



519.376.3076
237897 Inglis Falls Road
Owen Sound, ON N4K 5N6
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Respect.
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Grey Sauble Conservation Authority
R.R. #4, 237897 Inglis Falls Road
Owen Sound, Ontario N4K 5N6 (519) 376-3076; ext. 221
v.coleman@greysauble.on.ca

The next regular meeting of the Grey Sauble Conservation Authority Board of Directors is scheduled for Tuesday, December 19th, 2023, at 1:15 p.m. The regular meeting will occur in a hybrid format, both in person at the Stone Tree Golf and Country Club and via the Webex web-based application. Please notify Valerie Coleman if you are unable to attend.

Directors

Sue Carleton (Chair)
Greig, Scott (Vice Chair)
Bell, Tony
Day, Tobin
Dubyk, Nadia
Durst, Kathy
Farmer, Jon
Mackey, Scott
Maxwell, Alex
Shaw, Jennifer
Uhrig, Robert

Honourary Members

Betty Adair

Oosting, Lara, MNRF Peterborough
Allison, Tracy, MNRF Owen Sound
Byers, Rick, MPP Bruce Grey Owen Sound
Ruff, Alex, MP Bruce Grey Owen Sound
Dowdall, Terry, MP Simcoe-Grey
Saunderson, Brian, MPP Simcoe-Grey

Member Municipalities

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula



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https://www.youtube.com/channel/UCy_ie5dXG8aFYDYGe8tV9Yg/videos.

Please note that this is a Notice of Meeting only for your information.

The Sun Times
Bayshore Broadcasting
The Meaford Independent
The Bounce
The Wiarton Echo
The Advance
The Post
The Thornbury Paper
The Owen Sound Current
Blue Mountains Review
South Grey News
Collingwood Today

Member Municipalities

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula

AGENDA

Grey Sauble Conservation Authority
Full Authority Meeting
Wednesday, December 19, 2023, at 1:15 p.m.

1. Call to Order

We acknowledge with respect, the history, spirituality, and culture of the Anishinabek: The People of the Three Fires known as Ojibway, Odawa, and Pottawatomie Nation, who have inhabited this land from time immemorial. And further give thanks to the Chippewas of Saugeen, and the Chippewas of Nawash, now known as the Saugeen Ojibway Nation, as the traditional keepers of this land. We also recognize, the Metis whose ancestors shared this land and these waters. May we all, as Treaty People, live with respect on this land, and live-in peace and friendship with all its diverse peoples.

2. Disclosure of Pecuniary Interest

3. Call for Additional Agenda Items

4. Adoption of the Agenda

5. Approval of Minutes

- i. Full Authority – November 22, 2023 – Resolution – Attachment # 1

6. Business Out of Minutes – None at this time.

7. Consent Agenda

- i. Environmental Planning – Section 28 Permits and Planning Applications– November 2023 – Attachment # 2
- ii. Administration - Receipts & Expenses – November 2023 – Attachment # 3
- iii. Correspondence – Not at this time.
- iv. Conservation Ontario – None at this time.
- v. Minutes
 - GSCA Agricultural Advisory Committee Minutes – October 27, 2023 – Attachment # 4
- vi. Media – Attachment # 5

8. Business Items

- i. Board Orientation
 - a. Water Management – (30 min)
- ii. Administration
 - a. 2024 Budget – 3 Resolutions – Attachment # 6 (30 min)
- iii. Water Management – Nothing at this time.

- iv. Environmental Planning
 - a. Climate Resilient Coastal Communities Grant – Information – Attachment # 7 (10 min)
 - b. Planning Fee Freeze – Information – Attachment # 8 (10 min)
- v. Operations – Nothing at this time.
- vi. Conservation Lands – Nothing at this time.
- vii. Forestry – Nothing at this time.
- viii. Communication/Public Relations – Nothing at this time.
- ix. Education – Nothing at this time.
- x. GIS/IT – Nothing at this time.
- xi. DWSP/RMO Report – Nothing at this time.

9. CAO’s Report

10. Chair’s Report

11. Resolution to Move into Closed Session

“THAT the GSCA Board of Directors now move into ‘Closed Session’ to consider:

- i. Minutes of the Closed Session of the Regular Board of Directors meeting held on November 22, 2023; and,
- ii. CAO Performance Review - closed as it relates to personal matters about an identifiable individual including Authority directors or Authority employees (GSCA Administrative By-Law, Section 4 (xvii)(b));

12. Declaration that the Board of Directors has resumed Open Session

13. Resolution Approving the Closed Session Minutes of November 22, 2023

14. Reporting out of Closed Session

15. Adjournment



Grey Sauble Authority Board of Directors

M O T I O N

DATE: December 19, 2023

MOTION #: FA-23-117

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of December 19, 2023, 2023.

**GREY SAUBLE CONSERVATION AUTHORITY
MINUTES**

**Full Authority Board of Directors
Wednesday, November 22, 2023, at 1:15 p.m.**

The Grey Sauble Conservation Authority (GSCA) Board of Directors' meeting was held in a hybrid format of in-person at the Grey Sauble Conservation Authority Administrative Office and virtually via the meeting application, WebEx.

1. Call to Order

Chair Sue Carleton called the meeting to order at 1:15 p.m., welcomed all those present in person and virtually, welcomed new member Councillor Kathy Durst from the Municipality of South Bruce Peninsula, and made a land acknowledgement declaration.

Directors Present In-Person: Chair Sue Carleton, Vice Chair Scott Greig, Tobin Day, Tony Bell, Scott Mackey, Robert Uhrig, Kathy Durst

Directors Present Virtually: Alex Maxwell, Jennifer Shaw, Jon Farmer

Regrets: Nadia Dubyk

Staff Present: CAO, Tim Lanthier; Administrative Assistant, Valerie Coleman; Manager of Financial and Human Resources Services, Alison Armstrong; Operations Manager, Morgan Barrie; Water Resources Coordinator, John Bittorf; Forestry Coordinator, Mike Fry

2. Disclosure of Pecuniary Interest

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at the time.

3. Call for Additional Agenda Items

Nothing at this time.

4. Adoption of Agenda

Motion No.:
FA-23-105

Moved By: Tony Bell
Seconded By: Scott Mackey

THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of November 22, 2023, 2023, as amended.

Carried

5. **Approval of Minutes**

Motion No.: FA-23-106	Moved By: Seconded By:	Scott Greig Robert Uhrig
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THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of October 25, 2023.

Carried

6. **Business Out of Minutes**

Nothing at this time.

7. **Consent Agenda**

Motion No.: FA-23-107	Moved By: Seconded By:	Kathy Dust Robert Uhrig
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THAT in consideration of the Consent Agenda Items listed on the November 22, 2023, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) Environmental Planning – Section 28 Permits and Planning – October 2023; (ii) Administration – Receipts & Expenses – October 2023; (iii) Correspondence – Budget Motion from the Municipality of Arran-Elderslie; (vi) Recent Media Articles

Carried

A Member asked to have an item pulled from the consent agenda for discussion. Concern was raised with regard to the wording of the item, noting that individual councils may comment on the levy, but should not be providing comment on how GSCA allocates budget.

Motion No.: FA-23-108	Moved By: Seconded By:	Scott Greig Tony Bell
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THAT in consideration of the Consent Agenda Items listed on the November 22, 2023, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (iii) Correspondence – Budget Motion from the Township of Chatsworth

Carried

8. **Business Items**

- i. **Administration**
 - a. **Change of December Meeting Date**

Motion No.: FA-23-109	Moved By: Seconded By:	Scott Mackey Jennifer Shaw
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THAT the Grey Sauble Conservation Authority Board of Directors approve moving the date of the December Full Authority meeting to Tuesday December 19, 2023.

Carried

b. Delegation of Responsibilities for MFIPPA

CAO, Tim Lanthier spoke to the need for the Authority to amend GSCA's Administrative By-Law Section 20 with regard to who is the "head" on MFIPPA requests.

It was noted that there are timelines around fulfilling MFIPPA requests. The recommended change allows for the Board to delegate the CAO to perform the duties of the "head".

A Member asked how many requests GSCA receives per year. The CAO replied that GSCA receives between eight to ten MFIPPA requests per year.

Motion No.:
FA-23-110

Moved By: Robert Uhrig
Seconded By: Tobin Day

WHEREAS GSCA's Administrative By-Laws state that the Board shall designate a member or committee to Act as the Head of the institution for the purposes of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA),

AND WHEREAS, the MFIPPA allows the Head to delegate an officer of the institution to make certain decisions on its behalf,

THAT, the Board of Directors authorize amending GSCA's Administrative By-Laws to reflect this allowance under the MFIPPA,

AND THAT, the GSCA Board of Directors delegate all powers and duties under the Municipal Freedom of Information and Protection of Privacy Act to the Chief Administrative Officer

AND THAT the powers and duties delegated may also be exercised by such persons who hold the position in an acting capacity to which he or she has been duly appointed, or by such persons who are duly authorized to act for the delegate in his or her absence.

AND THAT any previous delegations under the Act by the Board of Directors are hereby revoked.

AND THAT this delegation is effective from the date of this resolution and shall remain in effect until such date as it is revoked by the Board of Directors.

Carried

c. Q3 Budget Report Back

CAO, Tim Lanthier spoke to the Q3 budget report back, noting that several departments are showing a surplus for the year. However, the Environmental Planning Department is currently showing deficit. Mr. Lanthier attributed this to several factors, including a loss of revenue associated with different interpretations of Municipal planning agreements resulting in fees not being collected on files that GSCA staff provided comment on. Additionally, there has been a slow down in applications and a loss of revenue due to the lag between 2022 and 2023 fee schedules being applied.

A Member asked with regard to municipalities not collecting fees and asked for clarification on how that happened. Mr. Lanthier explained that it was a matter of a difference in interpretation of the planning agreement.

A Member asked what the current level of reserves are and how much has been pulled in 2023 to offset Environmental Planning. Mr. Lanthier responded that GSCA currently has a total of \$1.9 million in various reserves and that no funds have been allocated to Environmental Planning at this time.

A Member asked if the Environmental Planning Department has been adhering to Ministry of Natural Resources and Forestry (MNR) suggested timelines for issuing permits and if so, what is the Department's performance rate. Mr. Lanthier clarified the MNR versus Conservation Ontario (CO) suggested timelines, with the CO timelines being more expedient and participation optional. CAO let the Board that staff are participating in the CO collective timelines, however the performance rate was not known at the time. Additionally, staff are working how to document events that trigger the timeline to pause due to applicant caused delays.

Motion No.:
FA-23-111

Moved By: Tony Bell
Seconded By: Jennifer Shaw

WHEREAS the Board of Directors approved the GSCA 2023 Operating and Capital Budget on February 22, 2023, by motion FA-23-017,

THAT, the Board of Directors receive staff report 042-2023 – 2023 Q3 Budget Report Back as information.

Carried

d. Administration Renovation

CAO, Tim Lanthier gave an update on the administration centre renovation funding discussions and options. As requested by the Board, Mr. Lanthier and the Manager of Financial and Human Resource Services, Alison Armstrong have been meeting with senior staff at GSCA's member municipalities. It was noted that there was a sense from municipal staff that paying in full over one or two years would not work.

Mr. Lanthier and Ms. Armstrong have had discussions with Infrastructure Ontario and will be meeting with several banks to explore all borrowing options.

A Member asked with regard to GSCA's fundraising relationship with the GSC foundation, and if staff will be connecting with the Foundation. Mr. Lanthier replied that staff will be working with Foundation for fundraising on those parts of the renovation that align with the potential for fundraising.

It was noted that staff will be setting the budget for the full amount while pursuing fundraising and grant opportunities to lower the cost or to be able to apply bulk payments towards the loan.

Discussion was had with regard to benefits and consequences of the various sources of funding loans.

Mr. Lanthier will report back to the Board once more information has been received.

ii. Water Management
Nothing at this time.

iii. Environmental Planning
Nothing at this time.

iv. Operations
Nothing at this time.

v. Conservation Lands

Nothing at this time.

vi. Forestry

a. Forestry Tender – Four Corners

Forestry Technician, Cam Bennett, spoke to the Little Germany Management Area (Four Corners) Harvest Tender, and gave a brief history and geography of the area.

