning			Flood Forecasting & Warning		
Salary, wages & benefits	140,880	148,184	Municipal Levy - Category 1 and General	124,980	131,974
Contracts & Services	5,950	5,840	CAA S39	29,550	29,550
Vehicles & Equipment	4,000	4,000	MECP (DWSP)		
Materials & Supplies	3,000	2,800	Agreements, MOUs and Grants	300	300
Training & Workshops	1,000	1,000	Services & Sales		
Total Flood Forecasting & Warning	154,830	161,824	Total Flood Forecasting & Warning	154,830	161,824
Flood Control Structures			Flood Control Structures		
Salary, wages & benefits	6,500	5,763	Municipal Levy - Category 1 and General	8,857	5,870
Contracts & Services	2,500	2,500	CAA S39	1,643	1,643
Vehicles & Equipment	400	400	MECP (DWSP)		
Materials & Supplies	1,300	1,300	Agreements, MOUs and Grants		
Other	1,800	50	Interest & Gains		
To Reserves or Surplus			From Reserves or Surplus	2,000	2,500
Total Flood Control Structures	12,500	10,013	Total Flood Control Structures	12,500	10,013
Erosion Control Structures			Erosion Control Structures		
Salary, wages & benefits	800	800	Municipal Levy - Category 1 and General	1,000	1,000
Contracts & Services			CAA S39	850	850
Vehicles & Equipment	300	300	MECP (DWSP)		
Materials & Supplies	750	750	Agreements, MOUs and Grants		
Total Erosion Control Structures	1,850	1,850	Total Erosion Control Structures	1,850	1,850
Other Dams			Other Dams		
Salary, wages & benefits	14,500	16,294	Municipal Levy - Category 1 and General	17,600	19,394
Vehicles & Equipment	1,600	1,600	MECP (DWSP)		
Materials & Supplies	1,500	1,500	Agreements, MOUs and Grants		
Total Other Dams	17,600	19,394	Total Other Dams	17,600	19,394
TOTAL WATER MANAGEMENT	186,780	193,081	TOTAL WATER MANAGEMENT	186,780	193,081

DEPARTMENTS AND BUDGET EXPENSES COLA 4%			DEPARTMENTS AND BUDGET REVENUES COLA 4%		
	Approved 2023 Budget	Draft 2024 Budget		Approved 2023 Budget	Draft 2024 Budget
Watershed Monitoring & Management			Watershed Monitoring & Management		
Salary, wages & benefits	18,655	20,724	Municipal Levy - Category 1 and General	8,406	9,080
			Municipal Levy - Category 3	30,349	32,764
Contracts & Services	18,000	17,000	CAA S39		
Vehicles & Equipment	3,000	5,000	MECP (DWSP)		
Materials & Supplies	400	400	Agreements, MOUs and Grants		1,280
To Reserves			From Reserves or Surplus	1,300	
Total Watershed Monitoring & Management	40,055	43,124	Total Watershed Monitoring & Management	40,055	43,124
Engineering Services			Engineering Services		
Salary, wages & benefits		125,353	Municipal Levy - Category 1 and General		
Contracts & Services		550	CAA S39		
Vehicles & Equipment		1,360	MECP		
Training & Workshops			Services & Sales		107,263
To Reserves			From Reserves		20,000
Total Engineering Services		127,263	Total Engineering Services		127,263
Environmental Planning & Regulations			Environmental Planning & Regulations		
Salary, wages & benefits	660,018	538,392	Municipal Levy - Category 1 and General	60,000	74,295
Contracts & Services	14,712	6,541	CAA S39	2,993	2,993
Vehicles & Equipment	10,000	8,000	MECP		
Materials & Supplies	9,700	7,900	Agreements, MOUs and Grants		
Training & Workshops			Services & Sales	631,437	483,545
Total Environmental Planning & Regulations	694,430	560,833	Total Environmental Planning & Regulations	694,430	560,833

DEPARTMENTS AND BUDGET EXPENSES COLA 4%			DEPARTMENTS AND BUDGET REVENUES COLA 4%		
	Approved 2023 Budget	Draft 2024 Budget		Approved 2023 Budget	Draft 2024 Budget
Stewardship			Stewardship		
Salary, wages & benefits	69,527	72,443	Municipal Levy - Category 3	37,027	37,943
Contracts & Services	1,000	1,000	CAA S39		
Vehicles & Equipment	1,500	1,500	MECP (DWSP)		
Materials & Supplies			Agreements, MOUs and Grants	30,000	8,000
To Reserves/Deferred			From Reserves	5,000	3,000
To Deferred Revenue			From Deferred Revenue		26,000
Total Stewardship	72,027	74,943	Total Stewardship	72,027	74,943
Forestry, Species & Forestry Services			Forestry, Species & Forestry Services		
Salary, wages & benefits	155,478	161,174	Municipal Levy - Category 1 and General	100,000	104,000
Contracts & Services	200	8,950	CAA S39		
Vehicles & Equipment	6,000	7,500	MECP (DWSP)		
Materials & Supplies	3,600	2,000	Agreements, MOUs and Grants		
Training & Workshops			Services & Sales	50,000	50,000
Donations	3,000	3,000	Donations	3,000	3,000
To Reserves			From Reserves	15,278	8,453
Total Forestry, Species & Forestry Services	168,278	182,624	Total Forestry, Species & Forestry Services	168,278	165,453
Grey Sauble Forestry Service			Grey Sauble Forestry Service		
Salary, wages & benefits	97,334	106,279	Municipal Levy		
Contracts & Services	500	500	CAA S39		
Vehicles & Equipment	8,000	9,000	MECP (DWSP)		
Materials & Supplies	115,712	131,800	Agreements, MOUs and Grants	96,400	137,500
Training & Workshops			Services & Sales	116,628	127,250
To Reserves			From Reserves	8,518	
Total Grey Sauble Forestry Service	221,546	247,579	Total Grey Sauble Forestry Service	221,546	264,750
TOTAL FORESTRY & SPECIES	389,824	430,203	TOTAL FORESTRY & SPECIES	389,824	430,203

DEPARTMENTS AND BUDGET EXPENSES COLA 4%			DEPARTMENTS AND BUDGET REVENUES COLA 4%		
	Approved 2023 Budget	Draft 2024 Budget		Approved 2023 Budget	Draft 2024 Budget
CONSERVATION LANDS			CONSERVATION LANDS		
Conservation Lands Policy & Strategy			Conservation Lands Policy & Strategy		
Salary, wages & benefits	126,920	147,466	Municipal Levy - Category 1 and General CAA S39	138,255	139,596
Contracts & Services	15,500	8,200	MECP (DWSP)		
Vehicles & Equipment	1,500	1,000	Agreements, MOUs and Grants	500	500
Materials & Supplies	1,000	800	Services & Sales	76,165	71,370
Training & Workshops			Interest & Gains		
Other	80,000	70,000	From Reserves	10,000	16,000
To Reserves/Surplus					
Total Conservation Lands Policy & Strategy	224,920	227,466	Total Conservation Lands Policy & Strategy	224,920	227,466
Grey County Management Contract			Grey County Management Contract		
Salary, wages & benefits	188,715	223,431	Municipal Levy		
Vehicles & Equipment	16,000	22,500	MECP (DWSP)		
Training & Workshops			Services & Sales	204,715	245,931
Total Grey County Management Contract	204,715	245,931	Total Grey County Management Contract	204,715	245,931
Conservation Lands Operations			Conservation Lands Operations		
Salary, wages & benefits	283,529	317,765	Municipal Levy - Category 1 and General CAA S39	171,829	172,454
Contracts & Services	30,150	35,050	MECP (DWSP)		
Vehicles & Equipment	25,000	31,300	Agreements, MOUs and Grants		
Materials & Supplies	21,100	16,900	Services & Sales	237,950	270,061
Training & Workshops			From Reserves		
To Reserves	50,000	41,500			
Total Conservation Lands Operations	409,779	442,515	Total Conservation Lands Operations	409,779	442,515

DEPARTMENTS AND BUDGET EXPENSES COLA 4%			DEPARTMENTS AND BUDGET REVENUES COLA 4%		
	Approved 2023 Budget	Draft 2024 Budget		Approved 2023 Budget	Draft 2024 Budget
Conservation Information & Community Outreach			Conservation Information & Community Outreach		
Salary, wages & benefits	88,701	93,059	Municipal Levy - Category 1 and General	71,571	79,738
			Municipal Levy - Category 3	11,175	12,445
Contracts & Services	10,350	9,850	CAA S39		
Vehicles & Equipment	600	600	MECP (DWSP)		
Materials & Supplies	3,250	5,310	Agreements, MOUs and Grants		
Training & Workshops			Services & Sales	17,255	15,836
Donations	100	700	Donations		
To Deferred Revenue			From Surplus	3,000	1,500
Total Conservation Information & Community Outreach	103,001	109,519	Total Conservation Information & Community Outreach	103,001	109,519
Education			Education		
Salary, wages & benefits	38,503	85,028	Municipal Levy - Category 1 and General		-
Contracts & Services	7,498	7,600	CAA S39		
Vehicles & Equipment	250	1,000	MECP (DWSP)		
Materials & Supplies	2,000	4,000	Agreements, MOUs and Grants		2,000
Training & Workshops			Services & Sales	49,280	55,032
Donations			Donations - Foundation		20,000
To Reserves	1,029		From Reserves		15,000
To Deferred Revenue			From Surplus Revenue		2,596
			From Deferred Revenue		3,000
Total Education	49,280	97,628	Total Education	49,280	97,628

DEPARTMENTS AND BUDGET EXPENSES COLA 4%			DEPARTMENTS AND BUDGET REVENUES COLA 4%		
	Approved 2023 Budget	Draft 2024 Budget		Approved 2023 Budget	Draft 2024 Budget
Administration, Finance & Human Resources			Administration, Finance & Human Resources		
Salary, wages & benefits	382,076	471,447	Municipal Levy - Category 1 and General	535,971	583,859
Contracts & Services	65,700	61,505	CAA S39	2,020	2,020
Vehicles & Equipment	1,500	2,800	MECP (DWSP)		
Materials & Supplies	7,870	13,420	Agreements, MOUs and Grants		
Training & Workshops	20,000	23,000	Services & Sales	109,619	109,416
Donations			Donations	1,100	
Other	175,565	168,122	Interest & Gains	4,000	20,000
To Deferred Revenue			From Surplus		25,000
Total Administration, Finance & Human Resources	652,710	740,294	Total Administration, Finance & Human Resources	652,710	740,294
GIS, Information Management & Information Technology			GIS, Information Management & Information Technology		
Salary, wages & benefits	254,953	267,534	Municipal Levy - Category 1 and General	243,605	260,253
Contracts & Services	19,995	20,454	CAA S39		
Vehicles & Equipment	500	800	MECP (DWSP)		
Materials & Supplies	5,700	5,700	Agreements, MOUs and Grants		
Training & Workshops			Services & Sales	37,543	34,234
Total GIS & Information Management	281,148	294,488	Total GIS & Information Management	281,148	294,488

DEPARTMENTS AND BUDGET EXPENSES COLA 4%			DEPARTMENTS AND BUDGET REVENUES COLA 4%		
	Approved 2023 Budget	Draft 2024 Budget		Approved 2023 Budget	Draft 2024 Budget
Source Water Protection			Source Water Protection		
Salary, wages & benefits	177,854	184,331	Municipal Levy		
Contracts & Services	20,000	20,000	CAA S39		
Vehicles & Equipment	1,500	1,500	MECP (DWSP)	211,407	211,407
Materials & Supplies	3,000	3,000	Agreements, MOUs and Grants		
To Deferred Revenue	9,053	2,576	From Deferred Revenue		
Total Source Water Protection	211,407	211,407	Total Source Water Protection	211,407	211,407
Source Water Risk Management Service			Source Water Risk Management Service		
Salary, wages & benefits	56,905	62,637	Municipal Levy		
Contracts & Services	9,000	9,000	CAA S39		
Vehicles & Equipment	1,000	1,000	MECP (DWSP)		
Materials & Supplies	2,000	2,000	Agreements, MOUs and Grants		
Training & Workshops	1,000	1,000	Services & Sales	50,000	50,200
To Reserves			From Reserves	19,905	25,437
Total Source Water Risk Management Service	69,905	75,637	Total Source Water Risk Management Service	69,905	75,637

DEPARTMENTS AND BUDGET EXPENSES COLA 4%			DEPARTMENTS AND BUDGET REVENUES COLA 4%		
	Approved 2023 Budget	Draft 2024 Budget		Approved 2023 Budget	Draft 2024 Budget
Fleet & Equipment Management			Fleet & Equipment Management		
Salary, wages & benefits	8,777	7,887	Municipal Levy		
Contracts & Services	26,000	32,000	CAA S39		
Materials & Supplies	32,000	34,000	Agreements, MOUs and Grants		
Training & Workshops			Services & Sales	82,650	101,160
To Reserves	15,873	27,273	From Reserves		
Total Fleet & Equipment Management	82,650	101,160	Total Fleet & Equipment Management	82,650	101,160
Total Operating Budget	3,672,628	3,975,493	Total Operating Budget	3,672,629	3,975,493
Total Operations Budget Expenses			Total Operations Budget Funding		
Salary, wages & benefits	2,770,623	3,055,991	Municipal Levy - Category 1	1,482,074	1,581,513
Contracts & Services	247,055	246,540	Municipal Levy - Category 3	78,551	83,152
Vehicles & Equipment	82,650	101,160	CAA S39	37,056	37,056
Materials & Supplies	213,882	233,580	MECP (DWSP)	211,407	211,407
Training & Workshops	22,000	25,000	Agreements, MOUs and Grants	127,200	149,580
Donations	3,100	3,700	Services & Sales	1,663,241	1,721,299
Other	257,365	238,172	Donations	4,100	23,000
To Reserves	66,902	68,773	Interest & Gains	4,000	20,000
To Deferred Revenue/Surplus	9,053	2,576	From Reserves	62,001	90,390
Total Operating Budget	3,672,628	3,975,493	From Surplus	3,000	29,096
			From Deferred Revenue	-	29,000
			Total Operating Budget	3,672,629	3,975,493
			Levy Operations	1,560,625	1,664,666
			Levy Capital	80,000	59,500
				1,640,625	1,724,166
			Levy Increase		5.092%

COMBINED OPERATING AND CAPITAL LEVY APPORTIONMENT

	2022 Modified C.V.A. in Watershed	2022 Portion of Watershed	2023 Modified C.V.A. in Watershed	2023 Portion of Watershed	2023 Levy /\$1000 of Mod.CVA	2023 Levy	Proposed 2024 Levy /\$1000 of Mod.CVA	Proposed 2024 Levy	Proposed Levy Increase	Percent Increase	Proposed Levy Installment
Arran-Elderslie	409,849,369	0.02707	417,729,804	0.02703	0.10837	44,416.40	0.11158	46,610.92	2,194.52	4.941%	11,652.73
Blue Mountains	4,255,419,524	0.28109	4,383,850,886	0.28371	0.10837	461,170.42	0.11158	489,156.65	27,986.22	6.069%	122,289.16
Chatsworth	470,093,204	0.03105	478,814,189	0.03099	0.10837	50,945.17	0.11158	53,426.80	2,481.63	4.871%	13,356.70
Georgian Bluffs	1,940,749,574	0.12820	1,978,154,342	0.12802	0.10837	210,323.87	0.11158	220,725.42	10,401.55	4.945%	55,181.36
Grey Highlands	1,266,873,756	0.08368	1,292,258,365	0.08363	0.10837	137,294.27	0.11158	144,192.12	6,897.86	5.024%	36,048.03
Meaford	2,053,530,205	0.13565	2,089,128,794	0.13520	0.10837	222,546.19	0.11158	233,108.12	10,561.93	4.746%	58,277.03
Owen Sound	2,684,879,260	0.17735	2,731,708,011	0.17679	0.10837	290,967.06	0.11158	304,808.07	13,841.01	4.757%	76,202.02
South Bruce Peninsula	2,057,360,502	0.13590	2,080,429,875	0.13464	0.10837	222,961.29	0.11158	232,137.48	9,176.19	4.116%	58,034.37
	15,138,755,394		15,452,074,266			1,640,624.67		1,724,165.59	83,540.92		431,041.40

inc in modified CVA 2.070%
C.V.A. = Current Value Assessment

5.09% Overall percentage levy increase

5.092% 0.11158 1,724,165.59

	2024 Category 1 & General Levy	2024 Category 3 Levy	2024 Capital Levy	2024 Proposed Levy Total
Arran-Elderslie	42,754.47	2,247.93	1,608.52	46,610.92
Blue Mountains	448,685.33	23,590.79	16,880.53	489,156.64
Chatsworth	49,006.44	2,576.64	1,843.73	53,426.80
Georgian Bluffs	202,463.28	10,645.03	7,617.11	220,725.42
Grey Highlands	132,262.11	6,954.02	4,975.99	144,192.12
Meaford	213,821.47	11,242.21	8,044.43	233,108.12
Owen Sound	279,589.19	14,700.12	10,518.76	304,808.07
South Bruce Peninsula	212,931.14	11,195.40	8,010.94	232,137.48
	1,581,513.44	83,152.14	59,500.00	1,724,165.58

DEPARTMENT & BUDGET EXPENSES
COLA 3%

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WATER MANAGEMENT

Flood Forecasting & Warning

Salary, wages & benefits	140,880	146,847
Contracts & Services	5,950	5,840
Vehicles & Equipment	4,000	4,000
Materials & Supplies	3,000	2,800
Training & Workshops	1,000	1,000

Total Flood Forecasting & Warning	154,830	160,487
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Flood Control Structures

Salary, wages & benefits	6,500	5,733
Contracts & Services	2,500	2,500
Vehicles & Equipment	400	400
Materials & Supplies	1,300	1,300
Other	1,800	50

To Reserves or Surplus		
Total Flood Control Structures	12,500	9,983

Erosion Control Structures

Salary, wages & benefits	800	800
Contracts & Services		
Vehicles & Equipment	300	300
Materials & Supplies	750	750

Total Erosion Control Structures	1,850	1,850
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Other Dams

Salary, wages & benefits	14,500	16,162
Vehicles & Equipment	1,600	1,600
Materials & Supplies	1,500	1,500

Total Other Dams	17,600	19,262
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TOTAL WATER MANAGEMENT	186,780	191,583
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DEPARTMENT & BUDGET REVENUES
COLA 3%

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WATER MANAGEMENT

Flood Forecasting & Warning

Municipal Levy - Category 1 and General	124,980	130,637
CAA S39	29,550	29,550
MECP (DWSP)		
Agreements, MOUs and Grants	300	300
Services & Sales		

Total Flood Forecasting & Warning	154,830	160,487
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Flood Control Structures

Municipal Levy - Category 1 and General	8,857	5,840
CAA S39	1,643	1,643
MECP (DWSP)		
Agreements, MOUs and Grants		
Interest & Gains		

From Reserves or Surplus	2,000	2,500
Total Flood Control Structures	12,500	9,983

Erosion Control Structures

Municipal Levy - Category 1 and General	1,000	1,000
CAA S39	850	850
MECP (DWSP)		
Agreements, MOUs and Grants		

Total Erosion Control Structures	1,850	1,850
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Other Dams

Municipal Levy - Category 1 and General	17,600	19,262
MECP (DWSP)		
Agreements, MOUs and Grants		

Total Other Dams	17,600	19,262
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TOTAL WATER MANAGEMENT	186,780	191,583
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DEPARTMENT & BUDGET EXPENSES COLA 3%	Approved 2023 Budget	Draft 2024 Budget
Watershed Monitoring & Management		
Salary, wages & benefits	18,655	20,557
Contracts & Services	18,000	17,000
Vehicles & Equipment	3,000	5,000
Materials & Supplies	400	400
To Reserves		
Total Watershed Monitoring & Management	40,055	42,957
Engineering Services		
Salary, wages & benefits		124,242
Contracts & Services		550
Vehicles & Equipment		1,360
Training & Workshops		
To Reserves		
Total Engineering Services		126,152
Environmental Planning & Regulations		
Salary, wages & benefits	660,018	533,640
Contracts & Services	14,712	6,541
Vehicles & Equipment	10,000	8,000
Materials & Supplies	9,700	7,900
Training & Workshops		
Total Environmental Planning & Regulations	694,430	556,081

DEPARTMENT & BUDGET REVENUES COLA 3%	Approved 2023 Budget	Draft 2024 Budget
Watershed Monitoring & Management		
Municipal Levy - Category 1 and General	8,406	9,044
Municipal Levy - Category 3	30,349	32,633
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants		1,280
From Reserves or Surplus	1,300	
Total Watershed Monitoring & Management	40,055	42,957
Engineering Services		
Municipal Levy - Category 1 and General		
CAA S39		
MECP		
Services & Sales		106,152
From Reserves		20,000
Total Engineering Services		126,152
Environmental Planning & Regulations		
Municipal Levy - Category 1 and General	60,000	68,432
CAA S39	2,993	2,993
MECP		
Agreements, MOUs and Grants		
Services & Sales	631,437	484,656
Total Environmental Planning & Regulations	694,430	556,081

DEPARTMENT & BUDGET EXPENSES COLA 3%	Approved 2023 Budget	Draft 2024 Budget
Stewardship		
Salary, wages & benefits	69,527	71,798
Contracts & Services	1,000	1,000
Vehicles & Equipment	1,500	1,500
Materials & Supplies		
To Reserves/Deferred		
To Deferred Revenue		
Total Stewardship	72,027	74,298
Forestry, Species & Forestry Services		
Salary, wages & benefits	155,478	159,767
Contracts & Services	200	8,950
Vehicles & Equipment	6,000	7,500
Materials & Supplies	3,600	2,000
Training & Workshops		
Donations	3,000	3,000
To Reserves		
Total Forestry, Species & Forestry Services	168,278	181,217
Grey Sauble Forestry Service		
Salary, wages & benefits	97,334	105,469
Contracts & Services	500	500
Vehicles & Equipment	8,000	9,000
Materials & Supplies	115,712	131,800
Training & Workshops		
To Reserves		
Total Grey Sauble Forestry Service	221,546	246,769
TOTAL FORESTRY & SPECIES	389,824	427,986

DEPARTMENT & BUDGET REVENUES COLA 3%	Approved 2023 Budget	Draft 2024 Budget
Stewardship		
Municipal Levy - Category 3	37,027	37,298
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants	30,000	8,000
From Reserves	5,000	3,000
From Deferred Revenue		26,000
Total Stewardship	72,027	74,298
Forestry, Species & Forestry Services		
Municipal Levy - Category 1 and General	100,000	103,000
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants		
Services & Sales	50,000	50,000
Donations	3,000	3,000
From Reserves	15,278	7,236
Total Forestry, Species & Forestry Services	168,278	163,236
Grey Sauble Forestry Service		
Municipal Levy		
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants	96,400	137,500
Services & Sales	116,628	127,250
From Reserves	8,518	
Total Grey Sauble Forestry Service	221,546	264,750
TOTAL FORESTRY & SPECIES	389,824	427,986

DEPARTMENT & BUDGET EXPENSES
COLA 3%

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CONSERVATION LANDS

Conservation Lands Policy & Strategy

Salary, wages & benefits	126,920	145,492
Contracts & Services	15,500	8,200
Vehicles & Equipment	1,500	1,000
Materials & Supplies	1,000	800
Training & Workshops		
Other	80,000	70,000
To Reserves/Surplus		

Total Conservation Lands Policy & Strategy **224,920** **225,492**

Grey County Management Contract

Salary, wages & benefits	188,715	221,983
Vehicles & Equipment	16,000	22,500
Materials & Supplies		
Training & Workshops		

Total Grey County Management Contract **204,715** **244,483**

Conservation Lands Operations

Salary, wages & benefits	283,529	316,308
Contracts & Services	30,150	35,050
Vehicles & Equipment	25,000	31,300
Materials & Supplies	21,100	16,900
Training & Workshops		
To Reserves	50,000	42,500

Total Conservation Lands Operations **409,779** **442,058**

DEPARTMENT & BUDGET REVENUES
COLA 3%

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CONSERVATION LANDS

Conservation Lands Policy & Strategy

Municipal Levy - Category 1 and General	138,255	138,622
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants	500	500
Services & Sales	76,165	71,370
Interest & Gains		
From Reserves	10,000	15,000

Total Conservation Lands Policy & Strategy **224,920** **225,492**

Grey County Management Contract

Municipal Levy		
MECP (DWSP)		
Agreements, MOUs and Grants		
Services & Sales	204,715	244,483

Total Grey County Management Contract **204,715** **244,483**

Conservation Lands Operations

Municipal Levy - Category 1 and General	171,829	172,058
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants		
Services & Sales	237,950	270,000
From Reserves		

Total Conservation Lands Operations **409,779** **442,058**

DEPARTMENT & BUDGET EXPENSES COLA 3%	Approved 2023 Budget	Draft 2024 Budget
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Conservation Information & Community Outreach

Salary, wages & benefits	88,701	92,226
Contracts & Services	10,350	9,850
Vehicles & Equipment	600	600
Materials & Supplies	3,250	5,310
Training & Workshops		
Donations	100	700
To Deferred Revenue		
Total Conservation Information & Community Outreach	103,001	108,686

Education

Salary, wages & benefits	38,503	84,362
Contracts & Services	7,498	7,600
Vehicles & Equipment	250	1,000
Materials & Supplies	2,000	4,000
Training & Workshops		
Donations		
To Reserves	1,029	
To Deferred Revenue		
Total Education	49,280	96,962

DEPARTMENT & BUDGET REVENUES COLA 3%	Approved 2023 Budget	Draft 2024 Budget
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Conservation Information & Community Outreach

Municipal Levy - Category 1 and General	71,571	79,018
Municipal Levy - Category 3	11,175	12,332
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants		
Services & Sales	17,255	15,836
Donations		
From Surplus	3,000	1,500
Total Conservation Information & Community Outreach	103,001	108,686

Education

Municipal Levy - Category 1 and General		
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants		2,000
Services & Sales	49,280	55,032
Donations - Foundation		20,000
From Reserves		14,334
From Surplus Revenue		2,596
From Deferred Revenue		3,000
Total Education	49,280	96,962

DEPARTMENT & BUDGET EXPENSES
COLA 3%

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Administration, Finance & Human Resources

Salary, wages & benefits	382,076	467,065
Contracts & Services	65,700	61,505
Vehicles & Equipment	1,500	2,800
Materials & Supplies	7,870	13,420
Training & Workshops	20,000	23,000
Donations		
Other	175,565	168,122
To Deferred Revenue		
Total Administration, Finance & Human Resources	652,710	735,912

GIS, Information Management & Information Technology

Salary, wages & benefits	254,953	265,248
Contracts & Services	19,995	20,454
Vehicles & Equipment	500	800
Materials & Supplies	5,700	5,700
Training & Workshops		
Total GIS & Information Management	281,148	292,202

DEPARTMENT & BUDGET REVENUES
COLA 3%

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Administration, Finance & Human Resources

Municipal Levy - Category 1 and General	535,971	582,722
CAA S39	2,020	2,020
MECP (DWSP)		
Agreements, MOUs and Grants		
Services & Sales	109,619	106,170
Donations	1,100	
Interest & Gains	4,000	20,000
From Surplus		25,000
Total Administration, Finance & Human Resources	652,710	735,912

GIS, Information Management & Information Technology

Municipal Levy - Category 1 and General	243,605	257,967
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants		
Services & Sales	37,543	34,234
Total GIS & Information Management	281,148	292,202

DEPARTMENT & BUDGET EXPENSES
COLA 3%

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Source Water Protection

Salary, wages & benefits	177,854	182,658
Contracts & Services	20,000	20,000
Vehicles & Equipment	1,500	1,500
Materials & Supplies	3,000	3,000
To Deferred Revenue	9,053	4,249

Total Source Water Protection	211,407	211,407
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Source Water Risk Management Service

Salary, wages & benefits	56,905	62,075
Contracts & Services	9,000	9,000
Vehicles & Equipment	1,000	1,000
Materials & Supplies	2,000	2,000
Training & Workshops	1,000	1,000
To Reserves		

Total Source Water Risk Management Service	69,905	75,075
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DEPARTMENT & BUDGET REVENUES
COLA 3%

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Source Water Protection

Municipal Levy - Category 1 and General CAA S39		
MECP (DWSP)	211,407	211,407
Agreements, MOUs and Grants From Deferred Revenue		

Total Source Water Protection	211,407	211,407
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Source Water Risk Management Service

Municipal Levy - Category 1 and General CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants		
Services & Sales	50,000	50,200
From Reserves	19,905	24,875

Total Source Water Risk Management Service	69,905	75,075
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DEPARTMENT & BUDGET EXPENSES
COLA 3%

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2023 Budget Budget

Fleet & Equipment Management

Salary, wages & benefits	8,777	7,849
Contracts & Services	26,000	32,000
Materials & Supplies	32,000	34,000
Training & Workshops		
To Reserves	15,873	27,311
Total Fleet & Equipment Management	82,650	101,160

Total Operating Budget **3,672,628** **3,952,496**

Total Operations Budget Expenses

Salary, wages & benefits	2,770,623	3,030,284
Contracts & Services	247,055	246,540
Vehicles & Equipment	82,650	101,160
Materials & Supplies	213,882	233,580
Training & Workshops	22,000	25,000
Donations	3,100	3,700
Other	257,365	238,172
To Reserves	66,902	69,811
To Deferred Revenue/Surplus	9,053	4,249

Total Operating Budget **3,672,628** **3,952,496**

DEPARTMENT & BUDGET REVENUES
COLA 3%

Approved Draft 2024
2023 Budget Budget

Fleet & Equipment Management

Municipal Levy - Category 1 and General CAA S39		
Agreements, MOUs and Grants		
Services & Sales	82,650	101,160
From Reserves		
Total Fleet & Equipment Management	82,650	101,160

Total Operating Budget **3,672,629** **3,952,496**

Total Operations Budget Funding

Municipal Levy - Category 1 and General	1,482,074	1,567,603
Municipal Levy - Category 3	78,551	82,264
CAA S39	37,056	37,056
MECP (DWSP)	211,407	211,407
Agreements, MOUs and Grants	127,200	149,580
Services & Sales	1,663,241	1,716,545
Donations	4,100	23,000
Interest & Gains	4,000	20,000
From Reserves	62,001	86,946
From Surplus	3,000	29,096
From Deferred Revenue		29,000

Total Operating Budget **3,672,629** **3,952,496**

Levy Operations	1,560,625	1,649,866
Levy Capital	<u>80,000</u>	<u>59,500</u>
	1,640,625	1,709,366

Levy Increase **4.190%**

COMBINED OPERATING AND CAPITAL LEVY APPORTIONMENT

	2022 Modified C.V.A. in Watershed	2022 Portion of Watershed	2023 Modified C.V.A. in Watershed	2023 Portion of Watershed	2023 Levy /\$1000 of Mod.CVA	2023 Levy	Proposed 2024 Levy /\$1000 of Mod.CVA	Proposed 2024 Levy	Proposed Levy Increase	Percent Increase	Proposed Levy Installment
Arran-Elderslie	409,849,369	0.02707	417,729,804	0.02703	0.10837	44,416.40	0.11062	46,210.83	1,794.44	4.040%	11,552.71
Blue Mountains	4,255,419,524	0.28109	4,383,850,886	0.28371	0.10837	461,170.42	0.11062	484,957.98	23,787.55	5.158%	121,239.49
Chatsworth	470,093,204	0.03105	478,814,189	0.03099	0.10837	50,945.17	0.11062	52,968.22	2,023.04	3.971%	13,242.05
Georgian Bluffs	1,940,749,574	0.12820	1,978,154,342	0.12802	0.10837	210,323.87	0.11062	218,830.83	8,506.96	4.045%	54,707.71
Grey Highlands	1,266,873,756	0.08368	1,292,258,365	0.08363	0.10837	137,294.27	0.11062	142,954.45	5,660.19	4.123%	35,738.61
Meaford	2,053,530,205	0.13565	2,089,128,794	0.13520	0.10837	222,546.19	0.11062	231,107.24	8,561.05	3.847%	57,776.81
Owen Sound	2,684,879,260	0.17735	2,731,708,011	0.17679	0.10837	290,967.06	0.11062	302,191.76	11,224.70	3.858%	75,547.94
South Bruce Peninsula	2,057,360,502	0.13590	2,080,429,875	0.13464	0.10837	222,961.29	0.11062	230,144.93	7,183.65	3.222%	57,536.23
	15,138,755,394		15,452,074,266			1,640,624.67		1,709,366.24	68,741.57		427,341.56

inc in modified CVA 2.070%
C.V.A. = Current Value Assessment

4.19% Overall percentage levy increase

4.190% 0.11062 1,709,366.24

	2024 Category 1 & General Levy	2024 Category 3 Levy	2024 Capital Levy	2024 Proposed Levy Total
Arran-Elderslie	42,378.41	2,223.91	1,608.52	46,210.83
Blue Mountains	444,738.74	23,338.72	16,880.53	484,957.98
Chatsworth	48,575.38	2,549.11	1,843.73	52,968.22
Georgian Bluffs	200,682.43	10,531.28	7,617.11	218,830.83
Grey Highlands	131,098.75	6,879.72	4,975.99	142,954.45
Meaford	211,940.72	11,122.09	8,044.43	231,107.24
Owen Sound	277,129.95	14,543.05	10,518.76	302,191.76
South Bruce Peninsula	211,058.22	11,075.78	8,010.94	230,144.93
	1,567,602.59	82,263.65	59,500.00	1,709,366.24

GREY SAUBLE CONSERVATION AUTHORITY 2024 DRAFT CAPITAL BUDGET

EXPENSES	Proposed 2024	FUNDING	Proposed 2024
WATER MANAGEMENT		WATER MANAGEMENT	
Flood Forecasting & Warning		Flood Forecasting & Warning	
To Reserves	25,000	Municipal Levy	25,000
Clendenan Log replacement Phase 2		Clendenan Log replacement Phase 2	
Materials and Supplies	14,600	WECI	7,300
		Reserves	7,300
WATER MANAGEMENT Subtotal	39,600	WATER MANAGEMENT Subtotal	39,600
CONSERVATION LANDS Policy/Operations		CONSERVATION LANDS Policy/Operations	
Various Gates up to 9		Various Gates up to 9	
Materials	25,000	Municipal Levy	
		Reserves	25,000
Inglis - washroom reno		Inglis - washroom reno	
Materials	80,000	Municipal Levy	7,000
		Donation - funding partner	40,000
		Reserves	33,000
CONSERVATION LANDS Subtotal	105,000	CONSERVATION LANDS Subtotal	105,000
Administration, Finance & Human Resources		Administration, Finance & Human Resources	
Admin Centre refurbish - Phase 1 & 2		Admin Centre refurbish Phase 1 & 2	
Contracts & Services	100,000	Reserves	100,000
Admin Centre - Office Furniture		Admin Centre - Office Furniture	
Materials and Supplies	5,000	Municipal Levy	5,000
Reserves		Reserves	
Administration, Finance & Human Resources Subtotal	105,000	Administration, Finance & Human Resources Subtotal	105,000

GREY SAUBLE CONSERVATION AUTHORITY 2024 DRAFT CAPITAL BUDGET

EXPENSES	Proposed 2024	FUNDING	Proposed 2024
GIS, Information Management & Information Technology - Socet Machine		GIS, Information Management & Information Technology - Socet Machine	
Materials	6,000	Levy Reserves	6,000
GIS, Information Management & Information Technology - Swoop		GIS, Information Management & Information Technology - 2020 Smart Screen	
Reserve	3,000	Municipal Levy	3,000
GIS, Information Management & Information Technology - Workstations		GIS, Information Management & Information Technology - Workstations	
Materials & Supplies	13,500	Municipal Levy Reserves	13,500
GIS, Information Management & Information Technology - Subtotal	22,500	GIS, Information Management & Information Technology - Subtotal	22,500
Fleet & Equipment Management		Fleet & Equipment Management	
Vehicles & Equipment		Services & Sales From Reserves	
Fleet & Equipment Management Subtotal		Fleet & Equipment Management Subtotal	
Total Proposed Capital Budget	272,100	Total Proposed Capital Budget	272,100
Total Capital Budget		Total Capital Budget	
Salary, wages & benefits		Municipal Levy	59,500
Contracts & Services	100,000	CAA S39	
Vehicles & Equipment		MECP (WECI)	7,300
Materials & Supplies	144,100	Agreements, MOUs and Grants	
Donations		Donations	40,000
To Reserves	28,000	From Reserves	165,300
Total Capital Budget	272,100	Total Capital Budget	272,100



Grey Sauble Authority Board of Directors

M O T I O N

DATE: October 25, 2023

MOTION #: FA-23-098

MOVED BY: _____

SECONDED BY: _____

WHEREAS GSCA Staff have prepared the 2024 Draft Budget for the Board of Directors' consideration,

AND WHEREAS the Conservation Authorities Act requires that this Draft Budget be circulated to participating municipalities for a minimum 30-day commenting period,

THAT the Grey Sauble Conservation Authority Board of Directors receive the 2024 Draft Budget,

AND THAT the GSCA Board of Directors generally accept a ____% COLA increase for GSCA Staff for the 2024 budget year,

AND THAT Staff be directed to distribute the 2024 Draft Budget and Budget Companion reflecting a ____% COLA increase to participating municipalities for the minimum 30-day review period.