It was noted that the entire area is approximately five hundred acres with seventy-five acres marked for harvesting. The stand has had fourteen harvesting operations between 1977 and 2000. Most of these have been stand improvement operations.

GSCA received three bids, staff recommended accepting the highest bid.

Motion No.:
FA-23-112

Moved By: Scott Greig
Seconded By: Scott Mackey

WHEREAS Grey Sauble Conservation Authority (GSCA) owns and manages over 11,300 hectares (28,000 acres) of land comprised of 207 individual properties organized into 79 groupings;

AND WHEREAS, GSCA manages nearly 5,260 hectares (13,000 acres) of forested area to offset the operating expenses of the Forestry department and GSCA;

THAT the Grey Sauble Conservation Authority Board of Directors award the following forestry tender:

Sawlog and Fuelwood tender (GSC-23-03) for Little Germany Management Area – Compartment 91 – to Bester Forest Products for their total bid of \$ 58,802.00, subject to signing the agreement.

Carried

vii. Communications/Public Relations

Nothing at this time.

viii. Education

a. Environmental Educator Position

CAO, Tim Lanthier spoke with respect to creating a new Environmental Educator position within the organization.

This position, as outlined for the Board previously, will be funded in part by the GSC Foundation, with the remainder being drawn from day camp revenues, youth reserves, and deferred revenue for 2024.

Motion No.:
FA-23-113

Moved By: Tobin Day
Seconded By: Jon Farmer

WHEREAS Environmental Education has been identified as a main strategic goal, supported by the Environmental Education Framework which defines a path forward for programming and resources.

AND WHEREAS, GSCA currently lacks a dedicated resources for education offering no room for program sustainability, improvement, or expansion.

THAT, the GSCA Board of Directors approve the creation of a full time, contract Environmental Educator position.

Carried

ix. GIS/IT

Nothing at this time.

x. DWSP

Nothing at this time.

Motion No.:
FA-23-115

Moved By: Scott Mackey
Seconded By: Kathy Durst

THAT, the GSCA Board of Directors defer the Operations Department Board Orientation presentation.

Carried

9. New Business

Nothing at this time.

10. CAO's Report

The CAO, Tim Lanthier gave a brief report on activities within the GSCA over the last month.

GSCA hosted a ribbon cutting on November 10th for the new foot bridge at Inglis Falls. GSCA partnered with the 32 Combat Engineers Regiment to complete the project. The project came in under budget and forged a relationship with the Canadian Armed Forces to provide hands on training. GSCA staff hope to foster the relationship with subsequent projects in future years.

Mr. Lanthier attended the Town of the Blue Mountains council on November 20, 2023, to present and discuss the 2024 GSCA draft budget. Their Council asked to have their Board representative to work with staff to lower the proposed levy increase.

Mr. Lanthier reported that GSCA is one of several CAs working with Conservation Ontario to submit a Federal level grant through Natural Resources Canada (NRCan) for the Climate Resilient Coastal Communities funding opportunity.

GSCA and NVCA staff hope to partner with all of the shoreline municipalities and counties between Wasaga Beach and South Bruce Peninsula, inclusive, to provide staffing and resources to create a coastal resiliency plan along the southern shore of Georgian Bay. This would include updated flood and erosion mapping, including climate change scenarios, as well as working with multi-stakeholder groups to create policy direction for adapting to this change. Mr. Lanthier outlined the project's

expected outcomes and expressed the benefit to all communities along the shoreline to have access to the data.

The project cost is estimated at \$600,000 with 75 percent funding coming from the Federal grant.

A Member asked what the likelihood of success would be with receiving the grant. Mr. Lanthier responded that the grant is a nation-wide, but the Great Lakes – St. Lawrence region has been identified as a key area. Conversations with NRCan have been positive.

A Member asked if a letter of support from municipal council partners would be of help. Mr. Lanthier responded that they would.

11. Chair's Report

Chair Sue Carleton attended the ribbon cutting at the new bridge at Inglis Falls.

12. Other Business

Nothing at this time.

Member Alex Maxwell left the meeting at 2:41 p.m.

13. Resolution to Move Into Closed

Motion No.:
FA-23-115

Moved By: Scott Greig
Seconded By: Robert Uhrig

THAT the Grey Sauble Conservation Authority Board of Directors proceed into closed session at 2:42 pm to discuss matters related to the following:

- i. Minutes of the Closed Session of the Regular Board of Directors meeting held on September 27, 2023; and,**
- ii. To discuss an item of commercial significance, such as but not limited to a proposed or pending acquisition of real property for Authority purposes, internal reserve bid amounts, leases and property sales (GSCA Administrative By-Law, Section 4(xvi)(g)); and,**
- iii. CAO Performance Review – closed as it relates to personal matters about an identifiable individual including Authority directors or Authority employees (GSCA Administrative By-Law, Section 4 (xvii)(b)); and,**
- iv. To discuss two separate items related to litigation or potential litigation including matters before administrative tribunals (GSAC Administrative By-Law, Section 4 (xvi)(d)).**

AND FURTHER THAT CAO, Tim Lanthier and Administrative Assistant, Valerie Coleman, will be present, with the Manager of Conservation Lands, Rebecca Anthony being present for item ii only.

Carried

Chair Sue Carleton and Member Tobin Day returned to the meeting at 4:02 p.m.

14. **Declaration that the Board of Directors has Resumed Open Session**

Chair Carleton declared that the Directors resumed open session at 4:03 p.m.

Member Scott Mackey left the meeting at 4:03 p.m.

15. **Resolution Approving the Closed Session Minutes**

Motion No.:
FA-23-116

Moved By: Tobin Day
Seconded By: Kathy Durst.

THAT the Grey Sauble Conservation Authority Board of Directors approve the September 27, 2023, Closed Session minutes as presented in the closed session agenda.

Carried

16. **Reporting out of Closed Session**

Chair Carleton reported that the Members approved the closed session minutes of September 27, 2023, and gave direction to staff on items that were identified and nothing else.

17. **Next Full Authority Meeting**

Tuesday, December 19, 2023

18. **Adjournment**

The meeting was adjourned at 4:06 p.m.

Sue Carleton, Chair

Valerie Coleman
Administrative Assistant



Grey Sauble Authority Board of Directors

M O T I O N

DATE: December 19, 2023

MOTION #: FA-23-118

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of November 22, 2023.

Permits Issued from November 1, 2023 to November 30, 2023

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS23-193	14-Jun-23	02-Nov-23			Town of the Blue Mountains	Collingwood Township
Approved works: Stage 1 Site Works			Project Location: Grey Road 19			
			<input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by:			
			<input type="checkbox"/> alter structure <input checked="" type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Mac Plewes			
GS23-297	22-Aug-23	10-Nov-23			Town of South Bruce Peninsula	Amabel Township
Approved works: Cleaning out existing outlets along Shoreline Avenue			Project Location: Shoreline Ave ROW from 345 to 503			
			<input type="checkbox"/> construct <input checked="" type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by:			
			<input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Mac Plewes			
GS23-374	26-Sep-23	10-Nov-23	Lot 18		Municipality of Grey Highlands	Artemesia Township
Approved works: Replacement of existing deck, a pergola addition, and patio.			Project Location: 150 Stanley Dr			
			<input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by:			
			<input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Chris Scholz			
GS23-389	09-Nov-23	14-Nov-23	REG CO	REG COMP PL 8	Municipality of Grey Highlands	Artemesia Township
Approved works: Failed septic replacement.			Project Location: 184 Wiles Lane			
			<input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input checked="" type="checkbox"/> shoreline Reviewed by:			
			<input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Chris Scholz			
GS23-362	06-Sep-23	14-Nov-23	47		Town of the Blue Mountains	Collingwood Township
Approved works: Garage addition and renovations.			Project Location: 131 St. Moritz Crescent			
			<input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by:			
			<input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Chris Scholz			
GS23-392	10-Nov-23	14-Nov-23	27	Camperdown	Town of the Blue Mountains	Collingwood Township
Approved works: Grading associated with single-family dwelling			Project Location: 140 George McRae Road			
			<input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by:			
			<input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Chris Scholz			

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS23-395	13-Nov-23	15-Nov-23			Municipality of Grey Highlands	Artemesia Township
Approved works:	Extension of existing laneway.			Project Location:	13550 Grey Road 14	
				<input type="checkbox"/> construct	<input type="checkbox"/> alter watercourse	<input type="checkbox"/> shoreline
				<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland	<input checked="" type="checkbox"/> fill
				Reviewed by:		Chris Scholz
GS23-363	15-Sep-23	15-Nov-23	PLAN 231		Township of Georgian Bluffs	Keppel Township
Approved works:	Shorewell well casing repair and expansion of flagstone patio			Project Location:	307 Balmy Beach Road	
				<input type="checkbox"/> construct	<input type="checkbox"/> alter watercourse	<input checked="" type="checkbox"/> shoreline
				<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland	<input checked="" type="checkbox"/> fill
				Reviewed by:		Olivia Sroka
GS23-391	08-Nov-23	15-Nov-23			Township of Georgian Bluffs	Keppel Township
Approved works:	Installation a shore well			Project Location:	205 Private Road	
				<input type="checkbox"/> construct	<input type="checkbox"/> alter watercourse	<input checked="" type="checkbox"/> shoreline
				<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland	<input checked="" type="checkbox"/> fill
				Reviewed by:		Olivia Sroka
GS23-386	24-Oct-23	17-Nov-23	14	6	Municipality of Grey Highlands	Euphrasia Township
Approved works:	Tile Drainage Project			Project Location:	155871 7th Line	
				<input type="checkbox"/> construct	<input checked="" type="checkbox"/> alter watercourse	<input type="checkbox"/> shoreline
				<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland	<input checked="" type="checkbox"/> fill
				Reviewed by:		Olivia Sroka
GS23-396	13-Nov-23	17-Nov-23			Municipality of Grey Highlands	Artemesia Township
Approved works:	Single-family dwelling, septic system, and associated site alterations.			Project Location:	188 Peters Crescent	
				<input checked="" type="checkbox"/> construct	<input type="checkbox"/> alter watercourse	<input type="checkbox"/> shoreline
				<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland	<input checked="" type="checkbox"/> fill
				Reviewed by:		Chris Scholz
GS23-393	08-Nov-23	17-Nov-23	4	N/A	Municipality of Meaford	Sydenham Township
Approved works:	Septic instllation for new dwelling constraction			Project Location:	154 Queensbush Dr	
				<input type="checkbox"/> construct	<input type="checkbox"/> alter watercourse	<input type="checkbox"/> shoreline
				<input type="checkbox"/> alter structure	<input type="checkbox"/> alter wetland	<input checked="" type="checkbox"/> fill
				Reviewed by:		Olivia Sroka

Permit #:	Date Applied:	Date Issued:	Lot:	Conc:	Municipality:	Former Municipality:
GS23-397	09-Nov-23	23-Nov-23	26		Town of South Bruce Peninsula	Amabel Township
Approved works: Deck Addition			Project Location: 16 Spry Lake Road			
			<input type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by:			
			<input checked="" type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Nicole McArthur			
GS23-406		29-Nov-23			Town of the Blue Mountains	Collingwood Township
Approved works: Remove & replace road crossing culverts.			Project Location: Grey Road 40 - Section between The Blue Mountains Euph			
			<input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by:			
			<input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Chris Scholz			
GS23-388	03-Nov-23	29-Nov-23			Municipality of Grey Highlands	Euphrasia Township
Approved works: Remove & replace road crossing culverts.			Project Location: Grey Road 40 - Section between Grey Road 7 & The Blue			
			<input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by:			
			<input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input type="checkbox"/> fill Chris Scholz			
GS23-133	10-Apr-23	30-Nov-23	PT LOT 2	1	Municipality of Grey Highlands	Euphrasia Township
Approved works: Single Family Dwelling with rear deck and walk-out basement, detached pool house, septic system, and tennis court.			Project Location: CON 1 PT LOT 28 RP 16R4482;PART 2			
			<input checked="" type="checkbox"/> construct <input type="checkbox"/> alter watercourse <input type="checkbox"/> shoreline Reviewed by:			
			<input type="checkbox"/> alter structure <input type="checkbox"/> alter wetland <input checked="" type="checkbox"/> fill Chris Scholz			

GSCA completed comments on Municipal Planning Act Applications From November 1, 2023 to November 30, 2023

Municipality	Town of the Blue Mountains	App. ID	G/R/2023-2024/263	GSCA Planfile I	23356
Comment Date	2023-11-06	Application Typ	Niagara Escarpment Commission		
Municipality	Grey Highlands	App. ID	P84.2023	GSCA Planfile I	23360
Comment Date	2023-11-06	Application Typ	Application for Consent (Severance)		
Municipality	Grey Highlands	App. ID	P84.2023	GSCA Planfile I	23360
Comment Date	2023-11-06	Application Typ	Minor Variance		
Municipality	Grey Highlands	App. ID	P08.2023	GSCA Planfile I	23361
Comment Date	2023-11-01	Application Typ	Zoning By-law Amendment		
Municipality	Meaford	App. ID	Z09-2023	GSCA Planfile I	23363
Comment Date	2023-11-05	Application Typ	Zoning By-law Amendment		
Municipality	Meaford	App. ID	Z10-2023	GSCA Planfile I	23364
Comment Date	2023-11-05	Application Typ	Zoning By-law Amendment		
Municipality	Town of the Blue Mountains	App. ID	G/R/2023-2024/171	GSCA Planfile I	23372
Comment Date	2023-11-20	Application Typ	Niagara Escarpment Commission		
Municipality	Grey Highlands	App. ID	G/R/2022-2023/660	GSCA Planfile I	23374
Comment Date	2023-11-16	Application Typ	Niagara Escarpment Commission		
Municipality	Grey Highlands	App. ID	G/R/2023-2024/252	GSCA Planfile I	23378

Comment Date	2023-11-27	Application Typ	Niagara Escarpment Commission
Municipality	Chatsworth	App. ID	A02/2023 GSCA Planfile I 23384
Comment Date	2023-11-28	Application Typ	Minor Variance
Municipality	Town of the Blue Mountains	App. ID	A45 GSCA Planfile I 23392
Comment Date	2023-11-14	Application Typ	Minor Variance
Municipality	Town of the Blue Mountains	App. ID	A46 GSCA Planfile I 23393
Comment Date	2023-11-10	Application Typ	Minor Variance
Municipality	Town of the Blue Mountains	App. ID	A47 GSCA Planfile I 23394
Comment Date	2023-11-10	Application Typ	Minor Variance
Municipality	City of Owen Sound	App. ID	A09-23 GSCA Planfile I 23395
Comment Date	2023-11-10	Application Typ	Minor Variance
Municipality	City of Owen Sound	App. ID	A10-23 GSCA Planfile I 23396
Comment Date	2023-11-10	Application Typ	Minor Variance
Municipality	South Bruce Peninsula	App. ID	B-2023-088 GSCA Planfile I 23398
Comment Date	2023-11-29	Application Typ	Application for Consent (Severance)
Municipality	Chatsworth	App. ID	A03/2023 GSCA Planfile I 23405
Comment Date	2023-11-29	Application Typ	Minor Variance
Municipality	Town of the Blue Mountains	App. ID	P3345 GSCA Planfile I 23407
Comment Date	2023-11-17	Application Typ	Application for Consent (Severance)

Municipality	Town of Collingwood	App. ID	D133123	GSCA Planfile I	23412
Comment Date	2023-11-20	Application Typ	Minor Variance		
Municipality	Municipality of Meaford	App. ID	A14-2023	GSCA Planfile I	23414
Comment Date	2023-11-20	Application Typ	Minor Variance		
Municipality	Meaford	App. ID	G/D/2023-2024/306	GSCA Planfile I	23416
Comment Date	2023-11-22	Application Typ	Niagara Escarpment Commission		
Municipality	Meaford	App. ID	N05-23	GSCA Planfile I	23425
Comment Date	2023-11-30	Application Typ	Zoning By-law Amendment		

**Grey Sauble Conservation Authority
Receipt Report
November 1st - 30th, 2023**

Regulation Permits	\$	16,515.00	
Planning	\$	45,885.80	
Land Use Agreements	\$	8,081.49	
Square Parking Revenue	\$	7,645.00	
Timber Sales	\$	8,380.20	
4th Levy Installment	\$	12,736.29	Chatsworth
County of Grey	\$	99,325.78	
Stewardship	\$	26,208.29	
Donations	\$	504.83	
BRWI	\$	1,500.00	
GSCF	\$	100.00	
Arboretum Alliance	\$	105.00	

Total Monthly Receipts	\$	226,987.68	
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Grey Sauble Conservation Authority

Expense Report

November 1st to 30th, 2023

12349	VOID			
12350	Conservation Ontario	\$	261.02	2023 ESRI Usage
12351	DirectDial	\$	5,158.45	Storage Hardware
12352	Municipality of Grey Highlands	\$	1,364.00	Property Tax
12353	Kilsyth Auto Service Ltd.	\$	186.13	Vehicle Repair and Maintenance
12354	VOID			
12355	Middlebro' & Stevens LLP	\$	2,002.33	Legal Fees
12356	Rogers Wireless	\$	250.53	Monthly Cell Phone Service
12357	Rogers Communications Canada Inc.	\$	187.58	Teams Phone Service
12358	VOID			
12359	Xerox	\$	43.45	Copy and Print Charges
12360	Crawford & Company	\$	5,000.00	Insurance Deductible
12361	Bell Canada	\$	95.15	Tara Stream Gauge Service
12362	MacDonnell Fuels	\$	2,775.74	Vehicle Fuel
12363	Ardiel Septic Services	\$	384.20	Septic Tank Pump Out
12364	Bell Canada	\$	31.34	Office Phone Service
12365	Town of Blue Mountains	\$	721.07	Property Tax
12366	Georgian Bay Chemical	\$	226.68	Shop Supplies
12367	Township of Georgian Bluffs	\$	259.23	Indian Falls Water Charges
12368	Harold Sutherland Construction	\$	45.20	Grey County Trails Gravel
12369	Hatten Building Centre	\$	24,399.91	Clendenan Dam Logs
12370	MacDonnell Fuels	\$	1,211.94	Vehicle and Furnace Fuel
12371	Riddell Contracting Ltd.	\$	512.15	Office Repairs
12372	Harleys Pub & Perk	\$	4,746.00	Forest Festival Volunteer Lunches
	Mastercard Payments	\$	10,632.86	See Summary Below
	Amilia	\$	675.76	
	Miller Waste	\$	184.31	Garbage Bin and Tipping Fees
	Pickfield	\$	3,288.30	Legal Fees
	Pine Environmental	\$	4,659.56	Purchase of Levelloggers
	O-KAY Cleaning	\$	988.75	

Square Fees	\$	366.04
Hydro, Reliance	\$	1,522.86
Receiver General, EHT, WSIB	\$	48,631.23
Group Health Benefits	\$	12,627.26
OMERS	\$	31,166.98
Monthly Payroll	\$	113,883.58

Total Monthly Expenses	\$	278,489.60
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Mastercard Summary			
Building Services	\$	658.11	
Administrative Expenses	\$	289.22	
Land Policy Expenses	\$	35.19	
IT Expenses	\$	913.94	
Flood Forecasting	\$	557.51	
Watershed Monitoring	\$	2,020.44	
Communications	\$	90.33	
Grey County	\$	181.05	
Shop Supplies	\$	871.44	
Fleet Supplies	\$	126.76	
Capital Projects	\$	4,511.87	Signage, Computer Equipment
Staff Training	\$	377.00	
Monthly Mastercard Payments	\$	10,632.86	

**GREY SAUBLE CONSERVATION AUTHORITY
DRAFT - MINUTES
Agriculture Advisory Committee
Friday, October 27, 2023, at 10:00 a.m.**

The Grey Sauble Conservation Authority Agriculture Advisory Committee meeting was held as a hybrid meeting via GSCA Board Room and the internet on the meeting application, Teams.

Chair Hugh Simpson called the meeting to order at 10:02 a.m.

Directors Present: Scott Mackey, Rob Uhrig, Jennifer Shaw

Producers Present: Hugh Simpson, John Rodgers, Thorsten Arnold, Simon de Boer

Absent: Linda Baumberger

Staff Present: Manager of Engineering Services, Ian Eriksen; Forestry Coordinator, Mike Fry; Agriculture Stewardship Technician, Keith Reid (Recording Secretary)

1. Adoption of Agenda

Motion No.:	Moved By:	Simon de Boer
AAC-23-008	Seconded By:	Rob Uhrig

THAT the Agricultural Advisory Committee adopted the agenda.

Vote Taken & Motion Carried

2. Adoption of Minutes

Motion No.:	Moved By:	Rob Uhrig
AAC-23-009	Seconded By:	Alex Maxwell

THAT the Agricultural Advisory Committee adopted the Minutes.

Vote Taken & Motion Carried

3. Business out of Previous Minutes

Items Deferred from July 20, 2023

- How is a hobby farm defined and how are these integrated into a municipal Official Plan? - **Maxwell**
 - Round table discussion regarding Official Plan and how hobby farms are defined.
- How are potential changes to farming practices going to be integrated into the agricultural framework? - **Maxwell**
 - A new farming approach is being explored in the Town of Blue Mountains (TBM) described as a condominium type farming. Discussion regarding how GSCA and Grey County will consider these developments.
 - Round table discussion in regards to the regulated areas including comments from GSCA Planning Department.
 - Encouraged to connect with Grey County staff for clarification on any concerns.
- Sugar maple trees being classified as a specialty agricultural classification like fruit trees - **Alex Maxwell**
 - Round table discussion surrounding MPAC, FBRN and MFTIP.

4. New Business

- Drainage Best Management Practices – **Eriksen**
 - Presentation provided on tile drainage and GSCA's role regarding permits.
- Tree Planting on Agricultural Lands – **Fry**
 - Update on GSCA's approach to preserving farmland.
 - As per the Agricultural Advisory Committee remarks, GSCA staff will continue to engage landowners regarding the preservation of farmland prior to site plan proposal.
- Review of Stewardship Projects & Funding - **Reid**
 - Highlighted current Stewardship funding sources and agreement deliverables:
 - Healthy Lake Huron – GSCA Tile Drainage Research/ Report
 - ECCC – 3-year Funding GSCA Water Quality Projects
 - Round Table discussion regarding AAC's roles and responsibilities towards funding deliverables.
 - Further clarification required from GSCA regarding Stewardship projects and specifically the roles and responsibilities of the Committee.
- GSCA Agricultural Tenders – **Shaw**

- Discussions defer until next AAC meeting.

5. Next Agricultural Advisory Committee Meeting

November 28th, 2023 at 10am.

Motion No.:
AAC-23-010

Moved By: **John Rodgers**

Move to adjourn meeting

Carried

Adjournment

The meeting was adjourned at 12:13pm

Mike Fry, Chair

Keith Reid
Agriculture Stewardship Technician



MEDIA RELEASES AND ARTICLES

ATTACHMENT # 5

Collingwood Today
November 22, 2023

"TBM tells conservation authorities to lower budget increases"

[TBM tells conservation authorities to lower budget increases - Collingwood News \(collingwoodtoday.ca\)](https://www.collingwoodtoday.ca/news/tbm-tells-conservation-authorities-to-lower-budget-increases)

The Owen Sound Sun Times
December 5, 2023

"Council briefs: Dec. 6 a day of remembrance, GSCA tables ambitious plan"

[Council briefs: Dec. 6 a day of remembrance, GSCA tables ambitious plan | Owen Sound Sun Times](https://www.owensoundtimes.com/news/council-briefs-dec-6-a-day-of-remembrance-gsca-tables-ambitious-plan)



Grey Sauble Authority Board of Directors

M O T I O N

DATE: December 19, 2023

MOTION #: FA-23-119

MOVED BY: _____

SECONDED BY: _____

THAT in consideration of the Consent Agenda Items listed on the December 19, 2023, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) Environmental Planning – Section 28 Permits and Planning – November 2023; (ii) Administration – Receipts & Expenses – November 2023; (v) Minutes – GSCA AAC Minutes October 27, 2023; (vi) Recent Media Articles



STAFF REPORT

Report To: Board of Directors
Report From: Tim Lanthier, CAO
Meeting Date: December 19, 2023
Report Code: 045-2023
Subject: 2024 Draft Budget – For Approval

Recommendation #1:

THAT the Grey Sauble Conservation Authority adopt a levy for the year 2024 of \$1,724,165.59 as required by Ontario Regulation 402/22.