AND THAT Staff bring a report before the Board of Directors at the December 2023 meeting of the Board for final review and approval of the 2024 Budget



STAFF REPORT

Report To: Board of Directors
Report From: Indigenous & GSCA Relationships Committee
Meeting Date: October 25, 2023
Report Code: 036-2023
Subject: Annual training for GSCA staff and Board of Directors

WHEREAS, the legislated mandate of the GSCA is to provide programs and services designed to further the conservation, restoration, development and management of natural resources other than gas, oil, coal and minerals and the mission is to promote and undertake sustainable management of renewable natural resources and to provide responsible leadership to enhance biodiversity and environmental awareness, in partnership with stakeholders;

AND WHEREAS, Indigenous people have been the traditional caretakers and stewards of these lands and waters since time immemorial and share a great interest in their preservation and conservation;

AND WHEREAS Grey Sauble Conservation Authority is committed to advancing reconciliation as demonstrated by the formation of the Indigenous & GSCA Relationships Committee and acknowledgement of the people on whose lands we operate;

AND WHEREAS, the purpose of the Indigenous & GSCA Relationships Committee is to take an active role in self education, and to develop real, non-goal-oriented relationships between GSCA, its Board and Staff, and the Indigenous communities whose traditional territory coincides with the GSCA watershed area;

AND WHEREAS, the GSCA Board of Directors strives to lead by example and recognizes how this contributes to a positive workplace culture;

THAT, the GSCA Board of Directors supports baseline and ongoing skills-based training and/or education related to intercultural competency, conflict resolution, human rights, and anti-racism for all board members and staff.

Strategic Initiative:

This item is related to the “Enhance GSC Land Management and Natural Heritage Preservation” and “Enhance communication and education” priorities as set out in GSCA’s Strategic Plan.

Background and Discussion:

In 2018, the GSCA formed the Indigenous and GSCA Relationship Committee (“the Committee”) as a subcommittee of the Board of Directors. The purpose of this subcommittee is to take an active role in self education, and to develop real, non-goal-oriented relationships between GSCA, its Board and Staff, and the Indigenous communities whose traditional territory coincides with the GSCA watershed area.

Consisting of members of staff and the Board of Directors of GSCA, the committee meets quarterly and is generally guided by the following Goals and Objectives:

1. To provide Indigenous and GSCA Relationships Committee members opportunities to learn.
2. To be informed by GSCA staff of issues for consideration and resolution as they arise pertaining to Indigenous matters.
3. To provide direction and oversight to the implementation of goals related to Indigenous relationships and communities.

At each meeting the committee reviews and discusses one or more of the Truth & Reconciliation Commission’s (TRC) Calls to Action and its applicability to GSCA and our work.

On September 14, the Committee discussed TRC Call to Action #57: ***We call upon federal, provincial, territorial, and municipal governments to provide education to public servants on the history of Aboriginal peoples, including the history and legacy of residential schools, the United Nations Declaration on the Right of Indigenous Peoples, Treaties and Aboriginal rights, Indigenous law, and Aboriginal-Crown relations. This will require skills-based training in intercultural competency, conflict resolution, human rights, and anti-racism.***

In 2022, GSCA hosted Cultural Mindfulness training. All staff members were required to participate, and it was encouraged for board members. There was low board member participation and since then, there are several new board members as well as some new staff members.

The committee discussed the importance offering regular training and learning opportunities to the entire GSCA team (staff members and directors) to continue enhancing our understanding of the history of the lands on which we operate and the people who stewarded them. The committee recognizes everyone is at a different point in their learning journey and so providing an annual learning opportunity will ensure a

baseline knowledge for our organization and encourage ongoing dialogue and education. Additionally, the opportunity to learn from different people with local stories and context will provide deeper understanding of not only our responsibilities towards reconciliation, but also the land for which our organization is responsible. This would be a positive step forward for our organization.

The committee is recommending that baseline training be provided to all staff and Board members. The committee is also sensitive to everyone's availability and capacity, so it recommends training be incorporated into an existing Board meeting.

Financial/Budget Implications:

The cost to provide this training in 2022 was approximately \$3400. This cost is not currently factored into GSCA's Draft 2024 Budget. If the Board decides to move forward with this in 2024, this cost would be added to the Training budget and funded through general operating cost municipal levy apportionment.

Communication Strategy:

Communication would be needed internally and to the board in advance of the training. No public communication needed.

Consultation:

No outside consultation is required for this recommendation.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: October 25, 2023

MOTION #: FA-23-099

MOVED BY: _____

SECONDED BY: _____

WHEREAS, the legislated mandate of the GSCA is to provide programs and services designed to further the conservation, restoration, development and management of natural resources other than gas, oil, coal and minerals and the mission is to promote and undertake sustainable management of renewable natural resources and to provide responsible leadership to enhance biodiversity and environmental awareness, in partnership with stakeholders;

AND WHEREAS, Indigenous people have been the traditional caretakers and stewards of these lands and waters since time immemorial and share a great interest in their preservation and conservation;

AND WHEREAS Grey Sauble Conservation Authority is committed to advancing reconciliation as demonstrated by the formation of the Indigenous & GSCA Relationships Committee and acknowledgement of the people on whose lands we operate;

AND WHEREAS, the purpose of the Indigenous & GSCA Relationships Committee is to take an active role in self education, and to develop real, non-goal-oriented relationships between GSCA, its Board and Staff, and the Indigenous communities whose traditional territory coincides with the GSCA watershed area;

AND WHEREAS, the GSCA Board of Directors strives to lead by example and recognizes how this contributes to a positive workplace culture;

THAT, the GSCA Board of Directors supports baseline and ongoing skills-based training and/or education related to intercultural competency, conflict resolution, human rights, and anti-racism for all board members and staff.



STAFF REPORT

Report To: Board of Directors
Report From: Mac Plewes, Manager of Environmental Planning
Meeting Date: October 25, 2023
Report Code: 037-2023
Subject: Appointment of Provincial Offences Officer

Recommendation:

WHEREAS Grey Sauble Conservation Authority must monitor compliance with the Conservation Authorities Act and, where appropriate, enforce the provisions of that Act,

AND WHEREAS certain staff have completed the appropriate Provincial Offences Officer training,

THAT the Grey Sauble Conservation Authority Board of Directors designate Chris Scholz, Intermediate Planner, as a Provincial Offences Officer under the Conservation Authorities Act and Ontario Regulation 151/06 for Section 28 related offences.

Strategic Initiative:

This item is related to the Better Manage Flood Risks.

Background:

The Grey Sauble Conservation Authority appoints as Provincial Offences Officers those staff whose responsibilities include ensuring compliance with Section 28 and Section 29 of the Conservation Authorities Act and Ontario Regulations 151/06 and 107/90. Prior to appointment, the individual being considered must have completed the minimum training standards for designation.

Since April 2022, Chris Scholz has worked in the role of Intermediate Planner within the Environmental Planning Department. In this role, Chris has been responsible for reviewing and commenting on select applications under Ontario Regulation 151/06, and various

Subject: Appointment of Provincial Offences Officer

Report No: 037-2023

Date: October 25, 2023

development/planning applications. Chris successfully completed the Level 1 Conservation Authority Compliance Training in February 2023. Certificate of Training is enclosed.

Current Request:

That the GSCA Board of Directors designate Chris Scholz, Intermediate Planner, as a Provincial Offences Officer under the Conservation Authorities Act and Ontario Regulation 151/06 for Section 28 related offences.

Financial/Budget Implications:

There are no financial and/or budget implications associated with this proposed resolution.

Communication Strategy:

No communications updates are required.

Consultation:

CAO

Certificate of Training



this certifies that

Chris Scholz

has successfully completed

Level 1 Provincial Offences Officer Course

Signed Angela McKenna

Angela McKenna, Capstone Development & Training

Date Jan. 23 – Feb. 3, 2023



Grey Sauble Authority Board of Directors

M O T I O N

DATE: October 25, 2023

MOTION #: FA-23-100

MOVED BY: _____

SECONDED BY: _____

WHEREAS Grey Sauble Conservation Authority must monitor compliance with the Conservation Authorities Act and, where appropriate, enforce the provisions of that Act,

AND WHEREAS certain staff have completed the appropriate Provincial Offences Officer training,

THAT the Grey Sauble Conservation Authority Board of Directors designate Chris Scholz, Intermediate Planner, as a Provincial Offences Officer under the Conservation Authorities Act and Ontario Regulation 151/06 for Section 28 related offences.



STAFF REPORT

Report To: Board of Directors
Report From: Rebecca Anthony, Manager of Conservation Lands
Meeting Date: October 25, 2023
Report Code: 038-2023
Subject: 2023 Agricultural Lease Tender Awards

Recommendation:

WHEREAS under Section 21(1)(d) of the Conservation Authorities Act, GSCA has the power to lease for a term of five years or less land acquired by the Authority;

AND WHEREAS GSCA Staff tendered seven agricultural leases for GSCA properties and completed the tender opening on October 20, 2023;

THAT the Board of Directors accept the Staff recommendation to award the tenders to the highest bidder for each property as presented; **AND,**

THAT the Board of Directors direct Staff to enter into a lease agreement with the highest bidder for each property; **AND,**

THAT, should the chosen tender and lease agreement be rejected by any selected applicant, the Board of Directors authorize Staff to enter into an agreement with the next highest bidder.

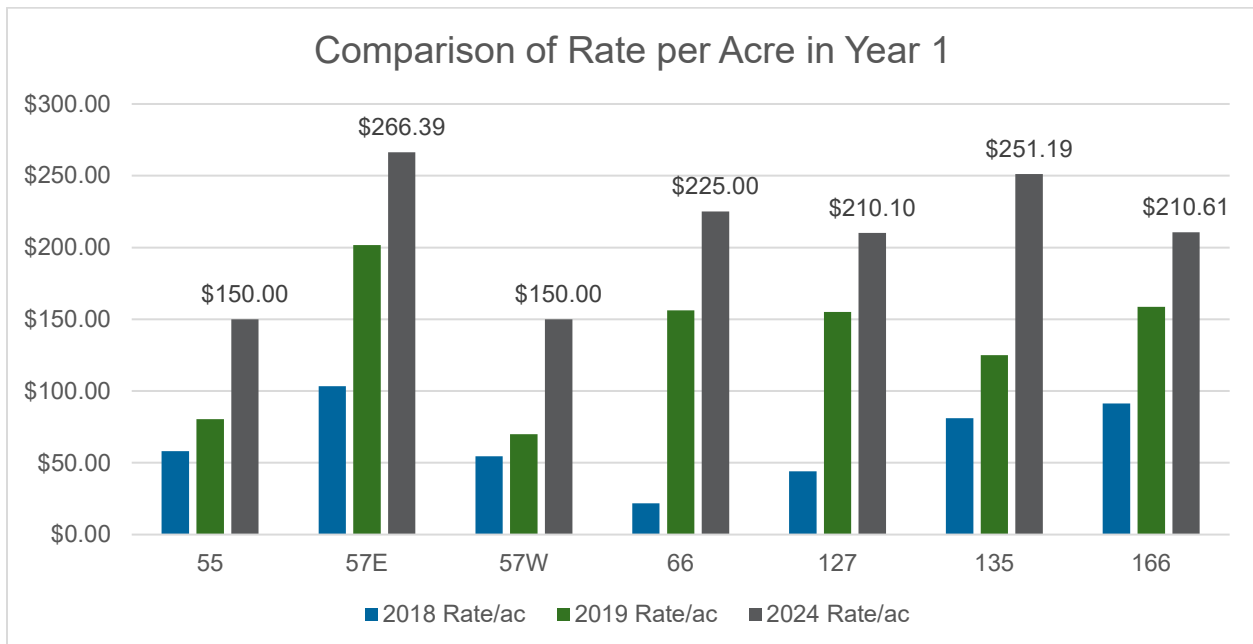
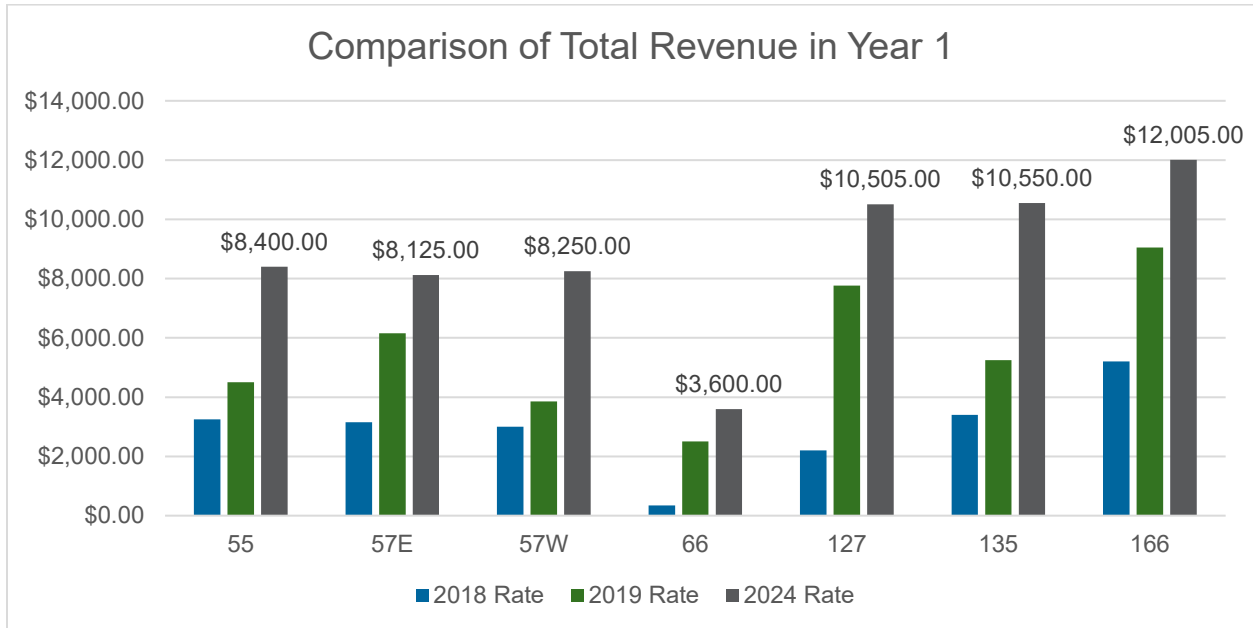
Background:

Grey Sauble Conservation Authority (GSCA) owns and manages over 11,300 hectares (28,000 acres) of land throughout its watershed. GSCA owns 11 properties that are used partially for agriculture, seven of which are publicly tendered every five years. The seven properties that are tendered total 306 acres.

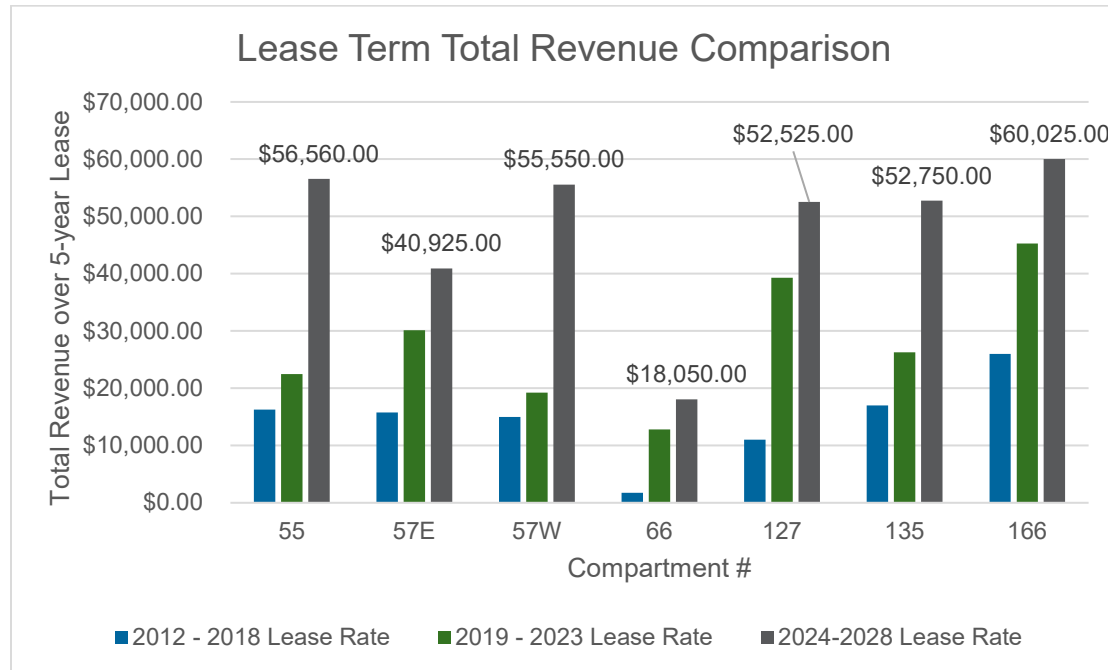
On October 20, 2023, the tender bids were opened by the Board of Directors' Vice Chair, the Chief Administrative Officer and the Manager of Conservation Lands. The results of the tender opening are posted publicly on GSCA's website and are included in this report in Appendix A.