Recommendation #2:

WHEREAS the Conservation Authorities Act provides that an Authority shall have the power to determine the portion of total benefit afforded to each municipality in establishing the annual levy apportionment, the Grey Sauble Conservation Authority resolves as follows, subject to such regulations under the Act:

- i) That all participating municipalities be designated as benefiting for all programs and services included in the 2024 Operating Budget and the 2024 Capital Budget unless otherwise specified in the budget;**

That the appropriate Authority officials be directed to advise the participating municipalities pursuant to the Conservation Authorities Act and the regulations made thereunder; to apportion costs to the said municipalities for the amount of Municipal Levy set forth in the 2024 Operating Budget, to apportion costs to the said municipalities the amount of the Municipal Levy set forth in the 2024 Capital Budget and in the approved projects of the Authority, and any special levy attributable to any project which has been deemed to be of specific benefit to any particular municipality.

Subject: Draft 2024 Budget – For Approval

Report No: 045-2023

Date: December 19, 2023

Recommendation #3:

THAT the Grey Sauble Conservation Authority adopt the budget as presented for the year 2024 in the amount of \$4,247,593.

Strategic Initiative:

This item is part of Grey Sauble Conservation Authority's (GSCA) corporate services that supports and assists all of GSCA's Strategic Plan deliverables and desired outcomes.

Summary:

The 2024 budget represents the first GSCA budget to incorporate a differentiation between Category 1, General Operating Expenses, and Category 3 levy apportionment. This is shown throughout the budget and is included in the budget summary at the bottom of the budget document.

GSCA Staff brought forward to the September 27, 2023, meeting of the Board of Directors, a draft budget for discussion which included a 5.00 percent COLA increase for GSCA Staff. Based on a review of this draft budget, the Board of Directors provided direction to staff to look for available savings within the budget, including reviewing both a 4.00 percent COLA increase and a 3.00 percent COLA increase.

GSCA Staff were successful in finding some savings within the originally proposed draft budget, whereby, with a 5.00 percent COLA increase for Staff, the total levy increase would be reduced from the originally proposed 7.07 percent to 6.21 percent.

Additionally, as per the request of the Board, GSCA Staff prepared similar budgets reflecting a 4.00 percent COLA increase and a 3.00 percent COLA increase. These versions of the budget included levy increases of 5.09 percent and 4.19 percent, respectively. It was noted that both of these increases are lower than the 2023 increase.

At the October 25, 2023, meeting of the Board of Directors, staff were directed, by resolution FA-23-098, to circulate the Draft budget, reflecting a 4.0% COLA increase, to municipal partners for the 30-day consultation period. The draft budget was sent to municipal partners on October 31, 2023, with an offer for the GSCA CAO to present the budget to councils for their information, comments and questions.

Subject: Draft 2024 Budget – For Approval

Report No: 045-2023

Date: December 19, 2023

Budget Companion Document:

GSCA prepared a Budget Companion document to provide some context to the revenue and expenses proposed in the draft budget.

The Budget Companion document can be viewed here:

https://www.greysauble.on.ca/wp-content/uploads/2023/10/2024_Grey_Sauble_budget_companion_draft_oct-20-2023.pdf

Feedback Received:

A letter supporting the proposed budget and levy increase was received from the Municipality of Arran-Elderslie. This letter was included in the November 22, 2023, Board Package.

A letter asking the Board of Directors to consider a 3.0% COLA increase for staff was received from the Township of Chatsworth. This letter was included in the November 22, 2023 Board package.

CAO Lanthier attended the Town of the Blue Mountains' (TBM) council meeting on November 20, 2023 to present the budget and afford council the opportunity to ask questions. At this meeting, TBM Council passed a motion encouraging Member Maxwell to work with TBM staff and GSCA to work toward a maximum levy increase of 2.5%.

CAO Lanthier attended the Township of Georgian Bluffs' council meeting on December 6, 2023 to present the budget and afford council the opportunity to ask questions. The presentation appeared to be well received by council.

CAO Lanthier attended the City of Owen Sound's council meeting on December 18, 2023. At the time of writing of this report, this meeting had not yet occurred.

Feedback was not received from the Councils of Town of South Bruce Peninsula, Municipality of Meaford, or the Municipality of Grey Highlands.

Discussion:

This report represents the third time that the 2024 Draft Budget is coming before the GSCA Board of Directors. Between the September version and the version that was issued for consultation in October, Staff had successfully lowered the proposed levy increase by approximately 2.0%.

Staff acknowledges the comments that have been received by our participating municipalities. However, it is noted that for the two municipalities that have asked for a

Subject: Draft 2024 Budget – For Approval

Report No: 045-2023

Date: December 19, 2023

reduction in the levy increase, this change is not linked to either a dollar value, nor a specific request for reduced service levels. Decisions based solely on a percentage increase fail to address the needs of the organization, the impacts on programming, or to address specific needs of a municipality.

GSCA's draft 2024 budget proposes an \$83,541 increase to the total levy (operating, capital, Category 1, Category 3, and General Operating Expenses). This amount is spread across eight participating municipalities, based on the modified current value assessment method of apportionment. Of this \$83,541, approximately \$79,615, or 95%, can be attributed to salary/wage and benefit costs. Approximately \$3,926 can be attributed to other expenses.

GSCA Staff have brought forward a lean and responsible budget for the Board of Directors' consideration. As noted above, any further reductions to levy will have a direct impact on staffing resources.

Appendices:

- Appendix 1: Draft Operating Budget
- Appendix 2: Draft Capital Budget
- Appendix 3: Draft Levy Apportionment

DEPARTMENTS AND BUDGET EXPENSES COLA 4%			DEPARTMENTS AND BUDGET REVENUES COLA 4%		
	Approved 2023 Budget	Draft 2024 Budget		Approved 2023 Budget	Draft 2024 Budget
WATER MANAGEMENT			WATER MANAGEMENT		
Flood Forecasting & Warning			Flood Forecasting & Warning		
Salary, wages & benefits	140,880	148,184	Municipal Levy - Category 1 and General	124,980	131,974
Contracts & Services	5,950	5,840	CAA S39	29,550	29,550
Vehicles & Equipment	4,000	4,000	MECP (DWSP)		
Materials & Supplies	3,000	2,800	Agreements, MOUs and Grants	300	300
Training & Workshops	1,000	1,000	Services & Sales		
Total Flood Forecasting & Warning	154,830	161,824	Total Flood Forecasting & Warning	154,830	161,824
Flood Control Structures			Flood Control Structures		
Salary, wages & benefits	6,500	5,763	Municipal Levy - Category 1 and General	8,857	5,870
Contracts & Services	2,500	2,500	CAA S39	1,643	1,643
Vehicles & Equipment	400	400	MECP (DWSP)		
Materials & Supplies	1,300	1,300	Agreements, MOUs and Grants		
Other	1,800	50	Interest & Gains		
To Reserves or Surplus			From Reserves or Surplus	2,000	2,500
Total Flood Control Structures	12,500	10,013	Total Flood Control Structures	12,500	10,013
Erosion Control Structures			Erosion Control Structures		
Salary, wages & benefits	800	800	Municipal Levy - Category 1 and General	1,000	1,000
Contracts & Services			CAA S39	850	850
Vehicles & Equipment	300	300	MECP (DWSP)		
Materials & Supplies	750	750	Agreements, MOUs and Grants		
Total Erosion Control Structures	1,850	1,850	Total Erosion Control Structures	1,850	1,850
Other Dams			Other Dams		
Salary, wages & benefits	14,500	16,294	Municipal Levy - Category 1 and General	17,600	19,394
Vehicles & Equipment	1,600	1,600	MECP (DWSP)		
Materials & Supplies	1,500	1,500	Agreements, MOUs and Grants		
Total Other Dams	17,600	19,394	Total Other Dams	17,600	19,394
TOTAL WATER MANAGEMENT	186,780	193,081	TOTAL WATER MANAGEMENT	186,780	193,081

DEPARTMENTS AND BUDGET EXPENSES COLA 4%			DEPARTMENTS AND BUDGET REVENUES COLA 4%		
	Approved 2023 Budget	Draft 2024 Budget		Approved 2023 Budget	Draft 2024 Budget
Watershed Monitoring & Management			Watershed Monitoring & Management		
Salary, wages & benefits	18,655	20,724	Municipal Levy - Category 1 and General	8,406	9,080
Contracts & Services	18,000	17,000	Municipal Levy - Category 3	30,349	32,764
Vehicles & Equipment	3,000	5,000	CAA S39		
Materials & Supplies	400	400	MECP (DWSP)		
To Reserves			Agreements, MOUs and Grants		1,280
Total Watershed Monitoring & Management	40,055	43,124	From Reserves or Surplus	1,300	
Engineering Services			Engineering Services		
Salary, wages & benefits		125,353	Municipal Levy - Category 1 and General		
Contracts & Services		550	CAA S39		
Vehicles & Equipment		1,360	MECP		
Training & Workshops			Services & Sales		107,263
To Reserves			From Reserves		20,000
Total Engineering Services		127,263	Total Engineering Services		127,263
Environmental Planning & Regulations			Environmental Planning & Regulations		
Salary, wages & benefits	660,018	538,392	Municipal Levy - Category 1 and General	60,000	74,295
Contracts & Services	14,712	6,541	CAA S39	2,993	2,993
Vehicles & Equipment	10,000	8,000	MECP		
Materials & Supplies	9,700	7,900	Agreements, MOUs and Grants		
Training & Workshops			Services & Sales	631,437	483,545
Total Environmental Planning & Regulations	694,430	560,833	Total Environmental Planning & Regulations	694,430	560,833

DEPARTMENTS AND BUDGET EXPENSES COLA 4%			DEPARTMENTS AND BUDGET REVENUES COLA 4%		
	Approved 2023 Budget	Draft 2024 Budget		Approved 2023 Budget	Draft 2024 Budget
Stewardship			Stewardship		
Salary, wages & benefits	69,527	72,443	Municipal Levy - Category 3	37,027	37,943
Contracts & Services	1,000	1,000	CAA S39		
Vehicles & Equipment	1,500	1,500	MECP (DWSP)		
Materials & Supplies			Agreements, MOUs and Grants	30,000	8,000
To Reserves/Deferred			From Reserves	5,000	3,000
To Deferred Revenue			From Deferred Revenue		26,000
Total Stewardship	72,027	74,943	Total Stewardship	72,027	74,943
Forestry, Species & Forestry Services			Forestry, Species & Forestry Services		
Salary, wages & benefits	155,478	161,174	Municipal Levy - Category 1 and General	100,000	104,000
Contracts & Services	200	8,950	CAA S39		
Vehicles & Equipment	6,000	7,500	MECP (DWSP)		
Materials & Supplies	3,600	2,000	Agreements, MOUs and Grants		
Training & Workshops			Services & Sales	50,000	50,000
Donations	3,000	3,000	Donations	3,000	3,000
To Reserves			From Reserves	15,278	8,453
Total Forestry, Species & Forestry Services	168,278	182,624	Total Forestry, Species & Forestry Services	168,278	165,453
Grey Sauble Forestry Service			Grey Sauble Forestry Service		
Salary, wages & benefits	97,334	106,279	Municipal Levy		
Contracts & Services	500	500	CAA S39		
Vehicles & Equipment	8,000	9,000	MECP (DWSP)		
Materials & Supplies	115,712	131,800	Agreements, MOUs and Grants	96,400	137,500
Training & Workshops			Services & Sales	116,628	127,250
To Reserves			From Reserves	8,518	
Total Grey Sauble Forestry Service	221,546	247,579	Total Grey Sauble Forestry Service	221,546	264,750
TOTAL FORESTRY & SPECIES	389,824	430,203	TOTAL FORESTRY & SPECIES	389,824	430,203

**DEPARTMENTS AND BUDGET
EXPENSES COLA 4%**

Approved Draft 2024
2023 Budget Budget

CONSERVATION LANDS

Conservation Lands Policy & Strategy

Salary, wages & benefits	126,920	147,466
Contracts & Services	15,500	8,200
Vehicles & Equipment	1,500	1,000
Materials & Supplies	1,000	800
Training & Workshops		
Other	80,000	70,000
To Reserves/Surplus		
Total Conservation Lands Policy & Strategy	224,920	227,466

Grey County Management Contract

Salary, wages & benefits	188,715	223,431
Vehicles & Equipment	16,000	22,500
Training & Workshops		
Total Grey County Management Contract	204,715	245,931

Conservation Lands Operations

Salary, wages & benefits	283,529	317,765
Contracts & Services	30,150	35,050
Vehicles & Equipment	25,000	31,300
Materials & Supplies	21,100	16,900
Training & Workshops		
To Reserves	50,000	41,500
Total Conservation Lands Operations	409,779	442,515

**DEPARTMENTS AND BUDGET
REVENUES COLA 4%**

Approved Draft 2024
2023 Budget Budget

CONSERVATION LANDS

Conservation Lands Policy & Strategy

Municipal Levy - Category 1 and General CAA S39	138,255	139,596
MECP (DWSP)		
Agreements, MOUs and Grants	500	500
Services & Sales	76,165	71,370
Interest & Gains		
From Reserves	10,000	16,000
Total Conservation Lands Policy & Strategy	224,920	227,466

Grey County Management Contract

Municipal Levy		
MECP (DWSP)		
Services & Sales	204,715	245,931
Total Grey County Management Contract	204,715	245,931

Conservation Lands Operations

Municipal Levy - Category 1 and General CAA S39	171,829	172,454
MECP (DWSP)		
Agreements, MOUs and Grants		
Services & Sales	237,950	270,061
From Reserves		
Total Conservation Lands Operations	409,779	442,515

DEPARTMENTS AND BUDGET EXPENSES COLA 4%			DEPARTMENTS AND BUDGET REVENUES COLA 4%		
	Approved 2023 Budget	Draft 2024 Budget		Approved 2023 Budget	Draft 2024 Budget
Conservation Information & Community Outreach			Conservation Information & Community Outreach		
Salary, wages & benefits	88,701	93,059	Municipal Levy - Category 1 and General	71,571	79,738
Contracts & Services	10,350	9,850	Municipal Levy - Category 3	11,175	12,445
Vehicles & Equipment	600	600	CAA S39		
Materials & Supplies	3,250	5,310	MECP (DWSP)		
Training & Workshops			Agreements, MOUs and Grants		
Donations	100	700	Services & Sales	17,255	15,836
To Deferred Revenue			Donations		
Total Conservation Information & Community Outreach	103,001	109,519	From Surplus	3,000	1,500
Education			Total Conservation Information & Community Outreach		
Salary, wages & benefits	38,503	85,028	103,001	109,519	
Contracts & Services	7,498	7,600	Education		
Vehicles & Equipment	250	1,000	Municipal Levy - Category 1 and General		-
Materials & Supplies	2,000	4,000	CAA S39		
Training & Workshops			MECP (DWSP)		
Donations			Agreements, MOUs and Grants		2,000
To Reserves	1,029		Services & Sales	49,280	55,032
To Deferred Revenue			Donations - Foundation		20,000
Total Education	49,280	97,628	From Reserves		15,000
			From Surplus Revenue		2,596
			From Deferred Revenue		3,000
			Total Education	49,280	97,628

DEPARTMENTS AND BUDGET EXPENSES COLA 4%			DEPARTMENTS AND BUDGET REVENUES COLA 4%		
	Approved 2023 Budget	Draft 2024 Budget		Approved 2023 Budget	Draft 2024 Budget
Administration, Finance & Human Resources			Administration, Finance & Human Resources		
Salary, wages & benefits	382,076	471,447	Municipal Levy - Category 1 and General	535,971	583,859
Contracts & Services	65,700	61,505	CAA S39	2,020	2,020
Vehicles & Equipment	1,500	2,800	MECP (DWSP)		
Materials & Supplies	7,870	13,420	Agreements, MOUs and Grants		
Training & Workshops	20,000	23,000	Services & Sales	109,619	109,416
Donations			Donations	1,100	
Other	175,565	168,122	Interest & Gains	4,000	20,000
To Deferred Revenue			From Surplus		25,000
Total Administration, Finance & Human Resources	652,710	740,294	Total Administration, Finance & Human Resources	652,710	740,294
GIS, Information Management & Information Technology			GIS, Information Management & Information Technology		
Salary, wages & benefits	254,953	267,534	Municipal Levy - Category 1 and General	243,605	260,253
Contracts & Services	19,995	20,454	CAA S39		
Vehicles & Equipment	500	800	MECP (DWSP)		
Materials & Supplies	5,700	5,700	Agreements, MOUs and Grants		
Training & Workshops			Services & Sales	37,543	34,234
Total GIS & Information Management	281,148	294,488	Total GIS & Information Management	281,148	294,488

DEPARTMENTS AND BUDGET

EXPENSES COLA 4%

Approved Draft 2024
2023 Budget Budget

Source Water Protection

Salary, wages & benefits	177,854	184,331
Contracts & Services	20,000	20,000
Vehicles & Equipment	1,500	1,500
Materials & Supplies	3,000	3,000
To Deferred Revenue	9,053	2,576
Total Source Water Protection	211,407	211,407

Source Water Risk Management Service

Salary, wages & benefits	56,905	62,637
Contracts & Services	9,000	9,000
Vehicles & Equipment	1,000	1,000
Materials & Supplies	2,000	2,000
Training & Workshops	1,000	1,000
To Reserves		
Total Source Water Risk Management Service	69,905	75,637

DEPARTMENTS AND BUDGET

REVENUES COLA 4%

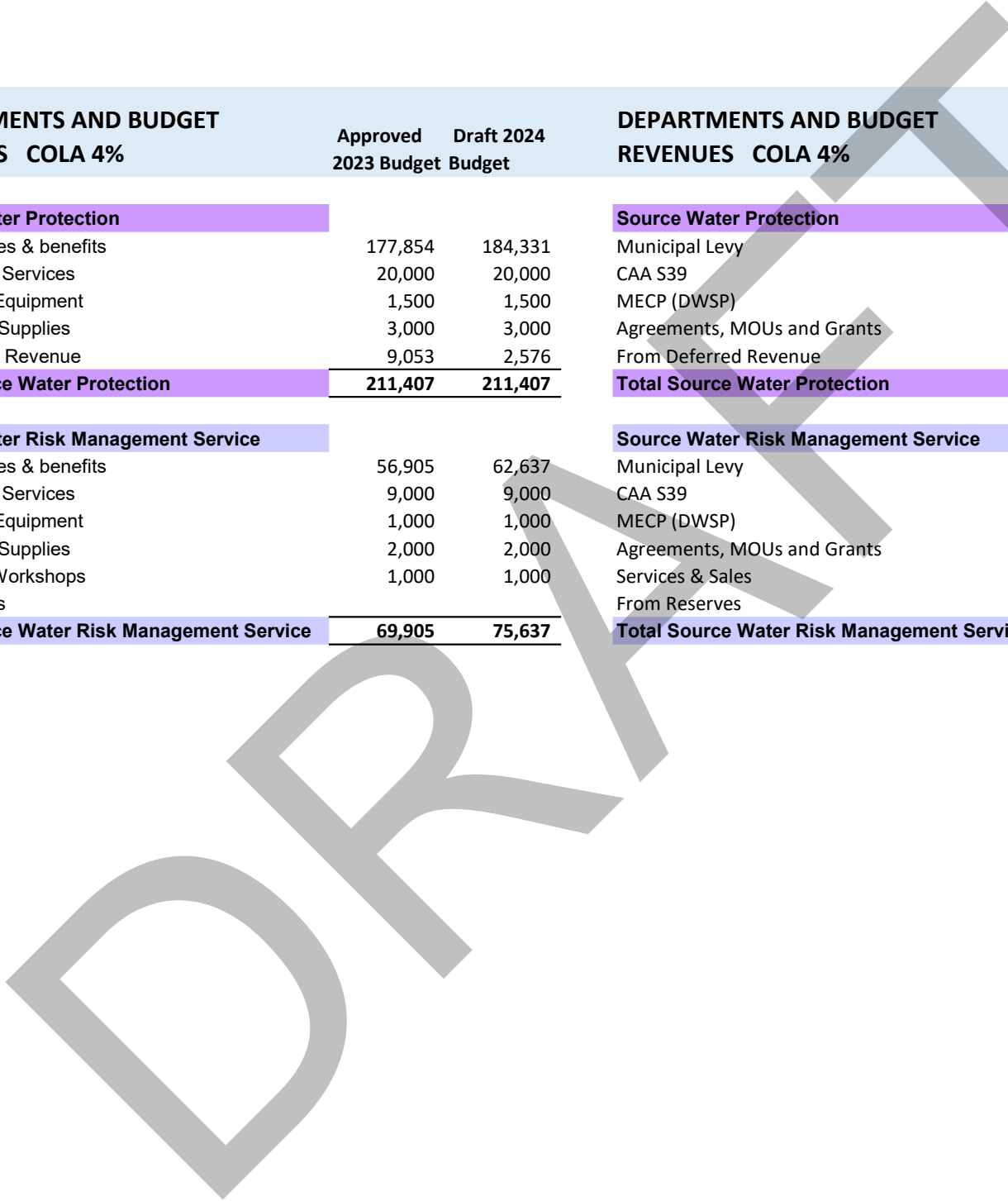
Approved Draft 2024
2023 Budget Budget

Source Water Protection

Municipal Levy		
CAA S39		
MECP (DWSP)	211,407	211,407
Agreements, MOUs and Grants		
From Deferred Revenue		
Total Source Water Protection	211,407	211,407

Source Water Risk Management Service

Municipal Levy		
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants		
Services & Sales	50,000	50,200
From Reserves	19,905	25,437
Total Source Water Risk Management Service	69,905	75,637



DEPARTMENTS AND BUDGET EXPENSES COLA 4%

Approved 2023 Budget Draft 2024 Budget

Fleet & Equipment Management		
Salary, wages & benefits	8,777	7,887
Contracts & Services	26,000	32,000
Materials & Supplies	32,000	34,000
Training & Workshops		
To Reserves	15,873	27,273
Total Fleet & Equipment Management	82,650	101,160

Total Operating Budget 3,672,628 3,975,493

Total Operations Budget Expenses

Salary, wages & benefits	2,770,623	3,055,991
Contracts & Services	247,055	246,540
Vehicles & Equipment	82,650	101,160
Materials & Supplies	213,882	233,580
Training & Workshops	22,000	25,000
Donations	3,100	3,700
Other	257,365	238,172
To Reserves	66,902	68,773
To Deferred Revenue/Surplus	9,053	2,576

Total Operating Budget 3,672,628 3,975,493

DEPARTMENTS AND BUDGET REVENUES COLA 4%

Approved 2023 Budget Draft 2024 Budget

Fleet & Equipment Management		
Municipal Levy		
CAA S39		
Agreements, MOUs and Grants		
Services & Sales	82,650	101,160
From Reserves		
Total Fleet & Equipment Management	82,650	101,160

Total Operating Budget 3,672,629 3,975,493

Total Operations Budget Funding

Municipal Levy - Category 1	1,482,074	1,581,513
Municipal Levy - Category 3	78,551	83,152
CAA S39	37,056	37,056
MECP (DWSP)	211,407	211,407
Agreements, MOUs and Grants	127,200	149,580
Services & Sales	1,663,241	1,721,299
Donations	4,100	23,000
Interest & Gains	4,000	20,000
From Reserves	62,001	90,390
From Surplus	3,000	29,096
From Deferred Revenue	-	29,000

Total Operating Budget 3,672,629 3,975,493

Levy Operations	1,560,625	1,664,666
Levy Capital	80,000	59,500
	1,640,625	1,724,166