Analysis:

These agricultural leases are re-tendered every five years. When comparing year one of the last round (2019) to the current round, bids for all seven properties have increased on average \$3,195.86 per year, or \$73.71 per acre.



Over the five-year term, this will bring in an additional \$140,931 in revenue.



Financial/Budget Implications:

If the Board approves the awarding of leases as per staff recommendation, this will result in an increase in annual land lease revenue of \$22,371 for these seven properties. This totals \$336,385 from 2024-2028. Revenue generated from these agricultural leases is primarily used to offset property taxes (which amounted to almost \$60,000 in 2023) and other expenses within the Lands Policy Department.

Communication Strategy:

Staff will contact each successful candidate to inform them of the decision of the Board and will move forward with finalizing the lease agreements.

Staff will contact each unsuccessful candidate to inform them of the decision of the Board and to thank them for their interest.

Consultation:

Board of Directors' Vice Chair, CAO

Subject: 2023 Agricultural Lease Tender Awards

Report No: 038-2023

Date: October 25, 2023

Compartment Number: 55							
Bid Opening Date: October 20, 2023							
Bidder	Bid Opening Time	Bid Submitted: Year 1	Bid Submitted: Year 2	Bid Submitted: Year 3	Bid Submitted: Year 4	Bid Submitted: Year 5	Total
1	8:36	\$8,680.00	\$8,680.00	\$8,680.00	\$8,680.00	\$8,680.00	\$43,400.00
2	8:52	\$7,500.00	\$7,505.00	\$7,510.00	\$7,515.00	\$7,520.00	\$37,550.00
3	8:53	\$10,100.00	\$10,100.00	\$10,100.00	\$10,100.00	\$10,100.00	\$50,500.00
4	8:53	\$8,400.00	\$9,800.00	\$11,200.00	\$12,600.00	\$14,560.00	\$56,560.00
5	8:54	\$8,400.00	\$8,400.00	\$8,400.00	\$8,400.00	\$8,400.00	\$42,000.00
*Bids do not include HST							

Compartment Number: 57E							
Bid Opening Date: October 20, 2023							
Bidder	Bid Opening Time	Bid Submitted: Year 1	Bid Submitted: Year 2	Bid Submitted: Year 3	Bid Submitted: Year 4	Bid Submitted: Year 5	Total
1	8:33	\$6,100.00	\$6,100.00	\$6,100.00	\$6,100.00	\$6,100.00	\$30,500.00
2	8:43	\$4,605.50	\$4,605.50	\$4,605.50	\$4,605.50	\$4,605.50	\$23,027.50
3	8:59	\$6,862.50	\$6,862.50	\$6,862.50	\$6,862.50	\$6,862.50	\$34,312.50
4	8:59	\$8,125.00	\$8,125.00	\$8,225.00	\$8,225.00	\$8,225.00	\$40,925.00
5	9:00	\$4,051.00	\$4,051.00	\$4,051.00	\$4,051.00	\$4,051.00	\$20,255.00
6	9:00	\$7,000.00	\$7,005.00	\$7,010.00	\$7,015.00	\$7,020.00	\$35,050.00
7	9:01	\$6,100.00	\$6,862.50	\$7,625.00	\$8,387.50	\$9,455.00	\$38,430.00
8	9:02	\$6,588.00	\$6,588.00	\$6,588.00	\$6,588.00	\$6,588.00	\$32,940.00
*Bids do not include HST							

Subject: 2023 Agricultural Lease Tender Awards
Report No: 038-2023
Date: October 25, 2023

Compartment Number: 57W							
Bid Opening Date: October 20, 2023							
Bidder	Bid Opening Time	Bid Submitted: Year 1	Bid Submitted: Year 2	Bid Submitted: Year 3	Bid Submitted: Year 4	Bid Submitted: Year 5	Total
1	8:32	\$9,075.00	\$9,075.00	\$9,075.00	\$9,075.00	\$9,075.00	\$45,375.00
2	9:03	\$5,700.00	\$5,705.00	\$5,710.00	\$5,715.00	\$5,720.00	\$28,550.00
3	9:03	\$8,250.00	\$9,625.00	\$11,000.00	\$12,375.00	\$14,300.00	\$55,550.00
4	9:04	\$7,975.00	\$7,975.00	\$7,975.00	\$7,975.00	\$7,975.00	\$39,875.00
5	9:04	\$8,250.00	\$8,250.00	\$8,250.00	\$8,250.00	\$8,250.00	\$41,250.00
*Bids do not include HST							

Compartment Number: 66							
Bid Opening Date: October 20, 2023							
Bidder	Bid Opening Time	Bid Submitted: Year 1	Bid Submitted: Year 2	Bid Submitted: Year 3	Bid Submitted: Year 4	Bid Submitted: Year 5	Total
1	8:48	\$2,640.00	\$2,640.00	\$2,640.00	\$2,640.00	\$2,640.00	\$13,200.00
2	8:49	\$3,200.00	\$3,200.00	\$3,200.00	\$3,200.00	\$3,200.00	\$16,000.00
3	8:50	\$2,640.00	\$2,640.00	\$2,640.00	\$2,640.00	\$2,640.00	\$13,200.00
4	8:50	\$2,400.00	\$2,400.00	\$2,480.00	\$2,480.00	\$2,560.00	\$12,320.00
5	8:51	\$3,600.00	\$3,605.00	\$3,610.00	\$3,615.00	\$3,620.00	\$18,050.00
*Bids do not include HST							

Subject: 2023 Agricultural Lease Tender Awards
Report No: 038-2023
Date: October 25, 2023

Compartment Number: 127							
Bid Opening Date: October 20, 2023							
Bidder	Bid Opening Time	Bid Submitted: Year 1	Bid Submitted: Year 2	Bid Submitted: Year 3	Bid Submitted: Year 4	Bid Submitted: Year 5	Total
1	8:34	\$9,250.00	\$9,250.00	\$9,250.00	\$9,250.00	\$9,500.00	\$46,500.00
2	8:42	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$50,000.00
3	8:44	\$10,505.00	\$10,505.00	\$10,505.00	\$10,505.00	\$10,505.00	\$52,525.00
4	8:45	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$37,500.00
5	8:46	\$7,800.00	\$7,850.00	\$7,900.00	\$8,000.00	\$8,200.00	\$39,750.00
6	8:46	\$8,250.00	\$8,250.00	\$8,250.00	\$8,250.00	\$8,250.00	\$41,250.00
7	8:47	\$9,250.00	\$9,500.00	\$9,750.00	\$9,750.00	\$9,750.00	\$48,000.00
8	8:48	\$9,675.00	\$9,680.00	\$9,685.00	\$9,690.00	\$9,695.00	\$48,425.00
*Bids do not include HST							

Compartment Number: 135							
Bid Opening Date: October 20, 2023							
Bidder	Bid Opening Time	Bid Submitted: Year 1	Bid Submitted: Year 2	Bid Submitted: Year 3	Bid Submitted: Year 4	Bid Submitted: Year 5	Total
1	8:39	\$6,300.00	\$6,300.00	\$6,300.00	\$6,300.00	\$6,300.00	\$31,500.00
2	8:42	\$6,300.00	\$6,300.00	\$6,300.00	\$6,300.00	\$6,300.00	\$31,500.00
3	9:05	\$10,550.00	\$10,550.00	\$10,550.00	\$10,550.00	\$10,550.00	\$52,750.00
4	9:06	\$8,000.00	\$8,005.00	\$8,010.00	\$8,015.00	\$8,020.00	\$40,050.00
5	9:07	\$6,300.00	\$7,350.00	\$8,400.00	\$9,450.00	\$10,920.00	\$42,420.00
6	9:07	\$9,072.00	\$9,072.00	\$9,072.00	\$9,072.00	\$9,072.00	\$45,360.00
7	9:07	\$7,350.00	\$7,350.00	\$7,350.00	\$7,350.00	\$7,350.00	\$36,750.00
*Bids do not include HST							

Subject: 2023 Agricultural Lease Tender Awards

Report No: 038-2023

Date: October 25, 2023

Compartment Number: 166

Bid Opening Date: October 20, 2023

Bidder	Bid Opening Time	Bid Submitted: Year 1	Bid Submitted: Year 2	Bid Submitted: Year 3	Bid Submitted: Year 4	Bid Submitted: Year 5	Total
1	8:40	\$11,115.00	\$11,115.00	\$11,115.00	\$11,115.00	\$11,115.00	\$55,575.00
2	8:54	\$12,005.00	\$12,005.00	\$12,005.00	\$12,005.00	\$12,005.00	\$60,025.00
3	8:56	\$9,405.00	\$9,405.00	\$9,405.00	\$9,405.00	\$9,405.00	\$47,025.00
4	8:56	\$10,750.00	\$10,755.00	\$10,760.00	\$10,765.00	\$10,770.00	\$53,800.00
5	8:57	\$6,750.00	\$6,750.00	\$6,750.00	\$6,750.00	\$6,750.00	\$33,750.00
6	8:58	\$11,058.00	\$11,058.00	\$11,058.00	\$11,058.00	\$0.00	\$44,232.00

*Bids do not include HST



Grey Sauble Authority Board of Directors

M O T I O N

DATE: October 25, 2023

MOTION #: FA-23-101

MOVED BY: _____

SECONDED BY: _____

WHEREAS under Section 21(1)(d) of the Conservation Authorities Act, GSCA has the power to lease for a term of five years or less land acquired by the Authority;

AND WHEREAS GSCA Staff tendered seven agricultural leases for GSCA properties and completed the tender opening on October 20, 2023;

THAT the Board of Directors accept the Staff recommendation to award the tenders to the highest bidder for each property as presented; **AND**,

THAT the Board of Directors direct Staff to enter into a lease agreement with the highest bidder for each property; **AND**,

THAT, should the chosen tender and lease agreement be rejected by any selected applicant, the Board of Directors authorize Staff to enter into an agreement with the next highest bidder.



STAFF REPORT

Report To: Board of Directors
Report From: Rebecca Anthony, Manager of Conservation Lands
Meeting Date: October 25, 2023
Report Code: 039-2023
Subject: Report back on Operational Reviews for GSCA Properties

Recommendation:

WHEREAS 20 operational reviews per year were a deliverable of the 2019-2023 Strategic Plan;

AND WHEREAS under Regulation 686/21, 9(1) 2.i of the Conservation Authorities Act, GSCA is required to undertake programs and services to secure the authority's interests in its lands that include measures for fencing, signage, patrolling and any other measures to prevent unlawful entry on the authority's land and to protect the authority from exposure to liability under the Occupiers' Liability Act;

THAT the GSCA Board of Directors accept the Report back on Operational Reviews for GSCA Properties (Report Code 039-2023) as information.

Background:

Since 2018, GSCA Lands and Operations Managers and the CAO conducted operational reviews of 20 properties per year. Focus areas were as follows:

1. Capital assets: Review the current state of built assets and determine approximate replacement year.
2. Signage: Review all signage and determine installation or replacement needs.
3. Compliance issues: Hike trails to determine actual uses occurring on the property vs. permitted uses.
4. Risk management: Determine which risks are evident to users (inherent vs. introduced).

5. Mitigation measures: Ideas for mitigating compliance issues.
6. Strengths, weaknesses, opportunities and threats of properties, where applicable.

Property operational reviews tie into several other GSCA policies, including: GSCA's Strategic Plan, Risk Management Guideline, Asset Management Plan, Signage Guidelines and individual property management plans. Part way through the strategic plan, the Province also released changes to the Conservation Authorities Act, which mandates that Conservation Authorities undertake a Land Inventory and Conservation Lands Strategy. The findings from these operational reviews will be incorporated into these two new requirements.

Analysis:

The number one compliance issue on GSCA properties is ATVing, followed closely by dumping/littering and then hunting/fishing/harvesting. Included in hunting are permanent deer stands and blinds, which are very common on GSCA properties. The top actions to combat these compliance issues is signage, followed by enforcement and gates/barriers.

Risks were also reviewed at properties. It is important to note that many of GSCA properties are remote and have rugged terrain, which automatically adds a level of risk to users, but not something that GSCA can control. GSCA hiking trails vary greatly in the level of difficulty between sites and a majority of trails are the Bruce Trail, which has natural risks like roots, cliffs, water features etc. The risk also varies depending on the use, for example, the risk to hikers staying on trail may be different than hunters that are going off trail. Risk management is covered in GSCA's Risk Management Guideline.

Financial/Budget Implications:

Based on the recommendations in Section 5.0 of the attached report, upfront signage costs will be approximately \$4,500. Moving forward, this should be dramatically reduced to a few hundred dollars each year. The other proposed cost is installation of gates. The report proposes to add \$10,000 per year to the capital budget to install five gates per year. Once all the required gates are installed this will be budgeted as needed, as per the Asset Management Plan.

Subject: Report back on Operational Reviews for GSCA Properties

Report No: 039X-2023

Date: October 25, 2023

Communication Strategy:

Website: Update the website with clear information on GSCA properties, including permitted uses, additional information (for example, permits required) and highlighting properties based on the activity that the user wishes to participate in. Other information that might be useful to include is links to other websites, for example, the Ministry of Natural Resources and Forestry hunting and fishing regulations, other parks that offer camping, the local snowmobiling or ATV clubs, ski clubs, etc.

Events: Greater presence at community events is also important for building connections and communicating information about GSCA properties. This could include events outside of the GSCA watershed, as there are many visitors who come from other parts of Ontario.

Letters/canvassing: Compliance issues such as dumping, grass/tree cutting, fires and encroachment are often from neighbours or nearby property owners. Perhaps the largest impact is building positive relationships with the local community and communicating the permitted uses. Not only will this help prevent direct misuse from happening but will hopefully foster a sense of stewardship and encourage those close by to keep watch over the properties.

Signage: Inform visitors of the permitted uses, rules and regulations.

Consultation:

CAO, Operations Manager



GSCA PROPERTIES OPERATIONAL REVIEW SUMMARY

October 2023



PROTECT. RESPECT. CONNECT.

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1.0 Introduction

Grey Sauble Conservation Authority (GSCA) owns and manages 11,734 hectares of land throughout the watershed which is comprised of 207 properties in 80 groupings. There are three property classifications: Conservation Area, Management Area and Nature Preserve. Each property has set permitted uses depending on the goals and objectives for that property, as well as rules and regulations as outlined in Regulation 107 of the Conservation Authorities Act. In 2018, through GSCA's strategic planning process, GSCA land management was identified as a priority area to focus on for the next several years. One of the deliverables was to conduct property operational reviews to better understand what is happening on the properties, the condition of infrastructure, and a plan to address issues and budget appropriately.

From 2018-2023 operational reviews of the properties were conducted. The number one compliance issue on GSCA properties is ATVing, followed closely by dumping/littering and then hunting/fishing/harvesting. Included in hunting is permanent deer stands and blinds, which are very common on GSCA properties. The top actions to combat these compliance issues is signage, followed by enforcement and gates/barriers.

Property operational reviews tie into several other GSCA policies, including: GSCA's Strategic Plan, Risk Management Guideline, Asset Management Plan, Signage Guidelines, and individual property management plans. Part way through the strategic plan, the Province also released changes to the Conservation Authorities Act, which mandates that Conservation Authorities undertake a Land Inventory and Conservation Lands Strategy. The findings from these operational reviews will be incorporated into these two new requirements.

2.0 Methodology

Since 2018, GSCA Lands and Operations Managers and the CAO conducted operational reviews of 20 properties per year. A template of a property report is shown in Appendix A. Focus areas were as follows:

1. Capital assets: Review the current state of built assets and determine approximate replacement year.
2. Signage: Review all signage and determine installation or replacement needs.
3. Compliance issues: Hike trails to determine actual uses occurring on the property vs. permitted uses.
4. Risk management: Determine which risks are evident to users (inherent vs. introduced).
5. Mitigation measures: Ideas for mitigating compliance issues.
6. Strengths, weaknesses, opportunities, and threats of properties, where applicable.

3.0 Results

The detailed results from these operational reviews are shown in Appendix B. Built assets are covered in GSCA's Asset Management Plan and therefore will not be discussed in this document.

Risk management is covered in GSCA's Risk Management Guideline. GSCA has measures in place to minimize risk on GSCA properties, which include:

1. Organizational insurance and insurance requirements for third party users.
2. Release agreements for the public or groups utilizing GSCA properties for special events.
3. Land use and lease agreements.
4. Communication of risks, ranging from signage on site to media releases, depending on the situation.
5. Regular property inspections.
6. Setting and enforcing permitted uses.
7. Incident reporting.

It is important to note that many of GSCA properties are remote and have rugged terrain, which automatically adds

a level of risk to users, but not something that GSCA can control. GSCA hiking trails vary greatly in the level of difficulty between sites and a majority of trails are the Bruce Trail, which has natural risks like roots, cliffs, water features etc. The risk also varies depending on the use, for example, the risk to hikers staying on trail may be different than hunters that are going off trail. The following is a list of risks that were identified on the properties:

Water feature (shoreline, river, wetland)
 Swimming
 Erosion on laneway
 Hazard trees
 Noxious plants
 Drop off from laneway
 Black bears
 Unsanctioned trails
 Trail conditions
 Built structures (bridges, dams)
 Traffic/parking on road
 Crevices/rocks
 People getting stranded while tubing on Beaver River
 People getting lost
 Dogs off leash attacking people
 Multiple uses occurring on trails (whether permitted or not)
 Hunting
 Trapping
 Ticks
 Bats
 Playground

Compliance issues on the properties ranged, as shown in Table 1. The most common compliance issue is ATVing, and this is one of the most challenging uses to prevent. Dumping and littering was the second most common issue, followed by hunting/fishing/harvesting. Hunting/fishing/harvesting issues include permanent stands and blinds, animal waste left on site, hunting/fishing out of season, hunting/fishing in areas where it is not permitted and harvesting of plants. There is also a correlation between hunting and ATV use, as hunters are using ATVs to set up equipment and to remove game.