Levy Increase 5.092%

GREY SAUBLE CONSERVATION AUTHORITY 2024 DRAFT CAPITAL BUDGET

EXPENSES	Proposed 2024	FUNDING	Proposed 2024
WATER MANAGEMENT		WATER MANAGEMENT	
Flood Forecasting & Warning		Flood Forecasting & Warning	
To Reserves	25,000	Municipal Levy	25,000
Clendenan Log replacement Phase 2		Clendenan Log replacement Phase 2	
Materials and Supplies	14,600	WECI	7,300
		Reserves	7,300
WATER MANAGEMENT Subtotal	39,600	WATER MANAGEMENT Subtotal	39,600
CONSERVATION LANDS Policy/Operations		CONSERVATION LANDS Policy/Operations	
Various Gates up to 9		Various Gates up to 9	
Materials	25,000	Municipal Levy	
		Reserves	25,000
Inglis - washroom reno		Inglis - washroom reno	
Materials	80,000	Municipal Levy	7,000
		Donation - funding partner	40,000
		Reserves	33,000
CONSERVATION LANDS Subtotal	105,000	CONSERVATION LANDS Subtotal	105,000
Administration, Finance & Human Resources		Administration, Finance & Human Resources	
Admin Centre refurbish - Phase 1 & 2		Admin Centre refurbish Phase 1 & 2	
Contracts & Services	100,000	Reserves	100,000
Admin Centre - Office Furniture		Admin Centre - Office Furniture	
Materials and Supplies	5,000	Municipal Levy	5,000
Reserves		Reserves	
Administration, Finance & Human Resources Subtotal	105,000	Administration, Finance & Human Resources Subtotal	105,000

GREY SAUBLE CONSERVATION AUTHORITY 2024 DRAFT CAPITAL BUDGET

EXPENSES	Proposed 2024	FUNDING	Proposed 2024
GIS, Information Management & Information Technology - Socet Machine		GIS, Information Management & Information Technology - Socet Machine	
Materials	6,000	Levy Reserves	6,000
GIS, Information Management & Information Technology - Swoop		GIS, Information Management & Information Technology - 2020 Smart Screen	
Reserve	3,000	Municipal Levy	3,000
GIS, Information Management & Information Technology - Workstations		GIS, Information Management & Information Technology - Workstations	
Materials & Supplies	13,500	Municipal Levy Reserves	13,500
GIS, Information Management & Information Technology - Subtotal	22,500	GIS, Information Management & Information Technology - Subtotal	22,500
Fleet & Equipment Management		Fleet & Equipment Management	
Vehicles & Equipment		Services & Sales From Reserves	
Fleet & Equipment Management Subtotal		Fleet & Equipment Management Subtotal	
Total Proposed Capital Budget	272,100	Total Proposed Capital Budget	272,100
Total Capital Budget		Total Capital Budget	
Salary, wages & benefits		Municipal Levy	59,500
Contracts & Services	100,000	CAA S39	
Vehicles & Equipment		MECP (WECI)	7,300
Materials & Supplies	144,100	Agreements, MOUs and Grants	
Donations		Donations	40,000
To Reserves	28,000	From Reserves	165,300
Total Capital Budget	272,100	Total Capital Budget	272,100

APPENDIX # 3

COMBINED OPERATING AND CAPITAL LEVY APPORTIONMENT											
	2022 Modified C.V.A. in Watershed	2022 Portion of Watershed	2023 Modified C.V.A. in Watershed	2023 Portion of Watershed	2023 Levy /\$1000 of Mod.CVA	2023 Levy	Proposed 2024 Levy /\$1000 of Mod.CVA	Proposed 2024 Levy	Proposed Levy Increase	Percent Increase	Proposed Levy Installment
Arran-Elderslie	409,849,369	0.02707	417,729,804	0.02703	0.10837	44,416.40	0.11158	46,610.92	2,194.52	4.941%	11,652.73
Blue Mountains	4,255,419,524	0.28109	4,383,850,886	0.28371	0.10837	461,170.42	0.11158	489,156.65	27,986.22	6.069%	122,289.16
Chatsworth	470,093,204	0.03105	478,814,189	0.03099	0.10837	50,945.17	0.11158	53,426.80	2,481.63	4.871%	13,356.70
Georgian Bluffs	1,940,749,574	0.12820	1,978,154,342	0.12802	0.10837	210,323.87	0.11158	220,725.42	10,401.55	4.945%	55,181.36
Grey Highlands	1,266,873,756	0.08368	1,292,258,365	0.08363	0.10837	137,294.27	0.11158	144,192.12	6,897.86	5.024%	36,048.03
Meaford	2,053,530,205	0.13565	2,089,128,794	0.13520	0.10837	222,546.19	0.11158	233,108.12	10,561.93	4.746%	58,277.03
Owen Sound	2,684,879,260	0.17735	2,731,708,011	0.17679	0.10837	290,967.06	0.11158	304,808.07	13,841.01	4.757%	76,202.02
South Bruce Peninsula	2,057,360,502	0.13590	2,080,429,875	0.13464	0.10837	222,961.29	0.11158	232,137.48	9,176.19	4.116%	58,034.37
	15,138,755,394		15,452,074,266			1,640,624.67		1,724,165.59	83,540.92		431,041.40

inc in modified CVA 2.070%
C.V.A. = Current Value Assessment

5.09% Overall percentage levy increase

5.092% 0.11158 1,724,165.59

	2024 Category 1 & General Levy	2024 Category 3 Levy	2024 Capital Levy	2024 Proposed Levy Total
Arran-Elderslie	42,754.47	2,247.93	1,608.52	46,610.92
Blue Mountains	448,685.33	23,590.79	16,880.53	489,156.64
Chatsworth	49,006.44	2,576.64	1,843.73	53,426.80
Georgian Bluffs	202,463.28	10,645.03	7,617.11	220,725.42
Grey Highlands	132,262.11	6,954.02	4,975.99	144,192.12
Meaford	213,821.47	11,242.21	8,044.43	233,108.12
Owen Sound	279,589.19	14,700.12	10,518.76	304,808.07
South Bruce Peninsula	212,931.14	11,195.40	8,010.94	232,137.48
	1,581,513.44	83,152.14	59,500.00	1,724,165.58



Grey Sauble Authority Board of Directors

M O T I O N

DATE: December 19, 2023

MOTION #: FA-23-120

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority adopt a levy for the year 2024 of \$1,724,165.59 as required by Ontario Regulation 402/22.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: December 19, 2023

MOTION #: FA-23-121

MOVED BY: _____

SECONDED BY: _____

WHEREAS the Conservation Authorities Act provides that an Authority shall have the power to determine the portion of total benefit afforded to each municipality in establishing the annual levy apportionment, the Grey Sauble Conservation Authority resolves as follows, subject to such regulations under the Act:

i) That all participating municipalities be designated as benefiting for all programs and services included in the 2024 Operating Budget and the 2024 Capital Budget unless otherwise specified in the budget;

That the appropriate Authority officials be directed to advise the participating municipalities pursuant to the Conservation Authorities Act and the regulations made thereunder; to apportion costs to the said municipalities for the amount of Municipal Levy set forth in the 2024 Operating Budget, to apportion costs to the said municipalities the amount of the Municipal Levy set forth in the 2024 Capital Budget and in the approved projects of the Authority, and any special levy attributable to any project which has been deemed to be of specific benefit to any particular municipality.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: December 19, 2023

MOTION #: FA-23-122

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority adopt the budget as presented for the year 2024 in the amount of \$4,247,593.



STAFF REPORT

Report To: Board of Directors
Report From: Tim Lanthier, CAO
Meeting Date: December 19, 2023
Report Code: 046-2023
Subject: NRCan Climate Resilient Coastal Communities Grant

Recommendation:

THAT the Grey Sauble Conservation Authority Board of Directors receive Staff Report 046-2023 for information.

Strategic Initiative:

This item is related to the Better Monitor and Manage Flood Risks, the Support the Development of Watershed Plans with Municipalities, and the Strengthen Environmental Education and Communication strategic goals.

Summary:

Natural Resources Canada (NRCan) currently has a grant available to improve climate resiliency for coastal communities. NRCan has committed \$25 million towards 20 projects within the Open Call stream of the grant. Key components for this grant are that projects are completed at a regional scale, will deliver “best management practices” (BMPs), will support working in partnership, include meaningful involvement of Indigenous communities, enable stakeholder participation, achieve significant climate resilience outcomes for coastal communities, and address longer-term climate change scenarios. Through this grant, NRCan will fund up to 75 percent of the project costs. The grant project timeline is from April 2024 to December 2027.

Grey Sauble Conservation Authority (GSCA) is proposing to partner provincially through Conservation Ontario on a project to produce one of six Great Lakes pilot studies.

Subject: NRCan Climate Resilient Coastal Communities Grant

Report No: 046-2023

Date: December 19, 2023

Therefore, the regionality of this project is the entire Conservation Authority coastal network across Ontario.

On a local level for our portion of the pilot project, GSCA is proposing to partner with Nottawasaga Valley Conservation Authority (NVCA), Saugeen Ojibway Nation (SON), Neyaashiinigmiing, and all of the lower and upper tier municipalities between, and inclusive of, the Town of Wasaga Beach through to the Town of South Bruce Peninsula.

The goal of this pilot project is to improve climate resilience for the southern coast of Georgian Bay.

This will be accomplished via the following actions and deliverables:

- Engagement of a consultant to undertake detailed modelling and mapping of the flood and erosion hazards along the entire study area for both historic conditions and a future climate change scenario. This is consistent with the 2020 Provincial Policy Statement under the Planning Act, as well as with anticipated new guidance from the Ministry of Natural Resources.
- Use of the completed modelling and mapping to undertake coastal vulnerability and risk assessments to determine vulnerable areas and anticipated cost impacts.
- Establishment of multi-stakeholder committees to inform decision-making on future plans and policies for improving climate resiliency.
- Engagement with local Indigenous communities to provide a meaningful forum for input into these decisions.
- Public and stakeholder consultation to ensure that there is ample opportunity for public input into the processes, plans and policy decisions.
- Consideration of alternative futures for the coastline to increase climate resiliency.
- Creation of an Integrated Coastal Zone Management Plan or Coastal Resilience Plan.
- Update emergency response plans with municipal partners.
- Develop Best Management Practices (BMPs) as part of the larger collective project that can be used by NRCan to inform projects across the country.

This project will be led by a steering committee consisting of the two Cas, all upper and lower tier municipalities, and SON, with significant support and guidance from the

Subject: NRCan Climate Resilient Coastal Communities Grant

Report No: 046-2023

Date: December 19, 2023

Consultant. Municipalities will help lead the Public Consultation process to ensure specific needs are met across the study area.

The successful completion of this project will lay the groundwork to ensure that future development is protected against climate impacts, making our communities more resilient and enabling a smoother development process.

As noted above, NRCan will support up to 75 percent of the project costs. The anticipated cost of this project is \$900,000. This will require partner investment of \$150,000. We have requested financial support of this project by all lower and upper tier municipalities of \$15,000 each. As the project is going to be spread over three years, this would equate to \$5,000 per year per partner for three years. GSCA and NVCA will be contributing in-kind support to the project through project management, coordination and undertaking the risk and vulnerability assessments.

This is an amazing opportunity to work together with our partners to be proactive about managing our shared shorelines and preparing our communities to adapt to the impacts of a changing climate. Opportunities like this are rare and it is important that we work together for the benefit of our community.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: December 19, 2023

MOTION #: FA-23-123

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors receive Staff Report 046-2023 for information.



STAFF REPORT

Report To: Board of Directors
Report From: Tim Lanthier, CAO
Meeting Date: December 19, 2023
Report Code: 047-2023
Subject: Minister's Direction for Conservation Authorities Regarding Fee Charges Associated with Planning, Development and Permitting Fees

Recommendation:

THAT the Grey Sauble Conservation Authority Board of Directors receive Staff Report 047-2023 for information.

Strategic Initiative:

This item is related to the Better Monitor and Manage Flood Risks strategic plan goal, as well as to overall corporate sustainability.