Table 1. Number of properties with each compliance issue occurring

Compliance Issue	# of properties where present
Parking fees	4
Vandalism	8
Camping	13
Overnight parking/use	9
ATV	40
Hunting/Fishing/Harvesting	19
Biking	8
Dogs off leash	6
Sign theft	4
Dumping	37
Shooting	4

Parking issues	1
Fires	9
Trespassing	5
Rock climbing	3
Unsanctioned trails	2
Encroachment	10
Grass/tree cutting	5
Road access by neighbour	3

In many cases, there were multiple proposed actions for a single compliance issue. As shown in Table 2, the top three proposed actions are signage, enforcement, and gates/barriers.

Table 2. Proposed actions and number of properties where needed.

Proposed Action	# of properties where recommended
Increased presence	5
Better communication	10
Work with neighbours/locals	14
Ask for support from MNRF	4
Gates/Barriers	26
Signage	42
Enforcement	27
Inspections	9
Work with partners	5
Trail re-route	1
Clearly marked trails	2
Restoration plan for gravel pit	1
Boundary marking	2
Agreements	2
Change permitted uses	1
Security cameras	2

Signage needs were also noted for each property. Capital entrance signage is not included in the list, as GSCA staff began replacing these signs in 2022. The quantity of signage needed may not be accurate, as operational reviews were completed over a six-year period and may have changed since a review was completed. GSCA operations and forestry staff are consistently replacing permitted use, “no motorized vehicles” and “no hunting” signs. A summary of signage needs is shown in Table 3.

Table 3. Number and type of sign needed per property

Signage Type	# of properties where needed
Permitted use	51
User risk/hazard	20
Interpretive	12
No motorized vehicles	7
Pets on leash	3
No dumping	2
Wayfinding	8
No access	3
No camping or fires	3
Surveillance	1
Parking	3

4.0 Discussion

Mitigation measures for compliance and risk management are complex and can be costly. To be effective, multiple measures will need to be implemented. Signage is an important component in all aspects of GSCA property management, including promotion/recognition, risk management, outlining rules and regulations and providing education about property features or history. Unfortunately, signs do not manage people and tend to be defaced or stolen. Based on the number of signs that would be required through this review, the total estimated cost as shown in Table 4 is \$4,515.48.

Table 5. Approximate signage costs

Signage Type	# of properties where needed	Approximate Cost
Permitted use	51	\$1,383.12
User risk/hazard	20	\$542.40
Interpretive	12	\$1,952.64
No motorized vehicles	7	\$94.92
Pets on leash	3	\$81.36
No dumping	2	\$54.24
Wayfinding	8	\$216.96
No access	3	\$40.68
No camping or fires	3	\$40.68
Surveillance	1	\$27.12
Parking	3	\$81.36
Total	113	\$4,515.48

Gates and barriers are another mitigation measure that are necessary, but not always effective due to property users finding alternate routes, damaging or moving them. At most properties, forestry staff need to be able to access logging roads, making gates the preferred option over boulders or cement barriers. An initial quote from a local vendor suggests that a single gate without install would be approximately \$1,500-2,500, depending on the style.

Enforcement was a top recommendation for compliance issues and is the most effective option but comes with a significant cost. Based on information provided by Bruce County, hiring an external enforcement company is approximately \$35/hour at 1040 hours per year, totaling \$36,400. At this amount, it would likely be more advantageous to consider hiring a designated staff for this role, that can assist with other lands-related projects.

Many of the proposed actions are specific to only a handful of properties and will be easier to address, for example trail re-routes, restoration of gravel pit, agreements and changing permitted uses. In general, GSCA's communication can be improved through the website, social media and attendance at community events. One of the larger items that appears to be needed as an outcome of these reviews is a hunting/trapping policy.

5.0 Recommendations

Based on the costs summarized in the previous section, the recommendations moving forward are as follows:

1. **Improve communication:** Communication can be improved with the general public, neighbours, partners and stakeholders through a variety of platforms at little to no cost. The first is to update the website with clear information on GSCA properties, including permitted uses, additional information (for example, permits required) and highlighting properties based on the activity that the user wishes to participate in. Other information that might be useful to include is links to other websites, for example, the Ministry of Natural Resources and Forestry hunting and fishing regulations, other parks that offer camping, the local snowmobiling or ATV clubs, ski clubs, etc.

Greater presence at community events is also important for building connections and communicating information about GSCA properties. This could include events outside of the GSCA watershed, as there are many visitors who come from other parts of Ontario.

In many instances, targeted communication through letters or canvassing is needed. Compliance issues such as dumping, grass/tree cutting, fires and encroachment are often from neighbours or nearby property owners. Perhaps the largest impact is building positive relationships with the local community and communicating the permitted uses. Not only will this help prevent direct misuse from happening but will hopefully foster a sense of stewardship and encourage those close by to keep watch over the properties.

2. **Install signage:** As shown in Table 5, the approximate cost for other signage is \$4,515.48. It is recommended that a bulk order of signs is placed and GSCA staff work away at installing these. Moving forward standard signs will be kept in stock for ongoing replacements.
3. **Install gates:** Over time, gates on GSCA properties have been damaged either through forestry operations, intentional destruction or reaching end of life. Many gates on GSCA properties are the original ones from the 1970's/80's. Through the Asset Management Plan and yearly capital budgeting, five gates will be purchased and installed per year, totaling approximately \$10,000/year.
4. **Inspections:** Ongoing inspections will be conducted to monitor existing issues and flag new ones.
5. **Agreements:** In special cases where neighbours are using GSCA property for personal use, an agreement will be reached and will include payment and insurance.
6. **Update or create policies:** Existing policies such as signage or risk management may need to be updated over time. New policies, such as a hunting and trapping policy, and a land use agreement/easement policy are needed to address some of the compliance issues witnessed through these reviews.
7. **Enforcement:** Although this is the most effective measure for dealing with compliance challenges, it is not currently feasible from a budgeting perspective to hire staff or an external enforcement company. This option will be reevaluated annually and options to partner with municipalities will be explored. In the meantime, GSCA staff will continue to communicate with the Ontario Provincial Police on trespassing, vandalism and ATV issues and will work with the Ministry of Natural Resources and Forestry's Conservation Officers on hunting and fishing violations.

Appendix A

Operational Review Checklist			Potential User Risks (Inherent vs. Introduced)										
Inspection date:													
Property:													
Neighbour Contacts:													
Priority for Management Plan (High/Med/Low)													
MacKay Pay System Existing (Y/N):		Potential (Y/N):											
Information from Historical Files:				Proposed Mitigation Measures:									
Existing Incomes:				Signage Condition:		Good	Repair	Replace	Increase	Install	N/A	Comment	
				Entry									
Funding Opportunities:				Permitted Uses									
				User Risk/Rec									
				Parking									
Permitted Uses				Interpretative									
Existing		Actual	Proposed	Hazard									
Not listed		Hunting	Need to determine if hunting is allowed or not	Trail Markers									
				Trail Maps									
				Special Project									
				General Signage Comments:									

User Groups:			Ecological Considerations:			
Leases / Easements / Agreements:			Strengths:	Weaknesses:		
Operating Expenses (including contracts):			Opportunities:	Threats:		
Capital Expenses (as per AMP):						
Required AMP Updates:			Other Comments:			
Compliance Issues:						

Appendix B

Property	Management Plan	Built Assets (excluding signage)	Identified Risks to Users	Risk Management Upgrades	Signage Upgrades	Compliance Issues	Actions Required
Ainslie Wood	Med	Gravel road and parking area Vault washroom Pavilion Meaford water pump house	Poison Ivy River (Keefer Creek) Shoreline Hazard Trees on Laneway Drop off from laneway	Signage Removal of hazard trees	Permitted use User risk Increase parking Hazard Potential for interpretive signage	Parking fees Vandalism Camping Overnight parking	Signage Increased presence Communication on the benefits of season pass/library loan program
Albemarle Brook	Low	PGWM Well	Black bears Water hazard Unsanctioned trails	Website/social Signage	Entrance sign Permitted uses No motorized vehicles	ATV use Possible hunting issue	Work with local landowners to steward the property Ask MNRF to inspect during hunting season Install gates and signage
Arboretum	Complete 2023	Barn Pavilion Benches Admin Centre Parking lot Shade structure Eagle bridge Workshop and compound	River Trail conditions Built structures (bridges) Traffic/parking on road Hazard trees Crevices/rocks	Signage Enforcement Trail inspections and maintenance	Entrance Permitted uses Risk (river) Trail conditions Interpretive signs require updates	Mtn Biking Dogs of leash After hours use Sign theft Harvesting Squatting Littering	Increased staff presence Increased signage

Arran Lake	High	Pavilion Dock Vault washroom Parking area	Shoreline Swimming Fishing Erosion on laneway Hazard trees	Signage	Permitted uses Special project sign with Sydenham Sportsmen No dogs on beach	Garbage Overnight camping Road access by neighbour	Try to build a relationship with neighbours to keep an eye on the property Put up no parking overnight signage
Arran Lake (wetland)	Low	N/A	N/A	N/A	N/A	N/A	N/A
Bass Lake	Low	Gates	Very little risk with management area properties that don't have a trail system. Risk exists for those that are going off trail (primarily hunters), include: footing, ticks, noxious plants, wildlife encounters and getting lost.	N/A	Entry Permitted use	Ag Lease requirements ATV's Dumping	Signage Gates/barriers Enforcement Inspections
Bayshore	Low	Bayshore building	Waterfront Infrastructure (maintenance) which would be covered under lease)	N/A	N/A	N/A	N/A
Beattie Lake	Low	Road	Very little risk with management area properties that don't have a trail system. Risk exists for those that are going off trail (primarily hunters), include: footing, ticks, noxious plants,	N/A	Permitted use	Dumping ATV's Shooting range Road through property is being used by neighbours for access	Gate Signage Enforcement

			wildlife encounters and getting lost.				
Beaverdale	Low	N/A	Very little risk with management area properties that do not have a trail system. Risk exists for those that are going off trail (primarily hunters), include: footing, ticks, noxious plants, wildlife encounters and getting lost.	N/A	Entry Permitted Uses	Hunting complaints, Permanent blinds are set up in the wetland areas	Signage Gate
Beaver Valley	Low	N/A	People getting lost or stranded in canoes, kayaks, or tubes Trees or other barriers in the water	Grey County taking a lead on signage Continue to work with OPP, County, Municipalities, and tourism companies on messaging	Grey County taking lead on signage kiosk for tourism Permitted use Entry	Dumping Lack of washroom amenity	Work with MGH, County, OPP and Tourism operators
Berford Dam	Low	The dam	The dam	Signage is in place	N/A	N/A	N/A
Best Western Inn on the Bay	Low	The hotel	Maintenance related to the hotel (Lease)	N/A	N/A	N/A	N/A
Bighead River (Trout Hollow)	Low	Barn Trailhead signage Gate (broken 2022)	Erosion Water hazard Hazard trees Poison ivy Multiuse (bikers illegally using)	Clear wayfinding and trail marking Hazard tree removal Signage	Risks	Unsanctioned trails, partly due to erosion, partly fishing Biking Dumping	Clearly marked trails, blocking others off Trail re-route

Bighead Headwaters	Low	N/A	Very little risk with management area properties that don't have a trail system. Risk exists for those that are going off trail (primarily hunters), include: footing, ticks, noxious plants, wildlife encounters and getting lost.	N/A	Proposed no signage	N/A	N/A
Big Mud Lake	Low	Gate	Very little risk with management area properties that don't have a trail system. Risk exists for those that are going off trail (primarily hunters), include: footing, ticks, noxious plants, wildlife encounters and getting lost.	N/A	Entry Permitted Uses Memorial Tree signage	ATV's	Signage Gate
Blacks Creek	Low	N/A	Very little risk with management area properties that don't have a trail system. Risk exists for those that are going off trail (primarily hunters), include: footing, ticks, noxious plants, wildlife encounters and getting lost.	N/A	N/A	N/A	N/A

Blacks Creek (Nature Preserve)	Low	N/A	Very little risk with management area properties that don't have a trail system. Risk exists for those that are going off trail (primarily hunters), include: footing, ticks, noxious plants, wildlife encounters and getting lost.	Signage	Entry	ATV's Hunting Permanent tree stands Dumping	Gate Signage Enforcement Better communication on website and on site that this is a nature preserve property and what the uses are
Blacks Park	Med	N/A	Dogs off leash Squatting Hazard trees	Signage Hazard tree removal	Permitted use No dumping Dogs on leash	Dumping Encroachment	Signage Enforcement
Boat Lake	High	Gate Road	Very little risk with management area properties that don't have a trail system. Risk exists for those that are going off trail (primarily hunters), include: footing, ticks, noxious plants, wildlife encounters and getting lost.	N/A	Entry Permitted use	Historical cedar bough issue ATV's Dumping, Hunting stands, Campsite with tree cutting	Signage
Bognor Marsh	High	Pavilion Boardwalks Viewing platform Interpretive signage Washroom Gates Entrance signage	Slippery boardwalks No railings on boardwalk Wetland Dam structures Trail conditions Hunting Trapping Beavers	Install railings on floating boardwalk Signage Potential to add chicken wire to slippery sections or construct differently Investigate hunting options	User risk Interpretive signage	Dumping ATV's	Gate Signage Enforcement

		PGMN Well		Continue to manage beaver			
Brookholm	Low	N/A	Cliffs Terrain Hazard trees	N/A	Entry Permitted use	N/A	N/A
Bruces Caves	High	Pavilion Washrooms Interpretive sign Road	Falling rocks Trail conditions/footing Parking/driveway - car risk	Eventually upgrade road, or create alternatives for parking Signage	User risk Hazard Wayfinding	ATV's Dumping and shooting in old gravel pit Encroachment of maple syrup lines Marking of rocks, trees etc..	Restoration plan for old gravel pit Monitor boundaries Continue to work with BTC on signage
Cape Commodore	Low	N/A	Very little risk with management area properties that don't have a trail system. Risk exists for those that are going off trail (primarily hunters), include: footing, ticks, noxious plants, wildlife encounters and getting lost.	N/A	Permitted use	Permanent deer stands	Difficult to access this property
Christie Beach	Med	Pavilion Washrooms	Water hazard Old swing set Poison ivy Neighbour conflict	Signage Consider poison ivy control at this location, or signage Remove swing set frame	Risks	Neighbour disputes Parking issues Sign theft	Continue to try and mark boundaries, promoting visitors stay on GSCA land Continue to work with municipalities on parking solutions

Clarksburg	Low	N/A	Erosion Hazard trees (lots of willows) Trail washouts High/fast water Flooding risk	Work with TOBM on trail re-routes and bank stabilization Signage Online communications	Risks	Littering	Continue to work with TOBM
Clendenan Dam	High	Dam Gates Boardwalk	Dam itself Pond Water hazard Trail conditions People getting lost Dogs off leash attacking people Bikers running into people	Need enforcement at this property Increased signage for risks and permitted uses Wayfinding signage to be installed in 2023 Ensure all safety requirements and signage are met in regard to the dam	Many interpretive signs need updating Entry Dogs on leash Hazard	Dogs off leash Campfires Biking Littering Signs theft People trespassing on neighbouring property to steal apples Fishing within dam area	We need enforcement at this property
Colpoys Lookout	Med	Stone wall Washrooms	Cliff Busy road No real access to get to the bottom portion of the property	Try to ensure that view is maintained to prevent people from climbing on wall to get a better view If promoting access to the bottom portion, need a safe way for people to access it	No access signs	Neighbours cutting trees on our property to maintain their view Dumping Overnight parking People cutting grass down below	Communications with neighbours is needed
Epping Lookout	Med	Gate Pavilion Parking area Washroom Interpretive signage	N/A	N/A	Interpretive	Littering Overnight parking	Routine checks

Eugenia Falls	Complete 2023	Arches Power plant building Parking area Pavilion Stone wall Fence PGMN Well	naturally occurring trail hazards (roots, rocks, ice, etc.) - 30m high cliffs - Unauthorized access to cliffs and falls - Mill structure in disrepair	- Signage - Increased staff presence and enforcement - Immediately close mill structure and plan to repair/stabilize"	Interpretive Permitted use User risk Hazard	Vandalism Trespassing Parking fees ATV use Litter Rock climbing/ice climbing	Signage Staff presence Replace stone wall with steel fence Gates/barriers to ATV
Feversham	Low	Gate on south, need one on north	Very little risk with management area properties that don't have a trail system. Risk exists for those that are going off trail (primarily hunters), include: footing, ticks, noxious plants, wildlife encounters and getting lost.	N/A	Permitted use	ATV's	Signage Gate
Feversham Gorge/ Madeline Graydon	Med	Boardwalks Interpretive sign Parking lot	uneven trails cliff/plus climbing watercourse boardwalk feature(s)	Signage for cliff, trail features, and watercourse regular inspection and maintenance for boardwalk feature(s)	Wayfinding	Unauthorized plantings Trespassing on neighbouring property Grass cutting	Communication with locals Signage
Fidler's Green	Low	N/A	Trail conditions Lack of wayfinding and blazing Hazard trees	Install wayfinding signage and blazing	N/A	ATV's Hunting (not permitted)	Signage Enforcement

Fishing Islands	Low	N/A	Waterfront Access to get there Rocky shoreline Hazard trees	N/A	Entry Permitted uses No campfires/camping	Camping Fires	Build relationship with cottagers to keep an eye on our properties
Flesherton Forest	Low	Gate	Hazard Trees Lack of wayfinding	Add blazes	Entry sign	ATV's	Signage, gates
Four Corners	Low	N/A	Very little risk with forest management properties that don't have trail system. Risk exists for those that are going off trail (primarily hunters), including footing, noxious plants and getting lost	N/A	Entry Permitted use Surveillance	Permanent tree stands ATV's Bush parties Littering and illegal fires	Enforcement is needed to deter bush parties and fires. Gates, signage
Gibraltar	Low	N/A	Very little risk with forest management properties that do not have trail system. Risk exists for those that are going off trail (primarily hunters), including footing, noxious plants and getting lost	N/A	Entry Permitted uses	No signs of misuse, but potential for dumping, camping, ATV's	N/A
Gleason Brook	Low	N/A	N/A	N/A	Entry Permitted use	No evidence, but could be ATV's, dumping, camping etc.	Gates needed