Summary:

On December 28, 2022, GSCA received a letter from Minister Graydon Smith, Minister of Natural Resources and Forestry (MNRF), placing a freeze on conservation authority fees for any work related to reviewing and commenting on planning and development related proposals, applications, or land use planning policies or for conservation authority permitting. This freeze to fees was applicable from January 1, 2023 to December 31, 2023.

On December 13, 2023, GSCA received a letter from Minister Graydon Smith extending this freeze for an additional year, from January 1, 2024 to December 31, 2024.

Copies of both letters are attached.

Subject: Minister's Direction for Planning and Development Fees

Report No: 047-2023

Date: December 19, 2023

Financial and/or Budget Impacts:

GSCA had planned to increase fees for these services in 2024 by the cost of inflation (approximately 3.3%). Given the freeze on fees, we are unable to do so. Fortunately, GSCA's draft budget for 2024 did not necessarily depend on this increase.

The total associated loss of revenue to GSCA over the course of 2024 is expected to be approximately \$19,000.

Appendices:

1. Letter from Minister Graydon Smith – December 28, 2022
2. Letter from Minister Graydon Smith – December 13, 2022

**Ministry of Natural
Resources and Forestry**

Office of the Minister

99 Wellesley Street West
Room 6630, Whitney Block
Toronto, ON M7A 1W3
Tel.: 416-314-2301

**Ministère des Richesses
naturelles et des Forêts**

Bureau du ministre

99, rue Wellesley Ouest
Bureau 6630, Édifice Whitney
Toronto ON M7A 1W3
Tél.: 416 314-2301



December 28, 2022

TO: Conservation authorities as listed in the Attachment A “Minister’s Direction to Not Change Fees”

SUBJECT: Minister’s direction for conservation authorities regarding fee changes associated with planning, development and permitting fees

In support of Ontario’s Housing Supply Action Plan: 2022-2023, the province made a series of legislative changes through the *More Homes Built Faster Act, 2022* (Bill 23) to help achieve the goal of building 1.5 million homes over the next 10 years. These changes accelerate housing development approvals while continuing to protect Ontario families, communities, and critical resources. A number of these changes affect conservation authorities and are intended to support faster and less costly approvals, streamline conservation authority processes, and help make land suitable for housing available for development.

To this end, pursuant to subsection 21.3 (1) of the *Conservation Authorities Act*, which is in effect January 1, 2023, I am issuing a Minister’s Direction (“Direction”), attached to this letter as Attachment “A”. Subsection 21.3 (1) provides that the “Minister may give a written direction to an authority directing it not to change the amount of any fee it charges under subsection 21.2 (10), in respect of a program or service set out in the list referred to in subsection 21.2 (2), for the period specified in the direction.”

The purpose of this Direction, which is effective from January 1, 2023 to December 31, 2023, is to require a conservation authority not to change the amount of the fee it charges or the manner in which it determines the fee for any program or service that may be provided by the conservation authority. This relates to reviewing and commenting on planning and development related proposals or land use planning policies, or for permits issued by conservation authorities. For greater certainty, the “Prescribed Acts – subsections 21.1.1 (1.1) and 21.1.2 (1.1) of the Act” regulation (O. Reg. 596/22), effective January 1, 2023, prohibits a CA from providing a municipal (Category 2) or other (Category 3) program or service related to reviewing and commenting on a proposal, application, or other matter

made under prescribed Acts. This regulation therefore precludes the charging of a fee by a conservation authority for these specific programs or services provided under subsections 21.1.1 (1) or 21.1.2 (1.1) of the *Conservation Authorities Act*.

The conservation authorities listed in Appendix A of the Direction are encouraged to make the Direction publicly available on the Governance section of their websites.

Pursuant to subsection 21.2 (3) of the Act, I am also re-distributing the Minister's list of classes and programs and services in respect of which conservation authorities may charge a fee along with this Direction, with editorial changes to reflect the recent legislative and regulatory changes.

If you have any questions, please contact Jennifer Keyes, Director, Resources Planning and Development Policy Branch, at Jennifer.Keyes@ontario.ca or 705-761-4831.

If it is in the public interest to do so, I will provide further direction or clarification at a later date related to the matters set out in this Direction.

Sincerely,



The Honourable Graydon Smith
Minister of Natural Resources and Forestry

c: The Honourable Steve Clark, Minister of Municipal Affairs and Housing
The Honourable David Piccini, Minister of the Environment, Conservation and Parks

**Minister’s Direction Issued Pursuant to Section 21.3 of the *Conservation Authorities Act*
(this “Direction”)**

WHEREAS section 21.2 of the *Conservation Authorities Act*, in effect on January 1, 2023, permits a Conservation Authority to charge a fee for a program or service if the program or service is included in the Minister’s list of classes of programs and services in respect of which a Conservation Authority may charge a fee;

AND WHEREAS subsections 21.2 (6) and 21.2 (7) of the *Conservation Authorities Act* provide that a Conservation Authority shall adopt a written fee policy that includes a fee schedule listing the programs and services that it provides in respect of which it charges a fee, and the amount of the fee charged for each program or service or the manner in which the fee is determined (a “**Fee Schedule**”);

AND WHEREAS subsection 21.2 (10) of the *Conservation Authorities Act* provides that a Conservation Authority may make a change to the list of fees set out in the fee schedule or to the amount of any fee or the manner in which a fee is determined, provided the authority shall give notice of the proposed change to the public in a manner it considers appropriate;

AND WHEREAS section 21.3 of the *Conservation Authorities Act* provides the Minister with the authority to give a written direction to an authority directing it not to change the amount of any fee it charges under subsection 21.2 (10), in respect of a program or service set out in the list referred to in subsection 21.2 (2), for the period specified in the direction;

NOW THEREFORE pursuant to the authority of the Minister of Natural Resources and Forestry under section 21.3, the Conservation Authorities set out under Appendix “A” of this Direction (the “**Conservation Authorities**” or each, a “**Conservation Authority**”) are hereby directed as follows:

Fee Changes Prohibition

1. Commencing on the Effective Date and for the duration of the Term of this Direction, a Conservation Authority is prohibited from making a change under subsection 21.2 (10) of the *Conservation Authorities Act* to the amount of any fee or the manner in which a fee is determined in its fee schedule if such a change would have the effect of changing the fee amount for the programs and services described in paragraphs 2 and 3 of this Direction.

Program and Service Fees Impacted

2. This Direction applies to any fee set out in the Fee Schedule of a Conservation Authority, including without limitation fees for any mandatory program or service (Category 1), municipal program or service (Category 2), or Conservation Authority recommended program or service (Category 3) related to reviewing and commenting on

planning and development related proposals, applications, or land use planning policies, or for Conservation Authority permitting.

3. For greater certainty, this Direction applies to any fees in respect of the following programs or services provided under the Mandatory Programs and Services regulation ([O. Reg. 686/21](#)):
 - a. Section 6: programs and services related to reviewing applications and proposals under the *Aggregate Resources Act*, *Drainage Act*, *Environmental Assessment Act*, and the *Niagara Escarpment Planning and Development Act*, for the purpose of commenting on the risks related to natural hazards arising from the proposal,
 - b. Section 7: programs and services related to ensuring that decisions under the *Planning Act* are consistent with the natural hazards policies in the policy statements issued under section 3 of the *Planning Act* and are in conformance with any natural hazard policies included in a provincial plan as defined in section 1 of that Act,
 - c. Section 8: programs and services related to Conservation Authority duties, functions, and responsibilities to administer and enforce section 28 and its regulations, section 28.0.1, and section 30.1 of the *Conservation Authorities Act*,
 - d. Paragraph 4 of subsection 13 (3): programs and services related to reviewing and commenting on any proposal made under another Act for the purpose of determining whether the proposal relates to a significant drinking water threat or may impact any drinking water sources protected by a source protection plan, and
 - e. Subparagraph 4 iv of section 15: programs and services related to reviewing and commenting on proposals made under other Acts for the purpose of determining the proposal's impact on the Lake Simcoe Protection Plan and the Lake Simcoe watershed.

Application

4. This Direction, applies to all Conservation Authorities in Ontario, listed in Appendix "A" to this Direction.
5. For greater certainty, this Direction also applies to the Conservation Authorities listed in Appendix "A" to this Direction when such Conservation Authorities are meeting as a source protection authority under the *Clean Water Act, 2006*.

Effective Date and Term

6. This Direction is effective from January 1, 2023 (the "**Effective Date**").
7. The term of this Direction is the period from the Effective Date to December 31, 2023 (the "**Term**").

Amendments

8. This Direction may be amended in writing from time to time at the sole discretion of the Minister.

**HIS MAJESTY THE KING IN RIGHT OF ONTARIO
as represented by the
Minister of Natural Resources and Forestry**



The Honourable Graydon Smith
Minister of Natural Resources and Forestry
December 28, 2022

APPENDIX A

LIST OF CONSERVATION AUTHORITIES TO WHICH THE DIRECTION APPLIES

Ausable Bayfield CA

R.R. #3
71108 Morrison Line
Exeter ON N0M 1S5
Brian Horner
bhorner@abca.on.ca

Cataraqui Region CA

Box 160
1641 Perth Road
Glenburnie ON K0H 1S0
Katrina Furlanetto
kfurlanetto@crca.ca

Catfish Creek CA

R.R. #5
8079 Springwater Road
Aylmer ON N5H 2R4
Dusty Underhill
generalmanager@catfishcreek.ca

Central Lake Ontario CA

100 Whiting Avenue
Oshawa ON L1H 3T3
Chris Darling
cdarling@cloca.com

Credit Valley CA

1255 Old Derry Rd
Mississauga ON L5N 6R4
Quentin Hanchard
quentin.hancard@cvc.ca

Crowe Valley CA

Box 416
70 Hughes Lane
Marmora ON K0K 2M0
Tim Pidduck
tim.pidduck@crowevalley.com

Essex Region CA

Suite 311
360 Fairview Ave West
Essex ON N8M 1Y6

Tim Byrne
tbyrne@erca.org

Ganaraska Region CA

Box 328
2216 County Road 28
Port Hope ON L1A 3V8
Linda Laliberte
llaliberte@grca.on.ca

Grand River CA

Box 729
400 Clyde Road
Cambridge ON N1R 5W6
Samantha Lawson
slawson@grandriver.ca

Grey Sauble CA

R.R. #4
237897 Inglis Falls Road
Owen Sound ON N4K 5N6
Tim Lanthier
t.lanthier@greysauble.on.ca

Halton Region CA

2596 Britannia Road West
Burlington ON L7P 0G3
Hassaan Basit
hbasit@hrca.on.ca

Hamilton Region CA

P.O. Box 81067
838 Mineral Springs Road
Ancaster ON L9G 4X1
Lisa Burnside
lisa.burnside@conservationhamilton.ca

Kawartha Region CA

277 Kenrei (Park) Road
Lindsay ON K9V 4R1
Mark Majchrowski
mmajchrowski@kawarthaconservation.com

Kettle Creek CA

R.R. #8
44015 Ferguson Line
St. Thomas ON N5P 3T3
Elizabeth VanHooren
elizabeth@kettlecreekconservation.on.ca

Lake Simcoe Region CA

Box 282
120 Bayview Parkway
Newmarket ON L3Y 3W3
Rob Baldwin
r.baldwin@lsrca.on.ca

Lakehead Region CA

Box 10427
130 Conservation Road
Thunder Bay ON P7B 6T8
Tammy Cook
tammy@lakeheadca.com

Long Point Region CA

4 Elm Street
Tillsonburg ON N4G 0C4
Judy Maxwell
jmaxwell@lprca.on.ca

Lower Thames Valley CA

100 Thames Street
Chatham ON N7L 2Y8
Mark Peacock
mark.peacock@ltvca.ca

Lower Trent Region CA

R.R. #1
714 Murray Street
Trenton ON K8V 5P4
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Maitland Valley CA

Box 127

1093 Marietta Street
Wroxeter ON N0G 2X0
Phil Beard
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Mattagami Region CA
100 Lakeshore Road
Timmins ON P4N 8R5
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Niagara Peninsula CA
250 Thorold Road West, 3rd Floor
Welland ON L3C 3W2
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Sudbury ON P3E 5P9
Carl Jorgensen
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15 Janey Avenue
North Bay ON P1C 1N1
Chitra Gowda
chitra.gowda@nbmca.ca