Glen, The	Med	Gate DU Dam Bridge	> Open water > Uneven ground > Lack of parking >Hazard Trees >Conflicting Uses (snowmobile cs. Hikers)	Signage Investigate options for parking lot expansion		ATV's Vandalism	Signage Gates/barriers
Gowan Lake	Low	N/A	N/A	N/A	N/A	N/A	N/A
Griersville	Low	N/A	Very little risk with forest management properties that don't have trail system. Risk exists for those that are going off trail (primarily hunters), including footing, noxious plants and getting lost	N/A	Permitted use Interpretive sign at Memorial Forest Entry sign at the south property	N/A	Parking lot at Memorial Forest
Haines Dam	Low	N/A	Water TOBM playground	N/A	TOBM signage	N/A	N/A
Health Unit	Low	The building itself and parking lot	Maintenance related to the building (Lease)	N/A	N/A	N/A	N/A
Hepworth (Sawmill)	High	Clubhouse Shed (Garage) Fences Ski lighting Gates Parking lot	Hazard trees Trail conditions	Work with ski club on hazard tree removal	Entry	Biking Ski club entitlement/encroachment (eg. having fires)	N/A
Hepworth Creek	Low	N/A	N/A	N/A	N/A	N/A	N/A

Hibou	High	Playground Pavilion x2 Gatehouse Garage Boardwalks Washroom	Water hazard Playground Poison Ivy Trail conditions Boardwalks Hazard trees Bats in bathroom	Signage Monitoring Bathroom reno	User risk Interpretive Increase parking signage	Camping Dogs off leash Parking compliance Dogs in swimming area Garbage Vandalism	Signage Enforcement
Hodgins Lake	Low	N/A	Very little risk with management area properties that don't have a trail system. Risk exists for those that are going off trail (primarily hunters), include: footing, ticks, noxious plants, wildlife encounters and getting lost.	N/A	Entry Permitted use	ATV's Shooting range Dumping Fires Camping	Gates needed Signage Enforcement
Holland Centre	Low	N/A	Very little risk with forest management properties that don't have trail system. Risk exists for those that are going off trail (primarily hunters), including footing, noxious plants and getting lost	N/A	Entry No dumping No motorized vehicles	Encroachment Dumping ATV's	Signage Letters to neighbours Boundary deliniation
Holmes Lookout	Low	N/A	N/A	N/A	Meaford signage	N/A	N/A
Indian Creek	Low	N/A	N/A	N/A	N/A	N/A	N/A

Indian Falls	High	Washroom	Hazard Trees Trail Hazards Cliffs / Slopes Stairs / Steps on Trail River and Flood Conditions	Maintenance Inspections Property Maintenance and Upgrades Signage Trail Closures Barricades / Fences	Entry Permitted Uses User Risk/Recreation Interpretive Hazard and Out of Bounds Trail Maps Trail head	Out of bounds users; after hours users; dogs off leash	Signage Barriers Enforcement Trail re-route or upgrade required
Inglis Falls	Complete 2023	Filtration plant Boardwalks Mill building Viewing platform Pavilion Parking lot Cellar ruins Bailey bridge	cliffs, waterfall, crevices - river - dam - trail conditions (including walkways) - built structures (boardwalks, bridges, etc.) - Hazard trees on trail	Signage - Enforcement - trail inspections and maintenance - barriers	Permitted use No entry No access	Dogs off leash Biking Littering People going out of bounds	Signage Enforcement
Isaac Lake	Low	N/A	Very little risk with forest management properties that don't have trail system. Risk exists for those that are going off trail (primarily hunters), including footing, noxious plants and getting lost	N/A	Entry Permitted use	Permanent tree stands ATV's Camping Fires	Signage
John's Lake	Low	Rankin Dam	Open Water Unauthorized ATV use	N/A	Entry	ATV's	Fencing

Kemble Mountain	Low	Boardwalk	Trail conditions Hazard trees Crevices/caves Cliff Old garbage dump has boardwalk over top but there is old glass and metal	Signage	Entry Permitted use	ATV's Cattle accessing our property	Notified neighbours about cattle Gates Signage Log theft
Keppel Forest	Low	N/A	Very little risk with forest management properties that don't have trail system. Risk exists for those that are going off trail (primarily hunters), including footing, noxious plants and getting lost	N/A	Entry Permitted use	None of note, but open to dumping, camping, ATV's	Signage Gate
Kolapore	Low	PGMN Well	Very little risk with forest management properties that don't have trail system. Risk exists for those that are going off trail (primarily hunters), including footing, noxious plants and getting lost	N/A	Entry Permitted use	Dumping ATV's	Routine checks Signage Gates
Lake Charles	Low	Boat launch Road PGMN well	Water hazard Boat launch Crumbling BBQ	Improve boat launch Signage	Entry Permitted use	Access across property to neighbouring shorelands; Camping;	Send letters to neighbours Monitor Signage

Leith Spit	Low	N/A	Water hazard Lack of parking	Signage	Permitted use Entry	Dumping Overnight parking	Signage Enforcement
Little Germany	Low	N/A	Very little risk with forest management properties that don't have trail system. Risk exists for those that are going off trail (primarily hunters), including footing, noxious plants and getting lost	N/A	Entry Permitted use	Hunting stands Dumping ATV's	Signage Enforcement Gates
Massie Hills	Low	Ski club benches Gates	Trail conditions Hazard trees	Signage Hazard tree removal Inspections	Entry Permitted use Wayfinding in partnership with the ski club	Biking Deer stands ATV's	Communication with local bike club
Mcnab Lake	Low	Road back to lake Gates DU Dam	Water hazard Narrow road back to the lake DU Dam	Improve road New agreement needed with DU Signage	Entry	ATV's Broken gates Dumping	Signage Gates Enforcement
Mill Dam	Low	Dam Fencing Gates	The Dam	Signage Dam infrastructure	N/A	Garbage Graffiti	N/A

Old Baldy	Med	Parking lot Gates Kiosk	Trail conditions Hazard trees Crevices/caves Cliff	Signage	User risk	Overnight parking Rock climbing without a waiver Parking along the road ATV/snowmobile Off trail access Garbage Hunting blind at Old Baldy B	Parking agreements (underway) Communications on rock climbing expectations Increased presence of GSCA/municipal staff Signage
Oxenden	Low	Parking area Old washroom building	River Trail conditions Hazard trees	Signage Trail blazing Remove hazard trees	User risk Entry Permitted use	Garbage Encroachment Illegal fishing Cutting grass	Communication with local residents Signage/communication with MNRF CO's
Peasemmarsh	Med	N/A	Water hazard Fishing line/hooks in Indian Brook Poison ivy	Signage Enforcement	Permitted use	Illegal fishing after hours use fires littering	Signage Enforcement by TOBM and MNRF
Pottawatomi	High	Wood bridge Metal bridge Memorial forest building Gravel parking at north end	Trail conditions Hazard trees Exposed cliffs Waterfall	Signage Removal of hazard trees	Entry User risk	Dumping Off trail hikers	Monitoring
Pottawatomi Wetlands	Low	N/A	Very little risk with management area properties that don't have a trail system. Risk exists for those that are going off trail (primarily hunters), include: footing, ticks, noxious plants, wildlife encounters	N/A	N/A	ATV	N/A

			and getting lost.				
Pottawatomie River	Low	N/A	No users here - hazard lands	N/A	N/A	N/A	N/A
Red Bay	Low	N/A	Shoreline Uneven Terrain Rattlesnake Poison Ivy unmaintained trail	Signage	Entry Permitted uses Hazard Trail markers	Dumping, potential cutting, potential foraging and removal of plant life	Signage Enforcement
Rob Roy	Low	N/A	Very little risk with management area properties that don't have a trail system. Risk exists for those that are going off trail (primarily hunters), include: footing, ticks, noxious plants, wildlife encounters and getting lost.	N/A	Entry Permitted use	Arcana neighbour putting up trail markers and signage ATV use (possibly from Arcana as well)	Communication with Arcana Enforcement

Robson Lakes	Low	N/A	Very little risk with management area properties that don't have a trail system. Risk exists for those that are going off trail (primarily hunters), include: footing, ticks, noxious plants, wildlife encounters and getting lost.	N/A	N/A	ATV's	Gates Enforcement
Rockford	Low	N/A	Very little risk with management area properties that don't have a trail system. Risk exists for those that are going off trail (primarily hunters), include: footing, ticks, noxious plants, wildlife encounters and getting lost.	N/A	Entry Permitted use No ATV/camping	Camping Fires Dumping Partying ATV's	Trim back entrance to expose activities happening back there Enforcement Gate
Rocklyn Creek	Low	Bridge	Very little risk with management area properties that don't have a trail system. Risk exists for those that are going off trail (primarily hunters), include: footing, ticks, noxious plants, wildlife encounters and getting lost.	N/A	Entry	ATV's	Gates Signage
Sauble River Island	Low	N/A	N/A	N/A	N/A	N/A	N/A

Shallow Lake	Low	Parking area Gates	Giant hogweed Water hazard	Manage Giant hogweed Signage	Ongoing replacement of permitted use and no motorized vehicles	Motorized vehicles Sign theft/damage	Enforcement is needed at this property. It is clear that barriers and signage are not working.
Shepard Lake	Low	N/A	N/A	N/A	Entry Permitted use	N/A	N/A
Shouldice	Low	N/A	N/A	N/A	Entry Permitted use	Neighbours across the road dumping brush	Send letter to neighbours
Skinner-McNab	Low	DU Dam Fence and gate	Water hazard DU Dam Lack of railings on dam	Dam maintenance Signage	Special project	Cattle access	Work with neighbour on fencing
Skinnners Bluff	Low	Gate (GB) Block barrier (GB)	Trail conditions Hazard trees Cliff Crevices	Signage Hazard tree removal	Entry Permitted uses Interpretive Hazard No ATVs	ATV's	Gates Signage
Sky Lake	Low	N/A	Very little risk with management area properties that don't have a trail system. Risk exists for those that are going off trail (primarily hunters), include: footing, ticks, noxious plants, wildlife encounters and getting lost.	N/A	Proposed no signage at this property	N/A	N/A

Slough of Despond	Low	N/A	Trail conditions Hazard trees Cattle (using BT to cross over private land) Cliffs	Hazard tree removal (BTC) Signage (BTC)	Entry Permitted uses Hazard	N/A	N/A
Spey River	Low	Gate	Very little risk with management area properties that don't have a trail system. Risk exists for those that are going off trail (primarily hunters), include: footing, ticks, noxious plants, wildlife encounters and getting lost.	N/A	Entry Permitted uses	N/A	N/A
Spirit Rock	High	Access road Corran and barn ruins Parking lot Spiral staircase and trail railing Washroom Gatehouse	> Corran Structure > Cliff Face > Spiral Staircase > Steep, uneven pathway downgradient from staircase "> Uneven Terrain > Falling Trees/Limbs > High % of Ash in Woodlot > Partial sign t-bar protruding near barn > Loose rubble in/on barn foundation"	Signage to address cliff, trails, trees (general) and Corran Upgrade of staircase Undertake a hazard tree review	Permitted use Hazard Increase parking Special project	Vandalism Parking compliance Hunting Foraging of plants Garbage dumping Camping	Possibly trail cam Security service Change permitted use to no hunting

St. Jean's Point	Med	Parking lot	<ul style="list-style-type: none"> - Uneven Ground - Waterfront - Rattlesnake - Hazard trees - Wet trail conditions 	Signage Tree removal Trail upgrades	Entry User risk Interpretive	Tree cutting Camping ATV's	Gates Signage Enforcement
Sucker Creek	Low	N/A	<ul style="list-style-type: none"> - Currently there is no signage on this property to address inherent hazards - GSC has risk exposure associated with the cottage and outbuilding on Sucker Creek 'F' - GSC has risk exposure associated with the unauthorized ATV use 	<ul style="list-style-type: none"> - Propose posting the property with "No Trespass" to address our risk exposure associated with lack of signage and illegal ATV use. - Options for the cottage and outbuilding are included on a separate page and include an option to repair and an option to remove. In conjunction with the "No Trespass" postings, this should reduce GSC's risk exposure. 	Entry Permitted use No motorized vehicles No camping	ATV Camping Partying Fires Shooting in dunes	We are working with OPP and the neighbours to try and lay charges May need to hire security service, look into trail cams etc.

Sullivan Forest	Low	N/A	Very little risk with management area properties that don't have a trail system. Risk exists for those that are going off trail (primarily hunters), include: footing, ticks, noxious plants, wildlife encounters and getting lost.	N/A	Entry Permitted uses	N/A	N/A
Sydenham Forest	Low	N/A	Trail conditions Hazard trees Cliff/crevices	Signage Tree removal in partnership with BTC	Entry Permitted uses	Garbage ATVs	Inspections
Sydenham Lowlands	Low	N/A	Very little risk with management area properties that don't have a trail system. Risk exists for those that are going off trail (primarily hunters), include: footing, ticks, noxious plants, wildlife encounters and getting lost.	N/A	Entry Permitted use No ATVs	ATV's	Enforcement Signage
Tara Dam	Low	N/A	Water hazard Hazard trees Rotary bridge risk	Signage Tree removal	Entry	Illegal fishing Encroachment by neighbours Dumping by neighbours Encroachment by the Legion	Letter to neighbours re. encroachment Inspections
Taylor	Low	Pond itself	N/A	N/A	Entry	N/A	N/A

Street Detention							
Telfer Creek	Low	N/A	Very little risk with management area properties that don't have a trail system. Risk exists for those that are going off trail (primarily hunters), include: footing, ticks, noxious plants, wildlife encounters and getting lost.	N/A	N/A	ATV's Dumping (bricks stacked)	Letter to neighbours about dumping
Walker Woods	Low	N/A	Trail conditions Access (lack of parking) Hazard trees Getting lost due to lack of blazing	Inspections Blazing	Permitted use Interpretive Trail markers	N/A	N/A
Walters Creek	Low	N/A	Very little risk with management area properties that don't have a trail system. Risk exists for those that are going off trail (primarily hunters), include: footing, ticks, noxious plants, wildlife encounters and getting lost.	N/A	Entrance Permitted use	ATV's Dumping	Signage Enforcement

West Rocks	High	N/A	Trail conditions Steep cliffs Caves/crevices Poison ivy Hazard trees Wayfinding	Trail inspections Hazard tree removal Signage	Entry Permitted uses Risk Wayfinding	Mountain Biking Dogs off leash After hours use rock climbing vandalism Littering	Signage Enforcement
Williams Lake	Low	N/A	Water hazard	N/A	Entry Permitted uses	Compliance issues currently appear to be from the neighbouring landowners. They have boat trailers parked on open field area, are parking on our property and using an ATV to get to their cottage. Also dumping gravel on road to maintain it as personal driveway.	Need to work out an agreement and payment with neighbour. Consideration needs to be given that if we make site improvements and promote as water access, there will be more compliance issues to deal with.
Wodehouse	Low	N/A	Very little risk with management area properties that don't have a trail system. Risk exists for those that are going off trail (primarily hunters), include: footing, ticks, noxious plants, wildlife encounters and getting lost.	N/A	Entry Permitted uses	Hunting issues ATV's	Work with MNRF Signage Gates

Wodehouse Karst	Low	Small parking area	Hazard trees Trail conditions Lack of parking	Signage Tree removal in partnership with the ski club	Entry Permitted uses Interpretive signage (new addition)	Biking Horseback riding ATV's	Communication to neighbouring landowners Signage
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Grey Sauble Authority Board of Directors

M O T I O N

DATE: October 25, 2023

MOTION #: FA-23-102

MOVED BY: _____

SECONDED BY: _____

WHEREAS 20 operational reviews per year were a deliverable of the 2019-2023 Strategic Plan;

AND WHEREAS under Regulation 686/21, 9(1) 2.i of the Conservation Authorities Act, GSCA is required to undertake programs and services to secure the authority's interests in its lands that include measures for fencing, signage, patrolling and any other measures to prevent unlawful entry on the authority's land and to protect the authority from exposure to liability under the Occupiers' Liability Act;

THAT the GSCA Board of Directors accept the Report back on Operational Reviews for GSCA Properties (Report Code 039-2023) as information.



STAFF REPORT

Report To: Board of Directors

Report From: Vicki Rowsell, Communications & Education Specialist
Gloria Dangerfield, Manager of Information Services

Meeting Date: October 25th, 2023

Report Code: 040-2023

Subject: Education Framework Draft for Circulation

Recommendation:

WHEREAS staff have created an Environmental Education Framework that will provide guidance for services, resources and funding for the GSCA Environmental Education program;

AND WHEREAS, input from the broader education community will ensure better success in framework implementation, and endorsement by teachers, of the provided services;

THAT, the GSCA Board of Directors approve the circulation of the draft Grey Sauble Conservation Authority Environmental Education Framework for feedback from boards of education, teachers, private education providers and other partners groups.

Strategic Initiative:

The current strategic plan states that GSCA will enhance children's programming across the watershed, align and encourage curriculum-based K-12 programming and develop new education offerings to youth and adults.

Background:

The environmental education programming at Grey Sauble Conservation Authority has been limited to summer day camp and support of events such as World of Trees (previously led by Saugeen Conservation), GIS Day, the Children's Water Festival, and the Bruce Grey Forest Festival. For several years, GSCA also had an agreement with Saugeen Conservation (SVCA), who had dedicated education staff, to offer programming in the GSCA watershed. As of December 2023, SVCA will no longer be offering education programs.

The previous strategic planning process identified a want and need for GSCA to provide environmental education programming to adults and youth across the watershed. It was noted that there is a desire to create more offerings and extend them, to make them more accessible to communities outside of the immediate Owen Sound area.

Although there are broad directions defined in the strategic plan, we require further clarity to help shape and define the types of offerings that are feasible under current and desired staffing and where we can access funding to support such resources. With the current resources, there is no room for growth, however, developing some strategies for funding would allow GSCA to begin to implement the desired changes.

Analysis:

Staff have created a draft guiding document, called GSCA's Environmental Education Framework, to provide the desired direction for education programs, services, and resources at GSCA. This document will be an evolving document that will form a basis for creating and providing these services and support for acquiring appropriate resources required for these programs.

GSCA's three pillars of education have been identified as Experiential, Community Education & Activation, and Curriculum-Linked Education. These pillars are logical groupings of programming that can provide direction, linked to strategic plan actions, that support and follow both the key messaging and guiding principles of environmental education at GSCA.