Nottawasaga Valley CA
8195 Line 8
Utopia ON L0M 1T0
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Otonabee Region CA

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Peterborough ON K9H 7M9
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Quinte CA

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Brad McNevin
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Raisin Region CA

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Manotick ON K4M 1A5
Sommer Casgrain-Robertson
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Saugeen Valley CA

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Sault Ste. Marie Region CA

1100 Fifth Line East
Sault Ste. Marie ON P6A 6J8
Corrina Barrett
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South Nation River CA

38 Victoria Street
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Finch ON K0C 1K0
Angela Coleman
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St. Clair Region CA

205 Mill Pond Crescent

Strathroy ON N7G 3P9
Ken Phillips
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Toronto and Region CA
101 Exchange Avenue
Vaughan ON L4K 5R6
John MacKenzie
john.mackenzie@trca.ca

Upper Thames River CA
1424 Clarke Road
London ON N5V 5B9
Tracey Annett
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**Ministry of Natural
Resources and Forestry**

Office of the Minister

99 Wellesley St W
Room 6630, Whitney Block
Toronto ON M7A 1W3
Tel.: 416-314-2301

**Ministère des Richesses
naturelles et des Forêts**

Bureau du ministre

99, rue Wellesley Ouest
Bureau 6630, Édifice Whitney
Toronto ON M7A 1W3
Tél.: 416-314-2301



December 13, 2023

TO: All Conservation Authorities

SUBJECT: Extension of Minister's Direction for Conservation Authorities Regarding Fee Changes Associated with Planning, Development and Permitting Fees

I am writing with regards to conservation authority fees for the 2024 year. As you are aware, a Minister's Direction ("Direction") was issued on December 28, 2022, directing conservation authorities not to change fees for programs and services associated with planning, development and permitting for the 2023 calendar year. I have provided a copy of this previous direction for your reference.

Pursuant to my authority under subsection 21.3 (1) of the *Conservation Authorities Act*, I am issuing a new Direction that extends the previous Direction for the upcoming year (attached to this letter as Attachment A). The Direction will be in effect from January 1, 2024 to December 31, 2024 and applies to fees for the same programs and services specified in the Direction that was in effect for 2023.

If you have any questions, please contact Jennifer Keyes, Director, Resources Planning and Development Policy Branch, at 705-761-4831 or jennifer.keyes@ontario.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "Graydon Smith".

The Honourable Graydon Smith
Minister of Natural Resources and Forestry

c: The Honourable Paul Calandra, Minister of Municipal Affairs and Housing
The Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks

**Minister's Direction Issued Pursuant to Section 21.3 of the *Conservation Authorities Act*
(this "Direction")**

WHEREAS section 21.2 of the *Conservation Authorities Act* permits a Conservation Authority to charge a fee for a program or service if the program or service is included in the Minister's list of classes of programs and services in respect of which a Conservation Authority may charge a fee;

AND WHEREAS subsections 21.2 (6) and 21.2 (7) of the *Conservation Authorities Act* provide that a Conservation Authority shall adopt a written fee policy that includes a fee schedule listing the programs and services that it provides in respect of which it charges a fee, and the amount of the fee charged for each program or service or the manner in which the fee is determined (a "**Fee Schedule**");

AND WHEREAS subsection 21.2 (10) of the *Conservation Authorities Act* provides that a Conservation Authority may make a change to the list of fees set out in the fee schedule or to the amount of any fee or the manner in which a fee is determined, provided the authority shall give notice of the proposed change to the public in a manner it considers appropriate;

AND WHEREAS section 21.3 of the *Conservation Authorities Act* provides the Minister with the authority to give a written direction to an authority directing it not to change the amount of any fee it charges under subsection 21.2 (10), in respect of a program or service set out in the list referred to in subsection 21.2 (2), for the period specified in the direction;

NOW THEREFORE pursuant to the authority of the Minister of Natural Resources and Forestry under section 21.3, the Conservation Authorities set out under Appendix "A" of this Direction (the "**Conservation Authorities**" or each, a "**Conservation Authority**") are hereby directed as follows:

Fee Changes Prohibition

1. Commencing on the Effective Date and for the duration of the Term of this Direction, a Conservation Authority is prohibited from making a change under subsection 21.2 (10) of the *Conservation Authorities Act* to the amount of any fee or the manner in which a fee is determined in its fee schedule if such a change would have the effect of changing the fee amount for the programs and services described in paragraphs 2 and 3 of this Direction.

Program and Service Fees Impacted

2. This Direction applies to any fee set out in the Fee Schedule of a Conservation Authority, including without limitation fees for any mandatory program or service

(Category 1), municipal program or service (Category 2), or Conservation Authority recommended program or service (Category 3) related to reviewing and commenting on planning and development related proposals, applications, or land use planning policies, or for Conservation Authority permitting.

3. For greater certainty, this Direction applies to any fees in respect of the following programs or services provided under the Mandatory Programs and Services regulation ([O. Reg. 686/21](#)):
 - a. Section 6: programs and services related to reviewing applications and proposals under the *Aggregate Resources Act*, *Drainage Act*, *Environmental Assessment Act*, and the *Niagara Escarpment Planning and Development Act*, for the purpose of commenting on the risks related to natural hazards arising from the proposal,
 - b. Section 7: programs and services related to ensuring that decisions under the *Planning Act* are consistent with the natural hazards policies in the policy statements issued under section 3 of the *Planning Act* and are in conformance with any natural hazard policies included in a provincial plan as defined in section 1 of that Act,
 - c. Section 8: programs and services related to Conservation Authority duties, functions, and responsibilities to administer and enforce section 28 and its regulations, section 28.0.1, and section 30.1 of the *Conservation Authorities Act*,
 - d. Paragraph 4 of subsection 13 (3): programs and services related to reviewing and commenting on any proposal made under another Act for the purpose of determining whether the proposal relates to a significant drinking water threat or may impact any drinking water sources protected by a source protection plan, and
 - e. Subparagraph 4 iv of section 15: programs and services related to reviewing and commenting on proposals made under other Acts for the purpose of determining the proposal's impact on the Lake Simcoe Protection Plan and the Lake Simcoe watershed.

Application

4. This Direction, applies to all Conservation Authorities in Ontario, listed in Appendix "A" to this Direction.
5. For greater certainty, this Direction also applies to the Conservation Authorities listed in Appendix "A" to this Direction when such Conservation Authorities are meeting as a source protection authority under the *Clean Water Act, 2006*.

Effective Date and Term

6. This Direction is effective from January 1, 2024 (the "**Effective Date**").

7. The term of this Direction is the period from the Effective Date to December 31, 2024 (the “**Term**”).

Amendments

8. This Direction may be amended in writing from time to time at the sole discretion of the Minister.

HIS MAJESTY THE KING IN RIGHT OF ONTARIO
as represented by the
Minister of Natural Resources and Forestry



The Honourable Graydon Smith
Minister of Natural Resources and Forestry
December 13, 2023

APPENDIX A

LIST OF CONSERVATION AUTHORITIES TO WHICH THE DIRECTION APPLIES

Ausable Bayfield CA

R.R. #3
71108 Morrison Line
Exeter ON N0M 1S5
Brian Horner
bhorner@abca.on.ca

Cataraqui Region CA

Box 160
1641 Perth Road
Glenburnie ON K0H 1S0
Katrina Furlanetto
kfurlanetto@crca.ca

Catfish Creek CA

R.R. #5
8079 Springwater Road
Aylmer ON N5H 2R4
Dusty Underhill
generalmanager@catfishcreek.ca

Central Lake Ontario CA

100 Whiting Avenue
Oshawa ON L1H 3T3
Chris Darling
cdarling@cloca.com

Credit Valley CA

1255 Old Derry Rd
Mississauga ON L5N 6R4
Quentin Hanchard
quentin.hancard@cvc.ca

Crowe Valley CA

Box 416
70 Hughes Lane
Marmora ON K0K 2M0
Tim Pidduck
tim.pidduck@crowevalley.com

Essex Region CA

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360 Fairview Ave West
Essex ON N8M 1Y6
Tim Byrne
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Ganaraska Region CA

Box 328
2216 County Road 28
Port Hope ON L1A 3V8
Linda Laliberte
llaliberte@grca.on.ca

Grand River CA

Box 729
400 Clyde Road
Cambridge ON N1R 5W6
Samantha Lawson
slawson@grandriver.ca

Grey Sauble CA

R.R. #4
237897 Inglis Falls Road
Owen Sound ON N4K 5N6
Tim Lanthier
t.lanthier@greysauble.on.ca

Halton Region CA

2596 Britannia Road West
Burlington ON L7P 0G3
Hassaan Basit
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Hamilton Region CA

P.O. Box 81067
838 Mineral Springs Road
Ancaster ON L9G 4X1
Lisa Burnside
lisa.burnside@conservationhamilton.ca

Kawartha Region CA

277 Kenrei (Park) Road
Lindsay ON K9V 4R1
Mark Majchrowski
mmajchrowski@kawarthaconservation.com

Kettle Creek CA

R.R. #8
44015 Ferguson Line
St. Thomas ON N5P 3T3
Elizabeth VanHooren
elizabeth@kettlecreekconservation.on.ca

Lake Simcoe Region CA

Box 282
120 Bayview Parkway
Newmarket ON L3Y 3W3
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Lakehead Region CA

Box 10427
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Long Point Region CA

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Lower Thames Valley CA

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Lower Trent Region CA

R.R. #1
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Rhonda Bateman
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Maitland Valley CA

Box 127
1093 Marietta Street
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Mattagami Region CA

100 Lakeshore Road
Timmins ON P4N 8R5
David Vallier
david.vallier@timmins.ca

Mississippi Valley CA

10970 Highway 7
Carleton Place ON K7C 3P1
Sally McIntyre
smcintyre@mvc.on.ca

Niagara Peninsula CA

250 Thorold Road West, 3rd Floor
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Chandra Sharma
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Nickel District CA

199 Larch St
Suite 401
Sudbury ON P3E 5P9
Carl Jorgensen
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North Bay-Mattawa CA

15 Janey Avenue
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Chitra Gowda
chitra.gowda@nbmca.ca

Nottawasaga Valley CA

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Brad McNevin
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Raisin Region CA

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Cornwall ON K6H 5T2
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Rideau Valley CA

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Manotick ON K4M 1A5
Sommer Casgrain-Robertson
sommer.casgrain-robertson@rvca.ca

Saugeen Valley CA

R.R. #1
1078 Bruce Road #12, Box #150
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Jennifer Stephens
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Sault Ste. Marie Region CA

1100 Fifth Line East
Sault Ste. Marie ON P6A 6J8
Corrina Barrett
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South Nation River CA

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Finch ON K0C 1K0
Carl Bickerdike
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St. Clair Region CA

205 Mill Pond Crescent
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Ken Phillips
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Toronto and Region CA

101 Exchange Avenue
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John MacKenzie
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Upper Thames River CA

1424 Clarke Road
London ON N5V 5B9
Tracey Annett
annettt@thamesriver.on.ca



Grey Sauble Authority Board of Directors

M O T I O N

DATE: December 19, 2023

MOTION #: FA-23-124

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors receive Staff Report 047-2023 for information.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: December 19, 2023

MOTION #: FA-23-125

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors proceed into closed session at X:XX pm to discuss matters related to the following:

- i. Minutes of the Closed Session of the Regular Board of Directors meeting held on November 22, 2023; and,**
- ii. CAO Performance Review – closed as it relates to personal matters about an identifiable individual including Authority directors or Authority employees (GSCA Administrative By-Law, Section 4 (xvii)(b)); and,**

AND FURTHER THAT CAO, Tim Lanthier and Administrative Assistant, Valerie Coleman, will be present for item i only.



Grey Sauble Authority Board of Directors

M O T I O N

DATE: December 19, 2023

MOTION #: FA-23-126

MOVED BY: _____

SECONDED BY: _____

THAT the Grey Sauble Conservation Authority Board of Directors approve the November 22, 2023, Closed Session minutes as presented in the closed session agenda.