This framework outlines some strategies for stable funding for staffing, which include combining fees-for-service, grants, sponsorships, donations, and levy. It also proposes initial rates for fees-for-service based on market research of other conservation authorities that provide similar education initiatives.

Feedback from partner agencies is key to ensuring a successful implementation of the framework, followed by uptake of services by partner agencies such as school boards, teachers, and private education institutions. We are requesting approval to circulate this document to these groups, along with a focused survey, to get answers about specific desired programming, rate suitability, accessibility, and potential partnerships.

Financial/Budget Implications:

Costs and funding associated with the Environmental Educator position are detailed in the 2024 draft budget. No levy funding is being requested in 2024.

Communication Strategy:

GSCA staff are creating a list of relevant education contacts and will reach out directly to boards of education, teachers, counties, and other agencies via phone and email and attach the framework document and links to an online survey. They will also use any strategic planning engagement to share this document and survey with partners groups for feedback.

Consultation:

Consultation with GSC Staff, Foundation Board and Finance Committee, IFAA, School Boards, Teachers, private education groups, OEC, Grey Roots, Grey and Bruce Counties.



Grey Sauble
CONSERVATION

GSCA's Environmental Education Framework

DRAFT



PROTECT. RESPECT. CONNECT.

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Introduction

Grey Sauble Conservation Authority (GSCA) delivers meaningful environmental education programming that helps participants connect with the natural environment and embed conservation into their lives.

Currently, GSCA's main environmental education deliverable is the summer day camp program. Other focus areas include attending events and supporting community groups and conservation authorities with environmental education initiatives. Additional programming occurs on a by-request-basis.

Purpose of the Framework

The purpose of this Framework is to shape signature programming, to ensure that all deliverables align with the vision and mission, meet specific criteria, and grow environmental education offerings in a sustainable way that reflects available resources.

This is a dynamic document rather than a static plan, which will be adjusted and updated as strategic initiatives, watershed needs, expertise, resources and other needs and wants evolve over time.

Vision and Mission

Vision:

Children, youth, adults, and seniors throughout the watershed learning, exploring, and working together with GSCA to protect, understand and respectfully enjoy our natural environment.

Mission Statement:

GSCA's Environmental Education program supports healthy communities by increasing environmental awareness and responsibility, providing opportunities to connect with nature, and encouraging conservation through a range of programming available throughout the watershed. The program also fosters understanding and engagement in GSCA's programs and services.

Key Messaging

Adaptations of the following key messaging can be incorporated into all programs:

1. Nature exploration with a conservation mindset

- It is important to always respect nature while enjoying it.
- See with your eyes not always with your hands.
- Leave no trace.
- General lands permitted uses/trail etiquette:
 - Hike when properties are open and only from dawn until dusk.
 - Pack out all garbage.
 - Keep pets on a physical leash and clean up after them.
 - Always stay on trails.
 - Only view waterfalls from designated areas.
 - Do not remove plants, wildlife, rocks, wood etc. from GSCA properties.

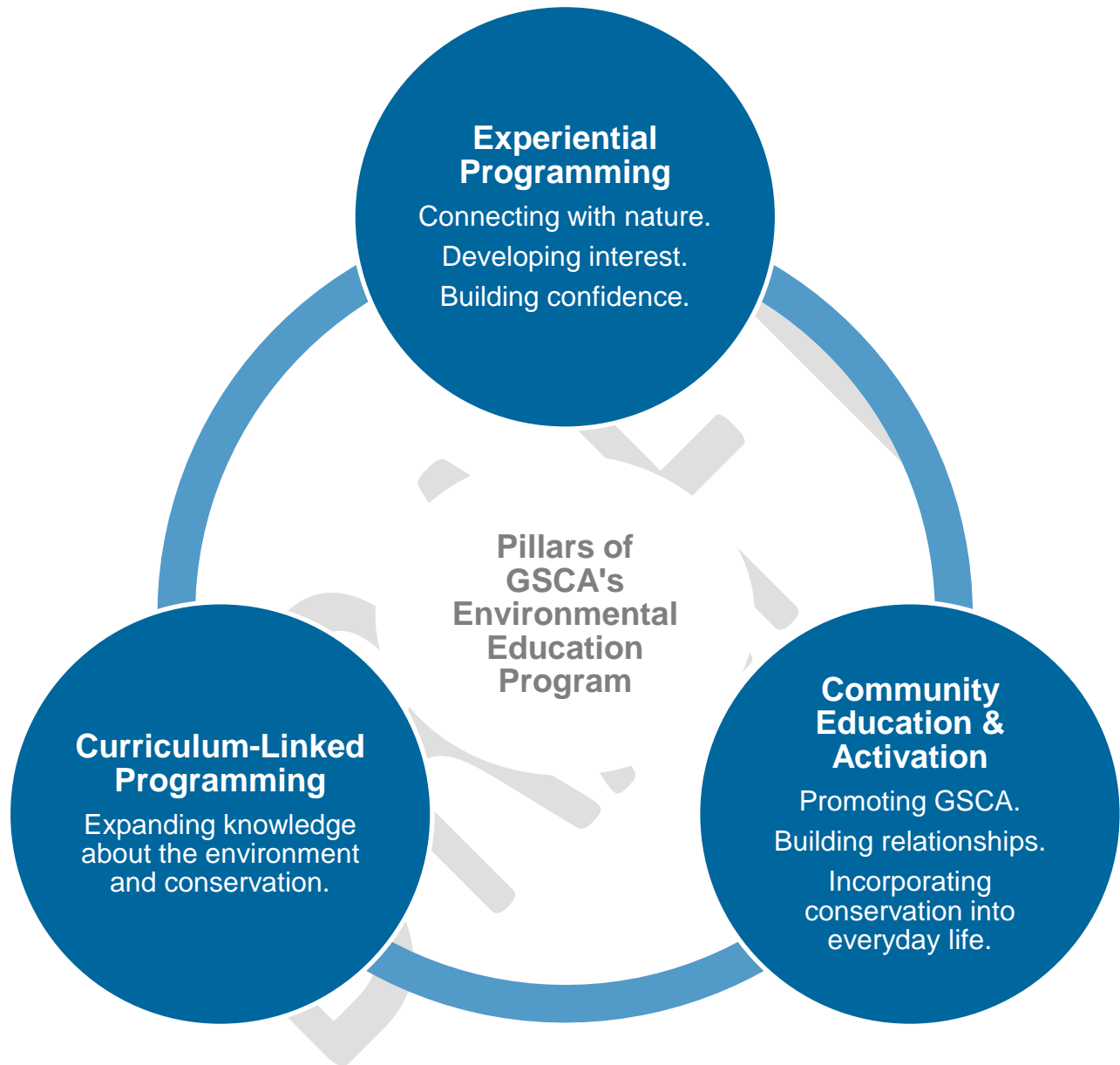
2. Promote GSCA & Encourage Meaningful Engagement

- Promote [Organizational Key Messages](#) that highlight what GSCA does.
- Provide information on a specific department depending on what the programming is.
- Provide an understanding of what role Conservation Authorities have and how they support the overall health of the environment and the communities within their watershed jurisdiction.

3. The benefits of environmental education and being in nature

- Surrounding yourself in nature has numerous physical, mental, and emotional benefits.
- Exploring GSCA properties is a great way to stay active.
- Environmental education improves academic achievements, encourages environmental stewardship, deepens personal development and wellbeing, and strengthens communities (The National Environmental Education Foundation).
- Research shows that time spent outdoors leads to a marked reduction in anxiety and an increased ability to perform positively in the face of adversity (Conservation Ontario).

Pillars of GSCA's Environmental Education Program



GSCA's Strategic Plan and Environmental Education Pillars

Current Strategic Plan Goal: Strengthen Environmental Education and Communication

GSCA will enhance environmental education so it is more available across the watershed and to all demographics and will implement focused communication that promotes connections with our watershed and GSCA's identity.

The three directions within this goal can be logically grouped into the three pillars of GSCA's environmental education.

Pillar: Experiential Programming

Associated Strategic Direction(s): Enhance children's programs across watershed.

The offerings encompassed by this pillar strengthen GSCA's Environmental Education and align with the associated strategic direction by delivering signature experiential environmental education programming to children primarily through the Grey Sauble Day Camp. Enhancing experiential programming for children across the watershed will involve acquiring additional staff resources, exploring partnerships, and developing programming to be delivered to external organizations and groups.

Pillar: Curriculum-Linked Programming

Associated Strategic Direction(s): Align and encourage curriculum-based K-12 education across watershed.

The offerings encompassed by this pillar strengthen GSCA's Environmental Education and align with the associated strategic direction by working with teachers and parents to deliver curriculum-linked environmental education programming that expands participant's knowledge about the environment.

Pillar: Community Education & Activation

Associated Strategic Direction(s): Develop education offerings for youth and adults across the watershed.

The offerings encompassed by this pillar strengthen GSCA's Environmental Education and align with the associated strategic direction by providing opportunities for people throughout the GSCA watershed to access environmental education programming/resources and engage with the vital work that GSCA does.

Guidelines for GSCA's Environmental Education Programming

Overall Guiding Principles for GSCA Environmental Education Programming:

Inclusive

- Identify potential barriers for participants to access programming.
- Make adaptations to activities and programming if possible.
- Account for the individual needs of participants, where possible, so everyone can participate fully in every activity.
- Consider individuals and communities who may not have access to programming and how they can be included.
- Make conservation and environmental education accessible to the public throughout the watershed.
- Aim to offer programming to a wide range of demographics.

Conservation-minded

- Reduce the environmental impact of programming as much as possible.
- Promote low-impact exploration and learning.
- Incorporate acts of conservation in programming, such as invasive species removal, planting native and potentially at-risk species.

Professional

- Speak as knowledge experts in our fields, where applicable.
- Plan programming and messaging that is thoughtful and backed by evidence.
- Represent GSCA in a positive way by speaking with respect and professionalism.
- Remain non-partisan.

Collaborative

- Incorporate expertise from all GSCA departments.
- Explore partnerships to enrich programming.
- Incorporate Indigenous perspectives and teachings where feasible and appropriate.

Overall Criteria for GSCA Environmental Education Programming:

- Should be rooted in GSCA-specific expertise.
- Should occur within the GSCA watershed and/or benefit residents of the GSCA watershed.

- Should support GSCA's Vision and Mission.
- Should align with goals of overall organizational strategic plan.
- Should be current and relevant.

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Guiding Principles and Criteria for Each Pillar

Pillar	Guiding Principles	How to apply guiding principles to programming	Overall Program Criteria
Experiential Programming	Safety	<ul style="list-style-type: none"> Assess risks associated with all programming, be proactive, and make adaptations as necessary. Incorporate an appropriate level of “risky play” that still ensures the overall safety of participants. There is value in play that is explorative and challenging, which allows children to develop skills and build confidence being in nature. Through these experiences, children learn about their limitations, how to navigate risks, and improve their outdoor safety knowledge. Ensure all staff have first aid training and are aware of the safety and emergency policies and procedures. 	<ul style="list-style-type: none"> Maximum amount of experiential environmental education programming should be delivered depending on the type programming and available staff resources. Programming should include indirect environmental education (games, free time in nature, outdoors skills development, inquiry-based learning etc.).
	Wellbeing	<ul style="list-style-type: none"> Incorporate language that highlights the physical and mental health benefits of being in nature. Encourage independence and confidence through programming that allows participants to achieve goals or build new skills. Be mindful that all activities foster good self-esteem. 	
	Social	<ul style="list-style-type: none"> Provide opportunities for participants to make new friends. 	

		<ul style="list-style-type: none"> Promote respect for others and the environment. Encourage participants to work together and develop a sense of group identity. Ensure staff are always being positive adult role models. 	
	Explorative	<ul style="list-style-type: none"> Provide opportunities and activities for participants to explore, connect with nature, and develop an interest in the natural world. Allow for free play and child-led learning in nature. Incorporate programming that will increase participant's outdoor skills to encourage confident exploration. 	

Pillar	Guiding Principles	How to apply guiding principles to programming	Overall Program Criteria
Curriculum-Linked	Instructive	<ul style="list-style-type: none"> Offer environmental education lessons in a variety of formats including hands on activities, presentations, events, projects etc. Ensure that environmental education lessons have clear learning objectives and key messaging for students. 	<ul style="list-style-type: none"> 100% of the programming should be environmental in focus. Must align with GSCA core education niches and expertise. Ensure that programming also meets specific school curriculum or other objectives.
	Expansive	<ul style="list-style-type: none"> Build on concepts that students are likely already aware of whenever possible. 	
	Specialized	<ul style="list-style-type: none"> Incorporate GSCA-specific knowledge. Incorporate local, community-based knowledge. 	

	Inspiring	<ul style="list-style-type: none"> • Make programming/lessons enjoyable and fun by incorporating games, mutual discovery, and group conversations. • Include hands-on activities and physical engagement where possible to encourage retention of information. • Highlight how students can make a difference in the world. 	
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Pillar	Guiding Principles	How to apply guiding principles to programming	Overall Program Criteria
Community Education & Activation	Informative	<ul style="list-style-type: none"> • Include information about GSCA's programs and services where applicable. • Include information that showcases GSCA's expertise on various subject matter. 	<ul style="list-style-type: none"> • Programming should be evenly distributed across the watershed where feasible.
	Approachable	<ul style="list-style-type: none"> • Avoid overly academic information unless it is required for specific programming. 	
	Inspiring	<ul style="list-style-type: none"> • Highlight the work that has been accomplished through community support. • Emphasize the cost efficiencies and benefits of supporting GSCA initiatives (ie. Planting trees, ecosystem services, stewardship projects, physical/mental health benefits of exploring conservation areas etc.). • Highlight how participants/attendees can make a difference in their communities. 	

	Participatory/Hands-On	<ul style="list-style-type: none">• Provide opportunities for participants to be part of conservation projects and/or incorporate conservation into their everyday lives.• Incorporate programming elements that allow participants to develop a sense of ownership and responsibility for nature through conservation.	
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Goals, Objectives, and Strategies

GSCA Environmental Education Pillar: Experiential Programming			
Definition: GSCA's experiential programming should be hands-on, have a learn-by-doing focus, and offer experiences that promote respect for our natural environment. This currently includes a summer day camp that operates out of the Administration Centre and offers a variety of nature-based experiences to children and youth.			
Goal: To provide opportunities for participants and staff to develop an interest in the environment by connecting with nature, exploring, learning, and building confidence being outdoors. We also want those involved in GSCA's experiential programming to experience the physical, mental, and social benefits of spending time in nature. The overall intent of these experiences is to inspire a sense of responsibility toward the natural environment, while having fun doing so.			
Objectives	Strategies	Timeline	Measures of Success
1. Deliver effective experiential environmental education	<ul style="list-style-type: none"> Hire full-time education staff. Investigate more effective ways to increase experiential environmental education in day camps. <p>Examples:</p> <ul style="list-style-type: none"> ➤ Deliver environmental education to external day camps and groups. ➤ Offer partial day camp programming that allows more focus on these goals. ➤ Offer programs like wetland/river/forest 	2024-2026	<p>With current resources and programming:</p> <ul style="list-style-type: none"> 20 – 40% of programming aligns with GSCA's environmental education vision/mission. <p>With additional education staff resources and specialized programming to deliver to external camps/groups:</p> <ul style="list-style-type: none"> 75% of programming aligns with GSCA's environmental education vision/mission. <p>With additional education staff resources and specialized programming for partial day camp</p>

	studies and guided hikes on GSCA lands.		programming: <ul style="list-style-type: none"> 50 - 75% of programming aligns with GSCA's environmental education vision/mission.
2. Fill registration for all offerings	<ul style="list-style-type: none"> Develop communications/marketing plan 	2024 and ongoing	<ul style="list-style-type: none"> Full camps/offerings (numbers of attendees possible will depend on staffing resources)
3. Expand the reach of experiential education programming.	<ul style="list-style-type: none"> Investigate day camps in the GSCA watershed and gauge interest in having GSCA deliver programming. Explore staff options to accommodate special guest programming. Adapt existing GSCA camp programming. Deliver PD Day and March Break camps. Seek funding to subsidize costs for end-users. 	2026	<ul style="list-style-type: none"> Be successful in acquiring & funding additional resources to provide this programming. Programs available in new locations throughout the watershed. Programs available to more demographics.
4. Evaluate and improve programming to ensure it aligns with GSCA's environmental education vision/mission; guiding principles are being incorporated; and criteria is being met.	<ul style="list-style-type: none"> Deliver parent/guardian survey. Develop analysis tool(s) to gauge if programming is improving participants' connection with nature. Write yearly report that includes challenges, lessons learned, positive outcomes etc. 	ongoing	<ul style="list-style-type: none"> Parent/guardian feedback that indicates programming is having a positive impact on participants' environmental literacy. Participant feedback that indicates programming is having a positive impact on their connections with nature. Yearly reports that indicate staff can deliver programming successfully, guiding principles are being incorporated, and criteria is being met.

5. Ensure camp is financially self sufficient	<ul style="list-style-type: none"> • Set appropriate user fees for campers. • Create appropriate budget for expenditures. • Seek grant funding to offset costs 	2024	<ul style="list-style-type: none"> • Camp budget breaks even or can make a profit for the youth reserve, that go towards future/other education programs.
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GSCA Environmental Education Pillar: Curriculum-Linked Programming			
Definition: This programming engages teachers and students with hands on activities, presentations, events, and projects that are linked with specific curriculum.			
Goal: To educate teachers and students about the environment and conservation.			
Objectives	Strategies	Timeline	Measures of Success
1. Assess environmental education needs and build relationships.	<ul style="list-style-type: none"> • Liaise with school boards, private schools, and home-schooling organizations. • Investigate opportunities to deliver DEER/WREN type programs in GSCA watershed. • Liaise with other CAs to determine other potentials programs. • Administer survey to assess needs, interest & feasible rates. 	2023 - 2024	<ul style="list-style-type: none"> • Contacts are established from schools and organizations throughout Grey and Bruce. • Surveys are created and delivered every year with 75% uptake in responses. • Surveys results in creation of and improvements to programming • Strong understanding of environmental education needs so that duplication of services is avoided, and gaps are addressed.

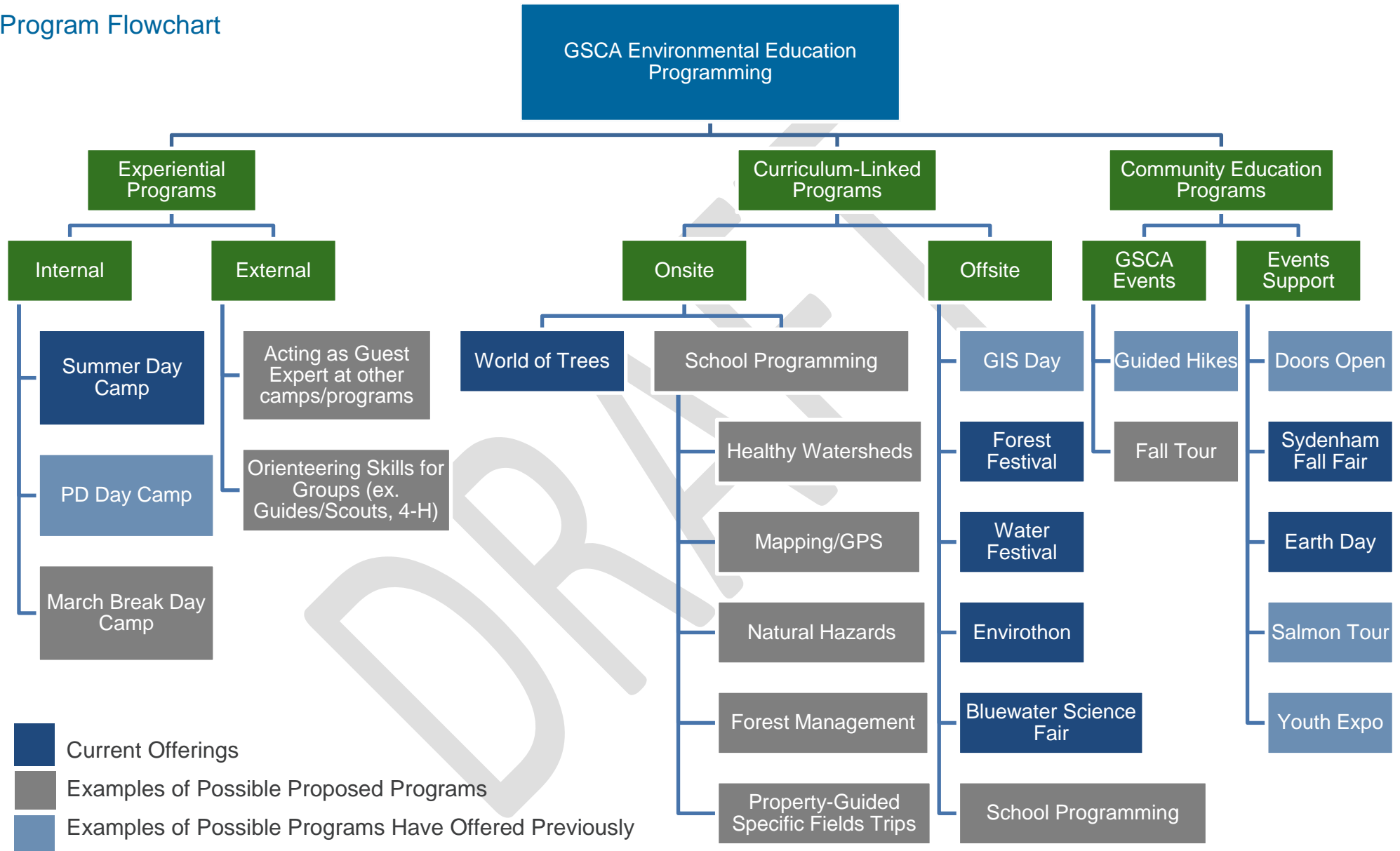
2. Develop curriculum-linked programming	<ul style="list-style-type: none"> • Utilize existing programming materials where applicable. • Seek other CA current and former staff expertise. • Offer programming related to natural hazards. • Update World of Trees programming 	2024-2026	<ul style="list-style-type: none"> • 1-2 Complete program offerings for 2024. • Updated World of Trees programming. • Deliver World of Trees program in 2024 • Deliver one other program in fall of 2024. • Continue to develop new programming or adjust to expand to different grade levels on a yearly basis.
3. Deliver curriculum-linked programming to students in GSCA watershed.	<ul style="list-style-type: none"> • Deliver curriculum-based education to schools and organizations throughout Grey and Bruce. • Deliver World of Trees programming with IFAA. • Complete a review at the end of each year to determine student numbers. 	2025	<ul style="list-style-type: none"> • Number of student/teacher participants to be a minimum of 500 students. • Positive feedback from teachers and students.
4. Enhance and create passive education opportunities for GSCA	<ul style="list-style-type: none"> • Develop a plan (with Lands and Operations) for interpretive signage renewal and creation. • Develop “grab and go” education bins for teachers and organizations • Develop outdoor education resources for teachers and families. 	2026	<ul style="list-style-type: none"> • Number of renewed and created interpretive signs. • Number of classes and organizations who utilize education bins and other resources.

5. Support other conservation authorities and organizations with initiatives	Examples: <ul style="list-style-type: none"> • Forest Festival • Water Festival • Envirothon • Youth Expo • Doors Open 	ongoing	
6. Ensure financial stability of the program	<ul style="list-style-type: none"> • Set appropriate user fees for education programs. • Seek additional streams of funding from a variety of sources. • Gradually acquire staffing resources when a solid business case can be made, and revenue or other sources can help fund positions. 	Ongoing	<ul style="list-style-type: none"> • Adequate resources are available to provide the programming. • Ongoing funding is available for all required resources. • Programming breaks even or makes money to fund future initiatives.

GSCA Environmental Education Pillar: Community Education & Activation			
Definition: Community education occurs at events and through initiatives across the GSCA watershed.			
Goal: To promote GSCA and increase environmental awareness, inspire people to take action and incorporate conservation into their everyday lives, and build community partnerships.			
Objectives	Strategies	Timeline	Measures of Success
1. Attend and support other organizations with yearly community events	<ul style="list-style-type: none"> • Create event calendar. • Attend Sydenham Fall Fair 		<ul style="list-style-type: none"> • > 5 events attended in various locations across watershed in first year and increase by 20% yearly over 5 years, based on resources. • Positive responses from attendees.

	<ul style="list-style-type: none"> • Attend fairs & other events outside of Owen Sound • Support Science Fairs • Owen Sound Earth Day • Increase support for events as more resources are available. 		<ul style="list-style-type: none"> • Engagement of attendees during events.
2. Organize GSCA event(s) annually	<p>Ideas:</p> <ul style="list-style-type: none"> • Guided hikes • Salmon Run Event • Family Fun Days • Birding • Orienteering 		<ul style="list-style-type: none"> • Organize and deliver 1-2 events in first year and gradually increase based on resources. • Increasing number of participating groups or individuals • Positive feedback.
3. Host community conservation project(s) annually	<p>Ideas:</p> <ul style="list-style-type: none"> • Tree planting • Restoration projects • Bioblitz 		<ul style="list-style-type: none"> • In year one, aim for one project and increase annually. • Positive uptake from at least 1 municipal partner and other organizations.

Program Flowchart



Departmental Resource Needs

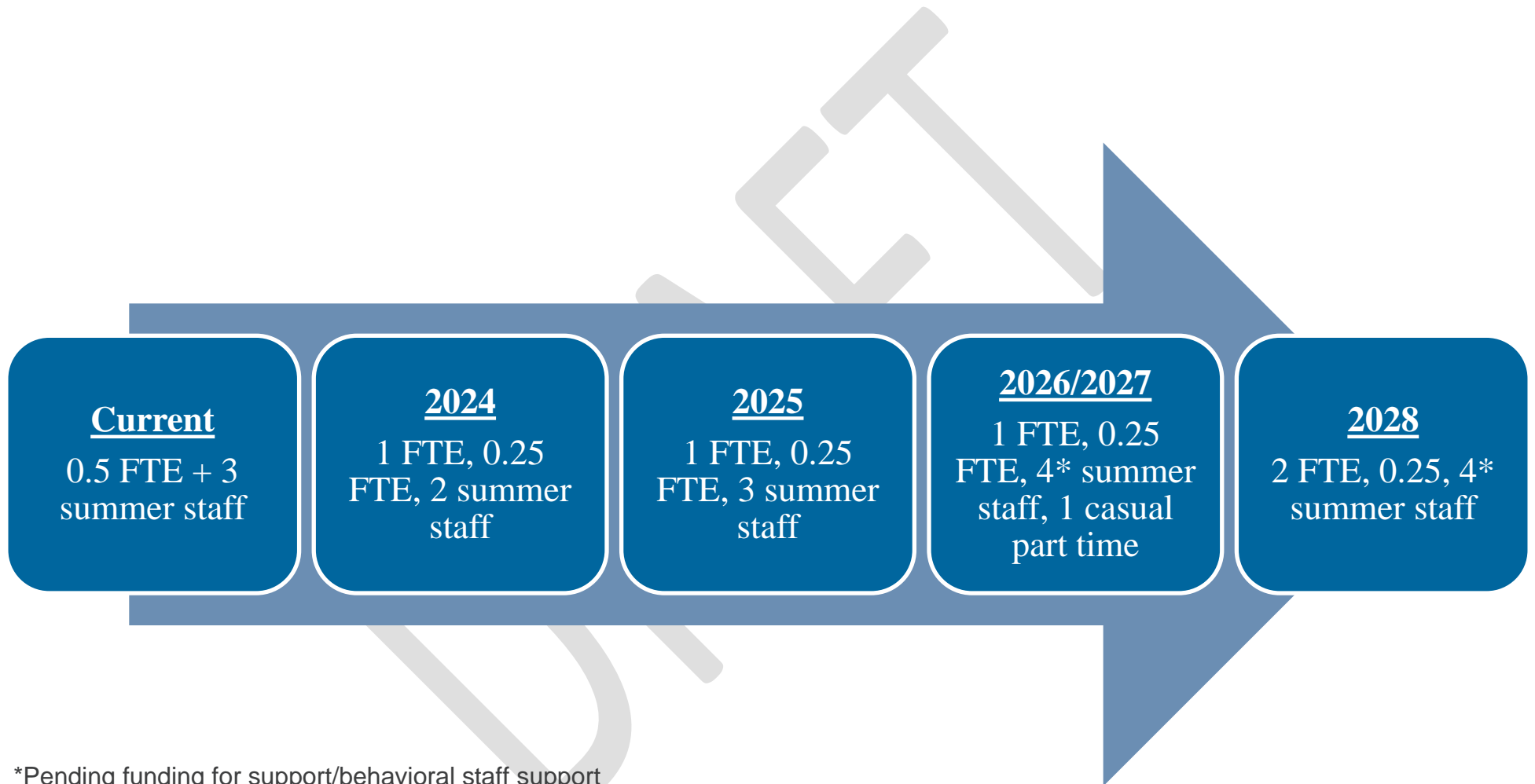
Currently, in 2023, resources for education at GSCA are very limited as one position exists that is shared between Communications and Education. For summer day camp, 3 temporary staff are hired for 10 weeks of the summer with the one permanent staff member acting as in-office support when needed. The risk of not acquiring sufficient staffing for the summer, especially for the supervisor position has increased in recent years as hiring has become progressively unpredictable.

To continue to offer education and implement the broad education initiatives described in this document, an increase in resources is necessary. Below is an estimated requirement for education resources based on the current and proposed types of offerings and strategic plan goals. The progression and expansion of staffing resources will be dependent on programming uptake and success, as well as funding. The graphic below is an initial estimate and full build-out of programming could require more resources.

Resource Needs Diagram Outlines the Following:

- The current staffing, as described above, is limited to a full-time equivalent Communications & Education Specialist and 3 temporary summer staff.
- In 2024, we are aiming to hire a full-time equivalent Environmental Educator, who will also act as the summer day camp supervisor, and 2 additional summer camp staff (assistant supervisor and leader).
- In 2025, we will hire an additional summer camp staff (to total 3 summer staff), so the Environmental Educator can act as the in-office and special programming support and also be available to undertake other summer programming, including community activation initiatives, without needing to be spend 100% of their time at summer day camp during those months.
- In 2026/2027, pending special funding support, we will hire 4 summer staff and 1 casual part time educator throughout the year. The 4th summer day camp staff would be to assist in those with specialized needs as well as offer potential to increase camper numbers if feasible. The casual part time staff would be to assist in curriculum-linked programming where more staff are required, community activations such as guided hikes, PD day camps, March Break and holiday day camps.
- In 2028 and beyond, pending program success and funding, the casual part time position would be upgraded to an additional FTE educator position to offer scheduling, funding application, program delivery and community activation support.

FTE = Full Time Equivalent Staff



*Pending funding for support/behavioral staff support

Stable Funding Operations and Strategies

The development of a successful education program requires stable resources in the form of staffing, materials and supplies, contracts and services and program locations/facilities. To fund these expenses several revenues will be sought, and the goal will be for the program to gradually increase revenues and maintain 55% or greater self-generated, plus grant and sponsorship revenue over time.

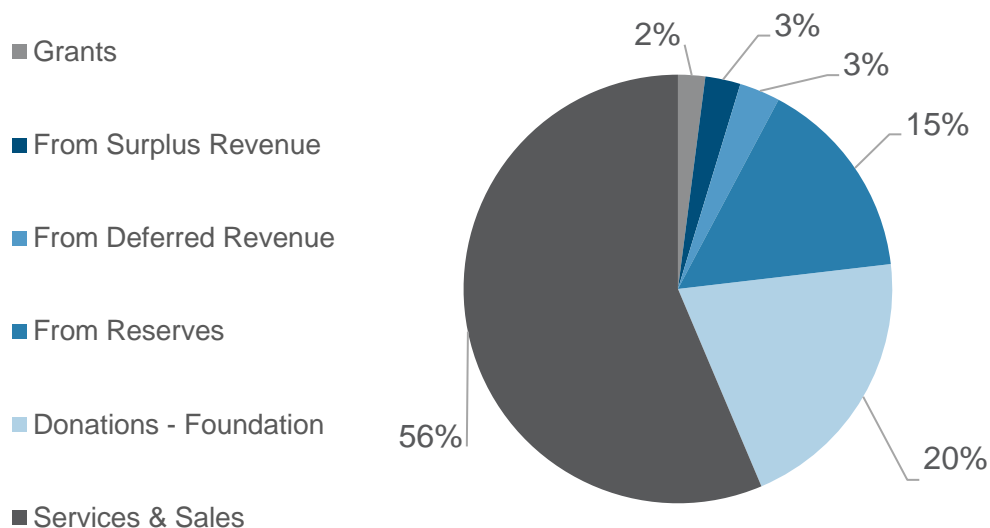
Although GSCA can charge fees for many of its education programs, these often do not fully recover the costs associated with time put into creating, planning, and scheduling these services. Finding funding to keep this programming accessible, so that students and adults with limited financial resources can participate, is an important part of achieving our goals.

Environmental education is a strongly supported program across the GSCA watershed, as shown in strategic planning processes, and to support a sustainable and accessible initiative, municipal levy will be requested. A goal of a minimum 20% of the total program costs, to be funded by levy by 2028 will be set to provide a base funding for this initiative and show investors/grantors that GSCA is committed to environmental education.

Initially, one full-time, dedicated staff will be required to create programming and make connections and partnerships that will enable and promote funding opportunities.

Funding sources are anticipated to include, the GSC Foundation, fee-for-service programming (curriculum offerings and day camp user fees), GSCA Youth Reserve, municipal levy and corporate sponsorships and other grants. Grants provide less certainty often do not fund the cost of wages, which are the highest budget items.

2024 Funding Breakdown



In 2024, the main funding source is anticipated to be day camp fees for service, and to a lesser extent, curriculum-linked offerings through World of Trees in the spring and one new offering to schools (to be developed) in the fall. The GSC Foundation has committed to provide \$20,000 per year for 3 years. Other sources are reserves at 15%, surplus from the 2023-day camp, deferred revenue from an approved 2023 grant and expected grant funding for 2024.

Beyond 2024, the goal is to replace the funding from reserves with more grant and sponsorship dollars and some levy funding. More revenue will also be generated from school and community offerings as they're developed, however grant and corporate money to offset costs to end-users is preferred.

Examples of Fees for Service

The rate listed below are the initial proposed rates based on cost comparisons from other conservation authorities in the province who provide similar services. These fees are proposed and will be approved later in the GSCA Fee Schedules. To keep these programs accessible to those with financial limitations, GSCA will make all efforts to subsidize costs for this programming. Grants and corporate funds will be sought to sponsor classes and individuals, by covering or reducing fees and associated bussing costs.

Proposed Environmental Education Fees 2024:

Program	Fee (2023)	Notes
Summer Day Camp	\$285/week	
Other Day Camps	\$60/day	
Day Camp Special Guest Programming	\$100/1 hour	
Half Day Outdoor School Programming	\$200/2-2.5hours	1 staff – additional fees if extra staff required max 25 Students
Full Day Outdoor School Programming	\$380/4-4.5 hours	1 staff – additional fees if extra staff required
In-Class Programming	\$100/1 hour (\$60 for additional)	
Schoolyard	\$120/1 hour (\$60 for additional)	

Environmental Education Equipment Rental Fees:

Equipment	Fee	Notes
Snowshoes	\$5/Pair or \$75 for set of up to 20	\$12 for weekend
Binoculars	\$5/Pair	
Digital Microscope	\$15/day	
Education Bin	future	



Grey Sauble Authority Board of Directors

M O T I O N

DATE: October 25, 2023

MOTION #: FA-23-103

MOVED BY: _____

SECONDED BY: _____

WHEREAS staff have created an Environmental Education Framework that will provide guidance for services, resources and funding for the GSCA Environmental Education program;

AND WHEREAS, input from the broader education community will ensure better success in framework implementation, and endorsement by teachers, of the provided services;

THAT, the GSCA Board of Directors approve the circulation of the draft Grey Sauble Conservation Authority Environmental Education Framework for feedback from boards of education, teachers, private education providers and other partners groups.